Board of Trustees Meeting

Wednesday, March 11, 2020
6:30 p.m.

NLACRC’s San Fernando Valley Office
9200 Oakdale Avenue, Suite 100
Chatsworth, CA 91311

Packet #1 – mailed
North Los Angeles County Regional Center

Board Packet # 1

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Board Calendars
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*Updated: February 27, 2020*
Agenda & Minutes
AGENDA

1. Call to Order & Introductions – Elena Burnett, Board President

2. Public Input & Comments (3 minutes)

3. Consent Items (Packet 1, page 4)
   A. Approval of Agenda
   B. Approval of February 12th Board Meeting Minutes

4. Presentation of CPA’s Audited Financial Statement (Packet 1, page 19)

5. Group Photo of the Board of Trustees

6. Committee Action Items (Packet 1, page 61)
   A. Administrative Affairs Committee - Manu Alfaro
      1. Acceptance of CPA’s Audited Financial Statement
      2. Approval of Contracts
         a. Security Benefit
         b. Angel Care In Home Help (HL0900-862)
         c. United Cerebral Palsy of L.A. & Ventura (PL1731-055)
         d. United Cerebral Palsy of L.A. & Ventura (PL1851-062)
         e. United Cerebral Palsy of L.A. & Ventura (PL1849-0)
   B. Executive Committee – Elena Burnett
      1. Approval of Proposed Changes to Transparency & Public Information Policy

7. Association of Regional Center Agencies - Debra Newman
   A. Next ARCA Meetings: March 19th & 20th (Sacramento)
   B. Reports by ARCA Academy Participants

8. Executive Director’s Report - Ruth Janka

9. Administrative Affairs Committee - Manu Alfaro
   A. Minutes of the February 26th Meeting
   B. FY 2019-20 Financial Report
10. Consumer Advisory Committee - Caroline Mitchell
   A. Minutes of the March 4th Meeting

11. Consumer Services Committee – Caroline Mitchell *(Packet 1, page 82)*
    A. Minutes of the February 19th Meeting

12. Executive Committee - Elena Burnett
    A. Minutes of the February 26th Meeting
    B. Board Meeting Translation Support
    C. Presentation of New Sponsorship Policy
    D. Completed Executive Director Evaluation Forms are Due

    A. Minutes of the February 19th Meeting
    B. Legislative Educators’ Report
    C. Sacramento Advocacy Trips
    D. Reports on February 27th Town Hall Meeting

14. Nominating Committee – No Report

15. Strategic Planning Committee – No Report

16. Post-Retirement Medical Trust – No Report

17. Vendor Advisory Committee - Sharoll Jackson
    A. Minutes of the February 6th Meeting *(Packet 1, page 110)*
    B. Minutes of the March 5th Meeting

18. Old Business/New Business *(Packet 1, page 122)*
    A. Board and Committee Meeting Attendance Sheets
    B. Visitation Reports
    C. Updated Acronyms Listing
    D. Complete Meeting Evaluations

19. Announcements/Information/Public Input
    A. Next Board Meeting: Tuesday, April 7th at 7:00 p.m. (SFV Office)

20. Adjournment
Minutes of Regular Meeting
of
North Los Angeles County Regional Center
Board of Trustees

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 25360 Magic Mountain Parkway, Santa Clarita, California, on February 12, 2020.

Trustees Present
Nicholas Abrahms
Ivette Arriaga
Dena Bogrow
Adam Breall
Elena Burnett
Christina Cannarella
Marianne Davis
Leticia Garcia
Gabriela Herrera
Sharoll Jackson
Angelina Martinez
Lillian Martinez
Caroline Mitchell
Debra Newman
Claudia Picerni
Ana Laura Quiles
Jeremy Sunderland (via phone)
Curtis Wang

Trustees Absent
Manuel Alfaro
Anna Hamilton

Guests Present
Raquel Armendariz
Victoria Berrey
Shelley Hash
Michelle Heid
Mary Hernandez
Richard Hernandez
Jennifer Koster
Archie Rucker
Kathleen Secchi

Staff Present
Ruth Janka
Jennifer Kaiser
Michele Marra
Kim Roljes
Jesse Weller
Liliana Windover

1. Call to Order & Introductions

Elena Burnett, president, called the meeting to order at 6:37 p.m. and introductions were made. Elena then welcomed the new board members: Nicholas Abrahms, Ivette Arriaga, Dena Bogrow, Christina Cannarella, Leticia Garcia, Gabriela Herrera, Claudia Picerni, and Ana Quiles!

2. Public Input & Comments (3 minutes)

A. Victoria Berrey, from the Family Focus Resource Center (FFRC), explained that there are 3 FFRCs, one at each NLACRC office. The FFRCs share resources and information with consumers and families. They also facilitate the center's support groups. They have started CalFresh clinics to get eligible consumers enrolled and will be providing a 5-part services on advocacy skills for Spanish speaking families next week.
B. Kathleen Secchi, also from the FFRC, announced the following upcoming events:

1. Santa Clarita hiring spree and community resource fair: March 12th, 10:00 a.m. to 2:00 p.m. at The Centre, 20880 Centre Point Parkway.
2. Free To Be Me music festival, March 29th, 3:00-6:00 p.m. at Santa Clarita Sports Complex Field, 20870 Centre Pointe Parkway.
3. Save the Date: Special Needs Resource Fair, April 25th, 1:00 to 4:00 p.m., Canyon Country Park in Santa Clarita.

C. Debra Newman thanked the board for sponsoring the Night to Shine prom event in Lancaster. Over 150 people were able to attend; it was beautiful.

3. Consent Items

A. Approval of Revised Agenda (Packet 2, page 119)

M/S/C (C. Wang/A. Martinez) To approve the revised agenda as presented.

B. Approval of January 15th Board Meeting Minutes (Packet 1, page 7)

M/S/C (C. Mitchell/A. Martinez) To approve the minutes as presented.

4. Board’s Transparency & Public Information Policy

A. Policy (Packet 1, page 17)

B. PowerPoint Presentation (Packet 2 page 123)

Kim Rolfes provided a PowerPoint presentation on the board’s Transparency & Public Information policy. Our contract with the Department of Developmental Services (DDS) requires us to post certain information on our website and information we must make available. This policy outlines which information must be posted and which information must be made available.

5. Committee Action Items (Packet 1, page 24)

A. Administrative Affairs Committee – Kim Rolfes for Manu Alfaro

1. Approval of Recommended Statement of Cash Flow Methods

M/S/C (C. Mitchell/C. Wang) To approve including both the direct and indirect methods in our audited financial statements.
B. Executive Committee – Michele Marra for Elena Burnett

1. Approval of Proposed Changes to Executive Director Evaluation Timeline

A typo was noted in the 3rd to last sentence: the word fo should be for.

M/S/C (A. Martinez/A. Breall) To approve the changes to the Executive Director’s Evaluation Timeline, as corrected.

C. Government & Community Relations Committee – Jeremy Sunderland

1. Approval of “Portrait of our Community” Plan

M/S/C (C. Mitchell/C. Wang) To approve the portrait of our community plan, as presented.

2. Approval to Cancel Annual Spring Legislative Event

In years past, the center held 1 legislative event each year in the spring. Times have changed and we now hold legislative events whenever they are needed. We have a legislative town hall meeting coming up on February 27th and will be holding a candidates forum later in the year.

M/S/C (C. Mitchell/A. Martinez) To approve amending the board’s master calendar by canceling the board’s annual legislative event in the spring.

6. Additional Action Items (Packet 2, page 159)

A. Administrative Affairs Committee – Kim Rolfes for Manu Alfaro

Kim explained that the Board of Trustees is responsible for approving all contracts over $250,000.

1. Approval of Contracts

a. Academy for Advancement of Children with Autism – Antelope Valley, Inc. PL1844-612 (SFV)

b. Academy for Advancement of Children with Autism – Antelope Valley, Inc. PL1846-612 (AV)
c. Academy for Advancement of Children with Autism – Antelope Valley, Inc. PL1845-615 (SFV)
d. Academy for Advancement of Children with Autism – Antelope Valley, Inc. PL1847-612 (AV)
e. Rockwell Psychological Services PL1843-785
f. United Cerebral Palsy of Los Angeles & Ventura PL0566-109

M/S/C (C. Mitchell/A. Breall) To approve the 6 contracts listed above, as presented.

7. Association of Regional Center Agencies - Debra Newman

A. Report on January 23rd & 24th ARCA Meetings (Packet 2, page 179)

Debra gave a report on the meetings; copies of the minutes were included in the packet.

B. Duties of an ARCA Delegate (Packet 2, page 187)

Debra will be terming off the board at the end of June and we will need another board member to volunteer to serve as ARCA delegate. Information on the duties of the ARCA delegate were included in the meeting packet.

Action: Any board members interested in serving as ARCA delegate should contact Jennifer Kaiser.

C. Next ARCA Meetings: March 19th & 20th (Sacramento)

8. Executive Director’s Report - Ruth Janka (Handout)

Ruth Janka gave her director’s report which included information on the allocation methodology, state budget, legislation, regional center operations, and community and systems activities. Attached to her report were the center’s monthly quality assurance, consumer statistics, and special incident reports.

9. Administrative Affairs Committee - Manu Alfaro (Packet 1, page 31)

A. Minutes of the January 29th Meeting
The minutes were included in the meeting packet; please see Manu with any questions.


The December 2019 financial report showed that the center’s operations budget for was $55,656,790 and the purchase of service (POS) budget was $498,946,326 for a total budget of $554,603,116. We are projecting a deficit in our POS budget of $3,076,189 which will be covered by future allocations from DDS.

C. 2nd Quarter Human Resources Report

During the 2nd quarter of this fiscal year, the center had 1 position on hold, 22 new hires, 7 promotions, and 15 separations for a quarterly turnover rate of 0.08%. The 15 separations were mainly service coordinators.

10. Consumer Services Committee – Caroline Mitchell (Packet 1, page 39)

A. Minutes of the January 22nd Meeting

The minutes were included in the meeting packet; please see Caroline with any questions.

B. 2nd Quarter Exceptions/Exemptions Report

The exceptions report lists requests from consumers and families for services that are outside of the center’s service standards and whether those services were approved or denied. During the 2nd quarter of this fiscal year, the center approved 276 requests, approved an alternate service for 1, and denied 1.

The exemptions report lists requests made for services that have been suspended or reduced as a result of the trailer bill language for respite. The report showed that during the 2nd quarter, the center approved 2 requests, approved an alternative service for 2, and denied 0.

C. 2nd Quarter Appeals/Hearings Report

During the 2nd quarter:
1. **Eligibility**: 573 Notices of Action (NOAs) were sent and 15 were returned (appealed); 6 additional hearings were requested from NOAs sent in previous quarters.

2. **Service**: 287 Notices of Action were sent and 5 were returned; 5 additional hearings were requested from NOAs sent in previous quarters.

3. **Hearings**: 3 fair hearings were held:
   - 2 eligibility hearings (1 denied and 1 dismissed)
   - 1 service hearing (dismissed)

D. **2nd Quarter Consumer Diagnosis Report**

Of the 27,176 consumers that the center serves, the diagnosis breakdown is as follows:

1. Intellectual Disability: 8,914
2. Autism: 11,910 (**an increase of 20.93% since July 1, 2017**)
3. Cerebral Palsy: 563
4. Epilepsy: 251
5. Other developmental disability: 1,256
6. Status 0, 1, 2: 4,279

Status 0 are clients in intake, Status 1 are clients in Early Start (at risk), and Status 2 clients are children over 3 that have been found eligible for regional center services.

11. **Consumer Advisory Committee** - Caroline Mitchell

   A. **Minutes of the February 5th Meeting** *(Packet 2, page 197)*

   The minutes were included in the meeting packet; please see Caroline with any questions.

12. **Executive Committee** - Elena Burnett *(Packet 1, page 56)*

   A. **Minutes of the January 29th Meeting**

   The minutes were included in the meeting packet; please see Elena with any questions.

   B. **Action Taken to Approve Board Presentation/Training Schedule**
The Executive Committee took action, on behalf of the board, to approve the board presentation/training schedule. The approved schedule was included in the meeting packet.

C. **Action Taken to Adjust FY 2018-19 Board Budget**

The Executive Committee took action, on behalf of the board, to adjust the FY 2018-19 board budget; funds needed to be moved from one line item to another to cover a shortfall. The adjusted budget was included in the meeting packet.

D. **Action Taken to Change Date of the Board Retreat (May 1st & 2nd to May 8th & 9th)**

The Executive Committee took action, on behalf of the board, to approve changing the date of the board retreat from May 1st & 2nd to May 8th & 9th. The retreat will be held at the Universal Sheraton.

E. **Action Taken to Change Date of the Board Dinner (June 20 to June 13)**

The Executive Committee took action, on behalf of the board, to approve changing the date of the annual board dinner from June 20th to June 13th. The dinner will be held at the Valencia Hyatt and the hotel was not available on the original date.

F. **Action Taken to Change Strategic Plan Updates from Quarterly to Annually**

The Executive Committee took action, on behalf of the board, to have staff present updates annually in September to report on the prior year activities and present the goals for the new fiscal year versus reporting out each quarter.

G. **Action Taken to Change Start Time of April 7th Board Meeting**

The Executive Committee took action, on behalf of the board, to change the start time of the April 7th board meeting from 6:30 p.m. to 7:00 p.m. because the conference room will be used for an all-day training that day.

H. **Presentation of Changes to Transparency & Public Information Policy**

We need to make changes to the board's transparency and public information policy to reflect recent changes in statute. The policy, with the proposed changes
noted, were included in the meeting packet. These changes will be presented for approval at next month’s board meeting.

I. Thank You from the Supported Life Institute

The Board of Trustees approved co-sponsoring the Supported Life Institute’s 33rd Annual supported life conference, with a donation of $900. A copy of their thank you letter was included in the meeting packet.

J. Complete Executive Director Evaluation Forms

Each board member (with over 3 months of service) is required to complete an evaluation of the executive director each year as part of their board responsibilities. A blank evaluation form was provided to each board member along with an envelope addressed to the board president.

Action: Board members must complete the executive director’s evaluation and submit it to Elena Burnett, board president, prior to the March 11th board meeting.


A. Minutes of the January 22nd Meeting

The minutes were included in the meeting packet; please see Jeremy with any questions.

B. Legislative Advocacy Trips to Sacramento

Each year, members of the board, Vendor Advisory Committee, and Consumer Advisory Committee are asked to sign up to participate in 1 of the 3 upcoming legislative advocacy trips to Sacramento:

1. ARCA Grassroots Day (April 20-21)
2. Developmental disabilities public policy conference (April 27-29)
3. NLACRC community trip (sometime in May)

Information about the trips and an application form were included in the meeting packet.
Action: Board members should submit their completed advocacy trip application to Jennifer Kaiser.

C. Legislative Educators’ Report

Raquel Armendariz and Michelle Heid, the center’s legislative educators, provided a verbal report, but written copies of their report were included in the meeting packet.

D. Legislative Town Hall Meeting on February 27th

The center’s town hall meeting will be held Thursday, February 27th, at the new Bella Vida senior center in Santa Clarita. An hour of networking will be held from 5:30 to 6:30 p.m., then the program will begin. We have received attendance confirmations from Senator Scott Wilk, Senator Christy Smith, and Assembly Member Tom Lackey. Fliers for the event were provided. Please plan to attend this important meeting.

14. Nominating Committee - Curtis Wang (Packet 2, page 201)

A. Minutes of the February 5th Meeting

The minutes were included in the meeting packet; please see Curtis with any questions.

B. Status of Board & Vendor Advisory Committee Recruitment

The committee will hold a conference call in March to discuss the proposed slate of officers for next fiscal year. The committee will be interviewing board applicants in April to fill the 1 remaining vacancy. The VAC applicants have been interviewed and nominees identified. The committee will be presenting their proposed nominees for board, slate of officers, and VAC at the May board meeting; the elections will be held in June.

C. Resignation of Todd Withers

Todd had to resign from his position on the board due to excessive absences.

15. Strategic Planning Committee – Michele Marra for Caroline Mitchell (Packet 2, page 207)

A. Minutes of the February 3rd Meeting
The minutes were included in the meeting packet; please see Michele with any questions.

