



North Los Angeles County Regional Center

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MEMORANDUM

Date: May 29, 2025

To: **Administrative Affairs Committee** (Anna Hurst, Cathy Blin, Jacque Colton, and Jaklen Keshishyan)

From: Lindsay Granger
Executive Administrative Assistant

Re: Agenda and materials for the next Administrative Affairs Committee meeting on **Thursday, May 29, 2024 at 5:00 p.m.**

Attached is information for the next committee meeting. Please review this information prior to the meeting.

The meeting will be held remotely via Zoom.

Join Zoom Meeting

<https://us06web.zoom.us/j/83947386149?pwd=om9yOuqk7SHCIwvD7pjI2qdy4c4Imb.1>

Meeting ID: 839 4738 6149

Passcode: 249874

If you have any questions, or if you are unable to attend the meeting, please send email to boardsupport@nlacrc.org. Thank you!

Attachments

c: Angela Pao-Johnson, Vini Montague, Evelyn McOmie

Administrative Affairs Committee Meeting 05.29.25

Table of Contents

Memorandum.....	1
Table of Contents.....	2
Agenda.....	3
Agenda Item V. A. Approval of Meeting Minutes	5
Agenda Item VI. A. Approval of Purchase of Services Start Up Contracts	
Brilliant Corners – West Avenue K6 (Project #2324-6), First Amendment.....	10
Free to Be Programs – Raywood Home (Project #2223-7), First Amendment.....	18
Agenda Item VII. A. Quarterly Fees Reports for PRMT and UAL	
3 rd Qtr. PRMT Fees Report by U.S Bank.....	22
3 rd Qtr. UAL Fees Report by U.S Bank & PFM Asset Mgmt	25
Agenda Item VII. B. Financial Reports	
March 2025.....	28
Agenda Item VII. D. Admin vs. Direct Allocation Report	
March 2025.....	36
Agenda Item VII. E. Purchase of Services Payments Reports	
Outstanding Authorizations Report.....	37
Payments Processing Summary.....	38
Agenda Item VII. G. Human Resources	
Monthly HR Report - April.....	39
Agenda Item XII. Committee Attendance	42



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ADMINISTRATIVE AFFAIRS COMMITTEE – Via Zoom

Thursday, May 29, 2025

5:00 p.m.

Executive Committee Members: Anna Hurst – Treasurer, Jacquie Colton,
Jaklen Keshishyan – VAC Rep.

Staff: Vini Montague, Chief Financial Officer and Lindsay Granger, Exec. Admin.

~ AGENDA ~

- I. Call to Order & Introductions (*1 min*)**
- II. Committee Member Attendance/Quorum (*1 min*)**
- III. Agenda**
- IV. Public Input (*3 min per person / 3 attendees max*)**
- V. Consent Items (*3 min*)**
 - A. Approval of Minutes from the April 24, 2025, Meeting
- VI. Action Items**
 - A. Approval of Purchase of Services Startup Contracts (*10 min*)
 - 1. Brilliant Corners – West Avenue K6 (Project #2324-6), First Amendment
 - 2. Free to Be Programs – Raywood Home (Project #2223-7), First Amendment
- VII. Committee Business**
 - A. Quarterly Fees Reports for PRMT and UAL
 - 1. 3rd Qtr. PRMT Fees Report by U.S. Bank
 - 2. 3rd Qtr. UAL Fees Report by U.S Bank & PFM Asset Mgmt
 - B. Status Report on Current Credit Line and Cash Flow – Vini Montague (*1 min*)
 - C. Financial Reports – Vini Montague (*3 min*)
 - 1. March 2025
 - D. Admin vs. Direct Allocation Report – Vini Montague (*3 min*)
 - 1. March 2025

- E. Purchase of Services Payments Reports – Vini Montague (*3 min*)
 - 1. Outstanding Authorizations Report
 - 2. Payments Processing Summary
- F. Audits Update – Vini Montague (*1 min*)
 - 1. CalPERS
 - 2. DDS Audit FY2024
- G. Human Resources – Betsy Monahan (*5 min*)
 - 1. Monthly Human Resource Report
 - a. April 2025

VIII. Closed Session (*15 min*)

- A. Personnel Matters

IX. Agenda Items for the Next Board Meeting (*3 min*)

X. Announcements/Information/Public Input (*3 min*)

- A. Next Meeting: Thursday, August 28, 2025 at 5:00 p.m.
- B. Committee Attendance

XI. Adjournment

XII. Review of Meeting Action Items (*Item Owner and Due Date*)

- A. Administrative Affairs Committee Action Log

North Los Angeles County Regional Center
Administrative Affairs Committee Meeting Minutes

April 24, 2025

Present: Ann Hurst, Jacquie Colton. Jaklen Keshishyan – VAC Rep., Juan Hernandez – Committee Members

Vini Montague, Betsy Monahan, Angela Pao-Johnson, Venus Rodriguez-Khorasani, Lindsay Granger, Arshalous Garlanian, Michael Karpman, Megan Mitchell – Staff Members

Mark Wolfe – DDS Tech Advisor, Tresa Oliveri – DDS Tech Advisor, Marianita Mendez – DDS, Julie Ocheltree – Legal Counsel, Andy Ou – Lindquist, Von Husen, & Joyce, Thea Edolsa – Lindquist, Von Husen, & Joyce, Lety Garcia – Board Member and ARCA Rep. - Guests

Absent: Cathy Blin

I. Call to Order

Anna Hurst, Board Treasurer, called the meeting to order at 5:07 p.m.

II. Committee Member Attendance/Quorum

III. Agenda

IV. Public Input

There was no Public Input

V. Consent Items

A. Approval of Minutes from February 20, 2025 Meeting

M/S/C (Jaklen Keshishyan/Anna Hurst) To approve the Consent Items as presented

VI. Action Items

A. Lindquist, Von Husen & Joyce Presentation on IRS Form 990 Tax Return

Andy Ou from Lindquist, Von Husen & Joyce presented NLACRC's IRS Form 990 Tax Return for the committee's review. During the presentation, general descriptions were provided for the different sections and the purpose of the form. Andy Ou noted that the form 990 has remained consistent with last year without any big changes.

M/S/C (Jaklen Keshishyan / Jacquie Colton) to move the IRS Form 990 to the full Board of Trustees to accept and approve for submission.

April 24, 2025

B. ARCA Dues FY2025-2026– Vini Montague

Vini Montague presented the ARCA Dues for FY2025-2026. The total amount for 2025-26 is \$165,713.46. Also, additional information on the different benefits of being a part of ARCA was provided.

M/S/C (Jaklen Keshishyan/Jacquie Colton) to put forward the ARCA Dues for FY2025-2026 is presented to the full board for approval.

C. Credit Line for FY2025-2026 – Vini Montague

1. Approval to Authorize an Officer to Secure a Credit Line for FY2025-2026

Anna Hurst presented background information to the committee and provided the reason behind the request for a line of credit. The line of credit gives the Regional Center a way to access funds for services if it is needed, but the regional center has not needed to use the line of credit in the past few years.

M/S/C (Jacquie Colton/Jaklen Keshishyan) Motion to present the board resolution to secure a revolving line of credit to move to the full Board for approval.

2. Approval to Authorize an Officer to Make Disbursements and Execute Disbursements Instructions for Credit Line Contract

Anna Hurst presented this agenda item, and explained that this would be to authorize an officer to access and make disbursements for the Line of Credit. It was noted that a change in language for the Board Resolution was necessary before moving to the full board.

M/S/C (Jaklen Keshishyan / Jacquie Colton) To approve the CPP/CRDP Startup Projects, Various Vendors contract to go to the Board for approval.

ACTION: Vini Montague to change the board resolution to say the Executive Director, Chief Financial Officer, or the Deputy Director.

D. Approval to Authorize an Officer to Secure Insurance Coverage for FY2025-2026 – Vini Montague

Vini Montague presented this item for discussion and explained that the organization is currently seek bids, and the current broker is searching through different insurance providers for the best rates. The different insurance would be brought back to the organization for review in June, and it would be presented at the August or September board meeting as the insurance coverage.

M/S/C (Jaklen Keshishyan/Jacquie Colton) Motion to move the resolution to the full board for approval.

E. Approval of Operations Contracts Over \$250K – Vini Montague
CTEK Security LLC (CynergisTek, a Clearwater Company)

April 24, 2025

This item was addressed at the special board meeting and already voted on.

F. Approval of Report on Personnel Classifications – Betsy Monahan

Betsy Monahan presented the new reports on personnel classifications that came from the CalPers audit. One of the changes that were for employees who are exempt then the salary needed to be presented as monthly to be in compliance with the audit.

M/S/C (Anna Hurst/Jacquie Colton) motion to approve these 6 amended reports to the full board for their approval.

Jaklen Keshishyan abstained herself due to being a former employee during the dates of the salary change.

G. Review and Approve Draft Critical Calendar for FY2025-2026 – Vini Montague

The primary change made to the critical calendar was the change to a monthly calendar.

M/S/C (Anna Hurst/Jacquie Colton) Motion to approve the draft critical calendar for FY2025-2026 to go the board for approval.

VII. Committee Business

A. Board Policies & Procedures – Deferred

B. Regional Center's Contract with DDS – Vini Montague

The primary changes that were made could be found on page 27 regarding generative artificial intelligence.

C. 3rd Quarter Reporting of New Vendorizations – Arshalous Garlanian

Arshalous Garlanian presented this report. Anna Hurst commented that without context, the committee members just see numbers without fully understanding what they are voting on. The decision was made to no longer produce this report for the Administrative Affairs committee meetings.

D. Quarterly Fees Reports for PRMT and UAL

This item was deferred.

E. Status Report on Current Credit Line and Cash Flow – Vini Montague

Vini Montague reported out that the regional center has not needed to borrow from the credit line.

F. Financial Reports – Vini Montague

Vini Montague presented the financial reports for January 2025 and February 2025. It was discussed and determined to be beneficial to present at the next board meeting and to provide some context for the Board to better understand

April 24, 2025

the information.

ACTION: Board Support will include these reports in the next Board of Trustees meeting packet.

G. Admin vs. Direct Allocation Report – Vini Montague

Vini Montague discussed the admin vs. direct allocation report, which tracks expenditures and ensures that administrative expenditures do not exceed 15% as determined in statute and regulations. The report showed administrative expenditures in January at 11.3% and in February at 11.8%.

H. Purchase of Services Payments Reports – Vini Montague

Vini Montague also presented a report on the purchase of services, outstanding authorizations, and a timeline summary on payments and authorizations, highlighting the progress made in resolving outstanding authorization issues.

I. Audits Update – Vini Montague

Vini Montague discussed the final audit report by DDS and highlighted the finding on DDS seeking recovery from regional centers. This is mostly due to rate model implementation and Service Code 880 for transportation. Service Code 880 provided a worksheet for service providers to fill out information to determine a rate for service providers, which was implemented and based off the number of trips the service providers provide every day. DDS auditors assumed that service providers made two trips a day, but this is not the case of everyone. This discrepancy and the service providers receiving no training by DDS on the spreadsheet accounts for most of the funds that DDS is seeking recovery. NLACRC is working with DDS on the rate to resolve the finding.

