



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

MEMORANDUM

Date: February 26, 2026

To: **Executive Finance Committee:**
Sharmila Brunjes, Juan Hernandez, Anna Hurst, Leticia Garcia, Curtis Wang, Laura Monge, Jacquie Colton, and Jason Taketa

From: Lindsay Granger, Executive Administrative Assistant

Re: Information for the next Executive Committee meeting on
Thursday, February 26, 2026, at 5:00 pm

.....

Attached is information for the next Executive Committee meeting. Please review this information prior to the meeting.

The meeting will be held remotely via Zoom.

Join Zoom Meeting

<https://us06web.zoom.us/j/86040758428?pwd=abig3NbZGqVadBHEFq9get3bCBrHin.1>

Meeting ID: 860 4075 8428

Passcode: 549229

If you have any questions, or **if you are unable to attend the meeting**, please send us an email to boardsupport@nlacrc.org.

Thank you!

c: Angela Pao-Johnson, Executive Director, Evelyn McOmie, Deputy Director, Vini Montague, Chief Financial Officer, Donna Rentsch, Consumer Services Director, Silvia Renteria-Haro, Director of Client Services

Attachments

Executive Finance Committee Meeting

February 26, 2026

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EXECUTIVE FINANCE COMMITTEE

Thursday, February 26, 2026, at 5:00 pm - Zoom

Executive Committee Members: Sharmila Brunjes – President, Juan Hernandez – Vice President, Anna Hurst – Treasurer, Curtis Wang – Secretary, Lety Garcia – ARCA Rep., Jacquie Colton, Laura Monge, Jason Taketa, Jaklen Keshishyan – VAC Rep.

Staff: Angela Pao-Johnson, Executive Director, Vini Montague, Chief Financial Officer, and Lindsay Granger, Exec. Admin.

~AGENDA~

- I. **Call to Order and Introductions** (1 min)
- II. **Committee Member Attendance/Quorum** (1 min)
- III. **Agenda** (1 min)
 - A. Approval of Agenda for the February 26, 2026, Meeting
- IV. **Public Input – Agenda Items** (3 min per person / 3 attendees max)
- V. **Consent Items** (2 min)

All Consent Items are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

 - A. Approval of the Minutes from the January 29, 2026, Executive Finance Committee Meeting
- VI. **Action Items**
 - A. Lindquist, Von Husen & Joyce Presentation of NLACRC FY2024-25 Audited Financial Statements – (25 min)
 - B. Approval of Report on Personnel Classifications, Effective January 12, 2026 – Sheila King (2 min)
 - C. Approval of Report on Personnel Classifications, Effective February 23, 2026 – Sheila King (2 min)
 - D. Approval of Updated Report on Personnel Classifications – Sheila King (2 min)
 1. Approval of Updated Report on Personnel Classifications, Effective February 26, 2025 – Sheila King
 2. Approval of Updated Report on Personnel Classifications, Effective March 10, 2025 – Sheila King
- VII. **Committee Business**
 - A. Review of Insurance FY2026-2027 – Gallagher Insurance (10 min)
 - B. DDS Contract Update – Vini Montague (15 min)
 - C. Financial Reports – Vini Montague (5 min)
 - D. Admin vs. Direct Allocation Report – Vini Montague (5 min)
 - E. Outstanding Authorizations Report – Vini Montague (3 min)
 - F. Review ARCA PEP Statewide Report (Defer)
 - G. Quarterly Fees for PRMT and UAL – Vini Montague (2 min)



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1. 2nd Quarter PRMT Fees Report
2. 2nd Quarter CalPERS UAL Fees Report
- H. Audits Update – Vini Montague (5 min)
 1. CalPERS
- I. Semi-Annual Reporting of CIE/PIP – Arshalous Garlanian (5 min)
- J. Monthly Whistleblower Log for January 16, 2026 – February 15, 2026– Sheila King (3 min)
- K. Strategic Plan Update – Angela Pao-Johnson (3 min)
- L. ED Evaluation Workgroup Update – Lety Garcia (2 min)
- M. Upcoming Workgroups – Sharmila Brunjes (1 min)
- N. Real Estate Negotiation Update (3 min)

VIII. Closed Session

- A. Real Estate Negotiations (5 min)

IX. Center Operations Angela Pao-Johnson (10 min)

X. Announcements / Public Input/Information Items (3 min per person)

- A. Next meeting March 26, 2026 at 5:00 p.m.
- B. Committee Attendance

XI. Adjournment

Please refer to NLACRC's website for the Calendar of Events, which includes a link for the Family Focus Resource Center, for information regarding more support groups, training opportunities, dates, times, and links – www.nlacrc.org



North Los Angeles County Regional Center
Executive Finance Committee Meeting Minutes
January 29, 2026

Present: Board of Trustees President Sharmila Brunjes, Vice President Juan Hernandez, Board Secretary Curtis Wang, ARCA Representative Leticia Garcia, Jacquie Colton, Jason Taketa – Committee Members

Executive Director Angela Pao-Johnson, Deputy Director Evelyn McOmie, and Executive Administrative Assistant Lindsay Granger, Stephanie Margaret, Justice Agonoy – Staff Members

Guests:

Absent: Board Treasurer Anna Hurst, Laura Monge, VAC Representative Jaklen Keshishyan

1. CALL TO ORDER

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 5:09 p.m. Juan Hernandez, Vice President, reminded members to identify themselves prior to making a motion and reviewed the NLACRC Board of Trustees Civility Code.

2. COMMITTEE MEMBER ATTENDANCE

3. AGENDA

The agenda was amended to defer Action Items A and B and Committee Business Item A. The time allotted for Action Items B and C was also increased from five minutes to seven minutes.

On a motion made by Curtis Wang, Secretary, seconded by Jacquie Colton, the agenda was approved. Motion carried.

4. PUBLIC INPUT – AGENDA ITEMS

There was no public input regarding the agenda.

5. CONSENT ITEMS

A. Approval of Minutes of the November 29, 2025, Executive Finance Committee Meeting

On a motion made by Curtis Wang, seconded by Sharmila Brunjes, President, the minutes from the November 29, 2025 Executive Finance Meeting were approved. Motion carried.

6. ACTION ITEMS

6.1 Amendment of Board Budget

Juan Hernandez introduced the proposed amendment to the Board Budget, presented by Vini Montague, Chief Financial Officer.

Vini Montague reviewed the previously approved Board Budget of slightly over \$300,000 and explained that the proposed revisions shift funds between categories to better align the budget with actual spending patterns and anticipated needs for the remainder of the fiscal year rather than increasing overall spending.

Transportation reimbursements were higher than projected due to mileage reimbursements and Uber usage late in the prior year, requiring additional funding in that category. The Consumer Advisory Committee (CAC) holiday party allocation was reduced because the actual expense totaled \$249 compared to the \$750 originally budgeted, leaving excess funds that are no longer needed. Vini Montague noted the line item is currently restricted to holiday party expenses; other CAC events could be funded in the future if brought forward separately for approval.

The Roberts Rules software subscription cost exceeded the original estimate, requiring an additional \$143. The training and leadership board advocacy line item was removed because it duplicated the consultant parliamentarian/governance coach expense, which already covers board leadership training services. Based on the approved Leading Resources contract, an additional \$4,300 was added to the parliamentarian and governance coach category.

The Executive Director evaluation model was adjusted to reflect its three-year contract structure, shifting portions of the expense to future fiscal year budgets. Legal expenditures were reduced by \$100,000 because outside counsel (Enright Ocheltree) is no longer expected to regularly attend board meetings; however, sufficient funds remain available for consultation when needed.

Overall, the proposed revisions decrease the total Board Budget by \$104,436.

During discussion, Sharmila Brunjes confirmed that adequate legal funding would remain available for occasional consultation. Juan Hernandez asked why the CAC allocation was reduced, and Vini Montague clarified it reflects actual expenditures rather than a policy change. The committee discussed that the CAC could request funding later for outreach or other events if necessary.

On a motion made by Curtis Wang, seconded by Lety Garcia, ARCA Delegate, it was resolved to approve and move forward the amended board budget to the full Board of Trustees for approval. Motion carried.

ACTION: Board Support will add this to the February Board of Trustees meeting agenda for approval.

6.2 Approval of Purchase of Service CPP Startup Contract – Homes & Hope, LLC – PL2603-999

Vini Montague, Chief Financial Officer, presented a proposed Purchase of Services Community Placement Plan (CPP) startup funding contract for a Community Resource Development Project (CRDP) housing agreement approved by the Department of Developmental Services (DDS).

Vini Montague explained DDS awarded approximately \$1.4 million in startup funding in October to support participation in an affordable housing development led by the vendor Homes and Hope in Palmdale. The project is a new multi-family residential complex consisting of approximately 160 total housing units. Through this agreement, 11 units will be permanently reserved for low-income individuals with developmental disabilities served by the regional center. The reserved units include three one-bedroom and eight two-bedroom apartments, and at least one resident in each unit must be a regional center consumer. The agreement requires these units to remain designated for regional center consumers for a period of 55 years. Vini Montague noted this is the organization's first participation in

this type of housing development partnership and there are no special contractual conditions beyond the reservation requirement.

During discussion, Sharmila Brunjes asked about the committee's role in recommending contracts to the Board. Vini Montague clarified the committee typically reviews and vets items, asks questions, and then forwards a recommendation to the Board once satisfied. Juan Hernandez asked whether the organization would be purchasing property or supporting construction; Vini Montague clarified the funds are not for acquisition but to secure dedicated units within the larger housing development for consumers.

On a motion made by Sharmila Brunjes, seconded by Curtis Wang, it was resolved to move the contract, POS CPP Startup Contract – Homes & Hope, LLC – PL2603-999, to the full Board of Trustees FOR APPROVAL. Motion carried.

ACTION: Board Support will include this on the February Board of Trustees meeting agenda.

6.3 Approval of Operations Contract – Newmark

Juan Hernandez introduced the proposed operations contract with Newmark, presented by Vini Montague, Chief Financial Officer.

Vini Montague explained Newmark is the commercial real estate brokerage firm selected through a formal Request for Proposal process and is currently assisting the organization in securing a new lease for the San Fernando Valley office. The organization previously entered into a contract with Newmark effective October 24, 2024, for workplace strategy services in the amount of \$82,300. These services include assessing operational needs and planning the layout and design of the future office space and are separate from the brokerage services used to identify potential locations.

Staff proposed entering into a second contract with Newmark for construction project management services in the amount of \$177,500. This service would begin once a final site is selected and would include managing construction activities associated with preparing the new office location for occupancy. When combined with the existing workplace strategy contract, the total contractual amount would be \$259,800, exceeding the \$250,000 approval threshold and therefore requiring committee and Board approval.

During discussion, Juan Hernandez asked whether using the same firm for project management is standard practice. Vini Montague confirmed it is typical for organizations to utilize the brokerage firm's project management division because the services align with the leasing and build-out process. Juan Hernandez also confirmed the contract would cover management of construction activities related to the new office. No additional questions were raised.

On a motion made by Curtis Wang, seconded by Jacquie Colton, the committee resolved to move the contract, Operations Contract – Newmark, to the full board for approval. Motion carried.

ACTION: Board Support will include this on the February Board of Trustees meeting agenda.

6.4 Approval to Move Employee Satisfaction Survey Results to Board Meeting

Juan Hernandez introduced the proposal to present the employee satisfaction survey results directly at the Board meeting rather than first reviewing them at the Executive Finance Committee and then again at the Board meeting. Lindsay Granger confirmed the intent was to streamline the process and avoid duplicating the same presentation in two separate meetings.

Lety Garcia noted that reports are traditionally reviewed by the committee first so members can ask questions and prevent surprises at the Board meeting. Sharmila Brunjes explained the change was

considered because delivering a full presentation twice was time-consuming and not an efficient use of committee time. Instead, the plan was to include the presentation materials in the Board packet so members could review the information in advance, consistent with standard practice.

Lety Garcia requested confirmation that the presentation materials would be included in the packet prior to the meeting. Lindsay Granger stated that recent Board presentations have typically been included and would be provided when available. Angela Pao-Johnson clarified that Amy Sullivan will present the individual and family survey, while the employee satisfaction survey will be presented by either Angela Pao-Johnson or Sheila King. Lety Garcia indicated this approach was acceptable as long as the information is available beforehand.

On a motion made by Curtis Wang, seconded by Sharmila Brunjes, it was resolved to move the employee satisfaction survey results to the next board meeting. Motion carried.

ACTION: Board Support will include this on the February Board of Trustees meeting agenda and include employee satisfaction survey presentation materials in the board meeting packet.

7. COMMITTEE BUSINESS

7.1 Status Report on Lease Agreements

Juan Hernandez introduced the status report on lease agreements, presented by Vini Montague, Chief Financial Officer.

Vini Montague reviewed a summary of lease obligations for the organization's three office locations and explained that the front summary page of the report reflects the total lease commitments for the current fiscal year. The annual obligations are approximately \$3.6 million for the San Fernando Valley office, about \$1.4 million for the Antelope Valley office, and \$806,000 for the Santa Clarita office. Vini Montague noted detailed lease terms were included in the packet, but the presentation focused on key dates and overall obligations.

Vini Montague highlighted that the San Fernando Valley lease expires February 28, 2027, and staff are actively working with a broker to secure a replacement location. The Santa Clarita office lease expires May 31, 2032, and the Antelope Valley lease expires January 31, 2036, so no immediate action is required for those sites.

During discussion, Juan Hernandez asked whether the reported amounts represent monthly or annual payments. Vini Montague clarified that the totals reflect annual obligations, while actual rent payments are made monthly. Juan Hernandez also confirmed the totals referenced on the summary page.

No further questions were raised.

7.2 DDS Contract Update

Vini Montague, Chief Financial Officer, presented an update to the contract language with the Department of Developmental Services (DDS). Only pages containing revisions were included in the packet. The first amendment increased the preliminary allocation to \$1,340,866,635.

Most revisions consisted of formatting and wording clarifications rather than substantive changes, including updates within the Information Security section that did not modify existing requirements. DDS replaced entire paragraphs in several areas rather than marking individual edits, which made the revisions appear more extensive than they functionally are.

Under Emergency Planning, Preparedness, Response, and Recovery, DDS added a requirement for the regional center's emergency coordinator to participate in monthly statewide coordination meetings. Language was also added requiring all regional centers to utilize the state's Everbridge emergency notification system and to proactively notify individuals who rely on medical equipment, are non-ambulatory, or have limited supports in order to assess additional needs during emergencies. These provisions reflect practices already implemented by NLACRC.

The Special Contract Language section was updated to remove prior-year language and replace it with provisions previously presented to the committee and Board, narrowing and clarifying the focus areas rather than introducing new obligations.

Changes to the Business Associate Agreement (HIPAA) included added definitions for artificial intelligence, generative artificial intelligence, and limited data sets (PHI excluding certain identifiers such as names and addresses). A new requirement mandates that any request for protected health information (PHI) received directly by NLACRC must be forwarded to DDS within five business days. Additional provisions require the regional center to document and track disclosures of PHI made on behalf of DDS and provide that tracking within 30 days upon request. The revisions also clarify disclosures that do not require tracking, such as when individuals request their own records.

Vini Montague summarized that the revisions primarily clarify procedures, align statewide practices, and formalize documentation expectations, with minimal operational impact to NLACRC. No questions were raised by the committee.

7.3 Financial Reports

Vini Montague, Chief Financial Officer, presented the financial report.

For the October 2025 service month, the B2 allocation totaled \$1.357 billion. Monthly expenditures were \$116.9 million, and year-to-date expenditures were approximately \$408.4 million. At the time of the report, projected annual expenditures were expected to align with the B2 allocation; however, the first Purchase of Services (POS) projection had not yet been completed, so no surplus or deficit estimate was shown.

Vini Montague reviewed the accompanying detail schedules included in the packet. The reports separated funding between operations and purchase of services, and further identified allocations specifically designated to reduce caseload ratios for (1) children ages five and under and (2) all other caseload categories. Additional pages provided consolidated expenditure detail across regular operations and Community Placement Plan (CPP) funding, followed by expanded operational category detail such as salaries and other operating cost groupings.

