

North Los Angeles County Regional Center  
**Board of Trustees**

**Recovery Policy**

**1. Scope**

The Recovery Policy applies to all recipients, which include but are not limited to, individuals, service providers, vendors, family members, consumers, partnerships, group associations, and corporations, that NLACRC conducts business with or who receive payment or reimbursement for services and supports.

**2. General**

NLACRC is the custodian of a variety of public funds. As such, NLACRC has a fiduciary responsibility to oversee these public funds and ensure that these public funds are used for the purpose intended.

The Department of Developmental Services (DDS) has established that the regional center is responsible for reimbursing the State of California for overpayments made by the regional center to any recipient paid by the regional center, even if these same recipients have failed to reimburse the regional center. An “overpayment” is defined as any situation when a recipient receives more funds than they were entitled or eligible to receive from NLACRC. When the regional center is unsuccessful in recovering an overpayment from a recipient, DDS requires that the regional center utilize operations funds to reimburse the State of California to recover the overpayment.

NLACRC’s Board of Trustees places a high importance on protecting the use of the public funds received by NLACRC. Further, the Board of Trustees has established that NLACRC has the right and responsibility to recover funds from any recipient, when it has been determined that the recipient received an overpayment.

**3. Responsibility**

The chief financial officer’s office shall have the overall responsibility to monitor compliance of the Recovery Policy.

**4. Policy**

A. If a recipient fails to reimburse NLACRC an overpayment after NLACRC has made a written demand for such reimbursement, NLACRC shall take all appropriate actions, up to the termination of vendorization; the termination

of the contract or agreement; and/or the termination of services for the failure of the recipient to reimburse NLACRC. Additionally, when economically feasible NLACRC shall pursue all methods of recovery, including all legal remedies available to NLACRC, to recover the overpayment from the recipient.

- B. An action of NLACRC to recover an overpayment from a family member vendor or a consumer shall not prevent or preclude the family member or consumer from receiving services and supports as identified in the consumer's Individual Program Plan (IPP).