B. 2nd Quarter Report on CIE and PIP Activities

1. Competitive Integrated Employment (CIE)
   a. 34 consumers were approved for the program.
   b. No additional service providers approved for the program.
   c. 7 incentive payments were made.

   CIE incentive funds are paid to service providers after 30 days, 6 months, and 12 months of continuous employment of a consumer.

2. Paid Internship Program (PIP)
   a. 11 consumers approved for the program.
   b. No service providers were approved for the program.
   c. 18 incentive payments made.

   PIP incentive payments reimburse service providers or employers up to $10,400 per year of wages and benefits for each consumer placed in an internship.

C. 2nd Quarter Report on Program Closures

   So far this fiscal year, the center had 9 program closures which impacted 23 consumers.

D. 2nd Quarter Report on New Vendorizations

   During the 2nd quarter, the center had a total of 10 new vendorizations.

E. Update on Health and Safety Waiver Exemption Submissions

   For those service providers who are facing financial hardships due to inadequate rates, they can submit a health and safety waiver through the center to DDS requesting a higher rate. During the 2nd quarter, 82 health and safety waivers were submitted with the following results: 57 requests were approved; 5 were denied; 2 were withdrawn; and 18 are still pending.
16. **Post-Retirement Medical Trust** - Elena Burnett *(Packet 1, page 104)*

A. **Minutes of the January 29th Meeting**

The minutes were included in the meeting packet; please see Elena with any questions.

B. **Statement on Current Trust Value**

As of December 31, 2019, the value of the trust assets was $26,992,905, an increase of $1,331,084 since the last quarterly report. The increase was due to a gain in investments. The rate of return for the quarter was 5.07% (net of fees) and for the last 12 months was 18.64% (net of fees). The annualized rate of return since the trust's inception (November 1, 2004) was 6.23% (gross of fees).

17. **Vendor Advisory Committee** - Sharoll Jackson

A. **Minutes of the February 6th Meeting - Deferred**

18. **Old Business/New Business** *(Packet 1, page 109)*

A. **Board and Committee Meeting Attendance Sheets**

Updated attendance sheets are always included in the meeting packet. Board members cannot miss 5 meetings in a 1-year period or 3 meetings in a row.

B. **Visitation Reports**

Board members are encouraged to visit our service provider sites for educational purposes. Any board members wanting to visit a program should contact Jennifer Kaiser so she can set it up. No visitations were reported.

C. **Updated Acronyms Listing**

An updated list of acronyms is always included in the board meeting packet.

D. **Complete Meeting Evaluations**

Elena asked the board members to please complete their evaluations after the meeting and submit them to her with any comments.
19. **Announcements/Information/Public Input**

   A. **Next Board Meeting:** Wednesday, March 11th (San Fernando Valley Office)

20. **Adjournment**

   Elena adjourned the meeting at 9:39 p.m.

Submitted by,

Jennifer Kaiser  
Executive Assistant

for:

Lillian Martinez  
Board Secretary

[bdmin.feb12.2020]
Audited Financial Statement
Audited FY2018-2019 Financial Statements

The North Los Angeles County Regional Center’s ("NLACRC") Administrative Affairs Committee reviewed and discussed NLACRC’s audited Fiscal Year 2018-2019 financial statements which was prepared and presented by Windes, Inc. On February 26, 2020, the Administrative Affairs Committee recommended an action of the Board of Trustees to accept the Fiscal Year 2018-2019 financial statements.

Manuel Alfaro, Board Treasurer

February 26, 2020

Board Resolution

The North Los Angeles County Regional Center’s ("NLACRC") Board of Trustees reviewed and discussed its audited Fiscal Year 2018-2019 Financial Statements prepared by Windes, Inc. ("Windes") and passed the following resolution:

RESOLVED THAT, The NLACRC Board of Trustees has reviewed the audited Fiscal Year 2018-2019 Financial Statements prepared by Windes, and such reports are hereby accepted by NLACRC’s Board of Trustees on March 11, 2020.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

March 11, 2020
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INDEPENDENT AUDITORS’ REPORT

To the Board of Trustees of
North Los Angeles County Regional Center, Inc.

Report on the Financial Statements

We have audited the accompanying financial statements of North Los Angeles County Regional Center, Inc. (a California nonprofit corporation), which comprise the statements of financial position as of June 30, 2019 and 2018, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors’ Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors’ judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.
Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of North Los Angeles County Regional Center, Inc. as of June 30, 2019 and 2018, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, during the year ended June 30, 2019, North Los Angeles County Regional Center, Inc. adopted Accounting Standards Update (ASU) No. 2016-14, Not-for-Profit Entities (Topic): Presentation of Financial Statements of Not-for-Profit Entities. Our opinion is not modified with respect to this matter.

Other Matters

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated [Report Date], on our consideration of North Los Angeles County Regional Center, Inc.’s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering North Los Angeles County Regional Center, Inc.’s internal control over financial reporting and compliance.
NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

STATMENTS OF FINANCIAL POSITION

ASSETS

<table>
<thead>
<tr>
<th></th>
<th>June 30, 2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and cash equivalents</td>
<td>$ 22,434,067</td>
<td>$ 15,566,756</td>
</tr>
<tr>
<td>Cash - client trust funds</td>
<td>3,915,787</td>
<td>4,089,002</td>
</tr>
<tr>
<td>Contract receivable - state of California</td>
<td>22,543,543</td>
<td>26,601,494</td>
</tr>
<tr>
<td>Receivables from Intermediate Care Facility vendors</td>
<td>3,913,852</td>
<td>3,331,573</td>
</tr>
<tr>
<td>Other receivables and prepaid expenses</td>
<td>2,768,974</td>
<td>14,960,837</td>
</tr>
<tr>
<td>Due from State - accrued vacation and and other employee benefits</td>
<td>103,714,766</td>
<td>87,429,821</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td><strong>$ 159,290,989</strong></td>
<td><strong>$ 151,979,483</strong></td>
</tr>
</tbody>
</table>

LIABILITIES AND NET ASSETS (DEFICIT)

LIABILITIES

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounts payable</td>
<td>$ 47,487,755</td>
<td>$ 44,312,592</td>
</tr>
<tr>
<td>Accrued expenses</td>
<td>827,626</td>
<td>1,248,700</td>
</tr>
<tr>
<td>Accrued vacation and other employee benefits</td>
<td>1,844,982</td>
<td>1,783,855</td>
</tr>
<tr>
<td>Retirement health care plan obligation</td>
<td>27,047,057</td>
<td>22,378,856</td>
</tr>
<tr>
<td>Pension plan obligation</td>
<td>90,196,414</td>
<td>63,267,110</td>
</tr>
<tr>
<td>Deferred rent</td>
<td>2,419,107</td>
<td>2,284,494</td>
</tr>
<tr>
<td>Unexpended client support</td>
<td>3,203,023</td>
<td>3,890,110</td>
</tr>
<tr>
<td><strong>TOTAL LIABILITIES</strong></td>
<td><strong>173,025,964</strong></td>
<td><strong>139,165,717</strong></td>
</tr>
</tbody>
</table>

COMMITMENTS AND CONTINGENCIES (Notes 4, 5, 6 and 7)

NET (DEFICIT) ASSETS

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Without donor restrictions</td>
<td>(13,734,975)</td>
</tr>
</tbody>
</table>

TOTAL LIABILITIES AND NET ASSETS (DEFICIT)

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL Liabilities and Net Assets (Deficit)</strong></td>
<td><strong>$ 159,290,989</strong></td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of these financial statements.
**NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.**

**STATEMENTS OF ACTIVITIES**

For the Years Ended
June 30,

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CHANGE IN NET ASSET WITHOUT DONOR RESTRICTIONS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>REVENUE AND SUPPORT</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contracts - state of California</td>
<td>$ 498,202,340</td>
<td>$ 453,576,062</td>
</tr>
<tr>
<td>Intermediate Care Facility supplemental services income</td>
<td>8,608,902</td>
<td>8,321,977</td>
</tr>
<tr>
<td>Interest income</td>
<td>340,429</td>
<td>72,239</td>
</tr>
<tr>
<td>Other income</td>
<td>144,399</td>
<td>141,644</td>
</tr>
<tr>
<td><strong>Total Revenue and Support</strong></td>
<td>507,296,070</td>
<td>462,111,922</td>
</tr>
<tr>
<td><strong>EXPENSES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Services:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Direct consumer services</td>
<td>497,722,190</td>
<td>454,095,618</td>
</tr>
<tr>
<td>Supporting Services:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>General and administrative</td>
<td>9,567,695</td>
<td>8,005,521</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>507,289,885</td>
<td>462,101,139</td>
</tr>
<tr>
<td><strong>CHANGE IN NET ASSETS BEFORE HEALTH PLAN-RELATED CHANGES OTHER THAN NET PERIODIC POST-RETIREMENT BENEFIT COST</strong></td>
<td>6,185</td>
<td>10,783</td>
</tr>
<tr>
<td><strong>HEALTH PLAN-RELATED CHANGES OTHER THAN NET PERIODIC POST-RETIREMENT BENEFIT COST</strong></td>
<td>(26,554,926)</td>
<td>3,463,918</td>
</tr>
</tbody>
</table>

**CHANGE IN NET ASSETS**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(26,548,741)</td>
</tr>
</tbody>
</table>

**NET ASSETS AT BEGINNING OF YEAR**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>12,813,766</td>
</tr>
</tbody>
</table>

**NET (DEFICIT) ASSETS AT END OF YEAR**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ (13,734,975)</td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of these financial statements.
## NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

### STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2019

<table>
<thead>
<tr>
<th>Program Services</th>
<th>Supporting Services</th>
<th>Total Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Direct Consumer Services</td>
<td>General and Administrative</td>
</tr>
<tr>
<td>Salaries</td>
<td>$27,034,795</td>
<td>$4,119,069</td>
</tr>
<tr>
<td>Employee health and retirement benefits</td>
<td>15,561,274</td>
<td>2,237,210</td>
</tr>
<tr>
<td>Payroll taxes</td>
<td>361,644</td>
<td>54,708</td>
</tr>
<tr>
<td><strong>Total Salaries and Related Expenses</strong></td>
<td><strong>42,957,713</strong></td>
<td><strong>6,410,987</strong></td>
</tr>
</tbody>
</table>

| Purchase of Services | | |
|----------------------| | |
| Other purchased services | 284,383,053 | - | 284,383,053 |
| Day program          | 86,547,161   | - | 86,547,161   |
| Residential services | 74,157,086   | - | 74,157,086   |
| Facility rent        | 3,301,780    | 411,258 | 3,713,038   |
| General expenses     | 1,534,613    | 561,863 | 2,096,476   |
| Data processing      | -            | 1,218,057 | 1,218,057   |
| Contract and consulting services | 2,628,775 | 113,150 | 2,741,925   |
| Legal fees           | 549,007      | 65,732 | 614,739     |
| Communication        | 253,541      | 41,325 | 294,866     |
| Staff travel         | 441,444      | 48,332 | 489,776     |
| Insurance            | 254,004      | 88,110 | 342,114     |
| Equipment purchases  | 204,554      | 18,631 | 223,185     |
| Office expenses      | 315,625      | 17,541 | 333,166     |
| Facility maintenance | -            | 181,057 | 181,057     |
| Equipment rental     | 149,090      | 13,284 | 162,374     |
| ARCA dues            | -            | 106,406 | 106,406     |
| Printing             | 44,744       | 2,844 | 47,588     |
| Accounting fees      | -            | 81,198 | 81,198     |
| Board expenses       | -            | 91,412 | 91,412     |
| Equipment maintenance| -            | 96,508 | 96,508     |
| **TOTAL EXPENSES**   | **$497,722,190** | **$9,567,695** | **$507,289,885** |

The accompanying notes are an integral part of these financial statements.
## NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

### STATEMENT OF FUNCTIONAL EXPENSES
**FOR THE YEAR ENDED JUNE 30, 2018**

<table>
<thead>
<tr>
<th>Program Services</th>
<th>Supporting Services</th>
<th>Total Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Direct Consumer Services</strong></td>
<td><strong>General and Administrative</strong></td>
<td></td>
</tr>
<tr>
<td>Salaries $25,114,813</td>
<td>$3,430,387</td>
<td>$28,545,200</td>
</tr>
<tr>
<td>Employee health and retirement benefits 14,912,637</td>
<td>1,825,930</td>
<td>16,738,567</td>
</tr>
<tr>
<td>Payroll taxes 335,091</td>
<td>45,026</td>
<td>380,117</td>
</tr>
<tr>
<td><strong>Total Salaries and Related Expenses</strong> 40,362,541</td>
<td>5,301,343</td>
<td>45,663,884</td>
</tr>
</tbody>
</table>

**Purchase of Services**
- Other purchased services 253,545,913
- Day program 83,818,773
- Residential services 66,089,239
- Facility rent 3,055,445
- General expenses 3,181,575
- Data processing - 697,563
- Contract and consulting services 1,806,906
- Legal fees 478,047
- Communication 237,640
- Staff travel 352,017
- Insurance 247,088
- Equipment purchases 359,029
- Office expenses 338,514
- Facility maintenance - 200,215
- Equipment rental 140,937
- ARCA dues - 106,406
- Printing 81,954
- Accounting fees - 83,481
- Board expenses - 69,573
- Equipment maintenance - 98,839

**TOTAL EXPENSES** $454,095,618 $8,005,521 $462,101,139

The accompanying notes are an integral part of these financial statements.
## NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

### STATEMENTS OF CASH FLOWS

For the Years Ended
June 30,

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>CASH FLOWS FROM OPERATING ACTIVITIES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receipts from State contract with DDS</td>
<td>$502,037,106</td>
<td>$435,172,111</td>
</tr>
<tr>
<td>Receipts from Intermediate Care Facility Vendors</td>
<td>8,171,022</td>
<td>9,212,530</td>
</tr>
<tr>
<td>Interest income</td>
<td>340,429</td>
<td>71,859</td>
</tr>
<tr>
<td>Payments to employees and related benefits</td>
<td>(49,789,774)</td>
<td>(45,570,542)</td>
</tr>
<tr>
<td>Payments for general services and operations</td>
<td>(11,325,129)</td>
<td>(11,689,570)</td>
</tr>
<tr>
<td>Payments to vendors for consumer services</td>
<td>(442,566,343)</td>
<td>(400,340,236)</td>
</tr>
<tr>
<td>Net Cash Provided By (Used In) Operating Activities</td>
<td>6,867,311</td>
<td>(13,143,848)</td>
</tr>
<tr>
<td>CASH FLOWS FROM INVESTING ACTIVITIES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reimbursement from state contract for equipment</td>
<td>223,185</td>
<td>400,645</td>
</tr>
<tr>
<td>Purchase of equipment</td>
<td>(223,185)</td>
<td>(400,645)</td>
</tr>
<tr>
<td>Net Cash Provided By Investing Activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NET CHANGE IN CASH AND CASH EQUIVALENTS</td>
<td>6,867,311</td>
<td>(13,143,848)</td>
</tr>
</tbody>
</table>

### CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR</td>
<td>15,566,756</td>
<td>28,710,604</td>
</tr>
<tr>
<td>CASH AND CASH EQUIVALENTS AT END OF YEAR</td>
<td>$22,434,067</td>
<td>$15,566,756</td>
</tr>
</tbody>
</table>

The accompanying notes are an integral part of these financial statements.
# RECONCILIATION OF CHANGE IN NET ASSETS

<table>
<thead>
<tr>
<th>Description</th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Change in net assets</td>
<td>$ (26,548,741)</td>
<td>$ 3,474,701</td>
</tr>
<tr>
<td>Adjustments to reconcile change in net assets to net cash</td>
<td></td>
<td></td>
</tr>
<tr>
<td>from operating activities:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Increase) decrease in:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash - client trust funds</td>
<td>173,215</td>
<td>219,785</td>
</tr>
<tr>
<td>Contracts receivable - state of California</td>
<td>4,057,951</td>
<td>(18,223,091)</td>
</tr>
<tr>
<td>Receivable from Intermediate Care Facility vendors</td>
<td>(582,279)</td>
<td>748,909</td>
</tr>
<tr>
<td>Other receivables and prepaid expenses</td>
<td>12,191,863</td>
<td>(3,229,954)</td>
</tr>
<tr>
<td>Due from State - accrued vacation and other employee benefits</td>
<td>(16,284,945)</td>
<td>(2,066,412)</td>
</tr>
<tr>
<td>Increase (decrease) in:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts payable</td>
<td>3,175,163</td>
<td>3,245,808</td>
</tr>
<tr>
<td>Accrued expenses</td>
<td>(421,074)</td>
<td>93,342</td>
</tr>
<tr>
<td>Accrued vacation and other employee benefits</td>
<td>61,127</td>
<td>126,878</td>
</tr>
<tr>
<td>Retirement health care plan obligation</td>
<td>4,668,201</td>
<td>(876,828)</td>
</tr>
<tr>
<td>Pension plan obligation</td>
<td>26,929,304</td>
<td>2,384,946</td>
</tr>
<tr>
<td>Deferred rent</td>
<td>134,613</td>
<td>1,263,572</td>
</tr>
<tr>
<td>Unexpended client support</td>
<td>(687,087)</td>
<td>(305,504)</td>
</tr>
<tr>
<td><strong>Net Cash Provided By (Used In) Operating Activities</strong></td>
<td><strong>$ 6,867,311</strong></td>
<td><strong>$ (13,143,848)</strong></td>
</tr>
</tbody>
</table>
NOTE 1 – Summary of Significant Accounting Policies

Basis of Presentation

The North Los Angeles County Regional Center, Inc. (the Center) was incorporated on March 13, 1974 as a California nonprofit corporation. The Center was organized in accordance with the provisions of the Lanterman Developmental Disabilities Services Act (the Act) of the Welfare and Institutions Code of the State of California. In accordance with the Act, the Center provides diagnostic evaluations, client program management, and lifelong planning services for persons with developmental disabilities, and their families. The areas served include the San Fernando, Antelope, and Santa Clarita Valleys.

