



Board of Trustees Meeting

Wednesday, June 11, 2025

6:00 p.m.

Virtual

Board of Trustees Meeting June 11, 2025

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North Los Angeles County Regional Center

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North Los Angeles County Regional Center

Board of Trustees Meeting -

Wednesday, June 11, 2025

6:00 p.m. *(Virtual)*

~AGENDA~

1. **Call to Order & Welcome** (5 min)
2. **Housekeeping** (2 min)
 - A. Spanish Interpretation Available
 - B. Public Attendance (please note name in Chat)
 - C. *Update Zoom Screen Name to include full name, board position, and geographic location (SFV, AV, or SCV)
3. **Share Impact Story From Individual Served** (5 min)
4. **Board Member Attendance/Quorum** (1 min)
5. **Agenda – [APPROVAL]** (1 min)
6. **Public Input & Comments** -Reserved for Agenda Items (3 minutes per comment, 3-person limit) (9 min)
7. **Closed Session**
 - A. Personnel (20 min)
 - B. Real Estate Negotiations (15 min)
8. **Consent Items** (2 min)

All Consent Items are to be approved in one motion unless a Board Member or a member of the public requests a separate action or discussion on a specific item.

 - A. Approval of Board of Trustees Meeting Minutes May 14, 2025
 - B. Approval of Board of Trustees Special Meeting Minutes April 24, 2025
 - C. Approval of Consumer Advisory Committee Critical Calendar for Next Fiscal Year 2025-2026
 - D. Approval of Consumer Services Committee Critical Calendar for Next Fiscal Year 2025-2026
 - E. Approval of Government and Community Relations Committee Critical Calendar for Next Fiscal Year 2025-2026



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- F. Approval of Post-Retirement and Medical Trust Committee Critical Calendar for next Fiscal Year 2025-2026
- G. Approval of Board Priorities for Next Fiscal Year 2025-2026

9. Action Items

- A. Adoption of Updated Bylaws – Juan Hernandez (5 min)
- B. Vote to Determine Additional Dark Month – Juan Hernandez (5 min)
- C. Vote to Elect Board Officers – Curtis Wang (20 min)
 - 1. President
 - 2. Vice President
 - 3. Second Vice President*
 - 4. Board Secretary
 - 5. Treasurer
 - 6. ARCA Delegate
 - 7. ARCA Alternate*
- D. Vote to Elect New Vendor Advisory Committee Members – Curtis Wang (5 min)
 - 1. Applicant David Ebrami, Care Connection Home Health Agency
 - 2. Applicant Jason Gillis, Build Ability
 - 3. Applicant Tal Segalovitch, Maxim Healthcare
 - 4. Applicant Desiree Misrachi, Willow Tree Therapy
- E. Approval of Committee Assignments for Next Fiscal Year 2025-2026 – Juan Hernandez (3 min)
- F. Approval of City National Bank – Vini Montague (3 min)
 - 1. Bank Resolution for Change in Officers
 - 2. Board Resolution for Supersedure Agreement
 - 3. Facsimile Signature Addendum
- G. Approval of US Bank Signature Cards – Vini Montague (3 min)
 - 1. Corporate Secretary Certificate
 - 2. Board Resolution for Change in Officer
 - 3. Board Resolution for Authorized Signer
- H. Approval of Purchase of Services Startup Contracts – Vini Montague (5 min)
 - 1. Brilliant Corners – West Avenue K6 (Project #2324-6), First Amendment
 - 2. Free to Be Programs – Raywood Home (Project #2223-7), First Amendment
 - 3. Amendment of FY2024-25 CPP Startup Projects
- I. Approval of Disbursement from CalPERS UAL Trust – Vini Montague (3 min)
- J. Approval of Contribution to CalPERS UAL Trust – Vini Montague (3 min)



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- K. Approval of Performance Contract Template for Fiscal Year 2025-2026 – Juan Hernandez (5 min)
- L. Approval of Board of Trustees Draft Critical Calendar for Next Fiscal Year 2025-2026 – Juan Hernandez (10 min)
- M. Discuss Next Steps After the Technical Advisors Leave – Juan Hernandez (10 min)
 - 1. Parliamentarian Position
- N. Approval of Updated ED Evaluation Timeline – Betsy Monahan (5 min)

10. Board Business

- A. Board Retreat Update – Sharmila Brunjes and Juan Hernandez (5 min)
- B. Board Software Platform – Megan Mitchell (5 min)
- C. Discuss SDP Liaison Position – Sharmila Brunjes (5 min)
- D. Feedback on ARCA Onboarding Presentation – Lety Garcia (10 min)

11. Public Input & Comments (3 minutes per comment)

12. Executive Director's Report – Angela Pao-Johnson (5 min)

13. Self-Determination Program (SDP) Report – Silvia Renteria-Haro (3 min)

- A. SDLVAC Liaison Report
- B. SDP Implementation Report
- C. Next Self Determination Local Advisory Committee Meeting: Wednesday, June 18, 2025, 6:30 p.m.

14. Association of Regional Center Agencies – Lety Garcia (1 min)

- A. No meeting since April Board Meeting
- B. Next meeting: Friday, June 27, 2025

15. Administrative Affairs Committee – Anna Hurst (5 min)

- A. Committee Summary
- B. Financial Reports
- C. Admin vs. Direct Allocation Report
- D. HR Report
- E. Next meeting: Thursday, August 28, 2025, 5:00 p.m.

16. Consumer Advisory Committee – Juan Hernandez (1 min)

- A. Committee Summary
- B. Next Meeting: Wednesday, July 2, 2025, 3:00 p.m.

17. Consumer Services Committee – Nicholas Abrahms (1 min)



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- A. Committee Summary
- B. Next Meeting: Wednesday, August 20, 2025, 6:35 p.m.

18. Executive Committee – Juan Hernandez (1 min)

- A. Committee Summary
- B. Next Meeting: Thursday, June 26, 2025, 6:35 p.m.

19. Government & Community Relations Committee – Curtis Wang (1 min)

- A. Committee Summary
- B. Next Meeting: Wednesday, August 20, 2025, 5:00 p.m.

20. Nominating Committee – Curtis Wang (1 min)

- A. No meeting since May Board of Trustees meeting

21. Post-Retirement Medical Trust Committee – Juan Hernandez (1 min)

- A. Committee Summary
- B. Next Meeting: Thursday, August 19, 2025, 5:30 p.m.

22. Vendor Advisory Committee – Alex Kopilevich (1 min)

- A. Committee Summary
- B. Next Meeting: Thursday, August 14, 2025, 9:30 a.m. (Hybrid)

23. Old Business/New Business (2 min)

- A. Board and Committee Meeting Attendance Sheets
- B. Board and Committee Meetings Time Report
- C. Updated Acronyms Listing
- D. Meeting Evaluation Survey Link

24. Announcements/Information (2 min)

- A. Reference Documents
 - 1. Board of Trustees Master Calendar
 - 2. Board of Trustees Meeting Schedule
 - 3. Board of Trustees Committee List
- B. Next Meeting: Wednesday, August 13, 2025, 6:00 p.m. Remote (Zoom)

25. Adjournment

26. Review of Committee Action Log Items (Item Owner and Due Date)

Please refer to NLACRC's website for the Calendar of Events, which includes a link for the Family Focus Resource Center, for information regarding more support groups, training opportunities, dates, times, and links



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– [Calendar of Events | NLACRC](#)

**NORTH LOS ANGELES COUNTY REGIONAL CENTER (NLACRC)
9200 OAKDALE AVENUE, SUITE 100
CHATSWORTH, CA 91311**

**MINUTES OF THE BOARD OF TRUSTEES MEETING
HYBRID MEETING – NLACRC CHATSWORTH VALLEY OFFICE/ZOOM
MAY 14, 2025 7:00 P.M.**

BOARD OF TRUSTEES:

Juan Hernandez (President), Sharmila Brunjes (First Vice President and Board Secretary), Curtis Wang (Second Vice President), Anna Hurst (Treasurer), George Alvarado, Alex Kopilevich (VAC Chair), Leticia Garcia (ARCA Rep), Cathy Blin, Nicholas Abrahms, Jason Taketa, Jacquie Colton, Jeremy Sunderland, Laura Monge, Jennifer Koster

ABSENT:

STAFF:

Angela Pao-Johnson - Executive Director, Evelyn McOmie – Deputy Director, Vini Montague – Chief Financial Officer, Betsy Monahan – Human Resources Director, Megan Mitchell, Chris Whitlock, John Van de Riet, Arezo Abedi, Lindsay Granger, Silvia Renteria-Haro,

GUESTS:

Mark Wolfe – DDS Tech. Advisor, Tresa Oliveri – DDS Tech Advisor, Xochitl Gonzalez – DDS, Brian Winfield – DDS, Ernie Cruz—DDS, Michie Gates – DDS, Aaron Abramowitz – Council to the Board, Nicholas Mendoza, Victoria Berrey, La Jannelle Smith, Yolanda Gacia, Patty Gutierrez, Rebecca Ernewein, Richard Dier

1. CALL TO ORDER

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 6:10 p.m.

The Juan Hernandez, Board of Trustees President, shared the mission and vision of the NLACRC and reminded attendees of the Board of Trustees Civility Code.

2. IMPACT STORY FROM INDIVIDUAL SERVED

Angela Pao-Johnson shared an impact story from individual served Christian Lifonzo.

3. BOARD MEMBER ATTENDANCE/QUORUM

Board members were confirmed in attendance in-person or on Zoom.

4. AGENDA – APPROVAL

On a motion made by Lety Garcia, seconded by Curtis Wang, it was resolved to approve the agenda as presented. Motion carried.

5. PUBLIC INPUT & COMMENTS—RESERVED FOR AGENDA ITEMS

Richard Dier a member on the Self-Determination Local Advisory Committee shared that the committee drafted for the Board of Trustees and noted the committee's desire to have a more active role with the board.

John Francis a member on the Self-Determination Local Advisory Committee shared in addition to the letter read by Richard Dier the importance of moving towards an enhanced partnership with the Board of Trustees.

6. CONSENT/ACTION ITEMS

On a motion made by Curtis Wang, seconded by George Alvarado, it was resolved to approve items A, B, C, D, E, F, G, and H. Motion Carried.

A. Approval of Board of Trustees Meeting Minutes April 9, 2025

B. Approval of Updated Consumer Advisory Committee Meeting Schedule

C. Approval of Administrative Affairs Critical Calendar for Next Fiscal Year

D. Approval of Nominating Committee Critical Calendar for Next Fiscal Year

E. Approval of Vendor Advisory Committee Critical Calendar for Next Fiscal Year

F. Approval of Proposed Committees' Assignments for Next Fiscal Year

G. Approval of Reports on Personnel Classifications

H. Approval of Reports on Personnel Classifications

Consent Item F. Approval of Board of Trustees Critical Calendar for Next Fiscal Year will return at the next Board of Trustees meeting as an agenda item after corrections are made to align it to the ED Performance Evaluation timeline.

7. ACTION ITEMS

7.1 Lindquist Von Husen & Joyce Presentation on IRS Form 990 Tax Return

Andy Ou, Lindquist Von Husen & Joyce presented the IRS Form 990 Tax Return. The form 990 is a reflection of the audited financial statements with the schedules being the same and nothing unusual on the return.

Jeremy Sunderland raised concerns about the Board's responsibility and the expectations of the Board regarding the IRS form 990 tax return. Jason Taketa asked whether or not the CFO was involved and comfortable with what was presented. Vini Montague, CFO, confirmed that she was involved, and both the accounting firm and the CFO are comfortable with the return.

On a motion made by Anna Hurst that the IRS Form 990 was received, recognized by the Board, and submitted. Alex Kopilevich seconded.

Sharmila Brunjes motioned to amend the first motion so that the language reads that we approve and accept the report of Lindquist Von Husen & Joyce. Anna Hurst seconded. Motion carried..

7.2 Approval of ARCA Dues for FY2025-2026

Anna Hurst presented the approval of ARCA Dues for FY2025-2026. The value that ARCA offers was noted, and all other regional centers are a part of ARCA.

On a motion made by Lety Garcia and seconded by Jacquie Colton, it was resolved to approve the ARCA Dues for FY2025-2026. Motion carried.

7.3 Approval to Authorize an Officer to Secure a Credit Line for FY2025-2026

Anna Hurst presented the approval to Authorize an Officer to Secure a Credit Line for FY2025-2026. It was explained that the line of credit was in case there were any unforeseen and unlikely delay in funding with state in issuing funding when needed, this credit line ensures that NLACRC can make the necessary payments. The state would then pay back the line of credit. Also, the line of credit has increased this year, and the regional center has not drawn on the line of credit in the past 9 years.

On a motion made by Anna Hurst, seconded by Jeremy Sunderland, it was resolved to approve and authorize an officer to secure a credit line for FY2025-2026. Motion carried.

7.4 Approval to Authorize an Officer to Make Disbursements and Execute Disbursement Instructions for Credit Line

Anna Hurst presented this agenda item that allows for the Executive Director, Deputy Director, or the Chief Financial Officer to make disbursements from the line of credit. Jeremy Sunderland asked if names were listed on this or just titles. Anna Hurst clarified that it is only the title on the signature line.

On a motion made by Anna Hurst, seconded by George Alvarado, it was resolved to approve and authorize an officer to make disbursements and execute disbursement instructions for the credit line. Motion Carried.

7.5 Approval to Authorize an Officer to Secure Insurance Coverage for FY2025-2026

Anna Hurst presented this agenda item and provided additional context. This would allow operations to work with the broker to ensure insurance coverage, and this system has been in place each year. Insurance contracts are signed during the summer when the Board of Trustees is dark. By authorizing this now, operations is able to keep NLACRC insured. An update on the exact insurance coverage would be presented to the Board of Trustees at the first board meeting of the fiscal year.

Vini Montague elaborated that the insurance coverage would be executed at the end of the June for a policy that begins July 1st. Jason Taketa asked for further elaboration about the differences expected by the brokers. Vini Montague explained that they are expecting increases, but the increases are smaller than what was initially thought.

On a motion made by Juan Hernandez, seconded by Sharmila Brunjes, it was resolved to approve and authorize an officer to secure insurance coverage for FY 2025-2026. Motion carried.

7.6 Approval of Updated Bylaws to Send to DDS

The most recent draft of the updated Bylaws were presented by Juan Hernandez. Alex Kopilevich presented additional context that the Vendor Advisory Committee would be following what other regional centers do, but the Board would be the final vote to decide on the new members. Sharmila Brunjes and Lety Garcia raised concerns about this item in the Bylaws with potentially causing inconsistencies in the process.

Alex Kopilevich motioned to send this version of the Bylaws to DDS, Sharmila Brunjes seconded.

There was additional discussion about the language on the Board of Trustees has the authority to appointment an additional 3 trustees to the Executive Finance Committee. Lety Garica noted that this may tie the board to needing an additional 3 trustees on the committee.

Alex Kopilevich motioned to amend the previous motion to send the updated Bylaws to DDS with the change in the language saying that the Board shall have the authority to appoint up to 3 members to the Executive Finance Committee. Sharmila Brunjes seconded. Motion carried.

7.7 Approval of Updated Recruitment Plan to Send to DDS

Juan Hernandez presented the items for approval to send to DDS. Jeremy Sunderland and Lety Garcia raised concerns on redundancy in the document. Aaron Abramowitz clarified that W&I Code 4622 language requested by DDS was added to the document to avoid needing to re-draft the policy again in the future.

A motion was made by Sharmila Brunjes, seconded by Alex Kopilevich to send the revised recruitment plan to DDS for approval.

Lety Garcia made a friendly amendment to the motion on the table that the “desirable characteristics” portion in the document be deleted to not be redundant. Lety Garcia and Jeremy Sunderland voted yes. All other opposed. The amendment did not pass.

A motion was made by Sharmila Brunjes, seconded by Alex Kopilevich to send the revised recruitment plan to DDS for approval. Lety Garcia and Jeremy Sunderland abstained. All other members voted yes. Motion carried.

7.8 Vote to Assimilate Post-Retirement & Medical Trust Committee into Administrative Affairs Committee

Vini Montague presented this item to the Board of Trustees, noting that many of the items that are discussed during this committee meeting could fall under the scope of the Administrative Affairs Committee. The PRMT meets quarterly, and this assimilation would be to help cut down the number of committee meetings. The next meeting of the post-retirement & medical trust committee will be on Thursday, May 20th at 5:30 p.m. The PRMT is chaired by the Board of Trustees President and includes the Treasurer, First Vice President, Executive Director, and CFO.

Sharmila Brunjes noted that due to the pending updated Bylaws, which combines the Administrative Affairs Committee and the Executive Committee, this item should be tabled for discussion at a later date.

No one motioned to bring the item to a vote.

7.9 Conflict of Interest Policy

Betsy Monahan presented the Conflict of Interest Policy for Employees and the Conflict of Interest Policy for Board of Trustees Members. Jeremy Sunderland asked for elaboration on what it means to hire a relative, and Betsy Monahan explained that the NLACRC highest ranking staff members are prohibited from hiring relatives or family members.

On a motion made by Lety Garcia, seconded by George Alvarado, it was resolved to submit the two policies to DDS per the special contract for policy review. Motion carried.

7.10 Vote to Elect New Member to the Board Blanca Chavez

A vote was conducted for Board of Trustees candidate Blanca Chavez. Ballots were distributed to the members in-person and electronically, and the result was unanimous consent.. At 7:53 p.m. Blanca Chavez was seated as a new member of the Board of Trustees.

7.11 Approval of New Board Member Marketing Plan to Send to DDS

Chris Whitlock, Public Information Manager, presented a high level review of the New Board Member Marketing Plan, highlighting its budget. The options presented were Valley Industry & Commerce Association (VICA), La Opinión, Antelope Valley Magazine, Facebook Boost, Instagram Boost, LinkedIn Boost, AV Hispanic Chamber, and LA Hispanic Chamber. The first column depicted the distribution and cost of printed flyers. The second column showed digital distribution (email and social media posts) for VICA, La Opinión, Antelope Valley Magazine, Facebook Boost, Instagram Boost, and LinkedIn Boost. The third column showed membership fees to the AV Hispanic Chamber and the LA Hispanic Chamber, and the third column showed costs for frequency of notifications with the presented options. The total cost \$5,845 and the estimated individuals reached per month 177,050.

Anna Hurst inquired about the length of the campaign and if it would include authentic marketing like posting and relevant Facebook groups. Chris Whitlock confirmed that it would include authentic marketing and explained that it would be a 3-month long campaign that would utilize QR codes and links to track the success of the campaign along the different distribution channels. Laura Monge asked if the campaign is primarily focused on Spanish, Latino candidates, which Chris Whitlock confirmed. Laura Monge also noted concern potential issues that might arise with translation at the board meetings. Chris Whitlock confirmed for Lety Garcia that this would be a bilingual campaign.

On a motion made by George Alvarado, seconded by Curtis Wang, it was resolved to approve sending the marketing plan to DDS for approval. Motion carried.

7.12 Vote on Jynny Retzinger Award Nomininees

A vote was conducted by ballot for those in attendance in-person and virtually for those joining the meeting over Zoom to award the Jynny Retzinger Award to one of the two finalists that had been determined by the GCRC. The name of the candidate was not shared in order to surprise the winner during the award presentation.

On a motion made by George Alvarado, seconded by Sharmila Brunjes, the nominee that received a majority vote will be awarded the Jynny Retzinger award at the Legislative Breakfast. Motion carried.

8. CLOSED SESSION

On a motion made by Curtis Wang, seconded by George Alvarado, it was resolved for the Board to move to a closed session to discuss real estate negotiations at 8:22 p.m. Motion carried.

On a motion made by George Alvarado, seconded by Sharmila Brunjes, it was resolved to approve the real estate negotiation item. Blanca Chavez abstained. Motion carried.

On a motion made by Curtis Wang, seconded by George Alvarado, it was resolved for the Board to exit closed session at 8:48 p.m. Motion carried.

9. COMMITTEE BUSINESS

Board President, Juan Hernandez needed to leave the meeting after the closed session ended. Sharmila Brunjes, First Vice President, took over to conduct the remainder of the meeting.

9.1 Report Out on Workgroup for Executive Director Onboarding Performance Measures

Anna Hurst provided a brief update on the Workgroup for the Executive Director Onboarding Performance Measures to inform the Board that the initial workgroup had met to review and update the executive director performance evaluation process and to invite any board members interested to join the workgroup. The next workgroup meeting will be Tuesday, May 20th.

10. EXECUTIVE DIRECTOR'S REPORT

Angela Pao-Johnson presented the Executive Director's Report. She highlighted the following items:

- On April 24th NLACRC partnered with Disability Voices United, ARCA, and Service Employees International Union in a coordinated advocacy effort attend a rally in Bakersfield on April 24th for a Medicaid rally.
- NLACRC's legislative podcast, Voices in Action, has launched with the first two episodes with Assemblymember Tom Lackey.
- The Vendor Fair in NLACRC's Chatsworth office was a success with 79 vendors in attendance and 361 staff.
- There are 505 individuals participated in the Paid Internship Program an increase from the 383 participants for FY2023-2024.
- NLACRC's American Sign Language (ASL) shop beginner class has 35 leaners.
- DDS' Rate Reform Directive states that service providers who do not complete the review and submission process for the Provider Directory by May 30th will lose their Quality Incentive and lose access to the e-Billing system.
- Welcomed 15 new hires during the second orientation in April 2025, for a total of 28 new hires.
- Federal budget updates were presented and a Congressional letter was included in the meeting packet.
- In recruitment, 858 positions have been filled with 1026 authorized; 17 new hires were onboarded in early May 5, 2025.
- NLACRC coordinated a partnership meeting with FMS vendor Miji will be added as a Social Recreation Bill Payer this month.
- Highlighted various upcoming outreach events.

11. ITEMS 11-21

The Board received the following committee reports for information:

- Self-Determination Program.
- Administrative Affairs Committee.
- Consumer Advisory Committee.
- Executive Committee.
- Nominating Committee.
- Vendor Advisory Committee.

As reports were presented, no observations or comments were noted.

12. ANNOUNCEMENTS/INFORMATION/PUBLIC INPUT

13. NEXT MEETING

The date of the next Board of Trustees meeting is scheduled for June 11, 2025, at 6:00 p.m.

14. ADJOURNMENT

On a motion made by George Alvarado, seconded by Jeremy Sunderland, the meeting adjourned at 9:21 p.m.

DISCLAIMER

The above document should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

**NORTH LOS ANGELES COUNTY REGIONAL CENTER (NLACRC)
9200 OAKDALE AVENUE, SUITE 100
CHATSWORTH, CA 91311**

**MINUTES OF THE BOARD OF TRUSTEES MEETING
VIRTUAL SPECIAL MEETING
APRIL 24, 2025 4:30 P.M.**

BOARD OF TRUSTEES:

Juan Hernandez (President), Sharmila Brunjes (First Vice President and Board Secretary), Curtis Wang (Second Vice President), Anna Hurst (Treasurer), George Alvarado, Leticia Garcia (ARCA Rep), Nicholas Abrahms, Jacquie Colton, Jeremy Sunderland, Laura Monge

ABSENT:

Alex Kopilevich (VAC Chair), Jason Taketa, Jennifer Koster, Cathy Blin

STAFF:

Angela Pao-Johnson - Executive Director, Vini Montague – Chief Financial Officer, Lindsay Granger – Executive Administrative Assistant

GUESTS:

Aaron Abramowitz – Legal Counsel

1. **CALL TO ORDER**

Called the meeting to order at 4:45pm

2. **BOARD MEMBER ATTENDANCE/QUORUM**

Board members were confirmed in attendance on Zoom and quorum was met.

3. **AGENDA – APPROVAL**

On a motion made by Nicholas Abrahms, seconded by Curtis Wang, it was resolved to enter closed session at 4:49 p.m. Motion carried.

4. **PUBLIC INPUT & COMMENTS—RESERVED FOR AGENDA ITEMS**

There were no public comments.

5. **CLOSED SESSION**

A. Employment

On a motion made by Jeremy Sunderland, seconded by Nicholas Abrahms to approve the contract.

On a motion made by Anna Hurst, seconded by Curtis Wang, it was resolved to exit closed session at 4:59 p.m.

6. **ADJOURNMENT**

On a motion made by Jeremy Sunderland, seconded by Sharmila Brunjes, the meeting was adjourned at 5:30 p.m.

Agenda Item Detail Sheet

ACTION

ACTION/CONSENT X

DISCUSSION

INFO ONLY

Date: June 11, 2025.

To: Board of Trustees

From: Consumer Advisory Committee, Consumer Services Committee, Government and Community Relations Committee, and Post-Retirement & Medical Trust Committee

Subject: Approval of Critical Calendars for Consumer Advisory Committee, Consumer Services Committee, Government and Community Relations Committee, and the Post-Retirement & Medical Trust Committee Upcoming Fiscal Year

BACKGROUND/GENERAL:

The Critical Calendars for Committees and the Board of Trustees reflect upcoming agenda and business items to serve as a guide during the upcoming fiscal year for meetings. On May 21, 2025, at the Consumer Services Committee Meeting the updates to the critical calendar for the upcoming fiscal year were discussed. On May 21, 2025, at the Government and Community Relations Committee Meeting the updates to the critical calendar for the upcoming fiscal year were discussed. On May 22, 2025, the Post-Retirement & Medical Trust Committee reviewed the critical calendar draft for the upcoming fiscal year and provided feedback on changes to be made prior to the Board of Trustees meeting.

REASON FOR CURRENT ITEM/DICUSSION:

After review and discussion of the updated critical calendars for FY 2025-26, the Consumer Services Committee, Government and Community Relations Committee, Post-Retirement & Medical Trust Committee recommend that the Board approve the critical calendars for the upcoming fiscal year.

RECOMMENDATION:

That the Board approve the updated critical calendars for the Consumer Advisory Committee, Consumer Services Committee, Government and Community Relations Committee, and Post-Retirement & Medical Trust Committee as presented.

NLACRC
Consumer Advisory Committee
CRITICAL CALENDAR
FY 2024-25

<i>Month</i>	<i>Activity</i>
<i>July</i>	<i>Informal Meeting (check-in)</i>
<i>August</i>	Orientation for new committee members, Review Policies and Procedures and Meeting Schedule, Review Critical Calendar, Review of Priority Activities Chair Selection
<i>September</i>	OCRA Where to Live Presentation
<i>October</i>	
<i>November</i>	OCRA Being My Own Boss Presentation
<i>December</i>	<i>Informal Meeting (check-in)</i>
<i>January</i>	
<i>February</i>	
<i>March</i>	
<i>April</i>	
<i>May</i>	
<i>June</i>	Budget Update Review Additional Topics for Board Trainings for the Next Fiscal Year

[CAC_CCal.2025-26_Updated 05/30/2025]

NLACRC
Consumer Services Committee
CRITICAL CALENDAR
FY 2025-26

<i>Month</i>	<i>Activity</i>
<i>July</i>	Committee does not meet in July
<i>August</i>	<p>Committee elects a chairperson for the current fiscal year.</p> <p>Orientation for new committee. Committee reviews their policies & procedures, Bylaws Statement, Board Audit Section, Action Log for previous fiscal year, and Core Values for Policy Development. Committee revises the documents, if needed.</p> <p>Committee is provided with copies of their approved critical calendar for the new fiscal year.</p> <p>Committee finalizes their priority issues for this fiscal year and presents them to the Board of Trustees next month for approval.</p> <p>Committee reviews the Purchase of Service Annual Report to DDS for FY 2024-25</p> <p>Committee is given their monthly update on the Self-Determination Program</p> <p>Committee reviews the semi-annual Consumer Competitive Employment Report</p> <p>Committee reviews the semi-annual Consumer Diagnostic Report</p> <p>Committee reviews the semi-annual NOAs by Ethnicity/Location/Services & Age Range Report</p> <p>Committee reviews the semi-annual 4731 Report</p> <p>Committee reviews the Social Recreation, Camp & Non-Medical Therapies Services Report</p> <p>Committee reviews the 4th Quarter Intake Data by Location Report (April-June)</p> <p>Committee reviews the 4th Quarter NOAs/Appeals Report (April-June)</p> <p>Committee reviews the 4th Quarter Disparity Committee Report (April-June)</p>

	Committee reviews semi-annual Purchase of Service (POS) Expenditure Data Reports
<i>September</i>	Committee does not meet in September.
<i>October</i>	Annual Board & VAC Legislative Training will be held in October
<i>November</i>	Committee does not meet in November.
<i>December</i>	No Committee meetings in December.
<i>January</i>	<p>Committee is given their monthly update on the Self-Determination Program.</p> <p>Committee reviews the Social Recreation, Camp & Non-Medical Therapies Services Report</p> <p>Committee reviews the 1st Quarter Intake Data by Location Report (July-September)</p> <p>Committee reviews the 1st Quarter NOAs/Appeals Report (July-September)</p> <p>Committee reviews the 1st Quarter Disparity Committee Report (July-September)</p>
<i>February</i>	Committee does not meet in February.
<i>March</i>	<p>Committee reviews semi-annual Purchase of Service (POS) Expenditure Data Reports</p> <p>Committee is given their monthly update on the Self-Determination Program</p> <p>Committee reviews the semi-annual Consumer Competitive Employment Report</p> <p>Committee reviews the semi-annual Consumer Diagnostic Report</p> <p>Committee reviews the semi-annual NOAs by Ethnicity/Location/Services & Age Range Report</p> <p>Committee reviews the semi-annual 4731 Report</p> <p>Committee reviews the Social Recreation, Camp & Non-Medical Therapies Services Report</p> <p>Committee reviews the 2nd Quarter Intake Data by Location Report (October-December)</p>

	<p>Committee reviews the 2nd Quarter NOAs/Appeals Report (October-December)</p> <p>Committee reviews the 2nd Quarter Disparity Committee Report (October-December)</p>
<i>April</i>	Committee does not meet in April.
<i>May</i>	<p>Committee reviews and approves the committee's draft critical calendar for next fiscal year.</p> <p>Committee is given their monthly update on the Self-Determination Program</p> <p>Committee reviews the Social Recreation, Camp & Non-Medical Therapies Services Report</p> <p>Committee reviews the 3rd Quarter Intake Data by Location Report (January-March)</p> <p>Committee reviews the 3rd Quarter NOAs/Appeals Report (January-March)</p> <p>Committee reviews the 3rd Quarter Disparity Committee Report (January-March)</p>

[CCal.2025-26]

NLACRC
Government & Community Relations Committee
CRITICAL CALENDAR
FY 2025-26

<i>Month</i>	<i>Activity</i>
<i>July</i>	<i>(The committee does not meet in July)</i>
<i>August</i>	<p>Committee elects a committee chair for the fiscal year.</p> <p>The annual orientation is held for the committee. Committee reviews their policies and procedures, Legislative Platform Guiding Principles, Board Recognition Policy & application, Consultant Contracts, Action Log for previous year, and Board Audit section. Committee revises the documents, if needed.</p> <p><u>The committee reviews the board's Disability Community Organization, Service Provider, and Elected Representative Visit Policy and related Framework for Strategy Implementation and begin discussing what the board's legislative priorities should be for the fiscal year.</u></p> <p>Committee is provided with copies of their approved critical calendar for the new fiscal year.</p> <p>Committee begins discussion about what the Board's legislative priorities and platform should be for the new fiscal year and presents them to the Board for their review and input.</p> <p>Committee begins developing a strategy that encompasses the purpose and intent of the board's Service Provider and Elected Representative Visit policy for implementation during fiscal year.</p> <p>Committee finalizes its proposed legislative priorities and platform for the board and presents them to the Board of Trustees for approval.</p> <p>Committee begins planning for a candidates' forum to be held in the fall.</p> <p>Board Audit: Does the center have a training and information plan that meets the requirements of statute, contracts, and board policy?</p>
<i>September</i>	<i>(The committee does not meet in September)</i>

NLACRC
Government & Community Relations Committee
CRITICAL CALENDAR
FY 2025-26

<i>Month</i>	<i>Activity</i>
October	<p>Committee discusses how to keep legislators informed about pending issues.</p> <p>Committee begins considering the ideas for a legislative event to be held in the spring.</p> <p>Staff begins assembling the legislative event planning team.</p> <p>Jynny Retzinger Award – Send out Nomination forms</p> <p>Board Audit: Does the center’s training and information plan include a sufficient variety of training and communication methods to reach all of the center’s constituents?</p> <p>Board Audit: Are there sufficient financial and human resources available to carry out the center’s training and information plan?</p>
November	<i>(The committee does not meet in November)</i>
December	<i>(The committee is dark in December)</i>
January	<p>Committee begins planning for ARCA’s Grass Roots Day and NLACRC’s Grass Roots Week.</p> <p>Create Workgroup to plan the Legislative Breakfast</p> <p>Determine Jynny Retzinger Award Recipients</p> <p>Board Audit: Are the methods identified in the center’s training and information plan in line with the center’s mission, vision, and values statement?</p>
February	<p><i>(The committee does not meet in February)</i></p> <p>Legislative Town Hall</p>
March	Review of Legislative Bills

<i>April</i>	<i>(The committee does not meet in April)</i>
<i>May</i>	<p>Committee reviews and approves the draft critical calendar for next fiscal year.</p> <p>The Center's ARCA's Grass Roots Day team visits with legislators at the State Capitol (tentative).</p>
<i>June</i>	<p><i>(The committee does not meet in June)</i></p> <p>Legislative Breakfast takes place</p>

NLACRC Post-Retirement Medical Trust Committee CRITICAL CALENDAR FY 2025-2026	
<u>Month</u>	<u>Activity</u>
August	<ul style="list-style-type: none"> • Orientation for Committee Members. Review Policies, Procedures, and Meeting Schedule. • Review Critical Calendar • Review Investment Report for PRMT • Review Investment Report for CalPERS UAL Trust • Review Investment Strategy for PRMT Trust • Review Investment Strategy for CalPERS UAL Trust
November	<ul style="list-style-type: none"> • Review Investment Report for PRMT • Review Investment Report for CalPERS UAL Trust
February	<ul style="list-style-type: none"> • Review Investment Report for PRMT • Review Investment Report for CalPERS UAL Trust • Report on Recommendation for Contribution to PRMT Trust • Report on Recommendation for Contribution to CalPERS UAL Trust
May	<ul style="list-style-type: none"> • Review Investment Report for PRMT • Review Investment Report for CalPERS UAL Trust • Report on Recommendation for Disbursement from PRMT Trust • Report on Recommendation for Disbursement from UAL Trust • Actuary Presentation of NLACRC's Actuarial report • Draft Critical Calendar for new Fiscal Year

[ccal.2025-26] Approved:

North Los Angeles County Regional Center

Board of Trustees

F.Y. 2025-26 Board Priorities

1. Ensure the deliverables of the 2024-26 Special Contract Language are completed as specified, on time.
2. Collaborate with the Executive Director in the development, implementation, and monitoring of NLACRC's next strategic plan.
3. Identify and monitor strategies to increase service access and equity for all consumers by creating awareness and actively promote the services offered by the regional center to consumers and families.
4. Support and actively advocate for the sustainability of the entitlement of services within the regional center system and within NLACRC catchment areas.
5. Address and advocate for the correction of the Core Staffing formula. *
6. Strengthen the Self-Determination Program.*
7. Direct the Executive Director to implement strategies to reduce caseloads.

** Asterix Priorities came out of the May 2024 Board Retreat*

[Updated 5.22.2025]

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: June 11, 2025.

To: Board of Trustees

From: Juan Hernandez, Board of Trustees President and Executive Committee

Subject: Adoption of Updated Bylaws

BACKGROUND/GENERAL:

At the last Board of Trustees meeting on May 14, 2025, the revised Bylaws were discussed, and changes were discussed before sending this draft of the NLACRC Bylaws to DDS. The revised Bylaws are included in the meeting packet with an additional document noting the recent changes.

REASON FOR CURRENT ITEM:

After review by DDS of the revised NLACRC Bylaws, the Board of Trustees President suggests approval of the updated Bylaws. A revision of the Bylaws to develop a method for adding additional members to the Executive Finance Committee, lowers the numbers of meetings to under 10, and moves review and nomination of applicants to the Vendor Advisory Committee away from the Nominating Committee and over to the VAC.

DDS approved the revised NLACRC Bylaws.

FISCAL IMPACT:

None.

RECOMMENDATIONS:

That the Board adopt the updated NLACRC Bylaws.

FINAL REVISIONS TO BYLAWS

Previously approved version Article IV Section 10 (a):

The Board shall hold ten (10) regular meetings during the fiscal year, rotating meetings among each regional center office location as follows: five (5) at the San Fernando Valley office, two (2) at the Santa Clarita office, and three (3) at the Antelope Valley office. . .

