



Board of Trustees Meeting

Wednesday, February 11, 2026

6:00 p.m.

Hybrid - NLACRC
Antelope Valley Office/Zoom

Board of Trustees Meeting

February 11, 2026

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North Los Angeles County Regional Center

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North Los Angeles County Regional Center

Board of Trustees Meeting -

Wednesday, February 11, 2026

6:00 p.m.

~AGENDA~

- 1. Call to Order & Welcome** (5 min.)
- 2. Housekeeping** (1 min.)
 - A. Spanish Interpretation Available
 - B. Public Attendance (please note name in Chat)
 - C. *Update Zoom Screen Name to include full name, board position, and geographic location (SFV, AV, or SCV)
- 3. Share Impact Story from Individual Served** (5 min.)
- 4. Board Member Attendance/Quorum** (1 min.)
- 5. Agenda – [APPROVAL]** (1 min.)
- 6. Public Input & Comments** -Reserved for Agenda Items (3 minutes per comment, 3-person limit) (9 min.)
- 7. Consent Items** (2 min.)

All Consent Items are to be approved in one motion unless a Board Member or a member of the public requests a separate action or discussion on a specific item.

 - A. Approval of Board of Trustees Meeting Minutes January 14, 2026
- 8. Closed Session**
 - A. Real Estate Negotiations (45 min.)
 - B. Personnel (5 min.)
- 9. Action Items**
 - A. Approval of Amended Board Budget – Vini Montague (5 min.)
 - B. Approval of Purchase of Service CPP Startup Contract – Vini Montague (3 min.)
 1. Homes & Hope, LLC – PL2603-999



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2. Brilliant Corners – PL2186-999
- C. Approval of Operations Contract – Newmark – Vini Montague (*3 min.*)
- D. Approval of Laptop Purchases for NLACRC Operations – Angela Pao-Johnson (*2 min.*)
- E. Approval and Adoption of Updated Board Policies – Sharmila Brunjes (*10 min.*)
10. **Board Business**
 - A. Employee Satisfaction Survey Results (*10 min.*)
 - B. Board Training Logistics – Jane Harrington (*10 min.*)
 - C. Board Retreat – Sharmila Brunjes (*2 min.*)
11. **Executive Director's Report** – Angela Pao-Johnson (*10 min.*)
12. **Public Input & Comments** (*3 minutes per comment*)
13. **Self-Determination Program (SDP) Report** – Juan Hernandez (*5 min.*)
 - A. SDLVAC Liaison Report
 - B. SDP Implementation Report
 - C. Next Self Determination Local Advisory Committee Meeting: Thursday, March 19, 2026, at 6:30 p.m.
14. **Association of Regional Center Agencies** – Lety Garcia (*2 min.*)
 - A. ARCA Liaison Report
 - B. Next meeting: March 19, 2026
15. **Consumer Advisory Committee** – Juan Hernandez (*1 min.*)
 - A. Committee Summary
 - B. Next Meeting: Thursday, March 5, 2026, 5:00 p.m.
16. **Executive Finance Committee** – Sharmila Brunjes (*3 min.*)
 - A. Committee Summary
 - B. Next Meeting: Thursday, February 26, 2026, 5:00 p.m.
17. **Community Relations Committee** – Cathy Blin (*1 min.*)
 - A. Committee Summary
 - B. Next Meeting: Wednesday, March 18, 2026, 5:00 p.m.
18. **Nominating Committee** – Curtis Wang (*2 min.*)
 - A. Committee Summary



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B. Next Meeting: Wednesday, March 4, 2026, at 5:30 p.m.

19. Post-Retirement Medical Trust Committee – Sharmila Brunjes (1 min.)

A. Next Meeting: Thursday, February 19, 2026, 5:00 p.m.

20. Vendor Advisory Committee – Alex Kopilevich (1 min.)

A. Committee Summary

B. Next Meeting: Thursday, February 12, 2026, 9:30 a.m. (*Hybrid*)

21. Old Business/New Business (2 min.)

A. Board and Committee Meeting Attendance Sheets and Time Reports

B. Updated Acronyms Listing

22. NLACRC Announcements/Information (2 min.)

A. Reference Documents

1. Board of Trustees Meeting Calendar

2. Board of Trustees Committee List

B. Next Meeting: Wednesday, March 11, 6:00 p.m. Zoom

23. Adjournment

Please refer to NLACRC's website for the Calendar of Events, which includes a link for the Family Focus

Resource Center, for information regarding more support groups, training opportunities, dates, times, and links – [Calendar of Events | NLACRC](#)

**NORTH LOS ANGELES COUNTY REGIONAL CENTER (NLACRC)
9200 OAKDALE AVENUE, SUITE 100
CHATSWORTH, CA 91311**

**MINUTES OF THE BOARD OF TRUSTEES MEETING
ZOOM
JANUARY 14, 2026 6:00 P.M.**

BOARD OF TRUSTEES:

Sharmila Brunjes (President), Juan Hernandez (Vice President), Anna Hurst (Treasurer), Leticia Garcia (ARCA Rep), Alex Kopilevich (VAC Chair), George Alvarado, Cathy Blin, Nicholas Abrahms, Jason Taketa, Jeremy Sunderland, Laura Monge, Jennifer Koster

ABSENT:

Jacquie Colton, Curtis Wang

STAFF:

Angela Pao-Johnson - Executive Director, Evelyn McOmie – Deputy Director, Vini Montague – Chief Financial Officer, Silvia Renteria-Haro, Donna Rensch, Sarah Yap, Arezo Abedi, Lindsay Granger, Megan Mitchell, Sheila King

GUESTS:

Xochitl Gonzalez – DDS, Jaqueline Gaytan – DDS, Marianita, Jon Francis

1. INTRODUCTIONS AND CALL TO ORDER

The Sharmila Brunjes, Board of Trustees President, shared the mission and vision of the NLACRC and reminded attendees of the Board of Trustees Civility Code. Also, board members and attendees were reminded to please use say their first and last names. Public input at the beginning of the meeting is reserved for agenda items only, and general public input will be taken, towards the end of the meeting.

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 6:06 p.m.

2. IMPACT STORY FROM INDIVIDUAL SERVED

Angela Pao-Johnson shared a video individual served Jessica Gould, owner of J Gould Consulting.

3. BOARD MEMBER ATTENDANCE/QUORUM

Board members were confirmed in attendance on Zoom.

4. AGENDA – APPROVAL

Sharmila Brunjes announced one change to the agenda, adding an additional 15 minutes to the closed session for a personnel item (in addition to the 20 minutes already scheduled). Sharmila Brunjes reminded the Board that under Robert's Rules, once the agenda is approved, the listed times become binding, and any extension of discussion would require a motion, a second, and Board approval. Sharmila Brunjes also requested that Board members hold questions until presenters have finished to support efficient agenda flow.

Absent objection, it was resolved to approve the agenda as amended. Motion carried.

The agenda was amended to address a motion regarding speaking time during discussion and debate.

5. PUBLIC INPUT & COMMENTS—RESERVED FOR AGENDA ITEMS

Sharmila Brunjes explained that public comment during this period is reserved for agenda items only, and there will be a separate public comment period later in the meeting for topics not on the agenda.

Jon Francis provided public comment regarding Item 13 on the Self-Determination Program, noting concern that Governor Gavin Newsom's recent budget may indicate a potential reduction in program funding. Jon Francis stated an intent to propose at the next committee meeting that a letter be drafted to the Governor, with copies sent to NLACRC leadership, to oppose any changes that would slow or reverse the momentum and progress of the program. Jon Francis emphasized the program's demonstrated benefits for participants currently enrolled and those transitioning into the program, and thanked the Board and staff for their collaborative efforts. Sharmila Brunjes thanked Jon Francis for the update.

Jennifer Koster asked a clarifying question during public comment regarding the potential budget reductions discussed for the Self-Determination Program, specifically whether any changes would impact current participants, including Jennifer Koster. Sharmila Brunjes responded that no determinations had been made and the budget had not been cut, noting that the issue was still preliminary and there were no confirmed answers at that time.

Ismael Maldonado shared concerns about a day program that had reportedly been reviewed by DDS for missing employee documentation and also raised concerns related to an eviction from a group home with a 30-day notice. Sharmila Brunjes clarified that the comments were not related to the current agenda item, noting that general public comment would be taken later in the meeting. Sharmila Brunjes stated that Board Support would forward the concerns already mentioned to staff for awareness and follow-up.

6. CONSENT ITEMS

Sharmila Brunjes introduced Agenda Item 7, Consent Items, noting that all consent items would be approved in one motion unless a trustee or member of the public requested separate discussion. Sharmila Brunjes listed the consent items as approval of the Board of Trustees meeting minutes from November 12, 2025; approval of the Board of Trustees Special Meeting minutes from December 10, 2025; and approval of a conflict resolution plan from Melissa Sage included in the meeting packet. Sharmila Brunjes asked if any trustees wished to pull an item for separate discussion.

M/S/C Absent objection, the board approved Consent Items A, B, and C as presented. Motion carried.

7. ACTION ITEMS

7.1 Approval of POS CPP Startup Contract

a. Brilliant Corners – PL2495-999

Sharmila Brunjes introduced the action item to approve the POS CPP Startup Contract, noting that under the Lanterman Act (Section 4625.5), the Board must approve contracts over \$250,000. Chief Financial Officer Vini Montague presented the proposed startup funding contract with Brilliant Corners to develop a two-bedroom accessory dwelling unit on an existing property. Vini Montague stated the contract term would be 30 years, effective January 1, 2026 through the earlier of the provider no longer owning the property or December 31, 2055, with a maximum funding amount of \$500,000. Payments would be made on a reimbursement basis tied to milestone completion and DDS written guidance. Vini Montague confirmed the project was approved by DDS in October 2025 and requested Board approval to proceed.

Board Member Jeremy Sunderland asked for clarification on why Board approval was required if DDS had already approved the project. Vini Montague explained that DDS approval is required for the startup project itself, while Board approval is separately required for contracts exceeding \$250,000.

M/S/C (Jennifer Koster/Alex Kopilevich) On a motion made by Jennifer Koster, seconded by Alex Kopilevich, it was resolved to approve POS CPP Startup Contract for Brilliant Corners PL2495-999. Motion carried.

7.2 Approval of Report on Personnel Classifications

a. Report on Personnel Classifications, Effective January 13, 2025

Sharmila Brunjes introduced Action Item B, approval of the updated report on personnel classifications, and noted that Angela Pao-Johnson and Sheila King would be presenting the January and February 2025 reports. Lindsay Granger clarified that separate motions and votes were required for each personnel classification report, and Sharmila Brunjes confirmed the approvals would need to be handled in three parts.

Sheila King presented the updated Personnel Classification Report for Fiscal Year 2024–2025, effective January 13, 2025. Sheila King explained that an internal audit was conducted to ensure employee salaries in each job role fell within the established minimum and maximum salary ranges, and adjustments were made as needed to bring salaries into compliance with those ranges.

M/S/C (George Alvarado/Jennifer Koster) On a motion made by George Alvarado, seconded by Jennifer Koster, it was resolved to approve the Report on Personnel Classifications, Effective January 13, 2025. Motion carried.

b. Report on Personnel Classifications, Effective February 24, 2025

Sheila King explained that the February personnel classification report reflected the same compliance review process as the January report, with additions and revisions, including newly added job roles, archived roles, and any necessary salary adjustments to ensure employees remained within the established minimum and maximum salary ranges.

Board Treasurer Anna Hurst asked whether the minimum-maximum salary ranges were based on statewide guidance or an internal standard. Sheila King clarified that the ranges are NLACRC's internal salary ranges, developed through market analysis and comparison with other regional centers, and updated annually. Sheila King noted that salary ranges typically

increase by 2% to reflect COLA adjustments, with management ranges shifting in January and hourly employee ranges shifting in February. Sheila King added that if COLA increases push long-tenured employees above the maximum range, adjustments are captured in the classification report for CalPERS audit purposes.

M/S/C (Jennifer Koster/George Alvarado) On a motion made by Jennifer Koster, seconded by George Alvarado, it was resolved to approve the Report on Personnel Classifications, effective February 24, 2025. Motion carried.

7.3 Approval of Report on Personnel Classifications effective March 10, 2025

Sharmila Brunjes asked Sheila King to provide any updates regarding the March 10, 2025 Personnel Classifications Report. Sheila King explained that the March 10, 2025 report had originally been submitted as a point-in-time report by the former HR Director, so no changes were made to the report itself; however, staff reviewed it to ensure all applicable employees were captured within the appropriate minimum and maximum salary ranges, consistent with the January and February review process.

Sharmila Brunjes asked if there were any questions and, hearing none, requested a motion to approve the March 10, 2025 report.

M/S/C (Jennifer Koster/Jeremy Sunderland) On a motion made by Jennifer Koster, seconded by Jeremy Sunderland, it was resolved to approve the Report on Personnel Classifications Effective March 10, 2025. Motion carried.

7.4 Approval of New Format of Proposed Expenditure Data Report

Sharmila Brunjes introduced Action Item D, approval of a new format for the proposed expenditure data report, and noted that Jeremy Sunderland was scheduled to present. Jeremy Sunderland deferred the presentation to Deputy Director Evelyn McOmie.

Evelyn McOmie explained that the Consumer Community Relations Committee recommended revisions to the expenditure data report that is presented every six months, with the goal of making the report more streamlined, easier to follow, and clearer for committee review. Evelyn McOmie noted that additional slides were added to show services in residential settings and other services broken down by ethnicity and living situation, consistent with committee requests, and confirmed this was the final draft being brought forward for Board approval as the format to be used moving forward.

During discussion, Lety Garcia, ARCA Delegate, asked whether Independent Living Skills (ILS) was included in the report and confirmed that the slides presented reflected the full draft previously reviewed by the Consumer Community Relations Committee. Evelyn McOmie clarified that the report content had not been altered beyond adding ethnicity breakdowns for living settings and explained that supported living is considered a residential setting, while ILS may be provided in independent living or in-home settings. Evelyn McOmie also referenced that the report reflects top five expenditures across settings.

Sharmila Brunjes confirmed the revised format was being brought forward as a committee recommendation and stated that Jennifer Koster had made the motion to approve the updated format. Anna Hurst asked whether the purpose of the report was to support tracking disparities over time across ethnic groups, and Evelyn McOmie confirmed the report was created to support the Board's Disparity Committee oversight and includes a two-year comparison that is updated annually.

M/S/C (Jennifer Koster) On a motion made by Jennifer Koster, it was resolved to approve the new format of the proposed expenditure data report. As the agenda item was being brought forward as a committee recommendation, no second was required. Motion carried.

8. BOARD BUSINESS

8.1 Performance Contract FY24-25 Year-End Report

Angela Pao-Johnson and Vini Montague presented the Performance Contract Year-End Report for FY 2024–2025, and Sharmila Brunjes reminded trustees to hold questions until the end of the presentation. Angela Pao-Johnson provided an overview of the DDS performance contract as an outcome-based plan reviewed annually and reported that NLACRC served approximately 37,990 individuals. Angela Pao-Johnson highlighted demographic and residential trends that remained consistent year over year, noting that most individuals live with family and that autism was the most prevalent diagnosis, increasing from 61% to 64%. Angela Pao-Johnson also noted NLACRC compares favorably to the state average for individuals living with families and in home settings and emphasized the goal of limiting facility settings to six or fewer individuals.

Vini Montague reviewed audit-related performance measures, including an independent audit finding related to untimely deposit of checks, which was addressed through corrective actions and additional internal controls. Vini Montague also summarized findings from the DDS financial audit, including an initially cited \$1 million overpayment related to transportation rate reform. Vini Montague reported that NLACRC appealed the finding and DDS overturned it, reducing the overpayment to zero. Vini Montague also noted additional rate reform-related findings, including a \$477,000 overpayment and approximately \$71,000 underpayment, and stated recovery efforts were underway. Vini Montague further noted a finding related to weaknesses in the bank reconciliation process that was being addressed.

Angela Pao-Johnson highlighted additional performance areas where standards were met, including required vendor audits, maintaining operations within budget, and participation in the federal waiver for CDERS and ESRs. Angela Pao-Johnson noted marginal declines being monitored for intake assessment timelines and IFSP timelines, potentially related to staffing shortages, and reported improvement in IPP metrics. Angela Pao-Johnson also reported that NLACRC slightly exceeded the state average for the percentage of consumers ages 16–64 with earned income, with increasing average annual wages, and highlighted positive outcomes in paid internship and competitive integrated employment pathways.

During questions, Jennifer Koster asked how the \$1 million overpayment and other rate reform-related findings occurred. Vini Montague explained that the issue stemmed from DDS-provided transportation rate implementation spreadsheets that allowed vendors to report multiple trips per day and that auditors later questioned the practice; DDS ultimately upheld NLACRC's appeal due to no statutory basis for limiting transportation to two trips per day. Jennifer Koster also suggested exploring the use of AI tools, in coordination with Mustafa (IT support), to support spot-checking and reduce errors.

Anna Hurst asked whether rate reform implementation would continue to be a challenge in the coming months. Evelyn McOmie responded that rate reform implementation was ongoing, with continued work on remaining service codes and preparation for out-of-area rates, noting that late guidance from DDS created implementation lag. Vini Montague added that additional rate increases would take effect in January 2026.

Lety Garcia asked for the number of individuals in competitive integrated employment. Angela Pao-Johnson reported 337 individuals during the reporting period and 503 currently, noting NLACRC ranked second among regional centers and emphasizing continued goals for growth. Lety Garcia also asked about the observed discrepancy between population percentages and expenditure percentages for certain age and ethnicity groups and requested a deeper dive into potential contributing factors, including whether awareness of Independent Living Skills services may impact disparities. Angela Pao-Johnson acknowledged education and information access could be contributing factors and agreed to consider the request and consult with the team on additional analysis.

Jeremy Sunderland asked whether the \$1 million transportation issue resulted in any penalties and sought clarification on whether the “multiple trips per day” interpretation was resolved for future audits. Vini Montague confirmed it was an audit finding that NLACRC successfully appealed, and noted that while the appeal response found no legal basis for limiting trips, future practice would be guided by current DDS guidance.

Anna Hurst noted that performance contract reports are public documents and suggested comparing NLACRC results with other regional centers. Sharmila Brunjes thanked the presenters and trustees for the discussion, noted time constraints, and expressed appreciation for the questions and observations.

9. EXECUTIVE DIRECTOR'S REPORT

Sharmila Brunjes transitioned from Board business to the Executive Director's Report and advised Angela Pao-Johnson there were 10 minutes for the report. Angela Pao-Johnson provided highlights of recent organizational updates, including the return of the New Employee Roundtable to support retention by engaging new staff around the three-month mark. Angela Pao-Johnson reported positive feedback from recent cohorts, with employees rating their relationship with supervisors, onboarding, and training at 8/10 and rating culture and ongoing support at 9/10, describing the workplace culture as friendly, supportive, collaborative, and “like family.”

Angela Pao-Johnson reported results from the 2025 Individual and Family Satisfaction Survey conducted by Kinetic Flow. Angela Pao-Johnson stated approximately 38,000 active consumers were polled and 5,075 families responded (about 13%), with increases in 18 of 23 core metrics compared to 2023 and the remaining changes described as statistically insignificant. Angela Pao-Johnson noted Kinetic Flow would be invited to present findings to the Board at a future meeting.

Angela Pao-Johnson also reported that the DEIB outreach group received special recognition from Senator Caroline Menjabar for outreach work with Filipino, Armenian, and Farsi communities. Angela Pao-Johnson stated DDS requested NLACRC's Self-Determination Program budget tool as a model for statewide funding guidelines and noted NLACRC received top marks on regional center performance measures, with anticipated additional incentive funding tied to these measures.

Angela Pao-Johnson provided DDS updates, including an extension of the behavioral day program certification deadline to the end of February, statewide minimum wage increasing to \$16.90, and mileage reimbursement increasing to \$0.725. Angela Pao-Johnson noted transportation billing transitioned to consistent vehicle mile rate billing in November and DDS was still evaluating potential adjustments. Angela Pao-Johnson also provided legislative and budget context, including DDS funding projected at \$21.1 billion (an increase of \$2.4 billion) and service spending projected to increase by \$2.3 billion primarily due to anticipated caseload growth and staffing needs, with no new programs. Angela Pao-Johnson noted the budget

assumes strong federal Medicaid funding but may be optimistic due to potential Medicaid cuts. Angela Pao-Johnson also shared an IHSS outlook, noting FY 2026–27 funding levels but potential reductions beginning in FY 2027–28, including elimination of the backup provider system and other changes.

Additional center updates included 927 positions filled, serving approximately 41,100 individuals, completion of 187 residential visits, and four corrective action plans. Angela Pao-Johnson reported MEGI financial management services was fully staffed and could enter complete social recreation referrals within one week, with processing remaining at a two-week standard, and noted referral volume trends and ongoing tracking to ensure referrals were not left unattended. Angela Pao-Johnson highlighted outreach efforts, including DEIB team participation at Children’s Hospital of Los Angeles to connect physicians and families to Early Start and early intervention information, and referenced upcoming events.

During questions, Jennifer Koster asked when the IHSS backup provider system would be eliminated and why. Angela Pao-Johnson stated elimination was anticipated in FY 2027–28 and attributed it to state budget deficit-related cost reductions, noting advocacy would be important. Jeremy Sunderland asked why incentive funding is needed if regional centers are “fully funded.” Anna Hurst and Sharmila Brunjes explained that operations funding is based on an outdated core staffing formula and that operations budgets are limited, making additional funds helpful for staffing and infrastructure needs. Vini Montague clarified that purchase of services (POS) is an entitlement and can be backfilled by DDS, but operations funding is not automatically backfilled; performance incentives apply to operations, not POS.

Lety Garcia asked whether the performance incentives were related to a projected POS deficit. Vini Montague clarified incentives were not related to POS and that POS projections for the current fiscal year were not yet complete, noting prior-year POS deficits are addressed by DDS under entitlement requirements and an additional allocation was anticipated but not yet received. Jennifer Koster asked about handling potential year-end surplus funds. Anna Hurst explained that operations surplus is strategically applied, including funding employee retirement-related obligations, while POS must balance to actual expenditures and any surplus cannot be retained and would revert to DDS.

10. PUBLIC INPUT & COMMENTS

Sharmila Brunjes opened the final public comment period, noting nine minutes were available for up to three speakers and advising participants to raise a hand if they wished to speak. Arezo Abedi and Lindsay Granger confirmed a speaker queue.

Christina Cannarella requested to turn on a camera to show a regional center consumer, Johnny Hatch. Anna Hurst stated camera access could not be enabled from the Board’s side. Christina Cannarella introduced Johnny Hatch, who stated Johnny Hatch had been a regional center consumer for 22 years and asked for help maintaining supports and protecting rights. Christina Cannarella then shared concerns related to a day program operated with Holly Korea, including alleged retaliation and the removal of Johnny Hatch from the program without following stated exit criteria and termination protocols. Christina Cannarella reported sending formal complaints and follow-up emails to multiple staff, including Angela Pao-Johnson, and stated that no acknowledgement was received, with the exception of the Office of Client Rights Services. Christina Cannarella stated Johnny Hatch had been without services for several days and thanked Arezo Abedi for responding to the situation. Lindsay Granger advised Christina Cannarella that the three-minute public comment limit had been exceeded. Sharmila Brunjes thanked Christina Cannarella and stated the concerns would be forwarded to staff for follow-up, noting Arezo Abedi was present and aware of additional details.

Sharmila Brunjes called on the next speaker and reminded speakers to provide first and last names. Spencer McNish stated concerns about being terminated from the Workability LA day program and requested a clear written explanation. Spencer McNish asked for clarification on: the reason for termination, who made and approved the decision, why there was no direct notification, why an interdisciplinary team meeting was not held, why consumer rights were not explained, and why Spencer McNish was currently without services prior to an SDP transition. Spencer McNish stated there had been no prior notice of performance or behavioral concerns and referenced an incident involving being struck by Joel Korea, stating Spencer McNish was later told the removal was due to “restructuring” without further explanation. Sharmila Brunjes thanked Spencer McNish, stated the concerns would be documented and forwarded to staff, and noted that staff would follow up. Angela Pao-Johnson stated staff were aware and actively working on both issues. Sharmila Brunjes acknowledged the update and proceeded to identify the final speaker for public comment.

Stephanie Jacks provided public comment on behalf of Spencer McNish and shared background that Spencer McNish’s mother passed away, Spencer McNish and Spencer McNish’s father experienced homelessness, and Stephanie Jacks has been caring for Spencer McNish for the past three and a half years. Stephanie Jacks stated that Spencer McNish joined the Workability LA day program in 2023 and that Stephanie Jacks was hired by Workability LA approximately 21 months ago to support HR.

Stephanie Jacks reported observing alleged contract and compliance concerns, including unethical practices and retaliation involving staff and consumers, and referenced an incident in which Spencer McNish was reportedly assaulted by Holly Korea’s son. Stephanie Jacks also raised concerns about being reclassified from a W-2 employee to an independent contractor and asked who oversees vendor contract compliance. Stephanie Jacks requested clarification on the Regional Center’s protocol when consumers and employees are harmed by a vendor and asked whether these issues could be raised at a future Board meeting.

Sharmila Brunjes thanked Stephanie Jacks for the comments and stated that the Board does not manage day-to-day Regional Center operations or vendor oversight. Sharmila Brunjes confirmed the concerns were being recorded, noted, and would be forwarded to staff for review and follow-up.

Sharmila Brunjes thanked members of the public for their comments and announced that the period for public input has concluded.

11. CLOSED SESSION

Sharmila Brunjes announced the Board would move into closed session and noted that an additional closed session personnel item had been added at the beginning of the meeting, estimated to take 15 minutes, and that the total closed session was expected to last approximately 35 minutes.

Absent objection the board entered closed session at 7:46 p.m. Motion carried.

Closed session was entered to discuss real estate negotiations and personnel. No motions were made.

Absent objection the board exited closed session at 8:23 p.m. Motion carried.

12. SELF-DETERMINATION PROGRAM (SDP) REPORT

Sharmila Brunjes reported there was no SDLVAC liaison meeting this month, and therefore no liaison report. Sharmila Brunjes announced the next SDLVAC liaison meeting would be held on Thursday, January 15 at 6:30 p.m.

Silvia Renteria-Haro provided the Self-Determination Program (SDP) implementation report. Silvia Renteria-Haro reported that, effective January 1, there were 686 participants enrolled in SDP, with 43 transitions occurring between December and January, and 197 total transitions completed in 2025. Silvia Renteria-Haro shared that the co-employer model remained the most utilized Financial Management Services (FMS) option with 489 participants, followed by sole employer with 139 participants, and fiscal agent/bill payer with 58 participants. Silvia Renteria-Haro also announced that the Local Volunteer Advisory Committee meeting would be held virtually the following day from 6:30 p.m. to 8:30 p.m., and noted that applications were currently being accepted for committee members.

13. ITEMS 14-20

The Board received the following committee reports for information:

- Association of Regional Center Agencies presented by Lety Garcia.

Lety Garcia encouraged Board members to attend ARCA Grassroots Day in Sacramento on March 2–3, noting it is a two-day opportunity to meet with legislators and discuss regional center priorities. Jennifer Koster asked for clarification on the dates and travel logistics. Lindsay Granger confirmed the event falls on Monday and Tuesday, and Lety Garcia clarified attendees would travel Monday and return Tuesday. Sharmila Brunjes noted travel details would be coordinated with Lindsay Granger closer to the event and would include one overnight stay in Sacramento.

- Consumer Advisory Committee presented by Juan Hernandez

Sharmila Brunjes called on Board Vice President Juan Hernandez to provide the Consumer Advisory Committee (CAC) report. Juan Hernandez shared that the CAC did not hold a virtual meeting in December, but members did gather informally for a holiday potluck to reconnect. The next CAC meeting was confirmed for February 5, 2026.

- Executive Finance Committee presented by Sharmila Brunjes and Anna Hurst.

Sharmila Brunjes provided an update on the Executive Finance Committee (EFC), noting the Committee last met on November 20, 2025, prior to the holidays. Sharmila Brunjes reported the Committee reviewed six priorities, including improving caseload ratios, increasing consumer and family satisfaction, maintaining strong board governance, completing the strategic plan with staff and the community, overseeing crisis mode operations as the funder of last resort, and maintaining service quality while implementing PRA requirements. Sharmila Brunjes shared that the priorities are still being finalized and therefore were not included in the current meeting packet, but the first draft was available in the EFC materials linked to the November meeting calendar. Sharmila Brunjes also reported the Committee reviewed financial reports related to budget allocations and outstanding authorizations, received updates on audits and human resources, and heard a whistleblower update. Sharmila Brunjes stated the November meeting minutes would be reviewed at the next EFC meeting on January 29, 2026, at 5:00 p.m., and would be posted to the website following review.

- Community Relations Committee presented by Jeremy Sunderland.

Sharmila Brunjes introduced the Community Relations Committee report, and Co-Chair Jeremy Sunderland deferred to Co-Chair Cathy Blin to provide the update. Cathy Blin reported the Committee last met in November and focused on streamlining and consolidating legislative goals with Consumer Services priorities, narrowing them to four succinct priorities aligned with special contract language.

Cathy Blin also reviewed upcoming legislative and outreach events for the year, including ARCA Grassroots on March 2–3, continued in-person legislative meetings with local legislators throughout spring through fall, an upcoming legislative breakfast (date to be finalized, typically April/May), and a fall candidates forum. The Committee discussed increasing opportunities for Board engagement and public relations by identifying regular community events for Board participation, exploring “Meet the Board” breakout sessions at existing forums, and increasing Board presence at vendor meetings. Cathy Blin noted feedback supporting more mainstream community events for teens and adults. Cathy Blin reminded the Board that nominations for the Jynny Retzinger Award for Outstanding Achievement are open through March 1 and encouraged members to share the opportunity. The next Community Relations Committee meeting was scheduled for Wednesday, January 21 at 5:00 p.m.

- Nominating Committee presented by Curtis Wang.

Sharmila Brunjes noted that Curtis Wang was not present to provide the Nominating Committee report and asked Lety Garcia, Co-Chair, to share an update. Lety Garcia reported that the Nominating Committee is actively interviewing individuals who have expressed interest in joining the Board, scheduling additional interviews, and anticipates bringing recommendations to the Board within the next few months. Sharmila Brunjes thanked Lety Garcia for providing the update on short notice and reminded Board members that upcoming elections are approaching, encouraging members to begin considering whether they would like to serve in board officer roles.

- Post-Retirement Medical Trust Committee presented by Sharmila Brunjes.

Sharmila Brunjes reported that the last meeting was postponed.

The next PRMT Committee meeting is scheduled for February 19, 2026, at 5:00 p.m.

- Vendor Advisory Committee presented by Alex Kopilevich.

Sharmila Brunjes invited Alex Kopilevich, VAC Chair, to provide an update on the Vendor Advisory Committee (VAC). Alex Kopilevich reported that the VAC held its first meeting of the calendar year on January 8 and noted the meeting was robust and completed efficiently. Alex Kopilevich shared that applications for new VAC members were due January 15 and that four positions were currently open, including the VAC Chair position after June 30. Alex Kopilevich stated the VAC will follow a similar process to the Nominating Committee, including reviewing applicants at the February 12 meeting and then moving forward with in-person or Zoom interviews through a panel process. The next VAC meeting was confirmed for February 12 and will be held as a hybrid meeting in Santa Clarita.

Lety Garcia asked whether candidate discussions and recommendations would occur in a public meeting format similar to the Nominating Committee. Alex Kopilevich confirmed that the VAC plans to mirror the Nominating Committee process, including reviewing applicant materials in advance, discussing applicants during the February

meeting, selecting candidates for a three-person interview panel, and bringing recommended candidates back to the full Board for public discussion and approval.

The next meeting will be Thursday, February 12, 2026 at 9:30 a.m. at the Santa Clarita Valley Office or on Zoom.

As reports were presented, no observations or comments were noted.

14. OLD BUSINESS/NEW BUSINESS

Sharmila Brunjes moved the Board into Old Business and New Business, noting that the Board and Committee meeting attendance sheets and time reports were included in the packet for review. Sharmila Brunjes also referenced an updated acronyms list and noted there was no meeting evaluation survey link available.

During NLACRC announcements, Sharmila Brunjes asked if there were any internal announcements and briefly referenced prior discussion regarding ARCA Grassroots. Sharmila Brunjes reminded all Trustees to use their official NLACRC Board email addresses and advised anyone who needed assistance setting up their account to contact Board Support so the Board could fully transition away from using personal email accounts.