Vini Montague provided a summary of the audit findings in the CalPERS audit of NLACRC. The findings from the NLACRC's portion of the CalPERS final audit report included the following: salary schedule no in full compliance with CalPERS laws such as effective date; union contract was not approved in an open session of the Board, and how ABX wages were reported to CalPERS. NLACRC is actively working to resolve all the audit findings with CalPERS.

J. Human Resources – Betsy Monahan

Betsy Monahan reported that for fiscal year 2024-2025 there have been 114 net hires to staff from 179 hires and 65 departures.

VIII. Executive Session

- A. Pending Litigation Update
- B. Real Estate Negotiations

April 24, 2025

Anna Hurst announces that the committee will move into a closed session for an update on pending litigation and real estate negotiations.

M/S/C (Jaklen Keshishyan/Jacque Colton) to enter Executive Session at 6:40pm.

M/S/C (Jacque Colton / Jaklen Keshishyan) to exit Executive Session at 6:50 pm.

IX. Review of Meeting Action Items

- Board Support will include the financial reports in the next board meeting packet.

X. Agenda Items for the Next Board Meeting

- A. Approval of IRS Form 990 tax return
- B. Approval of ARCA Dues for FY2025-2026
- C. Approval to Authorize an Officer to Secure a Credit Line for FY2025-2026
- D. Approval to Authorize an Officer to Make Disbursements and Execute Disbursements Instructions for Credit Line
- E. Approval to Authorize an Officer to Secure Insurance Coverage for FY2025-2026
- F. Approval of Report on Personnel Classifications
- G. Approval of Critical Calendar

XI. Announcements/Information/Public Input

There was none.

XII. Adjournment

The meeting was adjourned at 6:50 p.m.



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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	First Amendment to CPP Housing Agreement, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Brilliant Corners Vendor Number: PL2286 Service code: 999 Project # NLACRC-2324-6 (EBSH West Avenue K6)
3.	The Purpose of the Contracts	Community Placement Plan (“CPP”) Housing Agreement for Housing Development Organization (“HDO”) to acquire and renovate home for development as Enhanced Behavioral Supports Home for Adults (EBSH) for 4-bed (2 amb, 2 non-amb) Community Care Licensed Enhanced Behavioral Supports Home for male and female individuals with developmental disabilities and intensive behavioral needs requiring community placement or deflection from PDC, Canyon Springs, STAR, and/or IMDs. The purpose of the First Amendment is to establish milestones and, per DDS approval, to increase the Maximum Funding Amount by \$337,796.
4.	The Contract Term	Thirty (30) year contract effective June 1, 2024 through the earlier of (1) the date HDO is no longer owner of the Property or (2) May 31, 2054. The termination or expiration of the Agreement shall not affect the continued enforceability of the documents intended to survive its termination.
5.	The Total Amount of the Contract	Original Maximum Funding Amount: \$750,000.00 Acquisition: \$300,000.00 Renovation: \$400,000.00 Revised Maximum Funding Amount: \$1,087,796 Acquisition: \$465,774 Renovation: \$622,022
6.	The Total Proposed Number of Consumers Served	EBSH will have a capacity of 4 consumers.



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7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to HDO based on performance milestones or on other such terms as required under DDS's written guidelines.
8.	Method or Process Utilized to Award the Contract.	Brilliant Corners was awarded funding through a Request for Proposal ("RFP") process published by NLACRC on February 20, 2024 and closed on May 5, 2024. Applicant was selected on May 24, 2024.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	<p>Funding was established in NLACRC's FY2023-2024 Community Placement Plan ("CPP")/Community Resource Development Plan ("CRDP") approved by DDS on January 18, 2024. The acquisition of the property will be pursuant to DDS CPP/CRDP Housing Guidelines for Fiscal Year 2017-2018, dated July 1, 2017 and DDS CPP/CRDP Guidelines for Fiscal Year 2023-2024, dated September 21, 2023.</p> <p>During property acquisition, which has since completed escrow, DDS approved increase to funding on April 14, 2025. DDS will allocate the additional \$337,796 in FY 2023-24 CPP funds in the next allocation cycle.</p>
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	<p>The restrictive covenant on the property acquired by Brilliant Corners for this project effective April 14, 2025 does not have a term limit on it.</p> <p>Brilliant Corners is the current owner of the following additional nine (9) permanent housing projects to serve a maximum of thirty-eight (38) consumers:</p> <ol style="list-style-type: none"> 1. ARFPSHN: Babcock Avenue, Valley Village (Commencement date January 1, 2013) 2. SRF: Kelvin Avenue, Woodland Hills (Commencement date June 1, 2014) 3. SRF: Kelvin Avenue, Winnetka (Commencement date April 4, 2013) 4. SRF: Mayall Street, Northridge (Commencement date January 1, 2013) 5. EBSH: Wyse Road, Santa Clarita (Commencement date June 1, 2020) 6. EBSH: W Avenue D10, Lancaster (Commencement date Dec. 21, 2023) 7. EBSH: W Avenue N4, Palmdale (Commencement date March 15, 2024)



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10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation (continued)	<p>8. EBSH: Genesta Avenue, Northridge (Commencement date May 24, 2024)</p> <p>9. ARFPSHN: San Jose Street, Chatsworth (Commencement date September 13, 2024)</p> <p>There is a restrictive covenant on each of the above properties that established that the above properties shall be maintained and be utilized solely for the benefit of the individuals with developmental disabilities for a term of 55 years (properties 1 - 4 above) and without term limit (properties 5 - 9).</p> <p>The Funding Agreement (for above properties 1 - 4) and the CPP/CRDP Housing Agreements (for above properties 5 - 9) provide provisions, not included in the Restrictive Covenants, that Brilliant Corners must demonstrate, such as insurance requirements, maintaining records, reporting requirements, improvement requirements, management, repair, and maintenance requirements, and legal remedies if Brilliant Corners fails to comply with the Funding Agreement/CPP/CRDP Housing Agreements or Restrictive Covenants.</p>
11.	Additional reference:	<p>ARFPSHN: Adult Residential Facilities for Persons with Special Health Care Needs (5-bed facility), as per WIC, Section 4684.50-4684.75. Statute requires that ARFPSHN's have operable automatic fire sprinkler system that is approved by the State Fire Marshal and that meets the national Fire Protection Association (NFPA) and an alternative power source to operate all functions of the facility for a minimum of six (6) hours in the event the primary power source is interrupted. Provide services to individuals with developmental disabilities who require 24-hour care and supervision and who have complex medical and health care service needs. Requires that the provider have licensed professional personnel on staff, such as a RN and LVN that can provide a variety of nursing interventions, including but not limited to tracheostomy care and suctioning, special medication regimes including injection and intravenous medications, management of insulin-dependent diabetes, treatment for wounds or pressure ulcers, pain management and palliative care, etc.</p> <p>EBSH: Enhanced Behavioral Supports Homes (EBSH) (4 bed facility), as per WIC Section 4684.80-4684.87. Provide services to individuals with developmental disabilities who require 24-hour nonmedical care and who required enhanced behavioral</p>



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11.	Additional reference: (continued)	<p>EBSH (continued): supports, staffing and supervision in a homelike setting to support and address a consumer's challenging behaviors, which are beyond what is typically available in other community facilities licensed as an adult residential facility or a group home. Requires a minimum of 16 hours of emergency intervention training for the service provider's staff and additional training for direct care staff to address the specialized needs of the consumers.</p> <p>SRF: Specialized Residential Facility-Habilitation (4-bed facility), effective 1/01/2025, also known as Adult Residential Facility, level 7. Provide services to individuals with developmental disabilities who require 24-hour care and supervision and whose needs cannot be appropriately met within the array of other community living options available. Primary services include personal care and supervision services, homemaker, chore, attendant care, companion services, medication oversight to the extent permitted under State law. Incidental services may include therapeutic social and recreational programming provided in a home-like environment, home health care, physical therapy, occupational therapy, speech therapy, medication administration, intermittent skilled nursing services, and/or transportation as specified in the IPP. Provides 24-hour on-site response</p>
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The North Los Angeles County Regional Center's ("NLACRC") Administrative Affairs Committee reviewed and discussed the above First Amendment to the CPP Housing Agreement ("**Amendment**") and is recommending an action of the Board of Trustees to **Approve** the Contract.

Anna Hurst, Board Treasurer

May 29, 2025
Date



North Los Angeles County Regional Center

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Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the First Amendment to the CPP Housing Agreement ("**Amendment**", "**Agreement**", or "**Contract**") for Brilliant Corners and passed the following resolution:

RESOLVED THAT in compliance with NLACRC's Board of Trustees Contract Policy, the Amendment between NLACRC and **Brilliant Corners** was reviewed and approved by NLACRC's Board of Trustees on **June 11, 2025**.

NLACRC's Board of Trustees hereby authorized and designates any officer of NLACRC to finalize, execute and deliver the Amendment on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Amendment shall be conclusively evidenced by the execution of the Amendment by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Deputy Director, and Chief Financial Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Sharmila Brujes, Board Secretary

June 11, 2025

Date

Nancy Salyers

From: Christiansen, Victoria@DDS <Victoria.Christiansen@dds.ca.gov>
Sent: Monday, April 14, 2025 2:12 PM
To: Nancy Salyers; Evelyn McOmie, MBA; Xochitl Aragon; Kimberly Johnson-McNeill, MSW; Arshalous Garlanian, MA
Cc: Thach, Tracy@DDS; Kim, Julia@DDS; Martinenko, Murphy@DDS; Munoz, Angela@DDS; Slort, Madison@DDS; Luchessi, Michael@DDS; Davidson, Cindy@DDS; Soomal, Nekea@DDS; Morgan, Jim@DDS; Kalwani, Summer@DDS; Lapid, Catherine@DDS; Spatz-Wheritt, Whitney@DDS
Subject: [EXTERNAL] NLACRC-2324-6 West Avenue K6 HAR Conditional Approval

[EXTERNAL]
Greetings,

Approval of Housing Acquisition of 4608 West Avenue K6, Lancaster, California 93536 and Fiscal Year (FY) 2023-24 Community Placement Plan (CPP)/Community Resource Development Plan (CRDP) Modification

The Department of Developmental Services (Department) approves North Los Angeles County Regional Center's (NLACRC) March 21, 2025 request to support the acquisition of the property as summarized below:

CPP Project Summary

CPP Project Number(s)	NLACRC-2324-6
Housing Developer Organization	Brilliant Corners (BC)
Property Address	4608 West Avenue K6, Lancaster, California, 93536
Housing Type	Enhanced Behavioral Supports Home (EBSH)
Number of Beds	4
Bed Designation	3 State Operated, 1 Community
Applicable CPP Housing Guidelines	FY 2017-18
Loan Term	25 Years

The Department approved NLACRC to use up to \$350,000 in FY 2023-24 CPP Acquisition Start-Up funds and \$400,000 in FY 2023-24 CPP Renovation Start-Up funds. To support the development of this project, the Department authorizes NLACRC to use up to an additional \$115,774 in FY 2023-24 CPP Acquisition Start-Up funds and an additional \$222,022 in FY 2023-24 CPP Renovation Start-Up funds. As a result, NLACRC may use up to \$465,774 in FY 2023-24 CPP Acquisition Start-Up funds and up to \$622,022 in FY 2023-24 CPP Renovation Start-Up funds. The Department will allocate the additional \$337,796 in FY 2023-24 CPP funds in the next allocation cycle.