For the November 2025 service month, the B2 allocation remained \$1.357 billion. Monthly expenditures were \$112.1 million, with year-to-date expenditures of approximately \$520.5 million. After completion of the report, the first POS projection was finalized and indicated a projected fiscal year 2025-26 deficit of approximately \$130 million.

Vini Montague explained that the projection remains highly uncertain due to multiple ongoing statewide changes, including continued rate implementations, modifications to service codes and subcodes, and the expiration of the provider rate hold harmless period on February 28, 2026, after which provider rates above rate-study levels may adjust. These variables make forecasting significantly more difficult than in prior years, and the projection should therefore be considered preliminary.

No questions were raised.

7.4 Admin vs. Direct Allocation Report

Vini Montague, Chief Financial Officer, presented the Administrative Expenditures versus Direct Expenditures report.

The report demonstrates compliance with the statutory 15% administrative cost cap. The monthly column reflects fluctuations throughout the year and may temporarily exceed the cap due to timing of expenditures; however, the year-to-date percentage is the primary compliance measure.

As of November 20, administrative costs were approximately 11%, confirming the Center remained below the required threshold.

As of December 18, the year-to-date administrative cost percentage further decreased to approximately 10.6%.

The committee acknowledged the Center remains in compliance with the administrative cost cap. No further questions were raised.

7.5 Outstanding Authorizations Report

Vini Montague, Chief Financial Officer, presented a summary report of vendors with outstanding or escalated authorization issues, clarifying the report reflects only matters escalated beyond the regular Accounts Payable process and not all authorization issues.

As of November 2025, there were 53 service providers with escalated concerns involving 110 authorizations. During December, an additional 7 service providers with 4 authorization issues were added to the list. Staff resolved 6 provider cases and 4 authorization issues during the month.

Vini Montague noted the number of authorizations appearing lower than the number of vendors was due to incomplete counts when originally logged. As of the end of December, the total stood at 54 service providers and 110 authorizations on the escalated tracking list.

No questions were raised.

7.6 Audits Update

a. CalPERS

Vini Montague, Chief Financial Officer, provided an update on audits currently in progress, beginning with the CalPERS audit.

Previously identified findings related to personnel classification reporting have been addressed. Updated classification reports were approved by the committee and Board and submitted to CalPERS. These findings are expected to be resolved.

One remaining finding is still under review. The issue relates to a provision in the prior union contract establishing salary ranges based on a salary survey. Some long-tenured employees had compensation above those ranges. To address this, NLACRC negotiated a "longevity adjustment" as an additional salary step and included it in base wages.

CalPERS considers longevity pay to be special compensation rather than base wages, resulting in a classification disagreement. NLACRC is continuing discussions with CalPERS to resolve the matter.

No questions were raised.

b. Independent Audit

Vini Montague, Chief Financial Officer, provided an update on the independent audit conducted by Lindquist for fiscal year 2025. The audit remains in progress, with NLACRC staff having submitted

substantial documentation, most within required timelines, and continuing to respond to follow up requests. The Controller is actively working with the auditors to complete the process.

c. **DDS Audit**

Vini Montague, Chief Financial Officer, provided an update on the Department of Developmental Services (DDS) audits.

For the fiscal year 2022 and 2023 DDS audit, the initial overpayment finding totaled approximately \$1.5 million, primarily related to transportation rate implementation. NLACRC appealed the transportation portion, and DDS supported the appeal, removing about \$1 million of the finding. Approximately \$500,000 remains related to rate adjustments issued after payments were made to providers. NLACRC agrees with the remaining finding and is working with providers to recover the overpayments and remit them to DDS, with most of the amount already recovered.

Vini Montague also reported that the fiscal year 2024 DDS audit is currently pending as part of the annual audit requirement under special contract language. DDS has not yet issued a draft report and is awaiting the outcome of the transportation rate appeal before finalizing the audit.

No questions were raised.

7.7 Status of FY2025 Vendor Audit Requirement

Vini Montague, Chief Financial Officer, reported on vendor audit requirements under the Department of Developmental Services (DDS) contract.

DDS requires NLACRC to conduct a specified number and type of service provider audits annually and submit a summary letter by October 1 confirming completion. For fiscal year 2025, NLACRC was required to conduct 13 audits and exceeded this requirement by completing 28 audits, including 11 billing audits, 10 cost verification audits, 5 additional audit types, and 2 audits of vendors serving children under age three.

The audits covered 28 vendors and impacted 712 consumers. Through the audit process, NLACRC recovered \$159,781 in overpayments.

7.8 2nd Quarter Human Resources Report

Juan Hernandez introduced the Human Resources report presented by Sheila King.

For the first quarter, there were 10 positions on hold, 50 new hires, 16 promotions, and 39 separations, resulting in a turnover rate of 4.36%. For the second quarter, there were 9 positions on hold, 54 new hires, 12 promotions, and 23 separations, reducing the turnover rate to 2.31%. Reported separation reasons included retirements, personal reasons, and other causes.

Juan Hernandez asked whether separations were initiated by the organization or employees. Sheila King indicated a detailed breakdown was not immediately available but could be provided. Sheila King also noted efforts are underway to improve exit survey information to better understand reasons for departures.

No additional questions were raised.

7.9 Monthly Whistleblower Log for November 16, 2025-January 15, 2026

Juan Hernandez introduced the Monthly Whistleblower Log presented by Sheila King.

For the period November 16, 2025 through December 15, 2025, there was 1 new report, 1 pending case, 3 open cases, and 1 closed case. For the period December 16, 2025 through January 15, 2026, there were 18 new reports, 4 closed cases, and 1 pending case.

No questions were raised.

7.10 Strategic Plan Update

Sharmila Brunjes provided an update on the strategic plan process. KH Consulting has begun the project, including kickoff meetings with senior staff, Board representatives, and volunteers, and has started the interview and information-gathering phase. Updates will be provided to the Executive Finance Committee as information becomes available.

Angela Pao-Johnson reported that three staff kickoff sessions were held to accommodate hybrid schedules, with approximately 300 staff participating. The sessions explained the purpose of the strategic plan, outlined the process, and invited initial feedback, emphasizing an inclusive approach.

The committee acknowledged the launch of the strategic planning process and anticipates future updates as the work progresses.

8. CLOSED SESSION

On a motion made by Curtis Wang, seconded by Sharmila Brunjes, closed session was entered at 6:13 p.m. to discuss real estate negotiations and the quarterly legal update.

During closed session, a motion regarding existing real estate negotiations was made by Sharmila Brunjes, seconded by Juan Hernandez, and approved unanimously. The motion carried.

On a motion made by Sharmila Brunjes, seconded by Curtis Wang, it was resolved to exit closed session at 6:44 p.m.

9. CENTER OPERATIONS

Angela Pao-Johnson, Executive Director, presented the Center Operations Report and began by highlighting improvements in recruitment efficiency. Angela Pao-Johnson explained NLACRC streamlined recruiting workflows, improved applicant communication timelines, and began consistently using the applicant tracking system to actively clear candidate queues. Previously, inactive applications remained open in the system and created an inflated reported hiring timeline of 717 days in January 2025. With improved tracking and accountability, the end to end hiring timeline has been reduced to approximately 75 days overall, with Service Coordinator hiring averaging 51 days. Angela Pao-Johnson noted the organization is progressing toward the 45 day industry standard and that remaining delays are largely due to external factors such as background checks and onboarding requirements.

Angela Pao-Johnson then provided updates from the Department of Developmental Services. DDS is launching a one time operations funding survey to identify regional centers that may experience operational deficits. NLACRC does not anticipate a deficit but will participate. DDS indicated approximately \$30 million may be available statewide, although much of the funding will likely be reserved for rent adjustments and performance incentives. DDS also requested that regional centers claim outstanding funds before mid March or the funds will revert to the department.

Angela Pao-Johnson reported remote services are currently scheduled to sunset at the end of 2026. DDS must submit a report regarding remote service delivery for IPP planning meetings and services and plans to include trailer bill language acknowledging ongoing evaluation. While no immediate fiscal impact is expected, legislative decisions may affect future service delivery options.

Transportation updates were discussed. For Service Code 875, DDS finalized a reimbursement methodology recognizing urban driving conditions by compensating providers for operational time within initial mileage rather than strictly distance traveled. This change becomes effective March 1 and is intended to create equity between urban and rural providers. For Service Code 880, DDS will implement a 5 percent rate differential between ambulatory and non ambulatory consumers for transportation associated with specialized residential and day programs.

Regarding the Self Determination Program, the federal waiver is expected to expire at the end of the fiscal year and DDS will seek renewal. Public comment is expected in February with submission to the Centers for Medicare and Medicaid Services by April 1. Proposed updates may include new Fiscal Management Service standards and revised individual budget methodologies. DDS is also proposing the State Council on Developmental Disabilities serve as the sole provider of Self Determination orientation services. DDS funding for Local Volunteer Advisory Committees is expected to end, although the advisory committees will continue to operate.

Angela Pao-Johnson also shared legislative timing updates. The Department of Finance will release proposed trailer bill language earlier than typical, and the Assembly Budget Subcommittee 2 hearing overseeing health and human services is scheduled for April 15.

Organizational metrics were reviewed, showing approximately 935 filled positions, representing about 90 percent staffing, and 41,090 individuals served.

Angela Pao-Johnson highlighted outreach efforts including participation in the Armenian Parent Circle of Support holiday gathering attended by approximately 23 families. Families met staff, participated in activities, and received resources, and Senator Menjivar presented an award recognizing NLACRC's involvement. Upcoming disability community meetings were noted, including the State Council on Developmental Disabilities meeting on February 17, the Disability Rights California board meeting on March 19, and the Local Volunteer Advisory Committee meeting on February 19.

10. BOARD MEETING AGENDA ITEMS/ACTION ITEMS

- Board Support will add the Brilliant Corners – PL 2495-999 to the January board meeting agenda for full board approval.
- Board Support will add the Status of FY2025 Vendor Audit Requirement, Amendment of Board Budget, and Status Report on Lease Agreements to the next Executive Finance Committee agenda.

11. ANNOUNCEMENTS / PUBLIC INPUT / INFORMATION ITEMS

During public comment, Erika Perez addressed the committee in Spanish and stated this was the first meeting attended. Erika Perez requested that the regional center more clearly communicate and publish available services for children, explaining families are often not informed about services and have difficulty identifying what supports are available, particularly online.

Juan Hernandez assisted by translating and summarizing the comment for the committee, noting the request for improved visibility and accessibility of information regarding regional center services.

No additional public comments were made.

12. NEXT MEETING

The next meeting of the Executive Finance Committee will be February 26, 2025 at 5:00 p.m.

13. ADJOURNMENT

On a motion made by Curtis Wang, seconded by Sharmila Brunjes, it was agreed that there was no further business to transact; the meeting adjourned at 6:59 p.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.



Submitted by:
Lindsay Granger
Executive Administrative Assistant—Board Relations Liaison

DRAFT

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Accountant	Hourly	\$33.71 - \$47.63
Accountant Junior	Hourly	\$29.49 - \$41.66
Accounting Specialist	Hourly	\$25.85 - \$36.54
Accounting Specialist Senior	Hourly	\$26.33 - \$37.18
Accounting Supervisor	Monthly	\$8,185.97 - \$11,051.06
Accounting/Payroll Analyst	Hourly	\$36.36 - \$51.37
Administrative Assistant	Hourly	\$28.62 - \$41.25
Aging Adult Specialist	Hourly	\$29.49 - \$41.66
Applications Administrator I	Hourly	\$36.89 - \$52.13
Applications Developer and Integrator	Hourly	\$61.47 - \$86.86
Assistant Psychological Supervisor	Monthly	\$8,211.00 – \$9,775.00
Associate CSC	Hourly	\$22.90 - \$32.36
Autism Program Clinical Services Specialist	Hourly	\$42.97 - \$60.74
Autism Program Coordinator-Specialist	Hourly	\$42.97 – \$60.74
Behavioral Consultant	Hourly	\$42.97 - \$60.74
Behavioral Services Manager	Monthly	\$12,870.04 - \$17,374.56
Behavioral Services Supervisor	Monthly	\$11,232.62 - \$15,164.03
Change Management Project Manager	Monthly	\$7,345.00 - \$9,916.83

¹Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 2/19/2026 and adopted by the Board as of __/__/2026

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Chief Financial Officer	Monthly	\$15,156.12 - \$20,460.77
Chief Information Officer	Monthly	\$17,269.33 - \$23,313.60
Clinical Services Director	Monthly	\$19,475.52 - \$29,060.27
Community Living Specialist	Hourly	\$29.49 - \$42.10
Community Services Director	Monthly	\$12,142.73 - \$16,392.69
Community Services Housing Specialist	Hourly	\$29.49 - \$41.66
Community Services Manager	Monthly	\$9,257.77 - \$12,497.99
Community Services Specialist	Hourly	\$29.49 - \$42.10
Community Services Specialist - CPP	Hourly	\$29.49 - \$41.66
Community Services Specialist - Performance QA Specialist	Hourly	\$29.49 - \$41.66
Community Services Specialist - QA	Hourly	\$29.49 - \$41.66
Community Services Specialist - QA/ CPP	Hourly	\$29.49 - \$41.66
Community Services Supervisor - BS	Monthly	\$7,666.92 - \$10,350.35
Community Services Supervisor - MS	Monthly	\$8,050.24 - \$10,867.82
Consumer Advocate/ Consumer Advocate Bilingual	Hourly	\$22.29 - \$32.87
Consumer Services Coordinator - Intake	Hourly	\$26.33 - \$40.13
Consumer Services Coordinator / Service Coordinator / Service Coordinator - Bilingual	Hourly	\$26.33 - \$40.13
Consumer Services Director	Monthly	\$11,429.91 - \$15,430.38
Consumer Services Manager	Monthly	\$9,257.77 - \$12,497.99

¹Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 2/19/2026 and adopted by the Board as of / /2026

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Consumer Services Specialist - Specialized	Hourly	\$29.49 - \$43.34
Consumer Services Supervisor - BS	Monthly	\$7,161.85 - \$9,668.49
Consumer Services Supervisor - CPP/CRDP/SDP	Monthly	\$7,666.92 - \$10,350.35
Consumer Services Supervisor – Intake	Monthly	\$7,518.77 - \$9,541.81
Consumer Services Supervisor – LCSW	Monthly	\$7,666.92 - \$10,350.35
Consumer Services Supervisor - MS	Monthly	\$7,519.94 - \$10,350.35
Consumer Services Transition Liaison	Hourly	\$31.58 - \$44.63
Contract Administration & Privacy Supervisor	Monthly	\$7,239.50 - \$10,564.41
Contract Administration and Privacy Manager	Monthly	\$8,336.43 - \$11,254.19
Contract and Compliance Specialist	Hourly	\$31.58 - \$45.51
Contract and Compliance Supervisor	Monthly	\$8,050.24 - \$10,867.82
Controller	Monthly	\$11,933.46 - \$16,110.17
CPP COMMUNITY SERVICES SPECL - RQA	Hourly	\$29.49 - \$41.66
Data Analyst – Quality Improvement Auditor	Hourly	\$36.36 - \$51.37
Deaf Services Specialist	Hourly	\$31.58 - \$44.63
DEIB Supervisor	Monthly	\$7,666.92 - \$10,350.35
Dental Consultant	Hourly	\$38.30 - \$54.14
Deputy Director	Monthly	\$13,913.19 - \$21,564.12
Director of Finance	Monthly	\$12,209.95 - \$16,994.78
Director of Privacy and Compliance	Monthly	\$11,536.80 - \$14,215.23

¹Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 2/19/2026 and adopted by the Board as of / /2026

