

Board of Trustees Budget vs Expenditures

Fiscal Year 2025-2026

Approved February 11, 2026

Description	Approved Budget 7/13/2025	Approved Budget Revision 2/11/2026	Approved Budget 02/11/26	YTD Expenses	Budget Remaining	% of Budget Utilized
BOARD RECRUITMENT						
Board & Vendor Advisor Committee Member Recruitment (advertising, Chamber memberships, social media, etc)	\$ 5,845.00		\$ 5,845.00	\$ 4,920.00	\$ 925.00	84.17%
BOARD SUPPORTS & MEETING SUPPLIES						
Board Member Support to Participate in Meeting & Events (overnight mailing, supplies, etc.)	\$ 2,000.00		\$ 2,000.00	\$ 349.57	\$ 1,650.43	17.48%
Board Meeting Supplies (nameplates, office supplies, etc.)	\$ 1,000.00		\$ 1,000.00	\$ 857.82	\$ 142.18	85.78%
Roberts Rules Book for New Members	\$ 300.00		\$ 300.00	\$ 57.57	\$ 242.43	19.19%
Transportation/Mileage Reimbursement for Board Members to Attend In-Person Meetings	\$ 2,000.00	\$ 2,400.00	\$ 4,400.00	\$ 3,493.00	\$ 907.00	79.39%
Child Care/Attendant Care Support for Board Members to Attend Meetings	\$ 12,000.00		\$ 12,000.00	\$ 459.17	\$ 11,540.83	3.83%
Food & Beverage for In-Person Board & Committee Meetings (4 board + 10 VAC = 14 x \$700)	\$ 9,800.00		\$ 9,800.00	\$ 4,812.40	\$ 4,987.60	49.11%
EVENTS & ACTIVITIES						
Board Retreat (NLA office, 2 meeting days - meals)	\$ 5,000.00		\$ 5,000.00	\$ 1,040.10	\$ 3,959.90	20.80%
Board Dinner	\$ 15,000.00		\$ 15,000.00	\$ 6,631.98	\$ 8,368.02	44.21%
Consumer Advisory Committee Holiday Party (Dec 2025)	\$ 750.00	\$ (500.46)	\$ 249.54	\$ 249.54	\$ -	100.00%
Consumer Advisory Committee Potluck Party (July 2025)	\$ 58.30		\$ 58.30	\$ 58.30	\$ -	100.00%
ARCA Academy Sponsorship	\$ 5,000.00		\$ 5,000.00	\$ 5,000.00	\$ -	100.00%
ARCA Academy Attendance (Nov 2025, Sacramento - airfare, hotel, meals, transportation, etc.)	\$ 12,000.00		\$ 12,000.00	\$ 7,155.02	\$ 4,844.98	59.63%
ARCA Meetings, Conferences, & Activities (ARCA Delegate, 10 meetings - airfare, hotel, meals, transportation, etc.)	\$ 9,500.00		\$ 9,500.00	\$ 3,836.25	\$ 5,663.75	40.38%
Legislative Events: Grassroots	\$ 5,000.00		\$ 5,000.00	\$ 3,475.79	\$ 1,524.21	69.52%
Legislative Consultant (Legucator)	\$ -	\$ -	\$ -	\$ -	\$ -	
SOFTWARE & TRAININGS						
Software: Roberts Rules Made Simple	\$ 800.00	\$ 143.50	\$ 943.50	\$ 943.50	\$ -	100.00%
Software: Board Support Software (OnBoard or Boardable)	\$ 8,000.00		\$ 8,000.00	\$ 8,000.00	\$ -	100.00%
Training: Parliamentarian Training (Robert Duitman)	\$ 500.00		\$ 500.00	\$ 300.00	\$ 200.00	60.00%
Training: Leadership, Board Advocacy, Board Effectiveness, Ambassadorship	\$ 1,000.00	\$ (1,000.00)	\$ -	\$ -	\$ -	
LEGAL & CONSULTANTS						
Consultant: Executive Director Evaluation Model (3-Year Contract: 1. \$9840, 2. \$4890, 3. \$4890)	\$ 19,620.00	\$ (9,780.00)	\$ 9,840.00	\$ 4,950.00	\$ 4,890.00	50.30%
Legal: Executive Director Evaluation Process (Enright & Ocheltree)	\$ 11,000.00		\$ 11,000.00	\$ 3,041.50	\$ 7,958.50	27.65%
Consultant: Parliamentarian/Governance Coach	\$ 25,000.00	\$ 4,300.00	\$ 29,300.00	\$ 8,400.00	\$ 20,900.00	28.67%
Legal: Attend Board & Committee Meetings, Board Policies (Enright & Ocheltree)	\$ 150,000.00	\$ (100,000.00)	\$ 50,000.00	\$ 14,180.50	\$ 35,819.50	28.36%
COMMUNITY SPONSORSHIPS						
Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Board Expenses	\$ 301,173.30	\$ (104,436.96)	\$ 196,736.34	\$ 82,212.01	\$ 114,524.33	41.79%

