

North Los Angeles County Regional Center
Executive Committee Meeting Minutes
April 24, 2025

Present: Board of Trustees President Juan Hernandez, First Vice President and Board Secretary Sharmila Brunjes, Second Vice President Curtis Wang, Board Treasurer Anna Hurst, ARCA Representative Leticia Garcia – Committee Members

Executive Director Angela Pao-Johnson, Deputy Director Evelyn McOmie, Chief Financial Officer Vini Montague, Human Resources Director Betsy Monahan, Contract Administration & Privacy Manager Megan Mitchell, and Executive Administrative Assistant Lindsay Granger – Staff Members

Mark Wolfe – DDS Tech Advisor, Tresa Oliveri – DDS Tech Advisor, Name, Aaron Abramowitz - Legal Counsel, Jacqueline Gaytan – DDS, and Rebecca Ernewein – Recording Secretary, Minutes Solutions Inc. – Guests

Absent:

1. CALL TO ORDER

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 6:54 p.m.

2. COMMITTEE MEMBER ATTENDANCE

Juan Hernandez reminded members to identify themselves prior to making a motion and reviewed the NLACRC Board of Trustees Civility Code.

3. AGENDA

On a motion made by Anna Hurst, seconded by Curtis Wang, it was resolved to approve the agenda, as presented. Motion carried.

4. PUBLIC INPUT – AGENDA ITEMS

There was no public input regarding the agenda.

5. CONSENT ITEMS

On a motion made by Anna Hurst, seconded by Curtis Wang, it was resolved to approve the minutes of the Executive Committee meeting held on March 27, 2025, as presented. Motion carried.

6. ACTION ITEMS

6.1 Review and Approval of Proposed Committee Assignments for the Next Fiscal Year

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On a motion made by Sharmila Brunjes, seconded by Curtis Wang, it was resolve to approve the proposed committee assignments for the next fiscal year, as amended to reflect the list is indicative of the 2024 to 2025 fiscal year and not 2025 to 2026. Motion carried.

6.2 Approval for Contract Increase for Clearwater Cyber Security Risk Assessment

This topic was discussed in a prior closed session.

7. COMMITTEE BUSINESS

7.1 Review of Monthly Whistle Blower Report Log

This topic was deferred to a future meeting.

7.2 Executive Director (ED) Evaluation

On a motion made by Leticia Garcia, seconded by Anna Hurst, it was resolved to begin the process of creating a work group to draft a meaningful executive director evaluation for the next fiscal year. Motion carried.

ACTION – Angela Pao-Johnson is to provide Betsy Monahan with a document providing feedback regarding the executive director evaluation.

Concerns were raised regarding the September, 2025, deadline to complete the ED evaluation, with members noting no KPIs have been identified, and a strategic plan has not been put in place. It was noted that specific targets need to be identified for the evaluation as to not generate confusion for the executive director.

It was agreed to continue the discussion offline.

7.3 Discussion to Finalize Bylaws

On a motion duly made, it was resolved to bring the bylaw discussion to the Board for approval. Motion carried.

The NLACRC Board and staff provided the following consensus regarding the bylaws:

- To have nine Board meetings annually
- For October, July, and December to be dark months
- For no more than three additional Board members to be on the executive finance committee
- For committee members, not officers of the Board, to not abstain from voting on specific agenda items

8. CENTER OPERATIONS

Angela Pao-Johnson presented the operations update for the center. Included in the report were NLACRC spotlight highlights, the department development center updates, master plan work group updates, and special contract language deliverables, as well as center updates such as recruitment updates, consumer statistics, outreach efforts, and upcoming events. No major questions or concerns were raised.

9. BOARD MEETING AGENDA ITEMS

There were no Board meeting agenda items.

10. ANNOUNCEMENTS / PUBLIC INPUT / INFORMATION ITEMS

Aaron Abramowitz confirmed those who missed Board training have attended their makeup sessions after being rescheduled

11. NEXT MEETING

The date of the next Executive Committee meeting is May 22, 2025, at 6:35 p.m.

12. ADJOURNMENT

On a motion duly made and carried, it was agreed that there was no further business to transact; the meeting closed at 8:34 p.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.