New Proposed version Article IV Section 10 (a):

The Board shall hold nine (9) regular meetings during the fiscal year, rotating meetings among each regional center office location as follows: four (4) at the San Fernando Valley office, two (2) at the Santa Clarita office, and three (3) at the Antelope Valley office. . .

Previously approved version Article VII Section 4 (a):

The Executive Finance Committee shall consist of the duly elected Board officers and the most immediate past President still serving as a Trustee on the Board. The President shall be the chairperson. Each individual Officer shall have one (1) vote even an individual serves in multiple board offices (e.g. If the President is also the ARCA Delegate, then that individual only has one (1) vote even if serving as two (2) Officers simultaneously. . .

New Proposed version Article VII Section 4 (a):

The Executive Finance Committee shall consist of the duly elected Board officers and the most immediate past President still serving as a Trustee on the Board. The Board shall have the authority to appoint up to an additional three (3) Trustees to the Executive Finance Committee. The President shall be the chairperson. Each individual Officer shall have one (1) vote even if an individual serves in multiple board offices (e.g. If the President is also the ARCA Delegate, then that individual only has one (1) vote even if serving as two (2) Officers simultaneously. . .

Previously approved version Article VII Section 7 (c):

The members of the Vendor Advisory Committee shall be appointed by the Board from a slate of candidates provided by the Nominating Committee, and shall each serve a term of three (3) years unless an earlier vacancy occurs as provided in the Bylaws. Such term shall commence on July 1 of the year in which a member is elected unless the member has been elected to fill a vacancy as provided for herein. If a vacancy occurs on the Vendor Advisory Committee, the Nominating Committee shall recommend a replacement to the Board as a whole who shall then elect the replacement by a majority vote. In the event a member has been elected to fill such vacancy, the term shall commence upon election or as otherwise provided by the Board and shall continue for the balance of the regular term subject to such vacancy. . .

New proposed version Article VII Section 7 (c):

The members of the Vendor Advisory Committee shall be appointed by the Board from a slate of candidates provided by Vendor Advisory Committee, and shall each serve a term of three (3) years unless an earlier vacancy occurs as provided in the Bylaws. Each member of the Vendor Advisory Committee shall each serve a term of three (3) years unless the member is elected to fill a vacancy in which case the “replacement” member serves the remainder of the term of the member vacating their seat. Such term shall commence on July 1 of the year in which a member is elected unless the member has been elected to fill a vacancy as provided for herein. In the event a member has been elected to fill such vacancy, the term shall commence upon election and shall continue for the balance of the regular term subject to such vacancy. . .¹

¹ Please note that Article VII Section 5(c)(3) which previously stated “Selection of Vendor Advisory Committee Members. The Nominating Committee shall submit to the Board a slate of providers to be appointed to the Vendor Advisory Committee by the Board at its regularly-scheduled June meeting. . .” has been removed.

**BYLAWS OF
NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.**

RESTATEMENT

ARTICLE I

PLACE OF BUSINESS

Section 1. Principal Executive Office. The principal office for the transaction of business of the North Los Angeles County Regional Center, Inc. (“Regional Center” or “Corporation”) shall be located at 9200 Oakdale Avenue, Chatsworth, California, or at such other location as may be designated by the Board of Trustees (“Board”). The Board is granted full power and authority to change said principal executive office from one location to another.

Section 2. Other Offices. Branch or subordinate offices may be established at any time by the Board, at any location within the Area of Service.

ARTICLE II

PURPOSE AND AREA OF SERVICE

Section 1. Purpose. The specific and primary purpose of the Regional Center shall be to provide services to people ages three and above with developmental disabilities, as that term is defined in the Lanterman Developmental Disabilities Services Act, located at Welfare and Institutions Code section 4500 and following (“Lanterman Act”), and to infants and toddlers up to thirty-six (36) months of age who are developmentally delayed or are at high risk of becoming developmentally disabled, as defined by the Early Intervention Services Act, located at Government Code section 95000 and following.

Section 2. Area of Service. The Regional Center’s Area of Service shall be an area of the northern portion of the County of Los Angeles, including the Santa Clarita and Antelope Valleys and portions of the San Fernando Valley, State of California, as specified in the contract between the Regional Center and the State of California Department of Developmental Services (“Department”).

Section 3. Limitations. The general purposes for which the Regional Center is formed are to operate exclusively for charitable purposes.

ARTICLE III

MEMBERSHIP

Section 1. Members. The Corporation shall have no members, as that term is defined in California Corporations Code Section 5056. Any reference herein to a member of the Board (also known as a “Trustee”) or to a member of one or more Committees established hereunder is not intended to be and shall not be construed as a reference to a member, as defined in California Corporations Code Section 5056.

Section 2. References to Actions by Members. Any action that would otherwise require approval by the members shall require only approval by the Board. All rights that would otherwise vest in members shall vest in the Trustees.

ARTICLE IV

BOARD OF TRUSTEES

Section 1. Board Powers. Subject to limitations of the Articles of Incorporation, these Bylaws and applicable portions of the Lanterman Act and its implementing regulations, and applicable portions of the Corporations Code, the business and affairs of the Regional Center shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board. Without limiting the generality of the powers of the Board hereunder to conduct the business of the Regional Center, the Board shall have the following specific powers:

(a) To elect and, if appropriate, remove officers of the Board, prescribe their duties, establish rules and regulations to guide the officers in the performance of their duties, and take such action as it determines appropriate to secure the faithful performance by each officer of his or her designated duties.

(b) To select, employ, and, if appropriate, remove the Executive Director of the Regional Center, who shall have the executive and administrative responsibility for carrying out the purpose, program and activities of the Regional Center in accordance with the policies formulated and adopted by the Board and as otherwise provided for in these Bylaws.

(c) To establish the policies of the Regional Center and determine a plan by which the policies of the Regional Center shall be carried out.

(d) To ensure that the Regional Center provides necessary training, including on issues of linguistic and cultural competency, and support to its Trustees to facilitate their understanding of, and participation in the observance of, the business affairs of the Regional Center in these Bylaws.

(e) To adopt rules and regulations, consistent with law, the Articles of Incorporation, and these Bylaws, for the guidance and management of the affairs of the Regional Center.

(f) To establish, in addition to the standing committees, hereinafter provided for, special committees as the Board may deem necessary or desirable, and to determine the duties and powers of said special committees.

(g) To do, perform, and transact all other business and acts which the Board by the laws of the State of California is permitted to do, transact and perform.

At no time shall the powers of the Board set forth in this Section be exercised by one Board member, group of members, or Board committee, unless, as stated in Article VII, Section 3(b), a committee, all of the members of which are also members of the Board, has been authorized to so act by the Board, or unless all of the actions proposed by such member, group of members or committee are ratified by the Board prior to their execution, as allowable by statute.

Section 2. Board Duties.

(a) The Board shall perform any and all duties imposed on them collectively or individually by law, by the Articles of Incorporation of the Corporation, and by these Bylaws.

(b) The Board shall cause to be kept open to the inspection of any person entitled thereto and making proper demand thereof, among other things, a book of minutes of all meetings of the Board, and adequate and correct books of account of the properties and business transactions of the Corporation, all in the form prescribed by law and showing the details required by law. Such records shall be kept at the Principal Executive Office of the Corporation, as such Office is designated in Article I, Section 1.

(c) The Board shall meet at such times and places as required by these Bylaws.

(d) The Board shall annually contract with an independent accounting firm for an audited financial statement. The audit report and accompanying management letter shall first be reviewed by the Executive Finance Committee as set forth in Article VII, Section 4(d) and then recommended for approval or modification to the full Board. The audit report and accompanying management letter shall be submitted to the Department within 60 days of completion and before April 1 of each year. Upon submission to the Department, the audit report and accompanying management letter shall be made available to the public by the Corporation. This audit report shall not be completed by the same accounting firm more than five (5) times in any ten (10) year period.

(e) The Board shall annually review the performance of the Executive Director of the Corporation. The Board shall also review and approve the compensation of the Executive Director, including all benefits, to assure that it is just and reasonable. This review and approval shall occur upon the hiring of the Executive Director and whenever the term of his or her employment, if any, is renewed or extended, and whenever the Executive Director's compensation is modified. Separate review and approval shall not be required if a modification of compensation extends to substantially all employees.

(f) The Board shall annually review the performance of the Corporation in providing services that are linguistically and culturally appropriate, and may provide recommendations to the Executive Director of the Corporation based on the results of that review.

(g) The Board shall exercise sound business practices, prudent fiduciary decision- making and attention to proper legal requirements in performing their duties as Trustees of the Corporation.

(h) In accordance with the Board's Contract Policy, the Board shall review and approve any contract of the Corporation of two hundred and fifty thousand dollars (\$250,000), or more, before the Corporation enters into such a contract. No contract exceeding two hundred and fifty thousand dollars (\$250,000) is valid unless first approved by the Board. In the event that a contract exceeding two hundred and fifty thousand dollars (\$250,000), requires immediate review and approval prior to the next regularly-scheduled Board meeting, the contract will be valid if the Executive Finance Committee votes to approve the contract and the Executive Finance Committee's approval is expressly ratified by resolution by the Board in accordance with statute. For purposes of this section, contracts do not include (1) vendor approval letters issued by regional centers pursuant to Section 54322 of Title 17 of the California Code of Regulations, and (2) Purchase of Service authorizations for individuals served by the Corporation.

(i) The Board may retain or employ an attorney to provide legal services to the Corporation, but that attorney shall not be an employee of the Corporation.

Section 3. Number of Trustees. The authorized number of Trustees shall be not less than fourteen (14) or more than twenty-two (22), except as follows: if the number of seated trustees remains at fourteen (14) or less for a period of greater than sixty (60)

consecutive days, then the minimum number of trustees shall be twelve (12) until such time that the number of seated trustees is sixteen (16) or greater at which time the minimum number of trustees shall return to fourteen (14). The reduction of the minimum trustees from fourteen (14) to twelve (12) detailed in this Section, shall be mandatory each time the number of trustees remains at fourteen (14) for a period greater than sixty (60) consecutive days. The authorized number of Trustees may be changed by an amendment to this Section 3 of the Bylaws, duly approved by the Board in accordance with the provisions of Article IX herein.

Section 4. General Board Requirements. Anything herein to the contrary notwithstanding, the Board shall be composed of Trustees that enable the Board, as a whole, to conform to all of the following criteria:

(a) The Board shall be composed of individuals with a demonstrated interest in, or knowledge of, developmental disabilities, each of whom shall reside, work, or have a family member who receives services within the Regional Center's catchment area;

(b) The membership of the Board shall include people with legal, management or board governance, financial, and developmental disability program expertise. For purposes of this provision, "legal expertise" shall mean an individual who is a licensed attorney or law professor. Board governance experience shall not be acquired solely by serving on a regional center board;

(c) The membership of the Board shall include representatives of the various categories of disability to be served by the Regional Center;

(d) The Board shall reflect the geographic and ethnic characteristics of the area to be served by the Regional Center;

(e) At least one-half (i.e., 50%) of the duly elected Trustees shall be people with developmental disabilities or parents or legal guardians of people with developmental disabilities, and people with developmental disabilities shall comprise not less than twenty-five percent (25%) of the Trustees.

(f) Members of the governing board shall not be permitted to serve more than seven years within each eight-year period.

(g) The Board shall conform to such other membership criteria as are required by law. Documentation shall be submitted to the Department by August 15th of each year, demonstrating that the composition of the Board is in compliance with

Welfare and Institutions Code section 4622, as outlined in this Section of the Bylaws. If the composition of the Board is not in compliance with Welfare and Institutions Code section 4622, the Board shall submit a plan to the Department with its Board composition documentation setting forth how and, in as expeditious a manner as possible, when the Board will come into compliance, in part or in whole, with Welfare and Institutions Code section 4622.

(h) A vacancy in any one or more categories of Board membership identified in this Section shall not affect the ability of the Board to function.

(i) The Regional Center shall provide necessary training, including on issues related to linguistic and cultural competency, and support to all members of the Board to facilitate their understanding and participation. The Department shall review and approve the method by which training and support are provided to the Board members to ensure maximum understanding and participation by Board members. The Regional Center shall post information on its internet website regarding the training and support provided to its Board members.

(j) Every current Board member must complete and file a Conflict of Interest Reporting Statement in accordance with Welfare and Institutions Code section 4626 and following, and Title 17 of the California Code of Regulations section 54500 and following, by August 1 of each year and must file a subsequent statement if there is a change in status that creates a potential or present conflict of interest. The term, “change in status” includes, but is not limited to, a change in financial interests, legal commitment, corporation or board duties, or both, or outside positions or duties, whether compensated or not. Every new Board member must complete and file a Conflict of Interest Reporting Statement no later than thirty (30) days after being selected, appointed, or elected. The Conflict of Interest Reporting Statements of all Board members and the Executive Director shall be submitted by Board to the Department within ten (10) days of receipt of the statements.

(k) If a present or potential conflict of interest is identified for the Executive Director or a Board member that cannot be eliminated, the Executive Director or Board member should resign, or the Board shall within 30 days of receipt of the Conflict of Interest Reporting Statement, submit to the Department and the State Council a copy of the Conflict of Interest Reporting Statement and a plan that proposes conflict elimination or mitigation and management measures (known as a “Conflict Resolution Plan”). The Conflict Resolution Plan must including timeframes and actions the Board or the individual, or both, will take to eliminate or mitigate and manage the conflict of interest, as described more fully below in Section 6(b). To promote transparency, the Regional Center shall post on its internet website each completed

Conflict of Interest Reporting Statement that identifies a present or potential conflict of interest that cannot be resolved within 30 calendar days of receipt by Board or the Executive Director, or within 30 calendar days of receipt of the Department's notification that it has independently identified a present or potential conflict of interest.

(l) Each potential candidate for the Board shall disclose any present or potential conflicts of interest to the Board in conjunction with their application for Board membership. No potential candidate shall be interviewed or otherwise considered for Board membership until they submit a statement regarding any present or potential conflicts of interest to the Board. Once elected, every new Board member shall complete and file with the Board a Conflict of Interest Reporting Statement on a standard form published by the Department within thirty (30) days of being elected or appointed.

(m) If a Trustee fails to complete the required Conflict of Interest Reporting Statement within ten (10) days of the date upon which it is otherwise due, or if the Board identifies a conflict of interest for a Trustee (other than the Trustee appointed by the Vendor Advisory Committee), and the Trustee refuses to resign or cooperate with the preparation of a Conflict Resolution Plan in accordance with Welfare and Institutions Code section 4626 and Title 17, section 54533, of the California Code of Regulations, that Trustee shall be removed from the Board. Notice to the Board of a pending removal pursuant to this Subsection shall be included by the Board Secretary in the agenda for the regular meeting of the Board next succeeding the Trustee's refusals. The removal shall automatically be deemed accepted by the Board at that meeting unless the Board, having good cause, then adopts a resolution to retain the Trustee and the Department approves that resolution.

Section 5. Vendor Advisory Committee Designee. Anything herein to the contrary notwithstanding, the Vendor Advisory Committee, described in Article VII, Section 7, below, shall designate one of its members to serve as a Trustee of the Board ("Vendor Trustee").

Section 6. Limitations on Certain Trustees.

(a) No Trustee who is an employee or member of the governing board of a provider from which the Regional Center purchases consumer services shall be permitted to do any of the following:

- (1) Serve as an officer of the Board;
- (2) Vote on any fiscal matter affecting the purchase of services from any provider by the Regional Center. As used herein, the term "fiscal

matter” includes, but is not limited to, setting purchase of service priorities, transferring funds to the purchase of service budget, and establishing policies and procedures with respect to the purchase of services; and

(3) Vote on any issue in which the Trustee has a “financial interest,” as defined at Section 87103 of the California Government Code and as determined by the Board.

A Trustee who is an employee or member of the governing board of a provider from which the Regional Center purchases consumer services shall also provide a list to the Board of such Trustee’s financial interests, as defined at Section 87103 of the California Government Code.

(b) For Board members with a conflict of interest, there may be certain limitations depending upon the nature of the conflict of interest. If, as detailed above in Section 4(k), it is determined by the Board or the Department that any Board member has a present or potential a conflict of interest, a proposed Conflict Resolution Plan must be prepared for that Board member. A Conflict Resolution Plan is a written, detailed plan to eliminate, or mitigate and manage, the present or potential conflict of interest, along with any necessary supporting documents. Any Conflict Resolution Plan shall meet the requirements of Title 17, section 54533, of the California Code of Regulations, and shall:

(1) Describe the precise nature of the present or potential conflict of interest or activity and give a detailed description of the conflict:

(A) The type of interest creating the present or potential conflict;
and

(B) The identity and relationship between the individual(s) and/or entity(ies) involved; and,

(C) The roles and duties of each individual and/or entity that gives rise to the present or potential conflict of interest.

(2) State the action(s) that the Board, Regional Center and/or the individual(s) will take, including the necessary timeframes, to eliminate or mitigate and manage the present or potential conflict of interest. Actions to eliminate, or mitigate and manage, the present or potential conflict of interest may include, but are not limited to, one or more of the following:

(A) Resignation of the individual(s) from the position or activity creating the conflict of interest.

(B) Refraining from participation, or limiting the individual's

ability to act, in a particular matter or category of matters.

(C) Change of assignment, duties, or position.

(D) Divestiture of financial interests that give rise to the conflict of interest.

(E) Terminating or refraining from relationships that give rise to conflicts of interest.

(3) Provide a detailed explanation of how each of the proposed actions will actually eliminate or mitigate and manage the present or potential conflict of interest.

(4) Provide the name, position and duties of the individual(s) who will be responsible for ensuring that any actions, limitations, or restrictions included in the Conflict Resolution Plan, if approved by the Department, will be taken, applied, followed, and monitored. Explain any oversight and monitoring mechanism in enough detail to allow the Department to ascertain that the mechanism is sufficient to eliminate, or mitigate and manage, the present or potential conflict of interest.

A proposed Conflict Resolution Plan shall be signed by the individual(s) subject to the Conflict Resolution Plan, in addition to the person in the designated position or committee responsible for reviewing the Conflict of Interest Reporting Statement, and the person in the designated position or committee responsible for monitoring performance under the proposed Plan, if approved. The Board shall submit a copy of the completed Conflict of Interest Reporting Statement and the proposed Conflict Resolution Plan to the Department and the State Council within 30 calendar days of receipt of the Conflict of Interest Reporting Statement or of the Department's notification that it has independently identified a present or potential conflict of interest.

(c) Not later than 90 calendar days after the State Council receives copies of the completed Conflict of Interest Reporting Statement and the proposed Conflict Resolution Plan for a Board member or the Executive Director, the State Council shall each provide to the Department their written approval or disapproval of the proposed Conflict Resolution Plan. If the State Council fails to provide the Department with its written approval or disapproval of the proposed Plan within 90 calendar days of receipt of the Conflict of Interest Reporting Statement and the proposed Plan, the Department alone may make the decision to disapprove the proposed Plan. The Department shall not approve a proposed Conflict Resolution Plan without the approval of the State Council.

(d) The Department shall determine whether a proposed Conflict

Resolution Plan is sufficient or needs to be modified to adequately eliminate, or mitigate and manage, the present or potential conflict of interest. The Department may impose additional restrictions and additional obligations to the proposed Conflict Resolution Plan and/or make a determination that further information is required.

(e) The Department is responsible for making the final decision as to what conditions, restrictions, obligations, or actions, if any, shall be imposed or taken by the Board, Regional Center, and/or the individual(s), to eliminate, or mitigate and manage, the present or potential conflict of interest.

(f) The submission of a proposed Conflict Resolution Plan does not authorize an individual with a present or potential conflict of interest to engage in any activity that constitutes a present or potential conflict of interest. The proposed Conflict Resolution Plan shall be approved, in writing, by the Department, and the Conflict Resolution Plan fully implemented prior to the individual engaging in otherwise prohibited conduct. Department approval is not granted until the Regional Center receives such determination in writing. Individuals shall not engage in activities in which there is a present or potential conflict of interest except in accordance with the terms of an approved Conflict Resolution Plan.

(g) Department approval of a proposed Conflict Resolution Plan is not valid unless it is based upon full disclosure of all relevant information by the Board, Regional Center, and/or the individual(s) with the present or potential conflict of interest. Nondisclosure or misrepresentation of present or potential conflicts of interest or of material information bearing on the proposed Conflict Resolution Plan decision shall result in the Department's rescission of its approval and/or immediate denial of the proposed Conflict Resolution Plan, in addition to any civil penalties imposed pursuant to Welfare and Institutions Code section 4626.

(h) The Department shall issue its modification, approval, or denial of the proposed Conflict Resolution Plan, in writing, to Board or the Regional Center's designated party within 30 calendar days of receiving the written approval or disapproval of the proposed Conflict Resolution Plan from the State Council for Board members or the Executive Director, unless the Department determines there is good cause for extending the time to respond.

(i) If the proposed Conflict Resolution Plan of a Board member or the Executive Director is denied by the Department and/or the State Council, the Board member or Executive Director shall have 30 calendar days from the date of receipt of the Department's written denial in which to take the necessary action to eliminate the conflict of interest or resign his or her position as a Board member or Executive

Director. The Department may, in exercise of its discretion, grant the Board, the Board member, Executive Director or Regional Center, an extension in which to complete any actions necessary to eliminate the conflict of interest.

(j) If the proposed Conflict Resolution Plan is approved by the Department, the approved Conflict Resolution Plan shall be implemented not later than 30 calendar days after written notification is mailed by the Department, unless the Department grants the Board, the Regional Center and/or the individual(s) an extension in which to complete any actions necessary to implement the approved Conflict Resolution Plan.

(k) The Board, the Regional Center, and/or the covered individual(s) shall fully comply with all elements set forth in the approved Conflict Resolution Plan. When required by the terms of the approved Plan, the Board, the Regional Center, and the individual(s) shall provide documentation demonstrating compliance with the approved Plan to the Department.

(l) A new proposed Conflict Resolution Plan shall be submitted to the Department on an annual basis and upon any change of status that creates a present or potential conflict of interest.

(m) The Board and/or the Regional Center shall retain a copy of each Conflict of Interest Reporting Statement and any approved Conflict Resolution Plan for the period of time consistent with the record retention requirements in its state contract.

Section 7. Disqualified Individuals. In order to prevent potential conflicts of interest with regard to decisions of the Board, none of the following individuals shall be eligible to serve as a Trustee:

(a) An individual who is an employee of the Department or any State or local agency which provides services to a Regional Center consumer, if employed in a capacity which includes administrative or policy-making responsibility, or responsibility for the regulation of the Regional Center;

(b) An individual who is an employee or a member of the State Council or a State Council regional advisory committee.

(c) Except for the Vendor Trustee (as that term is defined at Article IV, Section 5 of these Bylaws), an individual who is an employee or a member of a governing board of any entity from whom or from which the Regional Center purchases

consumer services (“Business Provider”).

(d) Any person who has a financial interest in Regional Center operations, as defined in California Government Code Section 87103, except as a consumer of Regional Center services.

In the event that the Board President has cause to believe that a Trustee is no longer qualified under this Section 7 of the Bylaws, or if any Trustee alleges to the President in writing, that another Trustee, including the Trustee who serves as the President, is no longer qualified under this Section 7 of the Bylaws, the President shall schedule the matter on the agenda of the next regular Board meeting. The Secretary shall mail, or hand deliver specific written notice of this hearing to the Trustee in question at least seven (7) calendar days in advance of the hearing. The Board shall consider the matter at this hearing, which may be continued to the next consecutive regular meeting but shall not be continued thereafter. Once the President closes the hearing, the Board, excluding the Trustee whose qualifications are the subject of the hearing, shall immediately vote on a finding as to the Trustee's continuing qualification. If a majority present and voting finds that the Trustee is no longer qualified, that Trustee shall be automatically removed for cause, effective upon the Board's vote.

Section 8. Election and Term of Office. Except as otherwise provided herein, the Trustees shall be elected by the Board and shall serve for a term as hereinafter provided:

(a) Except for Trustees who are elected to fill a vacancy, each Trustee's first term shall be for one (1) year and any potential successive terms shall be for three (3) years, with each term commencing on the first day of July of the year in which the Trustee is elected to office; provided in no event shall a Trustee serve in such capacity for a period longer than seven years within an eight-year period.

(b) Each year, during which the term of one or more Trustees is due to expire, the Nominating Committee shall submit to the Board, at the regularly-scheduled meeting held in May, a list of candidates it recommends for election to membership to the Board. At the May meeting in which the Nominating Committee submits its recommended candidates to the Board, any member of the Board may nominate from the floor other candidates for membership to the Board, provided the individual nominated is a person who has submitted an application to serve as a Trustee to the Nominating Committee, and provided further that the nomination is both joined by at least four (4) other members of the Board and is consented to by the individual nominated. If one or more candidates for membership to the Board are nominated by a Trustee from the floor at the regularly-scheduled May meeting, the Nominating Committee shall, prior to the election, meet and interview those candidates who have

not previously been interviewed and shall present a report concerning such interviews to the Board at the next meeting. Such a report may be written or may be made orally but, in either case, the report shall contain, at minimum, all relevant information regarding an individual nominee's specialization.

(c) The election of Trustees shall be held at regularly-scheduled June meetings of the Board.

(d) At each election, Subject to the limitations imposed in Article IV, Section 3, the Board may determine to leave one (1) or more, but not more than eight (8) Trustee positions vacant.

(e) The Board shall vote for the election of Trustees by voice vote, unless either the number of candidates for membership to the Board exceeds the number of Trustees to be elected, or any one or more Board members requests that the vote be conducted by written ballot. If a Board member(s) requests that the vote be conducted by written ballot, the requesting Board member(s) must make that clear during the nomination phase to enable the Secretary to prepare the ballots for the election. All members of the Board present at the meeting at which the Trustees are to be elected, including the Board member presiding at the meeting, shall be eligible to vote. Votes may not be cast by Trustees who are not present in person or by virtual participation, subject to the limitations detailed in Section 10(j) of this Article, at the meeting at which Trustees are to be elected. A candidate must receive a majority of votes cast by the Trustees eligible to vote at the meeting to be elected as a Trustee and, if the number of candidates nominated exceeds the number of Trustees to be elected, the candidates receiving the highest number of votes shall be elected as Trustees, provided the number of votes received by those candidates in each case constitute a majority of the votes cast by Trustees eligible to vote. Votes shall be counted and certified by both the Secretary of the Board and the Secretary of the Regional Center. When announcing the outcome of the election, the Secretary of the Board will state whether or not the nominee was elected; the number of votes for or against will not be divulged. In the event candidates receiving a majority of the votes cast by the Trustees eligible to vote are less than the number of Trustees to be elected, then, subject to Subsection (d), the Board may declare a vacancy, or vacancies, on the Board. In the event a Trustee position remains vacant because of a tie vote among candidates, each of whom has received a majority of the votes cast by Trustees eligible to vote, a run-off vote shall be conducted and the candidate, or candidates, receiving the highest votes shall be elected to fill the vacant Trustee position or positions. Each Board member can vote only once for each vacant position and cast no more votes than the total number of vacant positions to be voted on. After the election, the Secretary will keep the used ballots for a limited period of time so that any Trustee or nominee wanting to see the used ballots will have the opportunity to do so.

(f) Anything herein to the contrary notwithstanding, at the June meeting at which Trustee elections are held, the Vendor Advisory Committee shall be entitled to designate one member from its Committee to serve as the Vendor Trustee. The Vendor Trustee shall serve a term of one (1) year.

(g) Each Trustee shall serve as a member of the Board until such time as he or she:

(1) Resigns, which for this purpose shall include a Trustee's deemed resignation for failure to satisfy the attendance requirements for Board members as described Subsection (h) of this Section 8.

(2) Is removed for cause, including but not limited to, for noncompliance with the Board Code of Conduct, by a majority of the Trustees then in office, or is found to be disqualified through the procedure detailed in Section 7, above.

(3) Is declared of unsound mind by a final order of court, has been convicted of a felony, or has been found by a final order or judgment of any court to have breached any duty under Article 3 of the California Corporations Code, commencing with Section 5230.

(4) Is removed without cause by two-thirds (2/3) vote of the Trustees then in office, provided notice of any proposed action to remove a Trustee without cause is mailed to each Trustee then in office at least twenty (20) days prior to the scheduled meeting at which the proposed removal is to be considered.

(5) Completes his or her term on the Board or, if sooner, completes seven (7) years as a Trustee in an eight(8)-year period.

(h) In the event a Trustee is absent from either three (3) consecutive regularly- scheduled Board meetings or from three (3) consecutive committee meetings, or is absent from five (5) regularly-scheduled Board meetings or from five (5) committee meetings during the fiscal year running from July 1 through June 30, then the Trustee may be deemed to have resigned from the Board and any committee of which the Trustee is a member. For purposes of this section, an absence shall mean any meeting in which a Trustee is not present for greater than 25% of the timeframe designated in the Agenda for the meeting (e.g. if the Agenda for a Board Meeting designates a total meeting time of 2 hours, any individual absent for greater than 30 minutes will be considered absent even if the actual board meeting is adjourned after 3 hours; or, if the Agenda for a Board Meeting designates a total meeting time of 2 1/2 hours, an individual absent for 30 minutes will not be considered absent even if the actual board meeting is adjourned after 1 hour and 45 minutes). Such absences may be excused for good cause as determined by a majority vote of the Board. The non-

compliant Trustee must be given notice of each absence from a Board meeting and/or committee meeting. If the Trustee reaches the absence thresholds set forth above despite being sent notices of the absences, the Trustee must be sent a Final Notice of Attendance Violation from the Board Secretary, and if there are any further absences without good cause as determined by a majority vote of the Board, then the Trustee will be considered resigned effective immediately unless a majority of the Board (non-inclusive of the subject Trustee) votes for a different resolution. If a Trustee is serving on more than one committee at any time, his or her attendance at meetings of each committee shall be considered separately in determining the Trustee's absences for purposes of this Subsection (h). The Secretary of the Board shall mail notice of each Trustee's absences to each Trustee with the following month's board meeting packet.

Section 9. Vacancies. A vacancy or vacancies on the Board (as opposed to a vacancy in the position of an Officer of the Board detailed in Article V, Section 4) shall be deemed to exist (1) in the case of the death, resignation, or removal of any Trustee, (2) if the authorized number of Trustees is increased, (3) if the Trustees fail at any meeting of the Board at which any Trustees are elected, to elect the full authorized number of Trustees, or (4) upon the declaration by resolution of the Board of a vacancy due to a Trustee being declared of unsound mind by a final order of any court, convicted of a felony, or found by final order of any court to have breached a duty under Article 3, Chapter 7, Part 2 of Division 2 of the California Corporations Code (Sections 5230 through 5239). Except for a vacancy caused by the death, resignation, or removal of the Vendor Trustee, or court order causing the exclusion of the Vendor Trustee, vacancies on the Board may be filled by a majority of the remaining Trustees at a meeting. Each Trustee elected to fill a vacancy, shall hold office until the expiration of the term for which elected and until a successor has been elected and qualified, unless the Trustee has been removed from office.

Section 10. Meetings.

(a) The Board shall hold nine (9) regular meetings during the fiscal year, rotating meetings among each regional center office location as follows: four (4) at the San Fernando Valley office, two (2) at the Santa Clarita office, and three (3) at the Antelope Valley office. One meeting may serve as a Board training. The Board shall schedule its regular meetings on the second Wednesday of the month, if not a legal holiday, or if a legal holiday, then on the next succeeding Wednesday that is a business day, unless otherwise scheduled by a majority vote of the Board by the members. The Secretary of the Board and/or Secretary's Designee shall notify each Trustee of the date of, time and place of, and provide a specific agenda and board packet for, each regular meeting, by either first-class mail, postmarked at least seven (7) days prior to the date of the scheduled meeting, or by email or facsimile at least (7) days prior to the date of

the scheduled meeting and only if an unrevoked consent to the use of email or facsimile has been provided to the Board. The agenda shall identify all substantive topic areas to be discussed. No item shall be added to the agenda or Board packet subsequent to the provision of this notice except for urgent requests made by the Department, not related to purchase of service reductions, for which the Board makes a specific finding that notice could not have been provided at least seven (7) days before the meeting, or on new items brought before the Board at meetings by members of the public during the public comment period, or when items are brought before the Board at meetings by members of the public during the public comment period.

(b) Special meetings of the Board may be called by the President, by the majority of the Executive Finance Committee, or by one-third (1/3) of the Trustees then in office. Notice of the date, time, and place of a special meeting shall be provided to each Trustee by the Secretary of the Board upon four (4) days' notice by first class mail or 48 hours' notice delivered personally or by telephone, including a voice messaging system, or by email or facsimile if any an unrevoked consent to the use of email or facsimile has been provided to the Board. The notice shall include a description of the proposed purpose of the meeting and shall be accompanied by an agenda of the items to be considered at the meeting.

(c) All meetings of the Board shall be open and public, and all persons shall be permitted to attend any meeting, except as otherwise provided in this Section 10. "Board meetings" include meetings conducted by any committee of the Board which exercises authority delegated to it by the Board. However, "Board meetings" shall not be deemed to include Board retreats planned solely for educational purposes. At each meeting of the Board, time shall be permitted for public input on all properly noticed agenda items prior to Board action on those items. Time shall also be allowed for public input on any issue not included on the agenda. Any person attending an open and public meeting of the Board shall have the right to record the proceedings on a tape recorder, video recorder, or other sound, visual, or written transcription recording device, in the absence of a reasonable finding by the Board that such recording constitutes, or would constitute, a disruption of the proceedings. The Corporation shall maintain all recordings it makes of open meetings and all written comments submitted at open meetings as testimony on agenda items for no fewer than two (2) years. These materials shall be made available for review by any person, upon request. A reasonable fee may be charged for copies of recordings and written materials requested pursuant to this subsection (c). The Regional Center shall provide a copy of Article 3 (Sections 4660-4669) of the Welfare and Institutions Code to each Trustee at the time he or she assumes his or her duties as Trustee.

(d) In addition to the notice required to be provided to the Trustees

pursuant to Subsections (a) and (b) above, the Board shall provide notice of each meeting to any person who requests such notice in writing. Notice shall be mailed at least seven (7) days in advance of each meeting to each person who requests notice under this Subsection (d). The notice shall include the date, time, and place of the meeting and a specific agenda for the meeting, which shall include an identification of all substantive topic areas to be discussed. No item shall be added to the agenda which is not set forth in the notice, except for urgent requests made by the Department, not related to purchase of service reductions, for which the Board makes a specific finding that notice could not have been provided at least seven (7) days before the meeting, or on new items brought before the Board at meetings by members of the public during the public comment period.

(e) An emergency meeting of the Board may be called without complying with the notice requirements provided for at Subsections (a), (b) and (d) in the case of an emergency situation involving matters upon which prompt action is necessary because of either an actual or threatened disruption of Regional Center services. For purposes of this Subsection (e), “emergency situation” means any activity that severely impairs public health, safety, or both, as determined by a majority of the members of the Board. In these situations, while not required, advance notice shall be provided to the extent practicable and the local State Council office shall be notified by telephone of each emergency meeting. The minutes of an emergency meeting, including a description of any actions taken at the meeting, shall be mailed immediately to those persons who requested notice pursuant to Subsection (d).

(f) Anything herein to the contrary notwithstanding, the Board may hold a closed session to discuss or consider one or more of the following:

- (1) Real estate negotiations;
- (2) The appointment, employment, evaluation of performance, or dismissal of a Regional Center employee;
- (3) Employee salaries and benefits;
- (4) Labor contract negotiations;
- (5) Pending litigation, as described at Section 4664 of the California Welfare and Institutions Code, when discussion in open session concerning those matters would prejudice the position of the regional center in the litigation. Litigation shall be considered pending when any of the following circumstances exist:

- (a) An adjudicatory proceeding to which the regional center is a party has been initiated formally.
- (b) A point has been reached where, based upon existing facts and circumstances and the advice of legal counsel, it is determined that there is a significant exposure to litigation against the regional

center.

(c) Based on existing facts and circumstances, the regional center has decided to initiate or is deciding whether to initiate litigation. Prior to holding a closed session pursuant to this section, the regional center governing board shall state publicly to which subdivision it is pursuant.

(6) Any matter dealing with a particular Regional Center consumer, unless it is requested that the issue be discussed publicly by either the consumer, the consumer's conservator, or the consumer's parent or guardian where the consumer is a minor.

Minutes of closed sessions shall be taken by the Board Secretary in a notebook kept by a designated officer or employee of the Regional Center, but these minutes shall not be considered public records. Prior to and directly after holding any closed session, the Board shall state in open session the specific reason or reasons for the closed session. In the closed session, the Board may consider only those matters covered in its statement.