This approval is based on information provided by NLACRC, and contingent upon the following:

- NLACRC must consult with the Department prior to making any adjustments to the approved floor plan.
- NLACRC will retain the stone flooring in the backyard and work with the Department on a remedy plan to address potential tripping hazards.
- NLACRC will continue the discussions with the Department in regard to adding another dwelling on the property.
- The term of the loan is 25 years.
- The operating and administrative costs are reasonable and appropriate.
- The EBSH will qualify for licensure to be issued by the Department of Social Services, Community Care Licensing.
- The purchase price for the home is within the appraised value of the property.
- The reimbursement rate for the service provider is sufficient to support operating costs and the project's lease payment.
- The recordation of the required CPP property documents, Department-approved Restrictive Covenant, Department of Developmental Services Deed of Trust, and Profit Participation Agreement, if applicable, shall occur at the time BC becomes the fee owner of the property.
- The verification that all CPP property documents comply with the FY 2017-18 CPP Housing Guidelines, including the accuracy of the Department-approved amount of CPP funds specified in the Department of Developmental Services Deed of Trust and Promissory Note (or Profit Participation Agreement, if applicable).
- BC shall demonstrate that the property manager cost is a direct cost incurred to operate the property and is separate and distinct from administrative costs. BC shall maintain and make available records for audit purposes.
- Approved monthly operating budget shall not exceed \$ 9,998 without prior Department approval.

Approved Funding Summary

NLACRC-2324-6	FY 2023-24 (NLACRC-2324-6)	Funding Type	Total Approved
Acquisition	\$465,774	CPP	\$465,774
Renovation	\$622,022	CPP	\$622,022
Total by FY	\$1,087,796	CPP	\$1,087,796

A formal letter is forthcoming.

Warm regards,

Victoria Christiansen

Office of Community Development
Department of Developmental Services

victoria.christiansen@dds.ca.gov

916.654.2766



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Contract Summary and Board Resolution

No.	Description	Contract Summary
1.	Contract Overview: (New or Amendment) (POS or OPS)	First Amendment to Service Development Agreement, Purchase of Services (POS)
2.	The Name of Vendor or Service Provider	Free to Be Programs Vendor Number: PL2189 Service code: 999 Project # NLACRC-2223-7 (Children's CCF Raywood)
3.	The Purpose of the Contracts	<p>Service Development Agreement to provide startup funding to develop one (1) 4-bed (2 ambulatory, 2 non-ambulatory), co-ed, Community Care-licensed, Level 4i home.</p> <p>The home will provide care, supervision, and training for children with deficits in self-help skills, and/or severe impairments in physical coordination and mobility, and/or severely disruptive or self-injurious behavior. Support needs include, but are not limited to, anger management, developing coping skills to minimize self-injurious behavior, forming and maintaining healthy attachments (including safe/appropriate sexual behavior and boundaries), compliance with probation/diversion plans, substance abuse prevention, medication management, health care, and access to mental health services.</p> <p>The purpose of the First Amendment is, per DDS approval, to increase the Maximum Funding Amount by \$50,000 and extend the term of the agreement.</p>
4.	The Contract Term	Original: June 1, 2023 to February 25, 2025 1 st Amendment: Extend term to June 30, 2025
5.	The Total Amount of the Contract	Original Maximum Funding Amount: \$150,000 Revised Maximum Funding Amount: \$200,000
6.	The Total Proposed Number of Consumers Served	Home will have a capacity of 4 consumers.



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7.	The Rate of Payment or Payment Amount	Payment will be reimbursed to Service Provider based on performance milestones or on other such terms as required under DDS's written guidelines.
8.	Method or Process Utilized to Award the Contract.	Free to Be Programs was awarded funding through a Request for Proposal ("RFP") process published by NLACRC on March 20, 2023. Applicant was selected on May 26, 2023.
9.	Method or Process Utilized to Establish the Rate or the Payment Amount	Funding was established in NLACRC's FY2022-2023 Community Placement Plan ("CPP")/Community Development Resource Plan ("CRDP") approved by DDS in part on February 1, 2023 and March 9, 2023, and amended on April 19, 2023. DDS approved increase to funding on May 19, 2025. DDS will allocate the additional \$50,000 in FY 2022-23 CRDP funds in the next allocation cycle.
10.	Exceptional Conditions or Terms: Yes/No If Yes, provide explanation	This project does not have a Housing Development Organization.

The North Los Angeles County Regional Center's ("NLACRC") Administrative Affairs Committee reviewed and discussed the above First Amendment to the Service Development Agreement ("**Amendment**") and is recommending an action of the Board of Trustees to **Approve** the Contract.

Anna Hurst, Board Treasurer

May 29, 2025
Date



North Los Angeles County Regional Center

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Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the First Amendment to the Service Development Agreement ("Amendment", "Agreement", or "Contract") for Free to Be Programs and passed the following resolution:

RESOLVED THAT in compliance with NLACRC's Board of Trustees Contract Policy, the Amendment between NLACRC and **Free to Be Programs** was reviewed and approved by NLACRC's Board of Trustees on **June 11, 2025**.

NLACRC's Board of Trustees hereby authorized and designates any officer of NLACRC to finalize, execute and deliver the Amendment on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Amendment shall be conclusively evidenced by the execution of the Amendment by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Deputy Director, and Chief Financial Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Sharmila Brujes, Board Secretary

June 11, 2025

Date

Nancy Salyers

From: Christiansen, Victoria@DDS <Victoria.Christiansen@dds.ca.gov>
Sent: Monday, May 19, 2025 10:07 AM
To: Nancy Salyers; Evelyn McOmie, MBA; Xochitl Aragon; Kimberly Johnson-McNeill, MSW; Arshalous Garlanian, MA
Cc: Thach, Tracy@DDS; Kim, Julia@DDS; Martinenko, Murphy@DDS; Munoz, Angela@DDS; Slort, Madison@DDS
Subject: [EXTERNAL] NLACRC-2223-7 Raywood Additional Funding Approval

Follow Up Flag: Follow up
Flag Status: Flagged

[EXTERNAL]
Greetings,

Approval of Fiscal Year (FY) 2022-23 Community Placement Plan (CPP)/Community Resource Development Plan (CRDP) Modification

The Department of Developmental Services (Department) approves North Los Angeles County Regional Center's (NLACRC) April 7, 2025 request to modify its FY 2022-23 CPP/CRDP as follows:

NLACRC-2223-7

The Department authorizes NLACRC to use up to an additional \$50,000 in FY 2022-23 CRDP Provider Start-Up funds to support the development of this Group Home Level 4i for children located at 42651 Raywood Drive, Lancaster, California 93536. The funds will be used to provide support in the following areas: leasing a van, purchase a refrigerator and freezer, window coverings, items for outdoor activities, lockers, two digital clocks, purchase and installation of four television and television mounts, slip covers and a computer.

A formal letter is forthcoming.

Warm regards,

Victoria Christiansen

Office of Community Development
Department of Developmental Services
victoria.christiansen@dds.ca.gov
916.654.2766



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Trustee Service Fees by Quarter for Post-Retirement Medical Trust

Fiscal Year 2024-2025

A	B	C	D	E	F
Description of Fees	Actual 7/1/2024-9/30/2024	Actual 10/1/2024-12/31/2024	Actual 1/1/2025-3/31/2025	Actual 4/1/2025-6/30/2025	Actual Total Fees FY 2024-2025
Base Fee	\$ -	\$ -			\$ -
Adjustment to Meet Minimum Base Fee	\$ -	\$ -			\$ -
Total Ongoing Flat Fee	\$ -	\$ -	\$ -	\$ -	\$ -
Trustee/Custody Fee first \$1 Million @ \$0.004	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00		\$ 3,750.00
Trustee/Custody Fee next \$4 Million @ \$0.002	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00		\$ 6,000.00
Trustee/Custody Fee next \$20 Million @ \$0.001	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00		\$ 15,000.00
Trustee/Custody Fee next \$20 Million @ \$0.0005	\$ 1,763.17	\$ 1,693.43	\$ 1,692.15		\$ 5,148.75
Total Ongoing Fees	\$ 10,013.17	\$ 9,943.43	\$ 9,942.15	\$ -	\$ 29,898.75
Fiduciary Return Fee/Grantor's Tax Letter Preparation	\$ -	\$ -	\$ 440.00	\$ -	\$ 440.00
Transaction Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Total One-Time Fees	\$ -	\$ -	\$ 440.00	\$ -	\$ 440.00
Total Bank Fees (US Bank)	\$ 10,013.17	\$ 9,943.43	\$ 10,382.15	\$ -	\$ 30,338.75
Investment Management Fee on Balance @ \$0.0035	\$ 33,401.49	\$ 32,804.38	\$ 32,443.39		\$ 98,649.26
Total Investment Management Fee (Highmark)	\$ 33,401.49	\$ 32,804.38	\$ 32,443.39	\$ -	\$ 98,649.26
Total Fees	\$ 43,414.66	\$ 42,747.81	\$ 42,825.54	\$ -	\$ 128,988.01
Market Value of PMRT/Trustee/Custody Fees	\$ 39,105,379.93	\$ 38,547,413.75	\$ 38,537,226.73		\$ 116,190,020.41
Market Value of PMRT	\$ 39,105,379.93	\$ 38,547,413.75	\$ 38,537,226.73	\$ -	\$ 116,190,020.41
Market Value of Investment Management Fees	\$ 37,965,667.27	\$ 37,286,960.74	\$ 37,593,136.88		\$ 112,845,764.89
Market Value of Investments	\$ 37,965,667.27	\$ 37,286,960.74	\$ 37,593,136.88	\$ -	\$ 112,845,764.89
Percent Fees to Market Value	0.11%	0.11%	0.11%		0.11%

Explanation of Post-Retirement Medical Trust Fees

Description	Explanation of Fees	How Calculated
Set Up Fee	One time initial fee upon acceptance of relationship	\$250.00 minimum at account set up
Base Fee	Fee Charged per each Account	\$250.00 per year or \$62.50 per quarter
Minimum Base Fee	Minimum Fee Charged per each Plan is \$500.00. Since NLACRC is only paying \$250.00 because it has just one account, NLACRC is charged an additional \$250.00 (\$500 minimum charge less \$250 for one account)	\$250.00 per year or \$62.50 per quarter
Investment Management Fees	All investments, non-proprietary USBank funds, are subject to investment management fees. Investment management fees are calculated on the market value of the assets held in the account. Investment management fees do not apply to USBank proprietary funds. (Highmark Funds are USBank proprietary funds.)	.35% of the funds not managed by USBank
Trustee/Custody Fees	Fees charged based on the market value of the assets held in the account for the trustee/custodian services provided by USBank.	.40% on the first \$1,000,000 or (0.0040)** .20% on the next \$4,000,000 or (0.0020) .10% on the next \$20,000,000 or (0.0010) .05% on all over \$25,000,000 or (0.0005) ** Increases to .50% on the first \$1,000,000 or (0.0050) if there are no USBank proprietary funds.
Participant Loans	Fees charged for participant loans.	Not applicable. Loans are not allowed.
Benefit Payments & check	Fees charged for benefit payments made to participants	Single disbursement \$10.00 each

