



# North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | [www.nlacrc.org](http://www.nlacrc.org)

## MEMORANDUM

Date: February 4, 2026

To: **Nominating Committee:** Curtis Wang, Sharmila Brunjes, Lety Garcia, Juan Hernandez, Alex Kopilevich

From: Lindsay Granger, Executive Administrative Assistant

Re: Information and materials for the next Nominating Committee meeting on **Wednesday, February 4, 2026**

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Attached is information for the next committee meeting. Please review this information prior to the meeting.

**The meeting will be held remotely via Zoom. We will send you the Zoom access information via email.**

Please **click the link** below to join the Zoom meeting automatically as an attendee.

### **Join Zoom Meeting**

<https://us06web.zoom.us/j/83417399017?pwd=JnlZqreKjPJhEkFt3PaRyAHBZ3OoqS.1>

**Meeting ID: 854 1739 9017**  
**Passcode: 182277**

If you have any questions, or if you are unable to attend the meeting, please send us an email to [boardsupport@nlacrc.org](mailto:boardsupport@nlacrc.org). Thank you!

### Attachments

c: Evelyn McOmie, Deputy Director

# Nominating Committee Meeting

February 4, 2026

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## NOMINATING COMMITTEE

Wednesday, February 4, 2026, at 5:30 p.m.

### ~ AGENDA ~

#### Members:

Committee Co-Chairs: Curtis Wang and Lety Garcia

Nominating Committee Members: Sharmila Brunjes,

Juan Hernandez

VAC Representative: Alex Kopilevich

Staff: Evelyn McOmie and Lindsay Granger

- I. **Call to Order/ Attendance** – Curtis Wang (*1 min*)
- II. **Agenda** (*1 min*)
  - A. Approval of the Agenda
- III. **Public Input** – Agenda Items (*3 min per person, limit 3 comments*)
- IV. **Consent Items** (*1 min*)
  - A. Approval of Minutes from January 7, 2026, Meeting
- V. **Action Items**
  - A. Review and Discuss Updated Nominating Committee Procedures and Guidelines – (*10 min*)
  - B. Review New Applicant(s) for Board of Trustees – Curtis Wang (*10 min*)
    1. Applicant 7
    2. Applicant 8
    3. Applicant 9
    4. Applicant 10
    5. Applicant 11
    6. Applicant 12
    7. Applicant 13
  - C. Review Board of Trustees Applicant Interviews – Curtis Wang (*10 min*)
    1. Applicant 4
    2. Applicant 5
    3. Applicant 6
- VI. **Committee Business**
  - A. Update on Board Recruitment Marketing Plan – Chris Whitlock (*5 min*)
  - B. Review Board Members' Terms and Upcoming Renewals – Curtis Wang and Lindsay Granger (*10 min*)
  - C. Review Board Composition Excel – Curtis Wang and Lindsay Granger (*10 min*)

**VII. Review of Meeting Action Items** *(2 min)*

**VIII. Board Meeting Agenda Items** *(2 min)*

**IX. Announcements / Public Input / Information** *(3 min per person, limit 3 people)*

- A. Next meeting: Wednesday, March 4, 2026 at 5:30 p.m.
- B. Committee Attendance

**X. Adjournment**

North Los Angeles County Regional Center  
**Nominating Committee Meeting Minutes**

January 7, 2026

**Present:** Curtis Wang, Sharmila Brunjes, Lety Garcia, Juan Hernandez, Alex Kopilevich – **Committee Members**

Angela Pao-Johnson, Evelyn McOmie, Lindsay Granger – **Staff Members**

**Absent:**

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**I. Call to Order**

Board Secretary and Committee Chair Curtis Wang called the meeting to order at 5:33 pm.

**II. Review of the Agenda and Approval of Agenda**

**M/S/C** (Lety Garcia/Alex Kopilevich) To approve the agenda. Motion carried.

**III. Public Input**

Alex Kopilevich, Vendor Advisory Committee Chair, provided public comment, noting the importance of being thoughtful and cautious when selecting board applicants. He emphasized that the goal should not be to reach an arbitrary number of board members (e.g., 20 or 22), but to select applicants who understand the commitment and are genuinely willing to participate and engage in board service.

There was no additional public comment.

**IV. Consent Items**

A. Approval of Minutes from the September 3, 2025 Meeting

**M/S/C** (Lety Garcia/Alex Kopilevich) to approve the minutes of the September 3, 2025 meeting. Motion carried.

**V. Action Items**

A. Vote on Committee Co-Chairs

Curtis Wang introduced Action Item A, a vote to appoint a Co-Chair for the Nominating Committee. Deputy Director Evelyn McOmie provided background that the committee had previously discussed the importance and benefits of having a Co-Chair, and noted that Lety Garcia had been nominated for the role during prior discussions. Evelyn stated the purpose of the item was for the committee to formally vote on Lety Garcia serving as Co-Chair for the current standing year, alongside Curtis Wang.