The Act includes governance provisions regarding the composition of the Center’s Board of Trustees (the Board). The Act states that the Board shall be comprised of individuals with demonstrated interest in, or knowledge of, developmental disabilities, and other relevant characteristics, and requires that a minimum of 50% of the governing board be persons with developmental disabilities or their parents or legal guardians; and that no less than 25% of the members of the governing board shall be persons with developmental disabilities. In addition, a member of a required advisory committee, composed of persons representing the various categories of providers from which the regional center purchases client services, shall serve as a member of the regional center board. To comply with the Act, the Board includes persons with developmental disabilities, or their parents or legal guardians, who receive services from the Center and a client service provider of the Center.

The Center’s mission is to provide lifelong partnerships and planning to persons with developmental disabilities by promoting their civil and personal rights, providing comprehensive information, advocating in cooperation with consumers, promoting and providing quality of services, and supporting full participation of consumers and families in all aspects of community life.

The Center contracts with the State of California Department of Developmental Services (DDS) to operate a regional center for the developmentally disabled, and their families. Under the terms of these contracts, funded expenditures are not to exceed $496,187,785 for the 2018-2019 contract year and $451,962,085 for the 2017-2018 contract year. As of June 30, 2019 and 2018, actual net expenditures were $483,074,479 under the 2018-2019 contract and $439,532,511 under the 2017-2018 contract.
NOTE 1 - Summary of Significant Accounting Policies (Continued)

Basis of Presentation (Continued)

As discussed above, the Center operates under contracts with the DDS. Contract revenue is funded on a cost reimbursement basis. The net asset reported as of June 30, 2019 and 2018 on the statements of financial position is primarily the result of the implementation of an accounting standard regarding the reporting of the Center's post-retirement health care plan and pension plan. As further discussed in Note 5 and Note 6, the accounting standard required the Center to recognize as a charge to net assets the actuarial gains and losses along with any prior service cost, which had not yet been recognized as components of periodic plan expenses and amounted to ($13,875,539) and $12,679,387 as of June 30, 2019 and 2018, respectively. For purposes of reporting plan expenses, the unrecognized actuarial gains and prior service costs will continue to be amortized into plan expenses over future years. Plan expenses under the post-retirement health care and pension plans are reimbursed under the DDS contract as the Center funds each plan. Although the Center expects that the plan costs will ultimately be funded over future years, plan funding will depend on continued funding by DDS.

Recently Adopted Accounting Standard

During the fiscal year ended June 30, 2019, the Center adopted Accounting Standards Update No. 2016-14, Not-for-Profit Entities (Topic): Presentation of Financial Statements of Not-for-Profit Entities. The main provisions include: presentation of two classes of net assets versus the previously required three; recognition of capital gifts for construction as a net asset without donor restrictions when the associated long-lived asset is placed in service; and, recognition of underwater endowment funds as a reduction to net assets with donor restrictions. The guidance also enhances disclosures for board-designated amounts, components of net assets without donor restrictions, liquidity, and expenses by both their natural and functional classification. With the adoption of the standard, the Center updated net asset presentation in the financial statements and included additional disclosures as required. No significant reclassifications to prior-year amounts were necessary in order to adopt the new standard.

Basis of Accounting

The financial statements of the Center have been prepared on the accrual basis of accounting and, accordingly, revenues are recognized when earned and expenses are recognized when the obligation is incurred. Reimbursements from the state are considered earned when a qualifying expense is incurred.
NOTE 1 – Summary of Significant Accounting Policies (Continued)

Financial Statement Presentation

The Center is required to report information regarding its financial position and activities according to two classes of net assets based on the existence or absence of donor imposed restrictions: without donor restrictions and with donor restrictions.

Without Donor Restrictions – Net assets that are not subject to donor-imposed restrictions.

With Donor Restrictions – Net assets subject to donor-imposed stipulations that will be met either by actions of the Center or the passage of time. As the restrictions are satisfied, net assets are reclassified as Without Donor Restrictions and reported in the accompanying statements of activities as net assets released from restrictions. Also included in this category are net assets subject to donor-imposed restrictions that the corpus be invested in perpetuity and only the income be made available for program operations in accordance with donor restrictions. Such income generally includes interest, dividends, and realized and unrealized earnings from the corpus.

As of June 30, 2019 and 2018, the Center had no net assets with donor restrictions.

Contributions

Contributions received are recorded as without donor restrictions or with donor restrictions depending on the existence and nature of any donor-imposed restrictions.

Contributions, including pledges, are recognized as support in the period received or pledged. Unconditional promises to give that are expected to be collected within one year are recorded at their net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. Amortization of the discount to present value is included in contribution revenue. Conditional promises to give are not included as support until the conditions are substantially met.
NOTE 1 – Summary of Significant Accounting Policies (Continued)

Contributions (Continued)

All contributions are considered to be available for unrestricted use unless specially restricted by the donor. Contributions received that are designated for future periods or restricted by the donor for specific purposes are reported as increases in net assets with donor restrictions. When a donor’s stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Permanently restricted contributions have restrictions stipulated by the donor that the corpus be invested in perpetuity and only income be made available for operations.

Use of Estimates and Assumptions

Management uses estimates and assumptions in preparing financial statements in accordance with accounting principles generally accepted in the United States of America. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Principal areas requiring the use of estimates are assumptions utilized for the post-retirement health care plan, pension plan, and the functional allocation of expenses. Actual results could vary from the estimates that were assumed in preparing the financial statements.

Cash and Cash Equivalents and Concentration of Credit Risk

For purposes of the statements of cash flows, the Center considers all highly liquid instruments purchased with an original maturity of three months or less to be cash equivalents. As of June 30, 2019 and 2018 and at various times during the years, the Center maintained cash balances in its bank in excess of federally insured limits.

Contracts Receivable – State of California

Support and contracts receivable – state of California is recorded on the accrual method as related expenses are incurred.
NOTE 1 – Summary of Significant Accounting Policies (Continued)

Receivables from Intermediate Care Facility Vendors

The Centers for Medicare and Medicaid Services (CMS) approved federal financial participation in the funding of day and related transportation services purchased by the Center for consumers who reside in Intermediate Care Facilities (ICFs). CMS agreed that the day and related transportation services are part of the ICF service; however, the federal rules allow for only one provider of the ICF service. Accordingly, all the Medicaid funding for the ICF residents must go through the applicable ICF provider. The Center receives a 1.5% administrative fee based on the invoice submitted to DDS for the administrative work to implement the state plan amendment (SPA 07-004).

The DDS has directed the Center to prepare billings for these services on behalf of the ICFs and submit a separate state claim report for these services. The Center was directed to reduce the amount of their regular state claim to DDS by the dollar amount of these services. Reimbursement for these services will be received from the ICFs. DDS advances the amount according to the state claim to the ICFs. The ICFs are then required to pass on the payments received, as well as the Center’s administrative fee to the Center within 30 days of receipt of funds from the State Controller’s Office.

Equipment

Pursuant to the terms of the DDS contract, equipment purchases become the property of the State and, accordingly, are charged as expenses when incurred. For the years ended June 30, 2019 and 2018, equipment purchases totaled $223,185 and $400,645, respectively.

Accrued Vacation and Other Employee Benefits

The Center has accrued a liability and receivable from the State for leave benefits earned, and for post-retirement health care and pension plan as discussed in Note 5 and Note 6. However, such benefits are reimbursed under the DDS contract only when actually paid.
NOTE 1 – Summary of Significant Accounting Policies (Continued)

Deferred Rent

The Center leases office facilities under lease agreements that are subject to scheduled increases of rental payments. The scheduled rent increases are amortized evenly over the life of the lease.

The deferred rent liability represents the difference between the cash payments made and the amount expensed since inception of the lease. The Center has recorded a receivable from the State for the deferred rent liability to reflect the future reimbursement of the additional rent expense recognized.

Post-Retirement Health Care Plan and Pension Plan

The Center is required to recognize the funded status of a benefit plan, measured as the difference between plan assets at fair value and the benefit obligation, in the statements of financial position, with an offsetting charge or credit to net assets. Gains or losses, prior service costs or credits that arise during the period but are not recognized as components of net period benefit cost, will be recognized each year as a separate charge or credit to net assets.

Allocation of Expenses

The statements of functional expenses allocate expenses to the program and supporting service categories based on a direct-cost basis for purchase of services and salaries and related expenses. Operating expenses are allocated to program and supporting services based on management’s estimates of the benefits the expenses covered.

Income Taxes

The Center has received tax-exempt status from the Internal Revenue Service and California Franchise Tax Board under Section 501(c)(3) of the Internal Revenue Code and Section 23701(d) of the Revenue and Taxation Code, respectively.

The Center recognizes the financial statement benefit of tax positions, such as a filing status of tax-exempt, only after determining that the relevant tax authority would more likely than not sustain the position following an audit. The Center is subject to potential income tax audits on open tax years by any taxing jurisdiction in which it operates. The statute of limitations for federal and California purposes is generally three and four years, respectively.
NOTE 1 – Summary of Significant Accounting Policies (Continued)

Recently Issued Accounting Pronouncements

In May 2014, the FASB issued ASU 2014-09, Revenue from Contracts with Customers (Topic 606) (ASU 2014-09), requiring an entity to recognize the amount of revenue to which it expects to be entitled for the transfer of promised goods or services to customers. The updated standard will replace most existing revenue recognition guidance in U.S. GAAP when it becomes effective and permits the use of either a full retrospective or retrospective with cumulative-effect-transition method. In August 2015, the FASB issued ASU 2015-14, which defers the effective date of ASU 2014-09 one year, making it effective for annual reporting periods beginning after December 15, 2018 (fiscal year ending June 30, 2020 for the Center). The Center has not yet selected a transition method and is currently evaluating the effect that the standard will have on the financial statements.

In June 2018, the FASB issues ASU 2018-08, Not-for-Profit Entities (Topic 958): Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made (ASU 2018-08), which provides additional guidance on characterizing grants and similar contracts with resource providers as either exchange transactions or contributions, as well as distinguishing between conditional and unconditional contributions. The updated standard will be effective for annual reporting periods beginning after December 15, 2018 (fiscal year ending June 30, 2020 for the Center). The Center is currently evaluating the impact of the adoption of the new standard on the financial statements.

In February 2016, the Financial Accounting Standards Board ("FASB") issued Accounting Standards Update ("ASU") 2016-02, Leases (Topic 842), to increase transparency and comparability among organizations by recognizing lease assets and lease liabilities on the statements of financial position and disclosing key information about leasing arrangements for lessees and lessors. The new standard applies a right-of-use (ROU) model that requires, for all leases with a lease term of more than 12 months, an asset representing its right to use the underlying asset for the lease term and a liability to make lease payments to be recorded. The ASU is effective for the Center’s fiscal years beginning after December 15, 2020 (fiscal year ending June 30, 2022 for the Center), with early adoption permitted. Management is currently evaluating the impact of this ASU on its financial statements.
NOTE 1 – Summary of Significant Accounting Policies (Continued)

Subsequent Events

The Center’s management has evaluated subsequent events from the statement of financial position date through [Report Date], the date the financial statements were available to be issued for the year ended June 30, 2019, and determined there are no other items to disclose.

NOTE 2 – Cash - Client Trust Funds and Unexpended Client Support

The Center functions as custodian for the receipt of certain governmental payments and resulting disbursements made on behalf of regional center consumers. These cash balances are segregated from the operating cash accounts of the Center and are restricted for consumer support. Since the Center is acting as an agent in processing these transactions, no revenue or expense is reflected on the accompanying statements of activities. The following is a summary of operating activity not reported in the statements of activities for the years ended June 30, 2019 and 2018:

<table>
<thead>
<tr>
<th>For the Year Ended</th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Social Security and other client support</td>
<td>$15,747,411</td>
<td>$17,279,965</td>
</tr>
<tr>
<td>Disbursements:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Living out of home</td>
<td>$9,116,034</td>
<td>$10,024,403</td>
</tr>
<tr>
<td>Other disbursements</td>
<td>$6,631,377</td>
<td>$7,255,562</td>
</tr>
<tr>
<td>Total</td>
<td>$15,747,411</td>
<td>$17,279,965</td>
</tr>
</tbody>
</table>
NOTE 3 - Contracts Receivable – State of California

The Center’s primary source of revenue is from the state of California. Subject to renewal, the Center enters into a five-year contract with the State of California’s Department of Developmental Services that is subject to annual appropriations by the State. For fiscal year ended June 30, 2019, the Center completed its fifth year of its 5-year contract with DDS that started fiscal year ended June 30, 2015. Revenue from the State is recognized monthly when a claim (invoice) for reimbursement of actual expenses is submitted to DDS for payment. These claims are paid at the State’s discretion either through a direct payment to the Center or by offsetting the claim against the cash advances received by the Center from the State.

As of June 30, 2019 and 2018, DDS had advanced the Center, under the regional center contracts, $117,645,795 and $62,986,750, respectively. For financial statement presentation, to the extent there are claims receivable, these advances have been offset against the claims receivable from DDS as follows:

<table>
<thead>
<tr>
<th></th>
<th>June 30,</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2019</td>
</tr>
<tr>
<td>Contracts receivable</td>
<td>$ 140,189,338</td>
</tr>
<tr>
<td>Contract advances</td>
<td>(117,645,795)</td>
</tr>
<tr>
<td>Net contracts receivable/contract advances</td>
<td>$ 22,543,543</td>
</tr>
</tbody>
</table>

The Center has renewed its contract with the State for the fiscal year ending June 30, 2020. The most recent contract amendment provides for funding of $528,999,831.

In addition, the Center has accrued receivables from the State for expenses that will be settled in cash in future years. These expenses are required to be recognized as liabilities under generally accepted accounting principles; however, such benefits are reimbursed by the state contract only when actually paid. These expenses relate to accrued vacation and other employee benefits and the obligations for the post-retirement health care benefits and pension plan.
NOTE 3 – Contracts Receivable – State of California (Continued)

The Center’s contract with DDS includes various fiscal provisions, which provide that the state of California retains all rights, title, and interest to the funds provided by DDS and that funds received from DDS may only be used for the purpose of satisfying claims against or expenses of the Center incurred pursuant to and in the performance of its contract with DDS.

