

North Los Angeles County Regional Center  
**Nominating Committee Meeting Minutes**

January 2, 2025

**Present:** Curtis Wang, Sharmila Brunjes, Lety Garcia, Juan Hernandez, Alex Kopilevich – **Committee Members**

Evelyn McOmie, Arezo Abedi, and Lindsay Granger – **Staff Members**

Tresa Oiveri - DDS Tech Advisor, Mark Wolfe – DDS - **Guests**

**Absent:** Rocio Sigala, Ana Quiles

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**I. Call to Order**

Curtis Wang called the meeting to order at 5:35 pm

**II. Review of the Agenda**

**III. Public Input**

**IV. Consent Items**

A. Approval of Minutes of the November 6, 2024 Meeting

**M/S/C** (Curtis Wang/Alex Kopilevich) To approve the minutes as corrected.

**V. Action Items**

A. Review and Approval of Onboarding Plan for Trustees

1. The committee wanted to recommend to the Board that the Bylaws be changed to define mentor and to specify the selection process of how these volunteer members are assigned to new board members.
2. Action Item: To make recommendations to update the Bylaws to be able to add defining mentor and the selection process of the volunteer mentor being assigned to the new board member.

**M/S/C** (Lety Garcia/Alex Kopilevich) To make changes to the draft Onboarding Plan for Trustees and send it to the Board of Trustees meeting on January 8, 2025.

B. Review of 10 Board of Trustees applicants

1. 10 Board of Trustees applicants were reviewed to decide who will move forward to interviews, not move forward, or be saved for later. Members decided on the dates for the interviews and the format of the interviews.
2. Applicants 1, 2, 6, 8, and 10 would move forward to the next stage, interviews with the Nominating Committee members.
3. Applicants 4 and 5 would not move forward.
4. Applicants 3 and 9 would be saved for later in case none of the candidates chosen to interview were chosen to go forward to the Board of Trustees.
5. Applicant 7 would move to the Vendor Advisory Committee Applications, as suggested by

Alex Kopilevich.

**M/S/C** (Alex Kopilevich/Sharmila Brunjes) To move forward with 3 applicant interviews in February and the remaining in March. The meeting in February will begin later at 6:35 p.m. and the interviews will begin at 5:00 p.m. Applicants 1, 2, 6, 8, and 10 will move forward to interviews. Applicants 4 and 5 will not move forward. Applicants 3 and 9 will keep for later. Applicant 7 will move to VAC.

## **VI. Committee Business**

### **A. Board and VAC Recruitment Posting Update**

Evelyn provided an update on the postings for board recruitment, especially in particular, those positions needed to meet board composition. We continue to advertise on Facebook, Instagram, and Twitter news you can use, and a monthly e-blast that is going out. As of November, LinkedIn has been added as a site that we are posting on. We have a total of 220 clicks for foot traffic since the last report out.

The VAC positions are being announced at the VAC meeting.

It was discussed that the applications for the VAC positions would move to the Vendor Advisory Committee members to review prior to the Nominating Committee. Also, these interviews will be confidential.

### **B. Board member Renewal Update**

We have 7 board members that have submitted their renewal. We are waiting on 1 board member to submit their renewal, and 1 other board member that has not responded at all. So, we will have 2 board members that will not be returning due to missing the December 15, 2024 deadline.

## **VII. Review of Meeting Action Items**

- Candidate interviews will be added to the February committee meeting agenda. There will be 3 interviews on February 5<sup>th</sup> and 2 interviews in March. The interviews will begin 5:00pm on February 5<sup>th</sup>. Each interview will be 20 minutes with 10 minutes of discussion by the members.
- Board Support will schedule the upcoming Board of Trustees applicant interviews and change the scheduled Nominating Committee meeting to 6:35 p.m. instead of 5:30 p.m.
- Board Support will send out official letters to all applicants via email and regular mail with the status of their application. This will be done within 7 days. Applicants 2 and 6 will be contacted first to try to schedule their interviews in February.
- Board Support will send out the Share Point link to the committee members for the most up to date rating sheet and questions for interviews.
- Board Support will reach out to Curtis Wang to connect with tech support to ensure that he has access to the Share Point page.
- Board Support can make a note header to the far right specifying what document is paired with the action items listed that are to be reviewed. This is for all documents being reviewed and including the excel sheet that we have on file with the duration of the term for members of the Board.

- Board Support will include the table of Board Members that will be terming out in the next meeting packet.
- Board Support will be asked to either send out a list of the Board Members that will be terming out and/or to post the Board Renewal applications on Share Point. This will be reviewed by the Committee in March.

**VIII. Board Meeting Agenda Items**

- Onboarding Plan for Trustees with updates will be presented to the board.

**IX. Announcements / Information**

A. Next Meeting: Wednesday, February 5, 2025 at 6:35 p.m.

**IX. Adjournment**

Curtis Wang adjourned the meeting at 7:32 pm.

Submitted by:  
Lindsay Granger  
Executive Administrative Assistant