Explanation of Post-Retirement Medical Trust Fees

Description	Explanation of Fees	How Calculated
issuance	or beneficiaries.	Recurring periodic disbursement to same individual \$2.00 each
Investment Transactions	Fees charged for the purchase, sale, transfer, or reorganization items, including but not limited to mergers, full and partial calls, conversions, exchanges, and tender/purchase offers.	Not applicable.
Insurance Policies	Fees charged for insurance contract investments.	Not applicable. There are no insurance contracts investments in the trust.
Mortgage/Trust Deed Investments	Fees charged for any mortgage/trust deed investments.	Not applicable. There are no such type of investments in the trust.
Extraordinary Fees	Other services performed by the trustee/custodian not specifically contemplated by the parties at the inception of the account shall, upon mutual consent, be subject to extraordinary fees based upon the time and services rendered in performing services.	Examples, include but are not limited to, out-of-pocket expenses; and class action processing fees equal to 6% of the recovered funds.
Late Fees	If the account cannot be charged for fees after thirty (30) days, the fees not paid will be subject to a late charge.	1% per month on the unpaid balance

Trustee Service Fees by Quarter for CalPERS Unfunded Trust ("UAL")
Fiscal Year 2024-2025

A	B	C	D	E	F
Description of Fees	Actual 7/1/2024-9/30/2024	Actual 10/1/2024-12/31/2024	Actual 1/1/2025-3/31/2025	Actual 4/1/2025-6/30/2025	Actual Total Fees FY 2024-2025
Base Fee	\$ -	\$ -			\$ -
Adjustment to Meet Minimum Base Fee	\$ -	\$ -			\$ -
Total Base Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Trustee/Custody Fee first \$1 Million @ \$0.005	\$ 1,250.00	\$ 1,250.00	\$ 1,250.00		\$ 3,750.00
Trustee/Custody Fee next \$4 Million @ \$0.002	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00		\$ 6,000.00
Trustee/Custody Fee next \$20 Million @ \$0.001	\$ 1,383.42	\$ 1,334.94	\$ 1,361.81		\$ 4,080.17
Trustee/Custody Fee next \$20 Million @ \$0.0005	\$ -				\$ -
Total Trustee Fees	\$ 4,633.42	\$ 4,584.94	\$ 4,611.81	\$ -	\$ 13,830.17
Fiduciary Return Fee/Grantor's Tax Letter Preparation	\$ -	\$ -	\$ 440.00		\$ 440.00
Wire Fees (Payments to CalPERS)	\$ -	\$ -			\$ -
Outgoing ACH Non-USB	\$ 10.00	\$ -			
Total One-Time Fees/Credits	\$ 10.00	\$ -	\$ 440.00	\$ -	\$ 440.00
Total US Bank Fees	\$ 4,643.42	\$ 4,584.94	\$ 5,051.81	\$ -	\$ 14,270.17
Investment Management Fee on Balance @ \$0.0035	\$ 9,066.08	\$ 8,846.77	\$ 8,772.03		\$ 26,684.88
Total Investment Management Fees (Highmark/PFM)	\$ 9,066.08	\$ 8,846.77	\$ 8,772.03	\$ -	\$ 26,684.88
Total Fees	\$ 13,709.50	\$ 13,431.71	\$ 13,823.84	\$ -	\$ 40,955.05
Market Value of UAL/Trustee/Custody Fees	\$ 10,533,690	\$ 10,339,776	\$ 10,447,234		\$ 31,320,700
Market Value of UAL Trust	\$ 10,533,690	\$ 10,339,776	\$ 10,447,234	\$ -	\$ 31,320,700
Market Value of UAL/Investment Management Fees	\$ 10,304,919	\$ 10,055,648	\$ 10,164,416		\$ 30,524,983
Market Value of Investments	\$ 10,304,919	\$ 10,055,648	\$ 10,164,416	\$ -	\$ 30,524,983
Percent Fees to Market Value	0.13%	0.13%	0.13%		

Explanation of CalPERS Unfunded Trust ("UAL")

Description	Explanation of Fees	How Calculated
Set Up Fee	One time initial fee upon acceptance of relationship	\$250.00 minimum at account set up
Base Fee	Fee Charged per each Account	\$250.00 per year or \$62.50 per quarter
Minimum Base Fee	Minimum Fee Charged per each Plan is \$500.00. Since NLACRC is only paying \$250.00 because it has just one account, NLACRC is charged an additional \$250.00 (\$500 minimum charge less \$250 for one account)	\$250.00 per year or \$62.50 per quarter
Investment Management Fees	All investments, non-proprietary USBank funds, are subject to investment management fees. Investment management fees are calculated on the market value of the assets held in the account. Investment management fees do not apply to USBank proprietary funds. (Highmark Funds are USBank proprietary funds.)	.35% of the funds not managed by USBank
Trustee/Custody Fees	Fees charged based on the market value of the assets held in the account for the trustee/custodian services provided by USBank.	.50% on the first \$1,000,000 or (0.0040)** .20% on the next \$4,000,000 or (0.0020) .10% on the next \$20,000,000 or (0.0010) .05% on all over \$25,000,000 or (0.0005) ** Increases from .40% to .50% on the first \$1,000,000 or (0.0050) if there are no USBank proprietary funds.
Participant Loans	Fees charged for participant loans.	Not applicable. Loans are not allowed.

Explanation of CalPERS Unfunded Trust ("UAL")

Description	Explanation of Fees	How Calculated
Benefit Payments & check issuance	Fees charged for benefit payments made to participants or beneficiaries.	Single disbursement \$10.00 each Recurring periodic disbursement to same individual \$2.00 each
Investment Transactions	Fees charged for the purchase, sale, transfer, or reorganization items, including but not limited to mergers, full and partial calls, conversions, exchanges, and tender/purchase offers.	Not applicable.
Insurance Policies	Fees charged for insurance contract investments.	Not applicable. There are no insurance contracts investments in the trust.
Mortgage/Trust Deed Investments	Fees charged for any mortgage/trust deed investments.	Not applicable. There are no such type of investments in the trust.
Extraordinary Fees	Other services performed by the trustee/custodian not specifically contemplated by the parties at the inception of the account shall, upon mutual consent, be subject to extraordinary fees based upon the time and services rendered in performing services.	Examples, include but are not limited to, out-of-pocket expenses; and class action processing fees equal to 6% of the recovered funds.
Late Fees	If the account cannot be charged for fees after thirty (30) days, the fees not paid will be subject to a late charge.	1% per month on the unpaid balance

NORTH LOS ANGELES COUNTY REGIONAL CENTER FINANCIAL REPORT-MONTHLY RECAP FISCAL YEAR 2024-2025 March 2025						
BUDGET CATEGORY	Projected Annual A-2 Allocation	Month Exp	Y-T-D Expenditures	Projected Annual Expenditures	Projected Annual Surplus/(Deficit)	Percent Under(Over) Budget
Operations						
Salaries & Benefits	\$90,300,600	\$8,438,680	\$54,424,307	\$90,300,600	\$0	0.00%
Operating Expenses	\$18,323,294	\$708,231	\$11,542,031	\$18,323,294	\$0	0.00%
Subtotal OPS General	\$108,623,895	\$9,146,910	\$65,966,338	\$108,623,895	\$0	0.00%
Salaries & Benefits - CPP Regular	\$575,350	\$105,808	\$727,372	\$575,350	\$0	0.00%
Operating Expenses - CPP Regular	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS CPP Regular	\$575,350	\$105,808	\$727,372	\$575,350	\$0	0.00%
Salaries & Benefits - DC Closure/Ongoing Workload	\$422,280	\$75,315	\$472,106	\$422,280	\$0	0.00%
Operating Expenses - DC Closure/Ongoing Workload	\$0	\$0	\$0	\$0	\$0	0.00%
Subtotal OPS DC Closure/Ongoing Workload	\$422,280	\$75,315	\$472,106	\$422,280	\$0	0.00%
Family Resource Center (FRC)	\$207,187	\$0	\$93,202	\$207,187	\$0	0.00%
Self Determination Program (SDP) Participant Supports	\$131,333	\$0	\$1,206	\$131,333	\$0	0.00%
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	0.00%
Services Access & Equity (Disparities)	\$106,714	\$0	\$0	\$106,714	\$0	0.00%
Language Access & Cultural Competency	\$1,067,816	\$19,121	\$701,469	\$1,067,816	\$0	0.00%
Subtotal OPS Projects	\$1,513,050	\$19,121	\$795,878	\$1,513,050	\$0	0.00%
Total Operations:	\$111,134,575	\$9,347,154	\$67,961,693	\$111,134,575	\$0	0.00%
Purchase of Services						
Purchase of Services ("POS") (General, HCBS & ICF/SPA)	\$1,024,528,279	\$92,071,058	\$701,991,305	\$1,015,098,222	\$9,430,057	0.92%
CPP Regular and DC Closure/Ongoing Workload	\$2,960,000	\$87,855	\$100,497	\$2,960,497	(\$497)	-0.02%
Total Purchase of Services:	\$1,027,488,279	\$92,158,913	\$702,091,803	\$1,018,058,720	\$9,429,559	0.92%
Total NLACRC Budget:	\$1,138,622,854	\$101,506,067	\$770,053,496	\$1,129,193,294	\$9,429,559	0.83%

NORTH LOS ANGELES COUNTY REGIONAL CENTER
FISCAL YEAR 2024-2025
March 2025

TOTAL BUDGET SOURCES FISCAL YEAR 2024-2025	
Prelim from DDS for OPS	\$64,623,482
A-1 from DDS for OPS, Projects, and CRDP/CPP	\$44,814,433
A-2 from DDS for OPS, Projects, and CRDP/CPP	\$876,537
A-3 from DDS for OPS, Projects, and CRDP/CPP	
A-4 from DDS for OPS, Projects, and CRDP/CPP	
A-5 from DDS for OPS, Projects, and CRDP/CPP	
A-6 from DDS for OPS, Projects, and CRDP/CPP	
Prelim from DDS for POS	\$728,145,974
A-1 from DDS for POS and POS-CRDP/CPP	\$251,231,475
A-2 from DDS for POS-CRDP/CPP	\$34,610,830
A-3 from DDS for POS-CRDP/CPP	
A-4 from DDS for POS-CRDP/CPP	
A-5 from DDS for POS-CRDP/CPP	
A-6 from DDS for POS-CRDP/CPP/HCBSW	
Subtotal - Total Budget received from DDS	\$1,124,302,731
Projected Revenue	820,123
Subtotal - Projected Revenue Operations	\$820,123
Projected ICF/SPA Transportation/Day Program Revenue	\$13,500,000
Subtotal - Projected Revenue Purchase of Services	\$13,500,000
Total Budget	\$1,138,622,854