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Due Process Officer	Monthly	\$6,900.81 - \$10,420.52
Emergency Management Specialist	Monthly	\$7,839.55 - \$10,583.39
Employment Specialist	Hourly	\$29.49 - \$41.66
Executive Administrative Assistant/ Executive Administrative Assistant Bilingual	Hourly	\$36.36 - \$51.37
Executive Director	Monthly	\$19,125.00 - \$27,625.00
Facilities Services Manager	Monthly	\$8,169.18 - \$11,028.39
Facilities Supervisor	Monthly	\$6,952.49 - \$9,385.87
Fair Hearings and Administrative Procedures Manager	Monthly	\$9,285.09 - \$12,534.87
Federal Revenue Supervisor	Monthly	\$7,161.85 - \$9,668.49
Federal Revenues Specialist	Hourly	\$29.49 - \$41.66
Floater Specialist	Hourly	\$29.49 - \$41.66
Health and Safety Waiver Support Specialist	Hourly	\$29.49 - \$41.66
Human Resources Coordinator	Hourly	\$32.01 - \$45.23
Human Resources Director	Monthly	\$12,209.95 - \$16,994.78
Human Resources Generalist	Hourly	\$34.05 - \$48.10
Human Resources Manager	Monthly	\$9,393.38 - \$12,952.37
Human Resources Specialist I	Hourly	\$32.01 - \$45.23
Human Resources Specialist II	Hourly	\$33.61 - \$47.48
Human Resources Supervisor	Monthly	\$8,265.47 - \$11,158.38
Individuals with Disabilities Education Act Specialist (IDEA Specialist)	Hourly	\$38.07 - \$53.80

¹Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 2/19/2026 and adopted by the Board as of / /2026

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Infrastructure Engineer	Hourly	\$61.47 - \$86.86
Intake Associate/ Intake Associate Bilingual	Hourly	\$22.29 - \$31.50
Intake Specialist	Hourly	\$29.49 - \$41.66
Intake Supervisor	Monthly	\$7,518.77 - \$9,541.81
iSeries System Operator	Hourly	\$31.39 - \$44.34
IT Business Analyst	Hourly	\$43.61 - \$62.24
IT Director	Monthly	\$12,589.57 - \$19,354.03
IT Lead Training	Hourly	\$32.01 - \$45.23
IT Operations Manager	Monthly	\$11,863.61 - \$16,015.87
IT Specialist I	Hourly	\$35.19 - \$49.72
IT Specialist II	Hourly	\$36.89 - \$53.18
IT Supervisor	Monthly	\$9,583.33 - \$11,666.66
IT Support Manager	Monthly	\$11,567.48 - \$15,616.10
Judicial/Forensics Specialist	Hourly	\$31.58 - \$44.63
Lead IT Specialist	Hourly	\$43.61 - \$61.62
Lead Training Consumer Services Coordinator	Hourly	\$33.71 - \$47.63
LGBTQ+ Specialist	Hourly	\$29.49 - \$41.66
Medical Services Manager	Monthly	\$16,527.18 - \$23,928.32
Nurse Consultant	Hourly	\$42.97 - \$60.74
Nurse Consultant—LVN	Hourly	\$38.30 - \$54.14

1Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 2/19/2026 and adopted by the Board as of / /2026

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Nurse Consultant - RN	Hourly	\$42.97 - \$60.74
Nursing Services Supervisor	Monthly	\$10,437.64 - \$14,090.81
Office Assistant I	Hourly	\$20.86 - \$30.05
Office Assistant II	Hourly	\$21.41 - \$30.56
Office Assistant III	Hourly	\$22.90 - \$32.36
Office Services Assistant	Hourly	\$28.62 - \$40.84
Officer of the Day Specialist	Hourly	\$29.49 - \$41.66
Operations Accounting Supervisor	Monthly	\$8,185.97 - \$11,051.06
Outreach Language Specialist	Hourly	\$31.58 - \$44.63
Parent and Family Support Specialist	Hourly	\$29.49 - \$41.66
Participant Choice Specialist	Hourly	\$31.58 - \$44.63
Payroll Accountant	Hourly	\$34.05 - \$48.10
Payroll Specialist	Hourly	\$32.01 - \$45.23
Placement Specialist	Hourly	\$29.49 - \$41.66
Psychological and Intake Manager	Monthly	\$12,870.04 - \$17,374.56
Psychological Services Supervisor	Monthly	\$11,232.62 - \$15,164.03
Psychologist, Ph.D.	Hourly	\$46.24 - \$65.35
Public Information Legislative Specialist	Hourly	\$33.61 - \$47.48
Public Information Manager	Monthly	\$9,677.45 - \$13,064.56
Public Information Specialist	Hourly	\$29.49 - \$41.66

¹Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 2/19/2026 and adopted by the Board as of / /2026

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Public Information Supervisor	Monthly	\$7,161.85 - \$9,668.49
Public Records Act (PRA) Specialist	Hourly	\$31.39 - \$39.14
Quality Improvement and Outcomes Director	Monthly	\$13,282.25 - \$17,833.33
Quality Improvement and Outcomes Supervisor	Monthly	\$7,122.57 - \$9,615.48
Quality Improvement and Outcomes Manager	Monthly	\$9,008.64 - \$12,161.66
Records and Document Management Supervisor	Monthly	\$7,161.85 - \$9,668.49
Recruiting Manager	Monthly	\$9,393.38 - \$12,952.37
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	\$29.49 - \$41.66
Resource Development Specialist	Hourly	\$29.49 - \$41.66
Retired Annuitant - Accounting / Payroll Analyst	Hourly	\$36.36 - \$51.37
Retired Annuitant – Special Project Specialist (PT)	Hourly	\$32.01 - \$48.10
Risk Assessment Specialist	Hourly	\$29.49 - \$41.66
Risk Assessment Supervisor	Monthly	\$7,161.85 - \$9,668.49
SDP CSC Lead Training Specialist	Hourly	\$29.49 - \$41.66
Self-Determination Specialist	Hourly	\$31.58 - \$44.63
Senior Applications and Project Manager	Monthly	\$11,863.61 - \$16,015.87
Senior Contract and Privacy Specialist	Hourly	\$33.61 - \$47.48
Senior Manager, Facilities Service and Records Management	Monthly	\$11,271.59 - \$13,651.87
Service Coordinator Specialist - Enhanced Case Load	Hourly	\$31.58 - \$44.63
Sr. Psychological Services Specialist	Monthly	\$8,986.09 - \$12,131.23

¹Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 2/19/2026 and adopted by the Board as of / /2026

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF FEBRUARY 24, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Systems Administrator	Hourly	\$55.86-\$78.91
Talent Acquisition Specialist I	Hourly	\$32.01 - \$45.23
Talent Acquisition Specialist II	Hourly	\$33.61 - \$47.48
Technology Utilization Specialist	Hourly	\$36.89 – \$52.13
Training and Development Manager	Monthly	\$9,209.20 - \$12,698.40
Training and Development Supervisor	Monthly	\$7,492.46 - \$10,114.83
Training Specialist - CM Training Facilitator	Hourly	\$34.05 - \$48.10
Training Specialist - Instructional Designer	Hourly	\$33.61 - \$47.48
Training Specialist I	Hourly	\$32.01 - \$45.23
Training Specialist II	Hourly	\$34.05 - \$48.10
Transfer Coordinator	Hourly	\$20.86 - \$29.47
Vendor Coordinator	Hourly	\$20.86 - \$29.47
Workforce & Employment Specialist	Hourly	\$29.49 - \$41.66

1Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 2/19/2026 and adopted by the Board as of / /2026

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF March 10, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Accountant	Hourly	\$33.71 - \$47.63
Accountant Junior	Hourly	\$29.49 - \$41.66
Accounting Specialist	Hourly	\$25.85 - \$36.54
Accounting Specialist Senior	Hourly	\$26.33 - \$37.18
Accounting Supervisor	Monthly	\$8,185.97 - \$11,051.06
Accounting/Payroll Analyst	Hourly	\$36.36 - \$51.37
Administrative Assistant	Hourly	\$28.62 - \$41.25
Aging Adult Specialist	Hourly	\$29.49 - \$41.66
Applications Administrator I	Hourly	\$36.89 - \$52.13
Applications Developer and Integrator	Hourly	\$61.47 - \$86.86
Assistant Psychological Supervisor	Monthly	\$8,211.00 – \$9,775.00
Associate CSC	Hourly	\$22.90 - \$32.36
Autism Program Clinical Services Specialist	Hourly	\$42.97 - \$60.74
Autism Program Coordinator Specialist	Hourly	\$42.97 – \$60.74
Behavioral Consultant	Hourly	\$42.97 - \$60.74
Behavioral Services Manager	Monthly	\$12,870.04 - \$17,374.56
Behavioral Services Supervisor	Monthly	\$11,232.62 - \$15,164.03
Change Management Project Manager	Monthly	\$7,345.00 - \$9,916.83

¹Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 02/19/2026 and adopted by the Board as of __/__/2026.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF March 10, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Chief Financial Officer	Monthly	\$15,156.12 - \$20,460.77
Chief Information Officer	Monthly	\$17,269.33 - \$23,313.60
Clinical Services Director	Monthly	\$19,475.52 - \$29,060.27
Community Living Specialist	Hourly	\$29.49 - \$42.10
Community Services Director	Monthly	\$12,142.73 - \$16,392.69
Community Services Housing Specialist	Hourly	\$29.49 - \$41.66
Community Services Manager	Monthly	\$9,257.77 - \$12,497.99
Community Services Specialist	Hourly	\$29.49 - \$42.10
Community Services Specialist - CPP	Hourly	\$29.49 - \$41.66
Community Services Specialist - Performance QA Specialist	Hourly	\$29.49 - \$41.66
Community Services Specialist - QA	Hourly	\$29.49 - \$41.66
Community Services Specialist - QA/ CPP	Hourly	\$29.49 - \$41.66
Community Services Supervisor - BS	Monthly	\$7,666.92 - \$10,350.35
Community Services Supervisor - MS	Monthly	\$8,050.24 - \$10,867.82
Consumer Advocate/ Consumer Advocate Bilingual	Hourly	\$22.29 - \$32.87
Consumer Services Coordinator - Intake	Hourly	\$26.33 - \$40.13
Consumer Services Coordinator / Service Coordinator / Service Coordinator - Bilingual	Hourly	\$26.33 - \$40.13
Consumer Services Director	Monthly	\$11,429.91 - \$15,430.38
Consumer Services Manager	Monthly	\$9,257.77 - \$12,497.99

¹Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 02/19/2026 and adopted by the Board as of __/__/2026.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF March 10, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Consumer Services Specialist - Specialized	Hourly	\$29.49 - \$43.34
Consumer Services Supervisor - BS	Monthly	\$7,161.85 - \$9,668.49
Consumer Services Supervisor - CPP/CRDP/SDP	Monthly	\$7,666.92 - \$10,350.35
Consumer Services Supervisor – Intake	Monthly	\$7,518.77 - \$9,541.81
Consumer Services Supervisor – LCSW	Monthly	\$7,666.92 - \$10,350.35
Consumer Services Supervisor - MS	Monthly	\$7,519.94 - \$10,350.35
Consumer Services Transition Liaison	Hourly	\$31.58 - \$44.63
Contract Administration & Privacy Supervisor	Monthly	\$7,239.50 - \$10,564.41
Contract Administration and Privacy Manager	Monthly	\$8,336.43 - \$11,254.19
Contract and Compliance Specialist	Hourly	\$31.58 - \$45.51
Contract and Compliance Supervisor	Monthly	\$8,050.24 - \$10,867.82
Controller	Monthly	\$11,933.46 - \$16,110.17
CPP COMMUNITY SERVICES SPECL - RQA	Hourly	\$29.49 - \$41.66
Data Analyst – Quality Improvement Auditor	Hourly	\$36.36 - \$51.37
Deaf Services Specialist	Hourly	\$31.58 - \$44.63
DEIB Supervisor	Monthly	\$7,666.92 - \$10,350.35
Dental Consultant	Hourly	\$38.30 - \$54.14
Deputy Director	Monthly	\$13,913.19 - \$21,564.12
Director of Finance	Monthly	\$12,209.95 - \$16,994.78
Director of Privacy and Compliance	Monthly	\$11,536.80 - \$14,215.23

¹Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 02/19/2026 and adopted by the Board as of __/__/2026.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF March 10, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Due Process Officer	Monthly	\$6,900.81 - \$10,420.52
Emergency Management Specialist	Monthly	\$7,839.55 - \$10,583.39
Employment Specialist	Hourly	\$29.49 - \$41.66
Executive Administrative Assistant/ Executive Administrative Assistant Bilingual	Hourly	\$36.36 - \$51.37
Executive Director	Monthly	\$19,125.00 - \$27,625.00
Facilities Services Manager	Monthly	\$8,169.18 - \$11,028.39
Facilities Supervisor	Monthly	\$6,952.49 - \$9,385.87
Fair Hearings and Administrative Procedures Manager	Monthly	\$9,285.09 - \$12,534.87
Federal Revenue Supervisor	Monthly	\$7,161.85 - \$9,668.49
Federal Revenues Specialist	Hourly	\$29.49 - \$41.66
Floater Specialist	Hourly	\$29.49 - \$41.66
Health and Safety Waiver Support Specialist	Hourly	\$29.49 - \$41.66
Human Resources Coordinator	Hourly	\$32.01 - \$45.23
Human Resources Director	Monthly	\$12,209.95 - \$16,994.78
Human Resources Generalist	Hourly	\$34.05 - \$48.10
Human Resources Manager	Monthly	\$9,393.38 - \$12,952.37
Human Resources Specialist I	Hourly	\$32.01 - \$45.23
Human Resources Specialist II	Hourly	\$33.61 - \$47.48
Human Resources Supervisor	Monthly	\$8,265.47 - \$11,158.38
Individuals with Disabilities Education Act Specialist (IDEA Specialist)	Hourly	\$38.07 - \$53.80

¹Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 02/19/2026 and adopted by the Board as of __/__/2026.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF March 10, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Infrastructure Engineer	Hourly	\$61.47 - \$86.86
Intake Associate/ Intake Associate Bilingual	Hourly	\$22.29 - \$31.50
Intake Specialist	Hourly	\$29.49 - \$41.66
Intake Supervisor	Monthly	\$7,518.77 - \$9,541.81
iSeries System Operator	Hourly	\$31.39 - \$44.34
IT Business Analyst	Hourly	\$43.61 - \$62.24
IT Director	Monthly	\$12,589.57 - \$19,354.03
IT Lead Training	Hourly	\$32.01 - \$45.23
IT Operations Manager	Monthly	\$11,863.61 - \$16,015.87
IT Specialist I	Hourly	\$35.19 - \$49.72
IT Specialist II	Hourly	\$36.89 - \$53.18
IT Supervisor	Monthly	\$9,583.33 - \$11,666.66
IT Support Manager	Monthly	\$11,340.66 - \$15,616.10
Judicial/Forensics Specialist	Hourly	\$31.58 - \$44.63
Lead IT Specialist	Hourly	\$43.61 - \$61.62
Lead Training Consumer Services Coordinator	Hourly	\$33.71 - \$47.63
LGBTQ+ Specialist	Hourly	\$29.49 - \$41.66
Medical Services Manager	Monthly	\$16,527.18 - \$23,928.32
Nurse Consultant	Hourly	\$42.97 - \$60.74
Nurse Consultant – LVN	Hourly	\$38.30 - \$54.14

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 Updated as of 02/19/2026 and adopted by the Board as of __/__/2026.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF March 10, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Nurse Consultant - RN	Hourly	\$42.97 - \$60.74
Nursing Services Supervisor	Monthly	\$10,437.64 - \$14,090.81
Office Assistant I	Hourly	\$20.86 - \$30.05
Office Assistant II	Hourly	\$21.41 - \$30.56
Office Assistant III	Hourly	\$22.90 - \$32.36
Office Services Assistant	Hourly	\$28.62 - \$40.84
Officer of the Day Specialist	Hourly	\$29.49 - \$41.66
Operations Accounting Supervisor	Monthly	\$8,185.97 - \$11,051.06
Outreach Language Specialist	Hourly	\$31.58 - \$44.63
Parent and Family Support Specialist	Hourly	\$29.49 - \$41.66
Participant Choice Specialist	Hourly	\$31.58 - \$44.63
Payroll Accountant	Hourly	\$34.05 - \$48.10
Payroll Specialist	Hourly	\$32.01 - \$45.23
Placement Specialist	Hourly	\$29.49 - \$41.66
Psychological and Intake Manager	Monthly	\$12,870.04 - \$17,374.56
Psychological Services Supervisor	Monthly	\$11,232.62 - \$15,164.03
Psychologist, Ph.D.	Hourly	\$46.24 - \$65.35
Public Information Legislative Specialist	Hourly	\$33.61 - \$47.48
Public Information Manager	Monthly	\$9,677.45 - \$13,064.56
Public Information Specialist	Hourly	\$29.49 - \$41.66