15. ANNOUNCEMENTS / INFORMATION

During NLACRC announcements, Sharmila Brunjes reminded all Trustees to use their official NLACRC Board email addresses and to contact Board Support if assistance was needed. Anna Hurst shared that emails had not yet been received at the NLACRC address and asked when outreach communications would transition. Lindsay Granger advised the transition would begin after the meeting, with all emails routed to NLACRC accounts by the following day, and noted that meeting invitations would be sent to Trustees' NLACRC emails going forward, which may result in cancellation notifications on Trustees' personal calendars.

Evelyn McOmie provided outreach announcements, including a SoCal Edison Emergency Preparedness workshop on January 20 at 10:00 a.m. in English at the Chatsworth office and 11:00 a.m. in Spanish, and a "Quake Heroes" Emergency Preparedness film screening with sessions planned in the Antelope Valley and San Fernando. Evelyn McOmie noted the information would be shared in the chat and sent via email to those interested.

Angela Pao-Johnson provided an update on implementation of the Public Records Act effective January 1st and reviewed how to submit a records request through the NLACRC website by selecting the yellow "Transparency" button and using the Public Records Portal. Angela Pao-Johnson noted that document retention and file structure systems are still being strengthened, and locating records may take time as infrastructure is developed. Angela Pao-Johnson also emphasized being mindful of the scope of requests to avoid overwhelming staff resources, as the same staff supporting records requests are also responsible for case management duties.

Alex Kopilevich raised a concern related to the new NLACRC email addresses, noting that staff email auto-population may cause messages to be inadvertently sent to Trustees' NLACRC emails, including emails intended for other recipients. Alex Kopilevich advised Trustees to regularly monitor their NLACRC inboxes to avoid missing misdirected communications.

George Alvarado suggested providing a training for Board members on the Public Records Act request process. Sharmila Brunjes acknowledged the suggestion and noted it for follow-up.

16. NEXT MEETING

The next Board of Trustees meeting is scheduled for Wednesday, February 11, 2026, at 6:00 p.m., to be held a hybrid meeting at the Antelope Valley Office and Zoom.

17. ADJOURNMENT

Sharmila Brunjes noted there were no further items and offered closing remarks in recognition of Martin Luther King Jr. Day, reflecting on the Civil Rights Movement and First Amendment freedoms, including free speech, peaceful assembly, and petitioning elected leaders. Sharmila Brunjes shared a quote from Reverend Dr. Martin Luther King Jr. and extended well wishes for January and 2026.

Absent objection the meeting was adjourned at 8:52 p.m.

DISCLAIMER

The above document should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Board of Trustees Budget vs Expenditures
Fiscal Year 2025-2026
Board Expenses as of January 21, 2026

Description	Approved Budget 7/31/25	Proposed Budget Revision 01/29/2026	Proposed Revised Budget 01/29/26	YTD Expenses	Budget Remaining	% of Budget Utilized
BOARD RECRUITMENT						
Board & Vendor Advisor Committee Member Recruitment (advertising, Chamber memberships, social media, etc.)	\$ 5,845.00		\$ 5,845.00	\$ 4,920.00	\$ 925.00	84.17%
BOARD SUPPORTS & MEETING SUPPLIES						
Board Member Support to Participate in Meeting & Events (overnight mailing, supplies, etc.)	\$ 2,000.00		\$ 2,000.00	\$ 132.94	\$ 1,867.06	6.65%
Board Meeting Supplies (nameplates, office supplies, etc.)	\$ 1,000.00		\$ 1,000.00	\$ 673.55	\$ 326.45	67.36%
Roberts Rules Book for New Members	\$ 300.00		\$ 300.00	\$ 57.57	\$ 242.43	19.19%
Transportation/Mileage Reimbursement for Board Members to Attend In-Person Meetings	\$ 2,000.00	\$ 2,400.00	\$ 4,400.00	\$ 2,399.00	\$ 2,001.00	54.52%
Child Care/Attendant Care Support for Board Members to Attend Meetings	\$ 12,000.00		\$ 12,000.00	\$ 459.17	\$ 11,540.83	3.83%
Food & Beverage for In-Person Board & Committee Meetings (4 board + 10 VAC = 14 x \$700)	\$ 9,800.00		\$ 9,800.00	\$ 1,610.46	\$ 8,189.54	16.43%
EVENTS & ACTIVITIES						
Board Retreat (NLA office, 2 meeting days - meals)	\$ 5,000.00		\$ 5,000.00	\$ 1,040.10	\$ 3,959.90	20.80%
Board Dinner, Board Holiday Party	\$ 15,000.00		\$ 15,000.00	\$ 1,387.96	\$ 13,612.04	9.25%
Consumer Advisory Committee Holiday Party (Dec 2025)	\$ 750.00	\$ (500.46)	\$ 249.54	\$ 249.54	\$ -	100.00%
Consumer Advisory Committee Potluck Party (July 2025)	\$ 58.30		\$ 58.30	\$ 58.30	\$ -	100.00%
ARCA Academy Sponsorship	\$ 5,000.00		\$ 5,000.00	\$ 5,000.00	\$ -	100.00%
ARCA Academy Attendance (Nov 2025, Sacramento - airfare, hotel, meals, transportation, etc.)	\$ 12,000.00		\$ 12,000.00	\$ 3,479.93	\$ 8,520.07	29.00%
ARCA Meetings, Conferences, & Activities (ARCA Delegate, 10 meetings - airfare, hotel, meals, transportation, etc.)	\$ 9,500.00		\$ 9,500.00	\$ 2,332.17	\$ 7,167.83	24.55%
Legislative Events: Grassroots	\$ 5,000.00		\$ 5,000.00	\$ -	\$ 5,000.00	0.00%
Legislative Consultant (Leducator)	\$ -		\$ -	\$ -	\$ -	
SOFTWARE & TRAININGS						
Software: Roberts Rules Made Simple	\$ 800.00	\$ 143.50	\$ 943.50	\$ 943.50	\$ -	100.00%
Software: Board Support Software (OnBoard or Boardable)	\$ 8,000.00		\$ 8,000.00	\$ 8,000.00	\$ -	100.00%
Training: Parliamentarian Training (Robert Duitman)	\$ 500.00		\$ 500.00	\$ 300.00	\$ 200.00	60.00%
Training: Leadership, Board Advocacy, Board Effectiveness, Ambassadorship	\$ 1,000.00	\$ (1,000.00)	\$ -	\$ -	\$ -	
LEGAL & CONSULTANTS						
Consultant: Executive Director Evaluation Model (3-Year Contract: 1. \$9840, 2. \$4890, 3. \$4890)	\$ 19,620.00	\$ (9,780.00)	\$ 9,840.00	\$ -	\$ 9,840.00	0.00%
Legal: Executive Director Evaluation Process (Enright & Ocheltree)	\$ 11,000.00		\$ 11,000.00	\$ 671.50	\$ 10,328.50	6.10%
Consultant: Parliamentarian/Governance Coach (Leading Resources)	\$ 25,000.00	\$ 4,300.00	\$ 29,300.00	\$ -	\$ 29,300.00	0.00%
Legal: Attend Board & Committee Meetings, Board Policies (Enright & Ocheltree)	\$ 150,000.00	\$ (100,000.00)	\$ 50,000.00	\$ 7,623.50	\$ 42,376.50	15.25%
COMMUNITY SPONSORSHIPS						
Sponsorships	\$ -		\$ -	\$ -	\$ -	
Total Board Expenses	\$ 301,173.30	\$ (104,436.96)	\$ 196,736.34	\$ 41,339.19	\$ 155,397.15	21.01%



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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	CRDP Housing Agreement, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Homes & Hope, LLC (42 nd Street Palmdale) Vendor Number: PL2603 Service code: 999 Project # NLACRC-2526-10
3.	The Purpose of the Contracts	Department of Developmental Disabilities (“DDS”) approval of Community Resource Development Plan (“CRDP”) Start-Up Funds to develop a Housing Agreement for FY2025/2026 project, acquisition of multifamily housing development located in the city of Palmdale with 11 of 160 units set aside at 30 percent Area Median income for individuals served by a Regional Center.
4.	The Contract Term	Fifty-five (55) year contract effective March 1, 2026 through the earlier of (1) the date HDO is no longer owner of the Property or (2) February 28, 2055. The termination or expiration of the Agreement shall not affect the continued enforceability of the documents intended to survive its termination.
5.	The Total Amount of the Contract	Maximum Funding Amount: \$1,400,000.00
6.	The Total Proposed Number of Consumers Served	11 units (three (3) one-bedroom and eight (8) two-bedroom)
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to HDO based on performance milestones or on other such terms as required under DDS’s written guidelines.
8.	Method or Process Utilized to Award the Contract.	On October 23, 2025 DDS awarded HDO funding for this Start-Up project per the DDS FY2025-2026 Housing Guidelines and Attachment “O” Multi-Family Housing Proposal Guidelines.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	Funding was established in NLACRC’s FY2025-2026 CPP/CRDP approved by DDS on October 23, 2025. The acquisition of the property will be pursuant to DDS FY2025-2026 Housing Guidelines and Attachment “O” Multi-Family Housing Proposal Guidelines.



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10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	Funds must be encumbered by June 30, 2026. Each contract is subject to changes recommended by legal counsel and on such further terms and conditions as any Officer of NLACRC may approve. Any change to award amounts per contract will be approved by DDS.
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The North Los Angeles County Regional Center's ("NLACRC") Executive Finance Committee reviewed and discussed the above CRDP Housing Agreement ("**Agreement**") and is recommending an action of the Board of Trustees to **Approve** the Agreement.

Anna Hurst, Board Treasurer

January 29, 2026
Date



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Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the CRDP Housing Agreement ("Agreement", or "Contract") for **Homes & Hope, LLC** and passed the following resolution:

RESOLVED THAT in compliance with NLACRC's Board of Trustees Contract Policy, the Contract between NLACRC and **Homes & Hope, LLC** was reviewed and approved by NLACRC's Board of Trustees on **February 11, 2026**.

NLACRC's Board of Trustees hereby authorized and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Deputy Director, and Chief Financial Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Curtis Wang, Board Secretary

February 11, 2026

Date



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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	Third Amendment to CRDP Housing Agreement, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Brilliant Corners Vendor Number: PL2186 (EBSH Genesta) Service code: 999 Previous Project # NLACRC-2223-2 New Project # NLACRC-2425-13
3.	The Purpose of the Contracts	<p>Community Resource Development Plan (“CRDP”) Housing Agreement for Housing Development Organization (“HDO”) to acquire and renovate a property to suit the needs of four (4) individuals with developmental disabilities who require the services of an Enhanced Behavioral Supports Home (“EBSH”) for children: 3 ambulatory, 1 non-ambulatory.</p> <p>The purpose of the First Amendment was to establish milestones for renovation funding, and the purpose of the Second Amendment were to, per DDS approval, increase the maximum funding amount by \$512,470.00 and process administrative change in the fiscal year CRDP funds are paid from Fiscal Year 2023 to Fiscal Year 2025. Funds will be required to be expended by March 1, 2027.</p> <p>The purpose of this Third Amendment is to, per DDS approval on January 29, 2026, increase the maximum funding amount by \$14,480.00 to modify the following renovations: install a handrail, construct a pony wall, remove fireplace hearth and mantel, install a fence topper to restrict access to power pole, and install second delayed egress gate.</p>
4.	The Contract Term	<p>Thirty (30) year contract effective June 1, 2023 through the earlier of (1) the date HDO is no longer owner of the Property or (2) May 31, 2053.</p> <p>The termination or expiration of the Agreement shall not affect the continued enforceability of the documents intended to survive its termination.</p>



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5.	The Total Amount of the Contract	<p>Original Maximum Funding Amount: \$750,000.00 Acquisition: \$350,000.00 Renovation: \$400,000.00 Revised Maximum Funding Amount: \$1,276,950.00 Acquisition: \$711,339.00 (previously paid 2223-2) (\$350,000 + \$361,339) Renovation: \$565,611.00 (previously paid \$183,710.33) (\$400,000 + \$151,131 + \$14,480)</p>
6.	The Total Proposed Number of Consumers Served	EBSH will have a capacity of 4 consumers.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to HDO based on performance milestones or on other such terms as required under DDS's written guidelines.
8.	Method or Process Utilized to Award the Contract.	Brilliant Corners was awarded funding through a Request for Proposal ("RFP") process published by NLACRC on March 2, 2023 and closed on April 10, 2023. Applicant was selected on May 3, 2023.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	<p>Funding was established in NLACRC's FY2022-2023 CPP/CRDP approved by DDS on February 1, 2023 and March 9, 2023 and amended on April 19, 2023. The acquisition of the property will be pursuant to DDS CPP/CRDP Housing Guidelines for Fiscal Year 2017-2018, dated July 1, 2017 and DDS CPP/CRDP Guidelines for Fiscal Year 2022-2023, dated September 29, 2022.</p> <p>During property acquisition, which has since completed escrow, on June 10, 2024, DDS approved increase to funding of additional \$512,470.00 (\$361,339 FY2022-2023 Acquisition funds and \$151,131 FY2024-2025 Renovation funds) on July 22, 2024. On January 29, 2026, DDS approved increase to funding of additional \$14,480.00 FY2024-2025 funds.</p>



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10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	<p>Board approval is time sensitive due to construction pending signed contract to approve disbursement of funds. The renovation schedule impacts licensing and vendorization timeline. There is a pending move for CPP Consumer dependent on vendorization of this home.</p> <p>The restrictive covenant on the property acquired by Brilliant Corners effective September 13, 2024 does not have a term limit on it.</p> <p>Brilliant Corners is the current owner of the following additional seven (7) permanent housing projects to serve a maximum of thirty (30) consumers:</p> <ol style="list-style-type: none">1. ARFPSHN: Babcock Avenue, Valley Village (Commencement date January 1, 2013)2. SRF: Kelvin Avenue, Woodland Hills (Commencement date June 1, 2014)3. SRF: Kelvin Avenue, Winnetka (Commencement date April 4, 2013)4. SRF: Mayall Street, Northridge (Commencement date January 1, 2013)5. EBSH: Wyse Road, Santa Clarita (Commencement date June 1, 2020)6. EBSH: W Avenue D10, Lancaster (Commencement date Dec. 21, 2023)7. ARFPSHN: San Jose Street, Chatsworth (Commencement date September 13, 2024) <p>There is a restrictive covenant on each of the above properties that established that the above properties shall be maintained and be utilized solely for the benefit of the individuals with developmental disabilities for a term of 55 years (properties 1 - 4 above) and without term limit (properties 5 - 7).</p> <p>The Funding Agreement (for above properties 1 - 4) and the CPP/CRDP Housing Agreements (for above properties 5 - 7) provide provisions, not included in the Restrictive Covenants, that Brilliant Corners must demonstrate, such as insurance requirements, maintaining records, reporting requirements, improvement requirements, management, repair, and maintenance requirements, and legal remedies if Brilliant Corners fails to comply with the Funding Agreement/CPP/CRDP Housing Agreements or Restrictive Covenants.</p>
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11.	Additional reference:	<p>ARFPSHN: Adult Residential Facilities for Persons with Special Health Care Needs (5-bed facility), as per WIC, Section 4684.50-4684.75. Statute requires that ARFPSHN's have operable automatic fire sprinkler system that is approved by the State Fire Marshal and that meets the national Fire Protection Association (NFPA) and an alternative power source to operate all functions of the facility for a minimum of six (6) hours in the event the primary power source is interrupted. Provide services to individuals with developmental disabilities who require 24-hour care and supervision and who have complex medical and health care service needs. Requires that the provider have licensed professional personnel on staff, such as a RN and LVN that can provide a variety of nursing interventions, including but not limited to tracheostomy care and suctioning, special medication regimes including injection and intravenous medications, management of insulin-dependent diabetes, treatment for wounds or pressure ulcers, pain management and palliative care, etc.</p> <p>EBSH: Enhanced Behavioral Supports Homes (EBSH) (4 bed facility), as per WIC Section 4684.80-4684.87. Provide services to individuals with developmental disabilities who require 24-hour nonmedical care and who required enhanced behavioral supports, staffing and supervision in a homelike setting to support and address a consumer's challenging behaviors, which are beyond what is typically available in other community facilities licensed as an adult residential facility or a group home. Requires a minimum of 16 hours of emergency intervention training for the service provider's staff and additional training for direct care staff to address the specialized needs of the consumers.</p> <p>SRF: Specialized Residential Facility-Habilitation (4-bed facility). Provide services to individuals with developmental disabilities who require 24-hour care and supervision and whose needs cannot be appropriately met within the array of other community living options available. Primary services include personal care and supervision services, homemaker, chore, attendant care, companion services, medication oversight to the extent permitted under State law. Incidental services may include therapeutic social and recreational programming provided in a home-like environment, home health care, physical therapy, occupational therapy, speech therapy, medication administration, intermittent skilled nursing services, and/or transportation as specified in the IPP. Provides 24-hour on-site response.</p>
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Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the Third Amendment to the CRDP Housing Agreement ("**Amendment**", "**Agreement**", or "**Contract**") for Brilliant Corners and passed the following resolution:

RESOLVED THAT in compliance with NLACRC's Board of Trustees Contract Policy, the Amendment between NLACRC and **Brilliant Corners** was reviewed and approved by NLACRC's Board of Trustees on **February 11, 2026**.

NLACRC's Board of Trustees hereby authorized and designates any officer of NLACRC to finalize, execute and deliver the Amendment on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Amendment shall be conclusively evidenced by the execution of the Amendment by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Deputy Director, and Chief Financial Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Curtis Wang, Board Secretary

February 11, 2026
Date



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CONTRACT SUMMARY AND BOARD RESOLUTION

No.	DESCRIPTION	CONTRACT SUMMARY
1.	Contract Overview: (New or Amendment) (POS or OPS)	Operations New and Ongoing Contract Agreement(s)
2.	Name of Vendor or Service Provider	Newmark & Company Real Estate, Inc. dba Newmark ("Newmark")
4.	Contract Term(s)	Contract 1: Oct. 24, 2024 – Completion of Services Contract 2: Nov. 1, 2025 – Oct. 31, 2026
5.	Total Amount of the Contracts	Contract 1: Workplace Strategy Services Contract 2: Project Management Services
6.	Rate of Payment or Payment Amount	Contract 1: \$82,300 (existing) Contract 2: \$177,500 (new) Total Contracts: \$259,800
7.	Method or Process Utilized to Award the Contract	<p>NLACRC conducted a formal request for proposal ("RFP") for commercial real estate brokerage services to secure a new lease for the San Fernando Valley office location. NLACRC's RFP selection committee reviewed proposals, conducted interviews, and selected Newmark. Their value-added service offerings include workplace strategy and project management services.</p> <p>NLACRC entered into a contract with Newmark for \$82,300 for workplace strategy services to assess and design our San Fernando Valley office workspace.</p> <p>NLACRC is seeking to enter into a second contract with Newmark for \$177,500 for construction project management services for the San Fernando Valley office.</p> <p>The combined value of the two contracts totals \$259,800.</p>



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8.	Method or Process Utilized to Establish the Rate or the Payment Amount	Usual & Customary Rate.
9.	Exceptional Conditions or Terms: Yes/No If yes, provide explanation	No

The North Los Angeles County Regional Center's ("NLACRC") Executive Finance Committee reviewed and discussed the above Contract Agreement and is recommending an action of the Board of Trustees to approve the Agreement.

Sharmila Brunjes, Board President

January 29, 2026
Date



North Los Angeles County Regional Center

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CONTRACT SUMMARY AND BOARD RESOLUTION

The North Los Angeles County Regional Center (“NLACRC”) Board of Trustees reviewed and discussed the Consulting Services Agreement and Project Management Services Agreement between NLACRC and Newmark & Company Real Estate, Inc., dba Newmark (“Newmark”).

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Consulting Services Agreement and Project Management Services Agreement were reviewed and approved by the NLACRC Board of Trustees on **February 11, 2026**.

The NLACRC Board of Trustees hereby authorizes and designates any Officer of NLACRC to finalize, execute and deliver the Agreement on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Agreement shall be conclusively evidenced by the execution of the Agreement by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, and Chief Financial Officer, and no one else.

CERTIFICATION BY SECRETARY: I certify that (i) I am the Secretary of the NLACRC; (ii) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; iii) the Resolution is in full force and has not been revoked or changed in any way.

Curtis Wang, Board Secretary

February 11, 2026
Date

Board of Trustees

Anti-Retaliation Policy

The purpose of this Policy is to protect from retaliation any employee of North Los Angeles County Regional Center (“NLACRC”), any member of the Board of Trustees (“Board”) of NLACRC, the Executive Director of NLACRC and any consumer, consumer’s family member, or any other individual, who wishes to make a good faith complaint or report, or participate in the investigation of a complaint or report, about improper, or perceived improper employee, Trustee, Executive Director, or vendor conduct, including, but not limited to, actual or potential violations of the law, regulations, policies or procedures. This Policy should be read in conjunction with NLACRC’s Whistleblower Policy.

No NLACRC employee, Trustee, Executive Director, consumer, family member or other individual who in good faith makes a complaint or report, whether a Welfare and Institutions Code section 4731 Complaint, a Whistleblower Complaint, an Early Start Complaint, a Title 17 Complaint, a Citizen Complaint, an Appeal request under Welfare and Institutions Code section 4700 and following, a Code of Conduct Complaint or any other complaint or report about another employee, Trustee, Executive Director or a vendor, shall suffer harassment, retaliation, or adverse consequence for filing the complaint, report or Appeal request. Likewise, no NLACRC employee, Trustee, executive Director, consumer, family member or other individual who participates or assists in the investigation of any complaint, report, or Appeal, or testifies in connection with any complaint, report, or Appeal, about another employee, Trustee, Executive Director or a vendor, shall suffer harassment, retaliation, or adverse consequence for doing so.

This Policy is intended to encourage and enable an NLACRC employee, Trustee, Executive Director, consumer, family member or other individual to raise good faith problems and concerns, or assist or participate in the investigation or resolution of a problem or concern, with NLACRC without fear of retribution or retaliation. Any NLACRC employee, Trustee, Executive Director or vendor who violates this Policy against retaliation, or who condones any form of retaliation, is subject to disciplinary action, up to and including immediate termination of employment, Board membership or vendorization. Employees, Trustees, Executive Directors and vendors are expected to adhere to the highest standards of business and personal ethics in discharging their duties and responsibilities. All representatives of NLACRC are obligated to comply with all applicable laws and regulations with honesty and integrity.

Employees, Trustees, Executive Directors, consumers, family members or other individuals who believe they have been subjected to any kind of retaliation that violates this Policy should make a report to NLACRC’s Compliance Officer. The Compliance Officer is either the Human Resources Director, or, if the complaint involves the Human Resources Director, then the Executive Director. As a separate option, a complaint or report of retaliation may be made to the Board of Trustees or the Board’s Executive Committee. All reports of retaliation will be taken seriously, will be investigated promptly and resolved as appropriate. Complaints or reports may be made as follows:

To the Human Resources Director:

Human Resources Director Phone: (818) 756-6125

Fax: (818) 756-6440

Email: whistleblower@nlacrc.org
9200 Oakdale Avenue, Suite 100
Chatsworth, CA 91311

To Executive Director (If Complaint is About Human Resources Director):

Executive Director Phone: (818) 756-6423

Fax:

Email: apjohnson@nlacrc.org
9200 Oakdale Avenue, Suite 100
Chatsworth, CA 91311

To Board of Trustees or Board of Trustees Executive Committee:

Phone: (818) 756-6118
Fax: (818) 756-6140
Email: boardsupport@nlacrc.org
9200 Oakdale Ave, Suite 100
Chatsworth, CA 91311

Board of Trustees

Board/Executive Director Relationship Policy

The purpose of this policy is to provide guidance related to the interactions between the Board of Directors and NLACRC's Executive Director.

The North Los Angeles County Regional Center ("NLACRC") Board of Trustees ("Board") recognizes the importance of the working relationship between the Board and NLACRC's Executive Director. The role of the Board is, in part, to establish policies for the operation of NLACRC. These policies are developed and approved by the Board through recommendations made by Board committees and the Executive Director. The Executive Director implements the Board's policies and ensures that NLACRC operates in accordance with its stated mission, vision and values, its contract with the Department of Developmental Services ("DDS"), the Lanterman Developmental Disabilities Services Act ("Lanterman Act") and the Lanterman Act's implementing regulations located in Title 17 of the California Code of Regulations.

All Board authority delegated to staff is delegated through the Executive Director; likewise, staff accountability comes through the Executive Director. The Board/Executive relationship includes, but is not limited to, the following roles:

1. The Executive Director is hired by the Board to operate as NLACRC's Chief Executive Officer and provide professional leadership and administration of NLACRC's programs and services.
2. The Board monitors and reviews the performance of the Executive Director and, if appropriate, removes the Executive Director.
3. The Board reviews and approves the compensation of the Executive Director, including all benefits, to assure that it is just and reasonable. This review and approval process occurs upon the hiring of the Executive Director and whenever the term of his or her employment, if any, is renewed or extended, and whenever the Executive Director's compensation is modified.
4. The Board establishes the policies for NLACRC. The Executive Director implements these Board policies and is authorized to establish all further policies, make all decisions, take all actions and develop all activities which are true to the Board's policies. The Executive Director reports to the Board on an ongoing basis concerning the manner in which the Executive Director has implemented Board policies.
5. The Board reviews and approves NLACRC's budget and reviews it against actual results throughout the year. The Executive Director oversees the NLACRC budget and all fiduciary matters relating to the operation of NLACRC.
6. The Executive Director is responsible for all aspects of the daily operation of NLACRC and

other contracts and programs of NLACRC, including, but not limited to, planning, organizing, staffing, coordinating and budgeting for NLACRC's contracts and programs. The Executive Director, as NLACRC's primary contact person for DDS regarding contract, policy and legal matters related to the operation of NLACRC, accounts to the State for the services provided and expenditures made.

7. The Board annually reviews the performance of NLACRC, including in providing services that are linguistically and culturally appropriate, and may provide recommendations to the Executive Director based on the results of that review.
8. The Executive Director is responsible for the hiring, firing training and activities of all staff in accordance with relevant employment and labor laws and NLACRC policies.

Board of Trustees Conflict of Interest Policy

The purpose of this policy to provide specific guidance to Trustees regarding their obligations to avoid specific Conflicts of Interest that are proscribed by law.

1. General

The Board of Trustees of North Los Angeles County Regional Center (“NLACRC”) places a high priority on ensuring that Board Members, the Executive Director, employees and others acting on behalf of NLACRC maintain the highest personal and professional ethical standards and act in the course of their duties solely in the best interest of NLACRC clients and their families, without regard to the interests of any other organization with which they are associated or persons to whom they are related. NLACRC shall comply with the provisions of the Lanterman Developmental Disabilities Services Act (“Lanterman Act”) which address conflicts of interest (“COI”), including Welfare and Institutions Code (“W&I Code”) sections 4626, 4626.5 and 4627, as well as the Lanterman Act’s implementing regulations located at Title 17, of the California Code of Regulations (“Title 17”), Section 54500 and following.

The purpose of the COI Policy (“Policy”) is to define specific areas which may give rise to potential or actual COIs for NLACRC’s Board Members, Executive Director, employees and others acting on behalf of NLACRC. Board Members, the Executive Director, employees and others acting on behalf of NLACRC shall be free from COIs that could adversely influence their judgment, objectivity and loyalty to NLACRC, its clients and its mission. This Policy is intended to supplement applicable laws and regulations governing COIs, not replace them.

2. General Scope of Conflicts Laws

This Policy applies to all NLACRC Board members, the NLACRC Executive Director, NLACRC employees in the San Fernando Valley, Antelope Valley, and Santa Clarita Valley offices, NLACRC Advisory Committee Board members, and NLACRC contractors, agents and consultants.

A. Executive Director

The provisions for handling COI Reporting Statements and conflicts by an Executive Director are contained in W&I Code Section 4626, and Title 17, Sections 54532, 54533, and 54534.

B. Board Members

The provisions for handling COI Reporting Statements and conflicts by Board Members are contained in W&I Code Section 4626, and Title 17, Sections 54532, 54533, and 54534.

C. Advisory Committee Board Members

Title 17 also identifies possible conflicts for Advisory Committee Board Members. Title 17, Section 54521 states that there is a COI when a regional center Advisory Committee Board Member (appointed pursuant to W&I Code, Sections 4622(i)) is in any of the following positions for a business entity, entity, or provider from which NLACRC purchases, obtains, or secures services for persons served: (a) a member of the governing

board, (b) a board committee member; (c) an owner; (d) a partner; (e) a shareholder; (f) an agent; (g) a manager; (h) an employee; (i) a contractor; or (j) a consultant, and that person does any of the following: (a) serves as an officer of the regional center board; (b) votes on any fiscal matter affecting purchase of services from any regional center provider; or (c) votes on any matters where the member has a financial interest. A “fiscal matter” as used herein includes setting purchase of service priorities, making any fiscal commitments, transferring purchase of service funds, and establishing policies and procedures with respect to payment of services.

An “Advisory Committee Board Member,” as a Board member, is required to complete a COI Reporting Statement just like all other Board members (Title 17, Sections 54532, 54533, and 54534).

D. Employees

The provisions prohibiting conflicts of interest for employees are contained at Title 17, Sections 54526, 54527, 54528, 54529, and 52530. Regional center employees cannot place themselves in a position in which their private, personal interests may conflict with their official duties (Title 17, Section 54529). Employees must be guided solely by the interests of NLACRC and the individuals served by NLACRC. They may not place themselves in a situation that creates a dilemma about advancing their personal interests instead of acting in the best interests of NLACRC. Title 17 generally provides that the only employees who will have a conflict are employees with “decision or policy making authority” (Title 17, Section 54526). This is generally defined to include all employees except those with purely secretarial or clerical duties. Service Coordinators are deemed to be employees with “decision or policy making authority.”

E. Contractors, Agents and Consultants

The provisions for handling COI Reporting Statements and conflicts for Contractors, Agents and Consultants are similar to those for employees. Title 17, Sections 54526, 54527, 54528, 54529, and 54530 identify what will constitute a conflict.

3. Definitions

A. The following definitions are applicable to the within Policy:

1. “Potential COI” means a situation which, based upon circumstances reasonably expected to occur at a point in the future, may result in a COI, as specified in Title 17, Section 54520 and following.
2. “Present COI” means a situation in which a COI currently exists, as specified in Title 17, Section 54520 and following.
3. “Business Entity, Entity or Provider” means any individual, business venture, or state or local governmental entity from whom or from which the regional center purchases, obtains, or secures goods or services to conduct its operations. These entities or providers include, but are not limited to, residential facilities, intermediate care facilities, skilled nursing facilities, supported and independent living services, hospitals, medical groups, activity centers, housing providers, entities formed in support of the regional center, infant programs, clinics, laboratories, pharmacies, drug stores, ambulance services, furniture stores, equipment and supply stores, physicians, psychologists, nurses, therapists,

teachers, social workers, and contract case managers. For purposes of this Policy, “Business Entity, Entity or Provider” does not include a consumer or family member of a consumer who receives vouchers for consumer services.

4. “Decision or Policy-Making Authority” means the authority an individual possesses when the person:
 - a. Exercises discretion or judgment, without significant intervening substantive review, in making, advising, or recommending a decision or in making a final decision; or
 - b. May compel a decision or may prevent a decision either by reason of an exclusive power to initiate the decision or by reason of a veto which may or may not be overridden;
 - c. Makes substantive recommendations which are, and over an extended period of time have been, regularly approved without significant amendment or modification by another person or entity or provider; or
 - d. Votes on matters, obligates or commits his or her agency to any course of action, or enters into any contractual agreement on behalf of his or her agency.
 - e. Votes to approve, appoint or ratify, or approves, or hires any director, trustee, member of the board, member of a board committee, officer, agent, employee, contractor, or consultant for his or her entity or any other business entity or provider.
 - f. “Decision or Policy-Making Authority” does not include actions of the individuals which are solely secretarial or clerical in nature.
5. “Prospective Client” means any individual person who has presented himself or herself at NLACRC and might require services but who has not yet been determined by a regional center to meet the eligibility criteria for regional center services.
6. “Regional Center” means a diagnostic, counseling, and service coordination center for persons with developmental disabilities and their families which is established and operated pursuant to the California Welfare and Institutions Code by a private, nonprofit corporation acting as a contracting agency.
7. “NLACRC Employee” means any person who performs services for wages, salary or a fee under a contract of employment, express or implied, with NLACRC. For purposes of this Policy, a Business Entity, Entity or Provider as defined herein is not a NLACRC Employee.
8. “Contractor, Agent and Consultant” means any person who performs services for wages, salary or a fee for NLACRC who has Decision or Policy-Making Authority or the authority to act on behalf of NLACRC, but who do not work under a contract of employment, express or implied, with NLACRC and is otherwise not an NLACRC Employee. The term “Contractor, Agent and Consultant” may include a NLACRC-vendored clinician if they have Decision or Policy-Making Authority or the authority to act on behalf of NLACRC. For purposes of this

Policy, a NLACRC Contractor, Agent and Consultant is treated like an Employee and must comply with laws and Regulations regarding Conflicts of Interest, including, but not limited to the completion of Conflict of Interest Reporting Statements.