All discussions had, and information acquired, at a closed session of the Board are confidential and may be protected by the attorney-client privilege. Board members are required to uphold their duty of confidentiality and shall not disclose the content of any discussion had, or information acquired, in a closed session of the Board. A violation of this confidentiality provision is grounds for removal from the Board and any Board Committee of which the Trustee is a member.

(g) Meetings of the Trustees shall be presided over by the Board President, or, in his or her absence, by the Vice President, or, in his or her absence, by a Trustee chosen by a majority of the Trustees present. The Secretary of the Corporation shall act as Secretary of the Board. In the absence of the Secretary, the presiding officer shall appoint a person to act as Secretary for the meeting.

(h) The open and closed meeting requirements set forth in this Section 9 and in Chapter 5, Article 3 of the Lanterman Act, commencing with Welfare and Institutions Code Section 4660, shall not apply to the corporate affairs of the Board which have no relationship to the role and responsibility of the Regional Center.

(i) All meetings of the Board shall be held in facilities accessible to persons with physical disabilities. The Regional Center shall not conduct any meeting, conference, or other function in any facility that prohibits the admittance of any person, or persons, on the basis of race, religious creed, color, national origin, ethnic group identification, age, ancestry, sex, mental disability, physical disability, medical condition,

genetic information, marital status, sexual orientation, language, or any characteristic listed or defined in Government Code Section 11135 (or any successor statute thereto).

(j) All Board meetings shall be available for virtual participation, including through use of conference telephone and electronic video screen communication, in order to promote easier access. Board member virtual participation constitutes presence in person at Board meetings so long as all Trustees and members of the public participating in such meetings can hear one another.

(k) Agendas and other writings or materials distributed prior to or during a Board meeting for discussion or action at the meeting, shall be considered public records, except those materials distributed during and directly related to a closed session authorized under Subsection (f) of this Section 10. Materials which are distributed prior to commencement of a Board meeting shall be made available for public inspection upon request prior to commencement of the meeting. Writings which are distributed during a Board meeting shall be made available for public inspection at the time of their discussion at the meeting. A reasonable fee may be charged for a copy of the public records distributed pursuant to this Subsection (k).

(l) Any action taken by the Board in violation of the open and closed meeting requirements of this Section 10 is null and void. The Board is not prevented from curing or correcting any action challenged pursuant to this Section.

(m) The Board shall meet with representatives of the Department upon request by the Director of the Department, and, if requested, the Board shall exclude Regional Center employees from the meeting. The Board shall meet with the Department's representatives without preconditions for the meeting and at a time and date determined by the Department. Not infringing on the Department's authority otherwise provided in this Subsection (m), at the Department's discretion, efforts shall be made to meet with the Board at a mutually agreed-upon time, date, and place, with the goal of promoting attendance by Board members.

Section 11. Quorum and Voting. A majority of the number of Trustees entitled to vote shall constitute a quorum of the Board for the transaction of business, except as otherwise provided in these Bylaws. Every act or decision done or made by a majority of the Trustees present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board, unless a greater number is required by law or by these Bylaws. A meeting at which a quorum is initially present may continue to transact business notwithstanding the departure of directors, if any action taken is approved by at least a majority of the required quorum for that meeting, unless a greater number is required by law or by these Bylaws.

Except as provided in Article IV, Section 6, each Trustee who is present at a meeting, including those participating virtually as set forth in Section 10, Subsection (j), shall be entitled to one vote on each matter submitted to a vote of the Trustees. Voting by proxy is prohibited. Voting by email, facsimile, mail or other means by a Trustee who is not present at a meeting is also prohibited. Once a vote is cast, it may not be changed.

Section 12. Freedom from Liability. No Trustee who performs the duties of a Trustee in good faith and in the best interests of the Corporation, as set forth in Corporations Code section 5231, shall be personally liable for the debts, liabilities, or obligations of the Regional Center, except as provided in Corporations Code section 5233, relating to self-dealing transactions.

Section 13. Compensation. The Trustees of the Corporation shall serve without compensation for any services rendered by them to the Corporation as such Trustee. However, this shall not operate to preclude any Trustee from receiving reimbursement from the Corporation for reasonable expenses incurred by Trustee. There shall be no reimbursement for non-business-related travel companions. Neither shall there be loans to Trustees, except as might be permitted for matters relating to indemnity under Article XI of these Bylaws.

ARTICLE V

OFFICERS

Section 1. Number and Title. The officers of the Regional Center shall be members of the Board and shall consist of a President, Vice President, Treasurer, ARCA delegate, and Secretary, and such other officers as may be provided for by Board resolution. The same person may not serve concurrently in more than one office except as is needed to fill vacancies as that term is defined in Section 4 hereinbelow.

Section 2. Election. Except as otherwise stated in the Bylaws, the officers of the Regional Center shall be elected by the Board at the regularly-scheduled June meeting of the Board. A slate of nominees shall be submitted by the Nominating Committee to the Board at the regularly-scheduled May meeting immediately prior to the Board's regularly-scheduled June meeting. Nominations may be made from the floor by Trustees at the meeting in which the election is held or at any time prior to the election for that office. In the event that there is more than one (1) nominee for an office or should any Board member request it, the vote shall be by secret ballot. The candidate receiving the highest number of votes shall be elected to the office provided that he or she has received a majority vote of those Trustees in attendance in favor of election. In

the event that no candidate receives a majority vote in favor of election, there shall be a runoff between the two (2) candidates with the highest number of votes at the same June meeting of the Board. Election shall be by individual office, in the order the offices are identified in these Bylaws.

Section 3. Term of Office. Officers shall serve for a term of one (1) year commencing on July 1 and ending on June 30 of the following calendar year or, unless: (1) their successor is elected at a date after June 30; (2) they resign prior to June 30; (3) they are removed at the pleasure of the Board in accordance with these Bylaws prior to June 30; or (4) they die. An officer may be removed with or without cause by a vote of two-thirds (2/3) of the total membership of the Board. Notice of a proposed removal action shall be mailed to the full Board prior to the regular meeting at which such vote would be taken. Notice shall be given at least 7 days prior to the regular meeting or with that meeting's Agenda, whichever provides more notice. There is no limitation to the number of terms that an officer may serve except for the office of President which shall have a limit of two (2) consecutive terms, additionally the Nominating Committee shall take into account continuity of leadership when Trustees are in their final year of eligibility to serve as Trustee.

Section 4. Vacancies. In the case of death, resignation, removal, or disqualification of any officer of this Board, or if there is otherwise a vacancy in an office, the Board shall elect from a slate of candidates presented by the Nominating Committee, the officer's successor, who shall hold his or her office for the unexpired term of that office (as opposed to a vacancy in the position of trustee of the Board detailed in Article IV, Section 9). The Board shall determine when to conduct an election to fill a vacancy in any office, and the Secretary shall give at least thirty (30) days' notice of intent to conduct the election, unless the office of the Secretary of the Board is vacant in which case such notice shall be given by the Board President. The notices may be provided to each Trustee in an open Board meeting, by first class mail, by personal delivery, or by electronic communication if the Corporation receives the necessary written consent from the Trustee.

Section 5. Duties of the President. The President shall preside at all meetings of the Board. Subject to the control of the Board, he or she shall:

- (a) Call meetings of the Board.
- (b) Execute on behalf of the Regional Center any and all contracts in conformance with the Board Contracts policy or any subsequent policy covering the authority of the Board to transact the business of the Regional Center in accordance with such authority as may be granted to him or her by the Board.

(c) Chair Executive Finance Committee meetings and the quarterly Post-Retirement Medical Trust Committee meetings.

(d) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

Section 6. Duties of Vice President. The Vice President shall:

(a) In the absence or incapacity of the President, or the President otherwise refuses to act, perform the duties of the President.

(b) Participate in the quarterly meetings of the Post-Retirement Medical Trust Committee.

(c) Act as parliamentarian or designate another individual to serve as parliamentarian.

(d) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

Section 7. Duties of Secretary. The Secretary shall:

(a) Cause to be taken and maintained at the Principal Executive Office of Corporation the minutes of meetings of the Board and the Executive Finance Committee.

(b) Maintain a log or record of actions taken in closed session and transfer this record to his or her successor.

(c) Sign the original copy of the Bylaws when revisions are made and cause the original or a certified copy of the Bylaws to be kept and open to inspection by Trustees at all reasonable times, at the Principal Executive Office of the Corporation.

(d) Review the attendance of Board members at monthly meetings, notify Board members of absences, and inform the President if a Board member has failed to meet the attendance requirements as described at Section 8, Subsection (h), of Article IV.

(e) Be then custodian of all books and records of the Corporation (excepting books of account) showing the information required by law, which books

and records shall be kept at the Principal Executive Office of the Corporation.

(f) Cause all notices that are required by law or these Bylaws to be given.

(g) Cause the Corporation's seal to be kept and affix it to all papers and documents requiring a seal.

(h) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

Section 8. Duties of Treasurer. The Treasurer shall:

(a) Review and report on the Regional Center contract with the Department and the preliminary allocation.

(b) Oversee and report on the fiscal status of the Regional Center:

(1) Review all financial reports and the financial status of the Regional Center.

(2) Review all audits to assure conformity with accepted practices and contractual requirements.

(3) Review the initiation of changes to bank accounts, tax returns, and other ongoing corporate financial transactions.

(c) Participate in the quarterly meetings of the Post-Retirement Medical Trust Committee.

(d) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

Section 9. Duties of ARCA Delegate. The ARCA delegate shall:

(a) Represent the Regional Center at ARCA meetings.

(b) Report to the Board regarding actions taken at the ARCA meetings.

(c) Assure that the Board votes on any issues requiring such action.

(d) Exercise such other powers and perform such duties as may be prescribed by the Board or these Bylaws.

(e) Shall provide a report at each Community Relations Committee meeting.

Section 10. Absences. In the case of the absence of any officer of the Board, or for any other reasons that the Board may deem sufficient, the Board may delegate, for the time being, any and/or all the powers or duties of that officer to any other Trustee or Trustees, except as otherwise specified in the Bylaws, providing that the majority of the Board votes in favor of such delegation of power except that the duties of President may not be exercised by a Trustee concurrently serving as either Secretary or Treasurer.

ARTICLE VI

EXECUTIVE DIRECTOR

Section 1. Duties of Executive Director. The Executive Director shall act in the capacity of the Chief Executive Officer of the Regional Center and, as such, shall have the authority and responsibility for the day-to-day management and administration of the affairs, employees and resources of the Regional Center. The Executive Director shall, subject to the policies of the Regional Center, employ, supervise, manage, control, and discharge the employees of the Regional Center. In the event that the Executive Director seeks the Board's assistance in making decisions regarding the employment, supervision, management, control and discharge of employees of the Corporation, the Board shall act in an advisory role only in providing such assistance, with the ultimate decision being solely that of the Executive Director. The Executive Director shall attend to such other business as may be assigned and perform all other duties prescribed by the Board, by these Bylaws or by law.

Section 2. Policy Responsibility. The Executive Director shall advise and counsel the Board in matters of policy and shall act as a representative for the Regional Center at community, state, and national meetings.

Section 3. Performance Review. The performance of the Executive Director shall be reviewed annually by the Board.

ARTICLE VII

COMMITTEES

Section 1. Provision for Committees. The Regional Center shall have such committees as are provided for herein or as are designated by resolution adopted by a majority vote of the Trustees then in office.

Section 2. Appointment of Committees. Except for the Executive Finance Committee, the Vendor Advisory Committee, and the Consumer Advisory Committee, membership on committees shall be by appointment by majority vote of the Trustees then in office. All committee members must be Trustees, with the exception of members of the Consumer Advisory Committee, Post-Retirement Medical Trust Committee, and Vendor Advisory Committee.

Section 3. Structure and Operation of Committees.

(a) All chairpersons of committees shall be appointed by the President unless otherwise specified in the Bylaws. These appointments require approval by a majority vote of the Board. The same Trustee cannot be appointed to serve as chairperson of more than one committee simultaneously, except for the President who may only serve as the chairperson of the Executive Finance Committee and the Post-Retirement Medical Trust Committee.

(b) Except as expressly delegated to any particular committee by these Bylaws or by resolution of the Board of Trustees, no committee shall have any authority to take any action, make any expenditure or incur any liability in the name of or on behalf of the Board of Trustees. Further, no committee may be delegated authority which would otherwise be exercised by the Board unless all of the members of the Committee are also members of the Board or unless all of the actions proposed by such Committee are ratified by the Board prior to their execution in accordance with statute.

(c) Minutes are to be kept of all committee meetings and kept on file at the Principal Executive Office of the Corporation and posted on the Regional Center's website.

(d) Trustees may serve more than one (1) consecutive term on a committee.

(e) Committees of the Board shall be comprised of a minimum of three (3) Trustees except for the Consumer Advisory Committee, Post-Retirement Medical

Trust Committee, and Vendor Advisory Committee.

(f) The members of a committee provided for hereunder may participate in any meeting through the use of conference telephone, video conferencing, or other similar communications equipment, rather than participating in person. It is the individual committee member's choice how he or she wishes to participate. Participation in a meeting, through the use of conference telephone or electronic video screen communication pursuant to this paragraph, shall constitute presence in person at such meeting as long as all members participating in such meeting can hear one another. Participation in a meeting through use of electronic transmission other than conference telephone and electronic video screen communication pursuant to this paragraph, shall constitute presence in person at that meeting if all of the following apply:

(1) Each member participating in the meeting can communicate with all of the other members concurrently.

(2) Each member is provided with the means of participating in all matters before the committee, including, without limitation, the capacity to propose, or to interpose an objection to, a specific action to be taken by the committee.

(3) The committee adopts and implements some means of verifying both of the following:

(a) A person participating in the meeting is a committee member or other person entitled to participate in the meeting.

(b) All actions of or votes by the committee are taken or cast only by the committee members and not by persons who are not committee members.

(4) Members of the public in attendance, consistent with Article IV Section 10(c), are or would be able to communicate with any member using electronic transmission other than conference telephone and electronic video screen communication.

(g) Except as otherwise provided in these Bylaws or otherwise mandated by law, each committee shall be permitted to schedule the timing, location, and format (i.e., in-person or virtual) based on majority vote of that committee. In all committee meetings where the committee has been authorized to conduct business on behalf of the Board, such committee meetings shall comply all California open meeting laws including, but not limited to, Welfare and Institutions Code Section 4660.

Section 4. Executive Finance Committee.

(a) Composition. The Executive Finance Committee shall consist of

the duly elected Board officers and the most immediate past President still serving as a Trustee on the Board. The Board shall have the authority to appoint up to an additional three (3) Trustees to the Executive Finance Committee. The President shall be the chairperson. Each individual Officer shall have one (1) vote even if an individual serves in multiple board offices (e.g. If the President is also the ARCA Delegate, then that individual only has one (1) vote even if serving as two (2) Officers simultaneously.

(b) Authority and Duties. The primary purpose of the Executive Finance Committee shall be to respond to matters of an urgent nature, which call for immediate action or commitment prior to the next scheduled meeting of the Board. In such matters, the Executive Finance Committee shall have the full power and authority of the Board, except that the Executive Finance Committee shall have no authority to do the following:

- (1) The power to adopt, amend, or repeal the Articles of Incorporation or these Bylaws
- (2) The power to fill vacancies on the Board or any committee which has the authority of the Board;
- (3) The power to appoint committees of the Board or the members thereof;
- (4) The power to appoint or remove the Executive Director;
- (5) The power to remove a Trustee;
- (6) The amendment or repeal of any resolution of the board which by its express terms is not so amendable or repealable
- (7) The expenditure of corporate funds to support a nominee for Trustee after there are more people nominated for Trustee than can be elected.
- (8) The approval of any self-dealing transaction

(c) The Executive Finance Committee shall have the additional affirmative duty to ensure that a strategic plan is developed that encompasses the following: the development and implementation of the Regional Center's annual performance contract, the objectives contained therein, and recommendations to the Board on adopting and modifying goals and objectives contained in the contract, identifying gaps in the service delivery system, including generic agencies, and recommend alternatives to close these gaps, such as systems advocacy, legislation, or interagency coordination. Advise the Board of Trustees on developing a long range resource development plan, and participate in the strategic planning of the types of services needed.

(d) The Executive Finance Committee shall review and monitor contract obligations of the Corporation; review and monitor the budget of the

Corporation and expenditures and taxes of the Corporation's funds; report expenditures to the Board; recommend policy in personnel matters regarding hiring, salaries, retention and related issues; and recommend policies affecting other areas of administrative services. In addition, as referenced above in Article IV, Section 2(d), and in the absence of an Audit Committee, the Executive Finance Committee shall be responsible for:

- (1) Reviewing the skills and performance of the Corporation's independent auditing firm and recommending to the Board the retention and termination of the Corporation's independent auditor;
- (2) Negotiating the independent auditor's compensation on the Board's behalf;
- (3) Conferring with the auditor to satisfy the Audit Committee that the financial affairs of the Corporation are in order; and;
- (4) Reviewing the annual audit report and accompanying management letter prepared by the independent accounting firm and determining whether to accept the audit prepared by the independent auditor and recommend it to the full Board for approval or modification.

Should the Corporation not have a separate Audit Committee, then the Executive Finance Committee shall act as the Audit Committee for purposes of Government Code Section 12586 or any successor statute if the Regional Center is required to comply with said statute.

(e) Additional Authority. The Executive Finance Committee shall also have such power and authority to perform such other duties as the Board may from time to time determine or delegate except that the Board may not delegate its authority to do any of those actions provided in Article IV Section 1 of these Bylaws. All business conducted by the Executive Finance Committee on behalf of the Board shall be reported at the next meeting of the Board. The Executive Finance Committee shall also have the power and authority to oversee the performance evaluation of and negotiate contracts with the Executive Director of the Regional Center.

(f) Conduct of Business. Meetings of the Executive Finance Committee shall be held at the call of the President or any two (2) members of said Committee, at such times the Board is not in session. Notice of Executive Finance Committee meetings shall be made in the same manner as Special Meetings of the Board as detailed in Article IV Section 10. A quorum shall be a majority of the Executive

Finance Committee. Members of the Board are invited to express their opinions to the Executive Finance Committee and to attend any meetings of the Executive Finance Committee.

Section 5. Nominating Committee.

(a) Composition. The membership of the Nominating Committee shall consist of not less than three (3) Trustees and a member of the Vendor Advisory Committee as one of its four (4) members. The Nominating Committee members will elect their own chairperson. A quorum shall consist of a majority of the members of the Nominating Committee.

(b) Term of Members. The term of members shall be set at two (2) years, with not more than two (2) members of the Nominating Committee being replaced annually to provide for continuity.

(c) Duties. The duties of the Nominating Committee shall be to collect, categorize, screen, and keep on file at the Principal Executive Office of the Corporation all applications and application-related materials submitted to the Regional Center by Trustee candidates for the Board positions. These applications and application-related materials shall be kept confidential; only the Board President, Executive Director, Board Secretary, and members of the Nominating Committee (including the representative of the Vendor Advisory Committee) may have access to them.

(1) Selection of Board Members. The Nominating Committee shall have the responsibility to seek out and select qualified candidates for presentation and election as Trustees, as provided for at Section 8 of Article IV of these Bylaws. In the event of a vacancy on the Board before the end of a term, the Nominating Committee shall present to the Board its recommendation for a person or persons to fill the vacancy.

(2) Selection of Officers. The Nominating Committee shall present a slate to the Board for the office of President, Vice President, Secretary, Treasurer, and ARCA delegate, as provided for at Section 2 of Article V of these Bylaws. In the event of a vacancy occurring in any office during a term of office, the Nominating Committee shall present to the Board its recommendation for a person or persons to fill the vacancy.

(3) Selection of Consumer Advisory Committee Members. The Consumer Advisory Committee shall be composed of adult consumers who reside in the regional center's catchment area and participate in five (5) Consumer Advisory Committee meetings during any 12-month period. The Nominating

Committee shall submit to the Board a slate of individuals to be appointed by the Board as Board Liaison to the Consumer Advisory Committee.

Section 6. Community Relations Committee.

(a) Composition. The Community Relations Committee shall select its chairperson. The Board ARCA Delegate shall report at each meeting of the Community Relations Committee, but shall not necessarily be required to be a member of the Community Relations Committee. A quorum shall consist of a majority of the members of the Community Relations Committee.

(b) Term of Members. The term of members shall be set at one (1) year.

(c) Duties. The duties of the Community Relations Committee shall be to:

(1) Review any pending legislation pertinent to people with developmental disabilities and to coordinate contacts with legislators representing the catchment area or responsible for introducing, reviewing or acting upon legislation affecting the segment of the population served by this Regional Center at the direction of the full Board; and

(2) Inform and educate, as outreach, the diversified communities served by the Regional Center as to the purposes, policies and operational procedures of the organization; and (3) Serve as a clearing-house for all public forums.

(3) Review and recommend standards and policies consistent with the needs of Regional Center consumers with regard to:

- i. Regional Center services, such as consumers' rights, case management, intake, assessment, and community development.
- ii. Services provided by agencies outside the Regional Center. It is not the role of the Community Relations Committee to discuss individual consumers, individual vendors, the investigation of special incidents involving vendors, and other confidential Regional Center matters. Accordingly, such matters shall not be discussed at meetings of the committee.

Section 7. Vendor Advisory Committee.

(a) Composition. The membership of the Vendor Advisory Committee shall consist of not more than eighteen (18) members who are either current vendors in good standing of the Corporation or are employed by vendors in good standing of the Corporation.

(b) It shall be composed of persons representing a wide variety of the various categories of providers from which the Regional Center purchases consumer services. The Vendor Advisory Committee shall designate one (1) of its members to serve as a member of the Board (i.e., the Vendor Trustee). The Vendor Trustee shall serve as chairperson. The Vendor Trustee's term shall be one (1) year. A quorum shall consist of a majority of the members of the Vendor Advisory Committee.

(c) Appointment and Term of Members. The members of the Vendor Advisory Committee shall be appointed by the Board from a slate of candidates provided by Vendor Advisory Committee, and shall each serve a term of three (3) years unless an earlier vacancy occurs as provided in the Bylaws. Each member of the Vendor Advisory Committee shall each serve a term of three (3) years unless the member is elected to fill a vacancy in which case the "replacement" member serves the remainder of the term of the member vacating their seat. Such term shall commence on July 1 of the year in which a member is elected unless the member has been elected to fill a vacancy as provided for herein. In the event a member has been elected to fill such vacancy, the term shall commence upon election and shall continue for the balance of the regular term subject to such vacancy. No member shall serve on the Vendor Advisory Committee for more than six (6) consecutive years. An individual who has served six (6) consecutive years shall not be eligible to again serve as a member of the Vendor Advisory Committee for a period of twelve (12) months. If an individual who resigns from the Vendor Advisory Committee prior to the expiration of his or her term is re-appointed to the Vendor Advisory Committee in less than twelve (12) months, his or her prior months/years served on the Vendor Advisory Committee shall be considered part of the person's term.

(d) Duties. The duties of the Vendor Advisory Committee shall be to provide advice, guidance, recommendations, and technical assistance to the Board to assist the Board in carrying out its mandated duties.

Section 8. Consumer Advisory Committee.

(a) Composition. The Consumer Advisory Committee shall be composed of adult consumers who reside in the regional center's catchment area and participate in five Consumer Advisory Committee meetings during any 12-month period. Members of the Consumer Advisory Committee, once qualified by attendance

at five Consumer Advisory Committee meetings during any 12-month period, shall remain members of the Committee for so long as they continue to attend at least five Consumer Advisory Committee meetings during any 12-month period.

(b) Election of Committee Chair. The Consumer Advisory Committee chair shall be elected by the committee. The term of office shall be one (1) year with no limitations on the number of terms. The committee will also elect a vice-chair.

(c) Duties. The duties of the Consumer Advisory Committee shall be to provide the Regional Center's Board with recommendations on legislation or services and supports provided by the center or other publicly funded entities.

(d) Board Liaison. The Board may appoint a Board Liaison to attend monthly committee meetings for the purpose of facilitating communication between the committee and the Board and completing the monthly CAC Liaison Report for the Board. The Board Liaison should be an individual served by NLACRC, but if a person served is not available or willing to serve, then the Board can appoint a staff member or Trustee to serve as Board Liaison. The Board should consider alternating the Liaison position from year to year.

ARTICLE VIII

RECORDS AND REPORTS

Section 1. Maintenance of Records. The Regional Center shall maintain adequate and correct accounts, books, and records of its business and properties. All of such books, records, and accounts shall be kept at its Principal Executive Office in the State of California, as fixed by the Board from time to time.

Section 2. Inspection of Records. All books and records shall be open to inspection by the Trustees at all reasonable times at the Principal Executive Office and in the manner provided in the California Corporations Code.

Section 3. Certification and Inspection of Bylaws. The original or a copy of these Bylaws as amended or otherwise altered to date, certified by the Secretary of the Board, and shall be open to inspection at the Principal Executive Office by the Trustees as provided in the California Corporations Code.

Section 4. Checks, Drafts, Etc. All checks, drafts, or other orders for payment of money, notes or other evidences of indebtedness issued in the name of, or payable to, the Regional Center, shall be signed or endorsed by such person or persons and in such

manner as shall be determined from time to time by resolution of the Board.

Section 5. Contracts, Etc. - How Executed. In conformance with the Board's Contract Policy or any other policy detailed the Board's authority to enter into contracts on behalf of the Regional Center, the Board, except as in the Bylaws or otherwise provided, may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of and on behalf of the corporation. Such authority may be general or confined to specific instances. Unless authorized by the Board, no officer, agent or employee of the Regional Center shall have any power or authority to bind the Regional Center by any contract or engagement, or to pledge its credit or render it liable, for any purpose or to any account.

ARTICLE IX

AMENDMENT OR REVISION OF BYLAWS

These Bylaws, or any provision or provision thereof, may be amended or repealed, or new Bylaws may be adopted, at any regular meeting of the Board at which a quorum is present, by approval of at least a majority of Trustees then in office, provided that the amendment or revision has been submitted in writing at the previous regular meeting of the Board; such action shall be subject, however, to the limitations of the California Corporations Code.

ARTICLE X

RULES

All persons becoming Trustees of the Regional Center shall agree to abide by and be bound by these Bylaws and the rules, regulations and other orders of the Board, including the Board Code of Conduct, made pursuant thereto. The rules contained in the revised Robert's Rules of Order shall govern the Regional Center in all cases to which they are applicable.

ARTICLE XI

INDEMNIFICATION

Section 1. Right of Indemnity. To the fullest extent permitted by law, the Regional Center shall indemnify its Trustees, officers, employees, and other people described in Section 5238, subdivision (a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines,

settlements and other amounts actually and reasonably incurred by them in connection with any “proceeding,” as that term is used in that Section, and including an action by or in the right of the Corporation, by reason of the fact that the person is or was a person described in that Section. “Expenses,” as used in this Bylaw, shall have the same meaning as in Section 5238, subdivision (a) of the California Corporations Code.

Section 2. Approval of Indemnity. On written request to the Board by any person seeking indemnification under Section 5238, subdivision (b) or Section 5238, subdivision (c) of the California Corporations Code, the Board shall promptly determine under Section 5238, subdivision (e) of the California Corporations Code whether the applicable standard of conduct set forth in Section 5238, subdivision (b) or Section 5238, subdivision (c) has been met and, if so, the Board shall authorize indemnification.

Section 3. Advancement of Expenses. To the fullest extent permitted by law under Corporations Code Section 5238 or any successor statute thereto, and except as otherwise determined by the Board in a specific instance, expenses incurred by a person seeking indemnification under Sections 1 and 2, of this Article XI of these Bylaws, in defending any proceeding covered by those Sections shall be advanced by the Regional Center before final disposition of the proceeding, on receipt of the Regional Center of an undertaking by or on behalf of that person in the amount advanced on that Trustees behalf that the advance will be repaid unless it is ultimately determined that the person is entitled to be indemnified by the Regional Center for those expenses.

Section 4. Insurance. The Regional Center shall purchase and maintain insurance to the full extent permitted by law on behalf of its Trustees, officers, employees, and other agents, against any liability asserted against or incurred by any Trustee, officer, employee, or agent in such capacity or arising out of the Trustee’s, officer’s, employee’s, or agent’s status as such. Such coverage shall include, but not be limited to, indemnity for fiduciaries of any Regional Center employee benefit plan or plans. Purchase of such coverage shall be limited to that which is reasonably prudent in light of the Regional Center’s budget considerations, as reviewed from time to time.

CERTIFICATE OF SECRETARY

The undersigned, being the Secretary of the Regional Center Board of Trustees, hereby certifies:

1. That I am the duly elected and acting Secretary of the Board of Trustees of North Los Angeles County Regional Center, Inc., a California Nonprofit Public Benefit Corporation; and

2. That the attached Restatement of the Bylaws, consisting of thirty-four (34) pages, was duly adopted by the Board of Trustees of the Regional Center on _____, and _____, and is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and have affixed the seal of this corporation hereto this ____ day of _____ 202__.

[SEAL]

_____,
Secretary NLACRC Board of
Trustees

Revised and approved by the Board of Trustees April 17, 1974. Revised and approved by the Board of Trustees January 8, 1975. Revised and approved by the Board of Trustees November 10, 1976. Revised and approved by the Board of Trustees April 9, 1980.

Revised and approved by the Board of Trustees February 11, 1981. Revised and approved by the Board of Trustees January 12, 1983. Revised and approved by the Board of Trustees May 16, 1984.

Revised and approved by the Board of Trustees January 16, 1985. Revised and approved by the Board of Trustees March 12, 1986. Revised and approved by the Board of Trustees September 9, 1987. Revised and approved by the Board of Trustees December 9, 1987. Revised and approved by the Board of Trustees October 12, 1988. Revised and approved by the Board of Trustees January 11, 1989. Revised and approved by the Board of Trustees December 13, 1989. Revised and approved by the Board of Trustees May 8, 1991.

Revised and approved by the Board of Trustees June 10, 1992. Revised and approved by the Board of Trustees May 12, 1993. Revised and approved by the Board of Trustees December 8, 1993. Revised and approved by the Board of Trustees September 14, 1994. Revised and approved by the Board of Trustees May 8, 1996.

Revised and approved by the Board of Trustees October 9, 1996. Revised and approved by the Board of Trustees December 10, 1997. Revised and approved by the Board of Trustees October 14, 1998.

Revised and approved by the Board of Trustees February 10, 1999. Revised and approved by the Board of Trustees March 8, 2000.

Revised and approved by the Board of Trustees June 13, 2001. Revised and approved by the Board of Trustees September 10, 2003. Revised and approved by the Board of Trustees June 9, 2004.

Revised and approved by the Board of Trustees March 14, 2007. Revised and approved by the Board of Trustees May 14, 2008.

Revised and approved by the Board of Trustees July 30, 2008. Revised and approved by the Board of Trustees May 11, 2011. Revised and approved by the Board of Trustees March 11, 2015. Revised and approved by the Board of Trustees June 14, 2017.

Revised and approved by the Board of Trustees June 13, 2018. Revised and approved by the Board of Trustees January 15, 2020. Revised and approved by the Board of Trustees March 10, 2021. Revised and approved by the Board of Trustees January 12, 2022. Revised and approved by the Board of Trustees May 11, 2022.

Revised and approved by the Board of Trustees February 14, 2024, and May 8, 2024

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: June 11, 2025.

To: Board of Trustees

From: Curtis Wang and Nominating Committee

Subject: Vote Board of Trustees Officers Slate for Fiscal Year 2025-2026

BACKGROUND/GENERAL:

On May 14, 2025, at the Board of Trustees, the slate of officers selected by the Nominating Committee was presented to the Board of Trustees for review prior to voting at the June 11, 2025 meeting. Members of the Board of Trustees interested in becoming an officer of the board were asked to reach out to Board Support expressing their interest and the officer position prior to the May Nominating Committee meeting.

REASON FOR CURRENT ITEM/DICUSSION:

The election ballots that will be distributed electronically will be separated by role.

The slate of officers presented before the Board of Trustees to vote for next fiscal year reflects the discussion and motions made by the Nominating Committee. The lists have been updated to reflect the current members of the Board of Trustees and the new Board of Trustees officers. Also, it reflects the Bylaw changes made to the new Board of Trustees officer positions, and the change in Committees. The committee lists reflect current members and roles.

RECOMMENDATION:

For the Board to vote on officers for the upcoming fiscal year 2025-2026.

NAME:

DATE: Wednesday, May 7, 2025

North Los Angeles County Regional Center

BALLOT: Proposed Slate of Officers

Please make your selection for the individuals and the officer position that they are being nominated for.

Officer Position and Board Member	Candidate	Elect (Yes)	Do Not Elect (No)	Abstain
<u>President</u>	Juan Hernandez			
	Sharmila Brunjes			
<u>First Vice President</u>	Jeremy Sunderland			
<u>Treasurer</u>	Anna Hurst			
<u>Board Secretary</u>	Curtis Wang			
<u>ARCA Delegate</u>	Lety Garcia			
<u>VAC Representative</u>	Alex Kopilevich			

Agenda Item Detail Sheet

ACTION

ACTION/CONSENT X

DISCUSSION

INFO ONLY

Date: June 11, 2025.

To: Board of Trustees

From: NLACRC Staff

Subject: Approval of Updated Committee List

BACKGROUND/GENERAL:

On February 12, 2025, at a Special Meeting of the Board of Trustees, three new members were elected to join the Board of Trustees. Also, a new Slate of Officers was elected to serve until the end of the fiscal year. After the Board of Trustees meeting on March 12, 2025, a revised draft of NLACRC's Bylaws was sent to DDS for review. Some of the updates to these Bylaws include the officer positions on the Board of Trustees and the number of committees. Members of the Board of Trustees were asked to reach out the Board President to discuss potential interests and changes.

REASON FOR CURRENT ITEM/DICUSSION:

The lists have been updated to reflect the current members of the Board of Trustees and the proposed committee members for the upcoming fiscal year.

RECOMMENDATION:

That the Board approve the updated Committee Lists as presented.

BOARD & BOARD COMMITTEE LIST

FY 2025-2026

Board of Trustees

Nicholas Abrahms
George Alvarado
Cathy Blin
Sharmila Brunjes
Blanca Chavez
Jacquie Colton
Leticia Garcia
Juan Hernandez
Anna Hurst
Jennifer Koster
Alex Kopilevich – VAC Chair
Laura Monge
Jeremy Sunderland
Jason Taketa
Curtis Wang

Administrative Affairs

Vini Montague, Staff
Lindsay Granger, Admin
Board Treasurer, Chair
Cathy Blin
Jacquie Colton
[VAC Representative](#)
Jaklen Keshishyan

Consumer Services

Evelyn McOmie, Staff
Lindsay Granger, Admin
Nicholas Abrahms
Jennifer Koster
Cathy Blin
Jacquie Colton
Laura Monge
[VAC Representative](#)
Sharon Weinberg

Executive

Angela Pao-Johnson, Staff
Lindsay Granger, Admin
Board President, Chair
Sharmila Brunjes
Anna Hurst
Curtis Wang
Leticia Garcia

Government & Community

Relations

Chris Whitlock, Staff
Lindsay Granger, Admin
Cathy Blin
Curtis Wang, Alt. Chair
George Alvarado
Blanca Chavez
Jacquie Colton
Lety Garcia
Juan Hernandez
Jennifer Koster
Laura Monge
Jeremy Sunderland
Jason Taketa
[VAC Representative](#)
Jodie Agnew-Navarro

Nominating

Evelyn McOmie, Staff
Lindsay Granger, Admin
Curtis Wang
Sharmila Brunjes
Lety Garcia
Juan Hernandez
[VAC Representative](#)
Alex Kopilevich

Post-Retirement Medical Trust

Vini Montague, Staff
Lindsay Granger, Admin
Board President, Chair
Angela Pao-Johnson
Vini Montague
Sharmila Brunjes
Anna Hurst

BOARD ADVISORY COMMITTEE LIST

FY 2025-2026

Vendor Advisory

Angela Pao-Johnson, Staff

Lindsay Granger, Admin

Alex Kopilevich, Chair

Jaklen Keshishyan, Alt. Chair

Jodie Agnew-Navarro

Octavia Watkins

Masood Babaeian

Paul Borda

Andrea Devers

Cal Enriquez

Ute Escorcía

Ricki Macken Chilvers

Vahe Mkrtchian

Daniel Ortiz

Jen Pippard

Sharon Weinberg

Consumer Advisory

Santos Rodriguez

Lindsay Granger, Admin.

