



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 #9200 Oakdale Avenue #100, Chatsworth, CA 91311 #www.nlacrc.org

CONTRACT SUMMARY AND BOARD RESOLUTION

No.	DESCRIPTION	CONTRACT SUMMARY
1.	Contract Overview: (New or Amendment) (POS or OPS)	Operations – New Contract
2.	Name of Vendor or Service Provider	Photo-Scan of Los Angeles (“PSLA”)
3.	The Purpose of the Contract	San Fernando Valley Office Expansion – Phase 1 NLACRC extended its San Fernando Valley (“SFV”) office lease, which includes expansion to the 6 th and 10 th floors and reconfiguration of some existing space. The contract is for purchase and installation of access control and video surveillance equipment in Phase 1 of the SFV expansion project.
4.	Contract Term(s)	September 24, 2026 to December 31, 2027
5.	Total Amount of the Contracts	Maximum of \$601,566.88 The maximum amount is for an initial contract of up to \$551,566.88 plus a contingency of up to \$50,000.00 for contract amendments in the event of change orders.
6.	Rate of Payment or Payment Amount	20% deposit due upon contract execution 80% balance invoiced upon final completion, due within 30 days
7.	Method or Process Utilized to Award the Contract	NLACRC obtained competitive bids and selected PSLA. PSLA is an existing vendor.
8.	Method or Process Utilized to Establish the Rate or the Payment Amount	Usual & Customary Rate
9.	Exceptional Conditions or Terms: Yes/No If yes, provide explanation	Under the terms of the SFV lease amendment, the landlord will provide NLACRC with a tenant improvement allowance in an amount of up to \$4,839,143.00 for costs that include furniture, fixtures, and/or equipment.



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The North Los Angeles County Regional Center ("NLACRC") Executive Finance Committee reviewed and discussed the Contract Agreement between NLACRC and **Photo-Scan of Los Angeles**.

RESOLVED THAT in compliance with NLACRC's Board of Trustees Contract Policy, on September 24, 2026, the **Photo-Scan of Los Angeles** Contract Agreement ("Agreement") was reviewed and discussed by the Executive Finance Committee of the Board of Trustees. The Executive Finance Committee, acting pursuant to its authority and on behalf of the Board of Trustees, hereby approves the Agreement and authorizes and designates any Officer of NLACRC to execute and deliver the Agreement on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Agreement shall be conclusively evidenced by the execution of the Agreement by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Deputy Director, Chief Financial Officer, and no one else.

CERTIFICATION BY SECRETARY: I certify that (i) I am the Secretary of the NLACRC; (ii) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by Board of Trustees; iii) the Resolution is in full force and has not been revoked or changed in any way.

Curtis Wang, Board Secretary