

Los Angeles County Regional Center
Executive Committee Meeting Minutes
February 26, 2014

Present: Yolanda Bosch, Craig Girard, Jenean Glover, Sharoll Jackson, Eric Leh, and Meredith Rimmer – Committee Members
Jessica Gould and Tavia Wooley – Board Members
Jennifer Kaiser, Michele Marra, Kim Rolfes, and George Stevens – Staff Members

Absent: All present

I. Call to Order

Eric Leh, president, called the meeting to order at 7:14 p.m.

II. Public Input -- There was no public input.

III. Consent Items

A. Approval of Revised Agenda

Items IV.J. and IV.K. were added to the agenda.

M/S/C (J. Glover/C. Girard) To approve the revised agenda as amended.

B. Approval of Minutes from January 29th Meeting

M/S/C (Y. Bosch/J. Glover) To approve the minutes as presented.

IV. Committee Business

A. Annual Board Retreat: May 16 & 17

1. Location

Last month, the committee decided they would like to have the retreat held at the Hyatt in Valencia, unfortunately it was not available. Due to the AMGEN bike race, nothing in that area is available, so Jennifer contacted the Burbank Marriott which is available.

M/S/C (Y. Bosch/C. Girard) To hold this year's board retreat at the Burbank Marriott.

2. Further Discussion re: Content

A training will be held Saturday on cultural and linguistic competence and how to evaluate the center's provision of services. Michele and Sara Iwahashi investigated this topic and found 2 consulting firms that can provide the training. She shared proposals she received from the PALS for Health Program and Visions, Inc.

M/S/C (Y. Bosch/J. Glover) To recommend to the Board of Trustees to have the board retreat training done by Visions, Inc.

The following suggestions were made on what could be done after dinner on Friday night:

- Vini's presentation on "Finances 101?"
- A meet and greet with the incoming board members.
- A panel on lessons learned by the 4 outgoing board members.
- Something that would build board education/cohesiveness.

As usual, spouses will be invited to join the Friday night session, but the Saturday session will be for board members only. Jennifer told the committee that the Marriott has a bus that goes from the hotel to Universal City and back, so that may be something the spouses would be interested in doing on Saturday.

B. Information on Possible Locations for Board Dinner: Saturday, June 21st

Last month, the committee suggested that the dinner be held at one of the following locations: The Tournament Players Country Club, the Valencia Country Club, or the Angeles Crest Golf Club. The Tournament Players club was not available on our date. Jennifer visited the other 2 locations and they were both really nice, however the Valencia Country Club was much more expensive.

Action: The board dinner will be held at the Angeles National Golf Club.

C. Letter to Board Applicant re: Fund Raising Offer

As discussed at last month's meeting, we received an e-mail message from one of our board applicants who had offered to do some fundraising on behalf of the center. The Executive Committee had asked Kim to draft a letter thanking him,

explaining the center's position, and declining his offer. The draft letter was presented and reviewed. George will sign the letter.

D. Board Budget Transfer

We would like to transfer \$1,500 from the 10th budget category to the 4th budget category to cover the cost of board member participation in Valley Village's 60th anniversary event, at which the center will be honored with an award.

Action: The committee approved the transfer of \$1,500 from one board budget category to another, on behalf of the Board of Trustees.

E. Sibling Support Presentation

The Family Focus Resource Center has offered to give the board a presentation on sibling support and Eric circulated information about the presentation.

Action: Jennifer will contact Kathleen Secchi at the Family Focus Resource Center letting her know that the Executive Committee accepted her offer to give the presentation and schedule it for the March 12th board meeting.

F. The Achievable Foundation Clinic DVD

Westside Regional Center's nonprofit corporation, The Achievable Foundation, opened a medical clinic for consumers and others in their community. A 5-minute DVD on the clinic is available on their website.

Action: Jennifer will arrange for the DVD to be shown at the April 9th board meeting.

G. Legislative Breakfast Fee

In the past, the center charged slightly more for admission to the Legislative Breakfast than the breakfast cost, to help offset the event's costs. The current admission is \$10 and now the breakfast costs \$10; do we want to raise the admission price? The committee felt the center should keep the fee at \$10 and absorb the additional cost.

M/S/C (M. Rimmer/C. Girard) To approve keeping the Legislative Breakfast admittance fee at \$10.00, on behalf of the Board of Trustees.

H. Update on AB 1089 (Calderon) Foster Care

This bill addresses transfer procedures for consumers in foster care and included timelines that would be impossible for the regional center to meet. Both ARCA and NLACRC opposed this bill due to the timelines. The bill's author gutted the bill and now wants support for it. But there is no way we can support a gutted bill. This bill will be discussed by the ARCA Legislative Committee conference call that will be held next week. The bill will also be discussed at the March 19th Government & Community Relations Committee meeting.

I. Finalize Agenda for the March 12th Board Meeting

The committee finalized the agenda for next month's board meeting.

J. Approval of Letter to DDS re: POS Budget Status/Cash Flow

This letter was presented and reviewed at the Administrative Affairs Committee.

M/S/C (C. Girard/Y. Bosch) To approve the letter to DDS, as presented, on behalf of the Board of Trustees.

K. Transportation for Consumer Board Members to Legislative Visits

George asked the committee if they would be comfortable with the center paying for taxi service to transport consumers to and from legislative visits. The committee agreed to this.

V. Center Operations

A. ARCA Documents: George reported that ARCA recently released 2 reports: "Inadequate Rates for Service Provision in California;" and "Funding the Work of California's Regional Centers," copies of which were forwarded to the board. George thinks these 2 reports are very well written and important for board members to read.

B. Caseload Ratios: George explained the impossibility of the center reaching the required caseload ratios. We would need 302 service coordinators and \$10.3 million to reach them. Our current caseload ratios are in the high 90's.

VI. Announcements / Information Items

A. Complete Meeting Evaluations

Eric asked the committee members to please complete evaluation forms after the meeting and submit them to him with any comments.

B. Next Meeting: Wednesday, March 26th, at 7:00 p.m.

VII. Adjournment

Eric adjourned the meeting at 7:59 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

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