Juan Hernandez

Bill Abramson

Pam Aiona

Jennifer Koster

Elena Tiffany

Destry Walker

Self Determination

Silvia Renteria-Haro, Staff

Robin Monroe, Staff

Lori Walker, Chair

Miriam Erberich, Co-Chair

Victoria Berrey

Michael Carey

Socorro Curameng

Richard Dier

Jordan Feinstock

Jon Francis

Ricardo Martinez

Erica Rodriguez

*Additional members of the VAC and Chair the CAC will be included pending the June Board meeting and the August CAC meeting.

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: June 11, 2025.

To: Board of Trustees

From: Anna Hurst, Board Treasurer and Administrative Affairs Committee

Subject: Approval of City National Bank

BACKGROUND/GENERAL:

The Administrative Affairs Committee reviews and monitors contract obligations, reviews and monitors the budget, reports expenditures to the Board, recommends policy in personnel matters regarding hiring, salaries, retention and related issues, and recommends policies affecting other areas of administrative services.

It is the responsibility of the Board of Trustees to review the finances of the Regional Center.

REASON FOR CURRENT ITEM:

For the upcoming fiscal year and the potential changes in officers this resolution is being presented to the Board of Trustees. Included are the Bank Resolution for Change in Officers, Board Resolution for Supersedure Agreement, and the Facsimile Signature Addendum.

RECOMMENDATIONS:

That the Board approve the Bank Resolution for Change in Officers, Board Resolution for Supersedure Agreement, and the Facsimile Signature Addendum as presented in the meeting packet.



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

Board Resolution For Change of Officers

City National Bank

Resolved that at a meeting of The North Los Angeles County Regional Center, Inc. Board of Trustees duly and regularly held on the 11th day of June 2025, in accordance with the laws and by-laws of the above organization, XXXX was elected Board President, XXXXXX was elected Board Treasurer, and XXXXXX was elected Board Secretary effective on the 1st day of July, 2025.

The undersigned retiring officers resign authority to sign under accounts maintained by the organization. Outstanding checks issued by the retiring officers in the name of the organization on or before the above date remain payable.

This is to certify that the foregoing is a true copy of a resolution adopted by the Board of the above organization and that said resolution is in full force and effect.

xxxxx, Incoming Board President

xxxxx, Incoming Board Treasurer

xxxxx, Incoming Board Secretary

Concur: _____
Juan Hernandez, Retiring Board President

Concur: _____
Anna Hurst, Retiring Board Treasurer

Concur: _____
Sharmila Brunjes, Retiring Board Secretary



North Los Angeles County Regional Center

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Board Resolution

For City National Bank's Supersedure Agreement (Business)

Resolved that at a meeting of The North Los Angeles County Regional Center, Inc. Board of Trustees held on the 11th day of June 2025, in accordance with the laws and by-laws of the above organization, City National Bank is authorized to remove XXX and XXX as Authorized Signers from all accounts of the North Los Angeles County Regional Center presently open under the Account Agreement with City National Bank, effective and including June 30, 2025. See Schedule A.

Resolved that the Board of Trustees instructs City National Bank to add the following persons as Authorized Signers to all accounts of the North Los Angeles County Regional Center presently or hereafter opened under the Account Agreement with all associated rights and authority, effective July 1, 2025 :

XXXXX, Board President

XXXXX, Board Treasurer

Further Resolved that the authorization is in addition to any other authorizations in effect and will remain in full force until the Bank receives written notice of revocation at the address(es) and manner designated by City National Bank.

Further Resolved that the authorization is in addition to any other authorizations in effect and will remain in full force until the Bank receives written notice of revocation at the address(es) and manner designated by City National Bank.

Schedule A

Account Description	Account Number
Business Checking Account	xxxxxx6
Payroll Account	xxxxxx4
Flexible Spending Account	xxxxxx2
Consumer Group Account	xxxxxx9
Dedicated Consumer Account	xxxxxx4
Help Fund/Donation Account	xxxxxx0
Restricted Funds Account (Prevention)	xxxxxx5

Certification by Secretary: I certify that (1) I am the Secretary of North Los Angeles County Regional Center; and (2) the foregoing Resolution is a complete and accurate copy of the resolution duly adopted by the North Los Angeles County Regional Center's Board of Trustees; and (3) the Resolution is in full force and has not been revoked or changed in any way.

Sharmila Brunjes, Board Secretary

June 11, 2025
Date



North Los Angeles County Regional Center

Main 818-778-1900 • Fax 818-756-6140 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 www.nlacrc.org

Facsimile Signature Addendum

This is our notification to City National Bank that effective July 1, 2025, North Los Angeles County Regional Center, Inc. will be using a Facsimile Signature for the following account(s):

Account Number: xxxxxxxx6

Account Name: North Los Angeles County Regional Center's "Business Checking"

Account Number: xxxxxxxx4

Account Name: North Los Angeles County Regional Center, Inc. "Payroll Account"

Name and title of individual(s) whose facsimile signature is to be used:

XXXXXXXXXX, Board President

XXXXXXXXXX, Board Treasurer

Attach a sample of the Facsimile signature(s) being used.

I certify that each person whose name, specimen signature, or facsimile signature is set forth above is an authorized signer on the above referenced account(s).

Authorizing Signature: _____ Date: June 11, 2025
Sharmila Brunjes, Board Secretary



North Los Angeles County Regional Center

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Facsimile Signature Addendum

This is our notification to City National Bank that effective July 1, 2025, North Los Angeles County Regional Center, Inc. will be using a Facsimile Signature for the following account(s):

Account Number: xxxxxxxx6

Account Name: North Los Angeles County Regional Center's "Business Checking"

Account Number: xxxxxxxx4

Account Name: North Los Angeles County Regional Center, Inc. "Payroll Account"

Name and title of individual(s) whose facsimile signature is to be used:

Angela Pao-Johnson, Executive Director

Vini Montague, Chief Financial Officer

Attach a sample of the Facsimile signature(s) being used.

I certify that each person whose name, specimen signature, or facsimile signature is set forth above is an authorized signer on the above referenced account(s).

Authorizing Signature: _____ Date: June 11, 2025

Sharmila Brunjes, Board Secretary

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: June 11, 2025.

To: Board of Trustees

From: Anna Hurst, Board Treasurer and Administrative Affairs Committee

Subject: Approval of US Bank Signature Cards

BACKGROUND/GENERAL:

The Administrative Affairs Committee reviews and monitors contract obligations, reviews and monitors the budget, reports expenditures to the Board, recommends policy in personnel matters regarding hiring, salaries, retention and related issues, and recommends policies affecting other areas of administrative services.

It is the responsibility of the Board of Trustees to review the finances of the Regional Center.

REASON FOR CURRENT ITEM:

For the upcoming fiscal year and the potential changes in officers this resolution is being presented to the Board of Trustees. The documents included are samples for wording only.

RECOMMENDATIONS:

That the Board approve the draft with the wording that the Board of Trustees would like to move forward with upon the selection of the new officers of the Board for Fiscal Year 2025-2026.

Corporate Secretary's Certificate

North Los Angeles County Regional Center

I, Sharmila Brunjes, Corporate Secretary, of the North Los Angeles County Regional Center, a corporation duly organized and existing under the laws of the State of California, and having its chief executive offices at Chatsworth, CA (the "Corporation") do hereby certify that I am duly elected, qualified and acting Secretary for stated Corporation.

Resolved, as it is hereby resolved that stated corporation shall open and maintain accounts with U.S. Bank, N.A.

Resolved further that the following individuals are authorized to transact and to sign for and on behalf of stated corporation all pertinent papers and documents regarding transactions with U.S. Bank, N.A. effective July 1, 2025:

xxxx, Board President
Angela Pao-Johnson, Executive Director
Vini Montague, Chief Financial Officer

Signature

Sharmila Brunjes
Printed Name

Board Secretary
Title

June 11, 2025
Date

US Bank & Highmark Capital

Change of Officer Resolution

RESOLVED that, at a meeting of The North Los Angeles County Regional Center, Inc. Board of Trustees held on the 11th day of June 2025, in accordance with the laws and by-laws of the above organization, xxxxx was elected Board President, xxxxx was elected Board Treasurer and xxxx was re-elected Board Secretary, effective on the 1st day of July 2025.

The undersigned retiring officer(s) resign authority to sign under the North Los Angeles County Regional Center Post-Retirement Medical Trust and CalPERS Unfunded Accrued Liability Contribution Trust accounts maintained by the organization. Outstanding checks issued by the retiring officer(s) in the name of the organization before June 30, 2025 remain payable.

Juan Hernandez, Retiring Board President

Certification by Secretary: I certify that: (1) I am the Secretary of North Los Angeles County Regional Center; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by the North Los Angeles County Regional Center's Board of Trustees; and (3) the Resolution is in full force and has not been revoked or changed in any way.

Sharmila Brunjes, Board Secretary

June 11, 2025

Date



North Los Angeles County Regional Center

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Board Resolution

For US Bank

Resolved that, at a meeting of The North Los Angeles County Regional Center, Inc. Board of Trustees held on the 11th day of June 2025, in accordance with the laws and by-laws of the above organization, US Bank is authorized to remove Juan Hernandez, Board President as Authorized Signer from all accounts of the North Los Angeles County Regional Center ("NLACRC") presently open under the Account Agreement with US Bank, effective and including June 30, 2025. See Schedule A.

Resolved that the NLACRC Board of Trustees instructs US Bank to add the following person as Authorized Signer on all accounts belonging to NLACRC, effective and including July 1, 2025. See Schedule A.

xxxx, Board President

Further resolved that the authorization is in addition to any other authorizations in effect and will remain in full force until US Bank receives written notice of revocation at the address(es) and manner designated by US Bank.

Schedule A

Account Description	Account Number
North Los Angeles County Regional Center Post-Retirement Medical Trust	██████0
North Los Angeles County Regional Center CALPERS Unfunded Accrued Liability Contribution Trust	██████0

Certification by Secretary: I certify that (1) I am the Secretary of North Los Angeles County Regional Center; and (2) the foregoing Resolution is a complete and accurate copy of the resolution duly adopted by the North Los Angeles County Regional Center's Board of Trustees; and (3) the Resolution is in full force and has not been revoked or changed in any way.

Sharmila Brunjes, Board Secretary

June 11, 2025
Date

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: June 11, 2025.

To: Board of Trustees

From: Vini Montague, Chief Financial Officer and Administrative Affairs Committee

Subject: Approval of Purchase of Services Startup Contracts

BACKGROUND/GENERAL:

The Administrative Affairs Committee reviews and monitors contract obligations, reviews and monitors the budget, reports expenditures to the Board, recommends policy in personnel matters regarding hiring, salaries, retention and related issues, and recommends policies affecting other areas of administrative services.

The North Los Angeles County Regional Center's Administrative Affairs Committee reviewed and discussed Amendment to the Brilliant Corners – West Avenue K6 (Project #2324-6) First Amendment and the Free to Be Programs – Raywood Home (Project #2223-7), First Amendment. It is the responsibility of the board to review NLACRC's finances and approve contracts over \$250,000.

REASON FOR CURRENT ITEM:

After review at the May 29, 2025, meeting, the Administrative Affairs Committee recommends the Approval of Purchase of Services Startup Contracts, Brilliant Corners – West Avenue K6 (Project #2324-6), First Amendment and the Free to Be Programs – Raywood Home (Project #2223-7), First Amendment provided in the meeting packet.

FISCAL IMPACT:

The Total Revised Maximum Funding Amount of the Brilliant Corners – West Avenue K6 (Project #2324-6), First Amendment Contract:

Original Maximum Funding Amount: \$750,000.00

Acquisition: \$300,000.00

Renovation: \$400,000.00

Revised Maximum Funding Amount: \$1,087,796.

Acquisition: \$465,774.00

Renovation: \$622,022.00

The Total Revised Maximum Funding Amount of the Brilliant Corners – West Avenue K6 (Project #2324-6), First Amendment Contract:

Original Maximum Funding Amount: \$750,000.00

Acquisition: \$300,000.00

Renovation: \$400,000.00

Revised Maximum Funding Amount: \$1,087,796.00

Acquisition: \$465,774.00

Renovation: \$622,022.00

The Total Amount of the Free to Be Programs – Raywood Home (Project #2223-7), First Amendment Contract:

Original Maximum Funding Amount: \$150,000.00

Revised Maximum Funding Amount: \$200,000.00

The Total Amount of the Amendment of FY2024-25 CPP Startup Projects Contract:
\$1,065,748.00

Acquisition: \$352,370.00

Renovation: \$713,378.00

RECOMMENDATIONS:

That the Board approve the Purchase of Services Startup Contracts: Brilliant Corners – West Avenue K6 (Project #2324-+6), First Amendment, Free to Be Programs – Raywood Home (Project #2223-7), First Amendment, and the Amendment of FY2024-25 CPP Startup Projects as presented.



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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	First Amendment to CPP Housing Agreement, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Brilliant Corners Vendor Number: PL2286 Service code: 999 Project # NLACRC-2324-6 (EBSH West Avenue K6)
3.	The Purpose of the Contracts	Community Placement Plan (“CPP”) Housing Agreement for Housing Development Organization (“HDO”) to acquire and renovate home for development as Enhanced Behavioral Supports Home for Adults (EBSH) for 4-bed (2 amb, 2 non- amb) Community Care Licensed Enhanced Behavioral Supports Home for male and female individuals with developmental disabilities and intensive behavioral needs requiring community placement or deflection from PDC, Canyon Springs, STAR, and/or IMDs. The purpose of the First Amendment is to establish milestones and, per DDS approval, to increase the Maximum Funding Amount by \$337,796.
4.	The Contract Term	Thirty (30) year contract effective June 1, 2024 through the earlier of (1) the date HDO is no longer owner of the Property or (2) May 31, 2054. The termination or expiration of the Agreement shall not affect the continued enforceability of the documents intended to survive its termination.
5.	The Total Amount of the Contract	Original Maximum Funding Amount: \$750,000.00 Acquisition: \$300,000.00 Renovation: \$400,000.00 Revised Maximum Funding Amount: \$1,087,796 Acquisition: \$465,774 Renovation: \$622,022
6.	The Total Proposed Number of Consumers Served	EBSH will have a capacity of 4 consumers.



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7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to HDO based on performance milestones or on other such terms as required under DDS's written guidelines.
8.	Method or Process Utilized to Award the Contract.	Brilliant Corners was awarded funding through a Request for Proposal ("RFP") process published by NLACRC on February 20, 2024 and closed on May 5, 2024. Applicant was selected on May 24, 2024.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	<p>Funding was established in NLACRC's FY2023-2024 Community Placement Plan ("CPP")/Community Resource Development Plan ("CRDP") approved by DDS on January 18, 2024. The acquisition of the property will be pursuant to DDS CPP/CRDP Housing Guidelines for Fiscal Year 2017-2018, dated July 1, 2017 and DDS CPP/CRDP Guidelines for Fiscal Year 2023-2024, dated September 21, 2023.</p> <p>During property acquisition, which has since completed escrow, DDS approved increase to funding on April 14, 2025. DDS will allocate the additional \$337,796 in FY 2023-24 CPP funds in the next allocation cycle.</p>
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	<p>The restrictive covenant on the property acquired by Brilliant Corners for this project effective April 14, 2025 does not have a term limit on it.</p> <p>Brilliant Corners is the current owner of the following additional nine (9) permanent housing projects to serve a maximum of thirty-eight (38) consumers:</p> <ol style="list-style-type: none"> 1. ARFPSHN: Babcock Avenue, Valley Village (Commencement date January 1, 2013) 2. SRF: Kelvin Avenue, Woodland Hills (Commencement date June 1, 2014) 3. SRF: Kelvin Avenue, Winnetka (Commencement date April 4, 2013) 4. SRF: Mayall Street, Northridge (Commencement date January 1, 2013) 5. EBSH: Wyse Road, Santa Clarita (Commencement date June 1, 2020) 6. EBSH: W Avenue D10, Lancaster (Commencement date Dec. 21, 2023) 7. EBSH: W Avenue N4, Palmdale (Commencement date March 15, 2024)



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10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation (continued)	<p>8. EBSH: Genesta Avenue, Northridge (Commencement date May 24, 2024)</p> <p>9. ARFPSHN: San Jose Street, Chatsworth (Commencement date September 13, 2024)</p> <p>There is a restrictive covenant on each of the above properties that established that the above properties shall be maintained and be utilized solely for the benefit of the individuals with developmental disabilities for a term of 55 years (properties 1 - 4 above) and without term limit (properties 5 - 9).</p> <p>The Funding Agreement (for above properties 1 - 4) and the CPP/CRDP Housing Agreements (for above properties 5 - 9) provide provisions, not included in the Restrictive Covenants, that Brilliant Corners must demonstrate, such as insurance requirements, maintaining records, reporting requirements, improvement requirements, management, repair, and maintenance requirements, and legal remedies if Brilliant Corners fails to comply with the Funding Agreement/CPP/CRDP Housing Agreements or Restrictive Covenants.</p>
11.	Additional reference:	<p>ARFPSHN: Adult Residential Facilities for Persons with Special Health Care Needs (5-bed facility), as per WIC, Section 4684.50-4684.75. Statute requires that ARFPSHN's have operable automatic fire sprinkler system that is approved by the State Fire Marshal and that meets the national Fire Protection Association (NFPA) and an alternative power source to operate all functions of the facility for a minimum of six (6) hours in the event the primary power source is interrupted. Provide services to individuals with developmental disabilities who require 24-hour care and supervision and who have complex medical and health care service needs. Requires that the provider have licensed professional personnel on staff, such as a RN and LVN that can provide a variety of nursing interventions, including but not limited to tracheostomy care and suctioning, special medication regimes including injection and intravenous medications, management of insulin-dependent diabetes, treatment for wounds or pressure ulcers, pain management and palliative care, etc.</p> <p>EBSH: Enhanced Behavioral Supports Homes (EBSH) (4 bed facility), as per WIC Section 4684.80-4684.87. Provide services to individuals with developmental disabilities who require 24-hour nonmedical care and who required enhanced behavioral</p>



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11.	Additional reference: (continued)	<p>EBSH (continued): supports, staffing and supervision in a homelike setting to support and address a consumer's challenging behaviors, which are beyond what is typically available in other community facilities licensed as an adult residential facility or a group home. Requires a minimum of 16 hours of emergency intervention training for the service provider's staff and additional training for direct care staff to address the specialized needs of the consumers.</p> <p>SRF: Specialized Residential Facility-Habilitation (4-bed facility), effective 1/01/2025, also known as Adult Residential Facility, level 7. Provide services to individuals with developmental disabilities who require 24-hour care and supervision and whose needs cannot be appropriately met within the array of other community living options available. Primary services include personal care and supervision services, homemaker, chore, attendant care, companion services, medication oversight to the extent permitted under State law. Incidental services may include therapeutic social and recreational programming provided in a home-like environment, home health care, physical therapy, occupational therapy, speech therapy, medication administration, intermittent skilled nursing services, and/or transportation as specified in the IPP. Provides 24-hour on-site response</p>
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The North Los Angeles County Regional Center's ("NLACRC") Administrative Affairs Committee reviewed and discussed the above First Amendment to the CPP Housing Agreement ("Amendment") and is recommending an action of the Board of Trustees to Approve the Contract.

Anna Hurst, Board Treasurer

May 29, 2025
Date



North Los Angeles County Regional Center

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Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the First Amendment to the CPP Housing Agreement ("**Amendment**", "**Agreement**", or "**Contract**") for Brilliant Corners and passed the following resolution:

RESOLVED THAT in compliance with NLACRC's Board of Trustees Contract Policy, the Amendment between NLACRC and **Brilliant Corners** was reviewed and approved by NLACRC's Board of Trustees on **June 11, 2025**.

NLACRC's Board of Trustees hereby authorized and designates any officer of NLACRC to finalize, execute and deliver the Amendment on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Amendment shall be conclusively evidenced by the execution of the Amendment by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Deputy Director, and Chief Financial Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Sharmila Brujes, Board Secretary

June 11, 2025

Date

Nancy Salyers

From: Christiansen, Victoria@DDS <Victoria.Christiansen@dds.ca.gov>
Sent: Monday, April 14, 2025 2:12 PM
To: Nancy Salyers; Evelyn McOmie, MBA; Xochitl Aragon; Kimberly Johnson-McNeill, MSW; Arshalous Garlanian, MA
Cc: Thach, Tracy@DDS; Kim, Julia@DDS; Martinenko, Murphy@DDS; Munoz, Angela@DDS; Slort, Madison@DDS; Luchessi, Michael@DDS; Davidson, Cindy@DDS; Soomal, Nekea@DDS; Morgan, Jim@DDS; Kalwani, Summer@DDS; Lapid, Catherine@DDS; Spatz-Wheritt, Whitney@DDS
Subject: [EXTERNAL] NLACRC-2324-6 West Avenue K6 HAR Conditional Approval

[EXTERNAL]
Greetings,

Approval of Housing Acquisition of 4608 West Avenue K6, Lancaster, California 93536 and Fiscal Year (FY) 2023-24 Community Placement Plan (CPP)/Community Resource Development Plan (CRDP) Modification

The Department of Developmental Services (Department) approves North Los Angeles County Regional Center's (NLACRC) March 21, 2025 request to support the acquisition of the property as summarized below:

CPP Project Summary

CPP Project Number(s)	NLACRC-2324-6
Housing Developer Organization	Brilliant Corners (BC)
Property Address	4608 West Avenue K6, Lancaster, California, 93536
Housing Type	Enhanced Behavioral Supports Home (EBSH)
Number of Beds	4
Bed Designation	3 State Operated, 1 Community
Applicable CPP Housing Guidelines	FY 2017-18
Loan Term	25 Years

The Department approved NLACRC to use up to \$350,000 in FY 2023-24 CPP Acquisition Start-Up funds and \$400,000 in FY 2023-24 CPP Renovation Start-Up funds. To support the development of this project, the Department authorizes NLACRC to use up to an additional \$115,774 in FY 2023-24 CPP Acquisition Start-Up funds and an additional \$222,022 in FY 2023-24 CPP Renovation Start-Up funds. As a result, NLACRC may use up to \$465,774 in FY 2023-24 CPP Acquisition Start-Up funds and up to \$622,022 in FY 2023-24 CPP Renovation Start-Up funds. The Department will allocate the additional \$337,796 in FY 2023-24 CPP funds in the next allocation cycle.

This approval is based on information provided by NLACRC, and contingent upon the following:

- NLACRC must consult with the Department prior to making any adjustments to the approved floor plan.
- NLACRC will retain the stone flooring in the backyard and work with the Department on a remedy plan to address potential tripping hazards.
- NLACRC will continue the discussions with the Department in regard to adding another dwelling on the property.
- The term of the loan is 25 years.
- The operating and administrative costs are reasonable and appropriate.
- The EBSH will qualify for licensure to be issued by the Department of Social Services, Community Care Licensing.
- The purchase price for the home is within the appraised value of the property.
- The reimbursement rate for the service provider is sufficient to support operating costs and the project's lease payment.
- The recordation of the required CPP property documents, Department-approved Restrictive Covenant, Department of Developmental Services Deed of Trust, and Profit Participation Agreement, if applicable, shall occur at the time BC becomes the fee owner of the property.
- The verification that all CPP property documents comply with the FY 2017-18 CPP Housing Guidelines, including the accuracy of the Department-approved amount of CPP funds specified in the Department of Developmental Services Deed of Trust and Promissory Note (or Profit Participation Agreement, if applicable).
- BC shall demonstrate that the property manager cost is a direct cost incurred to operate the property and is separate and distinct from administrative costs. BC shall maintain and make available records for audit purposes.
- Approved monthly operating budget shall not exceed \$ 9,998 without prior Department approval.

Approved Funding Summary

NLACRC-2324-6	FY 2023-24 (NLACRC-2324-6)	Funding Type	Total Approved
Acquisition	\$465,774	CPP	\$465,774
Renovation	\$622,022	CPP	\$622,022
Total by FY	\$1,087,796	CPP	\$1,087,796

A formal letter is forthcoming.

Warm regards,

Victoria Christiansen

Office of Community Development
Department of Developmental Services

victoria.christiansen@dds.ca.gov

916.654.2766



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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	First Amendment to Service Development Agreement, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Free to Be Programs Vendor Number: PL2189 Service code: 999 Project # NLACRC-2223-7 (Children's CCF Raywood)
3.	The Purpose of the Contracts	<p>Service Development Agreement to provide startup funding to develop one (1) 4-bed (2 ambulatory, 2 non-ambulatory), co-ed, Community Care-licensed, Level 4i home.</p> <p>The home will provide care, supervision, and training for children with deficits in self-help skills, and/or severe impairments in physical coordination and mobility, and/or severely disruptive or self-injurious behavior. Support needs include, but are not limited to, anger management, developing coping skills to minimize self-injurious behavior, forming and maintaining healthy attachments (including safe/appropriate sexual behavior and boundaries), compliance with probation/diversion plans, substance abuse prevention, medication management, health care, and access to mental health services.</p> <p>The purpose of the First Amendment is, per DDS approval, to increase the Maximum Funding Amount by \$50,000 and extend the term of the agreement.</p>
4.	The Contract Term	Original: June 1, 2023 to February 25, 2025 1 st Amendment: Extend term to June 30, 2025
5.	The Total Amount of the Contract	Original Maximum Funding Amount: \$150,000 Revised Maximum Funding Amount: \$200,000
6.	The Total Proposed Number of Consumers Served	Home will have a capacity of 4 consumers.



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7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to Service Provider based on performance milestones or on other such terms as required under DDS's written guidelines.
8.	Method or Process Utilized to Award the Contract.	Free to Be Programs was awarded funding through a Request for Proposal ("RFP") process published by NLACRC on March 20, 2023. Applicant was selected on May 26, 2023.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	<p>Funding was established in NLACRC's FY2022-2023 Community Placement Plan ("CPP")/Community Development Resource Plan ("CRDP") approved by DDS in part on February 1, 2023 and March 9, 2023, and amended on April 19, 2023.</p> <p>DDS approved increase to funding on May 19, 2025. DDS will allocate the additional \$50,000 in FY 2022-23 CRDP funds in the next allocation cycle.</p>
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	This project does not have a Housing Development Organization.

The North Los Angeles County Regional Center's ("NLACRC") Administrative Affairs Committee reviewed and discussed the above First Amendment to the Service Development Agreement ("**Amendment**") and is recommending an action of the Board of Trustees to **Approve** the Contract.

Anna Hurst, Board Treasurer

May 29, 2025
Date



North Los Angeles County Regional Center

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Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the First Amendment to the Service Development Agreement ("Amendment", "Agreement", or "Contract") for Free to Be Programs and passed the following resolution:

RESOLVED THAT in compliance with NLACRC's Board of Trustees Contract Policy, the Amendment between NLACRC and **Free to Be Programs** was reviewed and approved by NLACRC's Board of Trustees on **June 11, 2025**.

NLACRC's Board of Trustees hereby authorized and designates any officer of NLACRC to finalize, execute and deliver the Amendment on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Amendment shall be conclusively evidenced by the execution of the Amendment by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Deputy Director, and Chief Financial Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Sharmila Brujes, Board Secretary

June 11, 2025

Date

Nancy Salyers

From: Christiansen, Victoria@DDS <Victoria.Christiansen@dds.ca.gov>
Sent: Monday, May 19, 2025 10:07 AM
To: Nancy Salyers; Evelyn McOmie, MBA; Xochitl Aragon; Kimberly Johnson-McNeill, MSW; Arshalous Garlanian, MA
Cc: Thach, Tracy@DDS; Kim, Julia@DDS; Martinenko, Murphy@DDS; Munoz, Angela@DDS; Slort, Madison@DDS
Subject: [EXTERNAL] NLACRC-2223-7 Raywood Additional Funding Approval

Follow Up Flag: Follow up
Flag Status: Flagged

[EXTERNAL]
Greetings,

Approval of Fiscal Year (FY) 2022-23 Community Placement Plan (CPP)/Community Resource Development Plan (CRDP) Modification

The Department of Developmental Services (Department) approves North Los Angeles County Regional Center's (NLACRC) April 7, 2025 request to modify its FY 2022-23 CPP/CRDP as follows:

NLACRC-2223-7

The Department authorizes NLACRC to use up to an additional \$50,000 in FY 2022-23 CRDP Provider Start-Up funds to support the development of this Group Home Level 4i for children located at 42651 Raywood Drive, Lancaster, California 93536. The funds will be used to provide support in the following areas: leasing a van, purchase a refrigerator and freezer, window coverings, items for outdoor activities, lockers, two digital clocks, purchase and installation of four television and television mounts, slip covers and a computer.

A formal letter is forthcoming.

Warm regards,

Victoria Christiansen

Office of Community Development
Department of Developmental Services
victoria.christiansen@dds.ca.gov
916.654.2766



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North Los Angeles County Regional Center

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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	CPP Housing Agreement Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Brilliant Corners Vendor Number: PL2414 Service code: 999 Project # NLACRC-2425-6 (SRF, 22 nd Street W)
3.	The Purpose of the Contracts	Housing Development Organization (HDO) to acquire and renovate a Specialized Residential Facility 4-bed (2 ambulatory, 2 non-ambulatory), with Delayed Egress, to serve individuals with developmental disabilities, substance abuse and mental health service needs who require a structured, licensed setting while working towards transition to a less restrictive residential setting.
4.	The Contract Term	Thirty (30) year contracts effective no later than June 1, 2025 through the earlier of (1) the date HDO is no longer owner of the Property or (2) May 31, 2055. The termination or expiration of the Agreement shall not affect the continued enforceability of the documents intended to survive its termination.
5.	The Total Amount of the Contract	Acquisition: \$300,000 + \$52,370: subtotal \$352,370 Renovation: \$350,000 + \$363,378: subtotal \$713,378 Total: \$1,065,748.00
6.	The Total Proposed Number of Consumers Served	Home will have a capacity of 4 consumers.
7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to Service Provider based on performance milestones or on other such terms as required under DDS's written guidelines.
8.	Method or Process Utilized to Award the Contract.	Request for Proposal ("RFP") was published by NLACRC on November 18, 2024. The submission deadline closed January 18, 2025. Applicant was selected on April 3, 2025.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	Funding was established in NLACRC's FY2024-2025 CPP/CRDP approved by DDS on November 7, 2024. The acquisition of the properties will be pursuant to DDS CPP/CRDP Housing Guidelines for Fiscal Year 2018-2019, dated July 16, 2018 and DDS CPP/CRDP Guidelines for Fiscal Year 2024-2025, dated June 25, 2024



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9.	Method or Process Utilized to Establish the Rate or the Payment Amount (continued)	During property acquisition, DDS approved increase to funding on May 27, 2025. DDS will allocate the additional \$415,748 in FY 2024-25 CPP funds in the next allocation cycle.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	The previous Board Resolution for the original \$650,000.00 amount will not be used. This contract was originally approved, as part of the “group” Board Resolution for all eleven FY2025 CPP/CRDP projects, by the Administrative Affairs Committee on February 20, 2025 and by the Board of Trustees on March 12, 2025. Due to the swift property search, acquisition and escrow process for this property, funding increase was approved by DDS prior to execution of the contract. Escrow is scheduled to close June 10, 2025.



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Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“**NLACRC**”) Board of Trustees reviewed and discussed the CPP Housing Agreement (“**Agreement**”, or “**Contract**”) for Brilliant Corners and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Agreement between NLACRC and **Brilliant Corners** was reviewed and approved by NLACRC’s Board of Trustees on **June 11, 2025**.

NLACRC’s Board of Trustees hereby authorized and designates any officer of NLACRC to finalize, execute and deliver the Agreement on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Agreement shall be conclusively evidenced by the execution of the Agreement by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director, and Chief Financial Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Sharmila Brujes, Board Secretary

June 11, 2025
Date

Agenda Item Detail Sheet

ACTION	X
ACTION/CONSENT	_____
DISCUSSION	_____
INFO ONLY	_____

Date: June 11, 2025.

To: Board of Trustees

From: Anna Hurst, Board Treasurer and Administrative Affairs Committee

Subject: Approval of Disbursement from CalPERS UAL Trust

BACKGROUND/GENERAL:

It is the responsibility of the Board of Trustees to review the finances of the Regional Center.

REASON FOR CURRENT ITEM:

At the Post-Retirement & Medical Trust Committee meeting on May 22, 2025, this was reviewed. The committee recommends that the Board of Trustees approve the disbursement from CalPERS UAL Trust.

RECOMMENDATIONS:

That the Board approve the Disbursement from CalPERS UAL Trust.

Required Employer Contributions

The required employer contributions in this report do not reflect any cost sharing arrangement between the agency and the employees.

	Fiscal Year
Required Employer Contributions	2025-26
Employer Normal Cost Rate	8.93%
<i>Plus</i>	
Unfunded Accrued Liability (UAL) Contribution Amount	\$1,053,618
<i>Paid either as</i>	
1) Monthly Payment	\$87,802
<i>Or</i>	
2) Annual Prepayment Option*	\$1,019,524
The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll and paid as payroll is reported) and the Unfunded Accrued Liability (UAL) Contribution Amount (billed monthly(1) or prepaid annually(2) in dollars).	
* Only the UAL portion of the employer contribution can be prepaid (which must be received in full no later than July 31).	
For Member Contribution Rates see the following page.	

	Fiscal Year 2024-25	Fiscal Year 2025-26
Normal Cost Contribution as a Percentage of Payroll		
Total Normal Cost ¹	16.48%	16.45%
Offset due to Employee Contributions ²	7.51%	7.52%
Employer Normal Cost	8.97%	8.93%
Projected Annual Payroll for Contribution Year	\$38,714,407	\$41,866,137
Estimated Employer Contributions Based on Projected Payroll		
Total Normal Cost	\$6,380,134	\$6,886,980
Expected Employee Contributions	2,907,452	3,148,334
Employer Normal Cost	3,472,682	3,738,646
Unfunded Liability Contribution	515,055	1,053,618
% of Projected Payroll (illustrative only)	1.33%	2.52%
Estimated Total Employer Contribution	\$3,987,737	\$4,792,264
% of Projected Payroll (illustrative only)	10.30%	11.45%

¹ The Total Normal Cost is a blended rate for all benefit groups in the plan. For a breakout of normal cost by benefit group, see [Normal Cost by Benefit Group](#).

² This is the expected employee contributions, taking into account individual benefit formula and any offset from the use of a modified formula, divided by projected annual payroll. For member contribution rates above the breakpoint for each benefit formula, see [Member Contribution Rates](#).

CalPERS Required Employer Contributions
Fiscal Year 2025-2026

A	Unfunded Accrued Liability (UAL) Contribution Assessment for Fiscal Year 2025-2026	\$ 1,053,618.00
B	Option to Prepay UAL Contribution Assessment as a Lump Sum (Must be Paid by July 31, 2025)	\$ 1,019,524.00
C	Lump Sum Prepayment Savings (A - B = C)	\$ 34,094.00



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BOARD RESOLUTION FOR DISBURSEMENT FROM CALPERS UNFUNDED ACCRUED LIABILITY TRUST ACCOUNT

RESOLVED that the Board of Trustees of the North Los Angeles County Regional Center ("NLACRC") authorizes a disbursement from NLACRC's CalPERS Unfunded Accrued Liability Trust Account in the amount of **\$1,019,524.00** to CalPERS for the lump sum prepayment of NLACRC's CalPERS required employer unfunded accrued liability contribution for fiscal year 2025-2026.

Certification by Secretary: I certify that (1) I am the Secretary of the North Los Angeles County Regional Center; and (2) the foregoing Resolution is a complete and accurate copy of the resolution duly adopted by the North Los Angeles County Regional Center's Board of Trustees; and (3) the Resolution is in full force and has not been revoked or changed in any way.

