

North Los Angeles County Regional Center
Executive Committee Meeting Minutes
February 27, 2013

Present: Yolanda Bosch, Craig Girard, Jenean Glover Sharoll Jackson, Eric Leh, and Katie Mead – Committee Members
Diane Ambrose, Jennifer Kaiser, Michele Marra, Kim Rolfes, and George Stevens – Staff Members

Absent: All present

I. Call to Order

Yolanda Bosch, president, called the meeting to order at 6:13 p.m.

II. Public Input -- There was no public input.

III. Consent Items

A. Approval of Revised Agenda

Item IV.H. was added to the agenda.

M/S/C (E. Leh/S. Jackson) To approve the revised agenda as amended.

B. Approval of Minutes from January 30th Meeting

M/S/C (J. Glover/C. Girard) To approve the minutes as presented.

IV. Committee Business

A. Develop 3 Options for the Annual Board Retreat

At this month's board meeting, it was decided that the Executive Committee would come up with 3 options for the board retreat, for the board's consideration. But after the discussion at the Administrative Affairs Committee about the center's cash flow issues, perhaps we should cancel the retreat altogether.

Action: The Executive Committee will recommend to the board that the annual board retreat be canceled for this year due to budget issues.

Action: In place of the board retreat, the Executive Committee will recommend to the board that the August board meeting be expanded to include a time for board

members to become more acquainted, to be given a presentation or training by staff, and to discuss board goals for FY 2013-14.

Action: Yolanda will ask the board if they would like the August board meeting to begin earlier or go later.

B. Approval of Letter Supporting the Sunset of the Annual Family Program Fee

At last month's Executive Committee meeting, it was decided to postpone the approval of this letter until the Government & Community Relations Committee had more time to discuss it.

M/S/C (C. Girard/S. Jackson) To recommend to the Board of Trustees to approve sending letters supporting the sunset of the annual family program fee.

C. Monthly Board Expenditures Report for FY 2012-13

Copies of the monthly report were provided to the committee. The board is well within its budget at this time.

D. Autism Insurance Law Panel Event

The State Council on Developmental Disabilities (SCDD) will be holding a panel discussion on Wednesday, March 20th, from 10:30 to 11:30 a.m. at the Doubletree Hotel in Sacramento for the purpose of getting input on the implementation of Senate Bill 946 (the Autism insurance law). However, there are other ways to participate and provide input without traveling to Sacramento:

1. Survey monkeys will be available:
 - English: <https://www.surveymonkey.com/s/GDLG26Y>
 - Spanish: <https://www.surveymonkey.com/s/VNMMJQD>
2. Call in and listen via teleconference (for more information, contact the SCDD at 1-916-322-8481).

The 5-member panel includes Eileen Richey (director of ARCA), Kristin Jacobson (Autism Deserves Equal Coverage), Patricia Sturdevant (Department of Insurance), Dr. Louis Vismara (policy consultant to Senator Darrell Steinberg), and Nancy Wong (Department of Managed Health Care Services). Does the Executive Committee want the center to advertise this event?

M/S/C (C. Girard/K. Mead) To authorize posting information about the SCDD panel event on the center's website.

Action: Michele will ask Sara Iwahashi to follow-up on this.

E. Approval of Contracts

These 5 independent living service (ILS) contracts were reviewed at the Administrative Affairs Committee meeting and are being presented here for the Executive Committee's approval, on behalf of the board.

1. Journey to Independence

M/S/C (E. Leh/C. Girard) To approve the contract with Journey to Independence, as presented, on behalf of the Board of Trustees.

2. Future Transitions

M/S/C (E. Leh/J. Glover) To approve the contract with Future Transitions, as presented, on behalf of the Board of Trustees.

3. Build Rehabilitation

M/S/C (S. Jackson/C. Girard) To approve the contract with Build Rehabilitation, as presented, on behalf of the Board of Trustees.

4. The Adult Skills Center (TASC)

M/S/C (S. Jackson/J. Glover) To approve the contract with The Adult Skills Center (TASC), as presented, on behalf of the Board of Trustees.

5. Passport to Learning

M/S/C (J. Glover/S. Jackson) To approve the contract with Passport to Learning, as presented, on behalf of the Board of Trustees.

F. ARCA's Position Statement on the Governor's Proposed Budget (Draft)

Copies of ARCA's draft position statement were provided to the committee for their information. George stated that the position statement is consistent with the discussions that have taken place at ARCA.