**M/S/C** (Alex Kopilevich/Juan Hernandez) to approve Lety Garcia as Co-Chair of the Nominating Committee. Motion carried.

**ACTION:** Board Support will update the committee list to reflect Lety Garcia as the new co-chair of the committee.

B. Review New Applicant for Board of Trustees

Curtis Wang introduced Action Item B to review a new Board of Trustees application (Applicant #6). Lety Garcia shared that she reviewed the application and felt the applicant appeared professionally qualified. She noted the application stated the applicant is a parent, but not necessarily a parent of a regional center consumer, which stood out to her. Lety Garcia emphasized that any qualified individual may serve on the Board, and that the committee welcomes applicants whose skills support the Board's purpose and goals. She also expressed concern about the applicant's availability due to significant professional and community involvement, including serving as a chairperson of an LA Unified committee.

Alex Kopilevich confirmed he reviewed the application and shared similar concerns regarding whether the applicant would have enough time to remain engaged and actively participate. Juan Hernandez asked the committee whether they wanted to invite the applicant for an interview and agreed that time and dedication are important considerations. Alex Kopilevich asked whether the applicant had attended any meetings previously; the committee noted the application did not indicate prior attendance.

The committee discussed setting clearer expectations with candidates regarding the time commitment for Board service. Lety Garcia noted that while the commitment is often described as approximately 10 hours per month, it can be higher depending on committee meetings, mandatory trainings, and participation in workgroups. Alex Kopilevich added that in prior interviews, the committee had shared a more realistic estimate of approximately 12–15 hours per month. The committee also acknowledged that new Board members may take 1–2 years to become fully acclimated and comfortable participating.

The committee agreed to clarify the applicant's ability to meet the time commitment and to ask additional questions regarding their background and connection to services.

**M/S/C** (Alex Kopilevich/Juan Hernandez) to move forward with an interview for Applicant 6. Motion carried.

**ACTION:** Board Support will schedule interviews for Applicant #6 with the Nominating Committee.

**ACTION:** Board Support will reach out to clarify information on the applicant's background and time commitment for the Board of Trustees.

C. **Review Interviews for Applicants for Board of Trustees**

Lety Garcia opened the discussion by sharing that both Applicant #4 and Applicant #5 came across as strong candidates during the interview process. Lety Garcia stated both candidates seemed articulate, professional, and capable, and that each candidate brought "good elements" that would contribute positively to the Board. Based on the overall interview impressions, Lety Garcia made a motion to move Applicants #4 and #5 forward for recommendation to the full Board.

During discussion, Sharmila Brunjes shared that nine additional individuals had recently submitted interest in Board service and expressed concern about making recommendations before reviewing the full pool. S Sharmila Brunjes clarified that Applicants #4 and #5 appeared to be strong candidates and agreed that both interviewed well. However, Sharmila Brunjes expressed concern that making

recommendations immediately could be premature given the larger pool now available. Sharmila Brunjes recommended waiting until the committee had an opportunity to review the remaining applicants so that all candidates could be evaluated fairly and compared within the same selection process. Sharmila Brunjes noted that reviewing the additional applicants could result in a more informed decision and potentially identify exceptionally strong candidates.

Lety Garcia reiterated that the recommendation was based on the interview performance and qualifications of Applicants #4 and #5 and raised an operational concern regarding Board capacity, noting the Board was currently at 14 members, which is the minimum threshold. Lety Garcia expressed concern that if another Board member resigned, the Board could risk falling out of compliance or struggle to maintain quorum and operations.

and raised concern that the Board was currently at 14 members, which was close to the minimum. Lety Garcia expressed concern that if additional Board members resigned, the Board could risk falling below required membership levels.

Angela Pao-Johnson clarified that the bylaws include a contingency allowing the Board to continue functioning with a minimum of 11 members, which had been added in response to circumstances experienced the prior year. Sharmila Brunjes confirmed that 11 members is the minimum and added context that the Board's current membership level was impacted by a personal emergency situation rather than a pattern of members leaving without commitment, and expressed hope that additional resignations would be unlikely.

The committee also discussed whether the new interest submissions might include candidates who support compliance priorities, including Latino representation. Lety Garcia asked whether any of the new applicants were Latino candidates. Lindsay Granger clarified that the submissions were received through an interest form, not the full application, and that the interest form collected contact information but did not request race or ethnicity information at this stage. Sharmila Brunjes noted that candidates would need to self-identify and that determining demographic representation would require reviewing full applications.

Alex Kopilevich emphasized the importance of conducting due diligence and selecting the best-qualified individuals based on competence and merit. Alex Kopilevich stated that reviewing or interviewing the additional applicants before making final recommendations would support a stronger and more informed recommendation process to best serve the Board's interests. Curtis Wang also commented on the value of having a strong applicant pool and selecting the best candidates for Board service.