Sharmila Brunjes, Board Secretary

June 11, 2025
Date

Amortization Schedule and Alternatives (continued)

Date	Current Amortization Schedule		Alternative Schedules			
	Balance	Payment	20 Year Amortization		15 Year Amortization	
			Balance	Payment	Balance	Payment
6/30/2025	25,757,933	1,053,618	25,757,933	2,316,245	25,757,933	2,702,102
6/30/2026	26,420,621	1,576,845	25,115,770	2,316,245	24,717,010	2,702,102
6/30/2027	26,587,648	2,100,074	24,429,940	2,316,245	23,605,304	2,702,102
6/30/2028	26,225,306	2,623,300	23,697,474	2,316,245	22,418,002	2,702,102
6/30/2029	25,297,600	2,648,467	22,915,200	2,316,245	21,149,964	2,702,102
6/30/2030	24,280,803	2,648,469	22,079,731	2,316,245	19,795,699	2,702,101
6/30/2031	23,194,861	2,648,469	21,187,450	2,316,245	18,349,345	2,702,102
6/30/2032	22,035,076	2,648,470	20,234,494	2,316,245	16,804,638	2,702,101
6/30/2033	20,796,424	2,648,469	19,216,737	2,316,245	15,154,892	2,702,102
6/30/2034	19,473,545	2,648,469	18,129,773	2,316,244	13,392,962	2,702,101
6/30/2035	18,060,710	2,648,469	16,968,896	2,316,244	11,511,222	2,702,102
6/30/2036	16,551,803	2,648,471	15,729,080	2,316,245	9,501,522	2,702,101
6/30/2037	14,940,287	2,648,469	14,404,955	2,316,244	7,355,164	2,702,102
6/30/2038	13,219,191	2,648,470	12,990,791	2,316,245	5,062,853	2,702,102
6/30/2039	11,381,059	2,648,469	11,480,463	2,316,245	2,614,664	2,702,101
6/30/2040	9,417,935	2,648,470	9,867,432	2,316,244		
6/30/2041	7,321,317	2,648,471	8,144,716	2,316,245		
6/30/2042	5,082,128	2,648,468	6,304,854	2,316,244		
6/30/2043	2,690,677	2,648,469	4,339,883	2,316,244		
6/30/2044	136,607	141,175	2,241,294	2,316,245		
6/30/2045						
6/30/2046						
6/30/2047						
6/30/2048						
6/30/2049						
Total		47,222,051		46,324,894		40,531,525
Interest Paid		21,464,118		20,566,961		14,773,592
Estimated Savings				897,157		6,690,526

FY2023 Surplus Calculation

Date: May 21, 2025

Description	Claims Spreadsheet	Financial Statement	Notes
Available Funds as of 4/21/25 State Claim	\$ 11,438,698	\$ 11,410,108	
1/21/24 FRC claim incorrectly deducted from OPS	\$ (38,560)		Incorrectly deducted from regular OPS 1/21/24 but not subsequent corrected
Social Recreation Surplus Reverted to State		\$ (9,970)	Social Recreation Grant Surplus
Tuition Reimbursement Surplus	\$ (470,282)	\$ (470,282)	Tuition Reimbursement Surplus
SDP Participant Support Surplus	\$ (10,992)	\$ (10,992)	SDP Participant Support Surplus
CPP OPS Over Budget	\$ (52,065)	\$ (52,065)	Reclass CPP Deficit to Regular OPS
Available Funds	\$ 10,866,799	\$ 10,866,799	
CalPERS UAL Contribution	\$ (10,846,646)	\$ (10,846,646)	
Regular OPS Surplus	\$ 20,154	\$ 20,154	

Social Recreation Allocation	794,155
Social Recreation Expense	(784,185)
Social Recreation Surplus Reverted to DDS	9,970

Tuition Reimbursement Allocation	669,463
Tuition Reimbursement Expense	(199,181)
Tuition Reimbursement Surplus Reverted to DDS	470,282

SDP Participant Support Allocation	127,699
SDP Participant Support Expense	(116,707)
SDP Participant Support Surplus Reverted to DDS	10,992

FY2023 Special Caseload Allocation & Late Allocation

Allocation Date	Description	Amount
09/09/22	Reduce Caseload Ratios for Children through Age 5 (1:40)	\$ 3,855,603
09/09/22	Reduce Caseload Ratios for all others	\$ 5,928,483
10/12/23	Reduce Caseload Ratios for Children through Age 5 (1:40)	\$ (2,848,255)
12/26/24	Regional Center Performance Incentives & Home Monitoring	\$ 620,390
	Total	\$ 7,556,221

Employee Growth vs Caseload Growth

Fiscal Year	Description	Filled Positions	Authorized Positions	Difference	% Growth	All Caseloads	% Caseload Growth	All CSC's	Avg Caseload Ratio
FY2023	Positions Filled as of 6/30/2022	610	692	82		31,619		353	89.6
	Positions Filled as of 6/30/2023	649	832	183		34,228		355	96.4
	FY2023 Net New Hires	39			6.4%	2,609	8.3%		
FY2024	Positions Filled as of 6/30/2023	649	832	183		34,228		355	96.4
	Positions Filled as of 6/30/2024	732	948	216		36,969		409	90.4
	FY2024 Net New Hires	83			12.8%	2,741	8.0%		
FY2025	Positions Filled as of 6/30/2024	732	948	216		36,969		409	90.4
YTD	Positions Filled as of 3/31/2025	838	1,008	170		38,998		492	79.3
	YTD FY2025 Net New Hires	106			14.5%	2,029	5.5%		
FY2025	Positions Filled as of 6/30/2024	732	948	216		36,969		492	79.3
Projection	Projected Positions Filled as of 6/30/2025	892	1,008	116		39,930		543	73.5
	Projected FY2025 Net New Hires	160			21.9%	2,961	8.0%		



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Public Policy Performance Measure (Required)	NLACRC February 2025	Statewide Average February 2025		
1. Number and percentage of minors living with families. Data Source: Client Master File (CMF) residence code data for status 1, 2 and U minor (<18 years old) residing in:				
• Foster Family	1,007 4.45%	5,679 2.21%		
• Own Home - Parent/Guardian	21,575 95.39%	249,99 97.51%		
• Total Children In Homes	22,582 99.85%	255,678 99.72%		
<p style="text-align: center;">Goal: Maintain the percentage of children who reside with families in their home.</p> <p style="text-align: center;"><u>ACTIVITIES TO ADDRESS MEASURE/GOAL 1:</u></p> <p>♦</p> <p>♦</p> <p>♦</p>				

Public Policy Performance Measure (Required)	NLACRC February 2025	Statewide Average February 2025		
2. Number and percentage of adults residing in independent living. Data Source: CMF residence code data for status 2 adults (18 years old and above) residing in independent living.				
• Total Adults Residing in Independent Living	1,071 7.53%	18,237 8.89%		
<p style="text-align: center;">Goal: Increase the percentage of adults who reside in independent living.</p> <p style="text-align: center;"><u>ACTIVITIES TO ADDRESS MEASURE/GOAL 2:</u></p> <p>♦</p> <p>♦</p> <p>♦</p>				



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Public Policy Performance Measure (Required)	NLACRC February 2025	Statewide Average February 2025		
3. Number and percentage of adults residing in supported living. Data Source: CMF residence code data for status 2 adults (18 years old and above) residing in supported living.				
• Total Adults Residing in Supported Living	418 2.94%	9,514 4.64%		
<p style="text-align: center;">Goal: Increase the percentage of adults who reside in supported living.</p> <p style="text-align: center;"><u>ACTIVITIES TO ADDRESS MEASURE/GOAL 3</u></p> <p>♦</p> <p>♦</p> <p>♦</p>				

Public Policy Performance Measure (Required)	NLACRC February 2025	Statewide Average February 2025		
4. Number and percentage of adults residing in adult Family Home Agency homes. Data Source: CMF residence code data for status 2 adults (18 years old and above) residing in Adult Family Home Agency homes.				
• Total Adults Residing in Adult Family Home Agency Homes	53 0.37%	1,481 0.72%		
<p style="text-align: center;">Goal: Increase/Decrease the percentage of adults who reside in adult family home agency homes.</p> <p style="text-align: center;"><u>ACTIVITIES TO ADDRESS MEASURE/GOAL 4:</u></p> <p>♦</p> <p>♦</p> <p>♦</p>				



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Public Policy Performance Measure (Required)	NLACRC February 2025	Statewide Average February 2025		
5. Number and percentage of adults residing in family homes (home of parent or guardian). Data Source: CMF residence code data for status 2 adults (18 years old and above) residing in family homes (home of parent or guardian).				
• Total Adults Residing in Family Homes (home of parent or guardian)	10,737 75.50%	143,730 70.03%		
<p style="text-align: center;">Goal: Decrease/Maintain the percentage of adults who reside in family homes.</p> <p style="text-align: center;"><u>ACTIVITIES TO ADDRESS MEASURE/GOAL 5:</u></p> <p>♦</p> <p>♦</p> <p>♦</p>				

Public Policy Performance Measure (Required)	NLACRC February 2025	Statewide Average February 2025		
6. Number and percentage of adults residing in home settings. Data Source: CMF residence code data for status 2 adults (18 years old and above) residing home settings.				
• Independent Living	1,071 7.53%	18,237 8.89%		
• Supported Living	481 2.94%	9,514 4.64%		
• Adult Family Home Agency Homes	53 0.37%	1,481 0.72%		
• Family Homes	10,737 75.50%	143,730 70.03%		
• Total Adults in Home Settings	12,279 86.34%	172,962 84.28%		
<p style="text-align: center;">Goal: Increase the percentage of adults who reside in home settings.</p> <p style="text-align: center;"><u>ACTIVITIES TO ADDRESS MEASURE/GOAL 6:</u></p> <p>♦</p> <p>♦</p> <p>♦</p>				



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Public Policy Performance Measure (Required)	NLACRC February 2025	Statewide Average February 2025		
7. Number and percentage of minors living in facilities serving >6. Data Source: CMF residence code data for status 1, 2 and U minors residing in the following facilities serving >6:				
• ICF/DD	0 0.00%	33 0.01%		
• ICF/DD-H				
• ICF/DD-N				
• SNF	0 0.00%	2 0.00%		
• CCF	0 0.00%	17 0.01%		
• Total Minors in Facilities serving >6				
<p style="text-align: center;">Goal: Decrease the percentage of minors who reside facilities serving >6.</p> <p style="text-align: center;"><u>ACTIVITIES TO ADDRESS MEASURE/GOAL 7</u></p> <p>♦</p> <p>♦</p> <p>♦</p>				

Public Policy Performance Measure (Required)	NLACRC February 2025	Statewide Average February 2025		
8. Number and percentage of adults living in facilities serving >6. Data Source: CMF residence code data for status 2 adults residing in the following facilities serving >6:				
• ICF/DD	114 0.80%	710 0.35%		
• ICF/DD-H				
• ICF/DD-N				
• SNF	72 0.51%	865 0.42%		



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• CCF	76 0.53%	1,279 0.62%		
• Total Adults in Facilities serving >6	262 1.84%	2,854 1.39%		
<p style="text-align: center;">Goal: Decrease the percentage of adults who reside facilities serving >6.</p> <p style="text-align: center;"><u>ACTIVITIES TO ADDRESS MEASURE/GOAL 8:</u></p> <p>♦</p> <p>♦</p> <p>♦</p>				

Public Policy Performance Measure (Required)					
9. Increase the percentage of adult consumers that are employed in integrated settings with competitive wages. Separate sub-measures in this category are included below as numbers 9.a. through 9.i.					
		Jan. - Dec. 2022 CA	Jan. - Dec. 2022 NLACRC	Jan. - Dec. 2023 CA	Jan. - Dec. 2023 NLACRC
9.a.	Individual Earned Income (Age 16 to 64 years): Data Source: Employment Development Department (EDD) and CMF Number and percentage of individuals with earned income:	31,413 15.40%	2,359 16.25%	32,132 15.20%	2,506 16.55%
9.b.	Average annual wages for consumers:	\$13,198	\$13,831	\$14,251	\$14,967
		2021		2022	
9.c.	Annual earnings of individuals ages 16-64 compared to all people with disabilities in California: Data Source: EDD & American Community Survey, 2022 five-year estimate	\$30,783		\$29,382	
		2021-22 CA Avg.	2021-22 NLACRC Avg.	2022-23 CA Avg.	2022-23 NLACRC Avg.
9.d.	Number of adults who entered in competitive integrated employment following participation in a Paid Internship Program. (Data collected from service providers by regional centers)	1,527	102	2,650	214
9.e.	Percentage of adults who entered in competitive integrated employment following participation in a Paid Internship Program:	12%	22%	10%	9%
9.f.	Average hourly or salaried wages and hours worked per week for adults who participated in a Paid Internship Program during prior fiscal year:	\$15.08 15	\$15.18 15	\$15.96 14	\$16.24 14



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9.g.	Average wages and hours worked for adults engaged in competitive integrated employment on behalf of whom incentive payments have been made:	\$15.63 22	\$15.77 21	\$16.51 21	\$16.71 22
9.h.	Total # of 30-day, 6-month and 12-month incentive payments made for the fiscal year for the following amounts.	22	21	21	22
	Incentive amount: \$3,000	25	34	804	74
	\$2,500	42	68	849	72
	\$2,000	55	111	1,031	97
		July 2017 – June 2018 Statewide	July 2017 – June 2018 NLACRC	July 2020 – June 2021 Statewide	July 2020 – June 2021 NLACRC
9.i.	Percentage of adults who reported having integrated employment as their goal in their IPP. Data Source: National Core Indicator (NCI) Adult Consumer Survey (Note: NCI Surveys are conducted every three years.)	29%	26%	35%	N/A
<p style="text-align: center;">Goal: Increase the percentage of adult consumers that are employed in integrated settings with competitive wages.</p> <p style="text-align: center;"><u>NLACRC ACTIVITIES TO ADDRESS MEASURE/GOAL 9:</u></p> <p>♦</p> <p>♦</p> <p>♦</p>					

Public Policy Performance Measure (Required)		
10. Indicator showing the relationship between annual authorized services and expenditures by individual's residence type and race/ethnicity.		
Data Source: Prior FY POS data and CMF; RC generated data. Data for this measure by each residence type is included below as numbers 10.a. through 10.f.		
Residence Type	2022-23	2023-24



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10.a.	Home	<div> <div>American Indian or Alaska Native</div> <div>0.35</div> </div> <div> <div>Asian</div> <div>0.59</div> </div> <div> <div>Black/African American</div> <div>0.58</div> </div> <div> <div>Hispanic</div> <div>0.65</div> </div> <div> <div>Native Hawaiian or Other Pacific Islander</div> <div>0.65</div> </div> <div> <div>White</div> <div>0.60</div> </div> <div> <div>Other Ethnicity or Race</div> <div>0.60</div> </div>	<div> <div>American Indian or Alaska Native</div> <div>0.60</div> </div> <div> <div>Asian</div> <div>0.59</div> </div> <div> <div>Black/African American</div> <div>0.58</div> </div> <div> <div>Hispanic</div> <div>0.65</div> </div> <div> <div>Native Hawaiian or Other Pacific Islander</div> <div>0.56</div> </div> <div> <div>White</div> <div>0.59</div> </div> <div> <div>Other Ethnicity or Race</div> <div>0.63</div> </div>
10.b.	ILS/SLS	<div> <div>American Indian or Alaska Native</div> <div>0.55</div> </div> <div> <div>Asian</div> <div>0.79</div> </div> <div> <div>Black/African American</div> <div>0.81</div> </div> <div> <div>Hispanic</div> <div>0.77</div> </div> <div> <div>Native Hawaiian or Other Pacific Islander</div> <div>0.00</div> </div> <div> <div>White</div> <div>0.79</div> </div> <div> <div>Other Ethnicity or Race</div> <div>0.77</div> </div>	<div> <div>American Indian or Alaska Native</div> <div>1.00</div> </div> <div> <div>Asian</div> <div>0.71</div> </div> <div> <div>Black/African American</div> <div>0.75</div> </div> <div> <div>Hispanic</div> <div>0.73</div> </div> <div> <div>Native Hawaiian or Other Pacific Islander</div> <div>0.00</div> </div> <div> <div>White</div> <div>0.70</div> </div> <div> <div>Other Ethnicity or Race</div> <div>0.83</div> </div>
10.c.	Institutions	<div> <div>American Indian or Alaska Native</div> <div>0.00</div> </div> <div> <div>Asian</div> <div>0.00</div> </div> <div> <div>Black/African American</div> <div>0.52</div> </div> <div> <div>Hispanic</div> <div>0.48</div> </div> <div> <div>Native Hawaiian or Other Pacific Islander</div> <div>0.00</div> </div> <div> <div>White</div> <div>0.91</div> </div> <div> <div>Other Ethnicity or Race</div> <div>0.51</div> </div>	<div> <div>American Indian or Alaska Native</div> <div>0.00</div> </div> <div> <div>Asian</div> <div>0.00</div> </div> <div> <div>Black/African American</div> <div>0.12</div> </div> <div> <div>Hispanic</div> <div>0.16</div> </div> <div> <div>Native Hawaiian or Other Pacific Islander</div> <div>0.00</div> </div> <div> <div>White</div> <div>0.00</div> </div> <div> <div>Other Ethnicity or Race</div> <div>0.00</div> </div>



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10.d.	Residential		
10.e.	Med/Rehab/ Psych		
10.f.	Other		

Goal: Ensure that consumers and families have access to services and supports regardless of age, diagnosis, ethnicity, or language.

NLACRC ACTIVITIES TO ADDRESS MEASURE/GOAL 10:

- ◆
- ◆
- ◆



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Public Policy Performance Measure (Required)

11. Percentage of total annual purchase of service expenditures by individual's race/ethnicity and age. Data Source: Prior FY POS data and CMF. Data for this measure that is separated by age is included below as numbers 11.a. through 11.g.

	Ethnicity	2022-23		2023-24	
11.a.	American Indian or Alaska Native	Birth to 2, Consumers	0%	Birth to 2, Consumers	0%
		Birth to 2, Expenditures	0%	Birth to 2, Expenditures	0%
		3 to 21, Consumers	0%	3 to 21, Consumers	0%
		3 to 21, Expenditures	0%	3 to 21, Expenditures	0%
		22+, Consumers	0%	22+, Consumers	0%
		22+, Expenditures	0%	22+, Expenditures	0%
11.b.	Asian	Birth to 2, Consumers	5%	Birth to 2, Consumers	6%
		Birth to 2, Expenditures	5%	Birth to 2, Expenditures	5%
		3 to 21, Consumers	6%	3 to 21, Consumers	6%
		3 to 21, Expenditures	6%	3 to 21, Expenditures	6%
		22+, Consumers	6%	22+, Consumers	6%
		22+, Expenditures	6%	22+, Expenditures	6%
11.c.	Black/African American	Birth to 2, Consumers	5%	Birth to 2, Consumers	6%
		Birth to 2, Expenditures	5%	Birth to 2, Expenditures	5%
		3 to 21, Consumers	10%	3 to 21, Consumers	10%
		3 to 21, Expenditures	11%	3 to 21, Expenditures	11%
		22+, Consumers	12%	22+, Consumers	13%
		22+, Expenditures	11%	22+, Expenditures	11%
11.d.	Hispanic	Birth to 2, Consumers	48%	Birth to 2, Consumers	51%
		Birth to 2, Expenditures	49%	Birth to 2, Expenditures	52%
		3 to 21, Consumers	53%	3 to 21, Consumers	53%
		3 to 21, Expenditures	46%	3 to 21, Expenditures	46%
		22+, Consumers	38%	22+, Consumers	39%
		22+, Expenditures	27%	22+, Expenditures	28%



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






























11.e.	Native Hawaiian or Other Pacific Islander	Birth to 2, Consumers 0% Birth to 2, Expenditures 0% 3 to 21, Consumers 0% 3 to 21, Expenditures 0% 22+, Consumers 0% 22+, Expenditures 0%	Birth to 2, Consumers 0% Birth to 2, Expenditures 0% 3 to 21, Consumers 0% 3 to 21, Expenditures 0% 22+, Consumers 0% 22+, Expenditures 0%
11.f.	White	Birth to 2, Consumers 20% Birth to 2, Expenditures 21% 3 to 21, Consumers 22% 3 to 21, Expenditures 28% 22+, Consumers 39% 22+, Expenditures 51%	Birth to 2, Consumers 20% Birth to 2, Expenditures 21% 3 to 21, Consumers 21% 3 to 21, Expenditures 28% 22+, Consumers 38% 22+, Expenditures 51%
11.g.	Other Ethnicity or Race	Birth to 2, Consumers 21% Birth to 2, Expenditures 18% 3 to 21, Consumers 9% 3 to 21, Expenditures 8% 22+, Consumers 4% 22+, Expenditures 4%	Birth to 2, Consumers 19% Birth to 2, Expenditures 16% 3 to 21, Consumers 10% 3 to 21, Expenditures 9% 22+, Consumers 4% 22+, Expenditures 4%
<p>Goal: Ensure that consumers and families have access to services and supports regardless of age, diagnosis, ethnicity, or language.</p> <p style="text-align: center;"><u>ACTIVITIES TO ADDRESS MEASURE/GOAL 11:</u></p> <p>♦ Same as activities as in #10.</p>			



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Public Policy Performance Measure (Required)

12. Number and percent of individuals receiving only case management services by race/ethnicity and age. Data Source: Prior FY POS data and CMF. Data for this measure that is separated by age is included below as numbers 12.a. through 12.h.

	Ethnicity	2022-23	2023-24
12.a.	American Indian or Alaska Native	Birth to 2  1 Birth to 2  14% 3 to 21  15 3 to 21  65% 22+  3 22+  38%	Birth to 2  1 Birth to 2  8% 3 to 21  11 3 to 21  42% 22+  3 22+  43%
12.b.	Asian	Birth to 2  17 Birth to 2  5% 3 to 21  436 3 to 21  36% 22+  145 22+  22%	Birth to 2  7 Birth to 2  2% 3 to 21  459 3 to 21  35% 22+  3 22+  23%
12.c.	Black/African American	Birth to 2  18 Birth to 2  5% 3 to 21  597 3 to 21  32% 22+  314 22+  24%	Birth to 2  20 Birth to 2  4% 3 to 21  681 3 to 21  32% 22+  363 22+  26%
12.d.	Hispanic	Birth to 2  172 Birth to 2  5% 3 to 21  3,507 3 to 21  34% 22+  1,035 22+  26%	Birth to 2  119 Birth to 2  3% 3 to 21  4,052 3 to 21  35% 22+  1,088 22+  26%



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12.e.	Native Hawaiian or Other Pacific Islander	<div> <div>Birth to 2</div> <div>0</div> </div> <div> <div>Birth to 2</div> <div>0%</div> </div> <div> <div>3 to 21</div> <div>4</div> </div> <div> <div>3 to 21</div> <div>57%</div> </div> <div> <div>22+</div> <div>0</div> </div> <div> <div>22+</div> <div>0%</div> </div>	<div> <div>Birth to 2</div> <div>0</div> </div> <div> <div>Birth to 2</div> <div>0%</div> </div> <div> <div>3 to 21</div> <div>5</div> </div> <div> <div>3 to 21</div> <div>56%</div> </div> <div> <div>22+</div> <div>0</div> </div> <div> <div>22+</div> <div>0%</div> </div>
12.f.	White	<div> <div>Birth to 2</div> <div>96</div> </div> <div> <div>Birth to 2</div> <div>6%</div> </div> <div> <div>3 to 21</div> <div>1,358</div> </div> <div> <div>3 to 21</div> <div>33%</div> </div> <div> <div>22+</div> <div>792</div> </div> <div> <div>22+</div> <div>19%</div> </div>	<div> <div>Birth to 2</div> <div>43</div> </div> <div> <div>Birth to 2</div> <div>3%</div> </div> <div> <div>3 to 21</div> <div>1,411</div> </div> <div> <div>3 to 21</div> <div>32%</div> </div> <div> <div>22+</div> <div>784</div> </div> <div> <div>22+</div> <div>19%</div> </div>
12.g.	Other Ethnicity or Race	<div> <div>Birth to 2</div> <div>111</div> </div> <div> <div>Birth to 2</div> <div>7%</div> </div> <div> <div>3 to 21</div> <div>587</div> </div> <div> <div>3 to 21</div> <div>32%</div> </div> <div> <div>22+</div> <div>98</div> </div> <div> <div>22+</div> <div>24%</div> </div>	<div> <div>Birth to 2</div> <div>72</div> </div> <div> <div>Birth to 2</div> <div>5%</div> </div> <div> <div>3 to 21</div> <div>645</div> </div> <div> <div>3 to 21</div> <div>31%</div> </div> <div> <div>22+</div> <div>96</div> </div> <div> <div>22+</div> <div>23%</div> </div>
12.h.	Total	<div> <div>Birth to 2</div> <div>415</div> </div> <div> <div>Birth to 2</div> <div>5%</div> </div> <div> <div>3 to 21</div> <div>6,504</div> </div> <div> <div>3 to 21</div> <div>34%</div> </div> <div> <div>22+</div> <div>2,387</div> </div> <div> <div>22+</div> <div>23%</div> </div>	<div> <div>Birth to 2</div> <div>262</div> </div> <div> <div>Birth to 2</div> <div>3%</div> </div> <div> <div>3 to 21</div> <div>7,264</div> </div> <div> <div>3 to 21</div> <div>34%</div> </div> <div> <div>22+</div> <div>2,494</div> </div> <div> <div>22+</div> <div>23%</div> </div>

Goal: Ensure that consumers and families have access to services and supports regardless of age, diagnosis, ethnicity, or language.

ACTIVITIES TO ADDRESS MEASURE/GOAL 11:

- ♦ Same as activities as in #10



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Public Policy Performance Measure (Required)

13. Per capita purchase of service expenditures by individual's primary language (for primary languages chosen by 30 or more consumers only).

Data Source: Prior FY POS data and CMF. Data for this measure that is separated by primary language is included below as numbers 13.a. through 13.e.

Note: Percent Utilized is the percentage of authorized amount that was expended (expenditure amount divided by authorized amount).

	Ethnicity	2022-23		2023-24	
13.a.	Chinese	Individuals Count:	9	Individuals Count:	8
		Per Capita Expenditures:	\$20,007	Per Capita Expenditures:	\$14,728
		Percent Utilized:	54.0%	Percent Utilized:	50.1%
13.b.	English	Individuals Count:	28,711	Individuals Count:	31,253
		Per Capita Expenditures:	\$19,443	Per Capita Expenditures:	\$20,410
		Percent Utilized:	67.4%	Percent Utilized:	66.2%
13.c.	Spanish	Individuals Count:	7,912	Individuals Count:	8,408
		Per Capita Expenditures:	\$14,083	Per Capita Expenditures:	\$14,896
		Percent Utilized:	68.3%	Percent Utilized:	68.9%
13.d.	Vietnamese	Individuals Count:	45	Individuals Count:	44
		Per Capita Expenditures:	\$26,590	Per Capita Expenditures:	\$29,268
		Percent Utilized:	82.3%	Percent Utilized:	76.3%
13.e.	All Other Languages	Individuals Count:	746	Individuals Count:	844
		Per Capita Expenditures:	\$26,131	Per Capita Expenditures:	\$32,452
		Percent Utilized:	71.3%	Percent Utilized:	74.8%

Goal: Ensure that consumers and families have access to services and supports regardless of age, diagnosis, ethnicity, or language.

ACTIVITIES TO ADDRESS MEASURE/GOAL 13:

- ♦
- ♦
- ♦

Public Policy Performance Measure (Optional)

14. Public Policy Measures Related to Reducing Disparities and Improving Equity in POS). Data Source: National Core Indicators (NCI) Surveys. Data for this measure that is included below as numbers 14.a. through 14.c. [National Core Indicators \(NCI\) : CA Department of Developmental Services](#)

Measure	NCI Child Family Survey FY 18/19	NCI Adult Family Survey FY 19/20	NCI Family Guardian Survey FY 19/20
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14.a.	Number and percent of individuals, by race/ethnicity, who are satisfied with the services and supports received by the family and family member.	NLA Number 901 Always 34% Usually 39% Sometimes 20% Seldom/Never 7% *Weighted NCI Average	CA 10,001 32% 41% 21% 6%	*NCI 14,142 31% 44% 20% 6%
14.b.	Number and percent of individuals, by race/ethnicity, whose IPP/IFSP includes all of the services and supports needed.	NLA Number 521 Yes: 80% No: 20% *Weighted NCI Average	CA 5,317 81% 19%	*NCI 7,494 83% 17%
14.c.	Number and percent of families, by race/ethnicity, who report that services have made a difference in helping keep their family member or child at home.	NLA Number 790 Yes: 85% No: 15% *Weighted NCI Average	CA 8,746 82% 18%	*NCI n/a n/a n/a

Goal: Ensure that consumers and families have access to services and supports regardless of age, diagnosis, ethnicity, or language.

ACTIVITIES TO ADDRESS MEASURE/GOAL 14:

♦

♦

♦

Compliance Measures (Required)				
15. Audit Compliance Measures				
Measures	Audit Compliance in all Regional Centers as of December 2022	NLACRC Audit Compliance as of December 2022	Audit Compliance in all Regional Centers as of June 2024	NLACRC Audit Compliance as of June 2024
15.a. Unqualified independent audit with no material findings. Data Source: Yes/No - based on regional center independent audit findings.	90%	Yes	100%	Yes
15.b. Substantial compliance with the Department fiscal audit Data Source: Yes/No - based on the Department internal document criteria.	100%	Yes	100%	Yes
15.c. Did not overspend operations budget Data Source: Yes/No—actual expenditures plus late bills do not exceed OPS budget.	100%	Yes	Yes	Yes
15.d. Certified to participate in Home and Community—Based	100%	Yes	Yes	Yes



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Services Waiver. Data Source: Yes/No—based on most recent waiver monitoring report.				
15.e. Audits vendors as required Data Source: Yes/No - based on documentation regional center reports to the Department.	86%	Yes	76%	Met
15.f. CDER/ESR Currency Data Source: Status 1, 2, and U on CMF with current CDER or ESR.	96%	97.3%	99.8%	99.8%
15.g. **Intake/assessment and IFSP timelines (ages 0-2). Data Source: Early Start Report	**	**	**	**
15.h. Intake/assessment timelines for consumers ages 3 and above. Data Source: CMF - calculated by subtracting the status date from the CMF date.	83.0%	96.1%	78.4%	99.7%
15.i. IPP Development (WIC requirements) Data Source: Biennial Department review per WIC section 4646.5(c)(3).	99.0%	96.1%	97.1%	93.9%
15.j. Individualized Family Service Plan (IFSP) (Title 17 Requirements) Data Source: Early Start Report	89.0%	90.5%	89.8%	89.5%

**DDS Department performance measures for all regional centers is not available on the DDS report and website for this measure at the time of this report.
Data source for statewide averages: <https://www.dds.ca.gov/rc/dashboard/performance-contracts/>.

Agenda Item Detail Sheet

ACTION

ACTION/CONSENT X

DISCUSSION

INFO ONLY

Date: June 11, 2025.

To: Board of Trustees

From: NLACRC Staff

Subject: Approval of Critical Calendar for the Board of Trustees Upcoming Fiscal Year

BACKGROUND/GENERAL:

The Critical Calendars for the Board of Trustees reflect the upcoming agenda and business items to serve as a guide during the upcoming fiscal year for meetings. On the Board of Trustees Critical Calendar, items for the individual committees are reflected each month in addition to the board items. At the March 12, 2025, Board of Trustees meeting, it was resolved to sunset the strategic planning committee. At the May 14, 2025, Board of Trustees meeting it was resolved to update the critical calendar to align with the ED Performance Evaluation timeline.

REASON FOR CURRENT ITEM/DICUSSION:

Updates to the Board of Trustees Critical calendar reflect changes in committees list, events, and aligns with each of the individual committees' critical calendars. It also has been updated to align with the ED Performance evaluation timeline.

RECOMMENDATION:

That the Board approve the updated critical calendar for the upcoming fiscal year as presented.

North Los Angeles County Regional Center
Board of Trustees

CRITICAL CALENDAR FOR FY 2025-26

JULY

New Board Officers, Board Members, and Vendor Advisory Committee Members are seated.

Board Member Orientation

Completed Executive Director evaluation forms are due to the Board President and the board attorney(s) within thirty (30) days of the initial distribution date (unless discussed with the Board President and there is agreement and approval to grant an extension)

Legal Counsel will retain all Executive Director forms and summaries.

AUGUST

(All committees review their actions from the previous year.)

Board of Trustees Meeting (Zoom)

- A group photograph is taken for the center's website when the meeting is in person.
- The Human Resources Director reviews the board's responsibilities and the process surrounding the Executive Director's Performance Evaluation with the Board President.
- Review DDS Contract
- The Board President creates a Negotiating Committee and provides their names to the Human Resources Director.

Administrative Affairs Committee (AA)

- Review DDS Contract

Consumer Advisory Committee (CAC) Meeting & Orientation

Consumer Services Committee (CSC) Meeting & Orientation

- Review Semi-Annual 4731 Report

Executive Committee (EC) Meeting & Orientation

- Determine the location, date, and cost of the Annual Board Retreat.
- Determine the location, date, and cost of the Board of Trustees Dinner.
- Semi-Annual Review of Performance Contract Metrics
- Legal Counsel will complete and provide a summary report of the Executive Director's evaluation and review with the Negotiating Committee (in Executive Session).

- The head of the Human Resources Department, Chief Financial Officer, will meet with the Negotiating Committee to provide the compensation data for review and provide any requested additional information.

Government/Community Relations Committee (GCRC) Meeting & Orientation

Nominating Committee (NC) Meeting & Orientation

Post-Retirement Medical Trust (PRMT) Committee Meeting & Orientation

Vendor Advisory Committee (VAC) Meeting & Orientation

- A group photograph is taken for the center's website when the meeting is in person.

Public Meetings are held this month to get community input into the Center's Performance Contract for next calendar year.

SEPTEMBER

Board of Trustees Meeting (Zoom)

- Board Retreat
- If applicable, the Negotiating Committee provides a summary of the compensation and/or contract changes (in Executive Session). The Executive Session will be placed at the beginning of the Board meeting agenda.

Administrative Affairs Committee (AA) Meeting & Orientation

Consumer Advisory Committee (CAC) Meeting

Executive Committee (EC) Meeting

- Whistleblower Compliance Officer (HR Director) gives the Committee an Annual Report on compliance activity.

Nominating Committee (NC)

Vendor Advisory Committee (VAC) Meeting

OCTOBER

Board of Trustees Meeting – In-Person at the NLACRC Chatsworth office / Virtual Option offered.

- The head of the Human Resources Department will prepare the documentation necessary to process the Negotiating Committee's compensation and/or contract changes as appropriate.

- The head of Human Resources Department will schedule a meeting with the Executive Director and provide the Board President with all required documents needed for the meeting (e.g., compensation, employment contract changes, etc.).
- Performance evaluation information will be provided by Legal Counsel.
- Copies of all signed documents will be provided to the head of the Human Resources Department to allow for the timely processing of compensation information.

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting

Executive Committee (EC) Meeting

- Review the CY 2026 Board Training Plan

Government/Community Relations Committee (GCRC) Meetings

- Schedule and conduct Annual Legislative board training.

Nominating Committee (NC) Meeting

- Holds an Educational Session for potential Board Applicants (if needed).

Vendor Advisory Committee (VAC) Meeting

NOVEMBER

Board of Trustees Meeting (Zoom)

- Board members with expiring terms and eligible for re-nomination are sent forms to complete to indicate continued interest. Forms are due back via boardsupport@nlacrc.org by December 15th.
- Review the CY 2026 Board Training Plan

Administrative Affairs Committee (AA) Meeting

Consumer Advisory Committee (CAC) Meeting

Executive Committee (EC) Meeting

- Review of prior year's Performance Contract Year End report.
- The head of the Human Resources Department, Chief Financial Officer, and Legal Counsel will meet with the Board President and the Negotiating Committee to review the performance evaluation and compensation process.

Post-Retirement & Medical Trust Committee (PRMT) Meeting

Vendor Advisory Committee (VAC) Meeting

DECEMBER

Annual Consumer Advisory Committee (CAC) holiday party

(The board is “dark” in December - no board or board committee Meetings will be held.)

Board and Vendor Advisory Members with expiring terms who are eligible for re-nomination received forms in November to indicate their interest in serving an additional term, forms are due by December 15th.

JANUARY

Board of Trustees Meeting

- Performance Contract Year-End Report presented to the Board of Trustees and public at the board meeting.
- Discussion is held about board officers for next fiscal year; recommendations for officers are made and interest for serving as an officer is solicited.
- The Executive Director’s performance evaluation process and blank performance evaluations are reviewed with the board members.
- The Board President will convene a Negotiating Committee and provide the members’ names to the head of the Human Resources Department.
- Unless otherwise defined in the Board’s bylaws, the Negotiating Committee will be comprised of three (3) members of the Executive Committee that includes the Board President, the Vice-President, and/or immediate past President or another member of the Executive Committee.
- The Negotiating Committee meets with the Executive Director.

Administrative Affairs Committee (AA) Meeting

Consumer Services Committee (CSC) Meeting

Executive Committee (EC) Meeting

- Committee begins discussion about the next Annual Board Retreat.
- Committee identifies locations for the Board Retreat and Board Dinner.