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 Updated as of 02/19/2026 and adopted by the Board as of __/__/2026.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF March 10, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Public Information Supervisor	Monthly	\$7,161.85 - \$9,668.49
Public Records Act (PRA) Specialist	Hourly	\$31.39 - \$39.14
Quality Improvement and Outcomes Director	Monthly	\$13,282.25 - \$17,833.33
Quality Improvement and Outcomes Manager	Monthly	\$9,008.64 - \$12,161.66
Records and Document Management Supervisor	Monthly	\$7,161.85 - \$9,668.49
Recruiting Manager	Monthly	\$9,393.38 - \$12,952.37
Resource Developer (inclusive of CPP, Residential and Day Program)	Hourly	\$29.49 - \$41.66
Resource Development Specialist	Hourly	\$29.49 - \$41.66
Retired Annuitant - Accounting / Payroll Analyst	Hourly	\$36.36 - \$51.37
Retired Annuitant – Special Project Specialist (PT)	Hourly	\$34.05 - \$48.10
Risk Assessment Specialist	Hourly	\$29.49 - \$41.66
Risk Assessment Supervisor	Monthly	\$7,161.85 - \$9,668.49
SDP CSC Lead Training Specialist	Hourly	\$29.49 - \$41.66
Self-Determination Specialist	Hourly	\$31.58 - \$44.63
Senior Applications and Project Manager	Monthly	\$11,863.61 - \$16,015.87
Senior Contract and Privacy Specialist	Hourly	\$33.61 - \$47.48
Senior Manager, Facilities Service and Records Management	Monthly	\$11,271.59 - \$13,651.87
Service Coordinator Specialist - Enhanced Case Load	Hourly	\$31.58 - \$44.63
Sr. Psychological Services Specialist	Monthly	\$8,986.09 - \$12,131.23

¹Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 02/19/2026 and adopted by the Board as of __/__/2026.

REPORT ON PERSONNEL CLASSIFICATIONS - FY 2024-2025
 NORTH LOS ANGELES COUNTY REGIONAL CENTER
 EFFECTIVE AS OF March 10, 2025

PERSONNEL CLASSIFICATION	RATE TYPE ¹	Minimum – Maximum Salary Range
Systems Administrator	Hourly	\$55.86-\$78.91
Technology Utilization Specialist	Hourly	\$36.89 – \$52.13
Training and Development Manager	Monthly	\$9,209.20 - \$12,698.40
Training and Development Supervisor	Monthly	\$7,492.46 - \$10,114.83
Training Specialist - CM Training Facilitator	Hourly	\$34.05 - \$48.10
Training Specialist - Instructional Designer	Hourly	\$33.61 - \$47.48
Training Specialist I	Hourly	\$32.01 - \$45.23
Training Specialist II	Hourly	\$34.05 - \$48.10
Transfer Coordinator	Hourly	\$20.86 - \$29.47
Vendor Coordinator	Hourly	\$20.86 - \$29.47
Workforce & Employment Specialist	Hourly	\$29.49 - \$41.66

¹Monthly Salary Ranges for Exempt Staff and Hourly Salary Ranges for Non-Exempt Staff.
 Updated as of 02/19/2026 and adopted by the Board as of __/__/2026.



NORTH LOS ANGELES COUNTY
regional center

Property & Casualty Insurance Program

February 2026



Gallagher

Insurance | Risk Management | Consulting



Some of Our Regional Center Clients

- Alta California Regional Center
- Central Valley Regional Center
- Eastern LA Regional Center
- Far Northern Regional Center
- Inland Regional Center
- Kern Regional Center
- Lanterman Regional Center
- North Bay Regional Center
- Regional Center of the East Bay
- Redwood Coast Regional Center
- Tri-Counties Regional Center
- Valley Mountain Regional Center



North Bay
Regional Center



Far Northern
Regional Center



Redwood Coast
Regional Center



EASTERN LOS ANGELES
REGIONAL CENTER



Tri-Counties
Regional Center





Insurance Coverage Summary

Policy	Company	Blanket Limits	Deductible	Premium
General / Professional Liability 7/1/25-7/1/26	Hartford A+ XV	General, Professional, and Sexual Abuse Liability <ul style="list-style-type: none"> \$1 million per claim (separate limits) \$3 million annual aggregate (separate limits) Employee Benefits Liability <ul style="list-style-type: none"> \$1 million per claim \$3 million annual aggregate Social Service Professional <ul style="list-style-type: none"> \$1 million per claim \$3 million annual aggregate Abuse <ul style="list-style-type: none"> \$1 million per claim \$3 million annual aggregate 	\$25,000	\$75,023
Automobile Liability 7/1/25-7/1/26	Trumbull A+ XV	\$1M CSL Non-owned / Hired Car Liability	\$1,000	\$16,688
Executive Package 7/1/25-7/1/26	Ascot A XIV	\$3M Directors & Officers \$3M Employment Practices \$6M Policy Aggregate Defense costs are paid in addition to the limit of liability	\$50,000 \$100,000	\$146,722

- NIAC has been deteriorating for some time and due to some major changes and premium savings we moved to Hartford, including:
 - Premium Savings of \$107K from expiring
 - NIAC AM Best Rating reducing from A VIII to A-VIII, their structure does not allow government bailout for insolvency
 - Increased aggregate on Abuse from \$5M to \$7M
- The Executive Package was moved from NIAC to Ascot with changes as follows:
 - Premium savings of \$45K from expiring
 - Aggregate limit increasing from \$3M to \$6M
 - D&O retention reducing from \$75k to \$50K & EPLI retention increasing from \$75k to \$100K



Insurance Coverage Summary

Policy	Company	Blanket Limits	Deductible	Premium
Umbrella Liability 7/1/25-7/1/26	Southlake Specialty A- VIII	\$2M each claim and general aggregate that extends over the General, Professional, Abuse, and Auto	NIL	\$184,466
Excess Umbrella 7/1/25-7/1/26	QBE Specialty	\$2M each claim and general aggregate that extends over the General, Professional, Abuse, and Auto	NIL	\$130,223
Property 7/1/25-7/1/26	Hartford A+ XV	\$23,862,882 Building / Tenants Improvements \$4,219,528 Business Personal Property \$6,000,000 Business Income \$3,650,000 Valuable Papers and Cloud Storage \$6,361,362 Computer Hardware	\$25,000 \$25,000 72 Hours \$5,000 \$25,000	\$75,023
Earthquake/Flood 7/1/25-7/1/26	Evanston A XV	\$5M per occurrence and in the aggregate \$43,173,402 in Total Insurance Value	EQ 5% of TIV subject to \$25K minimum Flood \$25K	\$70,886

- NIAC reduced the limits they can offer on Excess down to \$1M resulting in a full marketing of the excess to be able to obtain \$4M limits. We did successfully obtain quotes for a \$52K increase, but this was greatly offset by the savings moving the Package and Executive Lines
- For the Property, Hartford came in at the best premium option with a \$6K in savings despite other carriers quoting. Some the deductibles are carved out from the main deductible by building, so please review the policy for more detail.
- Hartford added a primary Crime limit to meeting the crime policy deductible of \$25K
- The Earthquake Premium slightly reduced



Insurance Coverage Summary

Policy	Company	Blanket Limits	Deductible	Premium
Crime 7/1/25-7/1/26	Atlantic Specialty A+ XV	\$4,000,000 Employee Theft \$4,000,000 Forgery or Alteration Limit \$4,000,000 Theft of Money and Securities Limit \$4,000,000 Outside the Premises - Money & Securities Limit \$4,000,000 Computer Fraud Limit \$4,000,000 Funds Transfer Fraud Limit \$4,000,000 Money Orders & Counterfeit Currency Limit	\$25,000 \$25,000 \$25,000 \$25,000 \$25,000 \$25,000 \$25,000	\$8,663
Fiduciary Liability 7/1/25-7/1/26	Hudson A+ XV	\$1M each claim and aggregate	\$25,000	\$5,369
Cyber Liability 7/1/25-7/1/26	Beazley/ Lloyds A+ XV	\$1M Cyber Incident Response Fund \$1M Business Interruption and Extra Expenses \$1M Digital Data Recovery \$1M Network Extortion \$1M Cyber, Privacy, and Network Liability \$1M Payment Card Loss \$1M Regulatory Proceedings \$1M Media Liability \$1M Policy Aggregate \$150,000 Social Engineering Fraud	\$100,000 \$100,000/10 hr. \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000 \$100,000	\$68,850

- We found an alternative Crime program which reduced the renewal premium from \$18K to \$8k.
- Reduced the Crime deductible from \$30K to \$25K with a \$2,500 deductible on the Funds Transfer Fraud
- The Cyber increased due to a major claim which carriers will expect to pay out \$2M, resulting in premium being increase. The claim has not developed enough to determine full results but the prediction worried carriers enough to increase the premium



Insurance Coverage Summary

Policy	Company	Blanket Limits	Deductible	Premium
Employed Lawyers Professional Liability 7/1/25-7/1/26	Philadelphia A++ XV	\$1M per claim and aggregate	\$5,000	\$5,934
Workers' Compensation 1/1/26 – 1/1/27	Quality Comp Not Rated Safety National \$500K xs A++ XV	Statutory Limits	NIL	\$1,292,207
Volunteer Accident 7/1/25-7/1/26	Philadelphia Indemnity Insurance Co.	\$25,000 Principle Sum \$500,000 Aggregate	NIL	\$300
Workplace Violence 7/1/25-7/1/26	AXA SA	\$250,000 Personal Accident, Per Insured Person \$5,000,000 Business Interruption, Per Insured Event \$5,000,000 Aggregate	NIL 6 Hr Waiting	\$5,428

- The Workers Comp with Quality Comp increased last year due to losses and company growth, with payroll increasing 22% and the current 5-year loss ratio being 49% and 55% Quality Comp, which is above what carriers preferred 40%

5 Year Loss Ratio

	21-22	22-23	23-24	24-25	25-26	5 Years Combined
Carrier	Berkshire	QC	QC	QC	QC	
Premium	\$624,163	\$250,592	\$617,269	\$638,724	\$922,636	\$3,053,384
Losses	\$73,239	\$257,613	\$507,495	\$479,719	\$180,016	\$1,498,082
Loss Ratio	12%	103%	82%	75%	20%	49%
Open Claims	0	1	7	8	9	25
Closed Claims	6	6	21	16	13	56
Total Claims	0	7	28	24	22	81
Exmod	2.91	3.33	3.33	3.16	3.40	

- 55% loss ratio for Quality Comp



Premium History

Policy	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
General / Professional Liability/ Auto	\$105,341	\$119,174	\$128,103	\$149,711	\$199,705	\$91,711
Excess Liability - \$2M	\$52,689	\$57,724	\$62,585	\$77,273	\$117,275	\$184,466
2nd Layer - \$2M	<i>NEW Coverage</i>				\$145,000	\$130,223
Directors & Officers	\$84,200	\$86,873	\$94,609	\$117,275	\$191,758	\$146,722
Property	\$42,596	\$49,017	\$56,936	\$70,764	\$83,693	\$75,023
Excess Crime	\$8,439	\$9,424	\$10,835	\$11,919	\$15,919	\$8,663
Earthquake and Flood	\$48,437	\$51,625	\$55,481	\$65,519	\$73,671	\$70,886
Cyber Liability	\$32,949	\$50,072	\$36,137	\$36,113	\$36,113	\$68,850
Fiduciary Liability	\$4,868	\$5,111	\$5,264	\$5,369	\$5,369	\$5,369
Employed Lawyers Professional	\$8,703	\$8,703	\$8,703	\$8,703	\$10,681	\$5,934
Workers Comp	\$738,185	\$622,816	\$644,123	\$637,562	\$689,093	\$922,636
Workplace Violence	<i>NEW Coverage</i>				\$6,139	\$5,428
	\$1,126,407	\$1,060,539	\$1,102,776	\$1,180,208	\$1,574,416	\$1,715,911

RECAP 2025 Renewal Changes

- NIAC's deterioration resulted in moving many lines of coverage, resulting premiums savings overall for Property, Package, Excess, and Executive Package
- Revenues increased by 18% (impacts Liability, Directors & Officers, and Crime premiums)
- Number of Employees increased 22% (impacts Liability, Directors & Officers, and Crime premiums)
- Payroll Increased 18% (impacts Workers Comp)
- Losses affected the premiums for Worker Comp and Cyber
- Excess insurance increased due to marketplace changes

Thank you!



Gallagher

Insurance | Risk Management | Consulting

Simone Khanna

Area Vice President

CA License No. 0J23709



Gallagher

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CA License No. 0D69293

REGIONAL CENTER MASTER CONTRACT INDEX

(Revised September 15, 2025 January 21, 2026)

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Section	1	Amount of Contract
	2	Term of Contract
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	6	Contractor Service Area or Counties
	7	Copyrights/Patents
	8	Zero Tolerance Policy
	9	Whistleblower Policy
	10	Transparency and Access to Public Information
	11	Conflict of Interest
	12	Rights and Privileges Limitations
	13	Contract Titles Statement
	14	Restricting Use of State Funds
	15	Payment of Accrued Benefits
	16	Procedures for Employee Retention

ARTICLE II: PROGRAM PROVISIONS

Section	1	Utilization of Public and Private Resources
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	3	Contracting Policy
	4	Federal Funds
	5	Service Standards
	6	Community Placement Plan
	7	Out-of-State Services
	8	Mental Health Facilities
	9	Specialized Resources
	10	Self-Determination Program
	11	Out-of-State Children
	12	Service Provider Termination of Vendorization
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Section	1	Budget Development Process
	2	Allocation of Funding to Contractor
	3	Advance Payment Provisions
	4	Payment Provisions
	5	Budget Category Transfers
	6	Contract Funding Stipulations
	7	Travel and Per Diem
	8	Independent Financial Audit
	9	Vendor Fiscal Monitoring
	10	Consumer Trust Accounts
	11	Foundation Support

- 4) Ensure that a process is in place to investigate and take appropriate action on complaints, including complaints of retaliation.
 - 5) Address complainant confidentiality, consistent with the State's Whistleblower Policy, including consumer health and safety, and;
 - 6) Include a process for annually notifying employees and board members of both the regional center's and the State's Whistleblower policies and for posting and maintaining the regional center's whistleblower policy prominently on its website. As part of their eligibility determination and vendorization processes, regional center shall also inform all new clients/families and new vendors of the regional center's and the State's Whistleblower policies.
- c. In addition, Contractor shall ensure that the regional center's and the State's Whistleblower Policies are posted on the regional center's website.
- d. Contractor shall review and provide, at minimum, annual training to all board members regarding the regional center governing board's approved Whistleblower Policy to include, but not be limited to the board's role in implementing the policy.

10. Transparency and Access to Public Information

- a. Contractor shall comply with the California Public Records Act per A.B. 1147 effective January 1, 2026. In releasing data and information to the public, Contractor shall de-identify confidential protected health information in accordance with the Health Insurance Portability and Accountability Act (HIPAA), 45 C.F.R. 164.514 (b). In addition, prior to producing aggregate data and information to the public, Contractor shall utilize (at a minimum) the standards within the Department of Developmental Services' Data De-Identification Guidelines (DDG), version 1, January 23, 2023, or any amended DDG published thereafter.
- b. Contractor shall adopt, maintain, and post on its Internet Web site a board-approved policy regarding transparency and access to public information. The transparency and public information policy shall provide for timely public access to information, including, but not limited to, information regarding requests for proposals and contract awards, service provider rates, documentation related to establishment of negotiated rates, audits, and IRS Form 990. The transparency and public information policy shall be in compliance with applicable law relating to the confidentiality of consumer service information and records, including, but not limited to, W&I Code Section 4514.