OPERATIONS BUDGET SOURCES FISCAL YEAR 2024-2025	
GENERAL OPERATIONS (Excludes Projects, CPP Regular, CRDP/CPP)	
Preliminary, General Operations (OPS)	\$64,623,482
A-1, OPS Allocation	\$19,343,762
Reduce Caseload Ratio for Children through Age 5 (1:40)	\$14,588,309
Reduce Other Caseload Ratios	\$8,870,497
A-2, OPS Allocation	\$377,722
A-3, OPS Allocation	
A-4, OPS Allocation	
A-5, OPS Allocation	
Total General OPS	107,803,772
Projected Interest Income	\$150,000
Projected Other Income	\$540,123
Projected ICF/SPA Admin Fee	\$130,000
Total Other Revenue	\$820,123
TOTAL GENERAL OPS	\$108,623,895
Preliminary, Community Resource Development Plan ("CRDP") /Community Placement Plan ("CPP")	
	\$0
A-1, OPS CRDP/CPP	\$287,675
A-2, OPS CRDP/CPP	\$287,675
Total CRDP/CPP Regular	\$575,350
Preliminary, Developmental Center ("DC") Closure/Ongoing Workload	
	\$0
A-1, OPS DC Closure/Ongoing Workload	\$211,140
A-2, OPS DC Closure/Ongoing Workload	\$211,140
Total CPP DC Closure/Ongoing Workload	\$422,280
Family Resource Center ("FRC")	
	\$207,187
SDP Participant Supports	\$131,333
Services Access & Equity (Disparities)	\$106,714
Language Access & Cultural	\$1,067,816
Total OPS PROJECTS	\$1,513,050
Total Operations Budget	\$111,134,575

PURCHASE OF SERVICES (POS) BUDGET SOURCES FISCAL YEAR 2024-2025	
POS (CPP-POS Regular, CRDP/CPP)	
Preliminary, POS	\$728,145,974
A-1, POS Allocation	\$251,231,475
A-2, POS Allocation	\$34,610,830
A-3, POS Allocation	\$0
A-4, POS Allocation	\$0
Total General POS Allocation	\$1,013,988,279
ADD:	
Projected ICF SPA Revenue	\$13,500,000
Total Budget, General POS	\$1,027,488,279

NORTH LOS ANGELES COUNTY REGIONAL CENTER CONSOLIDATED LINE ITEM REPORT FISCAL YEAR 2024-2025 March 2025						
	Projected Annual A-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Proj Annual Expenses	Projected Surplus/ (Deficit)
PURCHASE OF SERVICE						
POS (General)						
3.2 Out of Home	183,856,787	15,726,676	125,618,717	56,518,662	182,137,379	1,719,408
4.3 Day Programs	134,309,635	12,374,189	93,282,679	39,781,116	133,063,794	1,245,841
4.3 Habilitation Programs	6,756,430	538,246	4,288,761	2,389,749	6,678,510	77,919
5.4 Transportation	43,609,683	3,761,198	29,799,524	13,398,567	43,198,092	411,592
6.5 Other Services	655,168,952	59,670,749	449,001,624	200,192,031	649,193,655	5,975,297
Total POS (General):	1,023,701,487	92,071,058	701,991,305	312,280,125	1,014,271,430	9,430,057
CRDP & CPP						
CRDP & CPP Placements	100,000	87,855	100,497	0	100,497	(497)
CRDP & CPP Assessments	0	0	0	0	0	0
CRDP & CPP Start Up	2,860,000	0	0	2,860,000	2,860,000	0
Deflection CRDP & CPP	0	0	0	0	0	0
Total CRDP & CPP:	2,960,000	87,855	100,497	2,860,000	2,960,497	(497)
HCBS Compliance Funding	826,792	0	0	826,792	826,792	0
Total HCBS:	826,792	0	0	826,792	826,792	0
Total Purchase of Service:	1,027,488,279	92,158,913	702,091,803	315,966,917	1,018,058,720	9,429,559
OPERATIONS						
25010 Salaries/Benefits	90,798,230	8,543,732	55,394,970	35,403,260	90,798,230	0
25010 Tuition Reimbursement Program	0	0	0	0	0	0
25020 Temporary Staffing Agencies	500,000	76,071	228,815	271,186	500,000	0
25020 PRMT & CalPERS UAL Deposits	0	0	0	0	0	0
Total Salaries/Benefits:	91,298,230	8,619,803	55,623,784	35,674,446	91,298,230	0
OPERATING EXPENSE						
30010 Equipment Rental	213,466	7,574	158,462	55,005	213,466	0
30020 Equipment Maint	65,000	363	61,933	3,067	65,000	0
30030 Facility Rent	6,952,027	28,569	5,156,985	1,795,042	6,952,027	0
30040 Facility Maint. AV	100,410	0	57,164	43,246	100,410	0
30041 Facility Maint. SFV	368,858	1,038	78,033	290,825	368,858	0
30042 Facility Maint. SCV	81,615	201	10,623	70,992	81,615	0
30050 Communication	1,022,912	31,935	766,525	256,387	1,022,912	0
30060 General Office Exp	355,000	31,164	229,740	125,260	355,000	0
30070 Printing	32,508	0	9,868	22,640	32,508	0
30080 Insurance	917,051	45,895	912,946	4,105	917,051	0
30090 Utilities	190,631	8,559	64,610	126,021	190,631	0
30100 Data Processing	316,973	942	140,844	176,129	316,973	0
30110 Data Proc. Maint	186,500	6,400	77,882	108,618	186,500	0
30120 Interest Expense	90,587	1,932	21,585	69,002	90,587	0
30130 Bank Fees	233,138	3,174	106,908	126,230	233,138	0
30140 Legal Fees	801,000	30,032	512,547	288,453	801,000	0
30150 Board of Trustees Exp	101,500	2,855	38,902	62,598	101,500	0
30151 ARCA Dues	171,765	0	0	171,765	171,765	0
30160 Accounting Fees	107,550	5	4,455	103,095	107,550	0
30170 Equipment Purchases	1,776,209	254,817	957,589	818,619	1,776,209	0
30180 Contr/Consult-Adm	2,084,249	164,486	1,437,831	646,417	2,084,249	0
30220 Mileage/Travel	358,436	46,794	276,530	81,906	358,436	0
30240 General Expenses	1,654,506	41,497	460,070	1,194,436	1,654,506	0
30240 ABX2-1	141,404	0	0	141,404	141,404	0
Total Operating Expenses:	18,323,294	708,231	11,542,031	6,781,263	18,323,294	0
Total Operations:	109,621,525	9,328,033	67,165,816	42,455,709	109,621,525	0
Total Gross Budget :	1,137,109,804	101,486,946	769,257,618	358,422,626	1,127,680,244	9,429,559
OPS Projects:	1,513,050	19,121	795,878	717,172	1,513,050	0
Total Gross Budget with Projects:	1,138,622,854	101,506,067	770,053,496	359,139,799	1,129,193,294	9,429,559

NORTH LOS ANGELES COUNTY REGIONAL CENTER GENERAL OPERATIONS (OPS) and PURCHASE OF SERVICES (POS) LINE ITEM REPORT FISCAL YEAR 2024-2025 March 2025						
	Projected Annual A-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus / (Deficit)
PURCHASE OF SERVICE						
POS (General)						
3.2 Out of Home	183,856,787.07	15,726,676.30	125,618,717.25	56,518,662	182,137,379	1,719,408
4.3 Day Programs	134,309,635.09	12,374,188.88	93,282,678.62	39,781,116	133,063,794	1,245,841
4.3 Habilitation Programs	6,756,429.81	538,246.13	4,288,761.45	2,389,749	6,678,510	77,919
5.4 Transportation	43,609,683.35	3,761,198.13	29,799,524.30	13,398,567	43,198,092	411,592
6.5 Other Services	655,168,951.68	59,670,748.69	449,001,623.52	200,192,031	649,193,655	5,975,297
Total POS (General):	1,023,701,487.00	92,071,058.13	701,991,305.14	312,280,125	1,014,271,430	9,430,057
OPERATIONS						
25010 Salaries/Benefits	89,800,600.34	8,362,609.21	54,195,492.03	35,605,108	89,800,600	0
25010 Tuition Reimbursement Program	-	-	-	0	0	0
25020 Temporary Staffing Agencies	500,000.00	76,070.54	228,814.50	271,186	500,000	0
25020 PRMT & CalPERS UAL Deposits	-	-	-	0	0	0
Total Salaries:	90,300,600.34	8,438,679.75	54,424,306.53	35,876,294	90,300,600	0
OPERATING EXPENSE						
30010 Equipment Rental	213,466.34	7,574.05	158,461.62	55,005	213,466	0
30020 Equipment Maint	65,000.00	362.50	61,932.91	3,067	65,000	0
30030 Facility Rental	6,952,026.71	28,569.46	5,156,984.50	1,795,042	6,952,027	0
30040 Facility Maint. AV	100,410.00	-	57,163.90	43,246	100,410	0
30041 Facility Maint. SFV	368,858.00	1,037.50	78,033.24	290,825	368,858	0
30042 Facility Maint. SCV	81,615.00	200.99	10,622.84	70,992	81,615	0
30050 Communication	1,022,911.93	31,934.65	766,525.37	256,387	1,022,912	0
30060 General Office Exp	355,000.00	31,164.25	229,739.70	125,260	355,000	0
30070 Printing	32,508.00	-	9,867.59	22,640	32,508	0
30080 Insurance	917,051.37	45,894.90	912,946.27	4,105	917,051	0
30090 Utilities	190,630.77	8,558.57	64,610.00	126,021	190,631	0
30100 Data Processing	316,973.00	941.80	140,844.26	176,129	316,973	0
30110 Data Proc. Maint	186,500.00	6,400.00	77,881.93	108,618	186,500	0
30120 Interest Expense	90,587.00	1,932.33	21,585.01	69,002	90,587	0
30130 Bank Fees	233,138.00	3,173.61	106,907.88	126,230	233,138	0
30140 Legal Fees	801,000.00	30,031.50	512,546.75	288,453	801,000	0
30150 Board of Trustees Exp	101,500.00	2,854.96	38,902.49	62,598	101,500	0
30151 ARCA Dues	171,765.00	-	-	171,765	171,765	0
30160 Accounting Fees	107,550.00	5.00	4,454.56	103,095	107,550	0
30170 Equipment Purchases & Software	1,776,208.71	254,816.80	957,589.29	818,619	1,776,209	0
30180 Contr/Consult	2,084,248.78	164,486.44	1,437,831.37	646,417	2,084,249	0
30220 Mileage/Travel	358,436.00	46,794.30	276,530.00	81,906	358,436	0
30240 General Expenses	1,654,505.87	41,496.96	460,069.81	1,194,436	1,654,506	0
30240 ABX2-1 Admin	141,404.00	-	-	141,404	141,404	0
Total Operating Expenses:	18,323,294.48	708,230.57	11,542,031.29	6,781,263	18,323,294	0
Total Operations:	108,623,894.82	9,146,910.32	65,966,337.82	42,657,557	108,623,895	0
Gross Budget:	1,132,325,382	101,217,968	767,957,642.96	354,937,682	1,122,895,325	9,430,057
% of Budget:	100.00%	8.94%	67.82%	31.35%	99.17%	0.83%