Government/Community Relations (GCRC) Meeting

Nominating Committee (NC) Meeting

- Board Self-Evaluation will be sent out this month.
- Discussion to be held about board officers for next fiscal year. Recommendations for officers are made and interest for serving as an officer is solicited.

Vendor Advisory Committee (VAC) Meeting

FEBRUARY

Board of Trustees Meeting (Zoom)

Administrative Affairs Committee (AA) Meeting

- Audited Financial Statement is presented.

Consumer Advisory Committee (CAC) Meeting

Executive Committee (EC) Meeting

- Semi-Annual Review of Performance Contract Metrics
- Review/approve next fiscal year's Performance Contract draft.

Nominating Committee (NC) Meeting

Post-Retirement & Medical Trust Committee (PRMT) Meeting

Vendor Advisory Committee (VAC) Meeting

MARCH

Board of Trustees Meeting (Zoom)

- Audited Financial Statement is presented for approval.
- Present Draft FY 25-26 Performance Contract for approval.

Administrative Affairs Committee (AA) Meeting

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting

- Review Semi-Annual 4731 Report

Executive Committee (EC) Meeting

- If applicable for the Executive Director's contract terms, the Negotiating Committee will request external benchmark compensation data from the head of the Human Resources Department.

Government/Community Relations (GCR) Committee Meeting

- Review Jynny Retzinger Award Applications, if applicable.

Nominating Committee (NC) Meeting

Vendor Advisory Committee (VAC) Meeting

APRIL

Board of Trustees Meeting

- Approve FY25-26 Performance Contract.
- 2026-27 Committee Critical Calendars and Meeting Schedules due for approval
- Committee interest for next board year is solicited via boardsupport@nlacrc.org from returning board members / due by 3rd week of April for presentation at the April EC meeting

Administrative Affairs Committee (AA) Meeting

Consumer Advisory Committee (CAC) Meeting

Executive Committee (EC) Meeting

- Committee reviews drafts of Board Master and Critical Calendars for next fiscal year
- Review Purchase of Service Annual Report.
- The Board President presents proposed committee assignments for next fiscal year.

Nominating Committee (NC) Meeting

Vendor Advisory Committee (VAC) Meeting

- A new chair is nominated to serve next fiscal year.

MAY

Board of Trustees Meeting

- Nominating Committee presents their recommended nominees and re-nominees for next fiscal year.
- Electronic ballots are distributed to board members.
- The Negotiating Committee provides a summary of the compensation and/or contract changes for the Board's approval (in Executive Session). The Executive Session will be placed at the beginning of the Board Meeting Agenda.
- A Training is given on the DDS Conflict of Interest statements.
- NLACRC's Form 990 Tax Return is presented to the Board for their review and acceptance.
- Presentation of NCI Data.
- Presentation of 2026-27 Board Critical Calendar
- Committee assignments are recommended by the Board President for approval for the next fiscal year.
- Board Retreat (tbd)

Administrative Affairs Committee

- NLACRC's Form 990 Tax Return is presented.
- Recommend to Board regarding ARCA dues for upcoming fiscal year.

- Recommend to the Board to authorize an officer to secure insurance in June for next fiscal year.

Consumer Advisory Committee (CAC) Meeting

Consumer Services Committee (CSC) Meeting

Executive Committee Meeting

- Committee discusses board priorities for the next fiscal year.

Government/Community Relations Meetings

- Select Jynny Retzinger Awardee/s, if applicable.

Nominating Committee

- The recommended slate of officers and nominees for Board, Board Interns, and VAC are presented.

Post-Retirement Medical Trust Committee Meeting

- Actuary Presentation of NLACRC's Actuarial Report

Vendor Advisory Committee (VAC) Meeting

- A new chair is elected to serve next fiscal year.

JUNE

Board of Trustees Meeting (Zoom)

- Board discusses board's proposed primary activities for the next fiscal year.
- Election results are announced for Board Members, Board Officers, Board Interns, and Vendor Advisory Committee for the next fiscal year.
- President presents final committee assignments for board approval for the next fiscal year.
- Conflict of Interest statements are distributed to Board members. (Statements must be signed by Board members and returned for review prior to July 1st.)
- Confidentiality statements must be completed by board members, for filing, for next fiscal year.
- Medi-Cal Clearance Forms must be completed by new board members for next fiscal year.
- Blank Executive Director evaluation forms are distributed for Board Members to complete.
- Board Members with less than (3) months of service do not complete evaluation forms. All other Board Members must complete an evaluation form.
- **Failure to submit a signed evaluation for to the Board President or their designee (e.g., Legal Counsel and/or board attorney (s)) by the scheduled date**

will be treated as resignation from the Board (unless discussed with the Board President and there is agreement to grant an extension.)

[ccal.2025-26]

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North Los Angeles County Regional Center
Board of Trustees

Executive Director's Performance Evaluation Timeline
Specific to Fiscal Year 2024-2025 Evaluation Period

Time Period	Actions
<u>September 2024</u>	<ul style="list-style-type: none"> The head of the Human Resources Department will review with the new Board President his/her/their responsibilities and the process surrounding the Executive Director's performance evaluation.
<u>November 2024</u>	<ul style="list-style-type: none"> The head of the Human Resources Department, Chief Financial Officer, and Legal Counsel will meet with the Board President and the Negotiating Committee to review the performance evaluation and compensation process.
<u>December 2024 – March 2025</u>	<ul style="list-style-type: none"> All eligible Board Members will have an opportunity to bring concerns/issues regarding any areas of performance in which the Executive Director needs to improve during the Executive Director's current performance period." Needs Improvement" should only be used if the following has occurred: <ul style="list-style-type: none"> The issue has been identified by a Board Member and documented in writing to the Board President or an elected officer; The issue has been addressed at an Executive Session of the Executive Committee during the months between <u>December November to March March;</u> The Executive Committee has confirmed that there is a need for improvement; The Board President or designated member of the Executive Committee has met with the Executive Director regarding the performance deficit identified, the improvement needed, and any performance recommendations made by the Executive Committee; and The Executive Director has been provided with a full performance review period to address the issue.
<u>November</u>	<ul style="list-style-type: none"> The head of the Human Resources Department, Chief Financial Officer, and Legal Counsel will meet with the Board President and the Negotiating Committee to review the performance evaluation and compensation process.

<u>January 2025</u> Board Meeting	<ul style="list-style-type: none"> • The Executive Director's performance evaluation process and blank performance evaluations are reviewed with the board members. • The Board President will create <u>convene</u> a Negotiating Committee and provide the members' names to the head of the Human Resources Department. • <u>Unless otherwise defined in the Board's bylaws,</u> The Negotiating/Compensation Committee will be comprised of three (3) members of the Executive Committee that includes the Board President, First <u>the</u> Vice-President, and/or immediate past President or another member of the Executive Committee.
<u>March 2025</u> Executive Committee Meeting	<ul style="list-style-type: none"> • If applicable for the Executive Director's contract terms, the Negotiating Committee will request external benchmark compensation data from the head of the Human Resources Department.
<u>April-June 2025</u> Board Meeting	<ul style="list-style-type: none"> • Blank Executive Director evaluation forms are distributed for Board Members to complete. Completed evaluations are due to the Legal Counsel by the May Board meeting. • Board Members with less than <u>three (3)</u> months of service <u>do not</u> complete evaluation forms. All other Board Members <u>must</u> complete an evaluation form. • <u>Failure to submit a signed evaluation to the Board President or their designee (e.g., Legal Counsel and/or board attorney(s)) by the scheduled date will be treated as resignation from the Board,</u> (unless discussed with the Board President and there is agreement to grant an extension.) • The Board President may include the Negotiating Committee when meeting with the Executive Director for the purpose of discussing any contract and/or compensation requests that need to be considered by the Committee.
<u>May Board Meeting</u> July 2025	<ul style="list-style-type: none"> • Completed Executive Director evaluation forms are due to the Board President and board attorney(s) <u>within thirty (30) days of the initial distribution date (unless discussed with the Board President and there is agreement and approval to grant an extension.)</u> • Legal Counsel will retain all Executive Director evaluation forms and summaries.
June <u>August 2025</u> Executive Committee Meeting	<ul style="list-style-type: none"> • Legal Counsel will complete and provide a summary report of the Executive Director's evaluation and review with the Negotiating Committee (in Executive session). • The head of the Human Resources Department, Chief Financial Officer, will meet with the Negotiating Committee to provide the compensation data for review and provide any requested additional information.

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<u>AugustSeptember</u> 2025 Board Meeting	<ul style="list-style-type: none"> • <u>If applicable</u>, the Negotiating Committee provides a summary of the compensation——and/or contract changes (in Executive session). Legal Counsel will be present at the discretion of the Negotiating Committee to provide support as it relates to the Executive Director’s performance evaluation. The Executive session will be placed at the beginning of the Board meeting agenda.
<u>October 2025</u>	<ul style="list-style-type: none"> • <u>The head of the Human Resources Department will prepare the documentation necessary to process the Negotiating Committee’s compensation and/or contract changes as appropriate.</u> • <u>The head of the Human Resources Department will schedule a meeting with the Executive Director and provide the Board President with all required documents needed for the meeting (e.g., compensation, employment contract changes, etc.). The Board President will decide whether they will discuss the evaluation with the Executive Director alone, or with the Negotiating Committee if they so desire.</u> • <u>Performance evaluation information will be provided by Legal Counsel.</u> • <u>Copies of all signed documents will be provided to the head of the Human Resources Department to allow for the timely processing of compensation information.</u>

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Timeline_final_3.9.22

Revised: 12-16-24, 03.2025

Approved by Board: 2.12.25

North Los Angeles County Regional Center
Board of Trustees

**Executive Director's Performance Evaluation Timeline
Specific to Fiscal Year 2024-2025 Evaluation Period**

Time Period	Actions
<u>September 2024</u>	<ul style="list-style-type: none"> • The head of the Human Resources Department will review with the new Board President his/her/their responsibilities and the process surrounding the Executive Director's performance evaluation.
<u>November 2024</u>	<ul style="list-style-type: none"> • The head of the Human Resources Department, Chief Financial Officer, and Legal Counsel will meet with the Board President and the Negotiating Committee to review the performance evaluation and compensation process.
<u>November 2024 – May 2025</u>	<ul style="list-style-type: none"> • All eligible Board Members will have an opportunity to bring concerns/issues regarding any areas of performance in which the Executive Director needs to improve during the Executive Director's current performance period." • Needs Improvement" should only be used if the following has occurred: <ul style="list-style-type: none"> - The issue has been identified by a Board Member and documented in writing to the Board President or an elected officer; - The issue has been addressed at an Executive Session of the Executive Committee during the months between November to May; - The Executive Committee has confirmed that there is a need for improvement; - The Board President or designated member of the Executive Committee has met with the Executive Director regarding the performance deficit identified, the improvement needed, and any performance recommendations made by the Executive Committee; and - The Executive Director has been provided with a full performance review period to address the issue.
<u>January 2025</u> Board Meeting	<ul style="list-style-type: none"> • The Executive Director's performance evaluation process and blank performance evaluations are reviewed with the board members. • The Board President will convene a Negotiating Committee and provide the members' names to the head of the Human Resources Department. • Unless otherwise defined in the Board's bylaws, the Negotiating/Compensation Committee will be comprised of three

	(3) members of the Executive Committee that includes the Board President, the Vice-President, and/or immediate past President or another member of the Executive Committee.
<u>March 2025</u> Executive Committee Meeting	<ul style="list-style-type: none"> • If applicable for the Executive Director's contract terms, the Negotiating Committee will request external benchmark compensation data from the head of the Human Resources Department.
<u>June 2025</u> Board Meeting	<ul style="list-style-type: none"> • Blank Executive Director evaluation forms are distributed for Board Members to complete. • Board Members with less than three (3) months of service <u>do not</u> complete evaluation forms. All other Board Members <u>must</u> complete an evaluation form. • Failure to submit a signed evaluation to the Board President or their designee (e.g., Legal Counsel and/or board attorney(s)) by the scheduled date will be treated as resignation from the Board(unless discussed with the Board President and there is agreement to grant an extension.) • The Board President may include the Negotiating Committee when meeting with the Executive Director for the purpose of discussing any contract and/or compensation requests that need to be considered by the Committee.
<u>July 2025</u>	<ul style="list-style-type: none"> • Completed Executive Director evaluation forms are due to the Board President and board attorney(s) within thirty (30) days of the initial distribution date (unless discussed with the Board President and there is agreement and approval to grant an extension.) • Legal Counsel will retain all Executive Director evaluation forms and summaries.
<u>August 2025</u> Executive Committee Meeting	<ul style="list-style-type: none"> • Legal Counsel will complete and provide a summary report of the Executive Director's evaluation and review with the Negotiating Committee (in Executive session). • The head of the Human Resources Department, Chief Financial Officer, will meet with the Negotiating Committee to provide the compensation data for review and provide any requested additional information.
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	<ul style="list-style-type: none"> • The head of the Human Resources Department will schedule a meeting with the Executive Director and provide the Board President with all required documents needed for the meeting (e.g., compensation, employment contract changes, etc.). The Board President will decide whether they will discuss the evaluation with the Executive Director alone, or with the Negotiating Committee if they so desire. • Performance evaluation information will be provided by Legal Counsel. • Copies of all signed documents will be provided to the head of the Human Resources Department to allow for the timely processing of compensation information.
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Timeline_final_3.9.22

Revised: 6.03.2025

Approved by Board: 2.12.25

Draft/Tentative Schedule

1. Board Retreat Schedule for Saturday, September 6, 2025

Tentative Schedule:

8:30 a.m. – 9:30 a.m.	Breakfast		
9:30 a.m. – 9:50 a.m.	Intro review of the day's training and the meeting materials	Board President	
9:50 a.m. – 10:00 a.m.	Break		
10:00 a.m. – 12:00 p.m.	Parliamentarian Training (including questions)	Robert Duitman	
12:00 p.m. – 1:00 p.m.	Lunch		
1:00 p.m. – 2:00 p.m.	Board Member ARCA Onboarding Training	Tony Anderson	
2:00 p.m. – 2:10 p.m.	Break		
2:10 p.m. – 2:40 p.m.	Software Training		
2:40 p.m. – 3:40 p.m.	New NLACRC Onboarding Plan Review	Staff – Evelyn McOmie (tbd)	
3:40 p.m. – 4:30 p.m.	Meeting Summary/Next Steps		

Workgroup Recap:

- New Board Member Orientation in August to be conducted by the Executive Director and Board President
- Board Retreat September 6th – Parliamentarian Training, ARCA Onboarding Training, New Onboarding Plan Review (Retreat Part 1)
- October Board Onboarding and a Leadership Training (Retreat Part 2)

Regional Center Board Onboarding and Competencies

*Board Delegates Guide to Regional Center
Boardsmanship*

Our Five Categories for Successful Onboarding and Board Competencies



Mission, Strategy, and Evaluation: History

1. California and the Politics of Disability
2. We're Here to Speak for Justice
3. Strengthening the Commitment... Reinvesting in the System: A Journey of Community
4. Partnership, History of the Regional Centers in California 50th Anniversary Edition 2019. The Lanterman Act



Mission, Strategy, and Evaluation

**Mission, Vision,
and Values**

**Overview of the
Association of
Regional Center
Agencies**

Mission, Strategy, and Evaluation:

Leadership - Board Presidents, Vice-Presidents, and Other Officer Leadership



Passion for the Cause,

Elected Leaders Leadership,

Communication Skills,

Advocacy and Networking,

Conflict Resolution Decision-Making Ability,

Strategic Planning,

Board Development and Sustainability.

Mission, Strategy, and Evaluation: Meeting Management



**Creating A Safe Space to
Enhance Board Engagement**

**Lanterman Act Requirements
for Board Meeting and
Composition Requirements**

**Conducting Official Board
Business in Private**



Mission, Strategy, and Evaluation: Different People Different Jobs



Cultural Competency



**Roles and
Responsibilities of
Board Members and
Executive Directors**



**Organizational
Structure**



**Board Member
Mentorship**



**Lanterman Act Board
composition and DDS
requirements in the
contract**

Mission, Strategy, and Evaluation: General Boardsmanship



***THREE LEGAL
DUTIES OF BOARD
MEMBERS***



BOARD CONDUCT



***HOW TO MAKE
POSITIVE CHANGES
FOR YOUR
REGIONAL CENTER***



***EVALUATING THE
EXECUTIVE
DIRECTOR***

Legal Compliance and Ethics



Articles of Incorporation

Regional Center Bylaws

Public Records Act

Board Policies (Non-POS)

Managing Public Comments

Finance, Operations, and Resource Development



Public Awareness, Engagement, and Advocacy

Ambassadorship

Engagement

Advocacy



THANK YOU!



*Tony Anderson, Associate Director,
Association of Regional Center Agencies*



tanderson@arcanet.org



ARCA



North Los Angeles County Regional Center
Director's Report
June 2025

1. NLACRC Spotlight:

- A. Parent University** is a family-focused training initiative developed by the Diversity, Equity, Inclusion, and Belonging (DEIB) team. The curriculum is designed to help families better understand how the regional center system works and what they can expect.
- I. The training is being delivered in a microlearning format using animated infographics to ensure accessibility and ease of use.
 - II. A total of 19 videos are planned, covering key topics relevant to families served by the regional center.
 - III. The videos will be made available on the NLACRC website and shared via social media platforms. The full series will be completed by early June.
- B. Psychological Assessment Expansion:** NLACRC has made significant progress in recruiting and contracting additional psychologists to support intake and Early Start assessments.
- I. As a result, the Regional Center can now offer more psychological testing appointments allowing families to be evaluated more quickly.
 - II. In 2024, NLACRC averaged 362 psychological testing appointments per month.
 - III. In 2025, the average has increased to 599 psychological testing appointments per month, reflecting a major improvement in access and timeliness.
- C. Equity & Cultural Humility Training:** In April, NLACRC's Diversity, Equity, Inclusion, and Belonging (DEIB) team facilitated their first Equity & Cultural Humility Training for newly hired staff.
- I. This marks an important step in embedding equity-focused practices into the onboarding experience at NLACRC.

2. Department of Developmental Services (DDS) Updates:

- A.** The DDS' May Revision for Fiscal Year (FY) 2025-26 includes \$18.7 billion in total funding, with \$12.2 billion from the General Fund.
- I. This reflects a \$3.0 billion increase compared to FY 2024-25.
 - II. Caseloads are projected to increase from 452,188 in FY 2024-25 to 491,080 in FY 2025-26.
 - a. Regional Center operations funding for FY 2025-26 is set at \$1.65 billion, with reductions reflecting the updated caseload.
 - b. There are no reductions to operational funding for FY 2024-25, despite caseload projections being lower than those projected in January.

- III. The Life Outcomes Improvement System (LOIS) will receive \$13.3 million to continue planning and implementation.
- IV. The Rate Reform “Hold Harmless” provision for service providers will end earlier, in February 2026, resulting in \$75 million in General Fund savings for FY 2025-26.
- V. Funding for Workforce Training & Development (DSP University) is eliminated, including:
 - a. \$17.6 million cut in both FY 2025-26 and FY 2026-27.
 - b. \$36.8 million cut on an ongoing basis starting FY 2027-28.
- VI. Funding for the Self-Determination Program is reduced by \$22.5 million in FY 2025-26, with ongoing reductions of \$45.5 million annually.
 - a. Despite this, the program is still expected to grow by nearly \$240 million year-over-year, with small increases in per-person expenditures.
- VII. Purchase of Services (POS) budget adjustments reflect updated utilization patterns:
 - a. Transportation services are reduced by \$192 million.
 - b. Community Care Facilities are reduced by \$83 million.
 - c. In-Home Respite services are reduced by \$23 million.
- VIII. Expected federal reimbursements in FY 2025-26 are lowered by \$103 million from initial estimates, primarily from HCBS Waiver adjustments, but are still anticipated to rise significantly from FY 2024-25.

3. Community Services QA Report

A. Compliance Activities

- I. QA conducted 112 residential visits
 - a. 59 Unannounced In-Person Visits
 - i. 29 – CCFs, 30 – ICFs, 0 – FHAs, 0 – FFA (10 AV, 49 SFV/SC)
 - b. 37 Annual Reviews – CCF and Day Program (10 AV, 27 SFV/SC)
 - c. 16 Other: 0 Virtual, 16 – In-Person (DDS Reviews, New Provider Orientation, QA/RD Walkthrough, 7 Day visit, SIR Follow/Complaint/CAP Follow-up, Attempted Unannounced Visits – provider was not home)
 - d. 3 Corrective Action Plans developed with residential providers
 - e. 0 Plan of Improvement with non-residential provider

4. Federal Budget Developments:

A. On April 10, 2025, Congress approved a budget resolution that includes:

- I. \$5.3 trillion in tax cuts
- II. \$5 trillion increases in the debt ceiling
- III. \$1.5 to \$2 trillion in federal spending cuts
- IV. \$521 billion increase in select federal spending

B. These provisions are being advanced through the “One Big Beautiful Act,” which moved out of the House of Representatives on May 22, 2025, by a narrow 215-214 vote.

- I. The bill is now headed to the Senate for consideration.

- C. Updated Spending Cuts Proposal by the House Energy and Commerce Committee:
 - I. \$715 billion in cuts to Medicaid and health programs
 - II. \$197 billion in cuts to other federal programs
 - III. The proposed Medicaid changes represent the largest reduction in the program's history.
 - a. Cuts are part of a broader package that includes:
 - i. Work requirements for Medicaid (80 hours/month)
 - ii. Defense and border security increases totaling over \$220 billion
 - iii. Major tax changes, including expansion of the 2017 Tax Cuts and Jobs Act
- D. Impact on Californians
 - I. The bill imposes new monthly work reporting requirements for Medicaid, with limited exceptions for people who are medically fragile or have disabilities.
 - II. In California, an estimated 43% of residents – over 17 million people – could be severely impacted, especially low-income families, seniors, and people with disabilities, who rely on Medi-Cal.
 - III. Coverage may be paused or lost frequently due to the state's obligation to verify work status monthly.

5. **Center Updates**

A. Recruitment:

- I. Total # positions filled: 867
 - a. Total # authorized positions: 1026
- II. May New Hires
 - a. 1st cycle (6/2/2025) 9 (confirmed total)
 - b. 2nd cycle (6/16/2025): 11 (unconfirmed total)
 - c. 3rd cycle (6/30/2025): 0 (unconfirmed total)

B. Outreach:

- I. Event: Take Action Resource Fair (AV)
 - a. Date: May 8, 2025
 - b. Hosted By: Department of Mental Health
 - c. Community Focus: Antelope Valley Community
 - d. Description: As part of its ongoing community engagement in the Antelope Valley and its continued partnership with the Department of Mental Health, NLACRC participated in various Mental Health Awareness Month activities. NLACRC's Diversity, Equity, Inclusion, and Belonging (DEIB) team provided information and resources on services, engaging with up to 100 community members.

- II. Event: LAUSD Sepulveda Middle School – Pupil Services Professional Development
 - a. Date: May 15, 2025
 - b. Organized By: Los Angeles Unified School District (LAUSD)
 - c. Community Focus: Public school parents and professionals
 - d. Description: NLACRC delivered a professional development training on regional center eligibility and services at Sepulveda Middle School. Initially planned for 20 participants, the session drew over 120 community members, parents, and teachers. Facilitated by LGBTQ+ Specialist Javier Zepeda, the training reflects our ongoing collaboration with local school districts to increase awareness of regional center eligibility.
- III. Event: Pan Asian Pacific Cultural Festival (SFV)
 - a. Date: May 18, 2025
 - b. Organized By: Various community-based organizations serving our Asian Community
 - c. Community Focus: Asian community in the San Fernando Valley
 - d. Description: NLACRC participated in a cultural event for the Asian American community of the San Fernando Valley, with Tagalog Outreach Language Specialist Kristine Mosteiro leading outreach at our information table. Staff shared details about NLACRC’s services, eligibility, and strengthen connections with community-based organizations serving the Asian community.

C. Consumer Statistics:

- I. Total Served: 39,491
 - a. Early Start: 5,258
 - b. Lanterman: 31,720
- II. Breakdown of all three valleys:
 - a. AV 9,270 (Early Start & Lanterman)
 - b. SCV 4,322 (Early Start & Lanterman)
 - c. SFV 23,386 (Early Start & Lanterman)
- III. Intake all three valleys: 983 & Early Start Intake: 298
- IV. All other categories not captured in Early Start, Lanterman, and Intake, such as Provisional, Enhanced, Specialized, and other which total: 1,232

6. Upcoming Disability Organization Events/Activities:

- A. State Council on Developmental Disabilities next council meeting – July 22, 2025
- B. State Council on Developmental Disabilities Medicaid Webinar – June 3, 2025 9:30 a.m. to 11:00 a.m.
 - I. [Click to join June 3 Zoom webinar](#)
- C. Disability Rights California’s next board meeting – June 20, 2025
- D. Self Determination Local Advisory Committee Meeting – June 19, 2025

Webinar: What's Really at Stake?



What Does Medicaid Have to Do with Supporting People with Developmental Disabilities?

Have you been wondering how proposed changes to Medicaid could affect our community—especially people with developmental disabilities?

You're not alone.

ARCA is hosting a webinar for regional center staff, advocates, families, and providers to help break down how these policies could impact California's developmental services and the lives of people with developmental disabilities.



Aaron Carruthers, Executive Director of the State Council on Developmental Disabilities

TOPICS OF DISCUSSION:



What's happening with Medicaid at the federal level



How these changes could impact Medi-Cal, IHSS, regional centers, etc



What YOU can do to help protect essential services



DETAILS:

- Tuesday, June 3
- 9:30 AM – 11:00 AM
- [Click to join Zoom meeting](#)
- Meeting ID: 816 0121 5497
- Passcode: 873044

LOS ANGELES COUNTY REGIONAL CENTER
Board Member Reporting Out Form

Name: Silvia Renteria-Haro

Meeting: SDLVAC

Date of Meeting: May 15, 2025

1.	Number of Attendees	34
2.	Public Input:	<p>NLA SDP Email: selfdetermination@nlacrc.org NLACRC website: www.nlacrc.org NLACRC SDLAC Email: nlacrcsdlac@gmail.com</p> <p>SDP DVU Connect Self-Determination Disability Voices United NLACRC Support Group- 1st Wednesday of the month. IF Round Table- 2nd Thurs of the month NLACRC SDLAC Self-Governance Document- https://www.nlacrc.org/wp-content/uploads/2024/11/NLACRC-SDLAC-Self-Governance-8-17-23-SIGNED.pdf</p> <p>*Lia Cervantes Lerma SDCC-If you have any questions about SDP or any other Regional Center matter, contact them at (818)543-4631; SCDD Statewide Trainings Mondays at 10:00am, available in English and Spanish separately</p> <p>*Judy from Disability Voices United informed the group about significant proposed cuts to the self-determination program in the State budget, emphasizing the need for a unified community response. She discussed upcoming funeral processions in Orange County and Bakersfield to protest Medicaid cuts, urging participation from the North LA community.</p>
3.	Points of Discussion:	<p>NLACRC's Executive Director -Angela Pao-Johnson attended meeting. She discussed the implementation of changes to improve the Self-Determination Program (SDP) at North LA, including the creation of SDP CSC Lead Training Specialists who will be responsible for carrying a caseload and training other service coordinators.</p> <p>The meeting focused on addressing disparities in the Self-Determination Program (SDP) and improving outreach efforts.</p>
4.	Reported out to Committee/Meeting:	Meeting focused on conversation with Angela
5.	Area of Concerns:	<p>Lack of accountability and responsiveness- NLACRC is aware of the challenges in staff training and caseload ratios and continues to actively improve in this area.</p> <p>Concern that the Board is not engaging with the SDLAC.</p>

6.	Action Items:	<p>Angela: Follow up with the board regarding potential board training/retreat to include self-determination program presentation.</p> <p>Angela: Look into working with the Disparity Committee to address self-determination program representation issues.</p>
7.	Questions for the Board:	<p>There was discussion for better board meeting structures, including shorter agendas and more focused discussions.</p> <p>SDLAC would like to request a small group meeting with the Board.</p>
8.	Miscellaneous	



North Los Angeles County Regional Center

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www.nlacrc.org

Self Determination Program Report - Implementation Updates

June 1, 2025

North Los Angeles County Regional Center Statistics

Participants have completed Orientation from 2019-Present: **1,181** (increased by 30)

Total number of budgets that are certified: **649** (increased by 22)

Total number of spending plans that are approved: **568**

Total number of spending plans in progress: **93**

Total number of PCP's completed: **548** (increased by 5)

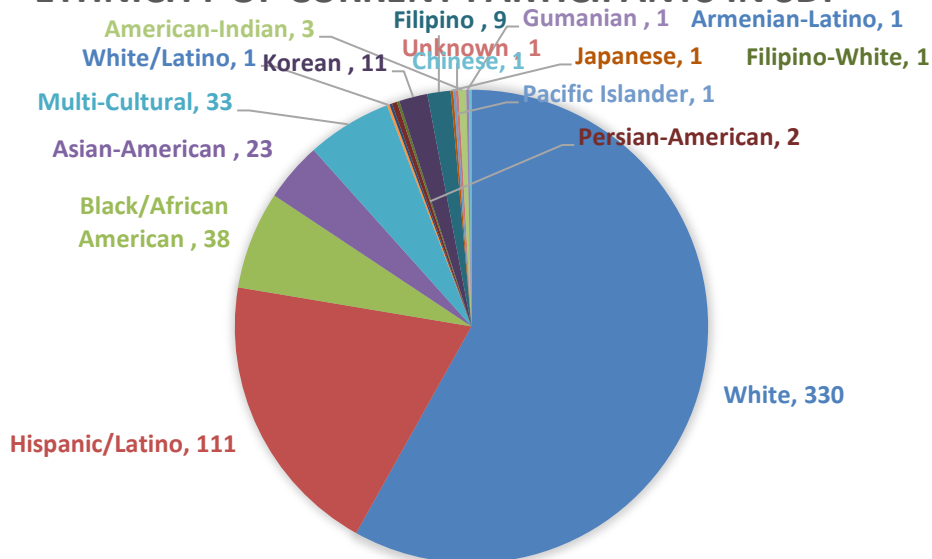
Total number of participants that did not continue after receiving budget: **3**

Total number of participants that have opted out of SDP: **12** (increased by 2)

Total number of Inter-Regional Center Transfers (out): **7**

Participants that have fully transitioned into SDP with approved spending plans and active SDP IPPs: **568** (17 transitions)

ETHNICITY OF CURRENT PARTICIPANTS IN SDP



Transitions based on ethnicity:

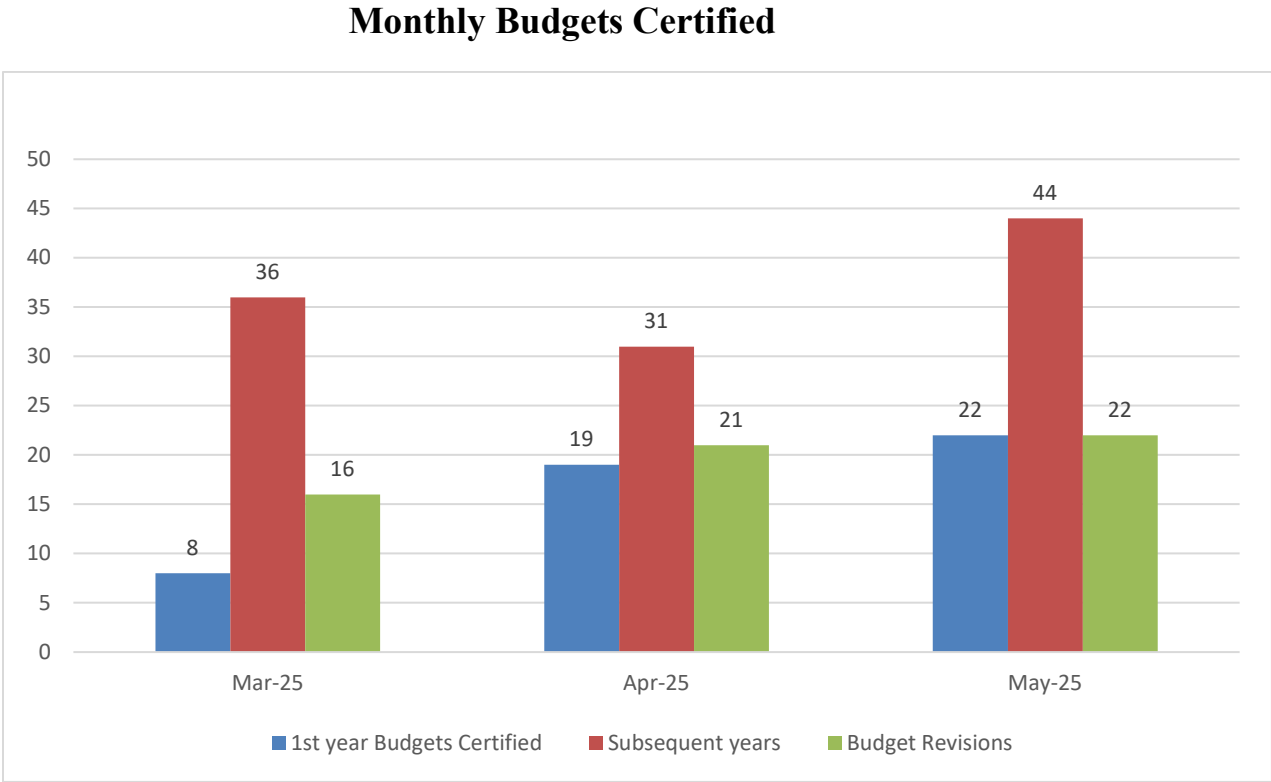
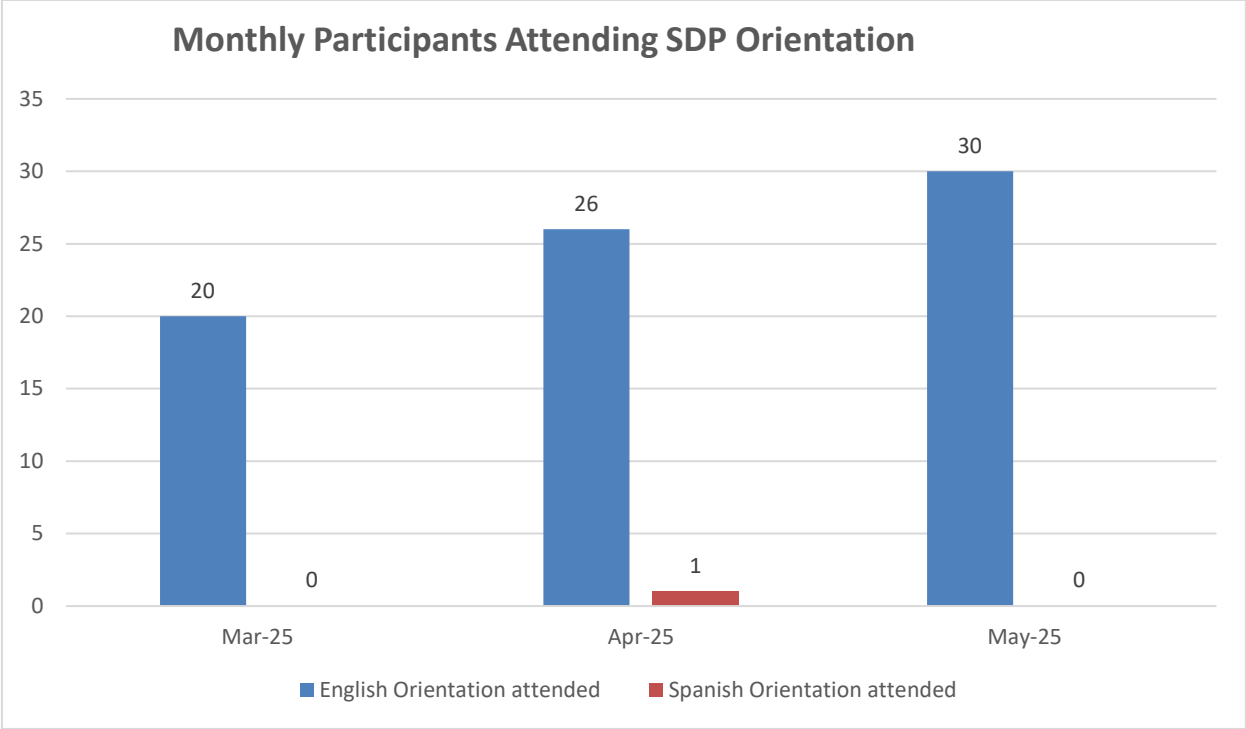
White: 12