- c. To promote transparency, Contractor shall include on its Internet Web site, as expeditiously as possible, at least all of the following:
- 1) Regional center annual independent audits.
 - 2) Biannual fiscal audits conducted by the State.
 - 3) Regional center annual reports pursuant to W&I Code Section 4639.5.
 - 4) Contract awards, including the organization or entity awarded the contract, and the amount and purpose of the award.
 - 5) POS policies and any other policies, guidelines, or regional center- developed assessment tools used to determine the transportation, personal assistant, or independent or supported living service needs of a consumer.
 - 6) The names, types of service, and contact information of all vendors, except consumers or family members of consumers.
 - 7) Board meeting agendas and approved minutes of open meetings of the board and all committees of the board.
 - 8) Bylaws of the regional center governing board.
 - 9) The annual performance contract and year-end performance contract report entered into with the State pursuant to W&I Code Division 4.5.
 - 10) The biannual Home and Community-based Services (HCBS) Waiver program review conducted by the State and the Department of Health Care Services (DHCS).
 - 11) The board-approved transparency and public information policy.
 - 12) The board-approved conflict-of-interest policy.
 - 13) A link to the page on the State's website, specified in W&I Code Section 4629.5(d).
 - 14) The salaries, wages, and employee benefits for all managerial positions for which the primary purpose is the administrative management of the regional center, including, but not limited to, directors and chief executive officers.

- 15) Regional center-specific reports generated pursuant to, and for the purposes of W&I Code Section 4571(h).
- 16) The Zero Tolerance Policy pursuant to Section 17 of this Article.
- 17) Regional center data pursuant to W&I Code Section 4519.5 and Article VII, Section 6 of this contract.

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- ~~b. To promote transparency, Contractor shall include on its Internet Web site, as expeditiously as possible, at least all of the following:
 - 1) ~~Regional center annual independent audits.~~
 - 2) ~~Biannual fiscal audits conducted by the State.~~
 - 3) ~~Regional center annual reports pursuant to W&I Code Section 4639.5.~~
 - 4) ~~Contract awards, including the organization or entity awarded the contract, and the amount and purpose of the award.~~
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11. Conflict of Interest

- a. For purposes of compliance with W&I Code Section 4626, the Conflict of Interest Statements (Form DS 6016) required to be completed pursuant to California Code of Regulations, Title 17 (Cal. Code Regs., Title 17), Section 54500-54535 shall be used until such time as the State issues emergency regulations and develops and publishes a standard conflict of interest reporting statement pursuant to W&I Code Section 4626(e).
- b. Contractor shall review and provide, at minimum, annual training to all board members regarding the regional center governing board's approved Conflict of Interest Policy.
- c. Contractor shall ensure that all board members understand and carry out their obligations to implement and appropriately monitor all approved conflict resolution plans for governing board members (i.e., have received and reviewed copies of approved resolutions plans, ensure board members with conflicts do not participate in discussions and/or vote on matters for which a conflict exists).

12. Rights and Privileges Limitations

No rights or privileges granted under this contract shall inure to the benefit of any person not a party to this agreement.

- f. Disclosures made pursuant to national security or intelligence purposes as provided in 45 CFR § 164.512(k)(2);
 - g. Disclosures made to correctional institutions or law enforcement as provided in 45 CFR § 164.512(k)(5); and
 - h. Disclosures that are part of a limited data set in accordance with 45 CFR § 164.514(e).
- 3) Contractor shall provide an accounting of disclosures of PHI to DDS or an individual for the six years prior to the date of the request, in accordance with 45 CFR § 164.528 (a)(1), subject to the exceptions listed therein. Contractor shall respond in writing to a request for accounting of disclosures within thirty (30) calendar days of receipt of the request by producing the accounting of disclosures or verifying there were no disclosures.

5. *Uses and Disclosures Not Provided for by this Agreement*

- A. ***Mitigation.*** In accordance with 45 CFR § 164.530 (f), Contractor shall mitigate, to the extent practicable, any harmful effect that is known to Contractor of a use or disclosure of PHI in violation of the requirements of this Agreement.
- B. ***Requests to Restrict PHI.*** Contractor shall not disclose PHI about an individual to a health plan for payment or health care operations purposes if PHI pertains solely to a health care item or service for which the health care provider involved has been paid out of pocket in full and the individual requests such restriction, in accordance with 42 USC § 17935(a) and 45 CFR 164.522(a).
- C. ***No Remuneration Without Written Consent.*** In accordance with 42 USC § 17935(d)(1), Contractor shall not directly or indirectly receive remuneration in exchange for PHI, except with the prior written consent of DDS and a valid HIPAA authorization under 45 CFR § 164.508.

6. Safeguarding Protected Health Information

- a. In accordance with 45 CFR § 164.504(e)(2)(ii)(B) and 45 CFR Part 164, Subpart C, Contractor shall use appropriate safeguards to prevent use or disclosure of PHI, including electronic PHI, except as provided in this Agreement or as required by law.
- b. In accordance with 45 CFR Part 164, Subpart C and 45 CFR § 164.314(a)(2)(i)(A) & (B), Contractor shall implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the PHI, including electronic PHI, it creates, receives, maintains, or transmits, including in an electronic format, on behalf of DDS to prevent unauthorized access, viewing, use, disclosure or breach of PHI, other than as provided for by

this Agreement or required by law.

- c. Prior to releasing health information to the public, Contractor shall de-identify PHI in accordance with the HIPAA, 45 C.F.R. 164.514 (b). In addition, Contractor shall utilize (at a minimum) the standards within the Department of Developmental Services' Data De-Identification Guidelines (DDG), version 1, January 23, 2023, or any amended DDG published thereafter.
- d. Contractor shall develop and maintain a written information privacy and security program that includes administrative, technical and physical safeguards appropriate to the size and complexity of Contractor's operations and the nature and scope of its activities, and which incorporates the requirements of Section 7, Security, below.
- e. ***Privacy Officer.*** Contractor shall designate a Privacy Officer/Coordinator who shall: (1) develop policies and procedures on PHI that comply with this Agreement, HIPAA, HIPAA Regulations, the HITECH Act, and any more stringent applicable state law protecting PHI; (2) receive complaints/notices pertaining to breaches, and process those complaints/notices in accordance with Section 10, herein; and (3) be the point of contact for communication on privacy matters with DDS. Contractor shall notify DDS's privacy and security officers of the individual designated as Privacy Officer and his/her appropriate contact information (including telephone, work address and email) upon execution of this Agreement, and within 10 calendar days of any changes or annually per DDS Technical Bulletin 479.

6. Safeguarding Protected Health Information

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- ~~B. In accordance with 45 CFR Part 164, Subpart C and 45 CFR § 164.314(a)(2)(i)(A) & (B), Contractor shall implement administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the PHI, including electronic PHI, it creates, receives, maintains, or transmits, including in an electronic format, on~~

~~behalf of DDS to prevent unauthorized access, viewing, use, disclosure or breach of PHI, other than as provided for by this Agreement or required by law.~~

~~C. Contractor shall develop and maintain a written information privacy and security program that includes administrative, technical and physical safeguards appropriate to the size and complexity of Contractor's operations and the nature and scope of its activities, and which incorporates the requirements of Section 7, Security, below.~~

~~D. **Privacy Officer.** Contractor shall designate a Privacy Officer/Coordinator who shall: (1) develop policies and procedures on PHI that comply with this Agreement, HIPAA, HIPAA Regulations, the HITECH Act, and any more stringent applicable state law protecting PHI; (2) receive complaints/notices pertaining to breaches, and process those complaints/notices in accordance with Section 10, herein; and (3) be the point of contact for communication on privacy matters with DDS. Contractor shall notify DDS's privacy and security officers of the individual designated as Privacy Officer and his/her appropriate contact information (including telephone, work address and email) upon execution of this Agreement, and within 10 calendar days of any changes or annually per DDS Technical Bulletin 479.~~

7. Security

A. Contractor shall ensure the security of all computerized data systems containing PHI in compliance with HIPAA, HIPAA Regulations, the HITECH Act, and in accordance with 45 CFR § 164.502(e), and the standards provided by National Institute of Standards and Technology (NIST). These steps shall include, at a minimum, but not be limited to:

- 1) Ensuring appropriate security levels to maintain the confidentiality, integrity and availability of PHI and electronic PHI in accordance with 45 CFR Part 164, Subpart C;
- 2) Protecting against any reasonably anticipated threats or hazards to the security or integrity of PHI and electronic PHI in accordance with 45 CFR 164.306(a)(2);
- 3) Protecting against any reasonably anticipated uses or disclosures of PHI and electronic PHI that are not permitted or required under 45 CFR Part 164, Subpart E, in accordance with 45 CFR 164.306(a)(3);
- 4) Requiring encryption of electronic PHI that is stored or transmitted using portable computing devices (including, but not limited to, tablets, smartphones, laptops and notebook computers, electronic tapes) and/or portable electronic storage media (e.g., CD, DVD, flash drives, etc.) or through utilization of cloud services (including but not limited to Software as a Service, Infrastructure as a Service, Platform as a Service, or other cloud computing service), except in the limited circumstances where an individual, or individual's authorized representative, provides a written request to have

**NORTH LOS ANGELES COUNTY REGIONAL CENTER
FINANCIAL REPORT-MONTHLY RECAP
FISCAL YEAR 2025-2026
DECEMBER 2025**

BUDGET CATEGORY	Annual B-3 Allocation	Month Exp	Y-T-D Expenditures	Projected Annual Expenditures	Projected Annual Surplus/(Deficit)	Percent Under(Over) Budget
Operations						
Salaries & Benefits	\$97,614,201	\$7,785,530	\$41,170,882	\$97,614,201	\$0	0.00%
Operating Expenses	\$18,344,539	\$944,228	\$7,709,751	\$18,344,539	\$0	0.00%
Subtotal OPS General	\$115,958,740	\$8,729,758	\$48,880,633	\$115,958,740	\$0	0.00%
Salaries & Benefits - CPP Regular	\$575,350	\$95,489	\$506,888	\$575,350	\$0	0.00%
Operating Expenses - CPP Regular	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS CPP Regular	\$575,350	\$95,489	\$506,888	\$575,350	\$0	0.00%
Salaries & Benefits - DC Closure/Ongoing Workload	\$422,280	\$60,797	\$303,335	\$422,280	\$0	0.00%
Operating Expenses - DC Closure/Ongoing Workload	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS DC Closure/Ongoing Workload	\$422,280	\$60,797	\$303,335	\$422,280	\$0	0.00%
Family Resource Center (FRC)	\$227,357	\$0	\$0	\$227,357	\$0	0.00%
Self Determination Program (SDP) Participant Supports	\$127,699	\$0	\$0	\$127,699	\$0	0.00%
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	0.00%
Services Access & Equity (Disparities)	\$0	\$0	\$0	\$0	\$0	0.00%
Language Access & Cultural Competency	\$1,085,375	\$145,456	\$490,069	\$1,085,375	\$0	0.00%
Subtotal OPS Projects	\$1,440,431	\$145,456	\$490,069	\$1,440,431	\$0	0.00%
Total Operations:	\$118,396,801	\$9,031,499	\$50,180,924	\$118,396,801	\$0	0.00%
Purchase of Services						
Purchase of Services ("POS") (General, HCBS & ICF/SPA)	\$1,239,531,331	\$98,338,920	\$577,526,104	\$1,308,793,446	(\$69,262,115)	-5.59%
CPP Regular and DC Closure/Ongoing Workload	\$110,000	\$51,233	\$264,524	\$110,000	\$0	0.00%
Total Purchase of Services:	\$1,239,641,331	\$98,390,153	\$577,790,628	\$1,308,903,446	(\$69,262,115)	-5.59%
Total NLACRC Budget:	\$1,358,038,132	\$107,421,652	\$627,971,552	\$1,427,300,247	(\$69,262,115)	-5.10%

**NORTH LOS ANGELES COUNTY REGIONAL CENTER
FISCAL YEAR 2025-2026
DECEMBER 2025**

TOTAL BUDGET SOURCES FISCAL YEAR 2025-2026	
B-1 (Preliminary) from DDS for OPS	\$108,702,069
B-2 from DDS for OPS, Projects, and CRDP/CPP	\$8,773,235
B-3 from DDS for OPS, Projects, and CRDP/CPP	
B-4 from DDS for OPS, Projects, and CRDP/CPP	
B-5 from DDS for OPS, Projects, and CRDP/CPP	
B-6 from DDS for OPS, Projects, and CRDP/CPP	
B-7 from DDS for OPS, Projects, and CRDP/CPP	
B-1 (Preliminary) from DDS for POS	\$961,763,421
B-2 from DDS for POS-CRDP/CPP/HCBSW	\$261,627,910
B-3 from DDS for POS-CRDP/CPP/HCBSW	
B-4 from DDS for POS-CRDP/CPP/HCBSW	
B-5 from DDS for POS-CRDP/CPP/HCBSW	
B-6 from DDS for POS-CRDP/CPP/HCBSW	
B-7 from DDS for POS-CRDP/CPP/HCBSW	
Subtotal - Total Budget received from DDS	\$1,340,866,635
Projected Revenue	921,497
Subtotal - Projected Revenue Operations	\$921,497
Projected ICF/SPA Transportation/Day Program Revenue	\$16,250,000
Subtotal - Projected Revenue Purchase of Services	\$16,250,000
Total Budget	\$1,358,038,132

OPERATIONS BUDGET SOURCES FISCAL YEAR 2025-2026	
GENERAL OPERATIONS (Excludes Projects, CPP Regular, CRDP/CPP)	
B-1 (Preliminary), General Operations (OPS)	\$82,364,836
Reduce Caseload Ratio for Children through Age 5 (1:40)	\$15,503,802
Reduce Other Caseload Ratios	\$10,833,431
B-2, OPS Allocation	\$6,335,174
B-3, OPS Allocation	
B-4, OPS Allocation	
B-5, OPS Allocation	
B-6, OPS Allocation	
Total General OPS	115,037,243
Projected Interest Income	\$385,737
Projected Other Income	\$385,760
Projected ICF/SPA Admin Fee	\$150,000
Total Other Revenue	\$921,497
TOTAL GENERAL OPS	\$115,958,740
B-1 (Preliminary) Community Resource Development Plan ("CRDP") /Community Placement Plan ("CPP")	
B-2, OPS CRDP/CPP	\$575,350
B-3, OPS CRDP/CPP	
Total CRDP/CPP Regular	\$575,350
B-1 (Preliminary) Developmental Center ("DC") Closure/Ongoing Workload	
B-2, OPS DC Closure/Ongoing Workload	\$422,280
B-3, OPS DC Closure/Ongoing Workload	
Total CPP DC Closure/Ongoing Workload	\$422,280
Family Resource Center ("FRC")	\$227,357
SDP Participant Supports	\$127,699
Services Access & Equity (Disparities)	
Language Access & Cultural	\$1,085,375
Total OPS PROJECTS	\$1,440,431
Total Operations Budget	\$118,396,801

PURCHASE OF SERVICES (POS) BUDGET SOURCES FISCAL YEAR 2025-2026	
POS (CPP-POS Regular, CRDP/CPP)	
B-1 (Preliminary) POS	\$961,763,421
B-2, POS Allocation	\$261,627,910
B-3, POS Allocation	
B-4, POS Allocation	
B-5, POS Allocation	
Total General POS Allocation	\$1,223,391,331
ADD:	
Projected ICF SPA Revenue	\$16,250,000
Total Budget, General POS	\$1,239,641,331