NORTH LOS ANGELES COUNTY REGIONAL CENTER						
Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report						
Regular CPP						
FISCAL YEAR 2024-2025						
March 2025						
	Projected Annual A-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
PURCHASE OF SERVICE						
CPP Regular						
CPP Placements	100,000	87,855	100,497	0	100,497	(497)
CPP Assessments	0	0	0	0	0	0
CPP Start Up	2,860,000	0	0	2,860,000	2,860,000	0
Deflection CPP	0	0	0	0	0	0
Total CPP Regular:	2,960,000	87,855	100,497	2,860,000	2,960,497	(497)
OPERATIONS						
25010 Salaries/Benefits	575,350	105,808	727,372	(152,022)	575,350	0
Total Salaries:	575,350	105,808	727,372	(152,022)	575,350	0
OPERATING EXPENSE						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	575,350	105,808	727,372	(152,022)	575,350	0
Gross Budget:	3,535,350	193,662	827,869	2,707,978	3,535,847	(497)

NORTH LOS ANGELES COUNTY REGIONAL CENTER Community Resource Development Plan ("CRDP") & Community Placement Plan ("CPP") Line Item Report Developmental Center ("DC") Closure/Ongoing Workload FISCAL YEAR 2024-2025 March 2025						
	Projected Annual A-2 Allocation	Net Month	Expended Y-T-D	Projected Remaining Expenses	Projected Annual Expenses	Projected Surplus/(Deficit)
PURCHASE OF SERVICE						
CRDP/CPP						
CRDP & CPP Placements	0	0	0	0	0	0
CRDP & CPP Assessments	0			0	0	0
CRDP & CPP Start Up	0			0	0	0
Deflection CRDP & CPP	0			0	0	0
Total CRDP/CPP:	0	0	0	0	0	0
OPERATIONS						
25010 Salaries/Benefits	422,280	75,315	472,106	(49,826)	422,280	0
Total Salaries:	422,280	75,315	472,106	(49,826)	422,280	0
OPERATING EXPENSE						
30010 Equipment Rental	0	0	0	0	0	0
30020 Equipment Maint	0	0	0	0	0	0
30030 Facility Rental	0	0	0	0	0	0
30040 Facility Maint. AV	0	0	0	0	0	0
30041 Facility Maint. SFV	0	0	0	0	0	0
30042 Facility Maint. SCV	0	0	0	0	0	0
30050 Communication	0	0	0	0	0	0
30060 General Office Exp	0	0	0	0	0	0
30070 Printing	0	0	0	0	0	0
30080 Insurance	0	0	0	0	0	0
30090 Utilities	0	0	0	0	0	0
30100 Data Processing	0	0	0	0	0	0
30110 Data Proc. Maint	0	0	0	0	0	0
30120 Interest Expense	0	0	0	0	0	0
30130 Bank Fees	0	0	0	0	0	0
30140 Legal Fees	0	0	0	0	0	0
30150 Board of Trustees Exp	0	0	0	0	0	0
30151 ARCA Dues	0	0	0	0	0	0
30160 Accounting Fees	0	0	0	0	0	0
30170 Equipment Purchases	0	0	0	0	0	0
30180 Contr/Consult CPP	0	0	0	0	0	0
30220 Mileage/Travel	0	0	0	0	0	0
30240 General Expenses	0	0	0	0	0	0
Total Operating Expenses:	0	0	0	0	0	0
Total Operations:	422,280	75,315	472,106	(49,826)	422,280	0
Gross Budget:	422,280	75,315	472,106	(49,826)	422,280	0
% of Budget:	100.00%	17.84%	111.80%	-11.80%	100.00%	0.00%

NORTH LOS ANGELES COUNTY REGIONAL CENTER

Operations ("OPS") Project Line Item Report

FISCAL YEAR 2024-2025

March 2025

	Projected Annual A-2 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
Family Resource Center ("FRC")	\$207,187	\$0	\$93,202	\$113,985	\$207,187	\$0
Self Determination Program ("SDP") Participant Support	\$131,333	\$0	\$1,206	\$130,127	\$131,333	\$0
Social Recreation Projects	\$0	\$0	\$0	\$0	\$0	\$0
Services Access & Equity (Disparities)	\$106,714	\$0	\$0	\$106,714	\$106,714	\$0
Language Access & Cultural Competency	\$1,067,816	\$19,121	\$701,469	\$366,347	\$1,067,816	\$0
TOTAL:	\$1,513,050	\$19,121	\$795,878	\$717,172	\$1,513,050	\$0

Family Resource Center: Family Resource Center provides services and support for families and infants and toddlers, under the age of three years, that have a developmental delay, disability, or condition that places them at risk of a disability. Services include, as specified in Government Code 95024(d)(2), parent-to-parent support, information dissemination, public awareness, and family-professional collaboration activities; and per Government Code 95001(a)94), family-to-family support to strengthen families' ability to participate in service planning.

Self Determination Program Participant Support: The SDP allows for regional center consumers and their families more freedom, control, and responsibility in choosing services, supports, and providers to help meet the objectives in their individual program plans. The SDP Participant Support is for regional centers, in collaboration with the local volunteer advisory committees, to assist selected participants in their transition to SDP.

Service Access & Equity (Disparities within Regional Center System): Allocation for one position for each regional center.

NORTH LOS ANGELES COUNTY REGIONAL CENTER
Purchase of Services ("POS") Project Line Item Report
FISCAL YEAR 2024-2025
March 2025

	Projected Annual A-2 Allocation	EXPENDED MONTH	EXPENDED Y-T-D	BALANCE REMAINING	PROJECTED EXPENDITURES	SURPLUS/ (DEFICIT)
HCBS Provider Funding for Compliance Activities	\$826,792	\$0	\$0	\$826,792	\$826,792	\$0
TOTAL:	\$826,792	\$0	\$0	\$826,792	\$826,792	\$0

Home and Community-Based Services ("HCBS") Compliance Funding: The HCBS Rules require that programs funded through Medicaid (called Medi-Cal in California) provide individuals with disabilities full access to the benefits of community living and offer services and supports in settings that are integrated in the community. This could include opportunities to seek employment in competitive and integrated settings, control personal resources, and engage in the community to the same degree as individuals who do not receive regional center services. The HCBS rules focus on the nature and quality of the individuals' experience and not just the setting where the services are delivered.

North Los Angeles County Regional Center
Administrative vs. Direct Allocation Report - Consolidated
Fiscal Year 2024-2025 (February 2025 Service Month as of April 18, 2025 State Claim)

	Current Month		
Description	Administrative Operating	Direct Operating Expenses	Total Operating Expenses
Salaries & Wages	915,234.00	6,464,447.75	7,379,681.75
Benefits **	144,759.50	1,095,361.38	1,240,120.88
Tuition Reimbursement Program	0.00	0.00	0.00
	0.00	0.00	0.00
Subtotal Salaries & Benefits	1,059,993.50	7,559,809.13	8,619,802.63
Salaries & Benefits Allocation	12.3%	87.7%	100.0%
Equipment Rental	643.04	6,931.01	7,574.05
Equipment Maintenance	362.50	Not Allowable	362.50
Facility Rent	1,505.47	27,063.99	28,569.46
Facility Maintenance-AV	0.00	Not Allowable	0.00
Facility Maintenance-Van Nuys	1,037.50	Not Allowable	1,037.50
Facility Maintenance-SCV	200.99	Not Allowable	200.99
Communication	1,839.00	30,095.65	31,934.65
General Office Expenses	2,589.92	28,574.33	31,164.25
Printing	0.00	0.00	0.00
Insurance	0.00	0.00	0.00
Insurance-Deductible	45,894.90	0.00	45,894.90
Utilities-AV	667.65	7,890.92	8,558.57
Data Processing-Payroll Fees	941.80	Not Allowable	941.80
Data Processing-Outside Svcs	0.00	Not Allowable	0.00
Data Processing-Misc	0.00	Not Allowable	0.00
Data Processing Maint.	6,400.00	Not Allowable	6,400.00
Interest Expense	1,932.33	0.00	1,932.33
Bank Fees	3,173.61	0.00	3,173.61
Bank Fees-PRMT	0.00	0.00	0.00
Legal Fees	3,113.38	26,918.12	30,031.50
Legal Fees-Insurance Deductible	0.00	0.00	0.00
Brd. of Director Exp.	2,854.96	0.00	2,854.96
ARCA Dues	0.00	0.00	0.00
Accounting Fees	5.00	0.00	5.00
Equipment Purchases	0.00	0.00	0.00
Software and Licenses	20,236.76	218,123.24	238,360.00
Equipment - AV Loan Principle Payments	0.00	16,456.80	16,456.80
Contractor/Consultant	39,590.06	124,896.38	164,486.44
Contr./Consult.: FFRC Library	0.00	0.00	0.00
Contr./Consult.: CPP	0.00	0.00	0.00
Mileage	2,348.46	40,267.17	42,615.63
Travel	3,405.32	773.35	4,178.67
General Expenses	4,189.90	37,307.06	41,496.96
General Expenses-Remodel AV	0.00	0.00	0.00
General Expenses-Remodel SCV	0.00	0.00	0.00
General Expenses-Remodel SFV	0.00	0.00	0.00
ABX2-1 Admin Expenses	0.00	0.00	0.00
ARPA Social Recreation Project	0.00	0.00	0.00
Equity/Disparity Projects	0.00	0.00	0.00
CalFRESH Project	0.00	0.00	0.00
Restricted: Language Access & Cultural Com	0.00	19,121.14	19,121.14
Restricted: SDP-Participants Support	0.00	0.00	0.00
Subtotal Operating Expenses	142,932.55	584,419.16	727,351.71
Operating Expenses Allocation	19.7%	80.3%	100.0%
Total Salaries & Operating Expenses	1,202,926.05	8,144,228.29	9,347,154.34
Salaries & Operating Exp. Allocation	12.9%	87.1%	100.0%
Project Funds: Family Resource Center	0.00	0.00	0.00
Income Not from DDS (i.e. Interest)	(41,674.39)	0.00	(41,674.39)
Total Expenses Less Other Income	1,161,251.66	8,144,228.29	9,305,479.95
Total Expenses Admin vs Direct Allocation	12.48%	87.52%	100.0%