Due from state – accrued vacation and other employee benefits consisted of the following:

<table>
<thead>
<tr>
<th></th>
<th>June 30,</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2019</td>
</tr>
<tr>
<td>Vacation and other employee benefits</td>
<td>$1,844,982</td>
</tr>
<tr>
<td>Retirement health care and pension plan obligation, net of unrecognized loss on pension (see Note 6)</td>
<td>$101,869,784</td>
</tr>
<tr>
<td></td>
<td><strong>$103,714,766</strong></td>
</tr>
</tbody>
</table>

NOTE 4 – Short-Term Borrowings

The Center has a revolving line of credit agreement with a bank whereby it may borrow up to $45,000,000 and $40,000,000 until the expiration of the agreement on June 30, 2019 and 2018, respectively. Borrowings are secured by substantially all assets of the Center with interest payable monthly at the greater of 2.25%, or 1% below the bank’s prime rate. There was no balance outstanding as of June 30, 2019 and 2018.
NOTE 5 – Post-Retirement Health Care Plan

The Center sponsors a post-retirement health care plan through the California Public Employees’ Retirement System (PERS) for its employees. The actuarial cost method used for determining the benefit obligations is the Projected Unit Benefit Cost Method. Under this method, the actuarial present value of projected benefits is the value of benefits expected to be paid for current active employees and retirees. The Accumulated Post-Retirement Benefit Obligation (APBO) is the actuarial present value of benefits attributed to employee service rendered prior to the valuation date. The APBO equals the present value of projected benefits multiplied by a fraction equal to service to date over service at full eligibility age. The Periodic Benefit Cost is the actuarial present value of benefits attributed to one year of service. This equals the present value of benefits divided by service at expected retirement. The actuarial assumptions are summarized below:

**Valuation Date**

June 30

**Economic Assumptions**

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Discount Rate</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Used to determine Net Periodic Benefit Cost</td>
<td>4.25%</td>
<td>3.95%</td>
</tr>
<tr>
<td><strong>Long-term Rate of Return on Plan Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Used to determine Net Periodic Benefit cost</td>
<td>5.50%</td>
<td>5.75%</td>
</tr>
<tr>
<td>Used to determine Benefit Obligations</td>
<td>5.50%</td>
<td>5.50%</td>
</tr>
<tr>
<td>General inflation</td>
<td>2.50%</td>
<td>2.50%</td>
</tr>
<tr>
<td><strong>Health Cost Trend</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Health care cost trend rate assumed for next year</td>
<td>9.75%</td>
<td>6.75%</td>
</tr>
<tr>
<td>Rate to which the cost trend is assumed to decline (the ultimate trend rate)</td>
<td>4.00%</td>
<td>4.50%</td>
</tr>
<tr>
<td>Year that the rate reaches the ultimate trend rate</td>
<td>2073</td>
<td>2100</td>
</tr>
<tr>
<td><strong>Number of Participants</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Active employees</td>
<td>455</td>
<td>445</td>
</tr>
<tr>
<td>Retired employees</td>
<td>157</td>
<td>147</td>
</tr>
</tbody>
</table>
NOTE 5 – Post-Retirement Health Care Plan (Continued)

The Center is required to recognize an expense each year equal to the Net Periodic Post-Retirement Benefit Cost.

The Center recognizes the post-retirement health care plan liability as the unfunded APBO in its financial statements. All previously unrecognized actuarial gains or losses are reflected in the statement of financial position. The plan items not yet recognized as a component of periodic plan expenses, but included as a separate charge to net assets, are:

<table>
<thead>
<tr>
<th></th>
<th>June 30, 2019</th>
<th>June 30, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unamortized prior service costs</td>
<td>$330,084</td>
<td>$660,177</td>
</tr>
<tr>
<td>Unamortized actuarial net gain</td>
<td>(1,828,232)</td>
<td>(3,743,097)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>(1,498,148)</strong></td>
<td><strong>(3,082,290)</strong></td>
</tr>
</tbody>
</table>

The pension-related changes other than net periodic pension cost increased (decreased) net assets by $1,584,772 and ($3,514,336) for the years ended June 30, 2019 and 2018, respectively.

The following table provides a reconciliation of the changes in the plan’s benefit obligations:

**Reconciliation of Benefit Obligation**

<table>
<thead>
<tr>
<th></th>
<th>For the Year Ended June 30,</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2019</td>
</tr>
<tr>
<td>Change in benefit obligation</td>
<td></td>
</tr>
<tr>
<td>Obligation at beginning of year</td>
<td>$46,426,713</td>
</tr>
<tr>
<td>Service cost</td>
<td>3,279,309</td>
</tr>
<tr>
<td>Interest cost</td>
<td>1,979,522</td>
</tr>
<tr>
<td>Actuarial (gain) loss</td>
<td>1,837,654</td>
</tr>
<tr>
<td>Benefits paid</td>
<td>(1,068,370)</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$52,454,828</strong></td>
</tr>
</tbody>
</table>
NOTE 5 – Post-Retirement Health Care Plan (Continued)

Reconciliation of Benefit Obligation (Continued)

The following table provides a reconciliation of the changes in the plan’s assets:

<table>
<thead>
<tr>
<th>For the Year Ended</th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>June 30,</td>
<td></td>
</tr>
<tr>
<td>Fair value of plan assets at beginning of year</td>
<td>$24,047,857</td>
<td>$22,504,426</td>
</tr>
<tr>
<td>Actual return on plan assets</td>
<td>1,248,485</td>
<td>1,388,490</td>
</tr>
<tr>
<td>Employer contributions</td>
<td>1,179,799</td>
<td>1,180,752</td>
</tr>
<tr>
<td>Benefits paid</td>
<td>(1,068,370)</td>
<td>(1,025,811)</td>
</tr>
<tr>
<td>Fair value of plan assets at end of year</td>
<td>25,407,771</td>
<td>24,047,857</td>
</tr>
<tr>
<td>Net amount recognized in the statements of financial position</td>
<td>$(27,047,057)</td>
<td>$(22,378,856)</td>
</tr>
</tbody>
</table>

Net periodic postretirement benefit cost consists of the following components:

<table>
<thead>
<tr>
<th>For the Year Ended</th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>June 30,</td>
<td></td>
</tr>
<tr>
<td>Service cost</td>
<td>$3,279,309</td>
<td>$3,009,723</td>
</tr>
<tr>
<td>Interest cost</td>
<td>1,979,522</td>
<td>1,776,903</td>
</tr>
<tr>
<td>Return on assets</td>
<td>(1,325,696)</td>
<td>(1,298,459)</td>
</tr>
<tr>
<td>Amortization of unrecognized prior service cost</td>
<td>330,093</td>
<td>330,093</td>
</tr>
<tr>
<td>Net periodic post-retirement benefit cost</td>
<td>$4,263,228</td>
<td>$3,818,260</td>
</tr>
</tbody>
</table>
NOTE 5 - Post-Retirement Health Care Plan (Continued)

Reconciliation of Benefit Obligation (Continued)

The net amount recognized as a separate charge to net assets of $1,498,148 and $3,082,920 as of June 30, 2019 and 2018, respectively, for prior service cost and unamortized net actuarial gain (loss) does not have an offsetting accrual from the DDS to reflect the future reimbursement of such benefits. The gain is recognized as a prepaid expense and the loss is netted with the receivable from DDS included in due from state accrued vacation and other employee benefits on the statements of financial position.

Plan Assets

The plan's assets are reported at fair value. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. A recent accounting standard has established a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1 measurements) and the lowest priority to measurements involving significant unobservable inputs (level 3 measurements). The three levels of the fair value hierarchy are as follows:

- Level 1 inputs are quoted prices (unadjusted) in active markets for identical assets or liabilities that the Center has the ability to access at the measurement date.
- Level 2 inputs are inputs other than quoted market prices included in level 1 that are observable for the asset or liability, either directly or indirectly.
- Level 3 inputs are unobservable inputs for the asset or liability.

The level in the fair value hierarchy within which a fair measurement in its entirety falls is based on the lowest level input that is significant to the fair value measurement in its entirety.
NOTE 5 – Post-Retirement Health Care Plan (Continued)

Plan Assets (Continued)

The following tables set forth by level, within the fair value hierarchy, the plan’s assets at fair value as of June 30, 2019 and 2018:

<table>
<thead>
<tr>
<th></th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and cash equivalents</td>
<td>$1,124,013</td>
<td>-</td>
<td>-</td>
<td>$1,124,013</td>
</tr>
<tr>
<td>Mutual funds</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity</td>
<td>14,640,770</td>
<td>-</td>
<td>-</td>
<td>14,640,770</td>
</tr>
<tr>
<td>Fixed income</td>
<td>8,801,737</td>
<td>-</td>
<td>-</td>
<td>8,801,737</td>
</tr>
<tr>
<td>Balanced</td>
<td>841,251</td>
<td>-</td>
<td>-</td>
<td>841,251</td>
</tr>
<tr>
<td>Total</td>
<td>$25,407,771</td>
<td>None</td>
<td>None</td>
<td>$25,407,771</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and cash equivalents</td>
<td>$1,469,349</td>
<td>-</td>
<td>-</td>
<td>$1,469,349</td>
</tr>
<tr>
<td>Mutual funds</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equity</td>
<td>13,866,748</td>
<td>-</td>
<td>-</td>
<td>13,866,748</td>
</tr>
<tr>
<td>Fixed income</td>
<td>7,856,173</td>
<td>-</td>
<td>-</td>
<td>7,856,173</td>
</tr>
<tr>
<td>Balanced</td>
<td>855,587</td>
<td>-</td>
<td>-</td>
<td>855,587</td>
</tr>
<tr>
<td>Total</td>
<td>$24,047,857</td>
<td>None</td>
<td>None</td>
<td>$24,047,857</td>
</tr>
</tbody>
</table>

The investment objective of the plan is to provide a rate of return commensurate with a moderate degree of risk of loss of principal and return volatility. A trustee administers the plan assets and investment responsibility for the assets is assigned to outside investment managers. The assets of the plan are periodically rebalanced to remain within the desired target allocations.
NOTE 5 – Post-Retirement Health Care Plan (Continued)

Variability of Estimated APBO

Actual future costs may vary significantly from the estimates used in calculating the APBO for a variety of reasons. Future costs may vary from estimates due to a variety of factors including, but not limited to, changes in medical costs, applicable laws, mortality rates, retirement rates, termination rates, rate of return, or other changes in economic or demographic assumptions.

Cash Flow Estimates for Future Benefit Payments

The following estimated benefit payments are expected to be paid on a fiscal year basis:

<table>
<thead>
<tr>
<th>For the Year Ending June 30,</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2020</td>
<td>$ 1,224,768</td>
</tr>
<tr>
<td>2021</td>
<td>1,343,712</td>
</tr>
<tr>
<td>2022</td>
<td>1,511,380</td>
</tr>
<tr>
<td>2023</td>
<td>1,674,943</td>
</tr>
<tr>
<td>2024</td>
<td>1,793,127</td>
</tr>
<tr>
<td>2025-2029</td>
<td>10,839,088</td>
</tr>
<tr>
<td></td>
<td>$ 18,387,018</td>
</tr>
</tbody>
</table>

NOTE 6 – Pension Plan

The Center contributes to the California Public Employees’ Retirement System (PERS), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for participating public entities within California. Substantially all of the Center’s employees participate in PERS.

PERS uses the Entry Age Normal Cost Method to fund benefits. Under this method, projected benefits are determined for all members and the associated liabilities are spread in a manner that produces level annual cost as a percent of pay in each year from the age of hire to the assumed retirement age. The cost allocated to the current fiscal year is called the normal cost.
NOTE 6 – Pension Plan (Continued)

Employee contributions are approximately 7% of salary and wages. The Center is required to contribute the remaining amount necessary to fund benefits for its employees, using the actuarial basis adopted by the PERS Board of Administration. Total retirement expense for the years ended June 30, 2019 and 2018 was $2,547,153 and $1,306,674, respectively.

The actuarial calculations and contribution rates generated by CalPERS are based on various assumptions about long-term demographic and economic trends and behavior. The CalPERS actuarial assumptions and calculations are in accordance with Governmental Accounting Standards Board (GASB) guidance. However, GASB guidance is not applicable to the Center, as the Center is a nonprofit organization where the appropriate generally accepted accounting principles for reporting should be in accordance with Financial Accounting Standards Board (FASB) guidance. In order for the Center to obtain a valuation report in accordance with FASB, the Center has obtained the census data from PERS along with plan asset balances for the fiscal year ended June 30, 2019 and 2018 and had an actuarial valuation performed in accordance with FASB to record the unfunded pension obligation and related pension expense in the statement of financial position and statement of activities, respectively, as of and for the year ended June 30, 2019 and 2018. The actuarial assumptions are summarized below:

**Valuation Date**

<table>
<thead>
<tr>
<th>Economic Assumptions</th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Discount Rate</strong></td>
<td>3.65%</td>
<td>3.95%</td>
</tr>
<tr>
<td><strong>Long-term Rate of Return on Plan Assets</strong></td>
<td>7.00%</td>
<td>7.00%</td>
</tr>
<tr>
<td><strong>Salary Increases (annually)</strong></td>
<td>4.00%</td>
<td>4.00%</td>
</tr>
</tbody>
</table>

**Number of Participants**

<table>
<thead>
<tr>
<th></th>
<th>2019</th>
<th>2018</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Active members</strong></td>
<td>458</td>
<td>446</td>
</tr>
<tr>
<td><strong>Transferred members</strong></td>
<td>62</td>
<td>62</td>
</tr>
<tr>
<td><strong>Terminated members</strong></td>
<td>294</td>
<td>276</td>
</tr>
<tr>
<td><strong>Retired members or beneficiaries</strong></td>
<td>234</td>
<td>227</td>
</tr>
</tbody>
</table>
NOTE 6 – Pension Plan (Continued)

The Center is required to recognize an expense each year equal to the Net Periodic Post-Retirement Benefit Cost.

The Center recognizes the pension plan liability as the unfunded ABO in its financial statements. All previously unrecognized actuarial gains or losses are reflected in the statements of financial position. The plan items not yet recognized as a component of periodic plan expenses, but included as a separate charge to net assets, are:

| Unamortized experience loss | $13,502,681  | $8,885,217  |
| Unamortized gain from asset return | $(4,074,592)  | $(4,617,074)  |
| Unamortized (gain) loss from assumption changes | $5,945,598  | $(13,864,610)  |

$15,373,687  $9,596,467

The pension-related changes other than net periodic pension cost increased net assets by $24,970,154 and $50,418 for the years ended June 30, 2019 and 2018, respectively.

