

North Los Angeles County Regional Center  
**Nominating Committee Redacted Meeting Minutes**

March 24, 2023

**Present:** Ana Quiles, Lillian Martinez, Suad Bisogno, David Coe – **Committee Members**

Lizeth Chavez, Lilliana Windover – **Staff Members**

Jasmine Barrios -Minutes Services - **Guests**

**Absent:** Jennifer Koster

---

**I. Call to Order**

Lillian Martinez called the meeting to order at 5:31 pm

**II. Consent Items**

A. Approval of Agenda

**M/S/C** (A. Quiles/D. Coe) To approve the agenda as presented

B. Approval of Minutes of the March 16<sup>th</sup> and 22<sup>nd</sup> Meetings -*deferred*

**III. Committee Business**

Prepare for Board and VAC Applicant Interviews - Lillian Martinez

The Committee reviewed interview responsibilities in preparation for the applicant interviews.

A. Conduct Board and VAC Interviews

The Committee broke into a separate session to conduct interviews at 5:36 pm.

As they arrived, applicants were instructed to enter the session and could log off upon completion of the interview. Interviews were completed at 7:32 pm.

1. 5:45 pm - Applicant 1 (VAC)

2. 6:05 pm - Applicant 1 (Board)

3. 6:30 pm - Applicant 2 (Board)

4. 6:50 pm - Applicant 2 (VAC)

5. 7:10 pm - Applicant 3 (Board)

B. Discussion and recommendation of applicants for Board and VAC Membership

After discussion and review of the applicants, the Committee determined the following:

**M/S/C** (D. Coe/S. Bisogno) To approve the nomination of Applicant 1, Applicant 2, and Applicant 3 for appointment as Board Members and Applicant 4 as a Board Intern to the Board of Trustees.

**M/S/C** (S. Bisogno/D. Coe) To approve the nomination of Applicant 1, Applicant 2, Applicant 3, Applicant 4, and Applicant 5 for appointment to the Vendor Advisory Committee.

Ana Quiles requested the addition of an agenda item for the next Committee Meeting related to the Nominating application process and Rating Evaluation Form.

**VI. Board Meeting Agenda Items**

A. Minutes of March 24<sup>th</sup> Meeting

**VI. Announcements / Information**

A. Next Meeting: April 5<sup>th</sup>, 2023 at 5:30 pm

**VII. Adjournment**

Lillian adjourned the meeting at 7:57 pm.

Submitted by:

(\*) *Lizeth Chavez*

Executive Administrative Assistant

*(\*) The majority of these minutes are taken from the Minutes Service submission and reviewed/ edited as presented herein by NLACRC staff.*