**M/S/C** (Lety Garcia/Juan Hernandez) to move Applicant #4 and Applicant #5 to the full Board. The vote was tied 2-2 and 1 abstention. Motion failed.

Yes – 2 (Lety Garcia and Curtis Wang)  
No – 2 (Sharmila Brunjes and Alex Kopilevich)  
Abstain – 1 (Juan Hernandez)

Under Robert's Rules of Order, a tie vote meant the motion failed. Sharmila Brunjes confirmed the motion did not pass, and the committee concluded that Applicants #4 and #5 would not be forwarded to the Board at that time.

Following the failed motion, Lindsay Granger noted that a separate motion would be

needed to formally table the decision.

**M/S/C** (Sharmila Brunjes/Alex Kopilevich) to continue considering Applicant #4 and Applicant #5 alongside the larger applicant pool expected for review in February and March. Motion carried.

## **V. Committee Business**

### **A. Update on Board Recruitment Marketing Plan**

Curtis Wang introduced the agenda item for an update on the Board recruitment marketing plan. Chris Whitlock presented a report on the Board recruitment campaign results from August 2025 through December 2025, comparing digital and printed outreach efforts. Chris Whitlock reported that digital campaigns outperformed printed campaigns by approximately three to one. Total spending was \$2,325 for digital campaigns and \$3,070 for printed campaigns, with an estimated cost per click or scan of approximately \$1.04 for digital outreach compared to \$4.52 for printed materials.

Chris Whitlock reviewed campaign performance by source, including La Opinión, AV Magazine, flyers distributed through community-based organizations, VICA's digital newsletter, and NLACRC social media platforms. In total, the campaign generated 2,908 clicks to the Board application, with total campaign costs of approximately \$5,395.

Lety Garcia asked whether it was possible to identify where letters of intent or interest originated. Chris Whitlock explained that, beginning January 5, the campaign shifted from directing individuals to the full Board application to a simplified interest form designed to collect basic contact information. Chris Whitlock reported that nine interest forms were received within one week, allowing staff to follow up directly and build a larger pool of potential applicants.

Alex Kopilevich commented that the data suggested printed advertising, particularly La Opinión and AV Magazine, was not cost-effective compared to lower-cost outreach methods. Alex Kopilevich asked whether future expenses could be reduced. Chris Whitlock responded that the interest form allows improved tracking by outreach source and enables evaluation of which platforms yield higher-quality applicants. Chris Whitlock also noted that unboosted posts on LinkedIn, Facebook, and Instagram generated strong engagement at no additional cost.

Sharmila Brunjes suggested allocating funds to develop training materials or templates for Board members to support recruitment outreach through personal social media channels. Sharmila Brunjes also proposed creating videos of Board members sharing their experiences to support recruitment efforts. Sharmila Brunjes shared that a recent LinkedIn post resulted in 34 views, noting this level of engagement exceeded that of some paid print placements.

Lety Garcia raised concerns regarding the characterization of the campaign as bilingual, noting that the advertisements included only limited Spanish-language content. Chris Whitlock clarified that the materials were primarily in English and acknowledged that a single Spanish sentence did not constitute a fully bilingual advertisement. Lety Garcia emphasized the importance of accurately describing campaign language moving forward. Angela Pao-Johnson and Sharmila Brunjes noted that the recruitment materials had been presented to and approved by the full Board, and clarified that Chris Whitlock had not made decisions independently.



Lety Garcia also asked about the status of incorporating targeted audience and Board composition information into recruitment materials, referencing a motion approved at a prior Board meeting. Sharmila Brunjes clarified that the motion applied to any new recruitment materials created going forward, not to reprints of previously approved materials.

Chris Whitlock stated that the campaign was intended to run through the next Nominating Committee meeting, at which time next steps would be determined. Alex Kopilevich expressed concern about continuing expenditures if the committee already had multiple candidates and limited capacity to interview additional applicants. Sharmila Brunjes recommended deferring decisions regarding changes to campaign spending until the committee could review the quality of applications at the next meeting. Chris Whitlock confirmed that staff could continue posting the interest form through the next meeting at no additional cost.

The Committee confirmed that this agenda item was informational only and not an action item and agreed to receive another campaign report at the next meeting.

B. Review Board Members' Terms and Upcoming Renewals

Curtis Wang introduced the agenda item to review Board member terms and upcoming renewals, presented by Lindsay Granger. Lindsay Granger provided a brief overview of upcoming term renewals and shared that the term renewal tracking sheet had been reformatted to make it easier for the Nominating Committee to review, including fields such as date elected, current term start and end dates, and upcoming renewal timelines. Lindsay Granger reported that signed interest forms had been received from Board members needing to submit renewals.