9. “Regional Center Operations” means those activities or services which regional centers are required by law, regulation, or contract with the state to provide, obtain, or purchase. Such activities include, but are not limited to, case finding, outreach, prevention, intake and assessment, individual program planning, case management, community programs, program development, and consumer advocacy and protection.
10. “Supervisors” are those individuals who serve as reviewing officers for reports of performance.
11. “Family Members” shall include spouse, domestic partner, parents, stepparents, grandparents, siblings, step-siblings, children, stepchildren, grandchildren, parents-in-law, brothers-in-law, sisters-in-law, sons-in-law, and daughters-in-law.
12. “Financial Interest” is defined in Title 17, Sections 54522 and 54527 as follows: Financial interest includes any current or contingent ownership, equity, or security interest that could result, directly or indirectly, in receiving a pecuniary gain or sustaining a pecuniary loss as a result of the interest in any of the following: (1) business entity worth two thousand dollars (\$2,000) or more. (2) real or personal property worth two thousand dollars (\$2,000) or more in fair market value. (3) stocks or bonds worth two thousand dollars (\$2,000) or more. (4) intellectual property rights worth five hundred dollars (\$500) or more. (5) sources of gross income aggregating five hundred dollars (\$500) or more within the prior 12 months. (6) future interest for compensation of five hundred dollars (\$500) or more. (7) personal finances of two hundred fifty dollars (\$250) or more.

4. **Rules and Guidelines Regarding Conflicts of Interest**

The following rules and guidelines arise from the provisions of Welfare and Institutions Code section 4626 and Title 17, California Code of Regulations, section 54520 and following, which are attached hereto, and the below rules and guidelines should be interpreted in accordance with those laws.

A. Conflicts of Interest. As detailed below, no NLACRC Employee, Contractor, Agent, Consultant, or Executive Director shall continue working with NLACRC, and no Trustee shall remain on the Board of Trustees of NLACRC, if the Employee, Contractor, Agent, Consultant, Executive Director or Board member has a COI in violation of these provisions, unless the individual eliminates the COI or obtains a waiver. NLACRC Employees, Contractors, Agents, Consultants, the Executive Director and Board members must, at a minimum, follow these rules and guidelines to avoid COIs:

1. **Conflict by Holding Position with Business Entity/Provider.** A COI exists when: a NLACRC Board Member, an Executive Director, or a Family Member of such person (Title 17, Section 54520), or an NLACRC Employee with decision making authority, a Contractor, an Agent, or a Consultant with authority to act on behalf of NLACRC, or Family Member of such person (Title 17, Section 54526), is any of the following for a Business Entity, Entity or Provider: (1) a governing

board member, (2) a board committee member, (3) a director, (4) an officer, (5) an owner, (6) a partner, (7) a shareholder, (8) a trustee, (9) an employee, (10) an agent, (11) a contractor, (12) a consultant, (13) holds any position of management, or (14) has decision or policy making authority.

2. No Employee Shall Have a Financial Interest in a Business Entity/Provider.

a. No Financial Interest in NLACRC Decisions. No NLACRC Employee shall make or participate in making a regional center decision in which he or she knows, or has reason to know, he or she, or his or her Family Member, has a Financial Interest.

b. No Financial Interest in NLACRC Contracts. No NLACRC Employee shall participate in the making of contracts in which he or she, or his or her Family Member, has a financial interest. For example, if NLACRC is purchasing new copy machines, a regional center employee could not contract with his or her spouse for the purchase of those machines. For purposes of this subdivision b., “financial interest,” means any financial interest, direct or indirect, regardless of the dollar amount, and includes aiming to achieve a financial gain or avoid a financial loss. The financial interest includes any monetary or proprietary benefit, gain of any sort, or the contingent possibility of monetary or proprietary benefits, and extends to expectations of economic benefit. Certainty of financial gain is not necessary to create a COI.

(1) NLACRC Employees may make a contract which is financially beneficial to a Family Member if the benefits associated with the contract are available to regional center consumers or their families generally.

3. No Board Member or Executive Director Shall Have a Financial Interest in a Business Entity/Provider.

a. No Financial Interest in NLACRC Decisions. No NLACRC Board member or Executive Director shall make or participate in making a NLACRC decision in which he or she knows, or has reason to know, he or she, or his or her Family Member, has a Financial Interest

b. No Financial Interest in NLACRC Contracts. NLACRC Board members and Executive Director, and their Family Members, shall not be financially interested in any contract in which they participate in making. For purposes of this subdivision b., “financially interested” means having any financial interest, direct or indirect, regardless of the dollar amount, and includes aiming to achieve a financial gain or avoid a financial loss. The financial interest includes any monetary or proprietary benefit, gain of any sort, or the contingent possibility of monetary or proprietary benefits, and extends to expectations of economic benefit. Certainty of financial gain is not necessary to create a COI.

(1) If a NLACRC Board member or Executive Director, or their Family Member, has a financial interest in a potential contract that creates a Present or Potential COI, the Board member or Executive Director shall do all of the following prior to the first consideration of the potential contract: (a) Fully disclose the existence and nature of the conflicting financial interest to the

NLACRC Board; (b) Have it noted in the official Board records; (c) Recuse himself or herself from making, participating in making, or in any way attempting to use his or her position to influence a decision on the matter; (d) Leave the room during any discussion or deliberations of the matter and not return until disposition of the matter is concluded; and (e) Refrain from casting his or her vote upon any matter or contract concerning the financial interest or be counted for purposes of a quorum. This subparagraph does not apply if the Board member is an individual served by NLACRC and the financial benefit is available to any NLACRC consumer. A NLACRC Board member and Executive Director may make a contract which is financially beneficial to a Family Member if the benefits associated with the contract are available to NLACRC consumers or their families generally.

4. **No Supervision of Family Member.** A NLACRC Employee may not be the Supervisor of another Employee who is a Family Member.
5. **No Hiring or Promotion of Family Member.** No NLACRC Employee, Executive Director or Board member shall screen, evaluate the application of, or interview, an employee applicant or an applicant for the Board of Trustees at NLACRC, who is a Family Member. No NLACRC Employee or Executive Director shall consider for, or award, a promotion to a NLACRC Employee who is a Family Member. No NLACRC senior staff member may hire a Family Member to work at NLACRC or any ancillary foundation or organization.
6. **No Receipt of Gifts Valued at Over Fifteen Dollars.** NLACRC Employees are prohibited from accepting a gift or gifts from a service provider, consumer, or a consumer's Family Member valued at over fifteen dollars (\$15) per year.
7. **No Employment by Department of Developmental Services.** No NLACRC employee, Executive Director, Contractor, Agent, Consultant, or Board member shall be an employee of the Department of Developmental Services (DDS), or an employee of any state or local agency that provides services to regional center clients, if employed in a capacity which includes administrative or policymaking responsibility, or responsibility for the regulation of NLACRC.
8. **No State Council Membership.** No member of the Board of Trustees shall be a member of the State Council or a State Council Regional Advisory Committee.
9. **No COI with Entity that Receives Regional Center Funding.** No NLACRC Employee, Executive Director, Contractor, Agent, Consultant, or Board member shall have a COI with an entity that receives regional center funding, including, but not limited to, a nonprofit housing organization or an organization qualified under Section 501(c)(3) of the Internal Revenue Code, that actively functions in a supporting relationship to NLACRC.
10. **General Prohibition of Conflicts of Interest.** In addition to the specific COI requirements and restrictions set forth above, NLACRC Board members, Executive Director, Employees, Contractors, Agents and Consultants are obligated to discharge their responsibilities with integrity and fidelity and are prohibited from placing themselves in a position where their private, personal interests may conflict with their official duties. A NLACRC Board member, Executive Director, Employee, Contractor, Agent or Consultant is impliedly

bound to exercise the powers conferred on him or her with disinterested skill, zeal and diligence and for the benefit of NLACRC and its consumers. If a situation arises that has not been specifically addressed in this Policy, where a Present or Potential COI exists as to a particular transaction or decision, the Board member, Executive Director, Employee, Contractor, Agent or Consultant, or their Family Member, is disqualified from taking any part in the discussion or from making any recommendation or decision regarding the particular matter. In interpreting and applying this section, the common law doctrine against COI and the authorities interpreting that doctrine shall govern.

11. **Board Member Designated by Service Provider Advisory Committee.** The requirement that no Board member shall be an employee or member of the governing board of any Business Entity, Entity or Provider from which NLACRC purchases consumer services, shall not apply to the Board member who is designated to serve on the Board by the members of the Vendor Advisory Committee. To prevent a COI, the Board member designated by the Vendor Advisory Committee is prohibited from (1) serving as an officer on the Board; (2) voting on any fiscal matter affecting the purchase of services from any NLACRC provider; and (3) voting on any other issue in which the member has a “financial interest” as determined by the NLACRC Board. That member must provide a list of their financial interests, as defined in Government Code, Section 87103, to the NLACRC Board and must provide ongoing information about any changes.

5. COI Procedures.

A. COI Disclosures.

1. **Initial COI Reporting Statement by Executive Director and Board Members.** Each new Executive Director and Board member shall prepare and file with the Board an initial COI Reporting Statement on a standard form published by DDS within 30 days of assuming his or her position. All such COI Reporting Statements must be reviewed by the Board.
2. **Initial COI Reporting Statement by Employees, Contractors, Agents and Consultants.** Every NLACRC Employee, Contractor, Agent, and Consultant shall complete and file an initial COI Reporting Statement with his or her respective regional center within 30 days of assuming the position. All such COI Reporting Statements must be reviewed by the Executive Director.
3. **Annual COI Statement by Executive Director and Board Members.** Every current Executive Director and Board member shall complete and file a COI Reporting Statement with the Board annually, by August 1 of each year. All COI Reporting Statements must be reviewed by the Board.
4. **Annual COI Statement by Employees, Contractors, Agents and Consultants.** Every current NLACRC Employee, Contractor, Agent and Consultant shall complete and file a COI Reporting Statement with NLACRC, whether or not the individual has identified a Present or Potential COI, annually, by August 1 of each year. All such COI Reporting Statements must be reviewed by the Executive Director.
5. **New Candidate for Board and Executive Director.** Each new candidate for

the Board and for Executive Director shall disclose any present or potential conflicts of interest to the NLACRC Board, prior to being appointed, elected, or approved for hire by NLACRC or the Board.

6. **Change in Status of Executive Director and Board Members.** Every current Executive Director and Board member shall file a subsequent COI Reporting Statement with the Board within 30 days of any change in status that creates a Present or Potential COI. A change in status includes, but is not limited to, a previously unreported activity that should have been reported, a change in the circumstance of a previously reported activity, a change in financial interests, familial relationship or legal commitment, and a change to outside position or duties, whether compensated or not. For example, getting married is a change in status.
7. **Change in Status of Employees, Contractors, Agents and Consultants.** Every current regional center Employee, Contractor, Agent, and Consultant shall file a subsequent COI Reporting Statement with NLACRC within 30 days of any change in status that creates a Present or Potential COI. A change of status includes, but is not limited to, a previously unreported activity that should have been reported, change in the circumstance of a previously reported activity, change in a financial interest, familial relationship, or legal commitment(s), change in regional center position or duties, or change to outside position or duties.
8. **Review of Executive Director and Board Member COI Reporting Statements.** The NLACRC Board shall submit copies of the completed COI Reporting Statements of the members of the Board and the Executive Director to DDS within 10 days of receipt of the completed Statements. DDS and the NLACRC Board shall review the COI Statement of the NLACRC Executive Director to determine whether the Statement identifies a Present or Potential COI.
9. **Review of Employee, Contractor, Agent, and Consultant COI Reporting Statements.** The Executive Director or acting Executive Director shall review the COI Reporting Statement of each NLACRC Employee, Contractor, Agent, and Consultant within 10 days of receipt of the Statement and determine whether the Statement identifies a Present or Potential COI. The COI Reporting Statements shall be maintained in the Executive Director's office.
10. **Declaration Under Penalty of Perjury.** COI Reporting Statements shall be dated, signed, and contain a declaration, under penalty of perjury, that the NLACRC Executive Director, Board member, Employee, Contractor, Agent or Consultant has:
 - a. No Present or Potential COI;
 - b. A Present COI;
 - c. A Potential COI; or
 - d. Both a Present and Potential COI.

B. Conflict Resolution Plans. (Title 17, Section 54533)

When a Present or Potential COI is identified for a Board member, Executive Director, Employee, Contractor, Agent or Consultant, the Present or Potential COI shall be either eliminated or mitigated and managed through a Conflict Resolution Plan, or the individual shall resign his or her position with NLACRC or the Board.

1. NLACRC Employees, Contractors, Agents and Consultants.

- a. When a Present or Potential COI has been identified by the Executive Director, or independently by DDS, for a NLACRC Employee, Contractor, Agent or Consultant, NLACRC shall submit a copy of the completed COI Reporting Statement and a proposed Conflict Resolution Plan, in accordance with the parameters set forth in Title 17, Section 54533(g), for eliminating or mitigating and managing the Present or Potential conflict, to DDS within 30 days of receipt of the completed COI Reporting Statement from the Employee, Contractor, Agent or Consultant, or within 30 days of receipt of DDS's notification.
- b. DDS shall determine whether the proposed Conflict Resolution Plan is sufficient or needs to be modified to adequately eliminate, or mitigate and manage, the Present or Potential COI. DDS may impose additional restrictions and additional obligations to the proposed Conflict Resolution Plan and/or make a determination that further information is required. DDS is responsible for making the final decision as to what conditions, restrictions, obligations, or actions, if any, shall be imposed or taken by the NLACRC Board, NLACRC, and/or the individual(s), to eliminate, or mitigate and manage, the Present or Potential COI.
- c. If the proposed Conflict Resolution Plan of an Employee, Contractor, Agent or Consultant is denied by DDS, the individual shall have 30 days from the date of receipt of DDS's written denial in which to take the necessary action to eliminate the COI or resign his or her position. DDS may, in exercise of its discretion, grant the individual an extension in which to complete any actions necessary to eliminate the COI.
- d. If the proposed Conflict Resolution Plan is approved by DDS, the approved Conflict Resolution Plan shall be implemented not later than 30 days after written notification is mailed by DDS, unless DDS grants the individual(s) an extension in which to complete any actions necessary to implement the approved Conflict Resolution Plan.
- e. The submission of a proposed Conflict Resolution Plan does not authorize an individual with a Present or Potential COI to engage in any activity that constitutes a Present or Potential COI. The proposed Conflict Resolution Plan must be approved, in writing, by DDS, and the Conflict Resolution Plan fully implemented prior to the individual engaging in otherwise prohibited conduct.
- f. DDS's approval of a proposed Conflict Resolution Plan is not valid unless it is based upon full disclosure of all relevant information. Nondisclosure or misrepresentation of a Present or Potential COI or of material information bearing on the proposed Conflict Resolution Plan decision shall result in DDS's rescission of its approval in addition to any civil penalties imposed pursuant to Welfare and Institutions Code section 4626.

2. Conflict Resolution Plans for NLACRC Executive Director and Board Members.

- a. When a present or potential COI has been identified by the NLACRC Board, or has been independently identified by DDS, for a Board member or the Executive Director, the Board shall submit a copy of the completed COI Reporting Statement and a proposed Conflict Resolution Plan, in accordance with the parameters set forth in Title 17, Section 54533(g), for eliminating or mitigating and managing the Present or Potential COI, to DDS and to the State Council within 30 days of receipt of the completed COI Reporting Statement, or within 30 days of receipt of DDS's notification.
- b. Not later than 90 calendar days after the State Council receives copies of the completed COI Reporting Statement and the proposed Conflict Resolution Plan for a NLACRC Board member or Executive Director, the State Council shall provide to DDS their written approval or disapproval of the proposed Conflict Resolution Plan. If the State Council fails to provide DDS with its written approval or disapproval of the proposed Plan within that timeframe, DDS alone may make the decision to disapprove the proposed Plan. DDS shall not approve a proposed Conflict Resolution Plan without the approval of the State Council.
- c. DDS shall determine whether a proposed Conflict Resolution Plan is sufficient or needs to be modified to adequately eliminate, or mitigate and manage, the Present or Potential COI. DDS may impose additional restrictions and additional obligations to the proposed Conflict Resolution Plan and/or make a determination that further information is required. DDS is responsible for making the final decision as to what conditions, restrictions, obligations, or actions, if any, shall be imposed or taken by the NLACRC Board, NLACRC, and/or the individual(s), to eliminate, or mitigate and manage, the Present or Potential COI.
- d. If the proposed Conflict Resolution Plan of a NLACRC Board member or Executive Director is denied by DDS and/or the State Council, the Board member or Executive Director shall have 30 days from the date of receipt of DDS's written denial in which to take the necessary action to eliminate the COI or resign his or her position as a Board member or Executive Director. DDS may, in exercise of its discretion, grant the Board, Board member, Executive Director or NLACRC, an extension in which to complete any actions necessary to eliminate the COI.
- e. If the proposed Conflict Resolution Plan is approved by DDS, the approved Conflict Resolution Plan shall be implemented not later than 30 days after written notification is mailed by DDS, unless DDS grants the NLACRC Board, NLACRC and/or the individual(s), an extension in which to complete any actions necessary to implement the approved Conflict Resolution Plan.
- f. The submission of a proposed Conflict Resolution Plan does not authorize an

individual with a Present or Potential COI to engage in any activity that constitutes a Present or Potential COI. The proposed Conflict Resolution Plan must be approved, in writing, by DDS, and the Conflict Resolution Plan fully implemented prior to the individual engaging in otherwise prohibited conduct.

- g. DDS approval of a proposed Conflict Resolution Plan is not valid unless it is based upon full disclosure of all relevant information. Nondisclosure or misrepresentation of a Present or Potential COI or of material information bearing on the proposed Conflict Resolution Plan decision shall result in DDS's rescission of its approval in addition to any civil penalties imposed pursuant to Welfare and Institutions Code section 4626.

3. Other Rules Regarding Conflict Resolution Plans.

- a. To promote transparency, NLACRC shall post on its internet website each completed COI Reporting Statement that identifies a Present or Potential COI that cannot be resolved within 30 days of receipt by the Board or the Executive Director, or within 30 days of receipt of DDS's notification that it has independently identified a Present or Potential COI. The completed COI Reporting Statement shall remain on NLACRC's internet website until the Present or Potential COI has been eliminated, or the individual has resigned his or her regional center position.
- b. A new proposed Conflict Resolution Plan shall be submitted to DDS on an annual basis and upon any change of status that creates a Present or Potential COI.
- c. The NLACRC Board and/or NLACRC shall retain a copy of each COI Reporting Statement and any approved Conflict Resolution Plan for the period of time consistent with the record retention requirements in its state contract.

4. Sanctions.

- a. If a NLACRC Executive Director, Board member, Employee, Contractor, Agent, or Consultant has any questions about whether he or she may have a Present COI or Potential COI under the W&I Code or Title 17, he or she should bring them to the attention of the NLACRC Board immediately. The failure to do so could result in sanctions against NLACRC by DDS, or an employee or Executive Director's termination from employment, or a Board member's removal from the Board.
- b. Civil Penalties. A person who knowingly provides false information on a COI Reporting Statement shall be subject to a civil penalty in an amount up to fifty thousand dollars (\$50,000), in addition to any civil remedies available to DDS. An action for a civil penalty may be brought by DDS or any public prosecutor in the name of the people of the State of California.
- c. DDS Sanctions. (Title 17, Section 54535)
If DDS finds a NLACRC Executive Director, Board Member, Employee, Contractor, Agent or Consultant in violation of this Policy, DDS shall:
(1) Immediately inform the party or parties in writing of such violation, including the supporting facts or information upon which the determination of violation was made; and

(2) Require that the party or parties take appropriate action, within 30 days of the notice of violation, to resolve COI or otherwise eliminate the violation. DDS may extend this 30-day period only once and for a period not to exceed 30 days.

(3) If the violation is not resolved or eliminated within the 30 days provided, and no extension of time has been granted by DDS, DDS may take immediate action to:

(a) Withhold part of the funding for NLACRC; or

(b) Commence procedures for termination or non-renewal of NLACRC's contract pursuant to the Welfare and Institution Code.

The State Council shall be notified of the action.

6. **Policy Review.** The NLACRC Board shall review/update and approve this COI policy on an annual basis.

Board of Trustees

Governance Policy

The mission of the North Los Angeles County Regional Center (“NLACRC”) is to “create a community (including families) where each individual with a developmental disability has the opportunity to live a healthy, productive and inclusive life.” NLACRC’s vision is to make a difference in the world by “empower[ing] people with developmental disabilities to have opportunities to achieve their fullest potential in all aspects of life.” The following values guide NLACRC’s work and relationships: Dignity and Respect; Inclusion and Belonging; Equity; Empowerment; and Creativity and Innovation.

The NLACRC Board of Trustees (“Board”) and management staff is committed to providing effective leadership and stability so that NLACRC’s stated mission and vision can be accomplished and its values promoted.

A. Board Member Responsibilities. In order to fulfill their duties and responsibilities to NLACRC’s mission, vision and values as members of the NLACRC Board, trustees will be expected to demonstrate their level of commitment to NLACRC in the following ways:

1. Commitment to Mission, Vision and Values by:

- Keeping the mission, vision and values of NLACRC clearly and consistently in mind
- Not compromising principles upon which the organization is based
- Continually thinking of ways to enhance the organization
- Endeavoring to ensure the rights and entitlements of persons served
- Proactively assisting the organization to equip and enable persons with disabilities to attain the fullest possible independence, employment, participation in an integrated community, and freedom of choice by supporting the provision of options in daily living
- Maintaining an awareness of the changing trends in service delivery to individuals with developmental disabilities

2. Commitment to Involvement by:

- Regularly preparing for, attending and participating in Board meetings
- Being on time for meetings
- Attending all special meetings of the Board and Board trainings
- Carefully considering all decisions on policy issues
- Identifying prospective new Board members and referring them to the Board Nominating Committee
- Volunteering skills, experience and contacts in service to NLACRC’s mission, goals and needs

- Resigning from the Board if unable to fulfill one's commitment during the term of office
3. Commitment to Fellow Trustees and Staff to Keep Board Meetings Respectful, Supportive and Productive by:
- Listening to the ideas of others with an open mind
 - Respecting the perspectives and contributions of fellow Board members and staff
 - Setting aside personal interests in Board discussions and votes
 - Acting sensitively to others and avoiding making disparaging or offensive remarks
 - Being an active voice in promoting positive change
 - Not being afraid to ask questions even if a question seems simple
 - Facilitating agreement or consensus on issues
 - Listening to the concerns of the public and referring them to the Executive Director or Board President, as appropriate

B. Officer Responsibilities. Officers of the Board serve the Board. As such, they are bound by Board wishes and by limits on Board authority. No single Board Officer may act on behalf of the Board without prior Board authorization. The Officers may meet as a group with the Executive Director for purposes of preparing agendas or other pre-Board meeting work, but they may not act in place of the Board except as specifically provided in the Bylaws.

Officer responsibilities include, but are not limited to, the following:

1. President. The President shall call all meetings of the Board and preside at all meetings of the Board, the Executive Committee and the Post-Retirement Medical Trust Committee. The President shall exercise such other duties as are provided in the Bylaws or as may be prescribed from time to time by the Board.
2. Vice President. The Vice President shall perform all duties and exercise all powers of the President when the President is absent or is otherwise unable to, or unwilling to, act. The Vice President shall also participate in the quarterly meetings of the Post-Retirement Medical Committee. The Vice President shall also act as Board parliamentarian. In addition, the Vice President shall exercise such other duties as are provided in the Bylaws or as may be prescribed from time to time by the Board.
3. Secretary. The Secretary shall take, and maintain at NLACRC's principal executive office, the minutes of Board and Executive Committee meetings. In addition, the Secretary shall be the custodian of corporate books and records (except for books of account). Furthermore, the Secretary shall give all notices that are required by law or under the Bylaws. The Secretary shall exercise all other duties as are provided in the Bylaws or as may be prescribed from time to time by the Board.
4. Treasurer. The Treasurer shall review and report on NLACRC's contract with DDS and the preliminary allocation. The Treasurer shall also oversee and report to the Board on the fiscal status of NLACRC. The Treasurer shall exercise all other duties as are provided in the Bylaws or as may be prescribed from time to time by the Board.
5. ARCA Representative - Represent the Regional Center at ARCA meetings.

- 6.
7. Report to the Board regarding actions taken at the ARCA meetings.
- 8.
9. Assure that the Board votes on any issues requiring such action.
- 10.
11. Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.
- 12.
13. Shall provide a report at each Community Relations Committee meeting.

C. Board Committees. Board committees will be appointed and function as needed and as provided in the NLACRC Bylaws. Each committee shall exist for the purpose of providing advice, recommendations and technical assistance to the Board. Except as expressly delegated to any particular committee by the Bylaws or by the Board, no committee shall have the authority to take any action, make any expenditure or incur any liability in the name of or on behalf of the Board. Further, no committee may be delegated authority which would otherwise be exercised by the Board unless all of the members of the committee are also members of the Board or unless all of the actions proposed by such committee are ratified by the Board prior to their execution in accordance with statute.

Board of Trustees CODE OF CONDUCT

I, _____, recognize the important roles and responsibilities that I am undertaking in serving as a member of the Board of Trustees of the NLACRC. I hereby pledge to carry out in a trustworthy and diligent manner the duties and obligations in my role as Board member:

- ✓ To support NLACRC's mission, goals and policies, and act in NLACRC's best interests.
- ✓ To attend and actively participate in Board meetings.
 - ▶ To be on time.
 - ▶ To be prepared, including having read the agenda and materials prior to meeting.
- ✓ To join and actively participate in at least one committee each year.
 - ▶ To attend committee meetings and take on tasks as needed or requested.
- ✓ To volunteer skills, experience, and contacts in service to NLACRC's goals and needs.
- ✓ To represent NLACRC in a positive and supportive manner at all times and in all places. To seek the involvement and interest of the community in NLACRC's programs and activities.
- ✓ To respect the perspectives and contributions of fellow Board members and staff, and to set aside my personal interests in Board discussions and votes.
- ✓ To serve with respect, concern, courtesy, and responsiveness in carrying out the organization's mission and demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all our activities in order to inspire confidence and trust in our activities.
- ✓ To use sensitivity and make efforts to avoid offensive or malicious language or statements that could be considered bullying, threatening or intimidating. Board members should not make disparaging remarks about age, gender, race, ethnicity, disability, religious orientation, or sexual orientation of other Board members, the Executive Director, NLACRC staff, consumers or families. Good faith efforts should be made toward cultural sensitivity.
- ✓ Avoid representing myself on behalf of, or as a spokesperson, for NLACRC or the Board of Trustees without prior expressed consent of the Board of Trustees or NLACRC. This does not mean you cannot identify yourself as a NLACRC Trustee of the Board; however, you cannot use your position as a Trustee to obtain or attempt to obtain any

North Los Angeles County Regional Center
benefit that you would not otherwise be entitled.

Signature

Date

Board of Trustees

Policy Code of

Conduct

Scope

This policy applies to NLACRC Board of Trustees.

Purpose

To establish a policy to support, facilitate, and enhance the participation of Board members in Board meetings, Board committee meetings, Board retreats, and any other Board-sanctioned activities, through the establishment of guidelines for Board member conduct.

Rationale

- Governance of the Regional Center is predicated upon the establishment and maintenance of a viable volunteer governing Board, composed of individuals with demonstrated interest in, or knowledge of, developmental disabilities.
- Effective governance requires Board members to dedicate their time, skills, knowledge, and perspectives to ensure that all actions taken by the Board support NLACRC's mission, vision, values, and strategic goals, and are in the best interests of the Center.
- Adherence to a Code of Conduct will ensure that the Board is able to govern the Center effectively, and will limit actions or conduct that interferes with the Board's ability to perform their important role here at the Center.

Policy

All board members are expected to adhere to the following Code of Conduct in the performance of their roles and duties as a member of the Board of Trustees of NLACRC:

- To support NLACRC's mission, goals and policies, and act in NLACRC's best interests even if the interests of NLACRC conflict with an individual Trustees best interests.
- To attend and actively participate in Board meetings.

- To be on time.
- To be prepared, including having read the agenda and materials prior to meeting.
- To join and actively participate in (a) committee(s) each year.
 - To attend committee meetings and take on tasks as needed or requested.
- To volunteer skills, experience, and contacts in service to NLACRC's goals and needs.
- To represent NLACRC in a positive and supportive manner at all times and in all places. To seek the involvement and interest of the community in NLACRC's programs and activities.
- To respect the perspectives and contributions of fellow Board members and staff, and to set aside my personal interests in Board discussions and votes.
- To serve with respect, concern, courtesy, and responsiveness in carrying out the organization's mission and demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all our activities in order to inspire confidence and trust in our activities.
- To use sensitivity and make efforts to avoid offensive or malicious language or statements that could be considered bullying, threatening or intimidating. Board members should not make disparaging remarks about age, gender, race, ethnicity, disability, religious orientation, or sexual orientation of other Board members, the Executive Director, NLACRC staff, consumers or families. Good faith efforts should be made toward cultural sensitivity.
- Avoid representing myself on behalf of, or as a spokesperson, for NLACRC or the Board of Trustees without prior expressed consent of the Board of Trustees or NLACRC. This does not mean you cannot identify yourself as a NLACRC Trustee of the Board; however, you cannot use your position as a Trustee to obtain or attempt to obtain any benefit that you would not otherwise be entitled.
- Annually, or upon seating on the Board, acknowledge and sign the Code of Conduct pledge, a copy of which is attached hereto as Exhibit A.

Failure to Adhere

In the event that a Board member fails to adhere to the Code of Conduct Policy, a complaint may be filed with the President of the Board of Trustees, or any other Officer of the Board, or the Chief Human Resources Officer ("CHRO"). All complaints will be investigated promptly, resulting in a recommended resolution if noncompliance is found.

Procedure

1. Complaints regarding a Board member's conduct should be directed to the Executive Finance Committee. Complaints may be verbal or may be submitted in writing to

NLACRC Board Support at boardsupport@nlacrc.org. All complaints submitted to boardsupport@nlacrc.org will be provided to the Executive Finance Committee. Should any member of the Executive Finance Committee be the subject of such complaint, that individual shall be recused from all discussion, voting, or any other act regarding the complaint. Failure of an individual on the Executive Finance Committee to recuse themselves from discussion, voting, or any other act regarding the complaint to which they are the subject may subject that individual to further discipline including, but not limited to, recommendations for removal from the board.

2. Complaints will be addressed by a designee of the Executive Committee, which may include the Chief Human Resources Officer and/or outside counsel.

In the event that noncompliance with the Code of Conduct is found, a resolution will be recommended by the Executive Finance Committee. Depending upon the nature and frequency of the noncompliance, recommended resolutions may range from counseling the Board member, to providing additional training, to a recommendation of removal from the Board for cause, among other remedial actions commensurate with the severity of the offense. In recommending a resolution, the Executive Finance Committee may take into consideration conduct that is related to the presence of a developmental disability and may make an accommodation.



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

Code of Conduct Complaint Form

Complaint Filing Instructions:

To file a Code of Conduct Complaint, please fill out the Code of Conduct Complaint Form below. You may then submit electronically to boardsupport@nlacrc.org or you may print and mail the completed Complaint form to the following address:

*North Los Angeles County
Regional Center Attn:
Executive Administrative
Assistant - Board 9200
Oakdale Ave, Suite 100
Chatsworth, CA, 91311*

Your Name: _____

Date:

Email Address: _____

Phone

Number:

Complaint Information

Date of Incident: _____

Time of Incident:

Location of Incident:

_____ **This complaint is regarding**

Board Member: _____ **Please describe the**
conduct in detail:



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

**If there are others who have witnessed the conduct described
above, please provide their names and contact information
below:**

Signature: _____

Print Name:

Date: _____

Board of Trustees

Board Roles and Responsibilities Policy

The purpose of this policy to provide guidance and structure to board member's responsibilities to the Board of Trustees.

Among the roles of the Board of Trustees ("Board") of the North Los Angeles County Regional Center ("NLACRC") is to make policy for the operation of NLACRC. Policy is developed through recommendations from Board committees and NLACRC's Executive Director, with final approval from the Board. In addition, the Board also selects, supports and reviews the performance of the Executive Director, and selects members for, and reviews, the performance of the Board. The Board also approves the budget for NLACRC, and reviews and approves contracts for which Board approval is required by law. Furthermore, it is the Board's role to oversee NLACRC to ensure that its values, vision and mission are implemented and accomplished.