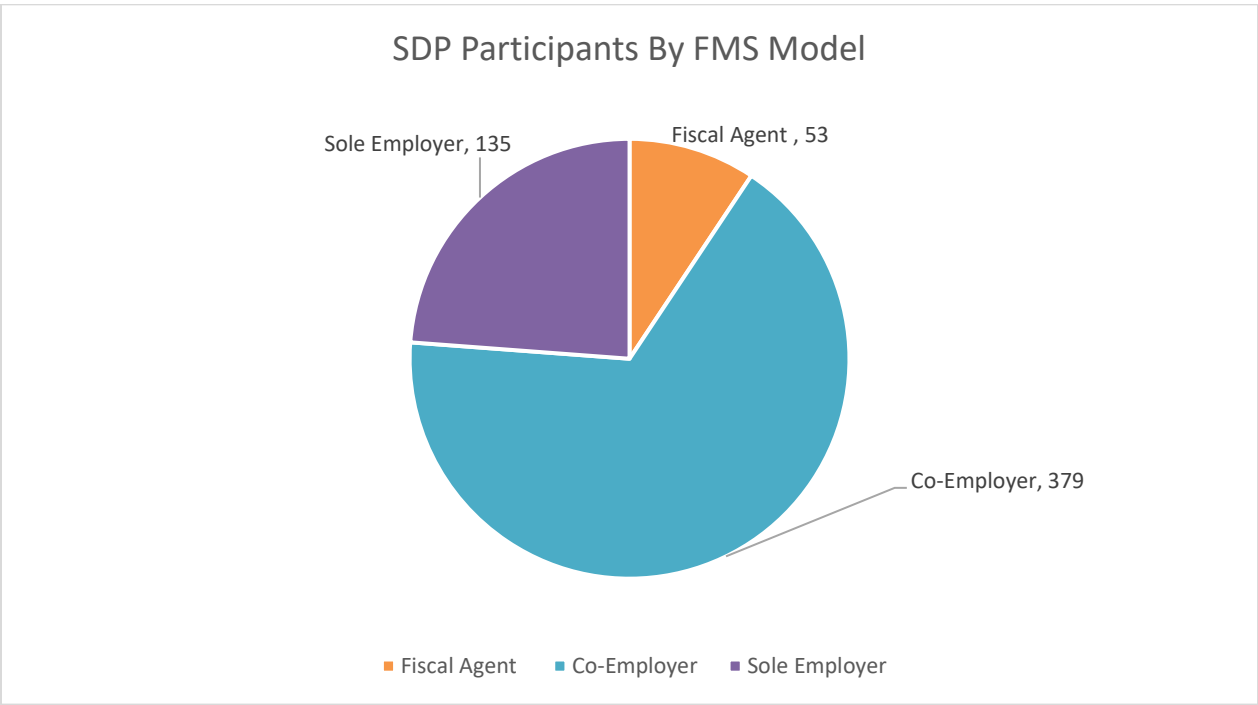
Latino/Hispanic: 2

African American: 1

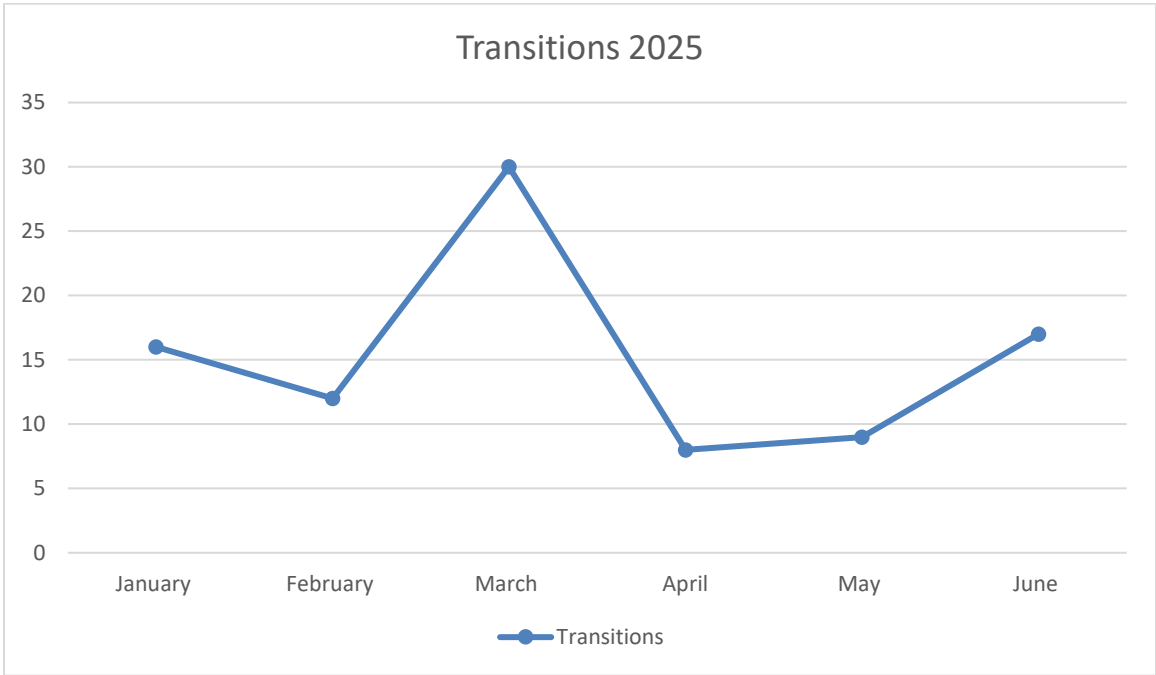
Asian: 1

Multi-Cultural- 1





Transitions this month:
Bill Payer: 0
Co-Employer: 16
Sole Employer: 1



Total transitions this year: 92

NLACRC Implementation Updates/ information:

- FMS Directive:
FMS requirements: [D-2025-Self-Determination Program-001 Self-Determination Program: Additional Requirement for Entities Applying for Self-Determination Program Financial Management Service Vendorization](#)
Attachment A: [Attachment A D-2025-Self-Determination Program-001 Self-Determination Program: Additional](#)

Requirement for Entities Applying for Self-Determination Program Financial Management Service Vendorization
Attachment B: Attachment B D-2025-Self-Determination Program-001 Self-Determination Program: Additional Requirement for Entities Applying for Self-Determination Program Financial Management Service Vendorization

- SDP Orientation is available:
 1. Through State Council <https://scdd.ca.gov/sdp-orientation/>
 2. Virtual through NLACRC on the 1st Monday of the month in English and 3rd Monday of the month in Spanish (unless there is a holiday, day may change).
 RSVP: selfdetermination@nlacrc.org
 - Next Virtual Orientation meetings:
 - Monday July 7, 2025 (English) from 9AM-12:00PM
 - Monday July 21, 2025 (Spanish) from 9AM-12:00PM
- Self Determination Support Group – July 2, 2025 at 4:30pm via Zoom. [Meeting Registration - Zoom](#)
- SDP Local Volunteer Advisory Committee- **Wednesday, June 18** from 6:30PM-8:30PM
 - The meeting will be held virtually. The Zoom link can be found on NLACRC’s calendar [Self Determination Local Advisory Committee Meeting | Calendar of Events | NLACRC](#)
 Everyone is welcomed to attend meetings!
- Support for participants and families: NLACRC has coaches available to support with SDP transition process or if you are in the program and need assistance. Ask your CSC for a referral.
 - AACcolades
 - Claudia Cares Consulting
 - HelpGrow Freedom
 - Integrated Community Collaborative (ICC)
- NLACRC & SDP Local Volunteer Advisory Committee Best Practices Subcommittee
 - The Best Practices Subcommittee is reviewing workflows and processes related to NLACRC’s implementation of Self Determination. The committee meets monthly.

Resources:

- Disability Voices United – SDP Connect Meetings (Every other Wednesday at 4:30- 6pm)
[Upcoming Events | Disability Voices United](#)
- Self Determination Program Service Definitions:
https://www.dds.ca.gov/wp-content/uploads/2019/05/SDP_Service_Definitions.pdf

FMS Agencies	Model	Language Spoken:	Accepting participants?	Employee Burden Cost	Budget Limits	Contact Info
Accura	Bill Payer, Co-Employer, Sole Employer	English	Yes	19.90% Co- employer 15.68% Sole Employer	\$125,000	Subash Rajavel subash@accurafms.com 408-768-2334

Ace	Bill Payer, Co-Employer, Sole Employer	English & Farsi	Yes, Free consultation available to prospective clients.	24.86% Co- employer 15.68% Sole Employer	Max budget: \$120,000	Phone: 833-4-ACE FMS (833-422- 3367), Option 1 Info@acefms.com Web: Http://AceFMS.com
Action	Bill Payer, Co-Employer, Sole Employer	English & Spanish	Yes, new clients call and leave message or fill out a <u>contact us</u> request on the website.	25%-Co- employer 17% Sole Employer	No budget limits	Main office: (310) 867-8882 Website: actionfms.com Email: contact@actionfms.com
Acumen	Bill Payer, Sole Employer	English & Spanish But have translators for other languages.	Yes. Consult required and it may take up to 2 months to transition.	21.25%	\$200,000	Yvette Torres (424) 210-8810 yvettet@acumen2.net
Arch	Bill Payer, Co-Employer, Sole Employer	English		Co-Employer is 19.86% Sole Employer 14.27%	\$150,000 Possible exceptions	Contact Phone Number 619-330- 7097 Email Contact support@archfms.com www.archfms.com
Aveanna	Bill Payer and Co- Employer (with nursing through home health agency only)	English, Spanish, Vietnamese, Cantonese, Mandarin and Trieu Chau	Consult required. Date to be given my FMS agency.	17.37% .	Anything above \$150,000 requires additional review. They have a “hard limit” of \$200,00.000 annually.	(866) 979-1182 fmsinfo@aveanna.com
Balance	Bill Payer, Co-Employer, Sole Employer		Consultation and intake form	19.55% Co- employer 13.65% Sole Employer	\$120,000	Main Line: (888) 368- 3710 Teri Ercoli Phone: (424)228-9854 E-mail: info@balancefms.com
Cambrian	Bill Payer, Co- Employer	English, Spanish, Vietnamese, Tagalog, Farsi	Yes	22.20%	Budgets over \$120,000 require review.	David Ellis (562) 498-1800 Ext. 2231 davide@cfms1.com
Casa Fiscal/Essential Pay	Bill Payer, Co- employer	English, Spanish, Mandarin	No	19.15%	None	(510) 336-2900 (833) 268-8530 contact@essentialpay.com m

Dromen	Bill Payer, Co-Employer, Sole Employer	English, Spanish				Contact Phone Number John Feringa: (909) 821- 7598
FACT	Bill Payer, Co-Employer, Sole Employer	English	Waiting list	20%	Unknown	(310) 475-9629 FMS@factfamily.org
FMS Pay LLC	Bill Payer	English Spanish Translation available for other languages	Yes	N/A	No budget limit	Phone: (858) 281-5910 Website: www.myfmspay.com connect@fmspay.com
GT Independence	Bill Payer, Sole Employer, Co- Employer	All Languages are supported to assist Individuals in the language of their choice	Require a certified budget & spending plan draft to start onboarding process.	Co-employer 24% Sole Employer- 18% All FMS models- Non- payroll burden 1%	None	Elva Chavez (877) 659- 4500 tjones@gtindependence.com
Mains'l	Bill Payer, Sole Employer, and Co- employer	English & Spanish	Require certified budget & spending plan draft to start onboarding process.	17.23% for Sole Employer 17.13% for Co- employer	None	Jason Bergquist (866) 767- 4296 jmbergquist@mainsl.com
Public Partnerships LLC (PPL)	Sole Employer-		Yes	18.47% for Sole Employer		Customer Service Hours: 8 am – 5 pm PST 844-902-6665 Email: pplcalifornia@pplfirst.com Web: CA SDP PPL First
Ritz	Bill Payer,	English, Spanish &	New clients-	18.90%	\$120,000	Website: Ritzfms.com



North Los Angeles County Regional Center

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	Co-Employer	Mandarín	visit website to fill out an inquiry form. Waitlist-June 2024			Kitleng Pui kpui@ritzvocational.com (626)-600-4703
Sentinel Four	Bill Payer, Co-Employer, Sole Employer		Consultation	18.07% Co-employer 13.37% Sole Employer-	None	https://sentinelfour.com/contact-us/
SequoiaSD, Inc.	Bill Payer, Co-Employer, Sole Employer	English, Spanish, Translation available for other languages	Yes, but have certified budget.	20.64%	\$250,000	Info@sequoiasd.com Website: sequoiasd.com sequoiaenrollment@sequoiasd.com 949-301-9950
Sisk	Bill Payer, Co-Employer, Sole Employer	English, Spanish				Contact Phone Number Apriely L. Sisk (209) 910-9100 Email Contact SISKFSI@gmail.com https://siskfinancial.com/

NORTH LOS ANGELES COUNTY REGIONAL CENTER FINANCIAL REPORT-MONTHLY RECAP FISCAL YEAR 2024-2025 March 2025						
BUDGET CATEGORY	Projected Annual A-2 Allocation	Month Exp	Y-T-D Expenditures	Projected Annual Expenditures	Projected Annual Surplus/(Deficit)	Percent Under(Over) Budget
Operations						
Salaries & Benefits	\$90,300,600	\$8,438,680	\$54,424,307	\$90,300,600	\$0	0.00%
Operating Expenses	\$18,323,294	\$708,231	\$11,542,031	\$18,323,294	\$0	0.00%
Subtotal OPS General	\$108,623,895	\$9,146,910	\$65,966,338	\$108,623,895	\$0	0.00%
Salaries & Benefits - CPP Regular	\$575,350	\$105,808	\$727,372	\$575,350	\$0	0.00%
Operating Expenses - CPP Regular	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS CPP Regular	\$575,350	\$105,808	\$727,372	\$575,350	\$0	0.00%
Salaries & Benefits - DC Closure/Ongoing Workload	\$422,280	\$75,315	\$472,106	\$422,280	\$0	0.00%
Operating Expenses - DC Closure/Ongoing Workload	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS DC Closure/Ongoing Workload	\$422,280	\$75,315	\$472,106	\$422,280	\$0	0.00%
Family Resource Center (FRC)	\$207,187	\$0	\$93,202	\$207,187	\$0	0.00%
Self Determination Program (SDP) Participant Supports	\$131,333	\$0	\$1,206	\$131,333	\$0	0.00%
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	0.00%
Services Access & Equity (Disparities)	\$106,714	\$0	\$0	\$106,714	\$0	0.00%
Language Access & Cultural Competency	\$1,067,816	\$19,121	\$701,469	\$1,067,816	\$0	0.00%
Subtotal OPS Projects	\$1,513,050	\$19,121	\$795,878	\$1,513,050	\$0	0.00%
Total Operations:	\$111,134,575	\$9,347,154	\$67,961,693	\$111,134,575	\$0	0.00%
Purchase of Services						
Purchase of Services ("POS") (General, HCBS & ICF/SPA)	\$1,024,528,279	\$92,071,058	\$701,991,305	\$1,015,098,222	\$9,430,057	0.92%
CPP Regular and DC Closure/Ongoing Workload	\$2,960,000	\$87,855	\$100,497	\$2,960,497	(\$497)	-0.02%
Total Purchase of Services:	\$1,027,488,279	\$92,158,913	\$702,091,803	\$1,018,058,720	\$9,429,559	0.92%
Total NLACRC Budget:	\$1,138,622,854	\$101,506,067	\$770,053,496	\$1,129,193,294	\$9,429,559	0.83%

NORTH LOS ANGELES COUNTY REGIONAL CENTER
FISCAL YEAR 2024-2025
March 2025

TOTAL BUDGET SOURCES FISCAL YEAR 2024-2025	
Prelim from DDS for OPS	\$64,623,482
A-1 from DDS for OPS, Projects, and CRDP/CPP	\$44,814,433
A-2 from DDS for OPS, Projects, and CRDP/CPP	\$876,537
A-3 from DDS for OPS, Projects, and CRDP/CPP	
A-4 from DDS for OPS, Projects, and CRDP/CPP	
A-5 from DDS for OPS, Projects, and CRDP/CPP	
A-6 from DDS for OPS, Projects, and CRDP/CPP	
Prelim from DDS for POS	\$728,145,974
A-1 from DDS for POS and POS-CRDP/CPP	\$251,231,475
A-2 from DDS for POS-CRDP/CPP	\$34,610,830
A-3 from DDS for POS-CRDP/CPP	
A-4 from DDS for POS-CRDP/CPP	
A-5 from DDS for POS-CRDP/CPP	
A-6 from DDS for POS-CRDP/CPP/HCBSW	
Subtotal - Total Budget received from DDS	\$1,124,302,731
Projected Revenue	820,123
Subtotal - Projected Revenue Operations	\$820,123
Projected ICF/SPA Transportation/Day Program Revenue	\$13,500,000
Subtotal - Projected Revenue Purchase of Services	\$13,500,000
Total Budget	\$1,138,622,854

OPERATIONS BUDGET SOURCES FISCAL YEAR 2024-2025	
GENERAL OPERATIONS (Excludes Projects, CPP Regular, CRDP/CPP)	
Preliminary, General Operations (OPS)	\$64,623,482
A-1, OPS Allocation	\$19,343,762
Reduce Caseload Ratio for Children through Age 5 (1:40)	\$14,588,309
Reduce Other Caseload Ratios	\$8,870,497
A-2, OPS Allocation	\$377,722
A-3, OPS Allocation	
A-4, OPS Allocation	
A-5, OPS Allocation	
Total General OPS	107,803,772
Projected Interest Income	\$150,000
Projected Other Income	\$540,123
Projected ICF/SPA Admin Fee	\$130,000
Total Other Revenue	\$820,123
TOTAL GENERAL OPS	\$108,623,895
Preliminary, Community Resource Development Plan ("CRDP") /Community Placement Plan ("CPP")	
	\$0
A-1, OPS CRDP/CPP	\$287,675
A-2, OPS CRDP/CPP	\$287,675
Total CRDP/CPP Regular	\$575,350
Preliminary, Developmental Center ("DC") Closure/Ongoing Workload	
	\$0
A-1, OPS DC Closure/Ongoing Workload	\$211,140
A-2, OPS DC Closure/Ongoing Workload	\$211,140
Total CPP DC Closure/Ongoing Workload	\$422,280
Family Resource Center ("FRC")	
	\$207,187
SDP Participant Supports	\$131,333
Services Access & Equity (Disparities)	\$106,714
Language Access & Cultural	\$1,067,816
Total OPS PROJECTS	\$1,513,050
Total Operations Budget	\$111,134,575

PURCHASE OF SERVICES (POS) BUDGET SOURCES FISCAL YEAR 2024-2025	
POS (CPP-POS Regular, CRDP/CPP)	
Preliminary, POS	\$728,145,974
A-1, POS Allocation	\$251,231,475
A-2, POS Allocation	\$34,610,830
A-3, POS Allocation	\$0
A-4, POS Allocation	\$0
Total General POS Allocation	\$1,013,988,279
ADD:	
Projected ICF SPA Revenue	\$13,500,000
Total Budget, General POS	\$1,027,488,279

NORTH LOS ANGELES COUNTY REGIONAL CENTER CONSOLIDATED LINE ITEM REPORT FISCAL YEAR 2024-2025 March 2025						
	Projected Annual A-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Proj Annual Expenses	Projected Surplus/ (Deficit)
PURCHASE OF SERVICE						
POS (General)						
3.2 Out of Home	183,856,787	15,726,676	125,618,717	56,518,662	182,137,379	1,719,408
4.3 Day Programs	134,309,635	12,374,189	93,282,679	39,781,116	133,063,794	1,245,841
4.3 Habilitation Programs	6,756,430	538,246	4,288,761	2,389,749	6,678,510	77,919
5.4 Transportation	43,609,683	3,761,198	29,799,524	13,398,567	43,198,092	411,592
6.5 Other Services	655,168,952	59,670,749	449,001,624	200,192,031	649,193,655	5,975,297
Total POS (General):	1,023,701,487	92,071,058	701,991,305	312,280,125	1,014,271,430	9,430,057
CRDP & CPP						
CRDP & CPP Placements	100,000	87,855	100,497	0	100,497	(497)
CRDP & CPP Assessments	0	0	0	0	0	0
CRDP & CPP Start Up	2,860,000	0	0	2,860,000	2,860,000	0
Deflection CRDP & CPP	0	0	0	0	0	0
Total CRDP & CPP:	2,960,000	87,855	100,497	2,860,000	2,960,497	(497)
HCBS Compliance Funding	826,792	0	0	826,792	826,792	0
Total HCBS:	826,792	0	0	826,792	826,792	0
Total Purchase of Service:	1,027,488,279	92,158,913	702,091,803	315,966,917	1,018,058,720	9,429,559
OPERATIONS						
25010 Salaries/Benefits	90,798,230	8,543,732	55,394,970	35,403,260	90,798,230	0
25010 Tuition Reimbursement Program	0	0	0	0	0	0
25020 Temporary Staffing Agencies	500,000	76,071	228,815	271,186	500,000	0
25020 PRMT & CalPERS UAL Deposits	0	0	0	0	0	0
Total Salaries/Benefits:	91,298,230	8,619,803	55,623,784	35,674,446	91,298,230	0
OPERATING EXPENSE						
30010 Equipment Rental	213,466	7,574	158,462	55,005	213,466	0
30020 Equipment Maint	65,000	363	61,933	3,067	65,000	0
30030 Facility Rent	6,952,027	28,569	5,156,985	1,795,042	6,952,027	0
30040 Facility Maint. AV	100,410	0	57,164	43,246	100,410	0
30041 Facility Maint. SFV	368,858	1,038	78,033	290,825	368,858	0
30042 Facility Maint. SCV	81,615	201	10,623	70,992	81,615	0
30050 Communication	1,022,912	31,935	766,525	256,387	1,022,912	0
30060 General Office Exp	355,000	31,164	229,740	125,260	355,000	0
30070 Printing	32,508	0	9,868	22,640	32,508	0
30080 Insurance	917,051	45,895	912,946	4,105	917,051	0
30090 Utilities	190,631	8,559	64,610	126,021	190,631	0
30100 Data Processing	316,973	942	140,844	176,129	316,973	0
30110 Data Proc. Maint	186,500	6,400	77,882	108,618	186,500	0
30120 Interest Expense	90,587	1,932	21,585	69,002	90,587	0
30130 Bank Fees	233,138	3,174	106,908	126,230	233,138	0
30140 Legal Fees	801,000	30,032	512,547	288,453	801,000	0
30150 Board of Trustees Exp	101,500	2,855	38,902	62,598	101,500	0
30151 ARCA Dues	171,765	0	0	171,765	171,765	0
30160 Accounting Fees	107,550	5	4,455	103,095	107,550	0
30170 Equipment Purchases	1,776,209	254,817	957,589	818,619	1,776,209	0
30180 Contr/Consult-Adm	2,084,249	164,486	1,437,831	646,417	2,084,249	0
30220 Mileage/Travel	358,436	46,794	276,530	81,906	358,436	0
30240 General Expenses	1,654,506	41,497	460,070	1,194,436	1,654,506	0
30240 ABX2-1	141,404	0	0	141,404	141,404	0
Total Operating Expenses:	18,323,294	708,231	11,542,031	6,781,263	18,323,294	0
Total Operations:	109,621,525	9,328,033	67,165,816	42,455,709	109,621,525	0
Total Gross Budget :	1,137,109,804	101,486,946	769,257,618	358,422,626	1,127,680,244	9,429,559
OPS Projects:	1,513,050	19,121	795,878	717,172	1,513,050	0
Total Gross Budget with Projects:	1,138,622,854	101,506,067	770,053,496	359,139,799	1,129,193,294	9,429,559

NORTH LOS ANGELES COUNTY REGIONAL CENTER GENERAL OPERATIONS (OPS) and PURCHASE OF SERVICES (POS) LINE ITEM REPORT FISCAL YEAR 2024-2025 March 2025						
	Projected Annual A-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus / (Deficit)
PURCHASE OF SERVICE						
POS (General)						
3.2 Out of Home	183,856,787.07	15,726,676.30	125,618,717.25	56,518,662	182,137,379	1,719,408
4.3 Day Programs	134,309,635.09	12,374,188.88	93,282,678.62	39,781,116	133,063,794	1,245,841
4.3 Habilitation Programs	6,756,429.81	538,246.13	4,288,761.45	2,389,749	6,678,510	77,919
5.4 Transportation	43,609,683.35	3,761,198.13	29,799,524.30	13,398,567	43,198,092	411,592
6.5 Other Services	655,168,951.68	59,670,748.69	449,001,623.52	200,192,031	649,193,655	5,975,297
Total POS (General):	1,023,701,487.00	92,071,058.13	701,991,305.14	312,280,125	1,014,271,430	9,430,057
OPERATIONS						
25010 Salaries/Benefits	89,800,600.34	8,362,609.21	54,195,492.03	35,605,108	89,800,600	0
25010 Tuition Reimbursement Program	-	-	-	0	0	0
25020 Temporary Staffing Agencies	500,000.00	76,070.54	228,814.50	271,186	500,000	0
25020 PRMT & CalPERS UAL Deposits	-	-	-	0	0	0
Total Salaries:	90,300,600.34	8,438,679.75	54,424,306.53	35,876,294	90,300,600	0
OPERATING EXPENSE						
30010 Equipment Rental	213,466.34	7,574.05	158,461.62	55,005	213,466	0
30020 Equipment Maint	65,000.00	362.50	61,932.91	3,067	65,000	0
30030 Facility Rental	6,952,026.71	28,569.46	5,156,984.50	1,795,042	6,952,027	0
30040 Facility Maint. AV	100,410.00	-	57,163.90	43,246	100,410	0
30041 Facility Maint. SFV	368,858.00	1,037.50	78,033.24	290,825	368,858	0
30042 Facility Maint. SCV	81,615.00	200.99	10,622.84	70,992	81,615	0
30050 Communication	1,022,911.93	31,934.65	766,525.37	256,387	1,022,912	0
30060 General Office Exp	355,000.00	31,164.25	229,739.70	125,260	355,000	0
30070 Printing	32,508.00	-	9,867.59	22,640	32,508	0
30080 Insurance	917,051.37	45,894.90	912,946.27	4,105	917,051	0
30090 Utilities	190,630.77	8,558.57	64,610.00	126,021	190,631	0
30100 Data Processing	316,973.00	941.80	140,844.26	176,129	316,973	0
30110 Data Proc. Maint	186,500.00	6,400.00	77,881.93	108,618	186,500	0
30120 Interest Expense	90,587.00	1,932.33	21,585.01	69,002	90,587	0
30130 Bank Fees	233,138.00	3,173.61	106,907.88	126,230	233,138	0
30140 Legal Fees	801,000.00	30,031.50	512,546.75	288,453	801,000	0
30150 Board of Trustees Exp	101,500.00	2,854.96	38,902.49	62,598	101,500	0
30151 ARCA Dues	171,765.00	-	-	171,765	171,765	0
30160 Accounting Fees	107,550.00	5.00	4,454.56	103,095	107,550	0
30170 Equipment Purchases & Software	1,776,208.71	254,816.80	957,589.29	818,619	1,776,209	0
30180 Contr/Consult	2,084,248.78	164,486.44	1,437,831.37	646,417	2,084,249	0
30220 Mileage/Travel	358,436.00	46,794.30	276,530.00	81,906	358,436	0
30240 General Expenses	1,654,505.87	41,496.96	460,069.81	1,194,436	1,654,506	0
30240 ABX2-1 Admin	141,404.00	-	-	141,404	141,404	0
Total Operating Expenses:	18,323,294.48	708,230.57	11,542,031.29	6,781,263	18,323,294	0
Total Operations:	108,623,894.82	9,146,910.32	65,966,337.82	42,657,557	108,623,895	0
Gross Budget:	1,132,325,382	101,217,968	767,957,642.96	354,937,682	1,122,895,325	9,430,057
% of Budget:	100.00%	8.94%	67.82%	31.35%	99.17%	0.83%

NORTH LOS ANGELES COUNTY REGIONAL CENTER Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report Regular CPP FISCAL YEAR 2024-2025 March 2025						
	Projected Annual A-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
PURCHASE OF SERVICE						
CPP Regular						
CPP Placements	100,000	87,855	100,497	0	100,497	(497)
CPP Assessments	0	0	0	0	0	0
CPP Start Up	2,860,000	0	0	2,860,000	2,860,000	0
Deflection CPP	0	0	0	0	0	0
Total CPP Regular:	2,960,000	87,855	100,497	2,860,000	2,960,497	(497)
OPERATIONS						
25010 Salaries/Benefits	575,350	105,808	727,372	(152,022)	575,350	0
Total Salaries:	575,350	105,808	727,372	(152,022)	575,350	0
OPERATING EXPENSE						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	575,350	105,808	727,372	(152,022)	575,350	0
Gross Budget:	3,535,350	193,662	827,869	2,707,978	3,535,847	(497)

NORTH LOS ANGELES COUNTY REGIONAL CENTER Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report Developmental Center ("DC") Closure/Ongoing Workload FISCAL YEAR 2024-2025 March 2025						
	Projected Annual A-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
PURCHASE OF SERVICE						
CRDP/CPP						
CRDP & CPP Placements	0	0	0	0	0	0
CRDP & CPP Assessments	0			0	0	0
CRDP & CPP Start Up	0			0	0	0
Deflection CRDP & CPP	0			0	0	0
Total CRDP/CPP:	0	0	0	0	0	0
OPERATIONS						
25010 Salaries/Benefits	422,280	75,315	472,106	(49,826)	422,280	0
Total Salaries:	422,280	75,315	472,106	(49,826)	422,280	0
OPERATING EXPENSE						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	422,280	75,315	472,106	(49,826)	422,280	0
Gross Budget:	422,280	75,315	472,106	(49,826)	422,280	0
% of Budget:	100.00%	17.84%	111.80%	-11.80%	100.00%	0.00%

NORTH LOS ANGELES COUNTY REGIONAL CENTER
Operations ("OPS") Project Line Item Report
FISCAL YEAR 2024-2025
March 2025

	Projected Annual A-2 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
Family Resource Center (" FRC ")	\$207,187	\$0	\$93,202	\$113,985	\$207,187	\$0
Self Determination Program (" SDP ") Participant Support	\$131,333	\$0	\$1,206	\$130,127	\$131,333	\$0
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	\$0
Services Access & Equity (Disparities)	\$106,714	\$0	\$0	\$106,714	\$106,714	\$0
Language Access & Cultural Competency	\$1,067,816	\$19,121	\$701,469	\$366,347	\$1,067,816	\$0
TOTAL:	\$1,513,050	\$19,121	\$795,878	\$717,172	\$1,513,050	\$0

Family Resource Center: Family Resource Center provides services and support for families and infants and toddlers, under the age of three years, that have a developmental delay, disability, or condition that places them at risk of a disability. Services include, as specified in Government Code 95024(d)(2), parent-to-parent support, information dissemination, public awareness, and family-professional collaboration activities; and per Government Code 95001(a)94), family-to-family support to strengthen families' ability to participate in service planning.

Self Determination Program Participant Support: The SDP allows for regional center consumers and their families more freedom, control, and responsibility in choosing services, supports, and providers to help meet the objectives in their individual program plans. The SDP Participant Support is for regional centers, in collaboration with the local volunteer advisory committees, to assist selected participants in their transition to SDP.

Service Access & Equity (Disparities within Regional Center System): Allocation for one position for each regional center.

NORTH LOS ANGELES COUNTY REGIONAL CENTER
Purchase of Services ("POS") Project Line Item Report
FISCAL YEAR 2024-2025
March 2025

	Projected Annual A-2 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
HCBS Provider Funding for Compliance Activities	\$826,792	\$0	\$0	\$826,792	\$826,792	\$0
TOTAL:	\$826,792	\$0	\$0	\$826,792	\$826,792	\$0

Home and Community-Based Services ("HCBS") Compliance Funding: The HCBS Rules require that programs funded through Medicaid (called Medi-Cal in California) provide individuals with disabilities full access to the benefits of community living and offer services and supports in settings that are integrated in the community. This could include opportunities to seek employment in competitive and integrated settings, control personal resources, and engage in the community to the same degree as individuals who do not receive regional center services. The HCBS rules focus on the nature and quality of the individuals' experience and not just the setting where the services are delivered.