Lindsay Granger noted upcoming changes impacting Board composition, including that Alex Kopilevich would be terming out as the Vendor Advisory Committee (VAC) representative, requiring a new VAC Chair and Board representative. Lindsay Granger also stated that Lety Garcia and Nicholas Abrahms would be terming out next, and referenced the prior discussion regarding maintaining applicants "on standby" to support continuity. Curtis Wang indicated there were no questions on the renewal sheet. Sharmila Brunjes noted a typo in the roster listing Sharmila Brunjes' name, and Lindsay Granger confirmed the correction.

Sharmila Brunjes asked Alex Kopilevich whether there would be advance notice of who would replace the VAC representative role. Alex Kopilevich explained that the VAC Chair election typically occurs around May–June to allow for transition planning. Alex Kopilevich stated the VAC currently has four open positions, including the Chair seat, and the selection process would occur after reviewing applicants; if more than one person volunteers, a vote would be held. Angela Pao-Johnson and Sharmila Brunjes expressed appreciation for Alex Kopilevich's service, and Alex Kopilevich thanked the committee and noted the next VAC Chair would be selected through the VAC process.

C. Review DDS Board Composition

Lindsay Granger presented an overview of the DDS Board composition data and explained that the spreadsheet breaks down Board composition using DDS's algorithm and census-based minimum thresholds, including representation by catchment area, diagnosis, and race/ethnicity. Lindsay Granger noted the document included updated tables consistent with the DDS layout and clarified that the labeling on the 4<sup>th</sup> table should

reflect “race/ethnicity.” Lindsay Granger stated an updated version had been emailed to members and that the analysis was modeled up to 22 Board members.

Lindsay Granger explained that the top portion of the worksheet was based on a prior 2020 composition sheet that had been provided by Lety Garcia as a guide, while the lower tables reflected the official DDS composition layout.

Lety Garcia requested additional analysis on geographic representation by region (San Fernando Valley, Santa Clarita Valley, and Antelope Valley) and asked whether the committee could identify a fair target distribution by region if the Board increased to 18 members. Lindsay Granger explained DDS census data does not break down the catchment areas at that level and suggested using alternative data sources if the committee wanted regional targets. Lety Garcia and Alex Kopilevich described a prior approach using consumer counts by region to calculate percentages and apply them to the total Board size. Lindsay Granger agreed to update the document with percentage breakdowns by region using consumer distribution data, and Lety Garcia confirmed that would be helpful.

Lety Garcia asked whether recruitment outreach could be targeted more toward Santa Clarita Valley. Chris Whitlock confirmed geo-targeting could be done via social media. Lety Garcia stated this would be helpful because Santa Clarita Valley remained an area of focus for recruitment and it was unclear whether any of the recent interest forms originated from that region.

Lety Garcia requested clarification on why there were two “ethnicity” sections shown. Lindsay Granger explained that the top section reflected an earlier attempt to replicate the 2020 composition sheet format, which listed that information under “ethnicity,” although it would be more accurately labeled “race/ethnicity.” Lindsay Granger further explained that the DDS format separates race and ethnicity because individuals must select both categories and are counted in each. Lindsay Granger noted that combining race and ethnicity into a single table can result in totals exceeding 100% and recommended using the DDS-formatted race and ethnicity tables for accuracy.

Lety Garcia asked about DDS’s allowed variance for compliance. Lindsay Granger explained DDS allows variance because census percentages are highly specific and Board representation must be calculated using whole individuals. Lindsay Granger noted that one Board member equates to approximately 7% and that the compliance range shifts as Board size changes because the spreadsheet recalculates the allowable variance based on updated totals. Lety Garcia confirmed the understanding that compliance does not require meeting exact census percentages and provided an example where a category could remain compliant even if one member below a calculated target due to variance. Sharmila Brunjes asked a brief clarifying question about the percentage calculations and then confirmed understanding of the current gap relative to the 44% target discussed. The committee confirmed there were no further questions and concluded the review.

**ACTION:** Lindsay Granger will update the board composition worksheet and provide them to the committee. The updated format will provide predictive percentage breakdowns by region based on consumer distribution.

## **VI. Review of Meeting Action Items and Board Agenda Items**

Curtis Wang moved the committee to the agenda item for reviewing meeting action items. During the review of the meeting action items, it was reported that the document previously referred to

as “policies” would be revised and brought back to the committee in February for review and feedback, including discussion of whether the document title should be revised to “guidelines” or another term.

Lety Garcia requested that the bylaws also be reviewed to ensure all necessary updates are captured. Lindsay Granger confirmed the bylaws review and redlined updates would be included as part of the February agenda.

No items would be going to the Board from this committee meeting.