The responsibilities of Board members include, but not be limited to, the following:

1. Attend (either virtual or in-person) and actively participate at Board meetings, which are usually held at 6:00 p.m. on the second Wednesday of each month at one of NLACRC's three offices. Arrive at meetings in a timely fashion. One will be considered "absent" from a meeting if they are absent for more than 25% of the timeframe designated in the Agenda for the meeting. Notify Board President or Executive Director in advance if unable to attend Board meeting.
2. Attend and actively participate at committee meetings. Arrive at meetings in a timely fashion. Notify committee Chair or Executive Director in advance if cannot attend a committee meeting.
3. Read materials in Board packet before each Board and committee meeting in order to be prepared for the meetings, and ask any questions about items or issues in advance of the meetings.
4. Visit at least one disability community organization, service provider program/event, or legislator/legislative event. Visits to NLACRC-vendored programs informs Board members about the developmental disabilities service system. Programs include a wide variety of residential and day programs as well as those providers who deliver a specific service (e.g., transportation).
5. Identify of any Board member conflicts of interest or potential conflicts of interest as set forth in Welfare and Institutions Code Sections 4626 and 4627 and Title 17, sections 54500 and following, of the California Code of Regulations, and report to the Board. Complete a Conflict of Interest Reporting Statement annually and when there is a change of status.

6. Adhere to NLACRC's Bylaws and amendments thereto.
7. Adhere to the Board's Governance Policy and fulfill responsibilities listed therein.
8. Attend annual Board orientation as a newly-seated Board member.
9. Participate in Board trainings and the annual Board retreat.
10. Refer issues regarding individual consumers, families or services to the Executive Director's Office.
11. Meet with, and seek information from, NLACRC staff to familiarize selves with NLACRC's operations and properly discharge duties as Board members.

Board members shall also adhere to the Board Code of Conduct, which includes, in addition to the above responsibilities, the following obligations:

1. Support NLACRC's mission, goals and policies, and act in NLACRC's best interests.
2. Volunteer skills, experience, and contacts in service to NLACRC's goals and needs.
3. Represent NLACRC in a positive and supportive manner at all times and in all places.
4. Seek the involvement and interest of the community in NLACRC's programs and activities.
5. Respect the perspectives and contributions of fellow Board members, the Executive Director, NLACRC staff, consumers and families, and set aside my personal interests in Board discussions and votes.
6. Serve with respect, concern, courtesy, and responsiveness in carrying out NLACRC's mission and demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all activities in order to inspire confidence and trust in our activities.
7. Promote collaboration by allowing for a safe and welcoming environment.
8. Use sensitivity and make efforts to avoid offensive or malicious language or statements that could be considered bullying, threatening or intimidating. Board members should not make disparaging remarks about age, gender, race, ethnicity, disability, religious orientation, or sexual orientation of other Board members, the Executive Director, NLACRC staff, consumers or families. Good faith efforts should be made toward cultural sensitivity.
9. Critique ideas and suggestions, but not individual Board members, the Executive Director, NLACRC staff, consumers or families.
10. Avoid representing self on behalf of, or as a spokesperson, for NLACRC or the Board without prior expressed consent of the Board or NLACRC. This does not mean you cannot identify yourself as a NLACRC Board member.

In the event that a Board member fails to adhere to the Board Code of Conduct, either or both of the following may occur:

1. A whistleblower complaint may be filed with the President of the Board, or any other Officer of the Board, or the Human Resources Director. All complaints will be investigated promptly, resulting in a recommended resolution if noncompliance is found; and/or
2. The Board member may be subject to a vote of removal for cause by other Board members, pursuant to the Bylaws.

Board of Trustees Policy Board Member Support

Scope

This policy applies to NLACRC Board of Trustees.

Purpose

To establish a policy to support, facilitate, and enhance the participation of board members in board meetings, board committee meetings, board activities, and any other board sanctioned activities.

Rationale

- Governance of the regional center is predicated upon a viable volunteer governing Board, composed of individuals with demonstrated interest in, or knowledge of, developmental disabilities.
- Board members are required to freely give their time to serve on NLACRC's Board of Trustees.

Procedure

1. It is NLACRC's policy to support its board members to fully participate on the Board of Trustees. Therefore, NLACRC may pay or reimburse board members for the expenditures incurred that are associated with transportation services, child care services, or attendant care services in order for board members to fully participate in Board meetings, Board committee meetings, or Board activities.
2. The executive director may approve the following Board member expenses:
 - a. Transportation services: Transportation services will be reimbursed based on the one of the following methods:

- i. The actual miles driven starting from the board member's home or place of employment to attend a board meeting, committee, or activity and for the actual miles driven to return home. Actual miles shall also include the additional miles driven to deliver and pick up a minor child from day care settings. The mileage reimbursement rate shall be based on the Internal Revenue Service ("IRS") standard mileage rate for the use of a car (also includes vans, pickups, or panel trucks).
 - ii. The actual cost of transportation services paid for the use of Uber, Lyft, taxi, or other forms of public transportation based on submission of a receipt for the transportation services expense.
- b. Child Care services or Attendant Care Services: Child care services and attendant care services shall be reimbursed during the time that the board member is participating in a board meeting, board committee meeting, or board activity.
 - i. Virtual Participation: The time for child care services and attendant care services may include up to thirty (30) minutes prior to the scheduled start time of a board meeting, committee, or activity and up to thirty (30) minutes after the actual end time of a board meeting, board committee, or board activity.
 - ii. In-Person Participation: The time for child care services and attendant care services will begin at the time the caretaker begins services and will end at the time the caretaker ends services.
 - iii. Reimbursement for child care services or attendant care services shall be reimbursed at the Department of Developmental Services set hourly rate for voucher/participant directed in-home respite services. Board members may seek an exception regarding the time incurred for child care services or attendant care services, by submitting a written request to the executive director. Such written request must be provided to the executive director

prior to the board member incurring such day care or attendant care expenses and shall be subject to the executive director's approval.

- iv. Board members may seek an exception to use a minor child, under the age of 18 years old, to provide child care services or attendant care services. Such written request must be provided to the executive director prior to the board member incurring such day care or attendant care expenses and shall be subject to the executive director's approval.
3. NLACRC will provide support to Board Members to allow full participation in board meetings, board committees, or board activities by providing board members with the following support:
- a. Office Supplies: Office supplies will be available to all board members upon request, and such office supplies includes binders, indexes, sheet protectors, writing instruments, clips and fasteners, notepads, filing supplies, post-it notes and labels. Other types of offices supplies may be requested by board members. Such additional request for other types of office supplies shall be subject to the executive director's approval.
 - b. Equipment and Devices: Portable equipment and devices to provide connectivity to the internet will be available for all board members, upon request, in order for board members to fully participate in Board meetings, Board committees, and Board activities remotely. Board members understand that the equipment and devices are the property of NLACRC and must be returned to NLACRC upon the board member's departure from the Board of Trustees. Further, board members understand that board members receiving equipment and devices must adhere to NLACRC's acceptable use policy which accompanies this policy.
4. NLACRC will strive to provide support for all board members to facilitate full participation in Board meetings, committee meetings, or board activities to include producing documents prepared by

NLACRC in larger font or print size, providing verbal translations during Board meetings, and providing a board meeting packet review.

5. NLACRC will strive to protect the personal information of all its board members. In the unlikely event of a breach of personal information, NLACRC will provide the impacted board members with credit monitoring services for at least 12 months, at regional center's expense if the following information is disclosed in the breach:

- The individual's first name or first initial and last name in combination with any one or more of the following:
 - Social Security Number
 - California Driver's License Number or California Identification Card Number
 - Medical or Health Information, such as personal, medical or insurance identifiers that could result in financial theft or fraud
 - Account Number, Credit/Debit Card Number in combination with any required security code, access code or password
 - Username or email address in combination with a password or security question and answer that would permit access to an online account

6. All other requests for support will be considered by NLACRC on a case-by-case basis, subject to the executive director's written approval.

A Child Care or Attendant Care Services Billing form must be completed and signed an order to receive reimbursement from NLACRC for childcare or attendant care services. The completed and signed Child Care/Attendant Care Services billing Form, along with all payment documentation, should be submitted to NLACRC within sixty (60) days after the date of the meeting, and no later than 12 months from the date of service delivery. An exception to the 12-month deadline may be granted by the Chief Financial Officer or Executive Director. Payment will be issued within 30 days of the date of submission. Any board member that receives childcare, personal assistance or respite services through a vendored agency as a result of his or her child's Individual Program

Plan, must provide a certification from the vendored agency that demonstrates the dates and hours of service reflected on the billing form were not provided by the vendored agency.

7. A Travel Expense Claim form must be completed and signed in order to receive reimbursement from NLACRC for mileage reimbursement or transportation costs to attend meetings. The completed and signed Travel Expense Claim Form, along with all supporting documentation, should be submitted to NLACRC within sixty (60) days after the date of the meeting, and no later than 12 months from the date of service delivery. An exception to the 12-month deadline may be granted by the Chief Financial Officer or Executive Director. Payment will be issued within 30 days of the date of submission.
8. All reimbursements made to board members by NLACRC shall be reported annually to the Internal Revenue Services in the form of a 1099-NEC Form (non-employee compensation), unless the board member provides the following documentation within sixty (60) days of the date the actual expenditure was incurred.
 - a. Day Care Services or Attendant Care Services: Copies of cancelled checks, invoice from the day care provider demonstrating a payment was made, or other documentation that demonstrates an actual payment was made to the day care or attendance care worker.
 - b. Mileage Reimbursement: Documentation from either Google, MapQuest, or other resource that demonstrates (i) the actual mileage driven; (ii) the starting address; (iii) the day care setting address, if applicable; and (iv) the ending address.
 - c. Transportation Reimbursement: Copies of an invoice, receipt, or other documentation that demonstrates an actual payment was made for transportation services.
 - d. If it is determined the payment received from NLACRC exceeds the actual expenses incurred by the board member, the amount of reimbursement that is in excess of the actual expenses incurred by the board member must be paid back to NLACRC by the board member within one-hundred,

twenty days (120) of the actual date the expenditure was incurred. Such amounts not reimbursed to NLACRC within the 120-day timeline shall be reported to the IRS.

[Policy.Bd.Support] Adopted 02-14-18
Rev: 09-14-22

Board of Trustees Policy Board/Staff Interaction

The purpose of this policy to provide guidance and structure to the interactions between board members and NLACRC Staff.

- Board members are encouraged to meet with staff designated by the Executive Director to meet and interact with the Board to enable members to familiarize themselves with regional center operations.
- Board members are encouraged to seek information from designated staff to enable members to discharge their duties as board members.
- If a board member's request to staff would require the staff member to allocate his or her time in a manner that interferes with his or her job responsibilities, the staff member should so inform the Executive Director, who will discuss with the Board President.
- When a board member's request for staff assistance has been met with a response that accommodation would require a reallocation of staff time away from the staff member's usual job responsibilities, the board member should redirect his or her request through the president of the board, the executive director, or the appropriate board committee.

[policy.bd.BSI] Revised: 08-16-2021 Approved: 09/09/2021

Board of Trustees

Contract Policy

1. General

The purpose of the Contract Policy (“Policy”) is to establish guidelines for the approval of contracts in the amount of \$250,000 or more by the North Los Angeles County Regional Center’s (“NLACRC”) governing Board of Trustees (“Board”) in accordance with Welfare and Institutions Code (“Welf. & Inst. Code”), Section 4625.5 and NLACRC’s contract with the Department of Developmental Services (“DDS”), at Article II, Section 3. “Contracting Policy.”

2. Departments Affected

This Policy applies to all NLACRC employees in the San Fernando Valley, Antelope Valley, and Santa Clarita Valley offices.

3. Responsibility

The office of the Chief Financial Officer (“CFO”) shall have the overall responsibility to monitor compliance with the Contract Policy. All NLACRC employees must ensure that they comply with the Contract Policy as outlined below.

4. Policy

- A. The Board shall review and approve all contracts with a fixed amount of \$250,000 or more.
- B. A contract with a fixed amount of \$250,000 or more shall not be a valid contract until after the Board has approved the contract.
- C. If a contract requires immediate review and approval prior to the next regularly scheduled Board meeting, the contract will be valid if the Executive Committee votes to approve it and the Board ratifies that approval act by resolution.
- D. The Executive Committee may review contracts and make a recommendation to the full Board.
- E. For purposes of this Policy, contracts shall not include the following:
 - 1. Contracts where the *potential* amount to be paid by NLACRC to a vendor/contractor using Purchase of Service funds is \$250,000 or more.
 - 2. Individual Program Plans (“IPP”), or any other contract developed as a result of a consumer’s IPP, including but not limited to Purchase of Service Authorizations.
 - 3. Vendor approval letters issued by NLACRC pursuant to Title 17, section 54322, of the California Code of Regulations. (See Welf. & Inst. Code § 4625.5(c)).

5. Procedures

- A. When applicable, contracts in the amount of \$250,000 or more may be reviewed by NLACRC's legal counsel.
- B. The term of any employment contract between NLACRC and an employee or contractor shall not exceed the term of the DDS's contract with NLACRC (Welf. & Inst. Code § 4640.6(l)(3).)
- C. At the time NLACRC delivers the Board packets to the Board, the Board packets shall notify the Board of those contracts that the Board will be asked to review and approve. Upon the request of any Board member, the executive assistant to the Board will provide a copy of such contract to the requesting Board members. In emergency situations, the CFO or the CFO's designee may also provide additional contracts for the Board to review and approve.
- D. The CFO or the CFO's designee shall present to the Board all contracts with a fixed amount of \$250,000 or more for review and approval.
- E. Contracts presented to the Board shall include the following the information:
 - 1. The name of the vendor/contractor.
 - 2. The purpose of the contract.
 - 3. The contract term.
 - 4. The total amount of the contract.
 - 5. The rate of payment or payment amount.
 - 6. The method or process utilized to award the contract (i.e. request for proposal, cost statement, other).
 - 7. The method or process utilized to establish the rate or the payment amount.
 - 8. Executive Summary, as applicable, of all services the vendor/contractor is vendored/contracted to provide to Consumers and families.

With the exception of real property contracts and NLACRC's contract with DDS which must be signed by the Board President after Board approval, upon approval of a contract by the Board, the Board shall authorize any officer of the Corporation or the Executive Director to execute the contract without material changes but otherwise on such terms deemed satisfactory to such signatory.

- F. If the Board does not approve the contract, the CFO, or the CFO's designee, shall notify the vendor/contractor, in writing, that the contract was not approved. The CFO or the CFO's designee shall endeavor to provide written notice to the vendor/contractor within ten (10) business days after the Board's decision not to approve the contract.
- G. If there are any revisions or amendments to the Lanterman Developmental Disabilities Services Act ("Lanterman Act") which impact this Policy, the Board shall comply with the Lanterman Act as revised.

Board of Trustees
Board Training Guidelines

The North Los Angeles County Regional Center (“NLACRC”) values the commitment that the members of the Board of Trustees (“Board”) make to NLACRC and wishes to support that commitment through Board training. In addition, in accordance with the Special Contract Language issued to NLACRC by the Department of Developmental Services (“DDS”), for so long as NLACRC is mandated by Special Contract, these trainings will include specific topics, including the following:

1. NLACRC’s Contract with DDS, including the Special Contract Language;
2. Board Roles and Responsibilities Under the Lanterman Act and Corporations Code;
3. Board Code of Conduct or Civility Policy;
4. State and Federal Laws Applicable to the Operation of a Non-Profit Corporation;
5. Maintaining Appropriate Boundaries Between the Role of the Board and the Role of NLACRC Staff;
6. Best Practices Related to Board Governance, including, but not limited to:
 - a. Executive Director’s Roles and Responsibilities;
 - b. Board’s Role in Oversight of the Executive Director;
 - c. Composition and Purpose of Each Board Committee;
 - d. Distinctions Between Open and Closed Meetings;
 - e. Code of Ethics;
 - f. Conflict of Interest Requirements;
 - g. Community Relations; and
 - h. Fiscal Oversight and Accountability by the Board.
7. NLACRC’s Revised Policies, including, but not limited to, the Whistleblower and Anti-Retaliation Policies, and Board Recruitment Policy.

NLACRC may combine some of the above training topics to alleviate scheduling conflicts and foster efficiency.

For so long as NLACRC is mandated by Special Contract:

1. Every Board member is required to attend each training or make-up training session.
2. NLACRC must create and post on its website an attendance record for each training or make-up session and provide a copy to DDS within then (10) days after each session is completed.
3. The above trainings shall be delivered to the Board annually.

This Policy shall remain in effect year-after-year until revised by the Board and agreed upon by DDS.

Diversity, Equity, Inclusion, and Belonging

Societal inequity does exist, and therefore, inequity is reflected historically in systems and institutions, including the regional center system. This policy will address the structural gaps in representation, cultivate an environment where all identities are valued and respected, and to provide resources that educate and explore different points of view. NLACRC is committed to identifying the opportunities for change with an enhanced focus on equity, being solution-focused and future-facing, and bringing awareness to different cultures and identities throughout our entire community.

Vision Statement

NLACRC affirms and celebrates the inclusion, equity, diversity, and belonging for all staff, people served, their families, and communities that we support and represent. NLACRC's vision is to empower people with developmental disabilities to have opportunities to achieve their fullest potential in all aspects of life and to embrace and showcase differences.

Mission Statement

NLACRC will be a regional center in the community that brings together perspectives of all positions and roles within the community and to share thoughts and suggest actions that foster inclusion, advance equity, and promote diversity.

Definitions

- A. Inclusion means the active practice of creating spaces where all people feel embraced, affirmed, seen, valued, connected, and respected.
- B. Equity means the provision of opportunities and access to services and supports based on need through eliminating barriers that have prevented the full participation of communities and individuals most impacted by systemic oppression.
- C. Diversity includes, but is not limited to, race, ethnicity, creed, color, language, religion, sex, including pregnancy, childbirth, breastfeeding and related medical conditions, gender, gender identity, gender expression, national origin or ancestry, age, medical condition, genetic characteristic, physical or mental disability, military or veteran status, marital status, registered domestic partner status, and sexual orientation.
- D. Belonging means a focus on ensuring that individuals feel seen, connected, supported,

Purpose of Policy

- A. *Internal Purpose:* This policy will help provide structure and ongoing organizational commitment to inclusion, equity and diversity for all NLACRC staff. An inclusive, equitable, and diverse workplace refers to a workplace in which all individuals, including staff and individuals served feel seen, valued, respected, and engaged not regardless of – but with consideration and appreciation for differences. NLACRC commits to accountability and transparency through policy and advances the priority for increasing service access and equity for underserved communities.
- B. *External Purpose:* This policy guides how NLACRC collaborates with people served, their families, board members, service providers, community-based organizations, legislators, stakeholders, and the community-at-large. This policy provides accountability and transparency through policy and advances the priority for increasing services access and equity for underserved communities with a specific focus on the strengths and resilience of people served by NLACRC. This purpose recognizes a need for specific action to dismantle and protect against any form of institutional or systemic racism or oppression.

Policy Objectives

The overarching objective of this policy is to foster an organizational culture that reflects intentional support of inclusion, equity, and diversity efforts. NLACRC will advance Inclusion, Equity & Diversity and provide support and guidance for implementing changes in the following ways:

- A. Facilitate continuous learning and training opportunities for current staff, new staff, board members and service providers
 - i. At least one required learning/training opportunity focused on inclusion, equity and diversity will be provided quarterly for all NLACRC staff and offered to service providers that interface with consumers, including members of the Vendor Advisory Committee.
 - ii. Topics identified for learning/training opportunities will be diverse, multicultural, and intended to meet pressing current needs, as determined through the NLACRC strategic plan, town halls, public surveys, meetings, and ongoing solicitation of community feedback.

B. Align objectives outlined above with all current and future organizational policy development

- i. Examine congruence between inclusion, equity and diversity activities and efforts with existing and emerging policy across the organization.

Service Access and Equity

NLACRC is committed to increasing service access and equity for underserved communities. Inequities impact people served by regional center, their families, and other stakeholders. Therefore, NLACRC will implement specific and measurable strategies for inclusion to ensure everyone is welcome and represented. Training, Education, and Awareness will be implemented to ensure people served are fully aware of all service options and experience true person-centered planning. NLACRC will ensure all information and communications are equally and meaningfully available. NLACRC values family connections and relationships that can help connect people to services and supports. Outreach, including local grassroots outreach, is a priority for NLACRC to ensure all people served are aware of the regional center services and supports. NLACRC will analyze and review Purchase of Service expenditure data by ethnicity, age, location, and by living situation and employ strategies to address differences. All metrics related to service access and equity, will be specific and measurable, and align with NLACRC's strategic planning strategies.

Equal Opportunity & Appreciation for Differences

NLACRC values and embraces the diversity of our workforce. We are committed to diversity and inclusion at NLACRC because we understand that each of our employees are unique. As an equal opportunity employer, NLACRC is committed to diversity and inclusion in the workplace and does not discriminate against employees or job applicants on the basis of race, ethnicity, creed, color, language, religion, sex, including pregnancy, childbirth, breastfeeding and related medical conditions, gender, gender identity, gender expression, national origin or ancestry, age, medical condition, genetic characteristic, physical or mental disability, military or veteran status, marital status, registered domestic partner status, sexual orientation, or any other consideration made unlawful by federal, state or local laws.

NLACRC Staff Professional Conduct

All NLACRC employees deserve to be treated with dignity and respect at work by their co-workers, supervisors, and managers. NLACRC employees are responsible for their behavior at work. All employees are expected to exhibit professional and respectful conduct towards the co-workers, supervisors, and managers during work, at work functions on or off the work site, and at all other company-sponsored and participative events. All employees are required to abide by NLACRC's policies that prohibit discrimination, harassment and retaliation based on an employee's protected characteristics, and to attend and complete ongoing diversity awareness and anti-harassment training to enhance their knowledge to fulfill this responsibility.

Recruitment, Hiring, Promotion, and Retention

NLACRC is committed to hire, promote, and retain the best qualified individuals. As part of that commitment, NLACRC will strive to hire and promote diverse individuals throughout the organization, including leadership positions that can influence change, and policy. NLACRC is committed to maintaining a workforce that reflects the diversity of the communities and consumers we serve.

Corrective and Remedial Action

Any employee who violates NLACRC's policies against discrimination, harassment, and retaliation and/or engages in inappropriate conduct or behavior, will be subject to disciplinary action, up to and including termination. Employees who believe they have been subjected to any kind of discrimination, harassment or retaliation that violates NLACRC's should seek assistance from a supervisor or an HR representative. NLACRC employees can also contact Human Resources for alternative reporting options.

Other Relevant NLACRC Organizational Policies

NLACRC has additional organizational policies that support our efforts for inclusion, equity, and diversity:

- **Recruitment and Selection Policy:** NLACRC seeks to recruit and hire the best-qualified applicants and comply with all applicable employment laws, Collective Bargaining Agreement (CBA) rules, and agency policies and procedures. NLACRC is committed to building a diverse staff that is reflective of our community and to provide equal employment opportunities to all qualified applicants, employees, consumers, and

- **Unlawful Harassment and Retaliation Policy:** NLACRC is committed to providing a workplace that is free from unlawful harassment or intimidation. The purpose of this policy is to set expectations of behaviors that are aligned with NLACRC's values and support positive working relationships and a professional work environment.
- **Whistleblower Policy - NLACRC Employees and Board Members:** This Policy provides a guide to assist any NLACRC employee or board member who wishes to report any perceived improper regional center activity and/or improper vendor/contractor activity and be protected from retaliation when doing so.
- **Whistleblower Policy - NLACRC Vendors, Contractors and Others:** This Policy provides a guide to assist any NLACRC vendor, contractor, consumer or their family, or other individual who wishes to report any perceived improper regional center activity and/or improper vendor/contractor activity and be protected from retaliation when doing so.

[policy.bd.IED: Approved by Board of Trustees on June 8, 2022.

Social Media

Policy

I. Scope

This policy applies to all North Los Angeles County Regional Center (NLACRC) employees, officers, and board members.

II. Purpose

Social media offers ways to engage with the individuals we serve, our community, and the world at large. Social media can help build stronger, more successful relationships and contribute immensely to advancing NLACRC's reputation and interests if used properly. As technologies and social networking platforms and tools emerge NLACRC must update its guidelines in response to these changes.

The primary purpose of NLACRC's Social Media Policy is to provide outreach and to disseminate information to our consumers, families, service providers, business partners, and diverse community at large, to help build stronger, more successful relationships with our community; and to advance NLACRC's reputation and interests.

III. Responsibility

The NLACRC Board of Trustees has the overall responsibility to establish NLACRC's guidelines for the use of NLACRC's social media platforms. The board's Community Relations Committee will review and update this Social Media Policy, as appropriate from time to time.

All NLACRC staff shall strictly abide by the requirements of this policy when posting on, accessing, commenting and/or linking to NLACRC's social media platforms.

All material to be posted on social media sites must be approved by NLACRC's Public Information Supervisor, or his/her designee, in consultation with other NLACRC departments, as appropriate.

IV. Assumptions

- A. Social media is a powerful way to provide outreach and communicate with our consumers, families, service providers, business partners and our community.
- B. Social media provides a cost-effective means to share useful, interesting, important, and meaningful information with NLACRC's community in an efficient and timely manner.
- C. Social media allows active participation and involvement of our community and other interested parties, pertaining to community events, legislative updates, and other information.
- D. While NLACRC's official website offers up-to-date information, NLACRC's social media will seek to:
 - 1. Provide immediate information to our users.
 - 2. Redirect users to NLACRC's website.
 - 3. Generate essential and complementary knowledge about NLACRC services.

v. Policy and Guiding Principles

- A. All social media information and content must support NLACRC's mission, vision, and values.
- B. Information and content posted on social media must follow these guidelines and principles:
 - 1. Information and content must be relevant, helpful or important to our consumers, families, service providers, business partners, employees, and community.
 - 2. Information and content must reinforce or enhance NLACRC's reputation and mission.
 - 3. Information and content must be professional and respectful and adhere to standards of professional conduct at all times. No posting of information or content may be made that aims to embarrass or ridicule

4. Information and content posted must not infringe or violate someone else's rights, be disparaging or otherwise violate laws, including those laws governing privacy, defamation, discrimination, harassment, trademark, copyright, and fair use.
5. All postings must clearly indicate that NLACRC is the source for such postings.
6. All references to third parties' trademarks must be limited in scope and respectful. Third parties' trademarks must be referenced using any markings required/requested by the owner of such marks, such as TM (for unregistered marks) or ® (for registered marks). In all postings referencing other parties' marks, NLACRC postings must indicate that the trademarks referenced are those of their respective owners and not of the NLACRC.
7. Information and content must be transparent and avoid inadvertent misrepresentation.
8. Information and content must abide by all NLACRC policies, including limits on posting frequency.
9. No participant may disseminate proprietary information or content on NLACRC's social media platforms (whether relating to NLACRC, other businesses or persons) without NLACRC's Public Information Supervisor's prior written authorization
10. No participant may use, circulate or disseminate in any postings, any photographs, audio (such as songs, music or voice recordings), videos, graphics, cartoons or other audiovisual content from another website or social media account without first obtaining the written consent of the owner of rights in such content. No text or other written content may be copied, used or disseminated without properly crediting the source, and, when necessary, obtaining written permission from the source prior to use.
11. Prior to posting any photograph, video or voice recording, participant must ensure they have the written consent of the person(s) appearing in the photographs, videos and voice recordings. The NLACRC has forms for this purpose. If any person whose image or voice appears in a photograph, video or voice recording is a minor (i.e. under 18), the participant must obtain the minor's parent or guardian's written

consent prior to use. If any person appearing in a photograph, video or voice recording is incapacitated, participant must first seek the incapacitated person's guardian or conservator's prior written consent before use.


12. NLACRC will act judiciously to protect privacy rights, confidentiality, and reputation.
13. NLACRC will strive to maintain its social media site to ensure information and content is kept current, postings are made consistently, and responses are timely.
14. NLACRC does not permit any participant to accept free services, products, or money in exchange for publishing information on NLACRC's social media platforms.
15. NLACRC's social media must not be used to resolve issues, complaints, or provide suggestions about services or support. This does not mean NLACRC does not want to know about such concerns or feedback. Instead, these types of concerns and feedback should be directed to appropriate representatives of NLACRC for handling and response.
16. NLACRC may in its sole discretion, delete information or content on its social media at any time and without prior notice and reserves the right to block any user.
17. Questions about this Policy should be directed to NLACRC's Public Information Supervisor.

VI. Definitions

- A. By "*social media*" we mean the variety of available social media platforms, including, but not limited to, Facebook, Twitter, YouTube, Instagram, Snap Chat, LinkedIn, TikTok, and any other platform now existing or that may be developed in the future by which NLACRC intends to provide outreach and to disseminate information to consumers, families, service providers, business partners, and community using social media platforms.
- B. By "*information*" we mean facts and information about NLACRC, including actions taken by users and non-users who interact with the social media platforms selected by NLACRC.

- C. By “content” we mean anything that NLACRC or others post on NLACRC’s social media sites that would not be included in the definition of information.
- D. By “post” we mean post, publish or announce on NLACRC’s social media sites or otherwise make available by using social media platforms.
- E. By “use” we mean use, run, copy, publicly perform or display, distribute, modify, translate, and/or create.
- F. By “participants” or “participant” we mean any employee, officer, or board member of NLACRC.
- G. By “user” we mean any employee, consumer, family member, business partner, service provider, individual, entity, or company who accesses NLACRC’s social media platforms.

North Los Angeles County Regional Center

	WHISTLEBLOWER – NLACRC EMPLOYEES AND BOARD MEMBERS		
	POLICY		
Category: ORG-MISC	Effective Date: August 29, 2009	Version No.: 5	Revision Date: June 13, 2023

REGIONAL CENTER WHISTLEBLOWER POLICY FOR NORTH LOS ANGELES COUNTY REGIONAL CENTER (“NLACRC”) EMPLOYEES AND BOARD MEMBERS

This policy (“Policy”) is adopted to comply with the Department of Developmental Services (“DDS”) Regional Center/Employee and Board Member Complaint Process Filing and Contact Information Guidelines. Accordingly, NLACRC has adopted this Policy for complaints by employees and members of the NLACRC Board of Trustees (“Board”).

1. General

The purpose of this Policy is to provide a guide and structure to assist any NLACRC employee or NLACRC Board member who wishes to report any perceived improper regional center activity and/or improper vendor/contractor activity and be protected from retaliation when doing so. As set forth herein, a whistleblower is an employee of NLACRC or a member of the Board of Trustees of NLACRC (hereinafter referred to as a “trustee”), who in good faith reports any “improper regional center activity” and/or “improper vendor/contractor activity” committed by an employee, a trustee, or a vendor/contractor. Here, the term “good faith” shall have the same meaning as set forth in California Labor Code section 1102.5, which protects employees who disclose reasonable suspicions of illegal activity.

Whistleblower complaints, for purposes of this Policy, are defined as the reporting of an “improper regional center activity” or “improper vendor/contractor activity.”

An “improper regional center activity” means an activity by a regional center, or an employee, officer or board member of a regional center, in the conduct of regional center business, that is a violation of state or federal law or regulation; violation of contract provisions; fraud or fiscal malfeasance; misuse of governmental property or constitutes gross misconduct, incompetency, or inefficiency.

An “improper vendor/contractor activity” means an activity by a vendor/contractor, or an employee, officer, or board member of a vendor/contractor, in the provision of DDS-funded services, that is a violation of a state or federal law or regulation; violation of contract provisions; fraud or fiscal malfeasance; misuse of government property; or constitutes gross misconduct, incompetency, or inefficiency.

This Policy protects employees and the trustees from any form of retaliation for the good faith reporting of perceived improper activity committed by NLACRC employees, trustees or officers and/or vendor/contractor employees, trustees or officers. In short, no adverse action will be taken against the person filing a good faith complaint simply because a complaint has been filed. Employees and the trustees are expected to adhere to the highest standards of business and personal ethics in discharging their duties and responsibilities. As employees and representatives of NLACRC, they are obligated to comply with all applicable laws and regulations with honesty and integrity.

2. **Persons Permitted to File Complaints**

This Policy applies to reports of improper activity by all NLACRC trustees and NLACRC employees, including employees in the San Fernando Valley, Antelope Valley, and Santa Clarita Valley offices.

3. **Responsibility and Obligation to Comply with Policy**

It is the responsibility of all employees and all trustees to comply with this Policy and to report perceived improper activity to NLACRC's Compliance Officer or any of the other individuals listed below in Part 4.