Action: Please provide any input you have ARCA's draft position statement on the governor's FY 2013-14 proposed budget to Jennifer by Friday, March 1st.

G. Finalize Agenda for the March 13th Board Meeting

The committee finalized the agenda for next month's board meeting.

H. Approval of Letter to Terri Delgadillo, Director of DDS

As discussed in detail at the Administrative Affairs Committee, DDS owes the center funding for the current fiscal year and the 3 previous fiscal years. In addition, the center is carrying nearly \$1.8 million in outstanding receivables due to us from ICF providers through ICF/SPA. At this point in time, if the center does not receive any additional contract allocations, we anticipate that we will not have sufficient cash to pay March 2013 state claims (paid in April 2013). We would need to borrow \$14.3 million from our \$22 million credit line to pay these claims. The Administrative Affairs Committee was presented with a letter to Terri Delgadillo, outlining the center's financial status and what will happen if it is not resolved. The Administrative Affairs Committee is recommending that the Executive Committee approve sending the letter to DDS, on behalf of the board.

M/S/C (J. Glover/S. Jackson) To authorize Yolanda Bosch to sign the letter to DDS outlining the center's financial status, on behalf of the Board of Trustees.

The Administrative Affairs Committee also made the following recommendations:

1. If George does not hear back from DDS within the week, he will contact Terri Delgadillo directly.
2. If the center does end up having to send a letter to consumers, families, and providers, a separate letter will be sent to consumers that is easier to understand.
3. Any letters that are sent out should also be translated into Spanish.

V. Center Operations

George gave the following report:

A. Lanterman Developmental Center (LDC)

George and Keith Penman, director of San Gabriel/Pomona Regional Center, spoke with ARCA and legislative staff regarding outstanding issues related to the LDC closure. Also, Keith will be providing testimony, on behalf of the southern California regional center directors, at the March 7th Senate Budget Committee Hearing. Issues that the regional centers are having, related to closure, include:

1. There are still 28 families, across all centers, who are refusing to participate in the transition/placement process.
2. For NLACRC, there is more housing available than consumers to fill them. This is because our CPES homes were originally developed for other consumers and we were directed by DDS to use them for LDC consumers.

B. Meeting with Behavioral Service Providers

George held a very productive meeting with the center's behavioral service providers to primarily discuss 2 outstanding issues:

1. The need for their staff to meet required qualifications.
2. Futures planning, including how to create a more uniform service delivery system so the process is more seamless to consumers and families.

To address the second issue, the center will be looking at how to create our own supply of qualified providers and will work with junior colleges to develop learning curriculum.

C. ARCA's Grass Root Day: Wednesday, March 6th

We are finalizing our team members and the talking points they will use when meeting with legislators at the State Capitol. So far, we would like our team members to be Michele Marra, Michelle Heid (VAC member), and Yolanda Bosch. Michele asked Yolanda if she would consider bringing her son Mikey with her as they will be discussing family-oriented issues with the legislators.

Action: Michele will contact Michelle Heid to ask her if she would be willing to participate on this year's team.

Action: Yolanda will make arrangements to bring her son Mikey with her to Sacramento.

Action: Yolanda will contact Michele tomorrow to give her the name of another board member for the team.

VI. Association of Regional Center Agencies (ARCA) Report

A. Final Input on ARCA's Draft 2013-15 Strategic Plan

The only board input received on ARCA's draft strategic plan was submitted by Craig Girard.

Action: Jennifer will forward Craig's comments on ARCA's draft strategic plan to Eileen Richey and will copy Jeremy on that e-mail.

B. Next Meetings: March 21 & 22, 2013 (Sacramento)

Jeremy, Yolanda, and George will be participating in the next ARCA meetings.

VII. Announcements / Information Items

A. Complete Meeting Evaluations

Yolanda asked the committee members to please complete evaluation forms after the meeting and submit them to her with any comments. Yolanda is concerned because the completed executive director evaluation forms are due before next month's board meeting and she has not received many evaluations as yet.

Action: Jennifer will contact the board members and remind them to submit their completed evaluation forms to Yolanda prior to the March 13th board meeting.

B. Next Meeting: *Thursday*, March 28th at 7:00 p.m.

VIII. Adjournment

Yolanda adjourned the meeting at 7:56 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

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