**NORTH LOS ANGELES COUNTY REGIONAL CENTER
CONSOLIDATED LINE ITEM REPORT
FISCAL YEAR 2025-2026
DECEMBER 2025**

	0 Annual B-3 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Proj Annual Expenses	Projected Surplus/ (Deficit)
PURCHASE OF SERVICE						
POS (General)						
3.2 Out of Home	206,505,920	17,670,432	96,213,608	207,828,793	218,065,791	(11,559,871)
4.3 Day Programs	125,192,664	8,616,634	54,194,854	155,768,685	132,211,690	(7,019,025)
4.3 Habilitation Programs	6,693,469	663,927	3,500,325	7,694,246	7,048,890	(355,421)
5.4 Transportation	44,251,269	2,967,122	21,749,601	48,929,183	46,700,656	(2,449,388)
6.5 Other Services	856,888,009	68,420,804	401,867,716	740,078,130	904,766,419	(47,878,410)
Total POS (General):	1,239,531,331	98,338,920	577,526,104	1,160,299,037	1,308,793,446	(69,262,115)
CRDP & CPP						
CRDP & CPP Placements	100,000	51,233	264,524	(164,524)	100,000	0
CRDP & CPP Assessments	10,000	0	0	10,000	10,000	0
CRDP & CPP Start Up	0	0	0	0	0	0
Deflection CRDP & CPP	0	0	0	0	0	0
Total CRDP & CPP:	110,000	51,233	264,524	(154,524)	110,000	0
HCBS Compliance Funding	0	0	0	0	0	0
Total HCBS:	0	0	0	0	0	0
Total Purchase of Service:	1,239,641,331	98,390,153	577,790,628	1,160,144,514	1,308,903,446	(69,262,115)
OPERATIONS						
25010 Salaries/Benefits	98,111,831	7,887,361	41,700,419	56,411,412	98,111,831	0
25010 Tuition Reimbursement Program	0	0	0	0	0	0
25020 Temporary Staffing Agencies	500,000	54,455	280,686	219,314	500,000	0
25020 PRMT & CalPERS UAL Deposits	0	0	0	0	0	0
Total Salaries/Benefits:	98,611,831	7,941,816	41,981,105	56,630,726	98,611,831	0
OPERATING EXPENSE						
30010 Equipment Rental	205,204	12,121	80,374	124,830	205,204	0
30020 Equipment Maint	104,309	0	16,007	88,303	104,309	0
30030 Facility Rent	7,438,869	630,163	4,301,678	3,137,191	7,438,869	0
30040 Facility Maint. AV	62,691	1,285	12,488	50,203	62,691	0
30041 Facility Maint. SFV	304,453	1,025	32,998	271,455	304,453	0
30042 Facility Maint. SCV	72,085	1,501	26,153	45,932	72,085	0
30050 Communication	959,184	7,675	576,630	382,554	959,184	0
30060 General Office Exp	444,000	13,629	152,288	291,712	444,000	0
30070 Printing	63,500	11,503	30,123	33,377	63,500	0
30080 Insurance	967,221	13,520	917,221	50,000	967,221	0
30090 Utilities	156,430	20,729	67,638	88,792	156,430	0
30100 Data Processing	320,417	42,423	136,003	184,414	320,417	0
30110 Data Proc. Maint	89,238	0	39,270	49,969	89,238	0
30120 Interest Expense	68,556	1,469	11,373	57,183	68,556	0
30130 Bank Fees	252,004	1	15,524	236,480	252,004	0
30140 Legal Fees	801,000	30,111	55,577	745,423	801,000	0
30150 Board of Trustees Exp	301,174	7,724	41,339	259,835	301,174	0
30151 ARCA Dues	174,000	0	0	174,000	174,000	0
30160 Accounting Fees	109,050	(50)	611	108,439	109,050	0
30170 Equipment Purchases	2,746,789	30,796	543,458	2,203,331	2,746,789	0
30180 Contr/Consult-Adm	563,048	6,941	93,549	469,499	563,048	0
30220 Mileage/Travel	476,810	37,315	245,853	230,957	476,810	0
30240 General Expenses	1,664,506	74,347	313,595	1,350,911	1,664,506	0
30240 ABX2-1	0	0	0	0	0	0
Total Operating Expenses:	18,344,539	944,228	7,709,751	10,634,788	18,344,539	0
Total Operations:	116,956,370	8,886,044	49,690,855	67,265,515	116,956,370	0
Total Gross Budget :	1,356,597,701	107,276,196	627,481,483	1,227,410,028	1,425,859,816	(69,262,115)
OPS Projects:	1,440,431	145,456	490,069	950,362	1,440,431	0
Total Gross Budget with Projects:	1,358,038,132	107,421,652	627,971,552	1,228,360,390	1,427,300,247	(69,262,115)

NORTH LOS ANGELES COUNTY REGIONAL CENTER
GENERAL OPERATIONS (OPS) and PURCHASE OF SERVICES (POS) LINE ITEM REPORT
FISCAL YEAR 2025-2026
DECEMBER 2025

	-					
	Annual	Net	Expended	Projected	Projected	Projected
	B-3 Allocation	Month	Y-T-D	Remaining	Annual	Surplus /
				Expenses	Expenses	(Deficit)
PURCHASE OF SERVICE						
POS (General)						
3.2 Out of Home	206,505,920	17,670,432	96,213,608	207,828,793	218,065,791	(11,559,871)
4.3 Day Programs	125,192,664	8,616,634	54,194,854	155,768,685	132,211,690	(7,019,025)
4.3 Habilitation Programs	6,693,469	663,927	3,500,325	7,694,246	7,048,890	(355,421)
5.4 Transportation	44,251,269	2,967,122	21,749,601	48,929,183	46,700,656	(2,449,388)
6.5 Other Services	856,888,009	68,420,804	401,867,716	740,078,130	904,766,419	(47,878,410)
Total POS (General):	1,239,531,331	98,338,920	577,526,104	1,160,299,037	1,308,793,446	(69,262,115)
OPERATIONS						
25010 Salaries/Benefits	97,114,201	7,731,075	40,890,197	56,224,004	97,114,201	-
25010 Tuition Reimbursement Program	-	-	-	-	-	-
25020 Temporary Staffing Agencies	500,000	54,455	280,686	219,314	500,000	-
25020 PRMT & CalPERS UAL Deposits	-	-	-	-	-	-
Total Salaries:	97,614,201	7,785,530	41,170,882	56,443,319	97,614,201	-
OPERATING EXPENSE						
30010 Equipment Rental	205,204	12,121	80,374	124,830	205,204	-
30020 Equipment Maint	104,309	-	16,007	88,303	104,309	-
30030 Facility Rental	7,438,869	630,163	4,301,678	3,137,191	7,438,869	-
30040 Facility Maint. AV	62,691	1,285	12,488	50,203	62,691	-
30041 Facility Maint. SFV	304,453	1,025	32,998	271,455	304,453	-
30042 Facility Maint. SCV	72,085	1,501	26,153	45,932	72,085	-
30050 Communication	959,184	7,675	576,630	382,554	959,184	-
30060 General Office Exp	444,000	13,629	152,288	291,712	444,000	-
30070 Printing	63,500	11,503	30,123	33,377	63,500	-
30080 Insurance	967,221	13,520	917,221	50,000	967,221	-
30090 Utilities	156,430	20,729	67,638	88,792	156,430	-
30100 Data Processing	320,417	42,423	136,003	184,414	320,417	-
30110 Data Proc. Maint	89,238	-	39,270	49,969	89,238	-
30120 Interest Expense	68,556	1,469	11,373	57,183	68,556	-
30130 Bank Fees	252,004	1	15,524	236,480	252,004	-
30140 Legal Fees	801,000	30,111	55,577	745,423	801,000	-
30150 Board of Trustees Exp	301,174	7,724	41,339	259,835	301,174	-
30151 ARCA Dues	174,000	-	-	174,000	174,000	-
30160 Accounting Fees	109,050	(50)	611	108,439	109,050	-
30170 Equipment Purchases & Software	2,746,789	30,796	543,458	2,203,331	2,746,789	-
30180 Contr/Consult	563,048	6,941	93,549	469,499	563,048	-
30220 Mileage/Travel	476,810	37,315	245,853	230,957	476,810	-
30240 General Expenses	1,664,506	74,347	313,595	1,350,911	1,664,506	-
30240 ABX2-1 Admin	-	-	-	-	-	-
Total Operating Expenses:	18,344,539	944,228	7,709,751	10,634,788	18,344,539	-
Total Operations:	115,958,740	8,729,758	48,880,633	67,078,107	115,958,740	-
Gross Budget:	1,355,490,071	107,068,678	626,406,737	1,227,377,144	1,424,752,186	(69,262,115)
% of Budget:	100%	7.90%	46.21%	90.55%	105.11%	-5.11%

NORTH LOS ANGELES COUNTY REGIONAL CENTER
Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report
Regular CPP
FISCAL YEAR 2025-2026
DECEMBER 2025

	0 Annual B-3 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
PURCHASE OF SERVICE						
CPP Regular						
CPP Placements	100,000	51,233	264,524	(164,524)	100,000	0
CPP Assessments	10,000	0	0	10,000	10,000	0
CPP Start Up	0	0	0	0	0	0
Deflection CPP	0	0	0	0	0	0
Total CPP Regular:	110,000	51,233	264,524	(154,524)	110,000	0
OPERATIONS						
25010 Salaries/Benefits	575,350	95,489	506,888	68,462	575,350	0
Total Salaries:	575,350	95,489	506,888	68,462	575,350	0
OPERATING EXPENSE						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	575,350	95,489	506,888	68,462	575,350	0
Gross Budget:	685,350	146,722	771,412	(86,062)	685,350	0
% of Budget:	100.00%	21.41%	112.56%	-12.56%	100.00%	0%

NORTH LOS ANGELES COUNTY REGIONAL CENTER
Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report
Developmental Center ("DC") Closure/Ongoing Workload
FISCAL YEAR 2025-2026
DECEMBER 2025

	0 Annual B-3 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
PURCHASE OF SERVICE						
CRDP/CPP						
CRDP & CPP Placements	0	0	0	0	0	0
CRDP & CPP Assessments	0			0	0	0
CRDP & CPP Start Up	0			0	0	0
Deflection CRDP & CPP	0			0	0	0
Total CRDP/CPP:	0	0	0	0	0	0
OPERATIONS						
25010 Salaries/Benefits	422,280	60,797	303,335	118,946	422,280	0
Total Salaries:	422,280	60,797	303,335	118,946	422,280	0
OPERATING EXPENSE						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	422,280	60,797	303,335	118,946	422,280	0
Gross Budget:	422,280	60,797	303,335	118,946	422,280	0
% of Budget:	100.00%	14.40%	71.83%	28.17%	100.00%	0.00%

NORTH LOS ANGELES COUNTY REGIONAL CENTER
Operations ("OPS") Project Line Item Report
FISCAL YEAR 2025-2026
DECEMBER 2025

	0 Annual B-3 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
Family Resource Center ("FRC")	\$227,357	\$0	\$0	\$227,357	\$227,357	\$0
Self Determination Program ("SDP") Participant Support	\$127,699	\$0	\$0	\$127,699	\$127,699	\$0
Language Access & Cultural Competency	\$1,085,375	\$145,456	\$490,069	\$595,306	\$1,085,375	\$0
TOTAL:	\$1,440,431	\$145,456	\$490,069	\$950,362	\$1,440,431	\$0

Family Resource Center: Family Resource Center provides services and support for families and infants and toddlers, under the age of three years, that have a developmental delay, disability, or condition that places them at risk of a disability. Services include, as specified in Government Code 95024(d)(2), parent-to-parent support, information dissemination, public awareness, and family-professional collaboration activities; and per Government Code 95001(a)94), family-to-family support to strengthen families' ability to participate in service planning.

Self Determination Program Participant Support: The SDP allows for regional center consumers and their families more freedom, control, and responsibility in choosing services, supports, and providers to help meet the objectives in their individual program plans. The SDP Participant Support is for regional centers, in collaboration with the local volunteer advisory committees, to assist selected participants in their transition to SDP.

NORTH LOS ANGELES COUNTY REGIONAL CENTER
Purchase of Services ("POS") Project Line Item Report
FISCAL YEAR 2025-2026
DECEMBER 2025

	0 Annual B-3 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
HCBS Provider Funding for Compliance Activities	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0

Home and Community-Based Services ("HCBS") Compliance Funding: The HCBS Rules require that programs funded through Medicaid (called Medi-Cal in California) provide individuals with disabilities full access to the benefits of community living and offer services and supports in settings that are integrated in the community. This could include opportunities to seek employment in competitive and integrated settings, control personal resources, and engage in the community to the same degree as individuals who do not receive regional center services. The HCBS rules focus on the nature and quality of the individuals' experience and not just the setting where the services are delivered.

**North Los Angeles County Regional Center
Administrative vs. Direct Allocation Report - Consolidated
Fiscal Year 2025-2026 (Service Month of December 2025 as of January 22, 2026 State Claim)**

Description	Current Month			YTD		
	Operating Expenses	Direct Operating Expenses	Total Operating Expenses	Operating Expenses	Direct Operating Expenses	Total Operating Expenses
Salaries & Wages	554,001.29	4,544,391.03	5,098,392.32	3,894,047.21	28,358,262.79	32,252,310.00
Benefits **	307,763.65	2,535,659.77	2,843,423.42	1,022,220.51	8,706,574.4	9,728,794.89
Subtotal Salaries & Benefits	861,764.94	7,080,050.80	7,941,815.74	4,916,267.72	37,064,837.17	41,981,104.89
Salaries & Benefits Allocation	10.9%	89.1%	100.0%	11.7%	88.3%	100.0%
Equipment Rental	917.64	11,203.45	12,121.09	11,238.66	69,135.54	80,374.20
Equipment Maintenance	0.00	Not Allowable	0.00	16,006.60	Not Allowable	16,006.60
Facility Rent	37,081.98	593,080.78	630,162.76	236,493.09	4,065,184.87	4,301,677.96
Facility Maintenance-AV	1,285.00	Not Allowable	1,285.00	12,488.17	Not Allowable	12,488.17
Facility Maintenance-Van Nuys	1,025.00	Not Allowable	1,025.00	32,998.28	Not Allowable	32,998.28
Facility Maintenance-SCV	1,500.99	Not Allowable	1,500.99	26,152.55	Not Allowable	26,152.55
Communication	615.79	7,058.77	7,674.56	42,585.74	534,044.36	576,630.10
General Office Expenses	1,113.08	12,515.47	13,628.55	12,446.81	139,841.31	152,288.12
Printing	719.05	10,783.85	11,502.90	1,943.06	28,179.45	30,122.51
Insurance	250.00	13,270.00	13,520.00	151,072.29	766,148.36	917,220.65
Insurance-Deductible	0.00	0.00	0.00	0.00	0.00	0.00
Utilities-AV	1,735.04	18,993.50	20,728.54	5,584.37	62,053.74	67,638.11
Data Processing-Payroll Fees	42,422.94	Not Allowable	42,422.94	136,003.10	Not Allowable	136,003.10
Data Processing-Outside Svcs	0.00	Not Allowable	0.00	0.00	Not Allowable	0.00
Data Processing-Misc	0.00	Not Allowable	0.00	0.00	Not Allowable	0.00
Data Processing Maint.	0.00	Not Allowable	0.00	39,269.75	Not Allowable	39,269.75
Interest Expense	1,469.17	0.00	1,469.17	11,372.69	0.00	11,372.69
Bank Fees	1.17	0.00	1.17	7.02	0.00	7.02
Bank Fees-PRMT	0.00	0.00	0.00	15,517.25	0.00	15,517.25
Legal Fees	14,087.24	16,024.23	30,111.47	32,896.76	22,680.61	55,577.37
Legal Fees-Insurance Deductible	0.00	0.00	0.00	0.00	0.00	0.00
Brd. of Director Exp.	7,724.47	0.00	7,724.47	41,339.19	0.00	41,339.19
ARCA Dues	0.00	0.00	0.00	0.00	0.00	0.00
Accounting Fees	(50.20)	0.00	(50.20)	611.45	0.00	611.45
Equipment Purchases	0.00	0.00	0.00	2,947.03	51,315.53	54,262.56
Software and Licenses	1,178.09	12,698.07	13,876.16	33,492.06	338,352.20	371,844.26
Equipment - AV Loan Principle Payments	0.00	16,919.96	16,919.96	0.00	117,351.22	117,351.22
Contractor/Consultant	6,940.90	0.00	6,940.90	49,789.17	43,760.09	93,549.26
Contr./Consult.: FFRC Library	0.00	0.00	0.00	0.00	0.00	0.00
Contr./Consult.: CPP	0.00	0.00	0.00	0.00	0.00	0.00
Mileage	1,834.42	29,647.62	31,482.04	8,301.52	194,834.45	203,135.97
Travel	1,464.88	4,367.93	5,832.81	25,928.91	16,788.59	42,717.50
General Expenses	4,165.90	70,181.58	74,347.48	23,122.99	282,745.47	305,868.46
General Expenses-Remodel AV	0.00	0.00	0.00	0.00	0.00	0.00
General Expenses-Remodel SCV	0.00	0.00	0.00	0.00	0.00	0.00
General Expenses-Remodel SFV	0.00	0.00	0.00	655.96	7,070.26	7,726.22
ABX2-1 Admin Expenses	0.00	0.00	0.00	0.00	0.00	0.00
ARPA Social Recreation Project	0.00	0.00	0.00	0.00	0.00	0.00
Equity/Disparity Projects	0.00	0.00	0.00	0.00	0.00	0.00
CalFRESH Project	0.00	0.00	0.00	0.00	0.00	0.00
Restricted: Language Access & Cultural Comp	0.00	145,455.75	145,455.75	0.00	490,068.92	490,068.92
Restricted: SDP-Participants Support	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Operating Expenses	127,482.55	962,200.96	1,089,683.51	970,264.47	7,229,554.97	8,199,819.44
Operating Expenses Allocation	11.7%	88.3%	100.0%	11.8%	88.2%	100.0%
Total Salaries & Operating Expenses	989,247.49	8,042,251.76	9,031,499.25	5,886,532.19	44,294,392.14	50,180,924.33
Salaries & Operating Exp. Allocation	11.0%	89.0%	100.0%	11.7%	88.3%	100.0%
Project Funds: Family Resource Center	0.00	0.00	0.00	0.00	0.00	0.00
Income Not from DDS (i.e. Interest)	(170,518.74)	0.00	(170,518.74)	(749,854.39)	0.00	(749,854.39)
Total Expenses Less Other Income	818,728.75	8,042,251.76	8,860,980.51	5,136,677.80	44,294,392.14	49,431,069.94
Total Expenses Admin vs Direct Allocation	9.24%	90.76%	100.00%	10.4%	89.6%	100.0%