The following table provides a reconciliation of the changes in the plan’s benefit obligations:

<table>
<thead>
<tr>
<th>Reconciliation of Benefit Obligation</th>
</tr>
</thead>
<tbody>
<tr>
<td>For the Year Ended June 30,</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Change in benefit obligation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Obligation at beginning of year</td>
</tr>
<tr>
<td>Service cost</td>
</tr>
<tr>
<td>Interest cost</td>
</tr>
<tr>
<td>Actuarial loss (gain)</td>
</tr>
<tr>
<td>Experience loss</td>
</tr>
<tr>
<td>Benefits paid</td>
</tr>
</tbody>
</table>

| Obligation at end of year            | $205,085,093 | $168,746,067 |
NOTE 6 – Pension Plan (Continued)

Reconciliation of Benefit Obligation (Continued)

The following table provides a reconciliation of the changes in the plan’s assets:

<table>
<thead>
<tr>
<th>For the Year Ended June 30,</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td>Fair value of plan assets at beginning of year</td>
</tr>
<tr>
<td>Actual return on plan assets</td>
</tr>
<tr>
<td>Employer and employee contributions</td>
</tr>
<tr>
<td>Benefits paid</td>
</tr>
<tr>
<td>Fair value of plan assets at end of year</td>
</tr>
<tr>
<td>Net amount recognized in the statements of financial position</td>
</tr>
</tbody>
</table>

Net periodic postretirement benefit cost consists of the following components:

<table>
<thead>
<tr>
<th>For the Year Ended June 30,</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
<tr>
<td>Service cost</td>
</tr>
<tr>
<td>Interest cost</td>
</tr>
<tr>
<td>Return on assets</td>
</tr>
<tr>
<td>Net periodic post-retirement benefit cost</td>
</tr>
</tbody>
</table>

The net amount recognized as a separate charge to net assets of ($15,373,687) and $9,596,467 as of June 30, 2019 and 2018, respectively, for unamortized net actuarial gain (loss) does not have an offsetting accrual from the DDS to reflect the future reimbursement of such benefits. Gains are recognized as a prepaid expense and loses are offset with receivables from the state for pension plan on the statements of financial position as of June 30, 2019 and 2018, respectively.
NOTE 6 – Pension Plan (Continued)

Cash Flow Estimates for Future Benefit Payments

The following estimated benefit payments are expected to be paid on a fiscal year basis:

<table>
<thead>
<tr>
<th>For the Year Ending</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>June 30,</td>
<td></td>
</tr>
<tr>
<td>2020</td>
<td>$4,549,403</td>
</tr>
<tr>
<td>2021</td>
<td>5,064,586</td>
</tr>
<tr>
<td>2022</td>
<td>5,404,737</td>
</tr>
<tr>
<td>2023</td>
<td>5,809,119</td>
</tr>
<tr>
<td>2024</td>
<td>6,243,491</td>
</tr>
<tr>
<td>2025-2029</td>
<td>36,786,449</td>
</tr>
<tr>
<td></td>
<td>$63,857,785</td>
</tr>
</tbody>
</table>

NOTE 7 – Commitments and Contingencies

Commitments

The Center is obligated under certain operating leases for its office facilities and office equipment. The lease terms expire in various years through 2027. The Center is required to pay for taxes, utilities, maintenance, and insurance on the facilities. Future minimum rental commitments for noncancellable operating leases are as follows:

<table>
<thead>
<tr>
<th>Year Ending</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>June 30,</td>
<td></td>
</tr>
<tr>
<td>2020</td>
<td>$3,195,215</td>
</tr>
<tr>
<td>2021</td>
<td>3,064,404</td>
</tr>
<tr>
<td>2022</td>
<td>2,711,005</td>
</tr>
<tr>
<td>2023</td>
<td>2,780,599</td>
</tr>
<tr>
<td>2024</td>
<td>2,864,017</td>
</tr>
<tr>
<td>Thereafter</td>
<td>8,327,893</td>
</tr>
<tr>
<td></td>
<td>$22,943,133</td>
</tr>
</tbody>
</table>

Total office equipment and facilities rental expense for the years ended June 30, 2019 and 2018 was $4,578,478 and $3,642,501, respectively.
NOTE 7 – Commitments and Contingencies (Continued)

Collective Bargaining Agreements

The Center retains a substantial portion of its labor force through Social Services Union, Local 721, Services Employees International Union. This labor force is subject to collective bargaining agreements and, as such, renegotiation of such agreements could expose the Center to an increase in hourly costs and work stoppages. The Center’s collective bargaining agreement with the union expired on February 28, 2019, and was mutually extended indefinitely while the parties negotiate a new collective bargaining agreement. Under the agreement to extend the collective bargaining agreement, either party may terminate the extended collective bargaining agreement at any time by giving ten (10) days written notice to the other party. The Center and the union are currently in active negotiations for a new collective bargaining agreement, and the Center does not anticipate that either party will exercise the option to terminate the collective bargaining agreement as of the date of this report.

Contingencies

Funding

In accordance with the terms of the DDS contract, an audit may be performed by an authorized DDS representative. Should such audit disclose any unallowable costs, the Center may be liable to DDS for reimbursement of such costs. In the opinion of the Center’s management, the effect of any disallowed costs would be immaterial to financial statements at June 30, 2019 and 2018 and for the years then ended.

The Center is dependent on continued funding provided by DDS to operate and provide services for its consumers. The Center’s contract with DDS provides funding for services under The Lanterman Act. In the event that the DDS determines that the Center has insufficient funds to meet its contractual obligations, the DDS shall make best efforts to secure additional funds and/or provide the Center with regulatory and statutory relief.

Unemployment Insurance

The Center has elected to self-insure its unemployment insurance. The Center is required to reimburse the state of California for benefits paid to its former employees.

Legal Proceedings

The Center is subject to various legal proceedings and claims arising in the ordinary course of its operations. The Center’s management believes that the ultimate resolution of these matters will not have a material adverse effect on the Center’s financial position or activities.
NOTE 8 – Financial Assets and Liquidity Resources

As of June 30, 2019, financial assets and liquidity resources available within one year for general expenditure, such as operating expenses, were as follows:

Financial Assets:
- Cash and cash equivalents $22,434,067
- Contracts receivable - state of California 22,543,543
- Receivable from Intermediate Care Facility vendors 3,913,852

Total financial assets available within one year $48,891,462

Each regional center submits a monthly purchase of service expenditure projection to DDS, beginning in December of each fiscal year. By February 1st of each year, DDS shall allocate to all regional centers no less than one hundred percent (100%) of the enacted budget for Operations and ninety-nine percent (99%) of the enacted budget for Purchase of Service. To do this, it may be necessary to amend the Center’s contract in order to allocate funds made available from budget augmentations and to move funds among regional centers. In the event that DDS determines that a regional center has insufficient funds to meet its contractual obligations, DDS shall make best efforts to secure additional funds and/or provide the regional center with regulatory and statutory relief. The contract with DDS allows for adjustments to the Center’s allocations and for the payment of claims up to two years after the close of each fiscal year.

In addition, the Center maintains a line of credit (see Note 4) to manage cash flow requirements as needed should there be delays in reimbursement for expenditures from DDS.
<table>
<thead>
<tr>
<th>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</th>
<th>Federal CFDA Number</th>
<th>Grant Identification Number</th>
<th>Federal Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>U.S. Department of Education</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Passed through State of California Department of Developmental Services</td>
<td>84.181A</td>
<td>H181A180037</td>
<td>$1,155,915</td>
</tr>
</tbody>
</table>

See accompanying notes to schedule of expenditures of federal awards.
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2019

NOTE A - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (Schedule) includes the federal award activity of North Los Angeles County Regional Center, Inc. under programs of the federal government for the year ended June 30, 2019. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of North Los Angeles County Regional Center, Inc., it is not intended to, and does not, present the financial position, changes in net assets, or cash flows of North Los Angeles County Regional Center, Inc.

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting and based on state contract budget allocations. Such expenditures are recognized following cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE C - INDIRECT COST RATE

North Los Angeles County Regional Center, Inc. has elected not to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.
INDEPENDENT AUDITORS’ REPORT ON INTERNAL CONTROL OVER 
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED 
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED 
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Board of Trustees of 
North Los Angeles County Regional Center, Inc.

We have audited, in accordance with the auditing standards generally accepted in the United 
States of America and the standards applicable to financial audits contained in Government 
Auditing Standards issued by the Comptroller General of the United States, the financial 
statements of North Los Angeles County Regional Center, Inc. (a California nonprofit 
corporation), which comprise the statement of financial position as of June 30, 2019, and the 
related statements of activities, functional expenses, and cash flows for the year then ended, 
and the related notes to the financial statements, and have issued our report thereon dated 
[Report Date].

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered North Los 
Angesles County Regional Center, Inc.’s internal control over financial reporting (internal 
control) to determine the audit procedures that are appropriate in the circumstances for the 
purpose of expressing our opinion on the financial statements, but not for the purpose of 
expressing an opinion on the effectiveness of North Los Angeles County Regional Center, 
Inc.’s internal control. Accordingly, we do not express an opinion on the effectiveness of 
North Los Angeles County Regional Center, Inc.’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow 
management or employees, in the normal course of performing their assigned functions, to 
prevent, or detect and correct, misstatements on a timely basis. A material weakness is a 
deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable 
possibility that a material misstatement of the entity’s financial statements will not be 
prevented, or detected and corrected, on a timely basis. A significant deficiency is a 
deficiency, or combination of a deficiencies, in internal control that is less severe than a 
material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first 
paragraph of this section and was not designed to identify all deficiencies in internal control 
that might be material weaknesses or significant deficiencies. Given these limitations, during 
our audit we did not identify any deficiencies in internal control that we consider to be material 
weaknesses. However, material weaknesses may exist that have not been identified.
Compliance and Other Matters

As part of obtaining reasonable assurance about whether North Los Angeles County Regional Center, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Center’s internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering North Los Angeles County Regional Center, Inc.'s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.
INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Trustees of
North Los Angeles County Regional Center, Inc.

Report on Compliance for Each Major Federal Program

We have audited North Los Angeles County Regional Center, Inc.'s compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on North Los Angeles County Regional Center, Inc.'s major federal program for the year ended June 30, 2019. North Los Angeles County Regional Center, Inc.'s major federal program is identified in the summary of auditors’ results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for North Los Angeles County Regional Center, Inc.'s major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirement of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about North Los Angeles County Regional Center, Inc.'s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of North Los Angeles County Regional Center, Inc.'s compliance.
Opinion on Each Major Federal Program

In our opinion, North Los Angeles County Regional Center, Inc. complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2019.

Report on Internal Control over Compliance

Management of North Los Angeles County Regional Center, Inc. is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered North Los Angeles County Regional Center, Inc.'s internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of North Los Angeles County Regional Center, Inc.'s internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.
The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.
NORTH LOS ANGELES COUNTY REGIONAL CENTER, INC.

SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2019

SECTION I - SUMMARY OF AUDITORS’ RESULTS

Financial Statements

The auditors’ report expresses an unmodified opinion on whether the financial statements of North Los Angeles Regional Center, Inc. were prepared in accordance with generally accepted accounting principles.

Internal control over financial reporting:

Material weakness(es) identified? – No

Significant deficiencies identified? – None reported

Noncompliance material to financial statements noted? – No

Federal awards

Internal control over major programs:

Material weakness(es) identified? – No

Significant deficiencies identified? – None reported

Type of auditors’ report issued on compliance for major programs? – Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR section 200.516(a)? – No

Identification of major programs:

Special Education – Grants for Infants and Families with Disabilities CFDA #84.181A

Dollar threshold used to distinguish between Type A and Type B programs was $750,000.

Auditee qualified as low-risk auditee? – Yes

SECTION II - FINDINGS - FINANCIAL STATEMENTS AUDIT

None

SECTION III - FINDINGS AND QUESTIONED COSTS - MAJOR FEDERAL AWARD PROGRAMS AUDIT

None
Committee Action Items
ADOPTING RESOLUTION

The undersigned authorized representative of North Los Angeles County Regional Center, Inc. (the “Employer” or “NLACRC”) hereby certifies that the following resolutions were duly adopted by Employer on the date specified below, and that such resolutions have not been modified or rescinded as of the signature date below:

RESOLVED, that the form of amended 403(b) Plan effective January 1, 2020, presented to the NLACRC Board of Trustees is hereby approved and adopted, and that an authorized representative of the Employer is hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan. For purposes of the authorization, an “authorized representative” means NLACRC’s Executive Director, Deputy Director-Chief Financial Officer, Chief of Program Services, and Chief Organizational Development Officer, and no one else.

The undersigned further certifies that attached hereto is a true copy of the North Los Angeles County Regional Center, Inc. 403(b) Plan as amended and restated.

Date: March 11, 2020

By: __________________________

Lillian Martinez, Board Secretary
# Contract Summary and Board Resolution

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Contract Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Contract Overview: (New or Amendment) (POS or OPS)</td>
<td>New - Nonresidential Negotiated Rate Agreement Purchase of Services (POS)</td>
</tr>
<tr>
<td>2.</td>
<td>The Name of Vendor or Service Provider</td>
<td>Angel Care In Home Help of Beverly Hills, Inc. dba Angel Care In Home Help Vendor Number HL0900, Service Code 862</td>
</tr>
</tbody>
</table>
| 3.  | The Purpose of the Contract                     | Service Provider provides In-Home Respite Services Agency services pursuant to statute and Title 17 regulations, Sections 56702 through 56734 and Sections 56776 through 56802.  
Pursuant to WIC, Section 4418.6, respite care is a service offered for individuals with developmental disabilities. Respite care means temporary and intermittent care provided for short periods of time. The rate of reimbursement for respite care services is established by the Department of Developmental Services (“DDS”). However, NLACRC calculates a rate that is less than the DDS set rate for those situations when more than one consumer (“siblings”) is being provided respite at the same time. |
| 4.  | The Contract Term                                | Five (5) year contract effective March 1, 2020 through February 28, 2025                                                                           |
| 5.  | The Total Amount of the Contract                 | Projected annual value of the contract is $262,923.52 based on actual FY20 expenditure of similar service code 862 providers. The projected total value of the contract over the 5 year term is $1,314,617.62. |
| 6.  | The Total Proposed Number of Consumers Served    | Projected 32 consumers per month.                                                                                                                  |
| 7.  | The Rate of Payment or Payment Amount            | Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized DDS-set rate. |
| 8.  | Method or Process Utilized to Award the Contract | Based on vendorization requirements under statute and regulation for In-Home Respite Services Agency services.                                     |
9. **Method or Process Utilized to Establish the Rate or the Payment Amount**

Agency rate for 1 consumer is established by DDS. Projected rate, pending DDS approval:

<table>
<thead>
<tr>
<th>Date Range</th>
<th>Description</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>03/01/2020-04/30/2020</td>
<td>Includes Bridge Funding and SB 81 increase</td>
<td>$27.25/hr</td>
</tr>
<tr>
<td>05/01/2020 – 12/31/2021</td>
<td>Includes SB 81 increase</td>
<td>$26.73/hr</td>
</tr>
<tr>
<td>01/01/2022 – 02/28/2025</td>
<td></td>
<td>$24.70/hr</td>
</tr>
</tbody>
</table>

The hourly rate per consumer for sibling rates is calculated according to the following formula:
- For 2 siblings: rate x 1.25% / 2 consumers
- For 3 siblings: rate x 1.50% / 3 consumers

10. **Exceptional Conditions or Terms: Yes/No If Yes, provide explanation**

None

The North Los Angeles County Regional Center’s ("NLACRC") Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement ("Contract") and is recommending an action of the Board of Trustees to Approve the Contract.

---

Manuel Alfaro, Board Treasurer

February 26, 2020

Date
Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement ("Agreement", or "Contract") for Angel Care In Home Help of Beverly Hills, Inc. dba Angel Care In Home Help and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and Angel Care In Home Help of Beverly Hills, Inc. dba Angel Care In Home Help was reviewed and approved by NLACRC’s Board of Trustees on March 11, 2020.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director-Chief Financial Officer, Chief of Program Services, or Chief Organizational Development Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

__________________________________________
Lillian Martinez, Board Secretary

__________________________________________
March 11, 2020
Date
## Contract Summary and Board Resolution

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Contract Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td><strong>Contract Overview:</strong> (New or Amendment) (POS or OPS)</td>
<td>2(^{nd}) Amendment to the Nonresidential Negotiated Rate Agreement, Purchase of Services (POS)</td>
</tr>
<tr>
<td>2.</td>
<td><strong>The Name of Vendor or Service Provider</strong></td>
<td>United Cerebral Palsy of Los Angeles &amp; Ventura Vendor Number: PL1731, Service Code: 055</td>
</tr>
<tr>
<td>3.</td>
<td><strong>The Purpose of the Contract</strong></td>
<td>The service provider will provide Community Integration Training Program services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide community integration training that includes, but is not limited to, assistance with acquisition, retention, or improvement in self-help, socialization and adaptive skills which take place in a non-residential setting, separate from the home or facility in which the consumer resides. Services shall normally be furnished 4 or more hours per day on a regularly scheduled basis, for one or more days per week unless provided as an adjunct to other day activities included in the consumer’s IPP. The purpose of the First Amendment is to discontinue AM/PM specific subcodes consistent with Contractor’s Program Design Addendum. The purpose of the Second Amendment is to commence the use of daily rates and new corresponding subcodes for more accurate service authorization.</td>
</tr>
<tr>
<td>4.</td>
<td><strong>The Contract Term</strong></td>
<td>Five (5) year contract effective October 01, 2018 – September 30, 2023</td>
</tr>
<tr>
<td>5.</td>
<td><strong>The Total Amount of the Contract</strong></td>
<td>Projected annual value of the contract is $2,498,708.52, and the projected total value of the contract over the 5 year term is $12,493,542.60, based on the cost statement.</td>
</tr>
<tr>
<td>6.</td>
<td><strong>The Total Proposed Number of Consumers Served</strong></td>
<td>Projected to serve 60 consumers per month.</td>
</tr>
<tr>
<td>7.</td>
<td><strong>The Rate of Payment or Payment Amount</strong></td>
<td>Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate.</td>
</tr>
<tr>
<td>8. Method or Process Utilized to Award the Contract</td>
<td>Based on vendorization requirements under statute and regulation for Community Integration Training Program services.</td>
<td></td>
</tr>
<tr>
<td>-----------------------------------------------------</td>
<td>--------------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>9. Method or Process Utilized to Establish the Rate or the Payment Amount</td>
<td>Negotiated monthly rate of $3,802.77 (1:1 staffing ratio), and negotiated daily rate of $98.10 (1:2 staffing ratio), and $85.86 (1:3 staffing ratio) are based on the monthly rates as stated in the cost statement. The rates negotiated comply with WIC, Section 4691.9 (b) which states that &quot;no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center's median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.&quot; The monthly rate will be determined based on the actual number of days of service attended by the consumer. The monthly rate shall be prorated and paid at a daily rate (see below) for each consumer receiving a partial month of service as follows:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• $3,802.77/M - 5 days/week attendance (100%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• $3,042.17/M - 4 days/week attendance (80%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• $2,281.63/M - 3 days/week attendance (60%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• $1,521.09/M - 2 days/week attendance (40%)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• $760.54/M - 1 day/week attendance (20%)</td>
<td></td>
</tr>
<tr>
<td>10. Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</td>
<td>None</td>
<td></td>
</tr>
</tbody>
</table>

The North Los Angeles County Regional Center’s ("NLACRC") Administrative Affairs Committee reviewed and discussed the above Second Amendment to the Nonresidential Negotiated Rate Agreement ("Amendment") and is recommending an action of NLACRC's Executive Committee on behalf of the Board of Trustees to Approve the Amendment.