4. **Procedure For Filing a Complaint**

- 4.1 To make a complaint, contact the Compliance Officer. **The Compliance Officer is either the Human Resources Director, or, if the complaint involves the Human Resources Director, then the Executive Director.** Also, as a separate option, a complaint may be made directly to DDS, the Board or the Board's Executive Committee. The Compliance Officer, the Board, or the Board's Executive Committee will acknowledge receipt of the complaint within five (5) business days. All reports will be promptly investigated by the Compliance Officer, and appropriate corrective action will be taken by NLACRC if warranted by the results of the investigation.

a. **North Los Angeles County Regional Center**

An individual who wishes to file a complaint with Human Resources may contact:

- Human Resources Director
Phone: (818) 756-6125
Fax: (818) 756-6440
Email: whistleblower@nlacrc.org

9200 Oakdale Avenue, Suite 100
Chatsworth, CA 91311

Alternatively, if the complaint is about the Human Resources Director, an individual who wishes to file a complaint may do so by filing it with NLACRC's Executive Director as

follows:

- Executive Director
Phone: (818) 756-6423
Fax: _____
Email: apjohnson@nlacrc.org

9200 Oakdale Avenue, Suite 100
Chatsworth, CA 91311

b. Board, Executive Committee or Specific Officer of the Board

To make a complaint to the Board, the Board's Executive Finance Committee, or to a specific officer of the Board (President, Immediate Past President, Vice-President, Treasurer, or Secretary), the contact information is as follows:

- Board of Trustees or Board of Trustees Executive Committee
(Please specify what officer of the Board of Trustees you wish to send your complaint to, if applicable.)
Phone: (818) 756-6118
Fax: (818) 756-6140
Email: boardsupport@nlacrc.org

9200 Oakdale Ave, Suite 100
Chatsworth, CA 91311

c. Department of Developmental Services (DDS)

A complaint may be filed with DDS by contacting:

- Office of Community Appeals and Resolutions
- Phone: (833) 538-3723
Fax: (916) 654- 3641
Email: Appeals@dds.ca.gov

1215 O Street, MS 8-20
Sacramento, CA 95814

4.2 NLACRC requires a clear and concise statement of the alleged improper activity and any evidence you have to support the allegation. NLACRC encourages employees and trustees to notify the Compliance Officer or other individual or entity listed in Part 4.1. above, in good faith when they have reason to believe that any “improper regional center activity” and/or “improper vendor/contractor activity,” as those terms are defined in Part 1 of this policy, has occurred.

The recipient of the complaint shall obtain sufficient information from the complainant to refer the complaint to the Compliance Officer for review, investigation, and resolution. If you do not provide a name or other information (witnesses or documents) that clearly identifies the person you are alleging has engaged in improper activity, and the regional center where that person works or is a trustee, we may not have sufficient information to investigate. Copies of documents in support of the complaint, rather than originals, should be submitted with the complaint as they cannot be returned.

If the complaint is verbal, the recipient of the complaint shall document the information provided by the complainant, including the complainant's name (if provided), contact information, the nature of the complaint, who or what the complaint is regarding, the name of possible witnesses, and the date and time the complaint was received.

Although complaints may be filed anonymously, it is extremely difficult and often impossible to investigate if insufficient information is provided and we have no means to contact you to gather basic facts. In such cases, NLACRC may not be able to effectively investigate the allegations.

Under certain limited circumstances, including but not limited to, when a member of the executive staff or the Compliance Officer is alleged to have engaged in improper regional center conduct, NLACRC may seek an appropriate impartial party, such as arbitrator, organizational ombudsman, investigator, or mediator or NLACRC's corporate counsel, to investigate suspected improper activity and to make recommendations to NLACRC. The Compliance Officer will inform the Executive Committee of recommendations by the appropriate impartial party, including appropriate corrective action. The Executive Committee shall then make recommendations to the full Board for Board action, if any.

- 4.3 The Compliance Officer shall notify the Executive Director and the Board's Executive Committee of any whistleblower complaint he or she receives and the ongoing progress of the investigation of the complaint. All reports shall be promptly investigated and appropriate corrective action will be taken by NLACRC if determined warranted by the investigation. The Compliance Officer shall inform the Executive Committee of the resolution of the complaint. In addition, the Compliance Officer is required to report to the Executive Committee at least annually on compliance activity.
- 4.4 At the present time, and in accordance with Special Contract Language and for so long as the operative agreement between NLACRC and DDS requires, the Compliance Officer shall issue a report to DDS every 30 days about whistleblower complaints received. Reports shall contain, at a minimum: (1) The date a complaint was received; (2) The complaint type, if known (e.g., regional center staff, service provider, community member etc.); (3) The date an acknowledgment of receipt was sent to the complainant; (4) The nature of complaint; (5) Details of the investigation; (6) The results of investigation; (7) Corrective action taken, if applicable.
- 4.5 The Compliance Officer will notify the complainant, if known, of its findings and any corrective action taken to the extent that it does not breach any

confidentiality rights of an individual served, their family or an employee.

5. **Policy When Complaints Are Filed**

- 5.1 **Anti-Retaliation**- No employee or trustee who in good faith reports improper activity shall suffer harassment, retaliation, or adverse consequence, including employment consequence. In short, no adverse action will be taken against a person filing a good faith complaint, simply because a complaint has been filed. This Policy is intended to encourage and enable employees and trustees to raise serious concerns with NLACRC, in order to permit NLACRC to address the concerns prior to a complainant seeking resolution outside the regional center. An NLACRC staff member who retaliates against an employee or trustee who reported a violation in good faith is subject to discipline up to and including immediate termination of employment. Furthermore, if an employee or trustee makes allegations that are found to be malicious, knowingly false, or otherwise in bad faith, NLACRC will view these actions as a serious offense and reserves the right to take action within the boundaries of the law.
- 5.2 **Confidentiality**- Improper activity violations or suspected violations may be submitted on a confidential basis by the complainant or may be submitted anonymously. In accordance with Part 7 below, reports of violations or suspected violations will be kept confidential to the extent possible, consistent with the need to conduct an adequate investigation, or to comply with other laws and obligations.

6. **This Policy is Consistent with the State's Directive Entitled "Department of Developmental Services Whistleblower Complaint Process," dated July 28, 2010**

To comply with the DDS Directive dated July 28, 2010, this Policy will:

- 6.1 Allow for multiple employees within the regional center to be available to accept complaints. More specifically, the Compliance Officer is the Human Resources Director, except that if the complaint involves the Human Resources Director, the Compliance Officer is the Executive Director. Also, complaints may be made directly to the Board, the Board's Executive Committee or DDS.
- 6.2 As noted in 6.1 above, allow direct access to the Board, including the Board President, for the purpose of filing complaints.
- 6.3 Protect any person making a complaint from retaliation. More specifically, NLACRC will not retaliate against any complainant.
- 6.4 Follow NLACRC's procedure, set forth in Part 4 above, to investigate and take appropriate action on complaints, including complaints of retaliation.

- 6.5 Ensure complainant confidentiality when possible as provided in Part 7 of this Policy, consistent with the State's Whistleblower Policy, including consumer health and safety.
- 6.6 Provide for the notification of employees, board members, consumers/families, and vendor community, of the existence of both NLACRC's and the State's Whistleblower Policies within thirty (30) days of the effective date of NLACRC's Policy and annually thereafter.
- 6.7 In addition, NLACRC will ensure that this Policy will be posted on NLACRC's website within thirty (30) days after being adopted.

7. **Confidentiality**

NLACRC will do everything possible to maintain the confidentiality of a complainant making a whistleblower complaint, if requested. However, in the rare circumstances where NLACRC is unable to maintain confidentiality due to its statutory responsibilities (including ensuring the health and safety of consumers and regional center contract compliance), or due to its need to address the improper activity, NLACRC will attempt to inform the complainant of its need to disclose information prior to releasing identifying information. Additionally, the identity of the complainant may be revealed to appropriate law enforcement agencies conducting a criminal investigation. All mandatory abuse reporting requirements will remain in effect as an exception to confidentiality.

ACKNOWLEDGMENT AND AGREEMENT TO COMPLY

I acknowledge that I have read and understand the rules regarding the Regional Center Whistleblower Policy for NLACRC Employees and Board Members. I understand that compliance with the foregoing Policy and procedure is a condition of employment and Board membership at NLACRC.

Zero Tolerance Policy for Consumer Abuse or Neglect

1. Scope

Pursuant to the requirements in Article 1, section 17 of NLACRC's master contract with the State of California, the Board of Trustees hereby adopts the following Zero Tolerance Policy for Consumer Abuse or Neglect. This policy applies to:

- A. All of NLACRC's vendored service providers that provide direct services and supports (as defined by Welfare & Institutions Code (WIC) section 4512(b)) to individuals with developmental disabilities within NLACRC's catchment area (consumers).
- B. All long-term health care facilities serving NLACRC's consumers.
- C. NLACRC employees, if any, who are considered "mandatory reporters" under either of the reporting laws described in sections 4 and 5 below.

2. Background

The California Legislature has adopted various laws to protect all children, dependent adults, and elders from various types of abuse and neglect. These laws also apply to individuals with developmental disabilities. This policy concerns the application of such laws to consumers.

3. The Adult Reporting Law

California WIC sections 15600-15675, known as the Elder Abuse and Dependent Adult Civil Protection Act (adult reporting law) provides (among other things) that any person who has assumed responsibility for the care or custody of an adult consumer, including administrators, supervisors, and any licensed staff of a facility that provide care or services for adult consumers, is a mandated reporter.¹ Under the adult reporting law, any mandated reporter who experiences any of the following shall report the abuse to the applicable governmental authorities (subject to certain limited exceptions described in the adult reporting law).²

¹ The definition of "mandated reporter" under the Adult Reporting Law is found in Welfare and Institutions Code (WIC) section 15630(a). The list of care custodians who are mandated reporters is found in WIC section 15610.17.

² Definitions of elder and adult abuse are found in WIC sections 15610-15610.70.

- A. Has observed or has knowledge of an incident that reasonably appears to be physical abuse, abandonment, abduction, isolation, financial abuse, or neglect of an adult consumer.
- B. Is told by an adult consumer that he or she has experienced adult abuse, and reasonably believes that such abuse has occurred.
- C. Reasonably suspects the existence of adult abuse.

4. The Child Reporting Law

California Penal Code sections 11164 – 11174.3., known as the Child Abuse and Neglect Reporting Act (child reporting law) provides (among other things) that various categories of persons who interact with a consumer under the age of 18 are mandated reporters.³ Under Penal Code section 11166, any mandated reporter who has knowledge of or observes a person under 18 whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect (child abuse), shall report the abuse to the applicable government authorities (subject to certain limited exceptions described in the child reporting law).⁴ It is important to note that the list of mandated reporters who are obligated to report child abuse is different than the list of mandated reporters obligated to report adult abuse.

5. Purpose

The purpose of this policy is to protect the interests of NLACRC's consumers and their families by:

- A. Educating all mandated reporters about their legal obligation to report adult and child abuse (consumer abuse).
- B. Requiring mandated reporters to fully comply with the adult and child reporting laws (reporting laws).
- C. Providing information to assist mandated reporters in reporting consumer

³ Penal Code section 11165.7 identifies those individuals who are mandated reporters under the child reporting law.

⁴ "Child abuse or neglect" is defined in Penal Code section 11165.6, which in turn references specific forms of abuse and neglect, which are defined in Penal Code sections 11165.1-11165.4.

- D. Describing the consequences resulting from a mandated reporter's failure to comply with the reporting laws and this policy. The implementation of this policy will assist in ensuring a safe and healthful environment to all individuals with a developmental disability who are provided services or supports by a service provider or a long-term health care facility.

6. Responsibility for Enforcement of Policy

NLACRC's Board of Trustees has general oversight of this policy. The Board of Trustees delegates the oversight and implementation of this policy to NLACRC's executive director.

8. The Policy

- A. Duty to Comply with Reporting Laws. All service providers and long-term health care facilities shall ensure all of their employees and contractors who are mandated reporters strictly comply with the reporting laws at all times. All of NLACRC's employees who are mandated reporters (if any) shall also strictly comply with the reporting laws at all times. A mandated reporter must (unless exempt under law) report all consumer abuse to the applicable governmental authorities immediately, or as soon as practically possible, after his or her discovery or reasonable belief of consumer abuse.
- B. Service Provider/Health Care Facility Compliance Policies. Each service provider and long-term health care facility shall ensure maximum compliance with the reporting laws by developing its own written compliance policy for its respective employees and contractors (provider compliance policy) within 120 days after the effective date of this policy. Each provider compliance policy shall incorporate all of the following information:
 - 1. The types and signs of consumer abuse.
 - 2. The responsibility to protect consumers from consumer abuse.
 - 3. The process for reporting consumer abuse to applicable authorities under the reporting laws.
 - 4. Identification of the entities entitled to receive reports of consumer abuse under the reporting laws.
 - 5. A requirement that this policy be provided to all employees upon hire.
 - 6. A requirement that this policy be reviewed annually by all employees.
 - 7. The consequences of failing to follow the reporting laws and this policy.

- C. Delivery of Provider Compliance Policy to NLACRC. All service providers and long-term health care facilities shall provide their provider compliance policies to NLACRC upon request.
- D. Taking Action to Ensure Consumer Health and Safety. If NLACRC, a service provider, or a long-term health care facility becomes aware of consumer abuse, such entity shall take immediate action, to the extent permitted by law, to ensure the health and safety of the affected consumer and all other consumers receiving services and supports from NLACRC, such service provider or long-term health care facility. This obligation is in addition to a mandated reporter's obligation to report consumer abuse under the reporting laws.

9. Procedures

- A. NLACRC's Annual Notice. NLACRC shall notify its employees, service providers and long-term health care facilities of this policy on an annual basis.
- B. NLACRC's Posting of this Policy on its Website. NLACRC shall promptly post and maintain this policy on its website.
- C. Vendor's Distribution of Policies to its Employees and Contractors. Each service provider and long-term health care facility shall:
 - 1. Provide a copy of this policy and its own provider compliance policy to each of its respective employees and contractors upon hire/engagement, as well as annually thereafter.
 - 2. Retain documentation of its compliance with this requirement (such as signed and dated receipts from its employees). Each service provider or long-term health care facility shall provide such compliance documentation to NLACRC upon request.
- D. Incorporation of this Policy into Vendor Contracts. This policy shall be attached as an exhibit and/or incorporated by reference into all NLACRC contracts and contract amendments that are entered into after the effective date of this policy with NLACRC's service providers and long-term health care facilities.

10. How to Report Adult Abuse Under the Adult Reporting Law

- A. Reporting rules for a consumer in a long-term care facility. When adult abuse occurs in a long-term care facility (as defined by the reporting law), the scope of the mandated reporter's duties depends on the nature of abuse.
1. Serious Bodily Injury. If a consumer suffers physical abuse which results in serious bodily injury (as defined in WIC section 15610.67), the mandated reporter must:
 - Immediately report such abuse by phone to the local law enforcement agency, and
 - Submit a written report on Department of Social Services (DSS) form SOC 341 (defined in section 10E. below) to law enforcement, the local ombudsman, and the applicable licensing agency within 2 hours.
 2. Other Physical Abuse. If a consumer suffers physical abuse which does not result in serious bodily injury, the mandated reporter must:
 - Report such abuse by phone to law enforcement within 24 hours and
 - Submit a written report on DSS form SOC 341 to law enforcement, the ombudsman, and the applicable licensing agency within 24 hours.
 3. Other Non-Physical Adult Abuse. If a consumer suffers other types of adult abuse, the mandated reporter must:
 - Report such abuse by phone to law enforcement or the ombudsman immediately, or as soon as practically possible, and
 - Submit a written or Internet report to law enforcement or the ombudsman within 2 working days.
- B. Reporting Rules for a Consumer Not in a Long-Term Care Facility. When a consumer suffers adult abuse at any place other than a long-term care facility⁵, the mandated reporter shall immediately, or as soon as practically possible, submit such report to the county adult protective services agency or law enforcement. The mandated reporter shall submit either:
1. A confidential Internet report (as noted in section 10.C. below) or
 2. Both a telephonic and written report (as noted in sections 10.D. and 10.E. below).
- C. Internet Report. To report suspected adult abuse to APS via the Internet, the mandated reporter should complete a confidential Internet report. For

⁵ Other than developmental centers and state mental health hospitals, which have separate reporting requirements.

consumers residing in Los Angeles County, the reporting website is: <https://hsslacountyprod.wellsky.com/assessments/?WebIntake=A6DCB64F-7D31-4B6D-88D6-0A8FA7EA505F/>.

- D. Telephonic Report. To report suspected adult abuse to APS via telephone, the mandated reporter should call the office of APS in the county where the consumer is located. In Los Angeles County, the reporting phone number is: (877)477-3646. Within two working days after the mandated reporter submits a telephonic report, the mandated reporter shall submit either the Internet report described in section 10.C above or the written report described in section 10.E below.
- E. Written Report. To report suspected adult abuse to APS in writing, the mandated reporter should file a report on California Department of Social Services (DPSS) Form SOC 341 (entitled, "Report of Suspected Dependent Adult/Elder Abuse"). The form can be found on the following website: https://cdss.ca.gov/MandatedReporting/story_content/external_files/SOC341.pdf.
- F. Contents of Report. A telephonic report or Internet report of adult abuse shall include, if known:
1. The name of the person making the report.
 2. The name and age of the consumer.
 3. The present location of the consumer.
 4. The names and addresses of family members or any other adult responsible for the consumer's care.
 5. The nature and extent of the consumer's condition.
 6. The date of the incident, and any other information, including information that led that person to suspect adult abuse, as requested by the agency receiving the report.
- G. Review the Law in Full to Understand Your Responsibilities. This policy only highlights a portion of the adult reporting law. All service providers, long term health care facility providers, and mandated reporters are encouraged to read the adult reporting law in full. A copy of the adult reporting law can be downloaded from the Internet at <http://www.leginfo.ca.gov/calaw.html> by checking the box next to "Welfare and Institutions" and looking for the appropriate section numbers.

- H. Additional Resources. The California Office of the Attorney General has published two videos and a related training document, entitled, “Your Legal Duty...Reporting Elder and Dependent Adult Abuse,” which contain additional information. The videos are on the web at: <http://oag.ca.gov/dmfea>. The training document is on the web at: https://oag.ca.gov/sites/all/files/agweb/pdfs/bmfea/yld_text.pdf.

11. How to Report Child Abuse Under the Child Reporting Law

- A. Recipient of Report. Mandated reporters shall make reports of suspected child abuse to:
1. Any police department or sheriff's department (not including a school district police or security department),
 2. A county probation department, if designated by the county to receive mandated reports, or
 3. The county welfare department.
- B. Telephonic Report. The mandated reporter shall make an initial report of child abuse by telephone to the applicable agency immediately or as soon as is practically possible. For example, the emergency response child abuse reporting telephone number for Los Angeles County is: (800)540-4000.
- C. Written Report. The mandated reporter shall prepare and send, fax, or electronically transmit a written follow-up report (on CDSS Form SS 8572) within 36 hours of receiving the information concerning the incident. The report form, entitled “Suspected Child Abuse Report,” can be found at: http://oag.ca.gov/sites/all/files/agweb/pdfs/childabuse/ss_8572.pdf.
- D. Contents of Report. Reports of suspected child abuse shall include:
1. The name, business address, and telephone number of the mandated reporter.
 2. The capacity that makes the person a mandated reporter.
 3. The information that gave rise to the reasonable suspicion of child abuse and the source or sources of that information.

If a report is made, the following information, if known, shall also be included in the report:

4. The child's name.

5. The child's address, present location, and, if applicable, school, grade, and class.
6. The names, addresses, and telephone numbers of the child's parents or guardians.
7. The name, address, telephone number, and other relevant personal information about the person or persons who might have abused or neglected the child.

The mandated reporter shall make a report even if some of this information is not known or is uncertain to him or her.

- E. Review the Law in Full to Understand Your Responsibilities. This policy only highlights a portion of the child reporting law. All service providers, long term health care facility providers, and mandated reporters are encouraged to read the child reporting law in full. A copy of the Child Abuse Law and Neglect Reporting Act can be downloaded from the Internet at <http://www.leginfo.ca.gov/calaw.html> by checking the box next to "Penal Code" and looking for the appropriate section numbers.
- F. Additional Resources. The CDSS publishes a booklet entitled, "The California Child Abuse & Neglect Reporting Law: Issues and Answers for Mandated Reporters," which contains additional information. The booklet is on the web at: www.cdss.ca.gov/cdssweb/entres/forms/English/PUB132.pdf.

12. Consequence of Failure to Comply

- A. NLACRC's Intention to Enforce. NLACRC expects all service providers and long-term health care facilities to comply with this policy and the reporting laws. To the extent they fail to do so, NLACRC will utilize all remedies available to it in statute and regulations to protect the health and safety of its consumers.
- B. Breach of Contract. The failure of a service provider or a long-term health care facility to strictly comply with this policy or either of the reporting laws shall constitute a material breach of its contract with NLACRC, and shall give NLACRC the right and option to terminate such contract.
- C. Statutory Penalties For Failure to Report Adult Abuse (WIC section 15630(h))
A mandated reporter's failure to report, or impeding or inhibiting a report of, adult abuse, in violation of the adult reporting law, is a misdemeanor, punishable by not more than six months in the county jail, by a fine of not

more than one thousand dollars (\$1,000), or by both that fine and imprisonment. Any mandated reporter who willfully fails to report, or impedes or inhibits a report of, adult abuse, in violation of the adult reporting law (if that abuse results in death or great bodily injury), shall be punished by not more than one year in a county jail, by a fine of not more than five thousand dollars (\$5,000), or by both that fine and imprisonment.

- D. Statutory Penalties for Failure to Report Child Abuse (Penal Code sections 11166(c) and 11166.01(b)). Any mandated reporter who fails to report an incident of known or reasonably suspected child abuse as required by the child reporting law is guilty of a misdemeanor punishable by up to six months confinement in a county jail or by a fine of one thousand dollars (\$1,000) or by both that imprisonment and fine. Any mandated reporter who willfully fails to report child abuse in violation of the child reporting law (where that abuse or neglect results in death or great bodily injury to the child) shall be punished by not more than one year in a county jail, by a fine of not more than five thousand dollars (\$5,000), or by both that fine and imprisonment.
- E. Statutory Penalties for Impeding a Report of Child Abuse (Penal Code section 11166.01). Any supervisor or administrator who impedes or inhibits the reporting duties of a mandated reporter concerning child abuse shall be punished by not more than six months in a county jail, by a fine of not more than one thousand dollars (\$1,000), or by both that fine and imprisonment. However, such punishment shall be increased to up to one year in a county jail, or by a fine of not more than five thousand dollars (\$5,000), or by both that fine and imprisonment, where that abuse or neglect results in death or great bodily injury to the child.

13. Inconsistencies

If any inconsistency exists between this policy and the reporting laws, the provisions in the reporting laws shall prevail.

EMPLOYEE SATISFACTION SURVEY RESULTS



ANGELA PAO-JOHNSON
EXECUTIVE DIRECTOR

2025



OVERALL FINDINGS: BY FACTOR

Factors

YoY

+10.4%

Career Growth

16%

23%

61%

Direct Manager

10%

12%

78%

+4.7%

Diversity, Equity, & Inclusion

9%

15%

76%

+4.3%

Job Satisfaction

9%

16%

74%

+8.7%

% Unfavourable % Neutral % Favourable



OVERALL FINDINGS: BY FACTOR

Factors

Compensation & Benefits

Action

Senior Leadership

Recognition

YoY

+8.2%

+12.6%

+16.7%

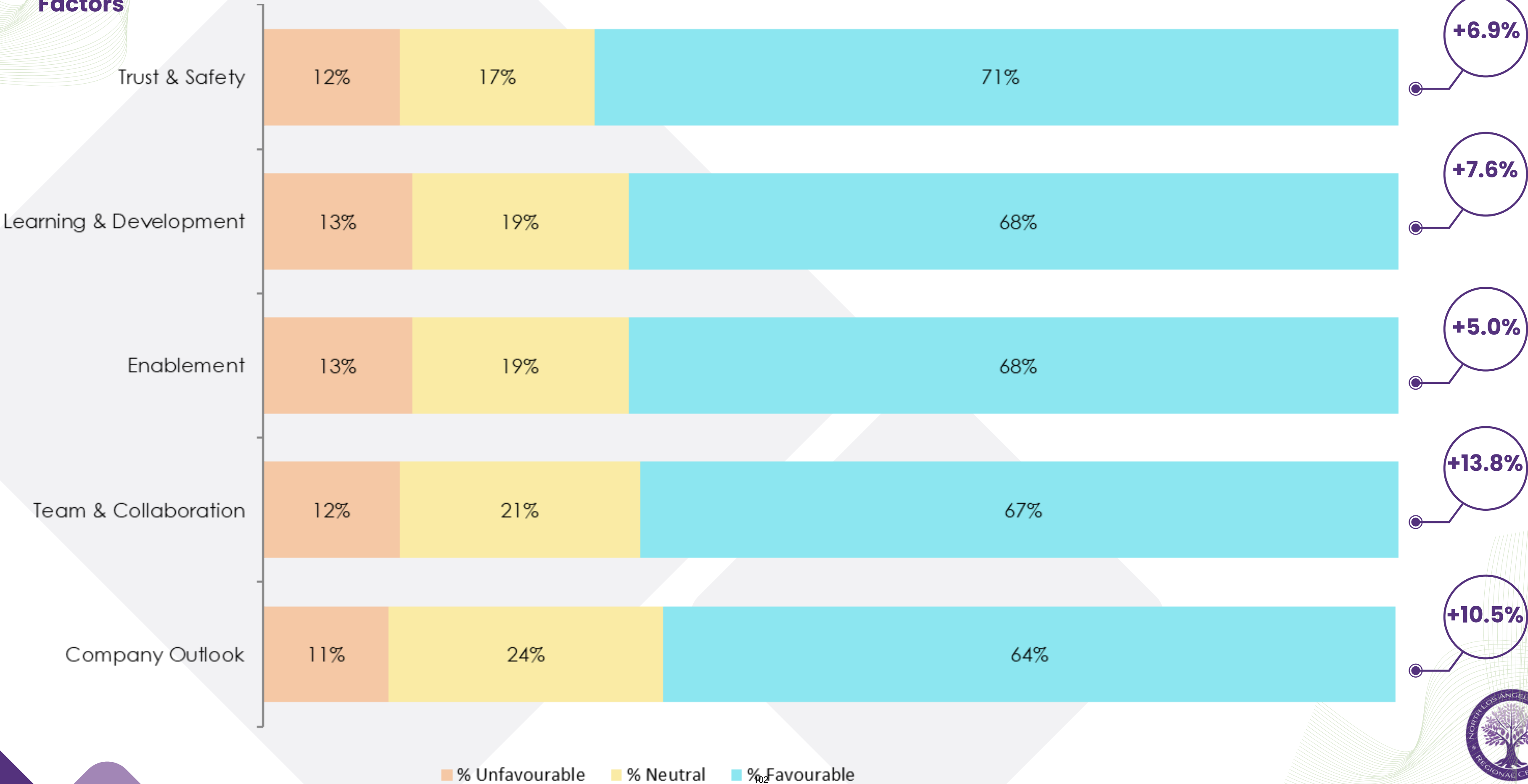
+10.8%

% Unfavourable % Neutral % Favourable



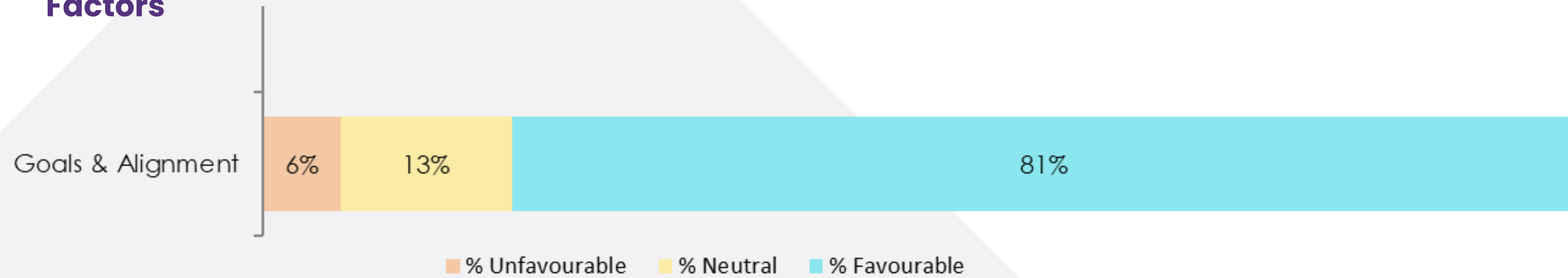
OVERALL FINDINGS: BY FACTOR

Factors



OVERALL FINDINGS: BY FACTOR

Factors



YoY

+5.2%





North Los Angeles County Regional Center
Director's Report
February 2026

1. NLACRC Spotlight:

A. Recruiting Efficiency Gains

- i. NLACRC has focused on streamlining recruiting metrics and processes to ensure timely and consistent communication with all candidates.
- ii. These efforts have reduced end-to-end hiring timelines for all roles to an average of 75 days, down from 717 days in January 2025, with Service Coordinator hiring now averaging 51 days.
- iii. The goal is to continue progressing toward the industry average of 45 days, reflecting a highly streamlined process while accounting for hiring stages outside NLACRC's control, such as background checks.

B. Ongoing Compliance with Intake Timelines

- i. In a recent report, NLACRC had 100% of Lanterman intake cases within timelines, the statewide average is 61.5%.

2. Department of Developmental Services (DDS) Updates:

A. Operations (OPS) Funding and Survey

- i. DDS plans to conduct a time-sensitive survey of regional centers to assess whether current Operations (OPS) funding is sufficient to cover staffing, benefits, rent, and other administrative costs.
- ii. Approximately \$30 million statewide may be available for allocation; however, some funds are restricted for specific purposes such as rent or performance measures.
- iii. DDS has emphasized the need for rapid data submission. Some potential funding solutions may rely on prior-year funds that will revert if not claimed by mid-March, creating timing risk.

B. Transportation Rate Updates (Minimal Fiscal Impact Expected)

- i. DDS finalized updates to several transportation service codes, with changes taking effect between February 1 and March 1, 2026.
- ii. DDS has stated that these changes are expected to have little to no overall financial impact on regional centers based on current usage patterns.
- iii. NLACRC will monitor implementation to ensure vendor practices align with the new rate structure.

C. Remote Services and Future Policy Considerations

- i. DDS is required to submit a report to the Legislature in May regarding the use of remote services and remote planning meetings, such as virtual IPP meetings.

- ii. The current authority allowing remote services through DDS directives expires at the end of 2026. DDS plans to introduce placeholder budget language this year to keep the issue active for future consideration.
- iii. While there is no immediate financial impact, this issue may affect future delivery models and administrative requirements.

D. Self-Determination Program (SDP): Forward Look

- i. DDS has indicated that FY 2025-26 is expected to be the final year of Local Volunteer Advisory Committee (LVAC) funding, though advisory committees will continue.
- ii. The federal waiver that allows California to operate the Self-Determination Program expires June 30, 2026. DDS plans to release a draft renewal for public comment in February and submit it to the federal government by April 1.
- iii. The renewal is expected to include updated Fiscal Management Services (FMS) standards and an updated methodology for individual budget calculations, which may increase administrative requirements.
- iv. DDS will also release a proposal for public comment that would designate the State Council on Developmental Disabilities (SCDD) as the sole entity authorized to conduct SDP orientations.

3. Legislative Updates:

A. Budget Update: Timing and Risk Considerations

- i. The Assembly Budget Subcommittee that oversees health and human services, including DDS, will hold its main hearing on April 15, which is later than usual and further compresses the window for budget discussions and potential changes.