YTD		
Administrative Operating	Direct Operating Expenses	Total Operating Expenses
5,502,725.85	37,998,986.89	43,501,712.74
1,381,666.90	10,740,404.8	12,122,071.71
0.00	0.00	0.00
0.00	0.00	0.00
6,884,392.75	48,739,391.70	55,623,784.45
12.4%	87.6%	100.0%
12,090.47	146,371.15	158,461.62
61,932.91	Not Allowable	61,932.91
281,057.99	4,875,926.51	5,156,984.50
57,163.90	Not Allowable	57,163.90
78,033.24	Not Allowable	78,033.24
10,622.84	Not Allowable	10,622.84
54,446.06	712,079.31	766,525.37
15,819.12	213,920.58	229,739.70
532.22	9,335.37	9,867.59
173,728.29	693,323.08	867,051.37
45,894.90	0.00	45,894.90
5,122.59	59,487.41	64,610.00
140,844.26	Not Allowable	140,844.26
0.00	Not Allowable	0.00
0.00	Not Allowable	0.00
77,881.93	Not Allowable	77,881.93
21,585.01	0.00	21,585.01
3,617.50	0.00	3,617.50
103,290.38	0.00	103,290.38
215,303.75	207,144.92	422,448.67
11,770.90	78,327.18	90,098.08
38,902.49	0.00	38,902.49
0.00	0.00	0.00
4,454.56	0.00	4,454.56
9,959.81	114,059.73	124,019.54
56,795.80	614,467.66	671,263.46
0.00	162,306.29	162,306.29
180,308.46	1,204,282.76	1,384,591.22
0.00	0.00	0.00
0.00	53,240.15	53,240.15
17,778.95	218,567.48	236,346.43
14,927.22	25,256.35	40,183.57
78,865.41	381,204.40	460,069.81
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	0.00	0.00
0.00	701,468.87	701,468.87
0.00	1,206.25	1,206.25
1,772,730.96	10,471,975.45	12,244,706.41
14.5%	85.5%	100.0%
8,657,123.71	59,211,367.15	67,868,490.86
12.8%	87.2%	100.0%
0.00	0.00	0.00
(661,114.16)	0.00	(661,114.16)
7,996,009.55	59,211,367.15	67,207,376.70
11.9%	88.1%	100.0%

Summary of Vendors with Outstanding Authorization Issues

**Vendors with Outstanding Authorization Issues
As of March 31, 2025**

Fiscal Year	Unique Vendor	No. of O/S Auth's
Prior to FY22	3	3
FY22	1	1
FY23	3	5
FY24	7	9
FY25	16	34
	30	52

Change from March 31, 2025 to April 30, 2025

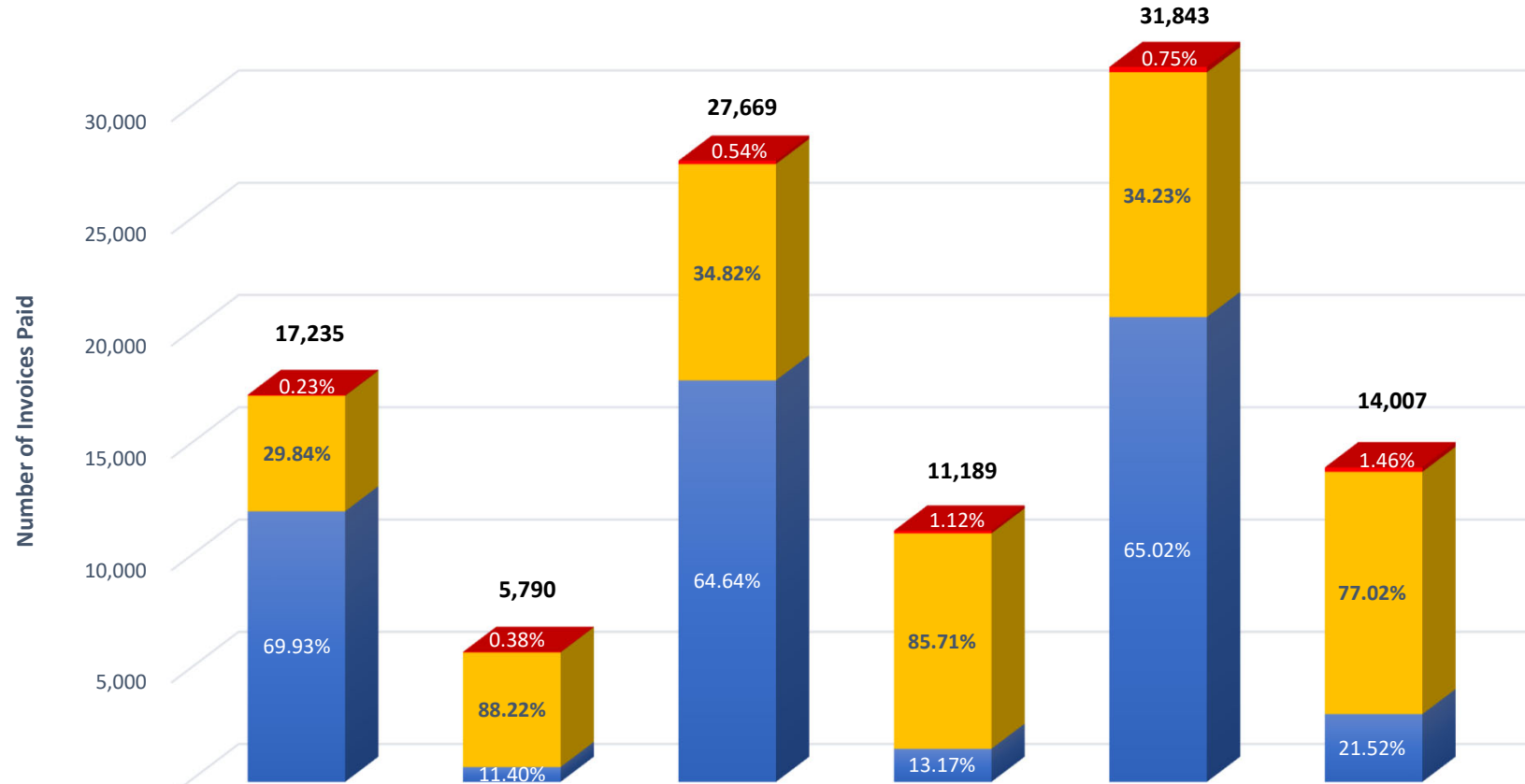
New Vendors	New Auths	Resolved Vendors	Resolved Auths
0	0	0	0
1	1	0	0
1	0	0	0
2	0	-2	-3
3	1	-3	-2
7	2	-5	-5

**Vendors with Outstanding Authorization Issues
As of April 30, 2025**

Fiscal Yr	Unique Vendor Numbers	No. of O/S Auth's
Prior to FY22	3	3
FY22	2	2
FY23	4	5
FY24	7	6
FY25	16	33
	32	49

Invoice Payment Processing of all Invoices Paid through April 30, 2025

****Note: Invoies Submitted After the 6th of the Month are Not Guaranteed to be Paid in the Same Month's Check Run**



	All FY2025 Invoices Paid Year to Date	FY2025 Invoices Submitted After the 6th**	All FY2024 Invoices Paid Year to Date	FY2024 Invoices Submitted After the 6th**	All FY2023 Invoices Paid Year to Date	FY2023 Invoices Submitted After the 6th**
Total Invoices	17,235	5,790	27,669	11,189	31,843	14,007
■ Paid After 2+Mos	40	22	150	125	239	204
■ Paid Following Month	5,143	5,108	9,634	9,590	10,900	10,788
■ Paid Same Month	12,052	660	17,885	1,474	20,704	3,015

■ Paid Same Month ■ Paid Following Month ■ Paid After 2+Mos Total Invoices

HUMAN RESOURCES REPORT

	CSC Vacancies	CSC Growth Positions	Open Other Positions:	Total Open Positions Vacant	Positions on Hold	Positions Filled	FY24/25 Auth Positions	% Filled	New Hires Started in the month	Separations in the Month	Apr '25 - Turnover Rate
All Locations	47	46	75	168	10	846	1024	82.62%	16	8	0.95%

SFV	25	30	58	113	10	588	711	82.70%	12	6
AV	17	14	9	40	0	179	219	81.74%	4	1
SCV	5	2	8	15	0	79	94	84.04%	0	1

CSC Vacancies

47

Location	Pos #	CSCs	Department/ Location	Open as of Date
SFV	30	OD SPECIALIST	OD (FORMER A5)	7/10/2023
SFV	351	CSC	SCHOOL AGE 5	9/14/2023
SFV	149	CSC	SCHOOL AGE 3	10/23/2023
SFV	233	CSC	SCHOOL AGE 4	11/6/2023
AV	76	CSC	AV TRANSITION 2	1/1/2024
AV	487	CSC	AV SCHOOL AGE 2	2/26/2024
SFV	375	CSC	EARLY START 2	3/14/2024
AV	279	CSC	AV TRANSITION 2	4/3/2024
SFV	338	CSC	EARLY START 3	5/3/2024
AV	83	CSC	AV TRANSITION 1	5/20/2024
AV	188	CSC	AV TRANSITION 2	5/20/2024
AV	295	CSC	AV TRANSITION 2	5/20/2024
AV	428	CSC	AV TRANSITION 2	5/20/2024
AV	465	CSC	AV TRANSITION 2	5/20/2024
AV	572	CSC	AV TRANSITION 2	5/20/2024
SFV	463	CSC	ADULT 1	5/20/2024
SFV	519	CSC - MW	ADULT 8	5/20/2024
AV	198	CSC	AV TRANSITION 2	6/3/2024
SFV	136	CSC	TRANSITION 3	6/17/2024
SFV	358	CSC	ADULT 6	6/17/2024
AV	507	CSC	AV SCHOOL AGE 2	7/3/2024
AV	334	CSC	AV SCHOOL AGE 1	8/13/2024
AV	586	CSC	AV SCHOOL AGE 1	9/9/2024
AV	84	CSC	AV ADULT 1	10/15/2024
SCV	114	CSC	SCV EARLY START	11/22/2024
AV	535	CSC - MW	AV ADULT 3	12/2/2024
SFV	373	CSC	TRANSITION 3	12/24/2024
SFV	142	CSC	TRANSITION 2	1/2/2025
SFV	380	CSC	TRANSITION 1	1/2/2025
SCV	982	CSC - INTAKE	SCV - ES INTAKE	1/14/2025
SFV	184	CSC	ADULT 4	1/30/2025
SFV	187	CSC	SCHOOL AGE 4	1/31/2025
SFV	193	CSC	ADULT 5	2/10/2025
AV	73	CSC	AV ADULT 1	2/14/2025
SFV	462	CSC	ADULT 8	2/21/2025
SCV	441	CSC	SCV SCHOOL AGE 1	3/10/2025
SFV	146	CSC	SCHOOL AGE 3	3/10/2025
SFV	327	CSC	TRANSITION 3	3/20/2025
SFV	178	CSC	ADULT 7	3/24/2025
SFV	323	CSC	SCHOOL AGE 5	4/1/2025
AV	482	CSC	AV TRANSITION 3	4/7/2025
SCV	304	CSC	SCV ADULT	4/7/2025
SCV	635	OD SPECIALIST	SCV ADULT	4/7/2025
SFV	176	CSC	ADULT 5	4/21/2025
SFV	207	CSC	ADULT 2	4/21/2025
SFV	328	CSC	ADULT 1	4/21/2025
SFV	469	CSC SPECIALIST	ADULT 3 - CPP	4/28/2025