Manuel Alfaro, Board Treasurer

February 26, 2020

PL1731-055
Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (“NLACRC”) Executive Committee on behalf of the Board of Trustees reviewed and discussed the Second Amendment to the Nonresidential Negotiated Rate Agreement (“Amendment”, or “Agreement”) for United Cerebral Palsy of Los Angeles & Ventura and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Amendment between NLACRC and United Cerebral Palsy of Los Angeles & Ventura was reviewed and approved by NLACRC’s Executive Committee on behalf of the Board of Trustees on February 26, 2020.

NLACRC’s Executive Committee on behalf of the Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Financial Officer, Deputy Director, or Chief Organizational Development Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

__________________________
Lillian Martinez, Board Secretary

February 26, 2020
Date
## Contract Summary and Board Resolution

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<tr>
<td>1.</td>
<td>Contract Overview: (New or Amendment) (POS or OPS)</td>
<td>New-Nonresidential Negotiated Rate Agreement, Purchase of Services (POS)</td>
</tr>
</tbody>
</table>
| 2.  | The Name of Vendor or Service Provider                                      | United Cerebral Palsy / Spastic Children’s Foundation of Los Angeles and Ventura Counties dba United Cerebral Palsy of Los Angeles & Ventura Vendor Number: PL1851, Service Code 062
To be used in conjunction with vendorization #PL1731-055
Originally vendoared: 11/01/2002                                                                                                                                 |
| 3.  | The Purpose of the Contract                                                | The service provider will provide Personal Assistance services pursuant to Title 17, CCR, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010 wherein a Regional Center shall classify the contractor as a Personal Assistance provider if the vendor provides personal assistance and support.
The service provider will provide Personal Assistance services, and is primarily engaged in providing Personal Assistance services in the completion of Activities of Daily Living (eating, bathing, getting dressed, toileting, transferring, and continence) pending transportation. |
<p>| 4.  | The Contract Term                                                           | Five (5) year contract effective March 1, 2020 through February 28, 2025.                                                                                                                                            |
| 5.  | The Total Amount of the Contract                                           | Projected annual cost is $1,653,974.40 per year, or $8,269,872 over the entire five (5) year term of the contract based on cost statement.                                                                                |
| 6.  | The Total Proposed Number of Consumers Served                               | Projected 58 consumers per month.                                                                                                                                                                                      |
| 7.  | The Rate of Payment or Payment Amount                                       | Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized hourly rate.                                                             |</p>
<table>
<thead>
<tr>
<th>8.</th>
<th>Method or Process Utilized to Award the Contract.</th>
<th>Based on vendorization requirements under statute and regulation for Personal Assistance services.</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.</td>
<td>Method or Process Utilized to Establish the Rate or the Payment Amount</td>
<td>Negotiated hourly rate of $18.28 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 &quot;no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center's median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.&quot; The provider's stated cost is lower than the statewide median rate of $18.61.</td>
</tr>
<tr>
<td>10.</td>
<td>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</td>
<td>Contractor shall provide Personal Assistance and Specialized Personal Assistance to Consumers receiving services from Contractor's PL1731-055 vendorization.</td>
</tr>
</tbody>
</table>

The North Los Angeles County Regional Center's ("NLACRC") Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement ("Contract") and is recommending an action of the Board of Trustees to Approve the Contract.

Manuel Alfaro, Board Treasurer
Date
February 26, 2019
Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement ("Agreement", or "Contract") for United Cerebral Palsy / Spastic Children's Foundation of Los Angeles and Ventura Counties dba United Cerebral Palsy of Los Angeles & Ventura and passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and United Cerebral Palsy / Spastic Children’s Foundation of Los Angeles and Ventura Counties dba United Cerebral Palsy of Los Angeles & Ventura was reviewed and approved by NLACRC’s Board of Trustees on **February 26, 2020**.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director-Chief Financial Officer, Chief of Program Services, or Chief Organizational Development Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

__________________________
Lillian Martinez, Board Secretary

__________________________
February 26, 2020
Date
## Contract Summary and Board Resolution

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<td>Contract Overview: (New or Amendment) (POS or OPS)</td>
<td>New – Nonresidential Negotiated Rate Agreement, Purchase of Services (POS)</td>
</tr>
<tr>
<td>2.</td>
<td>The Name of Vendor or Service Provider</td>
<td>United Cerebral Palsy / Spastic Children’s Foundation of Los Angeles and Ventura Counties dba United Cerebral Palsy of Los Angeles &amp; Ventura Vendor Number PL1849, Service Code 094</td>
</tr>
<tr>
<td>3.</td>
<td>The Purpose of the Contract</td>
<td>The service provider will provide Creative Art Program services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide Creative Art Program services, and is primarily engaged in providing a program that facilitates self-expression through art, which includes art classes, the development of vocational skills. United Cerebral Palsy of Los Angeles &amp; Ventura’s Creative Art Program will seek to facilitate expansive opportunities for self-expression through visual and performing arts which also complement the interests, talents, and resources of others in the community. In addition to the classes and training offered in the studio, this service will curate partnerships and natural opportunities for creative collaboration with local schools, professional artists, and others within the community interested in promoting this purpose. It is intended to provide options to any individual eligible and choosing these services, regardless of the severity of disability, or complexity of needs.</td>
</tr>
<tr>
<td>4.</td>
<td>The Contract Term</td>
<td>Five (5) year contract effective March 1, 2020 through February 28, 2025.</td>
</tr>
<tr>
<td>5.</td>
<td>The Total Amount of the Contract</td>
<td>Projected annual cost is $1,745,359.20 per year, or $ 8,726,796.00 over the entire five (5) year term of the contract based on the negotiated rate of $38.58 per hour, per consumer.</td>
</tr>
<tr>
<td></td>
<td>The Total Proposed Number of Consumers Served</td>
<td>Projected 29 consumers per month.</td>
</tr>
<tr>
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</tr>
<tr>
<td>7.</td>
<td>The Rate of Payment or Payment Amount</td>
<td>Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized negotiated rate of $38.58 per hour, per consumer.</td>
</tr>
<tr>
<td>8.</td>
<td>Method or Process Utilized to Award the Contract.</td>
<td>Based on vendorization requirements under statute and regulation for Creative Art Program services.</td>
</tr>
<tr>
<td>9.</td>
<td>Method or Process Utilized to Establish the Rate or the Payment Amount</td>
<td>Negotiated hourly rate of $38.58 is based on a cost statement. The rate negotiated complies with WIC, Section 4691.9 (b) which states that effective July 1, 2008 “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The provider’s stated cost is lower than the statewide median rate, effective July 1, 2016, of $38.62. There is no NLACRC median rate.</td>
</tr>
<tr>
<td>10.</td>
<td>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</td>
<td>None</td>
</tr>
</tbody>
</table>

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement (“Contract”) and is recommending an action of the Board of Trustees to Approve the Contract.

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Manuel Alfaro, Board Treasurer

February 26, 2020

Date
Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s ("NLACRC") Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement ("Agreement", or "Contract") for United Cerebral Palsy / Spastic Children’s Foundation of Los Angeles and Ventura Counties dba United Cerebral Palsy of Los Angeles & Ventura and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, the Contract between NLACRC and United Cerebral Palsy / Spastic Children’s Foundation of Los Angeles and Ventura Counties dba United Cerebral Palsy of Los Angeles & Ventura was reviewed and approved by NLACRC’s Board of Trustees on February 26, 2020.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director-Chief Financial Officer, Chief of Program Services, or Chief Organizational Development Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

______________________________
Lillian Martinez, Board Secretary

February 26, 2020
Date
North Los Angeles County Regional Center
Board of Trustees

Transparency and Public Information Policy

I. General

The purpose of the Transparency and Public Information Policy is to establish guidelines for timely public access to information and records in accordance with Welfare and Institutions Code (WIC) Sections 4629.5, 4640.6(k), 4639, 4639.5, 4519.5, 4519.6, 4572, 4622(g)(3), 4652.5(d)(2), and Article VII, Section 6, the Internal Revenue Service (IRS), and the state's contract with the regional center Article 1, Section 19, Transparency and Access to Public Information and Article VII, Section 6, Data Compilation.

II. Departments Affected

This policy applies to all NLACRC employees in the San Fernando Valley, Antelope Valley, and Santa Clarita Valley offices.

III. Responsibility

The center’s publications information officer shall have the overall responsibility to monitor compliance of the Transparency and Public Information Policy. All NLACRC employees must ensure that they comply with the policy as outlined below.

IV. Policy

A. To promote transparency, NLACRC shall include on its Internet website the following information:

1. Annual independent audits [WIC 4629.5(b)(1)]. NLACRC will maintain the two most current annual independent audit reports on its website.

2. Biennial fiscal audits conducted by the Department of Developmental Services (DDS) [WIC 4629.5(b)(12)]. NLACRC will maintain the two most current biennial fiscal audit reports conducted by DDS on its website.

3. Current salary schedule for all personnel classifications [WIC 4629.5(b)(3) and (13)]. NLACRC will maintain the most current personnel classification report on its website.
4. Prior fiscal year expenditures from the regional center operations budget for all administrative services, including managerial, consultant, accounting, personnel, labor relations, and legal services, whether procured under a written contract or otherwise [WIC 4629.5(b)(3) and (13)]. NLACRC will maintain the most current report of administrative expenditures on its website.

5. The annual performance contract and year-end performance contract entered into with the department [WIC 4629.5(b)(9)]. NLACRC will maintain the most current annual performance contract and year-end performance contract on its website.

6. The biennial Home and Community-Based Services (HCBS) waiver program review conducted by DDS and the state Department of Health Care Services [WIC 4629.5(b)(10)]. NLACRC will maintain the two most current biennial HCBS waiver program review on its website.

7. Purchase of service policies [WIC 4629.5(b)(5)].

8. The names, type of service, and contact information of all purchase of service vendors, except consumers or family members of consumers [WIC 4629.5(b)(6)].

9. Contract awards, including the organization or entity awarded the contract, and the amount and purpose of the award [WIC 4629.5(b)(4)]. NLACRC will maintain the contract award information on its website for open contract years only.

10. Bylaws of the regional center governing board [WIC 4629.5(b)(8)].

11. Board meeting agendas and approved minutes of open meetings of the board and all committees of the board [WIC 4629.5(b)(7)]. NLACRC will maintain thirteen months of information on its website.

12. The board approved Transparency and Public Information Policy [WIC 4629.5(b)(11)].

13. The board approved Conflict of Interest Policy [WIC 4629.5(b)(12)].

14. The board approved Request for Proposal Policy [WIC 4648.11 and Article 2, Section 2(b)] of the state’s contract with NLACRC.
15. The board approved Service Provider Attendance File Policy.

16. The board approved Whistleblower Policy (Article 1, Section 18 of the state’s contract with NLACRC).

17. The board approved Zero Tolerance Policy for Consumer Abuse or Neglect (Article 1, Section 17(b) of the state’s contract with NLACRC).

18. Notice of privacy practices.

19. Purchase of Services Expenditure Data [WIC 4519.5, 4519.6, and Article VII, Section 6]. NLACRC shall maintain all previous years’ purchase of services expenditure data on its website.

20. Report by fiscal year of the number of instances when the written copy of the individual program plan was provided at the request of the consumer and, when appropriate, his or her parents, legal guardian or conservator, or authorized representative, in a language other than a threshold language if that written copy was provided more than 60 days after request [WIC, 4619.5(a)(6)].

21. The salaries, wages, and employee benefits for all managerial positions for which the primary purpose is the administrative management of the regional center including, but not limited to, directors and chief financial officers. [WIC 4629.5(b)(15)].

22. The ABX2-1 funding increases report for regional center staff wages, salaries and benefits, and administrative costs dated March 10, 2017 and October 1, 2017 [WIC 4629.5(b)(13) & WIC 4639.5(d)]

23. Purchase of Service policies and any other policies, guidelines, or regional center-developed assessment tools used to determine the transportation, personal assistant, independent or supported living services of a consumer [WIC 4629.5(b)(5) & WIC 4434(d)].

24. Publish a dashboard and post a hyperlink to DDS’s dashboard on DDS’s website. The dashboard shall include, but not be limited to, all of the following metrics [WIC 4572 and 4652.5(d)(2)]:

a. Recognized quality and access measures
b. Measures to indicate the movement toward compliance with the federal Home and Community-Based Services
c. **Measures to evaluate the changes in the number of consumers who work in competitive employment**

d. **The number of complaints referred to DDS pursuant to subdivision 4731, for every 1,000 consumers served, by each regional center**

e. **The number of administrative fair hearings held, separated by eligibility and service issues, for individuals ages three and over, for every 1,000 consumers served by each regional center**

f. **Vendor compliance with audit requirements and opinions resulting from audit reports**

25. **Post a hyperlink to the protection and advocacy agency and the clients’ rights advocate [WIC 4519.2 (c)]**

26. **The training and support provided to board members.**

B. To promote timely public access to information, NLACRC shall provide timely access to information, upon written request by a member of the public, that includes but is not limited to:

1. **Service provider rates [WIC 4629.5(a)].**

2. **Documentation related to establishment of negotiated rates for service providers [WIC 4629.5(a)].**

3. **Department of the Treasury IRS Return of Organization Exempt From Income Tax, Form 990, for the past 3 years [WIC 4629.5(a)] and the IRS.**

4. **Management letter issued to NLACRC by NLACRC’s independent audit firm [WIC 4639].**

5. **Employment contracts with regional center staff or contractors [WIC 4640.6(k)].**

6. **Articles of Incorporation (IRS).**

7. **IRS determination letter that established NLACRC as a non-profit corporation (IRS).**
8. Tax Exemption Application (if organization was formed after July 1, 1987) (IRS).

V. Procedure

A. Public records maintained by NLACRC are available for inspection in its San Fernando Valley office by members of the public during NLACRC’s regular business hours or on NLACRC’s website at www.nlacrc.org.

B. Requests by the public for inspection or copying of public records shall be made in writing unless the request involves records that are maintained on NLACRC’s website for the purpose of immediate public inspection.

C. NLACRC shall maintain the most current document or records required by WIC, Section 4629.5 on its website. All prior documents and records previously posted on its website for the past 7 years [WIC Section 4629.5] will be available upon request to the public.

D. Written and email requests for records shall be directed to the public information officer at the center’s main office in the San Fernando Valley. The following department at NLACRC:

Public Information Supervisor
North Los Angeles County Regional Center
9200 Oakdale Avenue, Suite 100
Chatsworth, CA 91311
webmaster@nlacrc.org

E. Written or e-mail requests may take up to 10 days for NLACRC to review the request and inform the requestor whether or not the records are available and whether or not the records may be provided. All notifications by NLACRC will either be made in writing or by e-mail to the requestor. Additionally, NLACRC will notify the requestor, in NLACRC’s written response, of the amount of any applicable photocopying fees.

F. If the records are available on NLACRC’s website, the requestor shall be directed to NLACRC’s website to obtain the records.