B. Proposed Trailer Bill Language:

- i. Early Start Intervention Programs Oversight:
 - 1. **What Changed:**
 - The trailer bill language removes several state-level transition requirements between Early Intervention (ages 0-3) and school-age services, including mandated points of contact and formal transition language in interagency agreements. It also allows DDS to issue guidance while permanent regulations are developed through June 30, 2029.
 - 2. **Why:**
 - To ensure a coordinated, statewide transition to a single system and avoid fragmented or duplicative technology changes.
- ii. Rate Reform / Quality Incentive Program – Contract Exemption:
 - 1. **What Changed:**

- Through December 31, 2030, DDS may contract with consultants to implement and update rate models without the standard state contracting process.
- 2. **Why:**
 - To allow rate reform work to move forward more quickly and efficiently.
- iii. Life Outcomes Improvement System (LOIS):
 - 1. **What Changed:**
 - The trailer bill formally establishes the transition to LOIS, requires DDS approval before Regional Centers change or plan case management systems, and directs Regional Centers to prepare data and discontinue other systems once LOIS is implemented.
 - 2. **Why:**
 - To ensure a coordinated, statewide transition to a single system and avoid fragmented or duplicative technology changes.
- iv. Remote Services:
 - 1. **What Changed:**
 - Certain services may be provided remotely when effective and chosen by individuals and families, with providers required to track usage. DDS may issue guidance through October 31, 2029.
 - 2. **Why:**
 - To allow flexibility in service delivery while maintaining oversight and collecting data to inform future regulations.
- v. Regional Center Oversight / Fiscal Allocation Letters:
 - 1. **What Changed:**
 - Strengthens state oversight of Regional Centers by updating governing board requirements and training.
 - Merge the Department's core regional center contract with the regional center performance contract and the regional center performance measures to clarify the expectations across regional centers.
 - Authorize funding allocations to regional centers to be done without the administrative process and delays of formal contract amendments.
 - Update the authority of the Department to address persistent regional center non-compliance with the terms of contracts with the Department.
 - Remove an outdated rule that requires service providers to have a physical office within every regional center's area, unless it's needed to deliver a service.
 - End the practice called "courtesy vendorization" to simplify the process for service providers who want to expand where they offer services.
 - 2. **Why:**

- To increase accountability, standardize performance expectations, strengthen governance, and improve fiscal and operational oversight statewide.
- vi. Federal Access Rule:
 1. **What Changed:**
 - The trailer bill establishes a new DDS-led grievance process for Home and Community Based Services (HCBS) -related complaints filed on or after July 1, 2026, including defined timelines, review steps, and public reporting.
 2. **Why:**
 - To align California’s complaint process with federal HCBS access requirements and strengthen oversight of rights and service delivery.
- vii. Employment Access Alignment:
 1. **What Changed:**
 - The bill updates terminology, removes Commission on Accreditation of Rehabilitation Facilities (CARF) accreditation and nonprofit requirements for work activity programs, directs DDS to establish service standards, and requires DDS and Department of Rehabilitation to align employment services and funding pathways.
 2. **Why:**
 - To modernize employment services, improve coordination between agencies, and support access to integrated employment.
- viii. Self-Determination Program – Administrative Costs Funding
 1. **What Changed:**
 - This proposal would remove outdated language regarding the use of historical savings for administrative costs of the Self-Determination Program.
 2. **Why:**
 - To conform use of funding to the current law that prioritizes administrative costs of the Self-Determination Program.

4. Center Updates:

A. Recruitment

- i. Total # of positions filled: 932
- ii. Total # of authorized positions: 1036
- iii. February 2026 New Hires
 1. 1st Cycle (2/9/2026): 9 unconfirmed
 2. 2nd Cycle (2/23/2026): 5 unconfirmed

B. Consumer Statistics:

- i. Total Served: 41,398
 1. Early Start: 4,926

2. Lanterman: 33,862
- ii. Breakdown of all three valleys:
 1. AV (Early Start & Lanterman): 9,910
 2. SCV (Early Start & Lanterman): 4,563
 3. SFV (Early Start & Lanterman): 24,315
- iii. Intake all three valleys: 701 & Early Start Intake: 478
- iv. All other categories not captured in Early Start, Lanterman, and Intake, such as Provisional, Enhanced, Specialized, and other which would total: 1,431

C. Social Recreation Update:

- i. Service Authorization and Processing Update
 1. The total number of individuals currently served is approximately 4,372, with approximately 8,210 active authorizations on file.
 2. For referrals that are complete and do not involve challenges or delays, the average authorization completion time is 4.2 days.
 3. Financial Management Service provider Miji continues to report that all referrals are being reviewed and addressed, with no referrals left unattended.
- ii. Current Challenges Noted and Being Addressed:
 1. Case Service Coordinators (CSCs) not extending the 490 Financial Management Services (FMS) fee when extending activities.
 2. One-time payment authorizations being extended incorrectly.
 3. Referrals not being submitted in a timely manner.

D. Quality Assurance:

- i. QA conducted 104 residential visits
 1. 53 Unannounced In-Person Visits
 2. 6 Corrective Action Plans developed with residential providers

5. Outreach:

A. Armenian Parent Circle of Support – Armenian Christmas Celebration

- i. On January 8, 2026, NLACRC's Armenian Parent Circle of Support hosted an Armenian Christmas celebration at the SFV office, attended by 23 families.
- ii. The event included cultural activities, a visit from Senator Menjivar, participation from Executive Leadership, case management leadership, and a DEIB-hosted resource table.

B. Bloom Mama Workshop

- i. On January 16, 2026, Diversity, Equity, Inclusion & Belonging (DEIB) staff participated in the Bloom Mama Workshop in Palmdale with community partners, including All for Kids and Best Start.
- ii. Staff shared information on Regional Center services, eligibility, and Early Start with new and expecting parents, strengthening outreach in the Antelope Valley.

C. CTC Campus Connect – Lowman

- i. On January 12, 2026, DEIB staff participated in a Campus Connect event at Lowman Special Education Career and Transition Center in North Hollywood.
- ii. Campus Connect provides monthly outreach at local Career and Transition Centers (CTCs) to support families with questions about Regional Center services, eligibility, and post-high school planning.

6. Upcoming Disability Organization Events/Activities

- A.** State Council on Developmental Disabilities: Statewide Self-Determination Advisory Committee (SSDAC) Town Hall Event—February 17, 2026
- B.** Disability Rights California’s next board meeting—March 19, 2026
- C.** Self-Determination Local Advisory Committee meeting—February 19, 2026

NORTH LOS ANGELES COUNTY REGIONAL CENTER
Board Member Reporting Out Form

Name: Juan Hernandez/Silvia Haro

Meeting: SDLVAC

Date of Meeting: January 15, 2026

1.	Number of Attendees	33
2.	Public Input:	<ul style="list-style-type: none"> • Lori shared: NLA SDP Email: selfdetermination@nlacrc.org NLACRC website: www.nlacrc.org NLACRC SDLAC Email: nlacrcsdac@gmail.com SDP DVU Connect Self-Determination Disability Voices United NLACRC Support Group- 1st Wednesday of the month. IF Round Table- 2nd Thurs of the month. She also shared the Feb 17 town hall meeting scheduled to discuss the renewal of the SDP waiver. • Kristianna from Self Determination Institute announced their monthly meetings which include financial management services and community building. • Edward from Ekata Training Center introduced his company which provides movement-based awareness training and specializes in working with neurodivergent individuals.
3.	Points of Discussion:	<ul style="list-style-type: none"> • Jon Francis, committee member, raised concerns about potential budget reductions for SDP and suggested drafting a letter to the governor opposing cuts.
4.	Reported out to Committee/Meeting:	<ul style="list-style-type: none"> • NLACRC Dental Consultant presented on dental services provided by NLACRC. • Reviewed the governor's proposed 2026-2027 budget. • The committee has plans to update their Committee Centered Plan. • NLACRC has released a survey created by the SDLAC to gather information on interest in SDP and how to best communicate with consumers/families. • The new RFP recipients discussed their goals for this year. <p>SDP Participant Coaching:</p> <ol style="list-style-type: none"> 1. AAColades for Achievement 2. Claudia Cares 3. Help Grow <p>SDP Participant Coaching in small group:</p> <ol style="list-style-type: none"> 1. Autism Society of Los Angeles <p>SDP Support Group and Training:</p> <ol style="list-style-type: none"> 1. Self Determination Institute <p>SDP Training:</p> <ol style="list-style-type: none"> 1. Disability Voices United
5.	Area of Concerns:	<ul style="list-style-type: none"> • The committee would like to have a better understanding of rate reform. NLACRC will present information at the next SDLAC.

6.	Action Items:	<ul style="list-style-type: none"> The committee to work with State Council to fill the vacant position.
7.	Questions for the Board:	
8.	Miscellaneous	



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311

www.nlacrc.org

Self Determination Program Report - Implementation Updates

February 1, 2026

North Los Angeles County Regional Center Statistics

Participants have completed Orientation from 2019-Present: **1,368** (increased by 22)

Total number of budgets that are certified: **783** (increased by 20)

Total number of spending plans that are approved: **707**

Total number of spending plans in progress: **48**

Total number of PCP's completed: **656** (increased by 19)

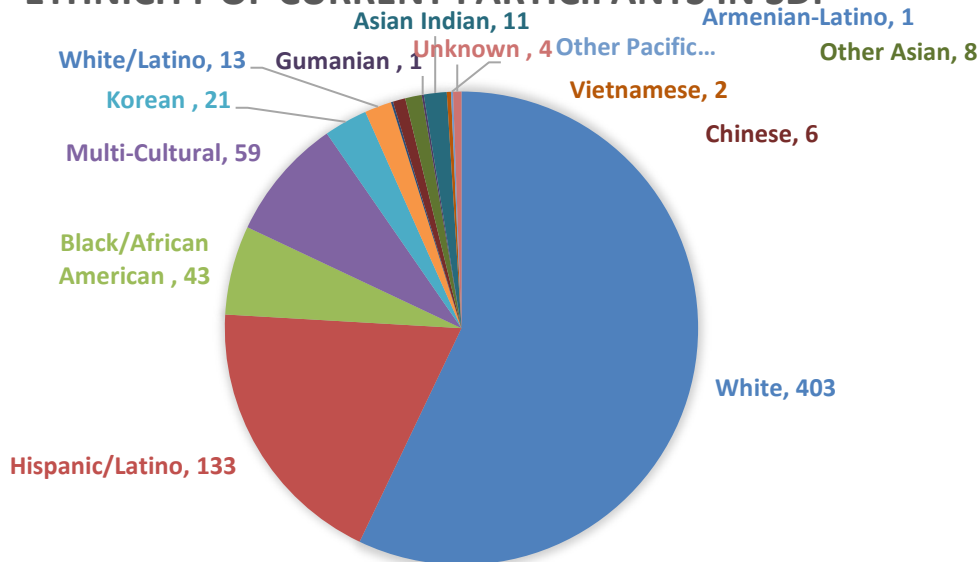
Total number of participants that did not continue after receiving budget: **3**

Total number of participants that have opted out of SDP: **16**

Total number of Inter-Regional Center Transfers (out): **9**

Participants that have fully transitioned into SDP with approved spending plans and active SDP IPPs: **707** (20 Transitions)

ETHNICITY OF CURRENT PARTICIPANTS IN SDP



Transitions based on ethnicity:

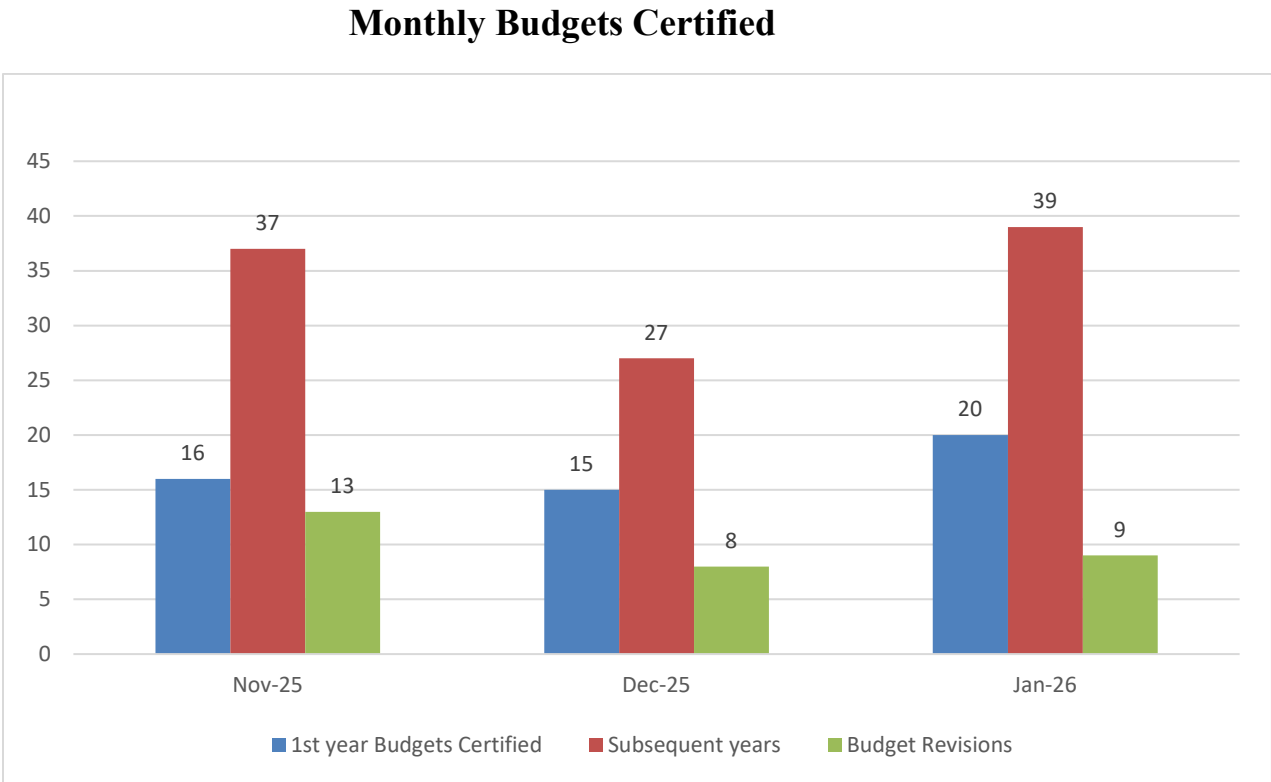
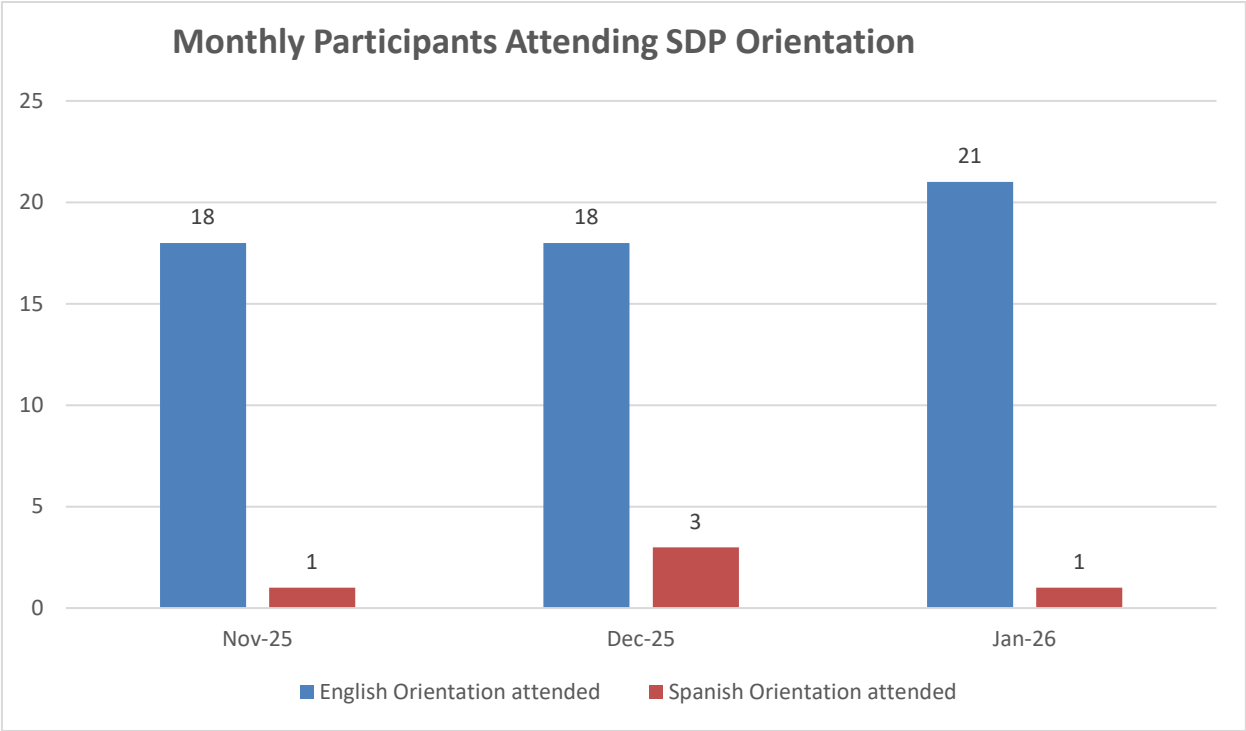
White: 12

Latino/Hispanic: 3

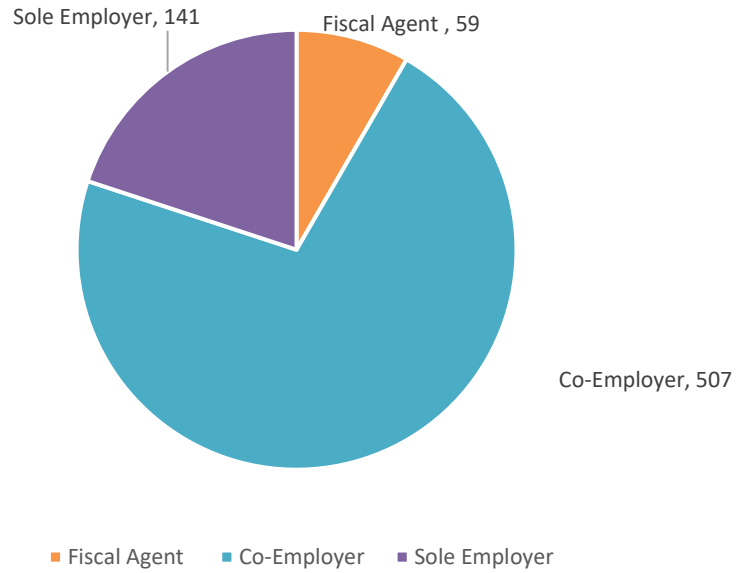
African American: 2

Asian: 2

Korean: 1



SDP Participants By FMS Model



Transitions this month:

Bill Payer: 1

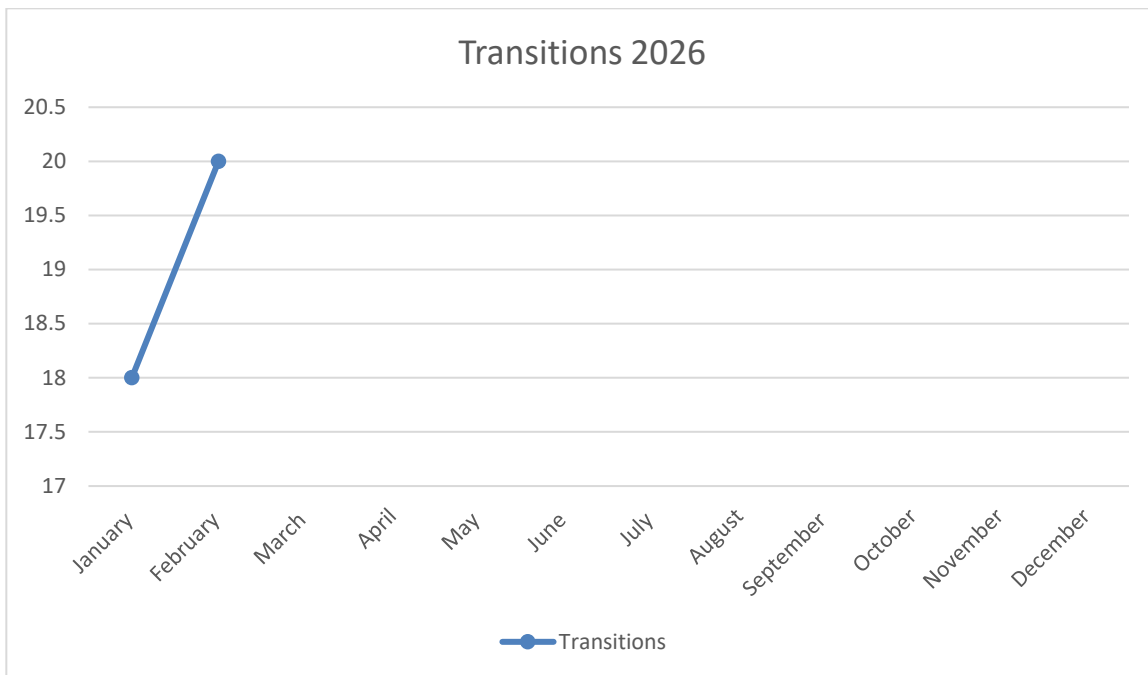
Co-Employer: 17

Sole Employer: 2

Transitions 2025



Total transitions in 2025: 197



Total 2026 Transitions: 38

SDP Cases by Office:

Office	Office
San Fernando Valley	435
Antelope Valley	98
Santa Clarita Valley	174

SDP cases by Age:

Age	Age
3-12 Years old	208
13-22 Years old	266
23+ Years old	233

NLACRC Implementation Updates/ information:

- SDP Orientation is available:
 1. Through State Council <https://scdd.ca.gov/sdp-orientation/>
 2. Virtual through NLACRC on the 1st Monday of the month in English and 3rd Monday of the month in Spanish (unless there is a holiday, day may change).
RSVP: selfdetermination@nlacrc.org
 - Next Virtual Orientation meetings:
 - Monday February 2nd (English) from 9AM-12:00PM
 - Monday February 23rd (Spanish) from 9AM-12:00PM
- Self Determination Support Group – March 4, 2026 at 4:30pm via Zoom.
- SDP Local Volunteer Advisory Committee- Thursday, February 19, 2026 from 6:30PM-8:30PM
 - The meeting will be held virtually. The Zoom link can be found on NLACRC's calendar
Everyone is welcomed to attend meetings!
- Support for participants and families: NLACRC has coaches available to support with SDP transition process or if you are in the program and need assistance. Ask your CSC for a referral.
 - AACcolades

- Claudia Cares Consulting
- HelpGrow Freedom
- Autism Society of Los Angeles
- NLACRC & SDP Local Volunteer Advisory Committee Best Practices Subcommittee
 - The Best Practices Subcommittee is reviewing workflows and processes related to NLACRC's implementation of Self Determination. The committee meets monthly.

Resources:

- Disability Voices United – SDP Connect Meetings (Every other Wednesday at 4:30- 6pm)
[Upcoming Events | Disability Voices United](#)
- Self Determination Program Service Definitions:
https://www.dds.ca.gov/wp-content/uploads/2019/05/SDP_Service_Definitions.pdf

FMS Agencies	Model	Language Spoken:	Accepting participants?	Employee Burden Cost	Budget Limits	Contact Info
Accura	Bill Payer, Co-Employer, Sole Employer	English	Yes	19.90% Co-employer 15.68% Sole Employer	\$125,000	Subash Rajavel subash@accurafms.com 408-768-2334
Ace	Bill Payer, Co-Employer, Sole Employer	English & Farsi	Yes, Free consultation available to prospective clients.	24.86% Co-employer 15.68% Sole Employer	Max budget: \$120,000	Phone: 833-4-ACE FMS (833-422-3367), Option 1 Info@acefms.com Web: Http://AceFMS.com
Action	Bill Payer, Co-Employer, Sole Employer	English & Spanish	Yes, new clients call and leave message or fill out a <u>contact us</u> request on the website.	25%-Co-employer 17% Sole Employer	No budget limits	Main office: (310) 867-8882 Website: actionfms.com Email: contact@actionfms.com
Acumen	Bill Payer, Sole Employer	English & Spanish But have translators for other languages.	Yes. Consult required and it may take up to 2 months to transition.	21.25%	\$200,000	Yvette Torres (424) 210-8810 yvettet@acumen2.net
Arch	Bill Payer, Co-Employer, Sole Employer	English		Co-Employer is 19.86% Sole Employer 14.27%	\$150,000 Possible exceptions	Contact Phone Number 619-330-7097 Email Contact support@archfms.com www.archfms.com

Aveanna	Bill Payer and Co-Employer (with nursing through home health agency only)	English, Spanish, Vietnamese, Cantonese, Mandarin and Trieu Chau	Consult required. Date to be given my FMS agency.	17.37%	Anything above \$150,000 requires additional review. They have a “hard limit” of \$200,00.000 annually.	(866) 979-1182 fmsinfo@aveanna.com
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Balance	Bill Payer, Co-Employer, Sole Employer		Consultation and intake form	19.55% Co-employer 13.65% Sole Employer	\$120,000	Main Line: (888) 368-3710 Teri Ercoli Phone: (424)228-9854 E-mail: info@balancefms.com
Cambrian	Bill Payer, Co- Employer	English, Spanish, Vietnamese, Tagalog, Farsi	Yes	22.20%	Budgets over \$120,000 require review.	David Ellis (562) 498-1800 Ext. 2231 davide@cfmsl.com
Casa Fiscal/Essential Pay	Bill Payer, Co-employer	English, Spanish, Mandarin	No	19.15%	None	(510) 336-2900 (833) 268-8530 contact@essentialpay.com
Dromen	Bill Payer, Co-Employer, Sole Employer	English, Spanish				Contact Phone Number John Feringa: (909) 821-7598
FACT	Bill Payer, Co-Employer, Sole Employer	English	Waiting list	20%	Unknown	(310) 475-9629 FMS@factfamily.org
FMS Pay LLC	Bill Payer	English Spanish Translation available for other languages	Yes	N/A	No budget limit	Phone: (858) 281-5910 Website: www.myfmspay.com connect@fmspay.com
GT Independence	Bill Payer, Sole Employer, Co-Employer	All Languages are supported to assist Individuals in the language of their choice	Require a certified budget & spending plan draft to start onboarding process.	Co-employer 24% Sole Employer- 18% All FMS models- Non-payroll burden 1%	None	Elva Chavez (877) 659-4500 tjones@gtindependence.com

Mains'l	Bill Payer, Sole Employer, and Co- employer	English & Spanish	Require certified budget & spending plan draft to start onboarding process.	17.23% for Sole Employer 17.13% for Co- employer	None	Jason Bergquist (866) 767-4296 jmbergquist@mainsl.com
Public Partnerships LLC (PPL)	Sole Employer-		Yes	18.47% for Sole Employer		Customer Service Hours: 8 am – 5 pm PST 844-902-6665 Email: pplcalifornia@pplfirst.com Web: CA SDP PPL First
Ritz	Bill Payer,	English, Spanish &	New clients-	18.90%	\$120,000	Website: Ritzfms.com



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311

| www.nlacrc.org

	Co-Employer	Mandarín	visit website to fill out an inquiry form. Waitlist-June 2024			Kitleng Pui kpui@ritzvocational.com (626)-600-4703
Sentinel Four	Bill Payer, Co-Employer, Sole Employer		Consultation	18.07% Co-employer 13.37% Sole Employer-	None	https://sentinelfour.com/contact-us/
SequoiaSD, Inc.	Bill Payer, Co-Employer, Sole Employer	English, Spanish, Translation available for other languages	Yes, but have certified budget.	20.64%	\$250,000	Info@sequoiasd.com Website: sequoiasd.com sequoiaenrollment@sequoiasd.com 949-301-9950
Sisk	Bill Payer, Co-Employer, Sole Employer	English, Spanish				Contact Phone Number Apriely L. Sisk (209) 910-9100 Email Contact SISKFSI@gmail.com https://siskfinancial.com/

NORTH LOS ANGELES COUNTY REGIONAL CENTER

ARCA Delegate Report

Name: Lety Garcia

Meeting: ARCA Board of Directors Meeting

Date of Meeting: 1/15/26-1/16/26

1.	Number of Attendees	Approx. 40
2.	RC Presentations and Public Input:	Presentation by San Andreas Regional Center SARC on their Building a Dementia Capable Service System for Adults with DD, IDD, Down Syndrome and Autism
	Funding and Sustainability:	<ul style="list-style-type: none"> The Governor's budget includes \$128M more in FY 2026-27 in regional center Operations to support regional center caseload growth, and \$3.2M more for full-year implementation of the Public Records Act. Notably, the proposal includes \$2.4B additional funding for purchase-of-service funding for FY 2026-27. Employment Specialist hired by DDS to engage local businesses for Competitive Integrated Employment opportunities as well as creating laws and policies.
4.	Inclusive Communities:	<ul style="list-style-type: none"> NLACRC has a memory care home in Northridge called Dolly House in conjunction with ARC. Over 150 Regional Center board members attended ARCA Academy in November 2025
5.	Flexible and Sustainable Service Models:	<ul style="list-style-type: none"> The Governor's budget includes \$128M more in FY 2026-27 in regional center Operations to support regional center caseload growth, and \$3.2M more for full-year implementation of the Public Records Act. Notably, the proposal includes \$2.4B additional funding for purchase-of-service funding for FY 2026-27, which reflects the anticipated total fund savings associated with the Quality Incentive Program criteria that were adopted during last year's Budget development process. Fiscal Compliance from Service Providers is underway as part of the new performance measures from DDS.
6.	Self-Determination Program:	<ul style="list-style-type: none"> New Ombudsman for SDP and Lanterman – Eden Rosales 1Q2026 DDS will begin asking for community engagement before making updates to SDP, including possible Orientation Improvement, and FMS Standards
7.	Points of Discussion for the Board:	
8.	Miscellaneous:	March 2-3, 2026 is ARCA Grass Roots Day in Sacramento, CA.
9.	Next ARCA Meeting:	March 19-20, 2026 in Sacramento, CA.