CSC Growth Positions

46

Location	Pos #	CSCs	Department/ Location	Open as of Date
AV	854	CSC	AV EARLY START 2	2/16/2023
SCV	789	CSC	SCV SCHOOL AGE 2	2/16/2023
SFV	733	CSC	ADULT 9	2/16/2023
SFV	743	CSC	TRANSITION 4	2/16/2023
SFV	748	CSC	TRANSITION 4	2/16/2023
SFV	797	CSC	ADULT 10	2/16/2023
SFV	866	FLOATER SPECIALIST	CASE MANAGEMENT	7/31/2023
SFV	37	OD SPECIALIST	OD (FORMERLY T2)	8/31/2023
AV	917	CSC	AV ADULT 4	9/11/2023
AV	782	CSC	AV SCHOOL AGE 3	11/20/2023
AV	606	CSC	AV ADULT 2	12/4/2023
AV	944	CSC	AV TRANSITION 3	3/1/2024
AV	662	CSC	AV TRANSITION 2	5/20/2024
SFV	658	CSC	ADULT 1	5/23/2024
SFV	857	CSC	SCHOOL AGE ES PROV	9/30/2024
SFV	103	CSC	TRANSITION 1	10/21/2024
AV	913	CSC	AV ADULT 4	11/20/2024
AV	777	CSC	AV SCHOOL AGE 3	12/10/2024
SFV	810	CSC	ADULT 1	12/16/2024
SFV	987	CSC	SCHOOL AGE 1	2/7/2025
SFV	988	CSC	SCHOOL AGE 1	2/7/2025
SFV	989	CSC	SCHOOL AGE 1	2/7/2025
SFV	990	CSC	SCHOOL AGE 1	2/7/2025
SFV	991	CSC	SCHOOL AGE 1	2/7/2025
SFV	992	CSC	SCHOOL AGE 1	2/7/2025
SFV	996	CSC	SCHOOL AGE 1	2/7/2025
SFV	997	CSC	SCHOOL AGE 1	2/7/2025
SFV	1000	CSC	SCHOOL AGE 2	2/7/2025
SFV	1001	CSC	SCHOOL AGE 2	2/7/2025
SFV	1002	CSC	SCHOOL AGE 2	2/7/2025
SFV	1003	CSC	SCHOOL AGE 2	2/7/2025
SFV	1005	CSC	SCHOOL AGE 2	2/7/2025
SFV	1006	CSC	SCHOOL AGE 2	2/7/2025
SFV	1009	CSC	SCHOOL AGE 2	2/7/2025
SFV	520	CSC	ADULT 1	2/10/2025
AV	916	CSC	AV ADULT 4	2/13/2025
AV	845	CSC	AV EARLY START 3	2/20/2025
AV	197	CSC	AV ADULT 2	2/21/2025
SFV	805	CSC	ADULT 11	2/28/2025
SFV	251	CSC	EARLY START 2	3/7/2025
AV	853	CSC	AV EARLY START 3	3/10/2025
AV	778	CSC	AV SCHOOL AGE 3	3/14/2025
SFV	553	CSC	EARLY START 4	3/24/2025
SFV	818	CSC	EARLY START 6	3/28/2025
AV	915	CSC	AV ADULT 4	4/2/2025
SCV	839	CSC	SCV EARLY START 2	4/9/2025

FY24/25 Authorized Positions	Positions Added Based on FY 24/25 Growth
1024	24

Open Other Positions:

75

Location	Pos #	All Other Positions	Department/ Location	Open as of Date
AV	883	LEAD TRAINER CSC	QI/ CHANGE MANAGEMENT	7/11/2023
AV	884	LEAD TRAINER CSC	QI/ CHANGE MANAGEMENT	7/11/2023
SFV	889	LEAD TRAINER CSC	QI/ CHANGE MANAGEMENT	7/11/2023
SFV	569	HUMAN RESOURCES SPECIALIST I	HUMAN RESOURCES	10/4/2023
SFV	863	COMM SERVICES SPECIALIST	COMMUNITY SERVICES 2	10/5/2023
SFV	925	VENDOR COORDINATOR	COMMUNITY SERVICES 1	10/5/2023
SFV	544	PSYCHOLOGICAL SERVICES SUP	CLINICAL SERVICES - PSYCH	12/4/2023
SFV	11	ACCOUNTANT JR	ACCOUNTING - REVENUES	12/31/2023
SCV	626	OFFICE ASSISTANT II	FACILITIES	7/1/2024
SFV	961	DENTAL CONSULTANT	CLINICAL SERVICES	7/30/2024
SFV	967	OFFICE ASSISTANT II	CONTRACT ADMINISTRATIO	10/17/2024
SFV	219	CONSUMER SERVICES DIRECTOR	CONSUMER SERVICES 1	11/8/2024
SFV	270	ACCOUNTANT	ACCOUNTING - REVENUES	12/2/2024
SFV	45	VENDOR COORDINATOR	COMM SERV 1 - DEVEL/QA	12/16/2024
AV	975	HR GENERALIST	HUMAN RESOURCES	12/18/2024
SCV	973	HR GENERALIST	HUMAN RESOURCES	12/18/2024
SFV	976	ASSISTANT CONTROLLER	ACCOUNTING	12/20/2024
SFV	977	TRAINING SPECIALIST	QUALITY IMPROVEMENT (QI)	12/20/2024
SFV	978	TRAINING SPECIALIST	QUALITY IMPROVEMENT (QI)	12/20/2024
SFV	979	CHANGE MANAGEMENT PROJ MNGR	QI/ CHANGE MANAGEMENT	12/20/2024
SFV	369	ACCOUNTING SPECIALIST	ACCOUNTING - ACCTS PAY 1	12/24/2024
SFV	449	BEHAVIORAL CONSULTANT	CLIN SERVICES - BEHAVIOR	12/30/2024
SFV	983	CHANGE MANAGEMENT PROJ MNGR	QI/ CHANGE MANAGEMENT	2/3/2025
SFV	986	CONSUMER SERVICES SUPERVISOR	SCHOOL AGE 1	2/7/2025
SFV	998	CONSUMER SERVICES SUPERVISOR	SCHOOL AGE 2	2/7/2025
SFV	398	PSYCHOLOGIST	CLINICAL SERVICES	2/18/2025
SCV	1011	RECORDS & DOCUMENT MGT SUPVR	RECS & DOC MANAGEMENT	3/3/2025
SFV	578	ADMINISTRATIVE ASSISTANT	ACCOUNTING - OPERATION	3/7/2025
SFV	1012	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1013	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1014	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1015	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1016	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1017	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1018	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1019	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1020	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1021	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1022	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1023	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1024	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1025	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1026	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1027	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1028	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1029	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1030	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1031	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1032	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	1033	ASSOCIATE SERVICE COORDINATOR	CASE MANAGEMENT	3/10/2025
SFV	221	CONTRACT ADMIN & PRIVACY SUP	CONTRACT ADMINISTRATIO	3/24/2025
SFV	550	TRAINING & DEVELOPMENT SUP	TRAINING & INFORMATION	3/24/2025
SFV	703	OPERATIONS ACCOUNTING SUP	ACCOUNTING - OPERATION	3/24/2025
AV	643	INTAKE ASSOCIATE - BILINGUAL	AV - INTAKE	3/24/2025
AV	1040	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
AV	1041	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
AV	1042	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
AV	1043	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
AV	1044	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SCV	1045	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SCV	1046	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SCV	1047	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SCV	1048	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SCV	1049	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SFV	1034	CONSUMER SERVICES DIRECTOR	CONSUMER SERVICES 1	4/4/2025
SFV	1035	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SFV	1036	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SFV	1037	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SFV	1038	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SFV	1039	SDP CSC LEAD TRAINING SPECIALIST	SELF-DETERMINATION	4/4/2025
SFV	634	OFFICE ASSISTANT II	RECS & DOC MANAGEMENT	4/7/2025
SFV	724	OFFICE ASSISTANT II	PUBLIC INFORMATION	4/7/2025
SFV	894	ACCOUNTING SPECIALIST	ACCOUNTING - ACCTS PAY 1	4/9/2025
SFV	512	ACCOUNTANT	ACCOUNTING - REVENUES	4/18/2025
SFV	880	LEAD TRAINER CSC	QI/ CHANGE MANAGEMENT	4/21/2025

Positions on Hold

10

Location	Pos #	Hold Positions	Dept/ Location	Hold as of Date
SFV	25	TECH SUPPORT ENGINEER	IT	4/25/2022
SFV	701	LEAD RISK ASSESS SPEC	RISK ASSESSMENT	7/29/2022
SFV	8	DIRECTOR OF FINANCE	ACCOUNTING I	8/29/2022
SFV	647	ACCOUNTANT JR	ACCOUNTING	9/23/2022
SFV	720	HEALTH AND SAFETY SPEC	ADMIN - CONSUM SERV	12/22/2022
SFV	904	IT TRAINING SPEC II	IT	7/31/2023
SFV	918	JUDICIAL/FORENS SPEC	ADULT 3 - CPP	9/11/2023
SFV	468	IT SPECIALIST II	IT	1/15/2024
SFV	242	HR SUPERVISOR	HUMAN RESOURCES	2/12/2024
SFV	451	ACCOUNTING SPECIALIST	ACCTG - REVENUES	4/22/2024

New Hires Started in the month				16
Location	Pos #	Position	Hire Date	
AV	858	CSC	4/7/2025	
SFV	522	CSC	4/7/2025	
SFV	980	INTAKE ASSOCIATE	4/7/2025	
SFV	1001	CSC	4/7/2025	
AV	75	CSC	4/7/2025	
SFV	1007	CSC	4/7/2025	
SFV	776	CSC	4/7/2025	
SFV	528	CSC	4/7/2025	
SFV	1004	CSC	4/7/2025	
SFV	594	CSC	4/7/2025	
AV	561	OFFICE ASSISTANT II	4/7/2025	
SFV	1008	CSC	4/21/2025	
SFV	994	CSC	4/21/2025	
SFV	158	CSC	4/21/2025	
AV	781	CSC	4/21/2025	
SFV	745	CSC	4/21/2025	

Separations in the Month					8
Location	Pos #	Position	Separation Reason	Term Month	
SFV	158	CSC	PERSONAL	4/4/2025	
SFV	323	CSC	PERSONAL	4/1/2025	
AV	915	CSC	PERSONAL	4/2/2025	
SCV	839	CSC	PERSONAL	4/9/2025	
SFV	469	CSC	PERSONAL	4/28/2025	
SFV	894	ACCOUNTING SPECIALIST	PERSONAL	4/9/2025	
SFV	512	ACCOUNTANT	PERSONAL	4/18/2025	
SFV	328	CSC	PERSONAL	4/21/2025	

FY 2024-25	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Total Absences	Total Hours
Administrative Affairs	Dark	Dark		Dark		Dark	Dark	P	Dark	P		Dark	0	4.45
Anna Hurst								P		P			0	4.45
Cathy Blin			P		P			P		P			0	7.45
Jacquie Colton										P			0	1.45
Jaklen Keshishyan (VAC Rep)			P		P			P		P			0	7.45
Meeting Time			3.00		1.45			3.00		1.45				7.45

P = Present Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)