Summary of Vendors with Outstanding Authorization Issues

**Vendors with Outstanding Authorization Issues
As of December 31, 2025**

Fiscal Year	Unique Vendor	No. of O/S Auth's
Prior to FY22	1	3
FY22	1	0
FY23	8	18
FY24	7	17
FY25	22	50
FY26	15	22
	54	110

**Change from December 31, 2025
to January 31, 2026**

New Vendors	New Auths	Resolved Vendors	Resolved Auths
0	0	0	0
0	0	0	0
0	0	-1	-1
1	1	-3	-3
6	9	-5	-5
14	28	-5	-5
21	38	-14	-14

**Vendors with Outstanding Authorization Issues
As of January 31, 2026**

Fiscal Yr	Unique Vendor Numbers	No. of O/S Auth's
Prior to FY22	1	3
FY22	1	0
FY23	7	17
FY24	5	15
FY25	23	54
FY26	24	45
	61	134

**Trustee Service Fees by Quarter for Post-Retirement Medical Trust
Fiscal Year 2025-2026**

A	B	C	D	E	F
Description of Fees	Actual 7/1/2025-9/30/2025	Actual 10/1/2025-12/31/2025	Actual 1/1/2026-3/31/2026	Actual 4/1/2026-6/30/2026	Actual Total Fees FY 2025-2026
Base Fee	\$ -				\$ -
Adjustment to Meet Minimum Base Fee	\$ -				\$ -
Total Ongoing Flat Fee	\$ -	\$ -	\$ -	\$ -	\$ -
Trustee/Custody Fee first \$1 Million @ \$0.005	\$ 1,250.00	\$ 1,250.00			\$ 2,500.00
Trustee/Custody Fee next \$4 Million @ \$0.002	\$ 2,000.00	\$ 2,000.00			\$ 4,000.00
Trustee/Custody Fee next \$20 Million @ \$0.001	\$ 5,000.00	\$ 5,000.00			\$ 10,000.00
Trustee/Custody Fee next \$20 Million @ \$0.0005	\$ 2,686.83	\$ 2,809.81			\$ 5,496.64
Total Ongoing Fees	\$ 10,936.83	\$ 11,059.81	\$ -	\$ -	\$ 21,996.64
Fiduciary Return Fee/Grantor's Tax Letter Preparation	\$ -				\$ -
Transaction Fees	\$ -				\$ -
Total One-Time Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Total Bank Fees (US Bank)	\$ 10,936.83	\$ 11,059.81	\$ -	\$ -	\$ 21,996.64
Investment Management Fee on Balance @ \$0.0035	\$ 40,059.88	\$ 40,812.96			\$ 80,872.84
Total Investment Management Fee (Highmark)	\$ 40,059.88	\$ 40,812.96	\$ -	\$ -	\$ 80,872.84
Total Fees	\$ 50,996.71	\$ 51,872.77	\$ -	\$ -	\$ 102,869.48
Market Value of PRMT/Trustee/Custody Fees	\$ 46,494,615.18	\$ 47,478,499.23			\$ 93,973,114.41
Market Value of PRMT	\$ 46,494,615.18	\$ 47,478,499.23	\$ -	\$ -	\$ 93,973,114.41
Market Value of Investment Management Fees	\$ 45,409,490.25	\$ 46,263,137.46			\$ 91,672,627.71
Market Value of Investments	\$ 45,409,490.25	\$ 46,263,137.46	\$ -	\$ -	\$ 91,672,627.71
Percent Fees to Market Value	0.11%	0.11%			0.11%

Explanation of Post-Retirement Medical Trust Fees

Description	Explanation of Fees	How Calculated
Set Up Fee	One time initial fee upon acceptance of relationship	\$250.00 minimum at account set up
Base Fee	Fee Charged per each Account	\$250.00 per year or \$62.50 per quarter
Minimum Base Fee	Minimum Fee Charged per each Plan is \$500.00. Since NLACRC is only paying \$250.00 because it has just one account, NLACRC is charged an additional \$250.00 (\$500 minimum charge less \$250 for one account)	\$250.00 per year or \$62.50 per quarter
Investment Management Fees	All investments, non-proprietary USBank funds, are subject to investment management fees. Investment management fees are calculated on the market value of the assets held in the account. Investment management fees do not apply to USBank proprietary funds. (Highmark Funds are USBank proprietary funds.)	.35% of the funds not managed by USBank
Trustee/Custody Fees	Fees charged based on the market value of the assets held in the account for the trustee/custodian services provided by USBank.	.40% on the first \$1,000,000 or (0.0040)** .20% on the next \$4,000,000 or (0.0020) .10% on the next \$20,000,000 or (0.0010) .05% on all over \$25,000,000 or (0.0005) ** Increases to .50% on the first \$1,000,000 or (0.0050) if there are no USBank proprietary funds.
Participant Loans	Fees charged for participant loans.	Not applicable. Loans are not allowed.
Benefit Payments & check	Fees charged for benefit payments made to participants	Single disbursement \$10.00 each

Explanation of Post-Retirement Medical Trust Fees

Description	Explanation of Fees	How Calculated
issuance	or beneficiaries.	Recurring periodic disbursement to same individual \$2.00 each
Investment Transactions	Fees charged for the purchase, sale, transfer, or reorganization items, including but not limited to mergers, full and partial calls, conversions, exchanges, and tender/purchase offers.	Not applicable.
Insurance Policies	Fees charged for insurance contract investments.	Not applicable. There are no insurance contracts investments in the trust.
Mortgage/Trust Deed Investments	Fees charged for any mortgage/trust deed investments.	Not applicable. There are no such type of investments in the trust.
Extraordinary Fees	Other services performed by the trustee/custodian not specifically contemplated by the parties at the inception of the account shall, upon mutual consent, be subject to extraordinary fees based upon the time and services rendered in performing services.	Examples, include but are not limited to, out-of-pocket expenses; and class action processing fees equal to 6% of the recovered funds.
Late Fees	If the account cannot be charged for fees after thirty (30) days, the fees not paid will be subject to a late charge.	1% per month on the unpaid balance

**Trustee Service Fees by Quarter for CalPERS Unfunded Trust ("UAL")
Fiscal Year 2025-2026**

A	B	C	D	E	F
Description of Fees	Actual 7/1/2025-9/30/2025	Actual 10/1/2025-12/31/2025	Actual 1/1/2026-3/31/2026	Actual 4/1/2026-6/30/2026	Actual Total Fees FY 2025-2026
Base Fee	\$ -				\$ -
Adjustment to Meet Minimum Base Fee	\$ -				\$ -
Total Base Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Trustee/Custody Fee first \$1 Million @ \$0.005	\$ 1,250.00	\$ 1,250.00			\$ 2,500.00
Trustee/Custody Fee next \$4 Million @ \$0.002	\$ 2,000.00	\$ 2,000.00			\$ 4,000.00
Trustee/Custody Fee next \$20 Million @ \$0.001	\$ 1,330.42	\$ 1,375.63			\$ 2,706.05
Trustee/Custody Fee next \$20 Million @ \$0.0005					\$ -
Total Trustee Fees	\$ 4,580.42	\$ 4,625.63	\$ -	\$ -	\$ 9,206.05
Fiduciary Return Fee/Grantor's Tax Letter Preparation	\$ -				\$ -
Wire Fees (Payments to CalPERS)	\$ -				\$ -
Outgoing ACH Non-USB	\$ -				\$ -
Total One-Time Fees/Credits	\$ -	\$ -	\$ -	\$ -	\$ -
Total US Bank Fees	\$ 4,580.42	\$ 4,625.63	\$ -	\$ -	\$ 9,206.05
Investment Management Fee on Balance @ \$0.0035	\$ 8,940.20	\$ 9,061.29			\$ 18,001.49
Total Investment Management Fees (Highmark/PFM)	\$ 8,940.20	\$ 9,061.29	\$ -	\$ -	\$ 18,001.49
Total Fees	\$ 13,520.62	\$ 13,686.92	\$ -	\$ -	\$ 27,207.54
Market Value of UAL/Trustee/Custody Fees	\$ 10,321,696	\$ 10,502,510			\$ 20,824,206
Market Value of UAL Trust	\$ 10,321,696	\$ 10,502,510	\$ -	\$ -	\$ 20,824,206
Market Value of UAL/Investment Management Fees	\$ 10,134,074	\$ 10,271,339			\$ 20,405,413
Market Value of Investments	\$ 10,134,074	\$ 10,271,339	\$ -	\$ -	\$ 20,405,413
Percent Fees to Market Value	0.13%	0.13%			

Explanation of CalPERS Unfunded Trust ("UAL")

Description	Explanation of Fees	How Calculated
Set Up Fee	One time initial fee upon acceptance of relationship	\$250.00 minimum at account set up
Base Fee	Fee Charged per each Account	\$250.00 per year or \$62.50 per quarter
Minimum Base Fee	Minimum Fee Charged per each Plan is \$500.00. Since NLACRC is only paying \$250.00 because it has just one account, NLACRC is charged an additional \$250.00 (\$500 minimum charge less \$250 for one account)	\$250.00 per year or \$62.50 per quarter
Investment Management Fees	All investments, non-proprietary USBank funds, are subject to investment management fees. Investment management fees are calculated on the market value of the assets held in the account. Investment management fees do not apply to USBank proprietary funds. (Highmark Funds are USBank proprietary funds.)	.35% of the funds not managed by USBank
Trustee/Custody Fees	Fees charged based on the market value of the assets held in the account for the trustee/custodian services provided by USBank.	.50% on the first \$1,000,000 or (0.0040)** .20% on the next \$4,000,000 or (0.0020) .10% on the next \$20,000,000 or (0.0010) .05% on all over \$25,000,000 or (0.0005) ** Increases from .40% to .50% on the first \$1,000,000 or (0.0050) if there are no USBank proprietary funds.
Participant Loans	Fees charged for participant loans.	Not applicable. Loans are not allowed.

Explanation of CalPERS Unfunded Trust ("UAL")

Description	Explanation of Fees	How Calculated
Benefit Payments & check issuance	Fees charged for benefit payments made to participants or beneficiaries.	Single disbursement \$10.00 each Recurring periodic disbursement to same individual \$2.00 each
Investment Transactions	Fees charged for the purchase, sale, transfer, or reorganization items, including but not limited to mergers, full and partial calls, conversions, exchanges, and tender/purchase offers.	Not applicable.
Insurance Policies	Fees charged for insurance contract investments.	Not applicable. There are no insurance contracts investments in the trust.
Mortgage/Trust Deed Investments	Fees charged for any mortgage/trust deed investments.	Not applicable. There are no such type of investments in the trust.
Extraordinary Fees	Other services performed by the trustee/custodian not specifically contemplated by the parties at the inception of the account shall, upon mutual consent, be subject to extraordinary fees based upon the time and services rendered in performing services.	Examples, include but are not limited to, out-of-pocket expenses; and class action processing fees equal to 6% of the recovered funds.
Late Fees	If the account cannot be charged for fees after thirty (30) days, the fees not paid will be subject to a late charge.	1% per month on the unpaid balance



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Competitive Integrated Employment & Paid Internship Program Quarterly Metrics

FY2026, Quarter 2 (10/1/2025 – 12/31/2025)

1. Competitive Integrated Employment (CIE) Incentive Payments

Incentive payments are paid to regional center service providers for placing consumers who maintain competitive integrated employment after 30 days, 6 months and 12 months of continuous employment.

Description	Q1	Q2	Q3	Q4	YTD	Total POS YTD	FY23	FY24	FY25
Total # of 30-day CIE incentives paid (CIEP)	5	1	-	-	6	7	54	44	47
Total # of 6-month CIE incentives paid (CIE6)	0	0	-	-	0	5	35	33	54
Total # of 12-month CIE incentives paid (CIE12)	3	1	-	-	4	4	46	26	41

2. Paid Internship Program

a. Internship Funding (PIPW)

Effective July 16, 2021, regional center service providers are eligible for reimbursement of wages and benefits paid to each consumer for up to a maximum of 1,040 hours per year per individual placed in an internship. Between July 1, 2016 and July 1, 2021, service providers were reimbursed up to a maximum of \$10,400 per year per individual placed in an internship.

Description	Q1	Q2	Q3	Q4	YTD	Total POS YTD	FY23	FY24	FY25
# of PIPW authorizations rollover from FY25	394	n/a	n/a	n/a	394	609	277	452	676
# of new PIPW authorizations per quarter	127	88	-	-	215				
# of PIPW authorizations terminated per quarter (with payment)	71	65	-	-	136	226	94	188	273
# of PIPW authorizations terminated per quarter (no payment)	66	24	-	-	90				



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Description	Q1	Q2	Q3	Q4	YTD		FY23	FY24	FY25
# of PIPW authorizations paid out (per consumer)	359	330	-	-	439*		241	379	558
Total PIPW reimbursement funding	\$984,932.49	\$860,293.78	-	-	\$1,845,226.27		\$1,060,15.34	\$1,621,337	\$3,427,442.16
Average PIPW reimbursement funding	\$2,743.54	\$2,606.95	-	-	\$2,675.25		\$2,074.59	\$2,187.02	\$2,569.21

*Note: Number reflects total Auths paid year to date unduplicated.

b. PIP Incentive Payments

Incentive payments are paid to regional center service providers for placing consumers in a paid internship opportunity after 30 and 60 consecutive days from the date of the placement.

