

North Los Angeles County Regional Center
Executive Committee Meeting Minutes
May 29, 2013

Present: Yolanda Bosch, Craig Girard, Jenean Glover, Sharoll Jackson, and Eric Leh–
Committee Members
Richard Dier – Board Member
Jennifer Kaiser, Kim Rolfes, and George Stevens – Staff Members

Absent: Katie Mead

I. Call to Order

Yolanda Bosch, president, called the meeting to order at 7:32 p.m.

II. Public Input -- There was no public input.

III. Consent Items

A. Approval of Revised Agenda

Item IV.H. was added to the agenda.

M/S/C (E. Leh/C. Girard) To approve the agenda as modified.

B. Approval of Minutes from April 24th Meeting

M/S/C (E. Leh/S. Jackson) To approve the minutes as presented.

IV. Committee Business

A. Presentation of Proposed Committee Assignments for FY 2013-14

Duane Joslin's name was added to the Consumer Services and Government/
Community Relations Committee.

Action: Yolanda will present the committee assignments at the next board meeting.

B. Monthly Board Expenditures Report for FY 2012-13

Copies of the monthly report were provided to the committee. The board is well within its budget at this time.

C. Conflict of Interest Statements

Regional center board members are required to sign a conflict of interest statement each year and have it filed by August 1st. In the past, we have used NLACRC's conflict of interest form, but the Department of Developmental Services (DDS) has developed their own form for regional center board members and staff to use. The DDS's conflict of interest statement will be distributed at next month's board meeting. Once completed and signed, they should be submitted to Jennifer for filing. After reviewing DDS's new 4-page conflict of interest form, the Executive Committee did not feel that it was user-friendly and asked Jennifer to assist consumer board members in completing the forms.

D. Approval to Fund George Braddock Presentation (Housing Committee)

George Braddock of Creative Housing Solutions wrote a book on how to modify a home to accommodate children and/or adults with behavior issues and he has been involved in over 1,700 different projects nationwide. Creative Housing Solutions has provided new and remodel home designs that support individuals with specialized behavioral, medical and mobility needs; resulting in the creation of viable and cost-effective housing options in the community for even the most complex and demanding individuals. We contacted Mr. Braddock to determine his fees to provide a presentation to our vendor community. George Braddock is willing to give our community a presentation for a fee of \$5,000 (two 5-hour presentations with reproducible materials developed for PowerPoint on consecutive days in September 2013 and \$1,000 for transportation, lodging, transportation, and per diem). The Vendor Advisory Committee (VAC) and the many service providers who were present at the VAC meeting were very interested in attending such a presentation. The Housing Committee is asking the Executive Committee to approve the funds needed to pay George Braddock to give our community a presentation, which would come out of the board's budget. If approved, the two (2) training session(s) would be held in the center's 1st floor conference room.

M/S/C (C. Girard/S. Jackson) To approve the use of funds from the board budget, on the board's behalf, to hire George Braddock to give our service providers a 1 or 2-day training session.

The Executive Committee also agreed that service providers should not be charged a fee to attend the training, testimonials should be included on the training flyer, RSVPs should be required, and if it is successful, additional

trainings will be considered and offered to providers and staff of our neighboring regional centers.

E. ARCA Dues Calculator Options

ARCA is considering changing its dues structure to make it more equitable. They have come up with 5 different options that they want the regional center directors to share with their boards. George shared the 5 options with the committee.

F. Discussion: The Board's Primary Activities for FY 2013-14

After discussion, the Executive Committee decided that they will recommend that the board keep the same primary activities for next fiscal year, which are:

1. Promote and protect quality case management as it is our core business.
2. Ensure and promote the sustainability of the entitlement to services within the regional center system.
3. Protect the immediate service rights of clients from budget reductions.

G. Finalize Agenda for the June 12th Board Meeting

1. Discussion Topic: SB 468 Self-Determination (Gov't/CR Committee)

The Government & Community Relations Committee is recommending that SB 468 be discussed, in detail, at the next board meeting be about. They also suggest that anyone in the audience be allowed to participate in the discussion. The Executive Committee agreed and put it on the agenda.

H. Approval of Letters to DDS, Service Providers, and Consumers/Families

The Administrative Affairs Committee is recommending that the Executive Committee approve, on behalf of the board, letters to DDS, our service providers, and consumers/families regarding the center's cash flow situation.

M/S/C (C. Girard/J. Glover) To approve the letters to DDS, our service providers, and consumers/families regarding the center's cash flow situation, on behalf of the board.

Action: Yolanda signed the 3 letters and Jennifer will e-mail and mail the letter to DDS first thing tomorrow morning.

Action: The letters to our providers and consumers/families will not be mailed out until June 7th to give DDS time to respond to our letter and provide us with additional funding.

Kim will be participating in a conference call with DDS tomorrow afternoon to discuss our financial situation.

V. Center Operations – No Report

VI. Association of Regional Center Agencies (ARCA) Report

A. Next Meetings: June 20 & 21, 2013 (Sacramento)

VII. Announcements / Information Items

A. Complete Meeting Evaluations

Yolanda asked the committee members to please complete evaluation forms after the meeting and submit them to her with any comments.

B. Annual Board Dinner: Saturday, June 8th, at 6:00 p.m.

C. Next Meeting: Wednesday, July 31st, at 7:15 p.m. (no June meeting)

VIII. Adjournment

Yolanda adjourned the meeting at 8:35 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

[ecmin.may29.2013]