**ACTIONS:**

- Lindsay Granger summarized follow-up items and next steps, including reaching out to Applicant 6 to schedule an interview with the Nominating Committee prior to February.
- An email would be sent to Applicants 4 and 5 to inform them that their applications would be reviewed again at the February meeting.
- Additional applications received through the new interest forms would be gathered and presented to the Nominating Committee at the February meeting.
- The committee roster will be updated to reflect Lety Garcia as the new Co-Chair.
- Lindsay Granger will send out an updated Board composition worksheet would be provided, including predictive percentage breakdowns by region based on consumer distribution.
- Lindsay Granger will add to the February Nominating Committee agenda a review of the updated Nominating Committee document, previously referred to as “policies” with redlines.

**VII. Announcements/Public Input/Information**

During public input, Chris Whitlock provided a brief additional update regarding potential future outreach strategies to support Board recruitment marketing. Chris Whitlock shared that staff were exploring additional marketing avenues, including radio, possible television outreach, and meeting with previous legislators as part of broader recruitment efforts. Chris Whitlock noted that any radio or television outreach would be evaluated to ensure the efforts provide value-added benefits to the overall marketing campaign. Lety Garcia thanked Chris Whitlock for the update.

The next meeting is Wednesday, February 4, 2026 at 5:30 p.m.

**VIII. Adjournment**

Curtis Wang adjourned the meeting at 6:49 p.m.

Submitted by:  
Lindsay Granger  
Executive Administrative Assistant – Board Relations Liaison



**North Los Angeles County Regional Center**  
**Nominating Committee**  
**Guidelines & Procedures Policies & Procedures**

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## **Bylaws**

### Composition and Membership of the Committee

The Nominating Committee is established as a standing committee in Article VII, Section 5 of the bylaws of the North Los Angeles County Regional Center (NLACRC). As required in the bylaws, the committee has a membership of not less than four, all of whom shall be board members. The committee is responsible for electing its own chairperson. A quorum consists of 50% of the committee. Members serve for two years, with not more than two members of the Nominating Committee being replaced annually to provide for continuity.

### Responsibilities of the Committee

The Nominating Committee is responsible for collecting, categorizing, screening and keeping on file all applications for membership on the Board of Trustees, ~~and Vendor Advisory Committee (VAC).~~ The applications are to be kept confidential. Only committee members, the board president, and executive director may have access to the applications. The committee is responsible for ensuring that qualified and interested persons are nominated for positions on the Board of Trustees ~~and VAC.~~ Finally, the committee is responsible for ensuring that the make-up of the board ~~and VAC~~ complies with the Lanterman Developmental Disabilities Services Act.

## **Process**

### Presentation and Seating of New Board Members ~~and~~ Board Officers, ~~and VAC Members~~

At regular Board of Trustees meetings, the new trustees, ~~new VAC members,~~ and, as necessary, new board officers are elected. They are seated as determined by the needs of the board consistent with NLACRC board bylaws and policies. Members of the Board of Trustees may serve consecutive 1-year, 2-year, or 3-year terms up to 7 years within an 8-year period. Election to the board is by a majority vote. Although the board may choose to leave seats on the board vacant temporarily for specific reasons, no more than seven seats may be kept vacant at any one time. ~~Members of the VAC may serve no more than six years and no more than two members from an agency may serve on the VAC at the same time.~~

### Operating Processes for the Nominating Committee

To assure appropriate membership on the Nominating Committee, the secretary<sup>1</sup> shall keep a current list of committee members, indicating the name of each member, date appointed to

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<sup>1</sup> Whenever there is reference to the "secretary," it is meant to refer to the secretary of the executive director.

the committee, and date of termination on the committee. This list shall be kept with the board files and a copy will be provided to the chairperson of the Nominating Committee.

#### Confidentiality of the Nominating Committee

By its very nature, the Nominating Committee engages in issues involving individuals and, at times, may be faced with considering actions affecting members of the committee and other members of the board.

Each member of the Nominating Committee shall sign a Confidentiality Statement at the first meeting of the committee each year. The statement shall be filed in the board member's NLACRC file that is maintained by the secretary.

To avoid any appearance of conflict of interest, if any member of the Nominating Committee has applied to serve an additional term on the board or is being considered for nomination to an office, he/she shall absent himself/herself from the meeting room for the duration of the discussion concerning his/her application/nomination. His/her absence shall be noted in the minutes of the meeting.

#### Procedures for Recruiting and Nominating Trustees

- The secretary sends out information to organizations in the NLACRC area during the annual recruitment period to solicit new board members. An information packet is sent to each prospective board applicant.
- The secretary tracks and follows-up on applications sent to prospective board members. This includes contacting the prospective board member to ascertain if assistance is needed to complete the application or if there is a desire to speak with a current board member. The secretary will submit all completed applications to the committee, arrange required interviews with the committee and executive director, as well as record any action on the application the committee takes.
- The Nominating Committee should consider the various positions to be filled if there are any one-year or two-year positions vacant in addition to the three-year positions. In nominating new board members, the committee shall give due consideration to the need for continuity of the board, both in the short term and the long term; however, nothing in the section should be construed to mandate that three-year positions cannot be filled by an individual not eligible to serve the full three years.
- The committee is to present the names of nominees to the board with a brief statement regarding each individual nominated, including characteristics important for complying

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with board composition. The board will be informed of applicants who were interviewed but not nominated. Formal nomination may take place at regular board meetings.