G. If the records are available, and not on NLACRC’s website, NLACRC will either: 1) provide a copy of the records to the requestor; or 2) notify the requestor, in writing, the date that the records will be available. In some cases, NLACRC will require an extension of time to make the records
available to the requestor due to "unusual circumstances." Unusual circumstances may include, but are not limited to, the following:

1. The need to search for and collect the requested records from off-site storage.

2. The need to search for, collect, and appropriately examine a voluminous amount of separate and distinct records that are demanded in a single request.

3. The need for consultation, which shall be conducted with all practicable speed, with another agency or legal counsel.

4. The need to compile data.

H. If the records are not available or maintained, NLACRC will notify the requestor, in writing or e-mail, of the reasons for not providing the records requested.

I. NLACRC shall not disclose any records or information which is exempt from disclosure by statute or regulation or the disclosure of records or information violates WIC, Section 4514.

J. NLACRC shall not disclose to a member of the public the Social Security number reported in the employment contract between regional center and an employee or contractor [WIC 4640.6(k)(2)]. Therefore, Social Security numbers shall be redacted by NLACRC personnel from all employment contracts prior to inspection by the public.

K. NLACRC shall not disclose any records or information to a member of the public that contains confidential information about consumers or family members of consumers.

L. Requests by the public for inspection of records shall not interfere with the ordinary business of NLACRC.

M. The operational functions of NLACRC shall not be suspended to permit public inspection of records during periods in which such records are reasonably required by NLACRC personnel in the performance of their duties.
N. If the request requires review of numerous records, a mutually agreeable time will be established for the inspection of the records.

O. Requests by the public should be specific and focused. The request should sufficiently describe records so that the identification, location, and retrieval of the records can be achieved by NLACRC personnel. NLACRC personnel may assist a member of the public in making a focused request, based on the purpose of the request, by describing the information technology and physical location in which the records exist, and by providing suggestions for overcoming any practical basis for denying access to the records or information sought.

P. In those cases where the records exist in an electronic format, if the requestor elects to have the records e-mailed rather than photocopied, NLACRC will not charge a photocopying fee to the requestor for the records.

Q. In those cases where the records exist in an electronic format, the requestor may elect to provide NLACRC with their portable electronic device, such as thumb drive, and NLACRC will copy the records electronically to the requestor's portable electronic device. NLACRC will not charge a photocopying fee to the requestor for records that are provided to the requestor electronically.

R. NLACRC will charge a rate of $0.20 per page for photocopying of records. A minimum charge of $10.00 will apply for photocopying fees. Payment must be received by NLACRC in advance from the requestor prior to photocopying the records [WIC 4725(a)].

S. When data compilation involving an electronic record is required, the requesting party must pay full costs, which will be estimated before the information is prepared by NLACRC. Payment of fees must be received by NLACRC in advance from the requestor prior to producing the records.

Consumer Services Committee
North Los Angeles County Regional Center

Consumer Services Committee Meeting Minutes
February 19, 2020

Draft

Present: Nicholas Abrahms, Dena Bogrow, Christina Cannarella, Leticia Garcia, Gabriela Herrera, Sharoll Jackson, Caroline Mitchell, Claudia Picerni, Ana Quiles, Jeremy Sunderland (via telephone), and Curtis Wang - Committee Members
Marianne Davis – Board Member
Orli Almog – Vendor Advisory Committee Representative
Arnulfo Jackson – Guest
Michelle Heid – Legislative Educator
Maria Bosch, Sheila Calove, Evan Ingber, Ruth Janka, Jennifer Kaiser, Michele Marra, Cristina Preuss, and Jesse Weller – Staff Members

Absent: Ivette Arriaga

I. Call to Order & Introductions

Caroline Mitchell, chair, called the meeting to order at 6:08 p.m. and introductions were made.

II. Public Input – There was no public input.

III. Consent Items

A. Approval of Agenda

M/S/C (O. Almog/C. Wang) To approve the agenda as presented.

B. Approval of Minutes from the January 22nd Meeting

M/S/C (O. Almog/C. Wang) To approve the minutes as presented.

IV. Committee Business

A. Monthly Community Resource Development Plan (CRDP) and Community Placement Plan (CPP) Report: The center has placed 1 consumer in FY 2019-20, but is in the process of placing 10 more. The center currently has 15 consumers still living at Porterville Developmental Center. However, they are in the secure treatment facility at PDC which is a court-ordered placement for people awaiting criminal proceedings of are deemed too dangerous for placement in the community. The center also has 2 consumers living at Canyon Springs, but they
had a “meet and greet” earlier this month by RESCARE and acceptance for their community placement is pending.

B. **Self-Determination Program (SDP) Update** (Sheila): Because we had so many new board members present, Sheila explained what the self-determination program is and how it began. We currently have 192 consumers enrolled, 13 have completed their person-centered plans, 3 have completed their budgets, and 4 have certified budgets. The next orientation will be held in the morning of March 2nd (AV office) and the next informational meeting will be held in the afternoon of March 2nd (AV office). The next monthly SDP advisory group meeting will be held February 20th at 7:00 p.m. (AV office); Michelle Heid is the chair of that group.

1. **Staff Survey Results**: Staff were asked to complete a survey on how the transitions were going for those consumers entering the SDP; we wanted to find out if there were any barriers or issues and also wanted to identify any further trainings that would be needed.

C. **Person-Centered Planning Information** (Jesse): The center has an orientation process for all new staff. We have just developed a new module for it on person-centered planning. Our current staff receive quarterly trainings and person-centered planning will be an upcoming training topic.

1. **Tri-Counties Regional Center’s SDP Workbook**: Tri-Counties RC has a SDP workbook that has a very good section in it on person-centered planning. They were also kind enough to allow us to create our own SDP workbook based on theirs, which will be done in English and in Spanish. Tri-Counties RC holds regular trainings on person-centered planning for their community and have opened up some spots in those trainings for NLACRC leadership.

D. **Board Audit**: Has the board properly referred service standard issues to this committee? Ruth explained that each regional center has their own service standards. These standards outline what services we can provide. Anytime a change needs to be made to the service standards, those changes are brought first to this committee and discussed before they go to the board for approval. Once the board approves any service standard changes, they then need to be submitted to DDS for their review and approval. Jeremy didn’t understand why the center needed DDS’s approval in certain situations, like when another regional center is already providing a service that we want to begin providing.
**Action:** Jennifer will provide Jeremy with the Welfare & Institutions Code section that pertains to DDS's approval of regional center service standards.

V. **Chief of Program Services Report** (Jesse Weller)

A. **Disparity Committee:** The committee continues to meet monthly and includes members of our staff and representatives from the Family Focus Resource Center and the Interagency Coordinating Council. The committee meets to identify ways of helping to increase consumers and families' access to regional center services.

B. **Cafecito Entre Nos:** The most recent cafecito was held on February 7th at our Antelope Valley (AV) office. We had about 35 people in attendance!

C. **Aprendiendo Entre Nos (Learning Amongst Us):** This group was an offshoot of the cafecitos and is a forum for discussing and learning about various topics, issues, and training needs for our Spanish-speaking families. The families themselves identify the discussion topics.

D. **Grupo de Hombres (Men’s Group):** This is another offshoot of our cafecitos and will provide a forum for our Spanish-speaking Dads. It will be held twice a month, once at the AV office (in the morning) and once at the SFV office (in the afternoon).

E. **CalTASH Conference:** CalTASH will be holding a conference early next month in Sacramento and Jesse plans to attend along with members from our Family Focus Resource Center.

**Action:** Jesse will give a report on the conference at next month’s committee meeting.

F. **Staffing Updates:** We are actively recruiting for the following positions: community placement plan (CPP) manager; CPP nurse; and self-determination supervisor. Emmanuel Gutierrez was promoted to the CPP manager position and will begin his new position on March 2nd.

G. **Trailer Bill Language (TBL):** The center has finalized its IPP agreement form (as required in TBL) and began implementing it on January 28th. This form is like a receipt for IPP meetings; it identifies the agreed upon services and supports, frequency/duration, projected start date, and provider if known. We have also added additional signature lines to accommodate more participant names.
H. **Parent Mentors:** We have hired both parent mentors who are helping consumers and families connect with services and navigate the regional center system. One parent is at our AV office Tuesday through Friday, and the other parent is at our SFV office Monday through Thursday. The parent mentor program is working well.

I. **CalFresh:** An inter-agency agreement has been established between the Department of Developmental Services (DDS) and the Department of Social Services. The regional centers will be helping by increasing awareness of the program and helping consumers to enroll; workshops are coming soon. It was noted that school children who enroll in CalFresh become eligible for free school lunches.

J. **Early Start Group:** The Association of Regional Center Agencies (ARCA) has an Early Start discipline group that will hold its next meeting on February 25th at Alta California Regional Center in Sacramento; Jesse and Cristina Preuss will be attending that meeting.

VI. **Board Meeting Agenda Items**

The following item was identified for the committee’s section of the March 11th board meeting agenda:

A. Minutes of the February 19th Meeting

VII. **Announcements / Information Items / Public Input**

A. **Van Conversions:** A question was brought up about why the center will pay for a van conversion, but not for a converted van. Ruth explained that statute prohibits regional centers from purchasing vehicles and once a vehicle is converted, the funds would then be purchasing a vehicle albeit converted. Any van eligible for a conversion must have at least 5 years of life left.

B. **Waiting Lists:** A concern was raised about how ambulatory consumers can be placed in a program right away, but consumers who use wheelchairs or who have other support needs are put on waiting lists. Ruth explained that this is due to a lack of resources and the discretion of programs to choose which referrals will be accepted. Resource development specific to this group of individuals should be explored once we secure data regarding the number of individuals without day services.
C. Successful Placement! Marianne announced that her youngest daughter was is being placed in a very nice independent living facility with close access to her daughter’s college and the placement comes with attendant care. She is very grateful to the regional center for this placement.

D. Next Meeting: Wednesday, March 18th, at 6:00 p.m.

VIII. Adjournment

Caroline adjourned the meeting at 7:49 p.m.

Submitted by:

Jennifer Kaiser
Executive Assistant

[camin.feb19.2020]
Government & Community Relations Committee
North Los Angeles County Regional Center

Government & Community Relations Committee Meeting Minutes
February 19, 2020

Present: Nicholas Abrahms, Dena Bogrow, Christina Cannarella, Leticia Garcia, Gabriela Herrera, Sharoll Jackson, Caroline Mitchell, Claudia Picerni, Ana Laura Quiles, Jeremy Sunderland, and Curtis Wang – Committee Members
Marianne Davis – Board Member
Arnulfo Jackson - Guest
Orli Almog – Vendor Advisory Committee Representative
Raquel Armendariz and Michelle Heid – Legislative Educators
Evan Ingber, Sara Iwahashi, Ruth Janka, Jennifer Kaiser, Michele Marra, and Jesse Weller – Staff Members

Absent: Ivette Arriaga

I. Call to Order & Introductions

Jeremy Sunderland, chair, called the meeting to order at 8:02 p.m. and introductions were made.

II. Public Input – There was no public input.

III. Consent Items

A. Approval of Agenda

Several items were added under Committee Business. The agenda was approved as modified.

B. Approval of Minutes from the January 22nd Meeting

M/S/C (C. Wang/S. Jackson) To approve the minutes as presented.

IV. Committee Business

A. Legislative Educators’ Report (Raquel and Michelle)

Michelle and Raquel, the center’s legislative outreach and education team, provided copies of their written report; highlights included:
• The primary election on March 3rd and a list of candidates who will be on the ballot.
• LA County’s new voting system.
• NLACRC Grass Roots visits with local legislators.
• The legislative calendar.
• Summaries of recent legislative hearings.
• An update on current bills.
• The governor’s proposed budget.
• The Developmental Services task force.
• Collaboration with the Vendor Advisory Committee and provider community.
• Collaboration with consumer groups.
• State Council on Developmental Disabilities meetings.
• Disparity-related activities.
• Upcoming events.

1. **Legislative Town Hall:** The center’s legislative town hall meeting will be held Thursday, February 27th, at the new Bella Vida senior center in Santa Clarita. An hour of networking will be held from 5:30 to 6:30 p.m., then the program will begin. After introductions are made, we will have a panel of 2 service coordinators, John Brauer (director of New Horizons) Dr. Ivor Weiner (parent), and Amy Westling (director of ARCA), who will talk about challenges our system is facing from their perspective and the importance of service coordination. We have received attendance confirmations from Senator Scott Wilk, Senator Christy Smith, and Assembly Member Tom Lackey. Fliers for the event, in English and Spanish, have been widely distributed.

2. **Portrait of our Community:** As discussed at last month’s committee meeting, we want to encourage members of our community to write a 1-page portrait of their life, their family, or the services they provide along with a photo. These portraits would then be collected and sent to the governor by local legislators in large quantities at a time. This proposal was presented to the board and was approved.

**Action:** Implementation of the portrait of our community plan will be discussed at next month’s committee meeting.
3. **Update on Sacramento Advocacy Trips in April:** Each year, members of the board, Vendor Advisory Committee, and Consumer Advisory Committee are asked to sign up to participate in 1 of the 3 upcoming legislative advocacy trips to Sacramento:

1. ARCA Grassroots Day (April 20-21)
2. Developmental disabilities public policy conference (April 27-29)
3. NLACRC community trip (sometime in May)

Information about the trips and an application form were provided. We have only received 5 responses so far from people who want to go on these trips.

**Action:** Jennifer will re-send the information about the advocacy trips to the Board and VAC tomorrow asking folks to submit their completed applications to her before Friday, March 6th.

### B. Legislative Priorities (Michele)

Five legislative priorities for FY 2019-20 were approved by the Board of Trustees on September 19th:

1. Continue our community engagement and encourage participation in identifying what issues are important and relevant to our constituencies.
2. Conduct legislative advocacy trainings which inform our community and encourage them to participate in advocacy activities.
3. Hold at least one annual legislative event.
4. Hold candidates forums, as needed, in the center’s catchment area.
5. Build and sustain relationships with disability community organizations, service providers, elected representatives, and other entities that can support and further the mission of NLACRC.

We are in the process of developing talking points for these 5 priorities.

**Action:** The talking points for the board’s 5 legislative priorities will be discussed at next month’s committee meeting.

### C. VICA & VIA Events (Sara)

Any time the Valley Industry & Commerce Association (San Fernando Valley) or the Valley Industry Association (Santa Clarita Valley) has an event, Sara shares it
with Jennifer to share with the board. Board members are encouraged to attend these informative events; any participant costs are covered by the center. Information about VICA was provided to the committee including a copy of their 10 legislative priorities.

D. Social Media Update & Facebook Analytics (English & Spanish)

Jennifer Williamson, our policy and procedure manager, is revising the board’s social media policy and will be presenting the proposed changes at next month’s committee meeting. Copies of the monthly Facebook analytics were provided and reviewed.

E. NLACRC Bill Track

Michelle Heid provided the committee with copies of the committee’s new bill track, which listed 3 high priority bills, 5 lower priority bills, and 9 dead bills.

**Action:** Committee members should take some time to review the information about the 8 bills and come prepared to discuss what position they think the board should take (support, oppose, oppose unless amended).

F. Census Update

Sara provided the committee with information about the 2020 census. People can participate in a variety of ways: respond to the question online, respond by telephone, complete a paper questionnaire that will be mailed out in mid-April, or provide the information to a census taker who will come to your home. It is very important that everyone be counted because it will determine how federal dollars are spent on things like health care and schools.

G. Festival Educacional

This event is a training that is held every year for our Spanish-speaking families. This year, the event is tentatively scheduled to be held on May 16th.

V. Board Meeting Agenda Items

The following items were identified for the committee’s section of the March 11th board meeting agenda:
A. Minutes of the February 19th Meeting
B. Legislative Educators' Report
C. Sacramento Advocacy Trips
D. Reports from ARCA Academy Participants
E. Report on Legislative Town Hall Meeting

VI. Announcements / Information / Public Input

A. Next Meeting: Wednesday, March 18th, at 7:00 p.m.

VII. Adjournment

Jeremy adjourned the meeting at 9:27 p.m.