NORTH LOS ANGELES COUNTY REGIONAL CENTER FINANCIAL REPORT-MONTHLY RECAP FISCAL YEAR 2025-2026 OCTOBER 2025						
BUDGET CATEGORY	Annual B-2 Allocation	Month Exp	Y-T-D Expenditures	Projected Annual Expenditures	Projected Annual Surplus/(Deficit)	Percent Under(Over) Budget
Operations						
Salaries & Benefits	\$98,036,645	\$8,825,659	\$27,490,299	\$98,036,645	\$0	0.00%
Operating Expenses	\$17,619,858	\$1,826,195	\$5,948,137	\$17,619,858	\$0	0.00%
Subtotal OPS General	\$115,656,503	\$10,651,854	\$33,438,436	\$115,656,503	\$0	0.00%
Salaries & Benefits - CPP Regular	\$575,350	\$99,186	\$342,691	\$575,350	\$0	0.00%
Operating Expenses - CPP Regular	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS CPP Regular	\$575,350	\$99,186	\$342,691	\$575,350	\$0	0.00%
Salaries & Benefits - DC Closure/Ongoing Workload	\$422,280	\$65,412	\$199,977	\$422,280	\$0	0.00%
Operating Expenses - DC Closure/Ongoing Workload	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS DC Closure/Ongoing Workload	\$422,280	\$65,412	\$199,977	\$422,280	\$0	0.00%
Family Resource Center (FRC)	\$227,357	\$0	\$0	\$227,357	\$0	0.00%
Self Determination Program (SDP) Participant Supports	\$127,699	\$0	\$0	\$127,699	\$0	0.00%
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	0.00%
Services Access & Equity (Disparities)	\$0	\$0	\$0	\$0	\$0	0.00%
Language Access & Cultural Competency	\$1,085,375	\$274,026	\$274,026	\$1,085,375	\$0	0.00%
Subtotal OPS Projects	\$1,440,431	\$274,026	\$274,026	\$1,440,431	\$0	0.00%
Total Operations:	\$118,094,564	\$11,090,478	\$34,255,130	\$118,094,564	\$0	0.00%
Purchase of Services						
Purchase of Services ("POS") (General, HCBS & ICF/SPA)	\$1,239,531,331	\$105,835,688	\$374,118,767	\$1,239,531,331	\$0	0.00%
CPP Regular and DC Closure/Ongoing Workload	\$110,000	\$69,142	\$75,324	\$110,000	\$0	0.00%
Total Purchase of Services:	\$1,239,641,331	\$105,904,831	\$374,194,091	\$1,239,641,331	\$0	0.00%
Total NLACRC Budget:	\$1,357,735,895	\$116,995,308	\$408,449,221	\$1,357,735,895	\$0	0.00%

NORTH LOS ANGELES COUNTY REGIONAL CENTER
FISCAL YEAR 2025-2026
OCTOBER 2025

TOTAL BUDGET SOURCES FISCAL YEAR 2025-2026	
B-1 (Preliminary) from DDS for OPS	\$108,702,069
B-2 from DDS for OPS, Projects, and CRDP/CPP	\$8,773,235
B-3 from DDS for OPS, Projects, and CRDP/CPP	
B-4 from DDS for OPS, Projects, and CRDP/CPP	
B-5 from DDS for OPS, Projects, and CRDP/CPP	
B-6 from DDS for OPS, Projects, and CRDP/CPP	
B-7 from DDS for OPS, Projects, and CRDP/CPP	
B-1 (Preliminary) from DDS for POS	\$961,763,421
B-2 from DDS for POS-CRDP/CPP/HCBSW	\$261,627,910
B-3 from DDS for POS-CRDP/CPP/HCBSW	
B-4 from DDS for POS-CRDP/CPP/HCBSW	
B-5 from DDS for POS-CRDP/CPP/HCBSW	
B-6 from DDS for POS-CRDP/CPP/HCBSW	
B-7 from DDS for POS-CRDP/CPP/HCBSW	
Subtotal - Total Budget received from DDS	\$1,340,866,635
Projected Revenue	619,260
Subtotal - Projected Revenue Operations	\$619,260
Projected ICF/SPA Transportation/Day Program Revenue	\$16,250,000
Subtotal - Projected Revenue Purchase of Services	\$16,250,000
Total Budget	\$1,357,735,895

OPERATIONS BUDGET SOURCES FISCAL YEAR 2025-2026	
GENERAL OPERATIONS (Excludes Projects, CPP Regular, CRDP/CPP)	
B-1 (Preliminary), General Operations (OPS)	\$82,364,836
Reduce Caseload Ratio for Children through Age 5 (1:40)	\$15,503,802
Reduce Other Caseload Ratios	\$10,833,431
B-2, OPS Allocation	\$6,335,174
B-3, OPS Allocation	
B-4, OPS Allocation	
B-5, OPS Allocation	
B-6, OPS Allocation	
Total General OPS	115,037,243
Projected Interest Income	\$200,000
Projected Other Income	\$269,260
Projected ICF/SPA Admin Fee	\$150,000
Total Other Revenue	\$619,260
TOTAL GENERAL OPS	\$115,656,503
B-1 (Preliminary) Community Resource Development Plan ("CRDP") /Community Placement Plan ("CPP")	
B-2, OPS CRDP/CPP	\$575,350
B-3, OPS CRDP/CPP	
Total CRDP/CPP Regular	\$575,350
B-1 (Preliminary) Developmental Center ("DC") Closure/Ongoing Workload	
B-2, OPS DC Closure/Ongoing Workload	\$422,280
B-3, OPS DC Closure/Ongoing Workload	
Total CPP DC Closure/Ongoing Workload	\$422,280
Family Resource Center ("FRC")	\$227,357
SDP Participant Supports	\$127,699
Services Access & Equity (Disparities)	
Language Access & Cultural	\$1,085,375
Total OPS PROJECTS	\$1,440,431
Total Operations Budget	\$118,094,564

PURCHASE OF SERVICES (POS) BUDGET SOURCES FISCAL YEAR 2025-2026	
POS (CPP-POS Regular, CRDP/CPP)	
B-1 (Preliminary) POS	\$961,763,421
B-2, POS Allocation	\$261,627,910
B-3, POS Allocation	
B-4, POS Allocation	
B-5, POS Allocation	
Total General POS Allocation	\$1,223,391,331
ADD:	
Projected ICF SPA Revenue	\$16,250,000
Total Budget, General POS	\$1,239,641,331

NORTH LOS ANGELES COUNTY REGIONAL CENTER CONSOLIDATED LINE ITEM REPORT FISCAL YEAR 2025-2026 OCTOBER 2025						
	0 Annual B-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Proj Annual Expenses	Projected Surplus/ (Deficit)
PURCHASE OF SERVICE						
POS (General)						
3.2 Out of Home	222,619,827	17,145,959	62,231,396	207,828,793	222,619,827	0
4.3 Day Programs	162,626,511	8,841,776	34,132,149	155,768,685	162,626,511	0
4.3 Habilitation Programs	8,180,907	698,045	2,290,058	7,694,246	8,180,907	0
5.4 Transportation	52,804,035	4,909,017	15,456,009	48,929,183	52,804,035	0
6.5 Other Services	793,300,052	74,240,892	260,009,155	740,078,130	793,300,052	0
Total POS (General):	1,239,531,331	105,835,688	374,118,767	1,160,299,037	1,239,531,331	0
CRDP & CPP						
CRDP & CPP Placements	100,000	69,142	75,324	100,000	100,000	0
CRDP & CPP Assessments	10,000	0	0	10,000	10,000	0
CRDP & CPP Start Up	0	0	0	0	0	0
Deflection CRDP & CPP	0	0	0	0	0	0
Total CRDP & CPP:	110,000	69,142	75,324	110,000	110,000	0
HCBS Compliance Funding	0	0	0	0	0	0
Total HCBS:	0	0	0	0	0	0
Total Purchase of Service:	1,239,641,331	105,904,831	374,194,091	1,160,409,037	1,239,641,331	0
OPERATIONS						
25010 Salaries/Benefits	98,534,275	8,939,638	27,826,191	70,708,084	98,534,275	0
25010 Tuition Reimbursement Program	0	0	0	0	0	0
25020 Temporary Staffing Agencies	500,000	50,619	206,776	293,224	500,000	0
25020 PRMT & CalPERS UAL Deposits	0	0	0	0	0	0
Total Salaries/Benefits:	99,034,275	8,990,258	28,032,967	71,001,308	99,034,275	0
OPERATING EXPENSE						
30010 Equipment Rental	205,204	14,191	55,170	150,034	205,204	0
30020 Equipment Maint	104,309	3,667	16,007	88,303	104,309	0
30030 Facility Rent	7,438,869	1,069,403	3,154,274	4,284,595	7,438,869	0
30040 Facility.Maint. AV	62,691	1,049	11,199	51,492	62,691	0
30041 Facility Maint. SFV	304,453	4,587	28,262	276,192	304,453	0
30042 Facility Maint. SCV	72,085	593	21,902	50,183	72,085	0
30050 Communication	959,184	238,431	541,281	417,904	959,184	0
30060 General Office Exp	444,000	34,982	101,084	342,916	444,000	0
30070 Printing	63,500	175	18,620	44,880	63,500	0
30080 Insurance	951,136	500	901,136	50,000	951,136	0
30090 Utilities	156,430	14,341	46,460	109,970	156,430	0
30100 Data Processing	320,417	21,488	92,638	227,779	320,417	0
30110 Data Proc. Maint	89,238	5,495	32,462	56,776	89,238	0
30120 Interest Expense	68,556	1,573	8,382	60,173	68,556	0
30130 Bank Fees	252,004	15,518	15,522	236,482	252,004	0
30140 Legal Fees	801,000	7,859	9,853	791,147	801,000	0
30150 Board of Trustees Exp	301,174	2,238	19,638	281,536	301,174	0
30151 ARCA Dues	174,000	0	0	174,000	174,000	0
30160 Accounting Fees	109,050	657	662	108,388	109,050	0
30170 Equipment Purchases	1,946,789	260,794	436,431	1,510,357	1,946,789	0
30180 Contr/Consult-Adm	563,048	8,750	67,247	495,802	563,048	0
30220 Mileage/Travel	426,810	67,318	165,959	260,851	426,810	0
30240 General Expenses	1,664,506	52,586	203,948	1,460,558	1,664,506	0
30240 ABX2-1	141,404	0	0	141,404	141,404	0
Total Operating Expenses:	17,619,858	1,826,195	5,948,137	11,671,721	17,619,858	0
Total Operations:	116,654,133	10,816,452	33,981,104	82,673,029	116,654,133	0
Total Gross Budget :	1,356,295,464	116,721,283	408,175,195	1,243,082,066	1,356,295,464	0
OPS Projects:	1,440,431	274,026	274,026	1,166,405	1,440,431	0
Total Gross Budget with Projects:	1,357,735,895	116,995,308	408,449,221	1,244,248,472	1,357,735,895	0

NORTH LOS ANGELES COUNTY REGIONAL CENTER GENERAL OPERATIONS (OPS) and PURCHASE OF SERVICES (POS) LINE ITEM REPORT FISCAL YEAR 2025-2026 OCTOBER 2025						
	- Annual B-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus / (Deficit)
PURCHASE OF SERVICE						
POS (General)						
3.2 Out of Home	222,619,827	17,145,959	62,231,396	207,828,793	222,619,827	-
4.3 Day Programs	162,626,511	8,841,776	34,132,149	155,768,685	162,626,511	-
4.3 Habilitation Programs	8,180,907	698,045	2,290,058	7,694,246	8,180,907	-
5.4 Transportation	52,804,035	4,909,017	15,456,009	48,929,183	52,804,035	-
6.5 Other Services	793,300,052	74,240,892	260,009,155	740,078,130	793,300,052	-
Total POS (General):	1,239,531,331	105,835,688	374,118,767	1,160,299,037	1,239,531,331	-
OPERATIONS						
25010 Salaries/Benefits	97,536,645	8,775,040	27,283,523	70,253,122	97,536,645	-
25010 Tuition Reimbursement Program	-	-	-	-	-	-
25020 Temporary Staffing Agencies	500,000	50,619	206,776	293,224	500,000	-
25020 PRMT & CalPERS UAL Deposits	-	-	-	-	-	-
Total Salaries:	98,036,645	8,825,659	27,490,299	70,546,346	98,036,645	-
OPERATING EXPENSE						
30010 Equipment Rental	205,204	14,191	55,170	150,034	205,204	-
30020 Equipment Maint	104,309	3,667	16,007	88,303	104,309	-
30030 Facility Rental	7,438,869	1,069,403	3,154,274	4,284,595	7,438,869	-
30040 Facility Maint. AV	62,691	1,049	11,199	51,492	62,691	-
30041 Facility Maint. SFV	304,453	4,587	28,262	276,192	304,453	-
30042 Facility Maint. SCV	72,085	593	21,902	50,183	72,085	-
30050 Communication	959,184	238,431	541,281	417,904	959,184	-
30060 General Office Exp	444,000	34,982	101,084	342,916	444,000	-
30070 Printing	63,500	175	18,620	44,880	63,500	-
30080 Insurance	951,136	500	901,136	50,000	951,136	-
30090 Utilities	156,430	14,341	46,460	109,970	156,430	-
30100 Data Processing	320,417	21,488	92,638	227,779	320,417	-
30110 Data Proc. Maint	89,238	5,495	32,462	56,776	89,238	-
30120 Interest Expense	68,556	1,573	8,382	60,173	68,556	-
30130 Bank Fees	252,004	15,518	15,522	236,482	252,004	-
30140 Legal Fees	801,000	7,859	9,853	791,147	801,000	-
30150 Board of Trustees Exp	301,174	2,238	19,638	281,536	301,174	-
30151 ARCA Dues	174,000	-	-	174,000	174,000	-
30160 Accounting Fees	109,050	657	662	108,388	109,050	-
30170 Equipment Purchases & Software	1,946,789	260,794	436,431	1,510,357	1,946,789	-
30180 Contr/Consult	563,048	8,750	67,247	495,802	563,048	-
30220 Mileage/Travel	426,810	67,318	165,959	260,851	426,810	-
30240 General Expenses	1,664,506	52,586	203,948	1,460,558	1,664,506	-
30240 ABX2-1 Admin	141,404	-	-	141,404	141,404	-
Total Operating Expenses:	17,619,858	1,826,195	5,948,137	11,671,721	17,619,858	-
Total Operations:	115,656,503	10,651,854	33,438,436	82,218,067	115,656,503	-
Gross Budget:	1,355,187,834	116,487,542	407,557,203	1,242,517,104	1,355,187,834	-
% of Budget:	1	0	0	1	1	-

NORTH LOS ANGELES COUNTY REGIONAL CENTER Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report Regular CPP FISCAL YEAR 2025-2026 OCTOBER 2025						
	0 Annual B-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
PURCHASE OF SERVICE						
CPP Regular						
CPP Placements	100,000	69,142	75,324	100,000	100,000	0
CPP Assessments	10,000	0	0	10,000	10,000	0
CPP Start Up	0	0	0	0	0	0
Deflection CPP	0	0	0	0	0	0
Total CPP Regular:	110,000	69,142	75,324	110,000	110,000	0
OPERATIONS						
25010 Salaries/Benefits	575,350	99,186	342,691	232,659	575,350	0
Total Salaries:	575,350	99,186	342,691	232,659	575,350	0
OPERATING EXPENSE						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	575,350	99,186	342,691	232,659	575,350	0
Gross Budget:	685,350	168,328	418,015	342,659	685,350	0
% of Budget:	100.00%	24.56%	60.99%	50.00%	100.00%	0%

NORTH LOS ANGELES COUNTY REGIONAL CENTER Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report Developmental Center ("DC") Closure/Ongoing Workload FISCAL YEAR 2025-2026 OCTOBER 2025						
	0 Annual B-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
PURCHASE OF SERVICE						
CRDP/CPP						
CRDP & CPP Placements	0	0	0	0	0	0
CRDP & CPP Assessments	0			0	0	0
CRDP & CPP Start Up	0			0	0	0
Deflection CRDP & CPP	0			0	0	0
Total CRDP/CPP:	0	0	0	0	0	0
OPERATIONS						
25010 Salaries/Benefits	422,280	65,412	199,977	222,303	422,280	0
Total Salaries:	422,280	65,412	199,977	222,303	422,280	0
OPERATING EXPENSE						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	422,280	65,412	199,977	222,303	422,280	0
Gross Budget:	422,280	65,412	199,977	222,303	422,280	0
% of Budget:	100.00%	15.49%	47.36%	52.64%	100.00%	0.00%

NORTH LOS ANGELES COUNTY REGIONAL CENTER

Operations ("OPS") Project Line Item Report

FISCAL YEAR 2025-2026

OCTOBER 2025

	0 Annual B-2 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
Family Resource Center ("FRC")	\$227,357	\$0	\$0	\$227,357	\$227,357	\$0
Self Determination Program ("SDP") Participant Support	\$127,699	\$0	\$0	\$127,699	\$127,699	\$0
Language Access & Cultural Competency	\$1,085,375	\$274,026	\$274,026	\$811,349	\$1,085,375	\$0
TOTAL:	\$1,440,431	\$274,026	\$274,026	\$1,166,405	\$1,440,431	\$0

Family Resource Center: Family Resource Center provides services and support for families and infants and toddlers, under the age of three years, that have a developmental delay, disability, or condition that places them at risk of a disability. Services include, as specified in Government Code 95024(d)(2), parent-to-parent support, information dissemination, public awareness, and family-professional collaboration activities; and per Government Code 95001(a)94), family-to-family support to strengthen families' ability to participate in service planning.

Self Determination Program Participant Support: The SDP allows for regional center consumers and their families more freedom, control, and responsibility in choosing services, supports, and providers to help meet the objectives in their individual program plans. The SDP Participant Support is for regional centers, in collaboration with the local volunteer advisory committees, to assist selected participants in their transition to SDP.

NORTH LOS ANGELES COUNTY REGIONAL CENTER
Purchase of Services ("POS") Project Line Item Report
FISCAL YEAR 2025-2026
OCTOBER 2025

	0 Annual B-2 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
HCBS Provider Funding for Compliance Activities	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0

Home and Community-Based Services ("HCBS") Compliance Funding: The HCBS Rules require that programs funded through Medicaid (called Medi-Cal in California) provide individuals with disabilities full access to the benefits of community living and offer services and supports in settings that are integrated in the community. This could include opportunities to seek employment in competitive and integrated settings, control personal resources, and engage in the community to the same degree as individuals who do not receive regional center services. The HCBS rules focus on the nature and quality of the individuals' experience and not just the setting where the services are delivered.

NORTH LOS ANGELES COUNTY REGIONAL CENTER
FISCAL YEAR 2025-2026
NOVEMBER 2025

TOTAL BUDGET SOURCES FISCAL YEAR 2025-2026	
B-1 (Preliminary) from DDS for OPS	\$108,702,069
B-2 from DDS for OPS, Projects, and CRDP/CPP	\$8,773,235
B-3 from DDS for OPS, Projects, and CRDP/CPP	
B-4 from DDS for OPS, Projects, and CRDP/CPP	
B-5 from DDS for OPS, Projects, and CRDP/CPP	
B-6 from DDS for OPS, Projects, and CRDP/CPP	
B-7 from DDS for OPS, Projects, and CRDP/CPP	
B-1 (Preliminary) from DDS for POS	\$961,763,421
B-2 from DDS for POS-CRDP/CPP/HCBSW	\$261,627,910
B-3 from DDS for POS-CRDP/CPP/HCBSW	
B-4 from DDS for POS-CRDP/CPP/HCBSW	
B-5 from DDS for POS-CRDP/CPP/HCBSW	
B-6 from DDS for POS-CRDP/CPP/HCBSW	
B-7 from DDS for POS-CRDP/CPP/HCBSW	
Subtotal - Total Budget received from DDS	\$1,340,866,635
Projected Revenue	865,497
Subtotal - Projected Revenue Operations	\$865,497
Projected ICF/SPA Transportation/Day Program Revenue	\$16,250,000
Subtotal - Projected Revenue Purchase of Services	\$16,250,000
Total Budget	\$1,357,982,132

OPERATIONS BUDGET SOURCES FISCAL YEAR 2025-2026	
GENERAL OPERATIONS (Excludes Projects, CPP Regular, CRDP/CPP)	
B-1 (Preliminary), General Operations (OPS)	\$82,364,836
Reduce Caseload Ratio for Children through Age 5 (1:40)	\$15,503,802
Reduce Other Caseload Ratios	\$10,833,431
B-2, OPS Allocation	\$6,335,174
B-3, OPS Allocation	
B-4, OPS Allocation	
B-5, OPS Allocation	
B-6, OPS Allocation	
Total General OPS	115,037,243
Projected Interest Income	\$385,737
Projected Other Income	\$329,760
Projected ICF/SPA Admin Fee	\$150,000
Total Other Revenue	\$865,497
TOTAL GENERAL OPS	\$115,902,740
B-1 (Preliminary) Community Resource Development Plan ("CRDP") /Community Placement Plan ("CPP")	
B-2, OPS CRDP/CPP	\$575,350
B-3, OPS CRDP/CPP	
Total CRDP/CPP Regular	\$575,350
B-1 (Preliminary) Developmental Center ("DC") Closure/Ongoing Workload	
B-2, OPS DC Closure/Ongoing Workload	\$422,280
B-3, OPS DC Closure/Ongoing Workload	
Total CPP DC Closure/Ongoing Workload	\$422,280
Family Resource Center ("FRC")	\$227,357
SDP Participant Supports	\$127,699
Services Access & Equity (Disparities)	
Language Access & Cultural	\$1,085,375
Total OPS PROJECTS	\$1,440,431
Total Operations Budget	\$118,340,801

PURCHASE OF SERVICES (POS) BUDGET SOURCES FISCAL YEAR 2025-2026	
POS (CPP-POS Regular, CRDP/CPP)	
B-1 (Preliminary) POS	\$961,763,421
B-2, POS Allocation	\$261,627,910
B-3, POS Allocation	
B-4, POS Allocation	
B-5, POS Allocation	
Total General POS Allocation	\$1,223,391,331
ADD:	
Projected ICF SPA Revenue	\$16,250,000
Total Budget, General POS	\$1,239,641,331

NORTH LOS ANGELES COUNTY REGIONAL CENTER CONSOLIDATED LINE ITEM REPORT FISCAL YEAR 2025-2026 NOVEMBER 2025						
	0 Annual B-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Proj Annual Expenses	Projected Surplus/ (Deficit)
PURCHASE OF SERVICE						
POS (General)						
3.2 Out of Home	222,619,827	16,311,779	78,543,175	207,828,793	222,619,827	0
4.3 Day Programs	162,626,511	11,446,070	45,578,219	155,768,685	162,626,511	0
4.3 Habilitation Programs	8,180,907	546,340	2,836,399	7,694,246	8,180,907	0
5.4 Transportation	52,804,035	3,326,470	18,782,479	48,929,183	52,804,035	0
6.5 Other Services	793,300,052	73,437,757	333,446,912	740,078,130	793,300,052	0
Total POS (General):	1,239,531,331	105,068,417	479,187,184	1,160,299,037	1,239,531,331	0
CRDP & CPP						
CRDP & CPP Placements	100,000	137,967	213,291	100,000	100,000	0
CRDP & CPP Assessments	10,000	0	0	10,000	10,000	0
CRDP & CPP Start Up	0	0	0	0	0	0
Deflection CRDP & CPP	0	0	0	0	0	0
Total CRDP & CPP:	110,000	137,967	213,291	110,000	110,000	0
HCBS Compliance Funding	0	0	0	0	0	0
Total HCBS:	0	0	0	0	0	0
Total Purchase of Service:	1,239,641,331	105,206,384	479,400,475	1,160,409,037	1,239,641,331	0
OPERATIONS						
25010 Salaries/Benefits	98,777,947	5,986,867	33,813,058	64,964,889	98,777,947	0
25010 Tuition Reimbursement Program	0	0	0	0	0	0
25020 Temporary Staffing Agencies	500,000	19,455	226,231	273,769	500,000	0
25020 PRMT & CalPERS UAL Deposits	0	0	0	0	0	0
Total Salaries/Benefits:	99,277,947	6,006,322	34,039,289	65,238,658	99,277,947	0
OPERATING EXPENSE						
30010 Equipment Rental	205,204	13,083	68,253	136,951	205,204	0
30020 Equipment Maint	104,309	0	16,007	88,303	104,309	0
30030 Facility Rent	7,438,869	517,241	3,671,515	3,767,354	7,438,869	0
30040 Facility.Maint. AV	62,691	4	11,203	51,488	62,691	0
30041 Facility Maint. SFV	304,453	3,712	31,973	272,480	304,453	0
30042 Facility Maint. SCV	72,085	2,750	24,652	47,433	72,085	0
30050 Communication	959,184	27,675	568,956	390,229	959,184	0
30060 General Office Exp	444,000	37,576	138,660	305,340	444,000	0
30070 Printing	63,500	0	18,620	44,880	63,500	0
30080 Insurance	953,701	2,564	903,701	50,000	953,701	0
30090 Utilities	156,430	449	46,910	109,520	156,430	0
30100 Data Processing	320,417	942	93,580	226,837	320,417	0
30110 Data Proc. Maint	89,238	6,808	39,270	49,969	89,238	0
30120 Interest Expense	68,556	1,521	9,904	58,652	68,556	0
30130 Bank Fees	252,004	1	15,523	236,481	252,004	0
30140 Legal Fees	801,000	15,613	25,466	775,534	801,000	0
30150 Board of Trustees Exp	301,174	13,976	33,615	267,559	301,174	0
30151 ARCA Dues	174,000	0	0	174,000	174,000	0
30160 Accounting Fees	109,050	0	662	108,388	109,050	0
30170 Equipment Purchases	1,946,789	76,230	512,662	1,434,127	1,946,789	0
30180 Contr/Consult-Adm	563,048	19,362	86,608	476,440	563,048	0
30220 Mileage/Travel	426,810	42,580	208,539	218,271	426,810	0
30240 General Expenses	1,664,506	35,299	239,247	1,425,259	1,664,506	0
30240 ABX2-1	141,404	0	0	141,404	141,404	0
Total Operating Expenses:	17,622,423	817,386	6,765,523	10,856,900	17,622,423	0
Total Operations:	116,900,370	6,823,708	40,804,812	76,095,558	116,900,370	0
Total Gross Budget :	1,356,541,701	112,030,091	520,205,287	1,236,504,596	1,356,541,701	0
OPS Projects:	1,440,431	70,588	344,613	1,095,818	1,440,431	0
Total Gross Budget with Projects:	1,357,982,132	112,100,679	520,549,900	1,237,600,413	1,357,982,132	0

NORTH LOS ANGELES COUNTY REGIONAL CENTER						
GENERAL OPERATIONS (OPS) and PURCHASE OF SERVICES (POS) LINE ITEM REPORT						
FISCAL YEAR 2025-2026						
NOVEMBER 2025						
	- Annual B-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus / (Deficit)
PURCHASE OF SERVICE						
POS (General)						
3.2 Out of Home	222,619,827	16,311,779	78,543,175	207,828,793	222,619,827	-
4.3 Day Programs	162,626,511	11,446,070	45,578,219	155,768,685	162,626,511	-
4.3 Habilitation Programs	8,180,907	546,340	2,836,399	7,694,246	8,180,907	-
5.4 Transportation	52,804,035	3,326,470	18,782,479	48,929,183	52,804,035	-
6.5 Other Services	793,300,052	73,437,757	333,446,912	740,078,130	793,300,052	-
Total POS (General):	1,239,531,331	105,068,417	479,187,184	1,160,299,037	1,239,531,331	-
OPERATIONS						
25010 Salaries/Benefits	97,780,317	5,875,599	33,159,122	64,621,196	97,780,317	-
25010 Tuition Reimbursement Program	-	-	-	-	-	-
25020 Temporary Staffing Agencies	500,000	19,455	226,231	273,769	500,000	-
25020 PRMT & CalPERS UAL Deposits	-	-	-	-	-	-
Total Salaries:	98,280,317	5,895,053	33,385,352	64,894,965	98,280,317	-
OPERATING EXPENSE						
30010 Equipment Rental	205,204	13,083	68,253	136,951	205,204	-
30020 Equipment Maint	104,309	-	16,007	88,303	104,309	-
30030 Facility Rental	7,438,869	517,241	3,671,515	3,767,354	7,438,869	-
30040 Facility Maint. AV	62,691	4	11,203	51,488	62,691	-
30041 Facility Maint. SFV	304,453	3,712	31,973	272,480	304,453	-
30042 Facility Maint. SCV	72,085	2,750	24,652	47,433	72,085	-
30050 Communication	959,184	27,675	568,956	390,229	959,184	-
30060 General Office Exp	444,000	37,576	138,660	305,340	444,000	-
30070 Printing	63,500	-	18,620	44,880	63,500	-
30080 Insurance	953,701	2,564	903,701	50,000	953,701	-
30090 Utilities	156,430	449	46,910	109,520	156,430	-
30100 Data Processing	320,417	942	93,580	226,837	320,417	-
30110 Data Proc. Maint	89,238	6,808	39,270	49,969	89,238	-
30120 Interest Expense	68,556	1,521	9,904	58,652	68,556	-
30130 Bank Fees	252,004	1	15,523	236,481	252,004	-
30140 Legal Fees	801,000	15,613	25,466	775,534	801,000	-
30150 Board of Trustees Exp	301,174	13,976	33,615	267,559	301,174	-
30151 ARCA Dues	174,000	-	-	174,000	174,000	-
30160 Accounting Fees	109,050	-	662	108,388	109,050	-
30170 Equipment Purchases & Software	1,946,789	76,230	512,662	1,434,127	1,946,789	-
30180 Contr/Consult	563,048	19,362	86,608	476,440	563,048	-
30220 Mileage/Travel	426,810	42,580	208,539	218,271	426,810	-
30240 General Expenses	1,664,506	35,299	239,247	1,425,259	1,664,506	-
30240 ABX2-1 Admin	141,404	-	-	141,404	141,404	-
Total Operating Expenses:	17,622,423	817,386	6,765,523	10,856,900	17,622,423	-
Total Operations:	115,902,740	6,712,439	40,150,875	75,751,865	115,902,740	-
Gross Budget:	1,355,434,071	111,780,856	519,338,059	1,236,050,902	1,355,434,071	-
% of Budget:	1	0	0	1	1	-

NORTH LOS ANGELES COUNTY REGIONAL CENTER Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report Regular CPP FISCAL YEAR 2025-2026 NOVEMBER 2025						
	0 Annual B-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
PURCHASE OF SERVICE						
CPP Regular						
CPP Placements	100,000	137,967	213,291	100,000	100,000	0
CPP Assessments	10,000	0	0	10,000	10,000	0
CPP Start Up	0	0	0	0	0	0
Deflection CPP	0	0	0	0	0	0
Total CPP Regular:	110,000	137,967	213,291	110,000	110,000	0
OPERATIONS						
25010 Salaries/Benefits	575,350	68,708	411,399	163,951	575,350	0
Total Salaries:	575,350	68,708	411,399	163,951	575,350	0
OPERATING EXPENSE						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	575,350	68,708	411,399	163,951	575,350	0
Gross Budget:	685,350	206,674	624,690	273,951	685,350	0
% of Budget:	100.00%	30.16%	91.15%	39.97%	100.00%	0%

NORTH LOS ANGELES COUNTY REGIONAL CENTER Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report Developmental Center ("DC") Closure/Ongoing Workload FISCAL YEAR 2025-2026 NOVEMBER 2025						
	0 Annual B-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
PURCHASE OF SERVICE						
CRDP/CPP						
CRDP & CPP Placements	0	0	0	0	0	0
CRDP & CPP Assessments	0			0	0	0
CRDP & CPP Start Up	0			0	0	0
Deflection CRDP & CPP	0			0	0	0
Total CRDP/CPP:	0	0	0	0	0	0
OPERATIONS						
25010 Salaries/Benefits	422,280	42,561	242,538	179,742	422,280	0
Total Salaries:	422,280	42,561	242,538	179,742	422,280	0
OPERATING EXPENSE						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	422,280	42,561	242,538	179,742	422,280	0
Gross Budget:	422,280	42,561	242,538	179,742	422,280	0
% of Budget:	100.00%	10.08%	57.44%	42.56%	100.00%	0.00%

NORTH LOS ANGELES COUNTY REGIONAL CENTER

Operations ("OPS") Project Line Item Report

FISCAL YEAR 2025-2026

NOVEMBER 2025

	0 Annual B-2 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
Family Resource Center ("FRC")	\$227,357	\$0	\$0	\$227,357	\$227,357	\$0
Self Determination Program ("SDP") Participant Support	\$127,699	\$0	\$0	\$127,699	\$127,699	\$0
Language Access & Cultural Competency	\$1,085,375	\$70,588	\$344,613	\$740,762	\$1,085,375	\$0
TOTAL:	\$1,440,431	\$70,588	\$344,613	\$1,095,818	\$1,440,431	\$0

Family Resource Center: Family Resource Center provides services and support for families and infants and toddlers, under the age of three years, that have a developmental delay, disability, or condition that places them at risk of a disability. Services include, as specified in Government Code 95024(d)(2), parent-to-parent support, information dissemination, public awareness, and family-professional collaboration activities; and per Government Code 95001(a)94), family-to-family support to strengthen families' ability to participate in service planning.

Self Determination Program Participant Support: The SDP allows for regional center consumers and their families more freedom, control, and responsibility in choosing services, supports, and providers to help meet the objectives in their individual program plans. The SDP Participant Support is for regional centers, in collaboration with the local volunteer advisory committees, to assist selected participants in their transition to SDP.

NORTH LOS ANGELES COUNTY REGIONAL CENTER
Purchase of Services ("POS") Project Line Item Report
FISCAL YEAR 2025-2026
NOVEMBER 2025

	0 Annual B-2 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
HCBS Provider Funding for Compliance Activities	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL:	\$0	\$0	\$0	\$0	\$0	\$0

Home and Community-Based Services ("HCBS") Compliance Funding: The HCBS Rules require that programs funded through Medicaid (called Medi-Cal in California) provide individuals with disabilities full access to the benefits of community living and offer services and supports in settings that are integrated in the community. This could include opportunities to seek employment in competitive and integrated settings, control personal resources, and engage in the community to the same degree as individuals who do not receive regional center services. The HCBS rules focus on the nature and quality of the individuals' experience and not just the setting where the services are delivered.

