

ACCOUNTING PERSONNEL

Effective 05/21/2025

ACCOUNTS PAYABLE DEPARTMENT - OTHER					
ACCOUNTS PAYABLE	Ext.	Title	Function	ALPHA	Back Up Staff
Robert Gan	6338	Accounting Supervisor - POS			Justice
Poulet Abnousyan	5567	Accounting Spec.Sr.	Authorization & Forms	#s, A - B	John
Andrea Davis	6282	Accounting Spec.Sr.	Authorization & Forms/SSP	C - E	Imelda
Imelda Almazar	5015	Accounting Spec.Sr.	Authorization & Forms	F - K	Andrea
John Acaín	6326	Accounting Spec.Sr.	Authorization & Forms	L - O	Poulet
Natela Ovsepyan	5029	Accounting Spec.Sr.	Authorization & Forms	P - S	Crystal
Crystal Garcia	4856	Accounting Spec.Sr.	Authorization & Forms	T - Z	Natela
Vacant		Accounting Spec.Sr.	Authorization & Forms	A - Z	
Maurice Settle	6154	Accounting Spec.Sr.	Data Processing & Forms		Matthew/ Poulet
Norma Perez	6205	Office Assistant I	Filing/Mailing		Robert
Matthew Dandan	6244	Junior Accountant	H&S Waivers, Min Wage		Poulet/ Imelda
Kristen Fleming	6274	Junior Accountant	Self Determination (SDP)		Omar
Omar Zorilla	6318	Junior Accountant	Self Determination (SDP)		Kristen
Rowell Frias	6152	Junior Accountant	Self Determination (SDP)		Snehal
Snehal Chopade	5808	Junior Accountant	Self Determination (SDP)		Rowell

ACCOUNTS PAYABLE DEPARTMENT DISTRIBUTION OF VENDORS				
ACCOUNTS PAYABLE	Ext.	Title	Vendor Checks, EFT and Termination Forms	Back Up Staff
Robert Gan	6338	Accounting Supervisor - POS		Justice
Maria Funa	5596	Accounting Specialist	#'s, A - Beg	Perla
Perla Tan	6597	Accounting Specialist	Beh - Cha	Maria
Clara Soto-Richards	7707	Accounting Specialist	Chb - Ek	Sunny
Marine Zakaryan	2765	Accounting Specialist	El - Hol	Clara
Cynthia Sabino	6312	Accounting Specialist	Hom - L	Vilma
Maggie Vazquez	7975	Accounting Specialist	M - Nurture	John
Sangita Mistry	7703	Accounting Specialist	Nurturi - Rif	Cynthia
Sunny Han	0916	Accounting Specialist	Rig - S	Marine
Jungyoon Choi	30979	Accounting Specialist	T - Z	Maggie
Vacant		Accounting Specialist		

REVENUE DEPARTMENT DISTRIBUTION OF CONSUMERS					
REVENUE DEPT	Ext.	Title	SSI / SSA Funds Consumer (Last Name)	ALPHA	Back Up Staff
Rizalina Andrada	6420	Accounting Supervisor - Revenue			Justice
Laura Rojas	7482	Accounting Specialist	251/Spenddowns/Rep Payee	A - F	Logan
Logan Grey	7463	Accounting Specialist	251/Spenddowns/Rep Payee	G - L	Laura
Erick Lima	4876	Accounting Specialist	Redets/NOK/Medi-Cal Issues	M - S	Lorelai
Jeanna Salas	6204	Accounting Specialist	Admission Agreements	T - Z	Felix
Felix Cardenas	8309	Accounting Specialist	Admission Agreements		Jeanna
Danxia (Jennifer) Shi	6241	Accounting Spec.Sr.	Fact Transition		Lorelai
Lorelai Tovar	6357	Accounting Spec.Sr.	Fact Transition		Danxia

VENDOR AUDITS				
VENDOR AUDITS	Ext.	Title	Function	Back Up Staff
Rizalina Andrada	6420	Accounting Supervisor - Revenue		Justice
Vacant	6420	Accountant	Vendor Audits	Rizalina
Manuel Jurado	6413	Accountant	Vendor Audits	Tom
Vacant	6184	Junior Accountant	Audits & Inventory	Rizalina
Mao Hua	6402	Accountant	Vendor Audits	Rizalina
Thomas Osborne	6134	Accountant	Vendor Audits	Manny

OPERATIONS & PAYROLL DEPARTMENTS			
Operations & Payroll	Ext.	Title	Function
Justice Agonoy	6319	Controller	
Taylor Plein	7068	Administrative Assistant	
Iroschi De Fonseca	6171	Accounting Spec.Sr.	Outstanding Auths
Martha Wachira	7666	Accounting Supervisor - Operations	OPS / Payroll
Samina Rodriguez	9790	Accounting Specialist	OPS Payables
Jamie Jin	8574	Payroll Accountant	Payroll / Payroll Payables
Annie Lee	5609	Payroll Specialist	Payroll
Lorena Marquez	6450	Payroll Specialist	Payroll
Pam Brown-Zaccagnino	5813	Payroll Specialist	Payroll
Jeffrey Huerto	5811	Payroll Analyst	OPS / Payroll
Payroll Hotline		818-793-0963	Payroll Inquiries

ACCOUNTING DEPARTMENT E-MAIL DISTRIBUTION		
Function	Ext.	E-mail Address
Spend Down Request		SpendDownRequest@nlacrc.org
FACT & Medi-Cal		RevenueHelp@nlacrc.org
P&I Balances		PandIBalances@nlacrc.org
SDP		SDPAccounting@nlacrc.org
SRA questions		VendorAPInquires@nlacrc.org
Payroll Hotline/Inquiries	8036	payrollassistance@nlacrc.org
Rate Adjustment		raterequest@nlacrc.org
Admission Agreement		admissionagreement@nlacrc.org