- Nominations may also be made from the floor. Nominations from the floor may only be of individuals who have submitted an application to serve on the board and shall be in writing (signed by four members of the board in addition to the person making the nomination), with the consent of the person being nominated.
- In the event of a nomination from the floor, the Nominating Committee shall meet and interview any individuals so nominated who have not previously been interviewed. The Nominating Committee shall provide a report to the board at the next meeting.
- The Board of Trustees elects new members at the meeting subsequent to the meeting at which nominations are made with a ballot prepared by the Nominating Committee. If there have been no nominations from the floor for board members, and nominees to be voted on do not exceed vacancies, ~~voting shall be by voice vote~~. If nominations have been made from the floor, voting shall be by secret ballot. Board member candidates receiving the most votes will be seated regardless of how this would affect the composition of the board as a whole. The board secretary and secretary shall tally the ballots. They will present the results to the board president.
- Letters advising of election to the board are sent to the newly elected members within five working days following the meeting; a copy of the Conflict of Interest Statement and a Board Responsibility/Commitment Statement are sent with the letter. The secretary prepares an electronic file for each of the newly-elected members of the board that is to be maintained and kept by the center.
- Letters advising persons that were not elected are sent to the other applicants within five working days following the meeting.

#### Nominations of Board members to a Second Term of Office

At the November meeting of the Board of Trustees, each member of the board whose term of office expires in June of the next year and who is eligible to serve another term, will be given the Application to Serve an Additional Term with a cover letter. The application must be signed and returned to the Nominating Committee by December 15th.

For any such members who are absent from the November meeting, the secretary is to send the Application to Serve an Additional Term to each person within two days following the November board meeting. Those individuals indicating an interest in serving an additional

term on the board will be considered by the Nominating Committee based upon their activity on the board during their previous term of office.

### Nomination of Officers

The Nominating Committee is responsible for presenting a slate to the Board of Trustees at its meeting in May for the following offices: 1) president; ~~2) first vice president; 3) second vice president~~vice president; 4) secretary; 5) treasurer; 6) ARCA delegate; ~~7) ARCA alternate~~. The election takes place at the June meeting and the officers are seated on July 1st.

If there have been no nominations from the floor for officers and the nominees to be voted on do not exceed vacancies, voting shall be by voice vote. If nominations have been made from the floor, voting shall be by secret ballot. Candidates receiving the most votes will be elected. The secretary and board secretary shall tally the ballots and present the results to the board president. The Nominating Committee must consider many factors in developing the slate. Among the criteria to be considered are active committee and board participation and any special expertise of individuals.

Should a vacancy for an office occur during the year, the Nominating Committee is responsible for presenting candidates(s) for the office at the following board meeting. Additional nominations may be made from the floor. The election takes place at the same board meeting and the officer is seated immediately.

### Procedures for Selection of VAC Members

~~The Nominating Committee is responsible for assuring that qualified and interested persons are nominated for membership on the VAC. The following timetable has been developed to assure timely action by the committee and the board:~~

- ~~• A mailing is to be sent out during the annual recruitment period to all providers serving consumers in the NLACRC catchment area to solicit applications for committee membership.~~
- ~~• In addition, board and staff recommendations may be made for persons to serve on the committee.~~
- ~~• A description of the VAC and application will be sent upon request.~~
- ~~• The secretary tracks and follows up on applications sent to prospective VAC members. This includes contacting the prospective VAC member to ascertain if assistance is needed to complete the application or if there is a desire to speak with a current VAC member.~~

~~The secretary will submit all completed applications to the committee, arrange required interviews with the committee, as well as record any action on the application the committee takes.~~

- ~~• The Nominating Committee is responsible for screening the applicants, obtaining consultation from the VAC chairperson and may request that the VAC chairperson assist in screening potential nominees. The VAC chairperson shall also be invited to participate in interviewing applicants to the committee.~~
- ~~• In November of each year, an application to Serve an Additional Term on the VAC is sent with a cover letter by the secretary to each member of the VAC whose term of office expires in June of the next year and who is eligible to serve another term. The application should be signed and returned to the Nominating Committee by December 15th.~~

~~Persons serving on the committee serve as individuals and not as representatives of their agencies. They are selected for their own expertise based upon their individual credentials. Members of the committee may be individual providers or employees of provider agencies serving NLACRC consumers. In order to provide wide representation on the VAC, attempts should be made to avoid more than one member from an agency; in no instance may there be more than two members elected from one agency.~~