Description	Q1	Q2	Q3	Q4	YTD	Total POS YTD		FY23	FY24	FY25
Total # of 30-day PIP incentives paid	15	5	-	-	20	35		83	121	154
Total # of 60-day PIP incentives paid	16	7	-	-	23	38		76	120	140

NOTE: Data reflects current billing as of January 20th 2026 and is reported by service month.



Whistleblower Log for January 16, 2025-February 15, 2025

Time Period: 01/16/2025 -02/15/2026												
Date Complaint Received	Complainant Type	Investigation Case No.	Date Acknowledgment Sent to Complainant	Entity That is Target of Complaint	Nature of Complaint	Investigation Allegation Details	Investigation Results	Corrective Action Taken (if applicable)	Date Complaint Closed	Complaint Investigation Duration (in Days)	Submitted/Logged by	
7/18/2025	Anonymous/Unknown	DDS 25-062602; amended to 2025-EWB-05	N/A	NLACRC Employee(s)	Fiscal malfeasance; violation of Board/regional center policy	Complainant alleges: 1. The combined contract totals for two I.T. consultants exceeded \$600,000 annually in Fiscal Years 2021-22, 2022-23, and 2023-24. However, the contracts were intentionally split to evade review by the NLACRC Board of Trustees (Board). 2. The contracts were presented to the Board for approval without the appropriate parties disclosing the cumulative financial and functional impact, compromising fiduciary responsibility and public trust.	Complainant alleges: 1. The combined contract totals for two I.T. consultants exceeded \$600,000 annually in Fiscal Years 2021-22, 2022-23, and 2023-24. However, the contracts were intentionally split to evade review by the NLACRC Board of Trustees (Board). 2. The contracts were presented to the Board for approval without the appropriate parties disclosing the cumulative financial and functional impact, compromising fiduciary responsibility and public trust.	Pending Direction - Submitted Responses to DDS on 8/18/2025, 09/02/2025, and 09/04/2025		182	Betsy Monahan, HR Director	
7/22/2025	Anonymous/Unknown	DDS 24-110801 re-opened: new information	N/A	NLACRC Employee	Alleged sexual harassment (hostile work environment)	Original complaint alleges: 1. NLACRC Management individual is intimidating, bullying, harassing and sexually harassing NLACRC staff. New allegation: 2. Type 4 Workplace Violence perpetrator allegedly verbally, digitally and physically harassed NLACRC staff member due to personal relationship with NLACRC Management individual.	Open			178	Betsy Monahan, HR Director	
11/4/2025	Client	2025-SPWB-15	11/4/2025	Service Provider	Unprofessional conduct; Client's Rights Violation	1. Vendor Staff went to consumer's residence stating "her supervisor sent her to hand me sixty dollars (\$60) in cash". Instead of issuing a proper reimbursement through the vendor's HR/accounting department or via NLACRC, she demanded I sign her notebook as "proof," and insisted on taking photographs of me while I held the cash. Unsubstantiated 2. On October 24, consumer observed the same woman taking photographs of her building without notice or consent. Unsubstantiated 3. Vendor Staff has repeatedly called consumer and coordinated others to pressure consumer to continue services, despite clear, repeated requests to terminate services with the vendor and to stop contacting consumer. Unsubstantiated	1. Unsubstantiated 2. Unsubstantiated 3. Unsubstantiated	CLOSED	1/29/2026	73	Arshalous Gartanian, Community Services Director	
11/10/2025	Family Member	2025-BDWB-17	N/A	NLACRC	Ongoing issues with services and access to required planning documents.	1. Denial of access to consumer IPP 2. Pattern of Retaliatory Denial of Social-Recreation Services	Open. Referred to Board Legal Counsel for response and investigation			94	Sheila King, HR Manager	
12/11/2025	Community Member	2025-SPWB-18	N/A	Service Provider	Unprofessional conduct; Fraudulent billing (cross reported from another RC)	1. Staff providing direct services not being paid. Substantiated 2. Staff does not have clearance. Substantiated 3. Fraudulent billing. Substantiated	1. Substantiated 2. Substantiated 3. Substantiated	2/12/2026	2/12/2026	62	Arshalous Gartanian, Community Services Director	
12/17/2025	Community Member	2025-SPWB-19	N/A	Service Provider	Financial abuse/exploitation; neglect; possible retaliatory behavior.	1. Staff have had long-term unauthorized access to her bank accounts. Reports of missing funds and unexplained negative balances. 2. Consumer passwords are repeatedly changed without her consent. 3. Consumer felt manipulated and pressured by staff.	OPEN	Open		56	Arshalous Gartanian, Community Services Director	
1/4/2026	NLACRC Employee	2026-EWB-21	1/8/2026	NLACRC	Leadership/Governance practices	1. Leadership Conduct. 2. Governance Practices. 3. Conflicts of Interest and Operational Integrity.	Open. Referred to Board Legal Counsel for response and investigation	Open		38	Sheila King, HR Manager	
1/5/2026	Community Member	2026-SPWB-22	N/A	Service Provider	Consumer rights and financial exploitation.	1. Interference with mail: a. CSC instructed vendor to "withhold her SSI check..."; b. Vendor withheld mail from resident. 2. Professional boundaries and oversight concerns.	1a. Unsubstantiated 1b. Unsubstantiated 2. Outside of CS Scope, Referred to CM	Closed	1/13/2026	8	Arshalous Gartanian, Community Services Director	
1/5/2026	Community Member	2026-SPWB-23	N/A	Service Provider	Unprofessional Conduct; Staff did not meet job requirements.	1. Vendor did not provide adequate level of support. Unsubstantiated 2. Staff were not LVN certified. Unsubstantiated	1. Unsubstantiated 2. Unsubstantiated	CLOSED	1/21/2026	16	Arshalous Gartanian, Community Services Director	
1/5/2026	Community Member	2026-SPWB-24	N/A	Service Provider	Violations of consumer due process rights, unlawful service termination, vendor retaliation, Failure of regional center oversight.	1. Consumer was not provided with a proper written 30-day notice as required by Title 17.	OPEN			37	Arshalous Gartanian, Community Services Director	
1/5/2026	Community Member	2026-SPWB-25	1/6/2026	Service Provider	Clients Rights Violation	1. Staff not treating resident with respect. Unsubstantiated 2. Home staff appeared to make resident uncomfortable. Unsubstantiated	1. Unsubstantiated 2. Unsubstantiated	CLOSED	2/3/2026	30	Arshalous Gartanian, Community Services Director	
1/5/2026	Community Member	2026-SPWB-26	N/A	Service Provider	Unlawful service termination; denial of due process; failure to provide 30-day notice; consumer retaliation from vendor.	1. Consumer was removed from day program without a clear explanation of reason for termination. 2. Vendor failed to provide transparency and accountability despite having received multiple requests as to the nature of his termination. 3. Consumer alleges he was treated differently after an incident involving himself and another consumer.	OPEN	OPEN		37	Arshalous Gartanian, Community Services Director	
1/7/2026	Community Member	2026-SPWB-27	N/A	Service Provider	Suspected healthcare fraud; falsification of service records' and potential financial exploitation	1. Billing for services not rendered while consumer was out of town. Substantiated 2. Falsification of documents. Substantiated	1. Substantiated 2. Substantiated	TBD		35	Arshalous Gartanian, Community Services Director	
1/7/2026	Community Member	2026-SPWB-28	1/7/2026	Service Provider	Health and safety risks; suspected neglect, fraud, and financial exploitation.	1. SLS worker failed to provide required support, including meal preparation. Unsubstantiated 2. Consumer has fallen out of her chair while staff are outside in their car. Unsubstantiated 3. SLS worker hired an individual to work with staff, individual was not authorized to provide support. Potential HIPPA violation. Unsubstantiated 4. Consumer is threatened by staff to not say anything due to potential threats of losing services. Unsubstantiated 5. Program owners are aware of these issues but have not addressed them. Unsubstantiated	1. Unsubstantiated 2. Unsubstantiated 3. Unsubstantiated 4. Unsubstantiated	N/A	2/5/2026	30	Arshalous Gartanian, Community Services Director	
1/7/2026	Community Member	2026-SPWB-29	1/7/2026	Service Provider	Health and safety risks; allegations of abuse and neglect.	1. Staff member allegedly sexually abused and harassed residents and staff members at their home. 2. Staff member was observed to have gone into a consumers room and the consumer was heard screaming and yelling to stop. 3. Staff 2 hit resident in the head. 4. Residents are not fed properly causing a resident to develop diabetes. 5. Staff are instructed to pay for resident food and hygiene materials out of pocket.	1. Unsubstantiated 2. Unsubstantiated 3. Unsubstantiated 4. Unsubstantiated 5. Unsubstantiated	Closed	1/13/2026	7	Arshalous Gartanian, Community Services Director	
1/8/2026	Community Member	2026-SPWB-30	N/A	Service Provider	Wage and labor violations	1. Staff did not receive training stipend for completing DSP training. Unsubstantiated	1. Unsubstantiated	CLOSED	2/6/2026	29	Arshalous Gartanian, Community Services Director	
1/9/2026	Community Member	2026-SPWB-31	N/A	Service Provider	Suspected neglect; timecard fraud.	1. Job Coach left consumer unattended during work hours. Job Coach reportedly left work early on multiple occasions and was observed sitting in their car instead of providing on-site support.	OPEN	OPEN		33	Arshalous Gartanian, Community Services Director	



Whistleblower Log for January 16, 2025-February 15, 2025

1/9/2026	Community Member	2026-SPWB-32	1/9/2026	Service Provider	Health and safety risks; suspected abuse, neglect, and rights violations; Staff misconduct.	<p>1. An incident occurred (date not provided) in which staff forcibly removed a protective glove for an open wound on the hand of a resident causing bleeding. It was reported to management, but no action was taken, and no incident report was filed. Unsubstantiated</p> <p>2. Management is prohibiting resident from using her personal phone or the house phone to call her father. Unsubstantiated</p> <p>3. Staff members (including but limited to a staff) routinely smoke marijuana on their break and come in after laughing, smelling like marijuana, and work with residents while under the influence. Unsubstantiated</p> <p>4. Staff (potentially staff) bring family members into the home to cook food for the residents and themselves against home policies/requirements. Resident has reportedly stated that this makes her uncomfortable which may be leading to behavioral escalations. Substantiated</p>	<p>1. Unsubstantiated</p> <p>2. Unsubstantiated</p> <p>3. Unsubstantiated</p> <p>4. Substantiated</p>	Closed	1/13/2026	5	Arshalous Gartanian, Community Services Director
1/9/2026	Community Member	2026-SPWB-33	1/9/2026	Service Provider	Services not rendered; health and safety; time fraud; Lack of clearance.	<p>1. Staff clocks in and documents overtime but does not show up to work, sits outside the home in her car, or does not support client. as required (e.g., not cooking meals). Unsubstantiated On numerous occasions, resident has fallen out of her chair while staff is outside in her car Unsubstantiated</p> <p>2. SLS staff hired a woman to support client, but this individual is not authorized to work and has not been fingerprinted. Unsubstantiated Client does not say anything because staff buys her things she wants (e.g., amazon purchases). Staff also threatens client by stating she won't receive help if she fires her. Unsubstantiated</p> <p>3. The program owners, are aware of these issues but do not address them. Unsubstantiated</p>	<p>1a. Unsubstantiated</p> <p>1b. Unsubstantiated</p> <p>2a. Unsubstantiated</p> <p>2b. Unsubstantiated</p> <p>3. Unsubstantiated</p>	CLOSED	2/5/2026	28	Arshalous Gartanian, Community Services Director
1/13/2026	Community Member	2026-SPWB-34	1/23/2026	Service Provider	Client Rights	<p>1. Resident was being accused of spitting on staff. Staff members in a harsh tone/raised voice to go to their room. When resident did not go to their room, staff collided with resident, pushing him. This resulted in resident feeling distressed and stating out loud, "call cops, go to cops, go to hospital". Resident was hitting and slamming his hands into the windows and staff members were laughing at him. Unsubstantiated</p> <p>2. Supervisor is aware of staff behaviors and does not act; instead, she responds by saying how and resident have known each other for a while. Unsubstantiated</p>	<p>1. Unsubstantiated</p> <p>2. Unsubstantiated</p>	CLOSED	2/3/2026	21	Arshalous Gartanian, Community Services Director
1/13/2026	Community Member	2026-SPWB-35	1/13/2026	Service Provider	Client Rights	<p>1. Alleged that home staff and/or NLACRC staff may be withholding resident's SSI check.</p>	<p>OPEN</p>			29	Arshalous Gartanian, Community Services Director
1/21/2026	Community Member	DDS 26-010501 - 2026-SPWB-3	N/A	Service Provider	Clients Rights Violation	<p>1. Resident was witnessed being abused, punched, and kicked by staff members. Unsubstantiated</p> <p>2. Multiple instances of abuse may have occurred as recently as January 20, 2026. Staff names were not provided. Unsubstantiated</p>	<p>1. Unsubstantiated</p> <p>2. Unsubstantiated</p>	CLOSED	1/22/2026	1	Arshalous Gartanian, Community Services Director
1/21/2026	Community Member	2026-SPWB-38	N/A	Service Provider	Medication Mismanagement; Unmet resident needs	<p>1. In December (no dates provided) and January (on or around January 6 or January 7), there have been issues involving missing medications for three different residents (names not disclosed). Staff notified the home administrator and the home founder of the issues. The home administrator reportedly stated that he would handle it; however, no action was taken. Substantiated</p> <p>2. It was also reported that a resident (name not disclosed) needs a longer bed due to leg pain, but no changes were immediately made. Last week, the administrator replaced the resident's box spring with a piece of plywood and three long boards hammered together. Substantiated</p>	<p>1. Substantiated</p> <p>2. Substantiated</p>	CLOSED	1/29/2025	8	Arshalous Gartanian, Community Services Director
1/26/2026	Community Member	2026-SPWB-39	N/A	Service Provider	Client Rights	<p>1. Consumer's mother is enabling harm and creating a dangerous environment for this individual. Unsubstantiated</p> <p>2. Consumer's mother has a personal relationship with a caretaker from SLS agency who allegedly abused and pulled a gun on consumer. Unsubstantiated</p> <p>3. The caretaker was reportedly fired in November because of this abuse Unsubstantiated; although, it's unclear if this individual is still around Consumer. Inconclusive</p>	<p>1. Unsubstantiated</p> <p>2. Unsubstantiated</p> <p>3a. Unsubstantiated</p> <p>3b. Inconclusive</p>	OPEN		16	Arshalous Gartanian, Community Services Director
1/29/2026	Community Member	2026-SPWP-40	N/A	Service Provider	Staff not trained; Failure to maintain vehicles: Unprofessional	<p>1. Staff not certified to train.</p> <p>2. Vehicles not maintained.</p> <p>3. Unprofessional staff</p>	<p>OPEN</p>	OPEN		13	Arshalous Gartanian, Community Services Director
2/6/2026	Anonymous/Unknown	2026-EWB-36	2/6/2026	NLACRC Employee	Inappropriate Work Conduct	<p>1. Inappropriate workplace conduct.</p> <p>2. Making inappropriate and/or sexually explicit comments.</p> <p>3. Repeated aggressive behavior.</p> <p>4. Persistent and unwelcome flirting.</p> <p>5. Inappropriate attire.</p>	<p>OPEN</p>	OPEN		5	Sheila King, HR Manager

Committee Attendance

FY 2025-26	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-25	Jun-25	Total Absences	Total Hours
Executive Finance Committee	Special			Dark		Dark						Dark		
Sharmila Brunjes	P	P	P		P		P							8.00
Juan Hernandez	P	P	P		P		P						0	8.00
Anna Hurst	P	P	P		P		Ab						1	6.25
Curtis Wang		P	P		P		P						0	8.00
Leticia Garcia	P	P	P		P		P						0	8.00
Jacquie Colton			P		P		P						0	4.50
Jason Taketa			P		P		P						0	4.50
Laura Monge			Ab		P		Ab						2	1.50
Jaklen Keshishyan			P		P		Ab						1	2.75
Meeting Time	0.5	3.00	1.25		1.50		1.75							8.00

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)