

North Los Angeles County Regional Center
Executive Finance Committee Meeting Minutes
June 11, 2025

Present: Board of Trustees President Juan Hernandez, First Vice President and Board Secretary Sharmila Brunjes, Board Treasurer Anna Hurst, ARCA Representative Leticia Garcia, Jaklen Keshishyan – Committee Members

Executive Director Angela Pao-Johnson, Deputy Director Evelyn McOmie, Chief Financial Officer Vini Montague, Human Resources Director Betsy Monahan, Contract Administration & Privacy Manager Megan Mitchell, and Executive Administrative Assistant Lindsay Granger – Staff Members

Mark Wolfe – DDS Tech Advisor, Tresa Oliveri – DDS Tech Advisor, Name, Aaron Abramowitz - Legal Counsel, Jacqueline Gaytan – DDS, Xochitl – Guests

Absent:

1. CALL TO ORDER

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 5:07 p.m.

2. COMMITTEE MEMBER ATTENDANCE

Juan Hernandez reminded members to identify themselves prior to making a motion and reviewed the NLACRC Board of Trustees Civility Code.

3. AGENDA

On a motion made by Juan Hernandez, seconded by Sharmila Brunjes, it was resolved to approve the agenda as presented. Motion carried.

4. PUBLIC INPUT – AGENDA ITEMS

There was no public input regarding the agenda.

5. CONSENT ITEMS

On a motion made by Anna Hurst, seconded by Sharmila Brunjes, it was resolved to approve the minutes of the Executive Committee meeting held on May 29, 2025, as presented. Motion carried.

6. ACTION ITEMS

6.1 Review and Approve of the Executive Finance Committee Draft Critical Calendar for Fiscal Year 2025-2026

The critical calendar will be updated to add in the month of January the Board Retreat and Board Dinner for FY2025-2026. The language in August will be updated for the Board Retreat. Anna Hurst asked if the critical calendar is a mandated policy or a suggestion. The critical calendar is not a mandated policy and is not in the bylaws. Tresa Oliveri explained that it is a planning guide. Anna Hurst noted that given that this isn't a mandated document then this doesn't need to frequently make its way to the board agenda. If the critical calendar will be used as a guiding document, it can be included in the board packet without discussion at the meeting.

On a motion made by Lety Garcia, seconded by Sharmila Brunjes, it was resolved to defer the critical calendar. Motion carried.

6.2 Review and Approve Board Master Calendar for Fiscal Year 2025-2026

The Board Master Calendar was reviewed for the upcoming fiscal year. A correction was noted for the month of September to add the date of the 11th.

On a motion made by Lety Garcia, seconded by Anna Hurst, it was resolved to approve the Board Master Calendar with the correction to the month of September. Motion carried.

ACTION: Board Support will make the necessary corrections to the Board Master calendar.

7. COMMITTEE BUSINESS

7.1 Review Proposed Board Budget for Next Fiscal Year (Deferred)

7.2 Monthly Whistleblower Log (May - June)

Betsy Monahan, HR Director, reviewed the monthly whistleblower log for May through June. The Regional Center investigated and closed 5 previous complaints that were on the log. This log was submitted to DDS.

8. CENTER OPERATIONS

Angela Pao-Johnson presented the operations update for the center. The DDS Directive was specifically noted in the presentation. Also, there were 21 new hires for June and 14 unconfirmed.

9. CLOSED SESSION

Sharmila Brunjes motioned to enter closed session at 5:47 p.m., seconded by Lety Garcia.

Juan Hernandez motioned to leave closed session at 5:59 p.m., seconded by Anna Hurst.

10. BOARD MEETING AGENDA ITEMS

How additional members to the Executive Finance Committee will be included on the next Board of Trustees agenda and voted on.

ACTION: Lindsay Granger, Board Support, will add this as an item to the August Board of Trustees meeting agenda.

11. ANNOUNCEMENTS / PUBLIC INPUT / INFORMATION ITEMS

Anna Hurst announced that the work on the scope and project related to what additional support the board may need is underway. Once a scope and sequence are put together, Anna Hurst will reach out to potential coaches.

12. NEXT MEETING

The next meeting of the Executive Finance Committee will be August 28, 2025 at 5:00 p.m.

13. ADJOURNMENT

On a motion duly made and carried, it was agreed that there was no further business to transact; the meeting closed at 6:05 p.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.



Submitted by:
Lindsay Granger
Executive Administrative Assistant