~~The Nominating Committee and Board of Trustees should assure a wide range of representation on the VAC. In doing this, the following must be considered:~~

~~Categories to be represented:~~

- ~~• Living Arrangements Large and small (agency and individual) providers of various community living (residential) services, including: community care licensed residences (owner operated and staff operated); health licensed facilities (ICF/DD-H, ICF/DD-N); and alternative living services (such as supported living services, adult family home agencies, foster home agencies for children, etc.).~~
- ~~• Skill Development Infant and early intervention programs, adult day training programs, independent living programs, etc.~~
- ~~• Support Services Respite and home health agencies, behavior consultation, day care and after school programs, Saturday programs, transportation, mobility training, etc.~~



Board Term Renewals

* Board Members	NLACRC Board of Trustees FY 2025-26		Date Elected	Current Term Start	Upcoming Renewal	Renewal App Sent	Application Received
	Last Name	First name					
1	Abrahms	Nicholas	1/15/2020	7/1/2024	6/30/2026	10/10/2025	Yes
3	Colton	Jacquie	2/12/2025	7/1/2025	6/30/2026	10/10/2025	Yes
4	Garcia	Leticia	1/15/2020	7/1/2023	6/30/2026	10/10/2025	Yes
6	Sunderland	Jeremy	2/12/2025	7/1/2025	6/30/2026	10/10/2025	Yes
7	Taketa	Jason	2/12/2025	7/1/2025	6/30/2026	10/10/2025	Yes
8	Wang	Curtis	6/30/2023	7/1/2023	6/30/2026	10/10/2025	Yes
9							
10							
11							
12							
13							

\* The authorized numbers of Trustees shall be not less than fourteen (14) or more than twenty-two (22).

Board Members' Terms

* Board Members	NLACRC Board of Trustees FY 2025-26		Date Elected	Current Term Start	Current Term End	Upcoming Renewal	7 Years End
	Last Name	First name					
1	Abrahms	Nicholas	1/15/2020	7/1/2024	6/30/2025	6/30/2026	1/15/2027
2	Alvarado	George	9/1/2022	6/30/2024	6/30/2025	6/30/2027	6/30/2029
3	Blin	Cathy	7/1/2021	7/1/2025	6/30/2028		6/30/2028
4	Brunjes	Sharmila	6/8/2022	7/1/2025	6/30/2028	6/30/2028	1/14/2027
5	Colton	Jacquie	2/12/2025	7/1/2025	6/30/2026	6/30/2026	2/12/2032
6	Garcia	Leticia	1/15/2020	7/1/2023	6/30/2026	6/30/2026	1/15/2027
7	Hernandez	Juan	9/13/2023	7/1/2025	6/30/2027	6/30/2027	9/13/2030
8	Hurst	Anna	6/30/2023	7/1/2025	6/30/2028	6/30/2028	6/30/2030
9	Kopilevich	Alex	6/30/2024	7/1/2025	6/30/2026		6/30/2026
10	Koster	Jennifer	9/13/2023	7/1/2025	6/30/2030	6/30/2028	9/13/2030
11	Monge	Laura	6/30/2024	7/1/2025	6/30/2028	6/30/2028	6/30/2031
12	Sunderland	Jeremy	2/12/2025	7/1/2025	6/30/2026	6/30/2026	2/12/2032
13	Taketa	Jason	2/12/2025	7/1/2025	6/30/2026	6/30/2026	2/12/2032
14	Wang	Curtis	6/30/2023	7/1/2025	6/30/2026	6/30/2026	6/30/2030

### Board Composition

Region	Actual Board Members	14	15	16	17	18	19	20	21	22	Percentage
SFV	10	8	9	9	10	11	11	12	12	13	59.14%
SCV	1	2	2	2	2	2	2	2	2	2	11.11%
AV	3	3	3	4	4	4	5	5	5	5	23.91%
		1	1	1	1	1	1	1	2	2	5.84% (other)
<b>Total</b>	<b>14</b>										

Board Member Representation		14	15	16	17	18	19	20	21	22	Percentage
Consumers	5	4	4	4	5	5	5	5	6	6	25%
Parent/Legal Guardian	7										
Other	1										
Vendor Representative	1										
Individual Served and Parent/Legal Guardian Combined	12	7	7	8	8	9	9	10	10	11	50%

Diagnosis	
I/D	6
Autism	3
Epilepsy	2
CP	8
5th Category	3
<b>Total</b>	<b>22</b>

Race											
Total Number of Members	Current Actual 14	14	15	16	17	18	19	20	21	22	Percent
American Indian/Alaskan Native	0	0	0	0	0	0	0	0	0	0	1%
Asian	2	1	2	2	2	2	2	2	2	2	10%
Black/African American	1	1	1	1	1	1	1	1	1	1	6%
White	9	7	8	8	9	9	10	10	10	11	44.80%
Other	2	2	3	3	3	3	3	3	4	4	17.40%
Two or more races	1	3	3	3	4	4	4	4	4	5	20.60%