Board of Trustees Budget vs Expenditures

Fiscal Year 2026-2027

Approved June 10, 2026

Description	Approved Budget June 10, 2026	YTD Expenses	Budget Remaining	% of Budget Utilized
BOARD RECRUITMENT				
Board & Vendor Advisor Committee Recruitment (geo-targeting \$150, advertising, social media, etc)	\$ 5,995.00	\$ -	\$ 5,995.00	0.00%
BOARD SUPPORTS & MEETING SUPPLIES				
Board Member Support to Participate in Meeting & Events (overnight mailing, supplies, etc.)	\$ 2,000.00	\$ -	\$ 2,000.00	0.00%
Board Meeting Supplies (nameplates, office supplies, etc.)	\$ 1,000.00	\$ -	\$ 1,000.00	0.00%
Roberts Rules Book for New Members	\$ 100.00	\$ -	\$ 100.00	0.00%
Transportation/Mileage Reimbursement for Board Members to Attend In-Person Meetings	\$ 4,500.00	\$ 77.90	\$ 4,422.10	1.73%
Child Care/Attendant Care Support for Board Members to Attend Meetings	\$ 12,000.00	\$ -	\$ 12,000.00	0.00%
Food & Beverage for In-Person Board & Committee Meetings (4 board x \$700 + 10 VAC x \$400 = \$6,800 + \$200 misc = \$7000)	\$ 7,000.00	\$ 71.23	\$ 6,928.77	1.02%
EVENTS & ACTIVITIES				
Board Retreat (NLA office, 2 meeting days - meals)	\$ 5,000.00	\$ -	\$ 5,000.00	0.00%
Board Events (Orientation Meet & Greet, Board Holiday Party, Dinner)	\$ 15,000.00	\$ -	\$ 15,000.00	0.00%
Consumer Advisory Committee Holiday Party	\$ 500.00	\$ -	\$ 500.00	0.00%
Consumer Advisory Committee Check-In Gathering (July 2025)	\$ 200.00	\$ -	\$ 200.00	0.00%
ARCA Academy Sponsorship	\$ 5,250.00	\$ -	\$ 5,250.00	0.00%
ARCA Academy Attendance (Nov 2026, Sacramento - airfare, hotel, meals, transportation, etc.)	\$ 12,000.00	\$ -	\$ 12,000.00	0.00%
ARCA Meetings, Conferences, & Activities (ARCA Delegate, 10 meetings - airfare, hotel, meals, transportation, etc.)	\$ 9,500.00	\$ -	\$ 9,500.00	0.00%
Legislative Events: Grassroots	\$ 5,000.00	\$ -	\$ 5,000.00	0.00%
Legislative Consultant (Legucator)	\$ -	\$ -	\$ -	
SOFTWARE & TRAININGS				
Software: Roberts Rules Made Simple	\$ -	\$ -	\$ -	
Software: Board Support Software (OnBoard or Boardable)	\$ 8,000.00	\$ -	\$ 8,000.00	0.00%
Training: Parliamentary Training (Robert Duitman)	\$ 400.00	\$ -	\$ 400.00	0.00%
Training: Leadership, Board Advocacy, Board Effectiveness, Ambassadorship	\$ -	\$ -	\$ -	
LEGAL & CONSULTANTS				
Consultant: Executive Director Evaluation Model (3-Year Contract: 1. \$9840, 2. \$4890, 3. \$4890) (Amy Sullivan)	\$ 4,890.00	\$ -	\$ 4,890.00	0.00%
Legal: Executive Director Evaluation Process (Enright & Ocheltree)	\$ -	\$ -	\$ -	
Consultant: Parliamentary/Governanace Coach (Leading Resources)	\$ 3,165.00	\$ -	\$ 3,165.00	0.00%
Legal: Attend Board & Committee Meetings, Board Policies (Enright & Ocheltree)	\$ -	\$ -	\$ -	
COMMUNITY SPONSORSHIPS				
Sponsorships	\$ -	\$ -	\$ -	
Total Board Expenses	\$ 101,500.00	\$ 149.13	\$ 101,350.87	0.15%