



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

EXECUTIVE FINANCE COMMITTEE

Thursday, August 28, 2025, at 5:00 pm - Via Zoom

Executive Committee Members: Juan Hernandez – President, Sharmila Brunjes – First V.P. and Secretary, Anna Hurst – Treasurer, Lety Garcia – ARCA Rep., Jaklen Keshishyan – VAC Rep.

Staff: Angela Pao-Johnson, Executive Director and Lindsay Granger, Exec. Admin.

~AGENDA~

- I. **Call to Order and Introductions** (*1 min*)
- II. **Committee Member Attendance/Quorum** (*1 min*)
- III. **Agenda** (*2 min*)
 - A. Approval of Agenda for the August 28, 2025, Meeting
- IV. **Public Input – Agenda Items** (*3 min per person / 3 attendees max*)
- V. **Annual Committee Orientation** (*5 min.*)
 - A. Bylaws
 - B. Board Audit Section
 - C. Committee Priorities
 - D. Meeting Schedule for FY2025-26
 - E. Review Action Log(s) (Feb. 2025 - Jun. 2025)
- VI. **Consent Items** (*2 min*)

All Consent Items are to be approved in one motion unless a Committee Member or a member of the public requests separate action or discussion on a specific item.

 - A. Approval of Minutes of the May 29, 2025, Administrative Affairs Committee Meeting
 - B. Approval of Minutes of the June 26, 2025, Executive Finance Committee Meeting
 - C. Approval of Minutes of the July 31, 2025, Executive Finance Committee Special Meeting
 - D. Approval of the Revised NLACRC Conflict of Interest Policies (Employee, Board Member/Executive Director)
 - E. Approval of Conflict Resolution Plan for Employee Zaira Lainez
- VII. **Action Items**
 - A. Review and Approve Board Master Calendar for Fiscal Year 2025-2026 – Sharmila Brunjes (*3 min*)
 - B. Approval of Vendor to Conduct Year 2 Executive Director Evaluation – Anna Hurst (*5 min*)
 - C. POS Startup Contract – Vini Montague (*3 min*)
 1. Contract Amendment - Brilliant Corners PL2186-999
- VIII. **Closed Session**
 - A. Real Estate Negotiations (*30-45 min*)
 - B. Quarterly Legal Update (*6 min*)



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IX. Committee Business

- A. Review Center's Insurance Coverage for FY2025-26 – Gallagher Insurance (20 min)
- B. Review Executive Finance Committee Deadlines – Sharmila Brunjes (2 min)
- C. Review Centers' Contract Changes with DDS – Vini Montague (3 min)
- D. Status Report on Credit Line and Cash Flow – Vini Montague (3 min)
- E. Financial Reports – Vini Montague (5 min)
- F. Board Budget vs Actuals Report – Vini Montague (3 min)
- G. POS Late Bill Report– Vini Montague (2 min)
- H. Quarterly Fees for PRMT and UAL – Vini Montague (2 min)
 - 1. 4th Quarter PRMT Fees Report
 - 2. 4th Quarter UAL Fees Report
- I. 4th Quarter Human Resources Report – Betsy Monahan (3 min)
- J. Monthly Whistleblower Log (July-August) – Betsy Monahan (3 min)
- K. Annual Reporting of Program Closures – Arshalous Garlanian (5 min)
- L. Semi-Annual Reporting of CIE/PIP – Arshalous Garlanian (5 min)
- M. Semi-Annual Review of Performance Contract Metrics – Angela Pao-Johnson (10 min)

X. Center Operations Angela Pao-Johnson (10 min)

XI. Board Meeting Agenda Items (1 min)

XII. Announcements / Public Input/Information Items (3 min per person)

- A. Next meeting September 25, 2025
- B. Committee Attendance

XIII. Adjournment

Please refer to NLACRC's website for the Calendar of Events, which includes a link for the Family Focus Resource Center, for information regarding more support groups, training opportunities, dates, times, and links – www.nlacrc.org