Ethnicity											
Total Number of Members	Current Actual 14	14	15	16	17	18	19	20	21	22	Percent
Hispanic/Latino	4	6	7	7	7	8	8	9	9	10	44%
Non-Hispanic/Latino	10	8	8	9	10	10	11	11	12	12	55.6

## North Los Angeles County Regional Center

NLACRC is located in the Southwest region of CA and serves the health districts of East Valley, San Fernando, and West Valley within the city of Los Angeles. There are 3 offices, with the main office in Chatsworth.

**Table 1: Ethnicity and Race Representation of Catchment Area**

Catchment Area Population:	Seated Members:		Full Board:		
2,307,493	14		14-22		
[W&I Code §4622(d)] The governing board shall reflect the geographic and ethnic characteristics of the area to be served by the regional center.					
Race	Population (2023 ACS Data)	Percent (2023 ACS Data)	Board Members	Percent	Compliance Status
American Indian/Alaskan Native	22,756	1.0%	0.0	0%	Met
Asian	225,351	9.8%	1.0	7%	Met
Black/African American	143,810	6.2%	1.0	7%	Met
Pacific Islander	3,914	0.2%	0.0	0%	Met
White	1,033,259	44.8%	9.0	64%	Met
Some other race alone	476,300	20.6%	2.0	14%	
Two or more races	402,102	17.4%	1.0	7%	
Number of BM with race selected			14.0	100%	

<b>Ethnicity</b>	<b>Population (2023 ACS Data)</b>	<b>Percent (2023 ACS Data)</b>	<b>Board Members</b>	<b>Percent</b>	<b>Compliance Status</b>
Hispanic/Latino	1,023,988	44.4%	4.0	29%	Not met
Non-Hispanic/Latino	1,283,505	55.6%	10.0	71%	N/A
<b>Total Board Members</b>			<b>14.0</b>	<b>100%</b>	

**Table 2: Skills/Expertise**

*[W&I Code §4622(b)] The membership of the governing board shall include persons with legal, management or board governance, financial, and developmental disability program expertise.*

<b>Skills/Expertise</b>	<b>Count</b>	<b>Percentage</b>	<b>Compliance Status</b>
Legal (L)	2	14%	Met
Management (M)	6	43%	Met
Board Governance (BG)	12	86%	Met
Financial (F)	4	29%	Met
Developmental Disability	7	50%	Met
Program Experience (DD)			

*\*Multiple skills/expertise may be selected per board member.*

**Notes:**

**Board members who selected more than one race will be categorized as "2 or More Races" ONLY**

**Table 3: Board Member Representation**

*[W&I Code §4622(e)] A minimum of 50 percent of the members of the governing board shall be persons with developmental disabilities or their parents or legal guardians. No less than 25 percent of the members of the governing board shall be persons with developmental disabilities.*

<b>Board Member Representation</b>	<b>Count</b>	<b>Percentage</b>	<b>Compliance Status</b>
Individual Served (I)	5	36%	Met
Parent/Legal Guardian (P)	7	50%	
Other (O)	1	7%	
Vendor Representative (VR)	1	7%	Met
<b>Individual Served (I) and Parent/Legal Guardian (P) Combined</b>	<b>12</b>	<b>86%</b>	<b>Met</b>

**Table 4: Disability Represented**

*[W&I Code §4622(c)] The membership of the governing board shall include representatives of the various categories of disability to be served by the regional center.*

<b>Disability Represented</b>	<b>Count</b>	<b>Percentage</b>
Intellectual Disability	6	43%
Cerebral Palsy	3	21%
Epilepsy	2	14%
Autism	8	57%
5th Category	3	21%

*\*Multiple disabilities may be selected per board member.*

**Table 5: Geographic Representation of Catchment Area**

*W&I Code §4622(d) The governing board shall reflect the geographic and ethnic characteristics of the area to be served by the regional center.*

<b>County</b>	<b>Count</b>	<b>Percentage</b>
Los Angeles	14	100%

## Committee Attendance

FY 2025-6	Jul-25	Aug-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total	Total
Nominating Committee	Dark		Special		Dark	Dark	Dark					Dark	Dark	Absences	Hours
Curtis Wang, Co-Chair		P	P	P				P							5.25
Sharmila Brunjes		P	P	P				P							5.25
Lety Garcia, Co-Chair		P	P	P				P							5.25
Juan Hernandez		P	P	P				P							5.25
Alex Kopilevich		P	P	P				P							5.25
Meeting Time		2.00	0.25	1.50				1.50							5.25

P = Present      Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)