North Los Angeles County Regional Center
Administrative vs. Direct Allocation Report - Consolidated
Fiscal Year 2025-2026 (July Service Month as of November 20, 2025 State Claim)

	Current Month		
Description	Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses
Salaries & Wages	828,742.71	6,597,226.99	7,425,969.70
Benefits **	152,888.63	1,411,399.24	1,564,287.87
Subtotal Salaries & Benefits	981,631.34	8,008,626.23	8,990,257.57
Salaries & Benefits Allocation	10.9%	89.1%	100.0%
Equipment Rental	1,086.75	13,104.37	14,191.12
Equipment Maintenance	3,667.00	Not Allowable	3,667.00
Facility Rent	59,077.83	1,010,324.95	1,069,402.78
Facility Maintenance-AV	1,048.61	Not Allowable	1,048.61
Facility Maintenance-Van Nuys	4,587.13	Not Allowable	4,587.13
Facility Maintenance-SCV	593.33	Not Allowable	593.33
Communication	20,207.05	218,223.77	238,430.82
General Office Expenses	2,913.84	32,068.63	34,982.47
Printing	14.82	159.69	174.51
Insurance	0.00	500.00	500.00
Insurance-Deductible	0.00	0.00	0.00
Utilities-AV	1,195.56	13,145.02	14,340.58
Data Processing-Payroll Fees	21,488.12	Not Allowable	21,488.12
Data Processing-Outside Svcs	0.00	Not Allowable	0.00
Data Processing-Misc	0.00	Not Allowable	0.00
Data Processing Maint.	5,494.50	Not Allowable	5,494.50
Interest Expense	1,573.21	0.00	1,573.21
Bank Fees	1.17	0.00	1.17
Bank Fees-PRMT	15,517.25	0.00	15,517.25
Legal Fees	6,557.00	1,301.60	7,858.60
Legal Fees-Insurance Deductible	0.00	0.00	0.00
Brd. of Director Exp.	2,237.90	0.00	2,237.90
ARCA Dues	0.00	0.00	0.00
Accounting Fees	656.65	0.00	656.65
Equipment Purchases	2,714.58	48,810.06	51,524.64
Software and Licenses	16,339.30	176,114.14	192,453.44
Equipment - AV Loan Principle Payments	0.00	16,815.92	16,815.92
Contractor/Consultant	8,750.49	0.00	8,750.49
Contr./Consult.: FFRC Library	0.00	0.00	0.00
Contr./Consult.: CPP	0.00	0.00	0.00
Mileage	2,177.35	50,684.38	52,861.73
Travel	9,019.10	5,437.36	14,456.46
General Expenses	3,775.83	48,810.40	52,586.23
General Expenses-Remodel AV	0.00	0.00	0.00
General Expenses-Remodel SCV	0.00	0.00	0.00
General Expenses-Remodel SFV	0.00	0.00	0.00
ABX2-1 Admin Expenses	0.00	0.00	0.00
ARPA Social Recreation Project	0.00	0.00	0.00
Equity/Disparity Projects	0.00	0.00	0.00
CalFRESH Project	0.00	0.00	0.00
Restricted: Language Access & Cultural Comp	0.00	274,025.60	274,025.60
Restricted: SDP-Participants Support	0.00	0.00	0.00
Subtotal Operating Expenses	190,694.37	1,909,525.89	2,100,220.26
Operating Expenses Allocation	9.1%	90.9%	100.0%
Total Salaries & Operating Expenses	1,172,325.71	9,918,152.12	11,090,477.83
Salaries & Operating Exp. Allocation	10.6%	89.4%	100.0%
Project Funds: Family Resource Center	0.00	0.00	0.00
Income Not from DDS (i.e. Interest)	(436,249.69)	0.00	(436,249.69)
Total Expenses Less Other Income	736,076.02	9,918,152.12	10,654,228.14
Total Expenses Admin vs Direct Allocation	6.91%	93.09%	100.00%

YTD		
Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses
2,816,134.74	19,331,764.50	22,147,899.24
616,889.33	5,268,178.4	5,885,067.73
3,433,024.07	24,599,942.90	28,032,966.97
12.2%	87.8%	100.0%
4,454.45	50,715.77	55,170.22
16,006.60	Not Allowable	16,006.60
171,636.30	2,982,637.69	3,154,273.99
11,199.17	Not Allowable	11,199.17
28,261.76	Not Allowable	28,261.76
21,901.50	Not Allowable	21,901.50
39,671.23	501,609.62	541,280.85
8,143.56	92,940.35	101,083.91
1,224.01	17,395.60	18,619.61
150,822.29	750,313.86	901,136.15
0.00	0.00	0.00
3,849.33	42,611.15	46,460.48
92,638.36	Not Allowable	92,638.36
0.00	Not Allowable	0.00
0.00	Not Allowable	0.00
32,462.01	Not Allowable	32,462.01
8,382.25	0.00	8,382.25
4.68	0.00	4.68
15,517.25	0.00	15,517.25
7,835.72	2,017.38	9,853.10
0.00	0.00	0.00
19,638.46	0.00	19,638.46
0.00	0.00	0.00
661.65	0.00	661.65
2,947.03	51,315.53	54,262.56
27,274.09	271,331.43	298,605.52
0.00	83,563.40	83,563.40
23,486.50	43,760.09	67,246.59
0.00	0.00	0.00
0.00	0.00	0.00
4,969.66	136,133.33	141,102.99
16,405.09	8,450.89	24,855.98
18,061.33	178,160.58	196,221.91
0.00	0.00	0.00
0.00	0.00	0.00
655.96	7,070.26	7,726.22
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	274,025.60	274,025.60
0.00	0.00	0.00
728,110.24	5,494,052.53	6,222,162.77
11.7%	88.3%	100.0%
4,161,134.31	30,093,995.43	34,255,129.74
12.1%	87.9%	100.0%
0.00	0.00	0.00
(442,058.89)	0.00	(442,058.89)
3,719,075.42	30,093,995.43	33,813,070.85
11.0%	89.0%	100.0%

North Los Angeles County Regional Center
Administrative vs. Direct Allocation Report - Consolidated
Fiscal Year 2025-2026 (July Service Month as of December 18, 2025 State Claim)

	Current Month		
Description	Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses
Salaries & Wages	523,911.18	4,482,107.26	5,006,018.44
Benefits **	97,567.53	902,736.21	1,000,303.74
Subtotal Salaries & Benefits	621,478.71	5,384,843.47	6,006,322.18
Salaries & Benefits Allocation	10.3%	89.7%	100.0%
Equipment Rental	5,866.57	7,216.32	13,082.89
Equipment Maintenance	0.00	Not Allowable	0.00
Facility Rent	27,774.81	489,466.40	517,241.21
Facility Maintenance-AV	4.00	Not Allowable	4.00
Facility Maintenance-Van Nuys	3,711.52	Not Allowable	3,711.52
Facility Maintenance-SCV	2,750.06	Not Allowable	2,750.06
Communication	2,298.72	25,375.97	27,674.69
General Office Expenses	3,190.17	34,385.49	37,575.66
Printing	0.00	0.00	0.00
Insurance	0.00	2,564.50	2,564.50
Insurance-Deductible	0.00	0.00	0.00
Utilities-AV	0.00	449.09	449.09
Data Processing-Payroll Fees	941.80	Not Allowable	941.80
Data Processing-Outside Svcs	0.00	Not Allowable	0.00
Data Processing-Misc	0.00	Not Allowable	0.00
Data Processing Maint.	6,807.74	Not Allowable	6,807.74
Interest Expense	1,521.27	0.00	1,521.27
Bank Fees	1.17	0.00	1.17
Bank Fees-PRMT	0.00	0.00	0.00
Legal Fees	10,973.80	4,639.00	15,612.80
Legal Fees-Insurance Deductible	0.00	0.00	0.00
Brd. of Director Exp.	13,976.26	0.00	13,976.26
ARCA Dues	0.00	0.00	0.00
Accounting Fees	0.00	0.00	0.00
Equipment Purchases	0.00	0.00	0.00
Software and Licenses	5,039.88	54,322.70	59,362.58
Equipment - AV Loan Principle Payments	0.00	16,867.86	16,867.86
Contractor/Consultant	19,361.77	0.00	19,361.77
Contr./Consult.: FFRC Library	0.00	0.00	0.00
Contr./Consult.: CPP	0.00	0.00	0.00
Mileage	1,497.44	29,053.50	30,550.94
Travel	8,058.94	3,969.77	12,028.71
General Expenses	895.76	34,403.31	35,299.07
General Expenses-Remodel AV	0.00	0.00	0.00
General Expenses-Remodel SCV	0.00	0.00	0.00
General Expenses-Remodel SFV	0.00	0.00	0.00
ABX2-1 Admin Expenses	0.00	0.00	0.00
ARPA Social Recreation Project	0.00	0.00	0.00
Equity/Disparity Projects	0.00	0.00	0.00
CalFRESH Project	0.00	0.00	0.00
Restricted: Language Access & Cultural Comp	0.00	70,587.57	70,587.57
Restricted: SDP-Participants Support	0.00	0.00	0.00
Subtotal Operating Expenses	114,671.68	773,301.48	887,973.16
Operating Expenses Allocation	12.9%	87.1%	100.0%
Total Salaries & Operating Expenses	736,150.39	6,158,144.95	6,894,295.34
Salaries & Operating Exp. Allocation	10.7%	89.3%	100.0%
Project Funds: Family Resource Center	0.00	0.00	0.00
Income Not from DDS (i.e. Interest)	(137,276.76)	0.00	(137,276.76)
Total Expenses Less Other Income	598,873.63	6,158,144.95	6,757,018.58
Total Expenses Admin vs Direct Allocation	8.86%	91.14%	100.00%

YTD		
Administrative Operating Expenses	Direct Operating Expenses	Total Operating Expenses
3,340,045.92	23,813,871.76	27,153,917.68
714,456.86	6,170,914.6	6,885,371.47
4,054,502.78	29,984,786.37	34,039,289.15
11.9%	88.1%	100.0%
10,321.02	57,932.09	68,253.11
16,006.60	Not Allowable	16,006.60
199,411.11	3,472,104.09	3,671,515.20
11,203.17	Not Allowable	11,203.17
31,973.28	Not Allowable	31,973.28
24,651.56	Not Allowable	24,651.56
41,969.95	526,985.59	568,955.54
11,333.73	127,325.84	138,659.57
1,224.01	17,395.60	18,619.61
150,822.29	752,878.36	903,700.65
0.00	0.00	0.00
3,849.33	43,060.24	46,909.57
93,580.16	Not Allowable	93,580.16
0.00	Not Allowable	0.00
0.00	Not Allowable	0.00
39,269.75	Not Allowable	39,269.75
9,903.52	0.00	9,903.52
5.85	0.00	5.85
15,517.25	0.00	15,517.25
18,809.52	6,656.38	25,465.90
0.00	0.00	0.00
33,614.72	0.00	33,614.72
0.00	0.00	0.00
661.65	0.00	661.65
2,947.03	51,315.53	54,262.56
32,313.97	325,654.13	357,968.10
0.00	100,431.26	100,431.26
42,848.27	43,760.09	86,608.36
0.00	0.00	0.00
0.00	0.00	0.00
6,467.10	165,186.83	171,653.93
24,464.03	12,420.66	36,884.69
18,957.09	212,563.89	231,520.98
0.00	0.00	0.00
0.00	0.00	0.00
655.96	7,070.26	7,726.22
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	344,613.17	344,613.17
0.00	0.00	0.00
842,781.92	6,267,354.01	7,110,135.93
11.9%	88.1%	100.0%
4,897,284.70	36,252,140.38	41,149,425.08
11.9%	88.1%	100.0%
0.00	0.00	0.00
(579,335.65)	0.00	(579,335.65)
4,317,949.05	36,252,140.38	40,570,089.43
10.6%	89.4%	100.0%

Rolling 12-Month Attendance	Jul-25	Aug-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Dec-25	Jan-26	Feb-06	Mar-26	Apr-26	May-26	Jun-26	Total	Total
	Dark	Special		Board	Dark	Board	Special	Dark	Board	Board	Board	Board	Board	Board	Absences	Hours
Nicholas Abrahms		P	P	P		P	Ab		P							13.00
George Alvarado		P	P	P		P	P		P							13.75
Cathy Blin		P	P	P		P	P		P							13.75
Sharmila Brunjes		P	P	P		P	P		P							13.75
Jacque Colton		P	P	P		Ab	P		Ab							6.75
Leticia Garcia		P	P	P		P	P		P							13.75
Juan Hernandez		P	P	P		P	P		P							13.75
Anna Hurst		P	Ab	P		P	P		P							13.50
Alex Kopilevich (<i>VAC Rep</i>)		P	P	Ab		P	Ab		P							9.50
Jennifer Koster		P	P	P		P	Ab		P							13.00
Laura Monge		P	P	P		P	P		P							13.75
Jeremy Sunderland		P	P	P		P	P		P							13.75
Jason Taketa		P	P	P		Ab	P		P							9.75
Curtis Wang		P	P	P		P	P		Ab							10.75
Meeting Time		2.25	0.25	3.5		4	0.75		3							13.75

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving,

FY 2025-26	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total Absences	Total Hours
Community Relations Committee	Dark		Dark	Dark		Dark		Dark		Dark		Dark		
Nicholas Abrahms		P			P		P						0	4.25
George Alvarado		P			P		Ab						1	3.25
Cathy Blin		P			P		P						0	4.25
Sharmila Brunjes		P			Ab		Ab						2	2.00
Jacquie Colton		P			P		P						0	4.25
Lety Garcia		P			Ab		P						1	3.00
Juan Hernandez		P			P		Ab						1	3.25
Jennifer Koster		P			P		Ab						1	3.25
Laura Monge		P			P		P						0	4.25
Jeremy Sunderland		P			Ab		P						1	3.00
Jason Taketa		P			P		Ab						1	3.25
Curtis Wang		P			P		Ab						1	4.25
Jodie Agnew-Navarro (VAC Rep)		P			P								0	3.25
Sharon Weinberg (VAC Rep)		P			P		P						0	4.25

Meeting Time 2.00 1.25 1.00 4.25
P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

North Los Angeles County Regional Center
Consumer Advisory Committee
FY25-26 Meeting Attendance

<u>Consumer Attendee</u> <i>*Committee Members</i>	July 2025 DARK	August 2025	Sep 2025	Oct 2025 DARK	Nov 2025	Dec 2025 DARK	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026	Jun 2026	TOTALS Absences	TOTALS Attended (<i>Non-CM</i>)
Meeting Length														
*Juan Hernandez, Chair		P	P		P		P	P					0	
*Bill Abramson		P	P		Ab		P	P					1	
*Pam Aiona		P	Ab		P		P	P					1	
*Jennifer Koster		P	P		Ab		Ab	P					2	
*Destry Walker		P	Ab		P		P	Ab					2	
*George Alvarado		P	P		P		P	Ab					1	
*Elena Tiffany		Ab	P		P		P	P					1	
		1	1.5		1.5		1.25	1					1	

Membership: Consumers who attend 5 meetings in a 12-month period can become a CAC Member.

FY 2025-26	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-25	Jun-25	Total Absences	Total Hours
Executive Finance Committee	Special			Dark		Dark						Dark		
Sharmila Brunjes	P	P	P		P									6.25
Juan Hernandez	P	P	P		P								0	6.25
Anna Hurst	P	P	P		P								0	6.25
Curtis Wang		P	P		P								0	5.75
Leticia Garcia	P	P	P		P								0	6.25
Jacquie Colton			P		P								0	2.75
Jason Taketa			P		P								0	2.75
Laura Monge			Ab		P								1	1.50

Meeting Time

0.5

3.00

1.25

1.50

6.25

P = Present

Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

FY 2025-6	Jul-25	Aug-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total	Total
Nominating Committee	Dark		Special		Dark	Dark	Dark					Dark	Dark	Absences	Hours
Curtis Wang, Co-Chair		P	P	P				P							5.25
Sharmila Brunjes		P	P	P				P							5.25
Lety Garcia, Co-Chair		P	P	P				P							5.25
Juan Hernandez		P	P	P				P							5.25
Alex Kopilevich		P	P	P				P							5.25

Meeting Time 2.00 0.25 1.50 1.50 5.25

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

FY 2025-26	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total	Total
Post-Retirement Medical Trust	Dark		Dark	Dark		Dark	Dark		Dark	Dark		Dark	Absences	Hours
Sharmila Brunjes		P												0.50
Juan Hernandez		P												0.50
Anna Hurst		P												0.50
Angela Pao-Johnson - Staff		Ab												0.00
Vini Montague - Staff		P												0.50

Meeting Time

0.50

0.50

P = Present

Ab = Absent

* = Joined Committee

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

FY 2025-26	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Vendor Advisory Committee	Dark			Dark		Dark						Dark	Absences
Alex Kopilevich, Chair		P	P		P		P						0
Jaklen Keshishyan, Alt. Chair		P	P		P		P						0
Jodie Agnew Navarro		P	P		P		P						0
Masood Babaeian		P	P		P		Ab						1
Paul Borda		P	P		Ab		P						1
Andrea Devers		P	P		P		P						0
David Ebrami		P	P		P		P						0
Cal Enriquez		P	P		P		P						0
Jason Gillis		P	P		P		P						0
Ricki Macken Chivers		P	P		P		P						0
Vahe Mkrtchian		P	P		P		P						0
Desiree Misrachi		Ab	P		P		P						1
Daniel Ortiz		P	P		P		P						0
Jen Pippard		P	P		P		P						0
Tal Segalovich		P	P		P		P						0
Octavia Watkins		P	P		P		Ab						1
Sharon Weinberg		P	P		P		P						0

Meeting Time

2.50

2.00

2.00

1.50

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

North Los Angeles County Regional Center

ALPHABET SOUP

AAIDD	- American Association on Intellectual and Developmental Disabilities
AAP	- Adoption Assistance Program
AB	- Assembly Bill (State)
ABLE Act	- The “Achieving a Better Life Experience” (ABLE) Act of 2014
ACRC	- Alta California Regional Center
ADA	- Americans with Disabilities Act
ADC	- Adult Development Center
AFPF	- Annual Family Program Fee
AIS	- ARCA Information Systems
ARCA	- Association of Regional Center Agencies
ARFPSHN	- Adult Residential Facility for Persons with Specialized Healthcare Needs
BCBA	- Board-Certified Behavior Analyst
CAC	- Consumer Advisory Committee
CAL-ARF	- California Association of Rehabilitation Facilities
CAL-TASH	- The Association for Persons with Severe Handicaps
CARF	- Commission on Accreditation of Rehabilitation Facilities
CASA	- Community Advocacy Services Association
CASHPCR	- California Association of State Hospitals-Parent Councils for the Retarded
CCF	- Community Care Facility
CCL	- Community Care Licensing
CCR	- California Code of Regulations
CCS	- California Children’s Services (State and County)
CDCAN	- California Disability Community Action Network
CDE	- Comprehensive Diagnostic Evaluation
CDER	- Client Development Evaluation Report
CIE	- Competitive Integrated Employment
CMS	- Centers for Medicare and Medicaid Services (formerly HCFA)
CMIS	- Client Management Information System
COEC	- Community Outreach and Education Committee (ARCA)
COLA	- Cost of Living Adjustment
CP	- Cerebral Palsy
CPES	- Community Provider of Enrichment Services
CPP	- Community Placement Plan
CRDP	- Community Resource Development Plan
CSC	- Consumer Service Coordinator

CSLA	- Community Supported Living Arrangement
CVRC	- Central Valley Regional Center
DAC	- Day Activity Center
DCFS	- Department of Children and Family Services (County)
DD	- Developmental Disabilities
DD Council	- State Council on Developmental Disabilities
DDS	- Department of Developmental Services (State)
DHCS	- Department of Health Care Services
DHS	- Department of Health Services (State)
DOE	- Department of Education (State and Federal)
DOF	- Department of Finance
DOH	- Department of Health
DOR/DR	- Department of Rehabilitation
DPSS	- Department of Public Social Services (County)
DRC	- Disability Rights California (formerly Protection & Advocacy, Inc.)
DSM	- Diagnostic and Statistical Manual of Mental Disorders
DSP	- Direct Support Professional
DSS	- Department of Social Services (State)
DOR	- Department of Rehabilitation (State)
DRC	- Disability Rights California (formerly Protection & Advocacy)
DTT	- Discrete Trial Training
DVU	- Disability Voices United
EBSH	- Enhanced Behavioral Support Home
ECF	- Exceptional Children's Foundation
EDD	- Employment Development Department (State)
EDMS	- Electronic Document Management System
ELARC	- Eastern Los Angeles Regional Center
EPSDT	- Early and Periodic Screening, Diagnosis, and Treatment
FACT	- Foundation for Advocacy, Conservatorship, and Trust of CA
FCPP	- Family Cost Participation Program
FDC	- Fairview Developmental Center
FEMA	- Federal Emergency Management Assistance
FETA	- Family Empowerment Team in Action
FHA	- Family Home Agency
FMS	- Financial Management Service
FNRC	- Far Northern Regional Center
FSA	- Flexible Spending Account

GGRC	- Golden Gate Regional Center
HCBS	- Home and Community Based Services (Waiver)
HCFA	- Health Care Financing Administration (now called CMMS)
HIPAA	- Health Insurance Portability and Accountability Act
HOPE	- Home Ownership for Personal Empowerment
HRC	- Harbor Regional Center
HUD	- Housing and Urban Development (Federal)
ICB Model	- Individualized Choice Budget Model
ICC	- Inter-agency Coordinating Council
ICC	- Integrated Community Collaborative/Intregadoras
ICF	- Intermediate Care Facility
ICF/DD	- Intermediate Care Facility/Developmentally Disabled
ICF/DD-H	- Intermediate Care Facility/Developmentally Disabled-Habilitative
ICF/DD-N	- Intermediate Care Facility/Developmentally Disabled-Nursing
ICF/SPA	- Intermediate Care Facility/State Plan Amendment
IDEA	- Individuals with Disabilities Education Act
IDEIA	- Individuals with Disabilities Education Improvement Act
IDP	- Individual Development Plan
IDT	- Inter-disciplinary Team
IEP	- Individual Educational Plan
IFSP	- Individual Family Service Plan
IHP	- Individual Habilitation Plan
IHSS	- In-Home Supportive Services
ILC	- Independent Living Center
ILS	- Independent Living Services
IMD	- Institutes of Mental Disease
IPP	- Individual Program Plan
IRC	- Inland Regional Center
ISP	- Individual Service Plan
KRC	- Kern Regional Center
LACHD	- Los Angeles County Health Department
LACDMH	- Los Angeles County Department of Mental Health
LACTC	- Los Angeles County Transportation Commission
LADOT	- Los Angeles Department of Transportation (City)
LAUSD	- Los Angeles Unified School District

LCSW	- Licensed Clinical Social Worker
LDC	- Lanterman Developmental Center
LEA	- Local Education Agency
LICA	- Local Interagency Coordination Area
LRC	- Lanterman Regional Center
MCH	- Maternal and Child Health
MFCC	- Marriage, Family and Child Counselor
MHRC	- Mental Health Rehabilitation Center
MMIS	- Medicaid Management Information System
MSW	- Masters in Social Work
NADD	- National Association for the Dually Diagnosed
NASDDDS	- National Association of State Directors of Developmental Disabilities Services
NBRC	- North Bay Regional Center
NLACRC	- North Los Angeles County Regional Center
OAH	- Office of Administrative Hearings
OCRA	- Office of Client Rights Advocacy
OPS	- Operations funds (for Regional Centers)
OSEP	- Office of Special Education Programs
OSERS	- Office of Special Education and Rehabilitative Services
OSHA	- Occupational Safety and Health Administration
OT	- Occupational Therapy
PAI	- Protection and Advocacy, Inc. (now called Disability Rights CA)
PDD	- Pervasive Developmental Disorder
PDC	- Porterville Developmental Center
PDF	- Program Development Fund
PEP	- Purchase of Service Expenditure Projection (formerly SOAR)
PEPRA	- Public Employees' Pension Reform Act
PERS	- Public Employees' Retirement System
PET	- Psychiatric Emergency Team
PIP	- Paid Internship Program
PL 94-142	- Public Law 94-142 (Right to Education Bill)
PMRT	- Psychiatric Mobile Response Team
POLST	- Physician Orders for Life-Sustaining Treatment
POS	- Purchase of Services funds (for Regional Centers)
PRMT	- Post-Retirement Medical Trust

PRRS	- Prevention Resources and Referral Services
PRUCOL	- Permanently Residing in the U.S. Under Color of the Law
PT	- Physical Therapy
QMRP	- Qualified Mental Retardation Professional
RC	- Regional Center
RCEB	- Regional Center of the East Bay
RCFE	- Residential Care Facility for the Elderly
RCOC	- Regional Center of Orange County
RCRC	- Redwood Coast Regional Center
RDP	- Resource Development Plan
RFP	- Request for Proposals
RRDP	- Regional Resource Development Project
RSST	- Residential Service Specialist Training
SARC	- San Andreas Regional Center
SB	- Senate Bill (State)
SCDD	- State Council on Developmental Disabilities
SCIHLP	- Southern CA Integrated Health and Living Project
SCLARC	- South Central Los Angeles Regional Center
SDRC	- San Diego Regional Center
SDC	- Sonoma Developmental Center
SDP	- Self-Determination Program
SDS	- Self-Directed Services
SEIU	- Service Employees' International Union
SELPA	- Special Education Local Plan Area
SG/PRC	- San Gabriel/Pomona Regional Center
SLS	- Supported Living Services
SMA	- Schedule of Maximum Allowances (Medi-Cal)
SNF	- Skilled Nursing Facility
SOAR	- Sufficiency of Allocation Report (see PEP)
SOCCO	- Society of Community Care Home Operators
SPA	- State Plan Amendment
SRF	- Specialized Residential Facility
SSA	- Social Security Administration
SSDI	- Social Security Disability Insurance
SSI	- Supplemental Security Income
SSP	- State Supplementary Program

TASH	- The Association for the Severely Handicapped
TCRC	- Tri-Counties Regional Center
UAP	- University Affiliated Program
UCI	- Unique Client Identifier
UCP	- United Cerebral Palsy
UFS	- Uniform Fiscal System
VAC	- Vendor Advisory Committee
VIA	- Valley Industry Association (Santa Clarita Valley)
VICA	- Valley Industry & Commerce Association (San Fernando Valley)
VMRC	- Valley Mountain Regional Center
WAP	- Work Activity Program
WIOA	- Workforce Innovation and Opportunity Act

[alphabetsoup] January 7, 2021

2025-2026 Board of Trustees / Committee Meeting Schedule

August through July

August 2025

W	08/05/25	5:00pm	BOARD ORIENTATION (In-Person Chatsworth)
W	08/06/25	3:00pm	CONSUMER ADVISORY
W	08/06/25	5:30pm	NOMINATING
M	08/11/25	5:00pm	BOARD PACKET REVIEW AND TRAINING
W	08/13/25	4:00pm	BOARD PRE-MEETING DINNER (OPTIONAL)
W	08/13/25	5:00pm	DDS MEETING IN-PERSON
W	08/13/25	6:00pm	BOARD MEETING (Hybrid - Chatsworth)
Th	08/14/25	9:30am	VENDOR ADVISORY
W	08/20/25	5:00pm	COMMUNITY RELATIONS (Zoom)
W	08/21/25	5:30pm	POST-RETIREMENT MEDICAL TRUST
Th	08/28/25	5:00pm	EXECUTIVE FINANCE

September 2025

W	09/03/25	3:00pm	CONSUMER ADVISORY
Sat	09/06/25	All-Day	BOARD RETREAT (In-Person Chatsworth)
W	09/08/25	5:00pm	BOARD PACKET REVIEW AND TRAINING
W	09/10/25	6:00pm	BOARD MEETING
Th	09/11/25	9:30am	VENDOR ADVISORY
Th	09/25/25	5:00pm	EXECUTIVE FINANCE

October 2025

M	10/06/25	5:00pm	BOARD TRAINING: RC BUDGETS
M	10/13/25	6:00pm	BOARD TRAINING: LEGISLATIVE ADVOCACY

November 2025

Th	11/06/25	5:00pm	CONSUMER ADVISORY
M	11/10/25	5:00pm	BOARD PACKET REVIEW AND TRAINING
M	11/12/25	4:00pm	BOARD PRE-MEETING DINNER (OPTIONAL)
M	11/12/25	5:00pm	DDS MEETING IN-PERSON
W	11/12/25	6:00pm	BOARD MEETING (Hybrid - Santa Clarita)
Th	11/13/25	9:30am	VENDOR ADVISORY
M	11/17/25	6:00pm	BOARD TRAINING
W	11/19/25	5:00pm	COMMUNITY RELATIONS
Th	11/20/25	5:00pm	POST-RETIREMENT MEDICAL TRUST
Th	11/20/25	5:00pm	EXECUTIVE FINANCE

December 2025

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January 2026

W	01/07/26	5:30pm	NOMINATING
Th	01/08/26	5:00pm	CONSUMER ADVISORY
Th	01/08/26	9:30am	VENDOR ADVISORY
M	01/12/26	5:00pm	BOARD PACKET REVIEW AND TRAINING
W	01/14/26	6:00pm	BOARD MEETING
W	01/21/26	5:00pm	COMMUNITY RELATIONS
Th	01/29/26	5:00pm	EXECUTIVE FINANCE

February 2026

W	02/04/26	5:30PM	NOMINATING
Th	02/05/26	5:00pm	CONSUMER ADVISORY
M	02/09/26	5:00pm	BOARD PACKET REVIEW AND TRAINING
W	02/11/26	4:00pm	BOARD PRE-MEETING DINNER (OPTIONAL)
W	02/11/26	5:00pm	DDS MEETING IN-PERSON
W	02/11/26	6:00pm	BOARD MEETING (Hybrid - AV)
Th	02/12/26	9:30am	VENDOR ADVISORY
Th	02/19/26	5:00pm	POST-RETIREMENT MEDICAL
Th	02/26/26	5:00pm	EXECUTIVE FINANCE

March 2026

W	03/04/26	5:30pm	NOMINATING
Th	03/05/26	5:00PM	CONSUMER ADVISORY
M	03/09/26	5:00pm	BOARD PACKET REVIEW AND TRAINING
W	03/11/26	6:00pm	BOARD MEETING
Th	03/12/26	9:30am	VENDOR ADVISORY
W	03/18/26	5:00pm	COMMUNITY RELATIONS
Th	03/26/26	5:00pm	EXECUTIVE FINANCE

April 2026

W	04/01/26	5:30pm	NOMINATING
Th	04/02/26	5:00pm	CONSUMER ADVISORY
M	04/06/26	5:00pm	BOARD PACKET REVIEW AND TRAINING
W	04/08/26	6:00pm	BOARD MEETING
Th	04/09/26	9:30am	VENDOR ADVISORY
Th	04/30/26	5:00pm	EXECUTIVE FINANCE

May 2026

Th	05/07/26	5:00pm	CONSUMER ADVISORY
M	05/11/26	5:00pm	BOARD PACKET REVIEW AND TRAINING
W	05/13/26	4:00pm	BOARD PRE-MEETING DINNER (OPTIONAL)
W	05/13/26	5:00pm	DDS MEETING IN-PERSON
W	05/13/26	6:00pm	BOARD MEETING (Hybrid - Chatsworth)
Th	05/14/26	9:30am	VENDOR ADVISORY
W	05/20/26	5:00pm	COMMUNITY RELATIONS
Th	05/21/26	5:00pm	POST-RETIREMENT MEDICAL TRUST
Th	05/28/26	5:00pm	EXECUTIVE FINANCE

June 2026

M	06/08/26	5:00pm	BOARD PACKET REVIEW AND TRAINING
W	06/10/26	6:00pm	BOARD MEETING
Th	06/11/26	9:30am	VENDOR ADVISORY

July 2026

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BOARD & BOARD COMMITTEE LIST

FY 2025-2026

Board of Trustees

Sharmila Brunjes—President
Juan Hernandez—Vice President
Curtis Wang—Board Secretary
Anna Hurst—Treasurer
Leticia Garcia – ARCA Rep
Alex Kopilevich – VAC Chair
Nicholas Abrahms
George Alvarado
Cathy Blin
Jacquie Colton
Jennifer Koster
Laura Monge
Jeremy Sunderland
Jason Taketa

Executive Finance

Angela Pao-Johnson, Staff
Vini Montague, Staff
Lindsay Granger, Admin
Sharmila Brunjes, Chair
Anna Hurst
Leticia Garcia
Juan Hernandez
Curtis Wang
Jacquie Colton
Laura Monge
Jason Taketa
[VAC Representative](#)
Jaklen Keshishyan

Community Relations

Evelyn McOmie, Staff
Chris Whitlock, Staff
Lindsay Granger, Admin
Jeremy Sunderland, Chair
Cathy Blin
Nicholas Abrahms
George Alvarado
Jacquie Colton
Lety Garcia
Juan Hernandez
Jennifer Koster
Laura Monge
Jason Taketa
Curtis Wang
[VAC Representative](#)
Sharon Weinberg

Nominating

Evelyn McOmie, Staff
Lindsay Granger, Admin
Curtis Wang, Co-Chair
Lety Garcia, Co-Chair
Sharmila Brunjes
Juan Hernandez
[VAC Representative](#)
Alex Kopilevich

Post-Retirement Medical Trust

Vini Montague, Staff
Lindsay Granger, Admin
Sharmila Brunjes, Chair
Juan Hernandez
Angela Pao-Johnson
Vini Montague
Anna Hurst

BOARD ADVISORY COMMITTEE LIST

FY 2025-2026

Vendor Advisory

Angela Pao-Johnson, Staff

Lindsay Granger, Admin

Alex Kopilevich, Chair

Jaklen Keshishyan, Alt. Chair

Jodie Agnew-Navarro

Octavia Watkins

Masood Babacian

Paul Borda

Andrea Devers

David Ebrami

Cal Enriquez

Jason Gillis

Ricki Macken Chilvers

Desiree Misrachi

Vahe Mkrtchian

Daniel Ortiz

Jen Pippard

Tal Segalovitch

Sharon Weinberg

(1 open position)

Consumer Advisory

Santos Rodriguez

Lindsay Granger, Admin.

Juan Hernandez, Chair

Bill Abramson

Pam Aiona

Jennifer Koster

Elena Tiffany

Destry Walker

Self Determination

Silvia Renteria-Haro, Staff

Robin Monroe, Staff

Lori Walker, Chair

Juan Hernandez – Board Liaison

Miriam Erberich, Co-Chair

Victoria Berrey

Michael Carey

Socorro Curameng

Richard Dier

Jordan Feinstock

Jon Francis

Ricardo Martinez

Erica Rodriguez