North Los Angeles County Regional Center
Administrative vs. Direct Allocation Report - Consolidated
Fiscal Year 2024-2025 (February 2025 Service Month as of April 18, 2025 State Claim)

	Current Month		
Description	Administrative Operating	Direct Operating Expenses	Total Operating Expenses
Salaries & Wages	915,234.00	6,464,447.75	7,379,681.75
Benefits **	144,759.50	1,095,361.38	1,240,120.88
Tuition Reimbursement Program	0.00	0.00	0.00
	0.00	0.00	0.00
Subtotal Salaries & Benefits	1,059,993.50	7,559,809.13	8,619,802.63
Salaries & Benefits Allocation	12.3%	87.7%	100.0%
Equipment Rental	643.04	6,931.01	7,574.05
Equipment Maintenance	362.50	Not Allowable	362.50
Facility Rent	1,505.47	27,063.99	28,569.46
Facility Maintenance-AV	0.00	Not Allowable	0.00
Facility Maintenance-Van Nuys	1,037.50	Not Allowable	1,037.50
Facility Maintenance-SCV	200.99	Not Allowable	200.99
Communication	1,839.00	30,095.65	31,934.65
General Office Expenses	2,589.92	28,574.33	31,164.25
Printing	0.00	0.00	0.00
Insurance	0.00	0.00	0.00
Insurance-Deductible	45,894.90	0.00	45,894.90
Utilities-AV	667.65	7,890.92	8,558.57
Data Processing-Payroll Fees	941.80	Not Allowable	941.80
Data Processing-Outside Svcs	0.00	Not Allowable	0.00
Data Processing-Misc	0.00	Not Allowable	0.00
Data Processing Maint.	6,400.00	Not Allowable	6,400.00
Interest Expense	1,932.33	0.00	1,932.33
Bank Fees	3,173.61	0.00	3,173.61
Bank Fees-PRMT	0.00	0.00	0.00
Legal Fees	3,113.38	26,918.12	30,031.50
Legal Fees-Insurance Deductible	0.00	0.00	0.00
Brd. of Director Exp.	2,854.96	0.00	2,854.96
ARCA Dues	0.00	0.00	0.00
Accounting Fees	5.00	0.00	5.00
Equipment Purchases	0.00	0.00	0.00
Software and Licenses	20,236.76	218,123.24	238,360.00
Equipment - AV Loan Principle Payments	0.00	16,456.80	16,456.80
Contractor/Consultant	39,590.06	124,896.38	164,486.44
Contr./Consult.: FFRC Library	0.00	0.00	0.00
Contr./Consult.: CPP	0.00	0.00	0.00
Mileage	2,348.46	40,267.17	42,615.63
Travel	3,405.32	773.35	4,178.67
General Expenses	4,189.90	37,307.06	41,496.96
General Expenses-Remodel AV	0.00	0.00	0.00
General Expenses-Remodel SCV	0.00	0.00	0.00
General Expenses-Remodel SFV	0.00	0.00	0.00
ABX2-1 Admin Expenses	0.00	0.00	0.00
ARPA Social Recreation Project	0.00	0.00	0.00
Equity/Disparity Projects	0.00	0.00	0.00
CalFRESH Project	0.00	0.00	0.00
Restricted: Language Access & Cultural Com	0.00	19,121.14	19,121.14
Restricted: SDP-Participants Support	0.00	0.00	0.00
Subtotal Operating Expenses	142,932.55	584,419.16	727,351.71
Operating Expenses Allocation	19.7%	80.3%	100.0%
Total Salaries & Operating Expenses	1,202,926.05	8,144,228.29	9,347,154.34
Salaries & Operating Exp. Allocation	12.9%	87.1%	100.0%
Project Funds: Family Resource Center	0.00	0.00	0.00
Income Not from DDS (i.e. Interest)	(41,674.39)	0.00	(41,674.39)
Total Expenses Less Other Income	1,161,251.66	8,144,228.29	9,305,479.95
Total Expenses Admin vs Direct Allocation	12.48%	87.52%	100.0%

YTD		
Administrative Operating	Direct Operating Expenses	Total Operating Expenses
5,502,725.85	37,998,986.89	43,501,712.74
1,381,666.90	10,740,404.8	12,122,071.71
0.00	0.00	0.00
0.00	0.00	0.00
6,884,392.75	48,739,391.70	55,623,784.45
12.4%	87.6%	100.0%
12,090.47	146,371.15	158,461.62
61,932.91	Not Allowable	61,932.91
281,057.99	4,875,926.51	5,156,984.50
57,163.90	Not Allowable	57,163.90
78,033.24	Not Allowable	78,033.24
10,622.84	Not Allowable	10,622.84
54,446.06	712,079.31	766,525.37
15,819.12	213,920.58	229,739.70
532.22	9,335.37	9,867.59
173,728.29	693,323.08	867,051.37
45,894.90	0.00	45,894.90
5,122.59	59,487.41	64,610.00
140,844.26	Not Allowable	140,844.26
0.00	Not Allowable	0.00
0.00	Not Allowable	0.00
77,881.93	Not Allowable	77,881.93
21,585.01	0.00	21,585.01
3,617.50	0.00	3,617.50
103,290.38	0.00	103,290.38
215,303.75	207,144.92	422,448.67
11,770.90	78,327.18	90,098.08
38,902.49	0.00	38,902.49
0.00	0.00	0.00
4,454.56	0.00	4,454.56
9,959.81	114,059.73	124,019.54
56,795.80	614,467.66	671,263.46
0.00	162,306.29	162,306.29
180,308.46	1,204,282.76	1,384,591.22
0.00	0.00	0.00
0.00	53,240.15	53,240.15
17,778.95	218,567.48	236,346.43
14,927.22	25,256.35	40,183.57
78,865.41	381,204.40	460,069.81
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	701,468.87	701,468.87
0.00	1,206.25	1,206.25
1,772,730.96	10,471,975.45	12,244,706.41
14.5%	85.5%	100.0%
8,657,123.71	59,211,367.15	67,868,490.86
12.8%	87.2%	100.0%
0.00	0.00	0.00
(661,114.16)	0.00	(661,114.16)
7,996,009.55	59,211,367.15	67,207,376.70
11.9%	88.1%	100.0%

HUMAN RESOURCES REPORT

	CSC Vacancies	CSC Growth Positions	Open Other Positions:	Total Open Positions Vacant	Positions on Hold	Positions Filled	FY24/25 Auth Positions	% Filled	New Hires Started in the month	Separations in the Month	Apr '25 - Turnover Rate
All Locations	47	46	75	168	10	846	1024	82.62%	16	8	0.95%

SFV	25	30	58	113	10	588	711	82.70%	12	6
AV	17	14	9	40	0	179	219	81.74%	4	1
SCV	5	2	8	15	0	79	94	84.04%	0	1

CSC Vacancies

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Location	Pos #	CSCs	Department/ Location	Open as of Date
SFV	30	OD SPECIALIST	OD (FORMER A5)	7/10/2023
SFV	351	CSC	SCHOOL AGE 5	9/14/2023
SFV	149	CSC	SCHOOL AGE 3	10/23/2023
SFV	233	CSC	SCHOOL AGE 4	11/6/2023
AV	76	CSC	AV TRANSITION 2	1/1/2024
AV	487	CSC	AV SCHOOL AGE 2	2/26/2024
SFV	375	CSC	EARLY START 2	3/14/2024
AV	279	CSC	AV TRANSITION 2	4/3/2024
SFV	338	CSC	EARLY START 3	5/3/2024
AV	83	CSC	AV TRANSITION 1	5/20/2024
AV	188	CSC	AV TRANSITION 2	5/20/2024
AV	295	CSC	AV TRANSITION 2	5/20/2024
AV	428	CSC	AV TRANSITION 2	5/20/2024
AV	465	CSC	AV TRANSITION 2	5/20/2024
AV	572	CSC	AV TRANSITION 2	5/20/2024
SFV	463	CSC	ADULT 1	5/20/2024
SFV	519	CSC - MW	ADULT 8	5/20/2024
AV	198	CSC	AV TRANSITION 2	6/3/2024
SFV	136	CSC	TRANSITION 3	6/17/2024
SFV	358	CSC	ADULT 6	6/17/2024
AV	507	CSC	AV SCHOOL AGE 2	7/3/2024
AV	334	CSC	AV SCHOOL AGE 1	8/13/2024
AV	586	CSC	AV SCHOOL AGE 1	9/9/2024
AV	84	CSC	AV ADULT 1	10/15/2024
SCV	114	CSC	SCV EARLY START	11/22/2024
AV	535	CSC - MW	AV ADULT 3	12/2/2024
SFV	373	CSC	TRANSITION 3	12/24/2024
SFV	142	CSC	TRANSITION 2	1/2/2025
SFV	380	CSC	TRANSITION 1	1/2/2025
SCV	982	CSC - INTAKE	SCV - ES INTAKE	1/14/2025
SFV	184	CSC	ADULT 4	1/30/2025
SFV	187	CSC	SCHOOL AGE 4	1/31/2025
SFV	193	CSC	ADULT 5	2/10/2025
AV	73	CSC	AV ADULT 1	2/14/2025
SFV	462	CSC	ADULT 8	2/21/2025
SCV	441	CSC	SCV SCHOOL AGE 1	3/10/2025
SFV	146	CSC	SCHOOL AGE 3	3/10/2025
SFV	327	CSC	TRANSITION 3	3/20/2025
SFV	178	CSC	ADULT 7	3/24/2025
SFV	323	CSC	SCHOOL AGE 5	4/1/2025
AV	482	CSC	AV TRANSITION 3	4/7/2025
SCV	304	CSC	SCV ADULT	4/7/2025
SCV	635	OD SPECIALIST	SCV ADULT	4/7/2025
SFV	176	CSC	ADULT 5	4/21/2025
SFV	207	CSC	ADULT 2	4/21/2025
SFV	328	CSC	ADULT 1	4/21/2025
SFV	469	CSC SPECIALIST	ADULT 3 - CPP	4/28/2025

CSC Growth Positions

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Location	Pos #	CSCs	Department/ Location	Open as of Date
AV	854	CSC	AV EARLY START 2	2/16/2023
SCV	789	CSC	SCV SCHOOL AGE 2	2/16/2023
SFV	733	CSC	ADULT 9	2/16/2023
SFV	743	CSC	TRANSITION 4	2/16/2023
SFV	748	CSC	TRANSITION 4	2/16/2023
SFV	797	CSC	ADULT 10	2/16/2023
SFV	866	FLOATER SPECIALIST	CASE MANAGEMENT	7/31/2023
SFV	37	OD SPECIALIST	OD (FORMERLY T2)	8/31/2023
AV	917	CSC	AV ADULT 4	9/11/2023
AV	782	CSC	AV SCHOOL AGE 3	11/20/2023
AV	606	CSC	AV ADULT 2	12/4/2023
AV	944	CSC	AV TRANSITION 3	3/1/2024
AV	662	CSC	AV TRANSITION 2	5/20/2024
SFV	658	CSC	ADULT 1	5/23/2024
SFV	857	CSC	SCHOOL AGE ES PROV	9/30/2024
SFV	103	CSC	TRANSITION 1	10/21/2024
AV	913	CSC	AV ADULT 4	11/20/2024
AV	777	CSC	AV SCHOOL AGE 3	12/10/2024
SFV	810	CSC	ADULT 1	12/16/2024
SFV	987	CSC	SCHOOL AGE 1	2/7/2025
SFV	988	CSC	SCHOOL AGE 1	2/7/2025
SFV	989	CSC	SCHOOL AGE 1	2/7/2025
SFV	990	CSC	SCHOOL AGE 1	2/7/2025
SFV	991	CSC	SCHOOL AGE 1	2/7/2025
SFV	992	CSC	SCHOOL AGE 1	2/7/2025
SFV	996	CSC	SCHOOL AGE 1	2/7/2025
SFV	997	CSC	SCHOOL AGE 1	2/7/2025
SFV	1000	CSC	SCHOOL AGE 2	2/7/2025
SFV	1001	CSC	SCHOOL AGE 2	2/7/2025
SFV	1002	CSC	SCHOOL AGE 2	2/7/2025
SFV	1003	CSC	SCHOOL AGE 2	2/7/2025
SFV	1005	CSC	SCHOOL AGE 2	2/7/2025
SFV	1006	CSC	SCHOOL AGE 2	2/7/2025
SFV	1009	CSC	SCHOOL AGE 2	2/7/2025
SFV	520	CSC	ADULT 1	2/10/2025
AV	916	CSC	AV ADULT 4	2/13/2025
AV	845	CSC	AV EARLY START 3	2/20/2025
AV	197	CSC	AV ADULT 2	2/21/2025
SFV	805	CSC	ADULT 11	2/28/2025
SFV	251	CSC	EARLY START 2	3/7/2025
AV	853	CSC	AV EARLY START 3	3/10/2025
AV	778	CSC	AV SCHOOL AGE 3	3/14/2025
SFV	553	CSC	EARLY START 4	3/24/2025
SFV	818	CSC	EARLY START 6	3/28/2025
AV	915	CSC	AV ADULT 4	4/2/2025
SCV	839	CSC	SCV EARLY START 2	4/9/2025

FY24/25 Authorized Positions	Positions Added Based on FY 24/25 Growth
1024	24

Open Other Positions:

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Location	Pos #	All Other Positions	Department/ Location	Open as of Date
AV	883	LEAD TRAINER CSC	QI/ CHANGE MANAGEMENT	7/11/2023
AV	884	LEAD TRAINER CSC	QI/ CHANGE MANAGEMENT	7/11/2023
SFV	889	LEAD TRAINER CSC	QI/ CHANGE MANAGEMENT	7/11/2023
SFV	569	HUMAN RESOURCES SPECIALIST I	HUMAN RESOURCES	10/4/2023
SFV	863	COMM SERVICES SPECIALIST	COMMUNITY SERVICES 2	10/5/2023
SFV	925	VENDOR COORDINATOR	COMMUNITY SERVICES 1	10/5/2023
SFV	544	PSYCHOLOGICAL SERVICES SUP	CLINICAL SERVICES - PSYCH	12/4/2023
SFV	11	ACCOUNTANT JR	ACCOUNTING - REVENUES	12/31/2023
SCV	626	OFFICE ASSISTANT II	FACILITIES	7/1/2024
SFV	961	DENTAL CONSULTANT	CLINICAL SERVICES	7/30/2024
SFV	967	OFFICE ASSISTANT II	CONTRACT ADMINISTRATIO	10/17/2024
SFV	219	CONSUMER SERVICES DIRECTOR	CONSUMER SERVICES 1	11/8/2024
SFV	270	ACCOUNTANT	ACCOUNTING - REVENUES	12/2/2024
SFV	45	VENDOR COORDINATOR	COMM SERV 1 - DEVEL/QA	12/16/2024
AV	975	HR GENERALIST	HUMAN RESOURCES	12/18/2024
SCV	973	HR GENERALIST	HUMAN RESOURCES	12/18/2024
SFV	976	ASSISTANT CONTROLLER	ACCOUNTING	12/20/2024
SFV	977	TRAINING SPECIALIST	QUALITY IMPROVEMENT (QI)	12/20/2024
SFV	978	TRAINING SPECIALIST	QUALITY IMPROVEMENT (QI)	12/20/2024
SFV	979	CHANGE MANAGEMENT PROJ MNGR	QI/ CHANGE MANAGEMENT	12/20/2024
SFV	369	ACCOUNTING SPECIALIST	ACCOUNTING - ACCTS PAY 1	12/24/2024
SFV	449	BEHAVIORAL CONSULTANT	CLIN SERVICES - BEHAVIOR	12/30/2024
SFV	983	CHANGE MANAGEMENT PROJ MNGR	QI/ CHANGE MANAGEMENT	2/3/2025
SFV	986	CONSUMER SERVICES SUPERVISOR	SCHOOL AGE 1	2/7/2025
SFV	998	CONSUMER SERVICES SUPERVISOR	SCHOOL AGE 2	2/7/2025
SFV	398	PSYCHOLOGIST	CLINICAL SERVICES	2/18/2025
SCV	1011	RECORDS & DOCUMENT MGT SUPVR	RECS & DOC MANAGEMENT	3/3/2025
SFV	578	ADMINISTRATIVE ASSISTANT	ACCOUNTING - OPERATION	3/7/2025
SFV	1012	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1013	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1014	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1015	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1016	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1017	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1018	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1019	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1020	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1021	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1022	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1023	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1024	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1025	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1026	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1027	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1028	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1029	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1030	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1031	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1032	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1033	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	221	CONTRACT ADMIN & PRIVACY SUP	CONTRACT ADMINISTRATIO	3/24/2025
SFV	550	TRAINING & DEVELOPMENT SUP	TRAINING & INFORMATION	3/24/2025
SFV	703	OPERATIONS ACCOUNTING SUP	ACCOUNTING - OPERATION	3/24/2025
AV	643	INTAKE ASSOCIATE - BILINGUAL	AV - INTAKE	3/24/2025
AV	1040	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
AV	1041	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
AV	1042	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
AV	1043	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
AV	1044	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SCV	1045	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SCV	1046	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SCV	1047	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SCV	1048	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SCV	1049	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SFV	1034	CONSUMER SERVICES DIRECTOR	CONSUMER SERVICES 1	4/4/2025
SFV	1035	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SFV	1036	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SFV	1037	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SFV	1038	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SFV	1039	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SFV	634	OFFICE ASSISTANT II	RECS & DOC MANAGEMENT	4/7/2025
SFV	724	OFFICE ASSISTANT II	PUBLIC INFORMATION	4/7/2025
SFV	894	ACCOUNTING SPECIALIST	ACCOUNTING - ACCTS PAY 1	4/9/2025
SFV	512	ACCOUNTANT	ACCOUNTING - REVENUES	4/18/2025
SFV	880	LEAD TRAINER CSC	QI/ CHANGE MANAGEMENT	4/21/2025

Positions on Hold

10

Location	Pos #	Hold Positions	Dept/ Location	Hold as of Date
SFV	25	TECH SUPPORT ENGINEER	IT	4/25/2022
SFV	701	LEAD RISK ASSESS SPEC	RISK ASSESSMENT	7/29/2022
SFV	8	DIRECTOR OF FINANCE	ACCOUNTING I	8/29/2022
SFV	647	ACCOUNTANT JR	ACCOUNTING	9/23/2022
SFV	720	HEALTH AND SAFETY SPEC	ADMIN - CONSUM SERV	12/22/2022
SFV	904	IT TRAINING SPEC II	IT	7/31/2023
SFV	918	JUDICIAL/FORENS SPEC	ADULT 3 - CPP	9/11/2023
SFV	468	IT SPECIALIST II	IT	1/15/2024
SFV	242	HR SUPERVISOR	HUMAN RESOURCES	2/12/2024
SFV	451	ACCOUNTING SPECIALIST	ACCTG - REVENUES	4/22/2024

New Hires Started in the month				16
Location	Pos #	Position	Hire Date	
AV	858	CSC	4/7/2025	
SFV	522	CSC	4/7/2025	
SFV	980	INTAKE ASSOCIATE	4/7/2025	
SFV	1001	CSC	4/7/2025	
AV	75	CSC	4/7/2025	
SFV	1007	CSC	4/7/2025	
SFV	776	CSC	4/7/2025	
SFV	528	CSC	4/7/2025	
SFV	1004	CSC	4/7/2025	
SFV	594	CSC	4/7/2025	
AV	561	OFFICE ASSISTANT II	4/7/2025	
SFV	1008	CSC	4/21/2025	
SFV	994	CSC	4/21/2025	
SFV	158	CSC	4/21/2025	
AV	781	CSC	4/21/2025	
SFV	745	CSC	4/21/2025	

Separations in the Month					8
Location	Pos #	Position	Separation Reason	Term Month	
SFV	158	CSC	PERSONAL	4/4/2025	
SFV	323	CSC	PERSONAL	4/1/2025	
AV	915	CSC	PERSONAL	4/2/2025	
SCV	839	CSC	PERSONAL	4/9/2025	
SFV	469	CSC	PERSONAL	4/28/2025	
SFV	894	ACCOUNTING SPECIALIST	PERSONAL	4/9/2025	
SFV	512	ACCOUNTANT	PERSONAL	4/18/2025	
SFV	328	CSC	PERSONAL	4/21/2025	

Rolling 12-Month Attendance	Jul-24	Aug-24	Sep-24	Oct-24	Oct-24	11/13/20	Dec-23	Jan-25	Feb-25	Feb-25	Mar-25	Apr-25	Apr-25	May-25	Jun-25	Total	Total
	Special Board	Board Orientation	Board	Board	DDS Meeting	Board	Dark	Board	Special Board	Board	Board	Board	Special Board	Board	Board	Absences	Hours
Nicholas Abrahms	P	P	P	P	P	P		P	P	P	P	P	P	P		0	23.50
George Alvarado	P	P	P	P	P	P		P	P	P	P	P	Ab	P		1	22.50
Cathy Blin	P	Ab	P	P	P	P		P	P	P	P	P	P	P		1	21.50
Sharmila Brunjes	P	Ab	P	P	P	P		P	P	P	P	P	P	P		1	21.50
Blanca Chavez														P			3.25
Jacque Colton									P	P	P	P	P	P		0	12.50
Leticia Garcia	P	Ab	P	P	P	P		P	P	P	P	P	P	P		1	21.50
Juan Hernandez	P	P	P	P	P	P		P	P	P	Ab	P	P	P		1	20.50
Anna Hurst	Ab	Ab	P	Ab	P	P		P	P	P	P	P	P	P		3	19.25
Alex Kopilevich (<i>VAC Rep</i>)	P	P	P	P	P	P		P	P	P	P	P	P	P		0	23.50
Jennifer Koster	Ab	P	P	P	P	P		P	Ab	P	P	P	P	P		2	18.00
Laura Monge	P	P	P	P	P	P		P	P	P	P	P	P	P		0	23.50
Jeremy Sunderland									P	P	P	P	P	P		0	12.50
Jason Taketa									P	P	P	P	Ab	P		1	11.50
Curtis Wang	P	P	P	P	P	P		P	P	P	P	P	P	P		0	23.50
Meeting Time	1.25	2	2.25	1	1	1.5		2	1	2	3	2.25	1	3.25			23.50

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or

FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total Absences	Total Hours
Administrative Affairs	Dark	Dark		Dark		Dark	Dark	P	Dark	P	P	Dark	0	6
Anna Hurst			P		P			P		P	NA		0	7.45
Cathy Blin										P	P		0	3.00
Jacquie Colton										P	P		0	10.45
Jaklen Keshishyan (VAC Rep)			P		P			P		P	P		0	10.45
Meeting Time			3.00		1.45			3.00		1.45	1.15			10.45

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North Los Angeles County Regional Center

Consumer Advisory Committee

FY24-25 Meeting Attendance

Consumer Attendee *Committee Members	July 2024 DARK	August 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024 DARK	Jan 2025 DARK	Feb 2025	Mar 2025	Apr 2025	May 2025	Jun 2025	TOTALS Absences	TOTALS Attended (Non-CM)
Meeting Length														
*Juan Hernandez, Chair		P	P	P	P			P	P	P	P	P	0	
*Bill Abramson		P	P	P	P			P	P	P	Ab	P	1	
*Pam Aiona		P	Ab	P	P			P	P	P	Ab	P	2	
*Jennifer Koster		P	P	P	P			P	Ab	P	P	P	1	
*Destry Walker		P	P	Ab	Ab			Ab	P	Ab	Ab	P	5	
George Alvarado									P	P	Ab	Ab		
*Elena Tiffany		P	Ab	P	Ab			Ab	P	P	P	P	3	6
													1	
													6	0
													6	0
													3	0
		0.75	1.25	1.5	1.5			1.5	2	2	1.5	1.25		

Membership: Consumers who attend 5 meetings in a 12-month period can become a CAC Member.

FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total Absences	Total Hours
Consumer Services Committee	Dark	Dark		Dark		Dark	Dark		Dark	Dark		Dark		
Nicholas Abrahms			P		P			P			P		0	5.00
Cathy Blin			P		P			P			Ab		1	4.50
Jacquie Colton											P			0.05
Jennifer Koster			P		P			P			P		0	5.00
Laura Monge			P		P			Ab			P		1	5.00
Sharon Weinberg (VAC Rep)			P		P			P			P		0	5.00

Meeting Time 1.25 2.00 1.25 0.50 5

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FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total Absences	Total Hours
Executive Committee														
Meeting Length	Dark					Dark						Dark		
Juan Hernandez								P	P	P	P			9.00
Sharmila Brunjes		P	P	P	P			P	P	P	P		0	13.00
Anna Hurst								Ab	P	P	P		1	7.00
Curtis Wang								P	P	P	P		0	9.00
Leticia Garcia		P	P	P	P			P	P	P	P		0	13.00

Meeting Time

1.25

1.00

1.00

0.75

2.00

3.00

2.00

2.00

13

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FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total	Total
Government & Community Relations Committee	Dark		Dark		Dark	Dark		Dark	Dark	Dark		Dark	Absences	Hours
George Alvarado		Ab		Ab (60%)			P		Ab		Ab		3	2.00
Cathy Blin		P		P			Ab		P		Ab		2	4.00
Jacquie Colton									P		P			2.00
Leticia Garcia				P			P		P		P		0	3.50
Juan Hernandez		P		P			P		P		P		0	5.00
Jennifer Koster		P		P			P		P		Ab		1	4.50
Laura Monge		P		P			P		P		P		0	5.00
Jeremy Sunderland											P			0.50
Jason Taketa											P			0.50
Curtis Wang		P		P			P		P		P		0	5.00
Jodie Agnew-Navarro, VAC Rep		P		P			Ab		P		P		1	4.00
													0	

Meeting Time

1.50

0.50

1.00

1.50

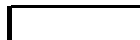
0.50

5

P = Present

Ab = Absent

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FY 2024-25 Nominating Committee	Jul-24 Dark	Aug-24	Sep-24 Dark	Oct-24 Dark	Nov-24	Dec-24 Dark	Jan-25	Feb-25	Mar-25	Apr-25	May-25 Dark	Jun-25 Dark	Total Absences	Total Hours
Curtis Wang, Chair		P		P	P		P	P	P	P	P		0	15.75
Sharmila Brunjes		P		P	P		P	P	P	P	P		0	15.75
Lety Garcia		P		P	P		P	P	P	P	P		0	15.75
Juan Hernandez		Ab		P	P		P	P	P	P	P		1	14.75
Alex Kopilevich		Ab		P	P		P	P	P	P	P		1	14.75
Meeting Time		1.00		2.00	2.75		2.00	2.50	1.75	1.75	2.00			15.75

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FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total	Total
Post-Retirement Medical Trust	Dark	Postponed	Canceled	Dark	Dark	Dark	Dark	Dark	Dark	Dark		Dark	Absences	Hours
Juan Hernandez											P			1.5
Sharmila Brunjes											P			1.5
Anna Hurst											P			1.5
Angela Pao-Johnson - Staff			P								P		0	2.00
Vini Montague - Staff			P								P		0	2.00
Meeting Time			0.50								1.50			2

P = Present

Ab = Absent

* = Joined Committee

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FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total
Vendor Advisory Committee	Dark					Dark						Dark	Absences
Alex Kopilevich, Chair		P	P	P	P		P	P	P	P	P		0
Jaklen Keshishyan, Alt. Chair		P	P	P	P		P	P	P	P	P		0
Jodie Agnew Navarro		P	P	P	P		P	P	P	P	P		0
Masood Babaeian		P	P	Ab	P		P	P	P	P	P		1
Paul Borda		P	P	P	P		P	P	P	P	P		0
Andrea Devers		P	Ab	P	P		P	P	P	P	Ab		2
Cal Enriquez		P	P	P	P		P	P	P	Ab	P		1
Ute Escorcía		P	P	P	P		P	P	P	P	P		0
Ricki Macken Chivers		P	P	P	P		P	P	P	P	P		0
Vahe Mkrtchian		Ab	P	Ab	P		P	P	P	P	P		2
Daniel Ortiz		Ab	P	Ab	Ab		P	P	P	P	Ab		4
Jen Pippard		P	P	P	P		Ab	P	P	P	P		1
Octavia Watkins		P	P	P	P		P	P	P	P	P		0
Sharon Weinberg		P	P	Ab	P		P	P	P	P	P		1
Meeting Time		2.50	1.75	1.50	1.75		1.25	2.00	2.00	2.00	1.75		

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North Los Angeles County Regional Center

ALPHABET SOUP

AAIDD	- American Association on Intellectual and Developmental Disabilities
AAP	- Adoption Assistance Program
AB	- Assembly Bill (State)
ABLE Act	- 'The "Achieving a Better Life Experience" (ABLE) Act of 2014
ACRC	- Alta California Regional Center
ADA	- Americans with Disabilities Act
ADC	- Adult Development Center
AFPF	- Annual Family Program Fee
AIS	- ARCA Information Systems
ARCA	- Association of Regional Center Agencies
ARFPSHN	- Adult Residential Facility for Persons with Specialized Healthcare Needs
BCBA	- Board-Certified Behavior Analyst
CAC	- Consumer Advisory Committee
CAL-ARF	- California Association of Rehabilitation Facilities
CAL-TASH	- The Association for Persons with Severe Handicaps
CARF	- Commission on Accreditation of Rehabilitation Facilities
CASA	- Community Advocacy Services Association
CASHPCR	- California Association of State Hospitals-Parent Councils for the Retarded
CCF	- Community Care Facility
CCL	- Community Care Licensing
CCR	- California Code of Regulations
CCS	- California Children's Services (State and County)
CDCAN	- California Disability Community Action Network
CDE	- Comprehensive Diagnostic Evaluation
CDER	- Client Development Evaluation Report
CIE	- Competitive Integrated Employment
CMS	- Centers for Medicare and Medicaid Services (formerly HCFA)
CMIS	- Client Management Information System
COEC	- Community Outreach and Education Committee (ARCA)
COLA	- Cost of Living Adjustment
CP	- Cerebral Palsy
CPES	- Community Provider of Enrichment Services
CPP	- Community Placement Plan
CRDP	- Community Resource Development Plan
CSC	- Consumer Service Coordinator

CSLA	- Community Supported Living Arrangement
CVRC	- Central Valley Regional Center
DAC	- Day Activity Center
DCFS	- Department of Children and Family Services (County)
DD	- Developmental Disabilities
DD Council	- State Council on Developmental Disabilities
DDS	- Department of Developmental Services (State)
DHCS	- Department of Health Care Services
DHS	- Department of Health Services (State)
DOE	- Department of Education (State and Federal)
DOF	- Department of Finance
DOH	- Department of Health
DOR/DR	- Department of Rehabilitation
DPSS	- Department of Public Social Services (County)
DRC	- Disability Rights California (formerly Protection & Advocacy, Inc.)
DSM	- Diagnostic and Statistical Manual of Mental Disorders
DSP	- Direct Support Professional
DSS	- Department of Social Services (State)
DOR	- Department of Rehabilitation (State)
DRC	- Disability Rights California (formerly Protection & Advocacy)
DTT	- Discrete Trial Training
DVU	- Disability Voices United
EBSH	- Enhanced Behavioral Support Home
ECF	- Exceptional Children's Foundation
EDD	- Employment Development Department (State)
EDMS	- Electronic Document Management System
ELARC	- Eastern Los Angeles Regional Center
EPSDT	- Early and Periodic Screening, Diagnosis, and Treatment
FACT	- Foundation for Advocacy, Conservatorship, and Trust of CA
FCPP	- Family Cost Participation Program
FDC	- Fairview Developmental Center
FEMA	- Federal Emergency Management Assistance
FETA	- Family Empowerment Team in Action
FHA	- Family Home Agency
FMS	- Financial Management Service
FNRC	- Far Northern Regional Center
FSA	- Flexible Spending Account

GGRC	- Golden Gate Regional Center
HCBS	- Home and Community Based Services (Waiver)
HCFA	- Health Care Financing Administration (now called CMMS)
HIPAA	- Health Insurance Portability and Accountability Act
HOPE	- Home Ownership for Personal Empowerment
HRC	- Harbor Regional Center
HUD	- Housing and Urban Development (Federal)
ICB Model	- Individualized Choice Budget Model
ICC	- Inter-agency Coordinating Council
ICC	- Integrated Community Collaborative/Intregadoras
ICF	- Intermediate Care Facility
ICF/DD	- Intermediate Care Facility/Developmentally Disabled
ICF/DD-H	- Intermediate Care Facility/Developmentally Disabled-Habilitative
ICF/DD-N	- Intermediate Care Facility/Developmentally Disabled-Nursing
ICF/SPA	- Intermediate Care Facility/State Plan Amendment
IDEA	- Individuals with Disabilities Education Act
IDEIA	- Individuals with Disabilities Education Improvement Act
IDP	- Individual Development Plan
IDT	- Inter-disciplinary Team
IEP	- Individual Educational Plan
IFSP	- Individual Family Service Plan
IHP	- Individual Habilitation Plan
IHSS	- In-Home Supportive Services
ILC	- Independent Living Center
ILS	- Independent Living Services
IMD	- Institutes of Mental Disease
IPP	- Individual Program Plan
IRC	- Inland Regional Center
ISP	- Individual Service Plan
KRC	- Kern Regional Center
LACHD	- Los Angeles County Health Department
LACDMH	- Los Angeles County Department of Mental Health
LACTC	- Los Angeles County Transportation Commission
LADOT	- Los Angeles Department of Transportation (City)
LAUSD	- Los Angeles Unified School District

LCSW	- Licensed Clinical Social Worker
LDC	- Lanterman Developmental Center
LEA	- Local Education Agency
LICA	- Local Interagency Coordination Area
LRC	- Lanterman Regional Center
MCH	- Maternal and Child Health
MFCC	- Marriage, Family and Child Counselor
MHRC	- Mental Health Rehabilitation Center
MMIS	- Medicaid Management Information System
MSW	- Masters in Social Work
NADD	- National Association for the Dually Diagnosed
NASDDDS	- National Association of State Directors of Developmental Disabilities Services
NBRC	- North Bay Regional Center
NLACRC	- North Los Angeles County Regional Center
OAH	- Office of Administrative Hearings
OCRA	- Office of Client Rights Advocacy
OPS	- Operations funds (for Regional Centers)
OSEP	- Office of Special Education Programs
OSERS	- Office of Special Education and Rehabilitative Services
OSHA	- Occupational Safety and Health Administration
OT	- Occupational Therapy
PAI	- Protection and Advocacy, Inc. (now called Disability Rights CA)
PDD	- Pervasive Developmental Disorder
PDC	- Porterville Developmental Center
PDF	- Program Development Fund
PEP	- Purchase of Service Expenditure Projection (formerly SOAR)
PEPRA	- Public Employees' Pension Reform Act
PERS	- Public Employees' Retirement System
PET	- Psychiatric Emergency Team
PIP	- Paid Internship Program
PL 94-142	- Public Law 94-142 (Right to Education Bill)
PMRT	- Psychiatric Mobile Response Team
POLST	- Physician Orders for Life-Sustaining Treatment
POS	- Purchase of Services funds (for Regional Centers)
PRMT	- Post-Retirement Medical Trust

PRRS	- Prevention Resources and Referral Services
PRUCOL	- Permanently Residing in the U.S. Under Color of the Law
PT	- Physical Therapy
QMRP	- Qualified Mental Retardation Professional
RC	- Regional Center
RCEB	- Regional Center of the East Bay
RCFE	- Residential Care Facility for the Elderly
RCOC	- Regional Center of Orange County
RCRC	- Redwood Coast Regional Center
RDP	- Resource Development Plan
RFP	- Request for Proposals
RRDP	- Regional Resource Development Project
RSST	- Residential Service Specialist Training
SARC	- San Andreas Regional Center
SB	- Senate Bill (State)
SCDD	- State Council on Developmental Disabilities
SCIHLP	- Southern CA Integrated Health and Living Project
SCLARC	- South Central Los Angeles Regional Center
SDRC	- San Diego Regional Center
SDC	- Sonoma Developmental Center
SDP	- Self-Determination Program
SDS	- Self-Directed Services
SEIU	- Service Employees' International Union
SELPA	- Special Education Local Plan Area
SG/PRC	- San Gabriel/Pomona Regional Center
SLS	- Supported Living Services
SMA	- Schedule of Maximum Allowances (Medi-Cal)
SNF	- Skilled Nursing Facility
SOAR	- Sufficiency of Allocation Report (see PEP)
SOCCO	- Society of Community Care Home Operators
SPA	- State Plan Amendment
SRF	- Specialized Residential Facility
SSA	- Social Security Administration
SSDI	- Social Security Disability Insurance
SSI	- Supplemental Security Income
SSP	- State Supplementary Program

TASH	- The Association for the Severely Handicapped
TCRC	- Tri-Counties Regional Center
UAP	- University Affiliated Program
UCI	- Unique Client Identifier
UCP	- United Cerebral Palsy
UFS	- Uniform Fiscal System
VAC	- Vendor Advisory Committee
VIA	- Valley Industry Association (Santa Clarita Valley)
VICA	- Valley Industry & Commerce Association (San Fernando Valley)
VMRC	- Valley Mountain Regional Center
WAP	- Work Activity Program
WIOA	- Workforce Innovation and Opportunity Act

[alphabetsoup] January 7, 2021

NLACRC Board of Trustees Calendar
Fiscal Year 2024-25

June 2025						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9 <u>5:00 – 6:00 pm</u> Board Packet Review <u>6:00 – 7:00 pm</u> Board Training TBD	10	11 <u>6:00 pm</u> Board of Trustees Meeting	12	13	14
15	16	17	18	19 Juneteenth (NLACRC offices closed)	20	21
22	23	24	25	26 <u>6:35 pm</u> Executive Committee Meeting	27	28
29	30					

BOARD & BOARD COMMITTEE LIST

FY 2024-2025

Board of Trustees

Juan Hernandez—President, ARCA
CAC Alt*
Sharmila Brunjes—First V.P., Board
Secretary, and ARCA Alt*
Curtis Wang—Second V.P.
Anna Hurst—Treasurer
Leticia Garcia – ARCA Rep
George Alvarado –ARCA CAC Rep
Alex Kopilevich – VAC Chair
Nicholas Abrahms
Cathy Blin
Blanca Chavez
Jacquie Colton
Jennifer Koster
Laura Monge
Jeremy Sunderland
Jason Taketa

Administrative Affairs

Vini Montague, Staff
Lindsay Granger, Admin
Anna Hurst, Chair
Cathy Blin
Jacquie Colton
[VAC Representative](#)
Jaklen Keshishyan

Consumer Services

Evelyn McOmie, Staff
Lindsay Granger, Admin
Nicholas Abrahms, Co-Chair
Jennifer Koster, Co-Chair
Cathy Blin
Jacquie Colton
Laura Monge
[VAC Representative](#)
Sharon Weinberg

Executive

Angela Pao-Johnson, Staff
Lindsay Granger, Admin
Juan Hernandez, Chair
Sharmila Brunjes
Anna Hurst
Curtis Wang
Leticia Garcia

Government & Community

Relations

Chris Whitlock, Staff
Lindsay Granger, Admin
Cathy Blin, Chair
Curtis Wang, Alt. Chair
George Alvarado
Blanca Chavez
Jacquie Colton
Lety Garcia
Juan Hernandez
Jennifer Koster
Laura Monge
Jeremy Sunderland
Jason Taketa
[VAC Representative](#)
Jodie Agnew-Navarro

Nominating

Evelyn McOmie, Staff
Lindsay Granger, Admin
Curtis Wang, Chair
Sharmila Brunjes
Lety Garcia
Juan Hernandez
[VAC Representative](#)
Alex Kopilevich

Post-Retirement Medical Trust

Vini Montague, Staff
Lindsay Granger, Admin
Juan Hernandez, Chair
Angela Pao-Johnson
Vini Montague
Sharmila Brunjes
Anna Hurst

*Position may be removed under
updated Bylaws.

BOARD ADVISORY COMMITTEE LIST

FY 2024-2025

Vendor Advisory

Angela Pao-Johnson, Staff

Lindsay Granger, Admin

Alex Kopilevich, Chair

Jaklen Keshishyan, Alt. Chair

Jodie Agnew-Navarro

Octavia Watkins

Masood Babaeian

Paul Borda

Andrea Devers

Cal Enriquez

Ute Escorcía

Ricki Macken Chilvers

Vahe Mkrtchian

Daniel Ortiz

Jen Pippard

Sharon Weinberg

(3 open position)

Consumer Advisory

Santos Rodriguez

Lindsay Granger, Admin.

Juan Hernandez, Chair

Bill Abramson

Pam Aiona

Jennifer Koster

Destry Walker

Self Determination

Silvia Renteria-Haro, Staff

Robin Monroe, Staff

Lori Walker, Chair

Miriam Erberich, Co-Chair

Victoria Berrey

Michael Carey

Socorro Curameng

Richard Dier

Jordan Feinstock

Jon Francis

Ricardo Martinez

Erica Rodriguez