

North Los Angeles County Regional Center
Board of Trustees Policy

Awarding Start-Up and Development Funding

Effective Date: January 9, 2003

Purpose

North Los Angeles County Regional Center's (NLACRC's) contract with the California Department of Developmental Services (DDS) includes a provision under Article II., Program Provisions, (2) Resource Development, that states, Contractor may use Purchase of Service (POS) funds for developing new community resources to protect the consumers' health or safety or because of other extraordinary circumstances, and the State has granted prior written authorization for the expenditure. This provision does not apply to: 1) POS funds allocated as part of the State's community placement plan process.

Policy

It is the policy of NLACRC to ensure that the awarding of start-up funds is a fair and equitable process. The granting of start-up funds is subject to receipt of POS.

Requests for POS start-up funds must be necessary for establishing a new or additional program, project or resource for providing services and supports to consumers. Use of POS start-up funds must directly benefit consumers.

The use of POS start-up funds (i) for routine maintenance of a provider's plant or facility; or (ii) for the lease of a provider's vehicle is prohibited, unless approved in advance by the Director of DDS or their designee. The use of POS start-up funds for the purchase of a vehicle is prohibited. The use of POS start-up funds for construction, renovation, alteration, improvement, or repair of real property that is not of direct medical or remedial benefit to the consumer is also prohibited.

Contracts for POS start-up funds must include sufficient detail and measurable performance expectations and results. Contracts for POS start-up funds must include a provision for fair and equitable recoupment of POS start-up funds should the vendor and/or fund recipient cease to provide services to consumers after a specified period of time. This includes POS start-up funds to purchase real property.

NLACRC shall provide notice of POS start-up funds availability by various communication strategies including, but not limited to, notification to NLACRC's Vendor Advisory

Committee, posting on the website, use of social media, sending of email blasts, and mailing information.

All applicants who wish to be considered for the awarding of POS start-up funds shall be required to submit a proposal pursuant to the Board of Trustees Request for Proposal (RFP) Policy.