Submitted by:

Jennifer Kaiser
Executive Assistant

[gcmin.feb19.2020]
Community and Legislative Educator Report 2/2020

March 3rd, 2020 Primary Election
On March 3rd, 2020 California voters will elect all of California’s seats to the House of Representatives, all of the seats of the State Assembly, and all odd-numbered seats of the State Senate. Those in the NLACRC catchment area include:
Congressional Districts 23, 25, 29, and 30 (Special Election and Primary for CD 25)
Senate Districts 21, 25, and 27 & Assembly Districts 36, 38, 39, 43, 45, 46, and 50

LA County’s New Voting System
On January 24, 2020 Secretary of State Alex Padilla approved Los Angeles County’s new voting system, a milestone in accessibility for voters with disabilities.

The new system will feature:
1. New accessible voting booths with a simple interface that includes both audio and visual output and easy-to-read buttons.
2. Over 150 vote centers with custom accessibility-focused designs will replace polling places. Voters have the freedom to choose from any location.
3. Voters now have 11 days to vote instead of the prior 1-day window.
4. Electronic rosters called “e-pollbooks” that can be scanned, update in real time, and allow for same-day registration.
5. Vote-by-mail voters will now have 29 days to drop their ballot in the mail or utilize one of 150 Vote by Mail Drop Box Locations county-wide.

Video on the new voting changes: https://youtu.be/m3GE9iVkmFE
Official news release of the approved voting system:
www.lavote.net/docs/rcc/news-releases/03032020_VSAP-Cert.pdf
More resources from Voting Solutions for All People on the new voting system:
1. Videos https://vsap.lavote.net/video-gallery
2. General info https://vsap.lavote.net

NLACRC Grass Roots Visits 2019/2020
During January we had a very productive meeting with staff from Senator Henry Stern’s office where we shared information about the many challenges our community faces and discussed legislative solutions. District Director Jeremy Wolf shared the Senator’s strong commitment to our community and there have been several follow up calls regarding support actions the Senator can take including authoring a budget request letter to support AB 2024 to fix the minimum wage quirk that disallows rate increases for providers in areas where the local minimum wage is higher than the State minimum wage.

We have a final grass roots visit scheduled with Assemblyman Nazarian on March 27th. NLACRC representatives will be visiting the Capitol in April as part of the Developmental Disabilities Public Policy Conference hosted by The Arc/UCP and for ARCA Grassroots Day. Local grassroots visits will resume following these Capitol visits.
Please contact Michelle Held at mheld@abpathways.com or (861) 803-3586 if you are interested in participating in local grassroots visits.
Legislative Calendar
February 21st, 2020 – Last day for bills to be introduced
March 3rd, 2020 – Primary Election
May 12th, 2020 – Special Election 25th Congressional District
April 2nd, 2020 – Spring Recess begins upon adjournment
April 13th, 2020 – Legislature reconvenes from Spring Recess
April 24th, 2020 – Last day for policy committees to hear and report to fiscal committees fiscal bills introduced in their house
May 1st, 2020 – Last day for policy committees to meet and report to the floor nonfiscal bills introduced in their house
May 8th, 2020 – Last day for policy committees to meet prior to June 1
May 15th, 2020 – Last day for fiscal committees to hear and report to the floor bills introduced in their house. Last day for fiscal committees to meet prior to June 1
May 26-29th, 2020 – Floor session only (no committee meetings)
May 29th, 2020 – Last day for each house to pass bills introduced in that house
June 1st, 2020 – Committee meetings may resume
June 15th, 2020 – Budget bill must be passed by midnight

Legislative Hearing Summaries
Senate Budget Subcommittee #3 on Health and Human Services
January 22nd, 2020 9:00am
Watch the full hearing at https://www.senate.ca.gov/media-archive
An informational hearing on the rate study was held. The study was authorized in 2016, and was focused on service provider rates. Regional center operations, including service coordination, were not part of the study or this hearing. The Committee has two members, Senator Richard Pan (Alta catchment) and Senator Melissa Hurtado (CVRC, KRC catchments) and both were in attendance. The third seat is currently vacant, and was formerly held by former Senator Jeff Stone (IRC).

Sonja Petek, of the Legislative Analyst’s Office, gave a brief history of the rate study’s origins, noting the numerous ranges of billing codes for providers, and the complexity inherent to those codes. Full summary available at: https://lao.ca.gov/handouts/Health/2020/Background-on-the-Department-of-Developmental-Services-Rate-Study-012220.pdf
Nancy Bargmann, of DDS and Stephen Pawlowski, of Burns and Associates, discussed how the rate study was conducted. A panel of providers including Lori Anderson, Michele Rogers, and Kevin Rath provided a provider perspective. Next steps were discussed by Stephen Pawlowski including three elements of changes made in response to public comment. Nancy Bargmann discussed the importance of ensuring that all elements of the community are appropriately represented.

Senator Pan expressed strong interest in the implementation of the study, and repeatedly pressed the issue with Director Bargmann, including asking for a timeline and goals for implementation. Public comment included requests for full implementation of the rate study. Senator Pan thanked the panelists for their participation and input and asked for the plan by the time of the March Budget hearing. However, he noted a recognition of the need to balance the overall Budget and the possibility that DDS’ position could be that the state does not plan to implement the rate models moving forward.

Engaging and Empowering the Disability Community
Assembly Select Committee on Intellectual and Developmental Disabilities
January 28th 1:30-4:30 Chair, Assemblymember Frazier
Agenda items included a summary of Statewide Survey Results – report was presented by California Research Bureau, parent perspectives panel, self-advocate perspective panel, DDS update from Nancy Bargmann, review of State Auditors Reports, SCDD update, DRC update, and public comment. Parents and self-advocates shared their personal struggles and the importance of services to meet their needs. Overall theme from Assembly members present, panels, and public comment was the need for increased funding and implementation of the rate study to meet the needs of the community.
Watch the full hearing at https://www.assembly.ca.gov/media-archive and especially

Assemblymember Frazier's closing comments at 2:43:00 where he discusses the fluctuating support for the system over the past several decades yet the number of people supported continues to rise to more than 350,000 Californians, few gains in State budget to meet needs including 2019's rate increases, but the state still has not done enough. "The IDD community is being left behind while other areas of social safety nets are being fully funded. It's not fair."
Increased funding for IDD programs the budget provided has only been in effect for 28 days and some of programs were not able to wait and have closed. Despite completion of the rate study there is no strategic plan to phase in additional supports. For the past few years the IDD community has been asked to wait for an audit and for a rate study to be completed and for some funding to take effect. "I am here to say there is no more reason to wait. It is time to make progress. We need to make a plan and we need to make it now."
Rate study has been finalized and we see the potential of a path forward, but it needs to be now.

Legislative Hearings on Developmental Services
All legislative hearings are recorded (audio and/or video) and are available for viewing in real time or recorded on the Senate or Assembly websites.
March 4th 2:30pm - Assembly Budget Subcommittee #1 on Health & Human Services - Governor's budget proposals, oversight items and advocacy proposals
March 12th 9:30am - Senate Budget Subcommittee #3 on Health & Human Services - California Health & Human Services Agency: Electronic Visit Verification (EVV) Phase II including regional center funded home care services that fall under the requirements of the federal law known as "EVV" or "Electronic Visit Verification".
March 19th 9:30am - Senate Budget Subcommittee #3 on Health & Human Services - Department of Developmental Services (DDS) budget
April 22nd 2:30pm - Assembly Budget Subcommittee #1 on Health & Human Services - Update on System and Fiscal Reform Task Force

Bills
For information on bills of interest to the NLACRC community please see the Priority Legislation document presented at the Government and Community Relations Committee meeting monthly during legislative season.
For a complete listing of bills tracked by ARCA see: www.arcanet.org/legislation/bill-file/

Governor's Budget
The Governor’s January Budget was released on January 10th with an increase of $1 billion for the community-based service system for individuals with developmental disabilities. This increase is to address expected growth in the population served by regional centers in the incoming year. In addition, the proposed budget includes smaller caseload ratios for children

Engaging and Empowering the Disability Community
ages 3 up to their 5th birthday (1 to 45 instead of 1 to 62) as they age out of early start and into Lanterman Act services. The Governor’s budget also includes $78 million in performance incentives which will be developed around personal outcomes such as meaningful activities, developing more person-centered service options, promoting integrated community settings, increasing competitive employment. Performance incentive measures are likely to be developed with input from a variety of stakeholder groups including the DS Task Force, Workgroups, SCDD, and Disability Voices United. The budget also includes funding to replace technology systems used by regional centers (UFS), increasing the secure treatment area at Porterville Developmental Center (PDC), and increased support for those transitioning out of PDC. The budget also included delay of implementation of the Uniform Holiday Schedule and increases for early start services (805), independent living services (320), and early therapeutic services (116) to begin January 1, 2021.

**Rate Study and Associated Rate Models**

On January 10th DDS released the revised rate study public comments, and DDS’s responses to the public comments. The revised rate study includes revised rate models for each regional center, but the bottom line remained the same at a needed $1.3 billion to fully fund the community based service system for individuals with developmental disabilities. Full information can be found at [https://www.dds.ca.gov/rc/vendor-provider/rate-study](https://www.dds.ca.gov/rc/vendor-provider/rate-study)

**DS Task Force**

The DS Task Force provides guidance on the delivery of services to Californians who have intellectual and developmental disabilities. A total of 158 individuals from across the state have been selected as members of the Developmental Services (DS) Task Force (42 members) and the associated workgroups (116 members).

The first meeting of the full DS Task Force was held on December 9th, the Safety Net Workgroup met on December 12th, and the System and Fiscal Reform Workgroup met on January 15th. A meeting of the Service Access and Equity Workgroup will be held on February 18th and the Community Resources Workgroup will be held on February 25th. Workgroup meetings have recently been opened to the public (limited seating) and conference lines will be provided when available. Full information at [https://www.dds.ca.gov/initiatives/ds-task-force/](https://www.dds.ca.gov/initiatives/ds-task-force/)

**Regional Center Legislative Town Hall**

February 27th 5:30-8:30pm at Bella Vida 27180 Golden Valley Road, Santa Clarita, CA 91350

The Nlacrc community will come together for this very important event. From 5:30-6:30 the community will have the opportunity to meet with regional center staff and other community members. The program will begin at 6:30pm with a panel of community representatives including a parent (Dr. Ivor Weiner), service coordinator, provider representative (John Brauer of New Horizons), and Amy Westling of Arca. We will then have an opportunity to hear from our legislators and the evening will close with an opportunity for questions from the audience. We have confirmation of attendance from Senator Wilk, Assemblywoman Smith, Assemblymember Lackey, and LA County Supervisor Barger. Assemblymember Nazarian has also been invited and we await confirmation from his office. [http://tiny.cc/NlacrcTownHall](http://tiny.cc/NlacrcTownHall)

**Collaboration with VAC and Provider Community**

Collaboration with the provider community continues and they are provided with a monthly update that is presented at the monthly VAC with a focus on issues that impact our provider community including employment and business laws. In January we focused on sharing information about the upcoming Regional Center Legislative Town Hall and changes coming to
voting that will begin with the primary election on March 3rd. The provider community was encouraged to come out to the Town Hall and share the information with their consumers and families.

Collaboration with the Consumer Community
Self-Advocacy Group and Consumer Advisory Committee
The Self-Advocacy Group and the Consumer Advisory Committee requested to have a 45-minute Legislative Training during their January monthly meeting. They were both very well attended and The Self-Advocacy Group requested a follow-up action meeting in which they write letters to their local representatives and share their concerns, or express their gratitude. It has been scheduled to take place during their February monthly meeting, facilitated by a member of our team. Videos from L.A. Vote and Voting Solutions for All People (VSAP) were shown at one of the trainings as an encouraging preview of changes that are coming to Los Angeles County starting the March primary, and how they impact our diverse community.

VICA, VIA, Chamber, and Community Activities
VICA held a Candidate Forum for LA City Council District 12 and our community was able to gain recognition through a question posed regarding ensuring community integration and inclusion especially with the implementation of the HCBS Final Rule. Both candidates responded to this question with positive answers that indicated support for individuals with developmental disabilities.

VICA and VIA's Education, Government Affairs, and Advocacy committees are regularly attended to inform the work of the legislative and community educator project and connect with other businesses in the local communities. In addition, we continue to attend local Chambers of Commerce to further the work of the community and legislative education project.

State Council on Developmental Disabilities Meetings
SCDD held a meeting of the Legislative and Public Policy Committee (LLPC) on January 16th as well as the full council on January 28th. During the LLPC meeting they reviewed their 2020 policy platform which includes priorities of employment, housing, and safety. This was then presented at the full council meeting where there was a vote to add education to the list of priorities and we expect to see a revised document at a future meeting.

Disparity Related Activities
In January 2020, the U.S. Supreme Court voted to let the Trump administration enforce the "public charge" rule, a regulation that is meant to reduce the number of immigrants who use social benefit programs. As a result, our community needs to renew its commitment to reduce disparities in access of services by staying abreast the latest developments and how it they may affect our immigrant families. By staying informed and current on all the latest publications, we can help disseminate facts and accurate information in order to ensure NLACRC's clients and their families don't opt out of services in fear that it will affect their family's immigration status. Links to websites and as well as a list of organizations that are able to provide assistance regarding public charge have been provided to those who have reached out to us requesting clarification and resources.
https://www.cdss.ca.gov/benefits-services/more-services/immigration-services/immigration-services-contractors/public-charge-contact-list
Upcoming Community Events
Community events are open to all community members and are not hosted by NLACRC. Please check the links provided for further information and RSVP if you plan to attend. VICA and VIA events are typically open to members and/or there is a cost to attend the events. VICA and VIA both have committees related to disability services. For more information go to www.vica.com or via.org.

Special Election Candidates Forum hosted by VIA
February 18, 2020 11:45am at Hyatt Regency Valencia 24500 Town Center Drive Valencia, CA 91355
The Valley Industry Association has always had a keen interest in our local, state and federal elected officials. Twelve candidates have registered to run for the open seat in Congressional District 25. All candidates have been invited to join us for this forum. Each attending candidate will have the opportunity to address the group and a focused questions and answers period will follow. Bring your questions!
https://www.via.org/event/feb20lunch/?instance_id=296

Renter's Rights Workshop hosted by the office of Assemblymember Adrin Nazarian
Thursday, February 20, 2020 6:00-8:00pm
Central Lutheran Church 6425 Tyrone Ave. Van Nuys, CA 91401
Assemblymember Nazarian invites you to attend a Renters' Rights Workshop with Coalition for Economic Survival (CES), Housing Rights Center, and LA's Housing + Community Investment Department (HCIDLA) to educate tenants on their rights. Topics include the 2020 Tenant Protection Act, Tenant Buyout Notification Program, and Rent Stabilization Ordinance (RSO). Tenants, landlords, and any Angelino interested in learning more about renters' rights are invited to attend this workshop.
Parking: Church parking lot at Tyrone Ave & Gilmore St. and additional street parking also available on surrounding side streets.
https://a48.asmdc.org/event

Congressional District 25 Candidates Forum co-hosted by CSUN and COC
The public is invited to learn more about the candidates vying to represent Congressional District 25 at a special forum co-hosted by California State University, Northridge and the College of the Canyons on Friday, February 21st from 5:30 to 8:00 p.m. in the Northridge Center of CSUN's University Student Union, located on the east side of the campus at 18111 Nordhoff St. in Northridge. Tickets for this event are currently sold out.
https://www.eventbrite.com/e/congressional-district-25-candidate-forum-tickets-91233536965

San Fernando Valley District Office Open House w/ Supervisor Sheila Kuehl
Thursday, February 27, 2020 5:30-7:00pm
Zev Yaroslavsky Family Support Center
7555 Van Nuys Blvd (Sequoia Community Room), Van Nuys, Ca 91405

Engaging and Empowering the Disability Community
35th Annual CSUN Assistive Technology Conference
M-F March 9-13, 2020
Anaheim Marriott – Anaheim, CA 92802
Free and open to the public with over 120 exhibitors presenting the latest assistive technology for all persons with disabilities.
Session Schedule:
https://www.csun.edu/cod/conference/sessions/index.php/public/conf_sessions/
More Information: https://www.csun.edu/cod/conference/sessions/

VICA 2020 State Officeholders Dinner with Assemblymembers Lackey, Gabriel, Friedman, Rivas, Smith, Senator Hertzberg, Secretary of State Padilla, and more
Friday, March 13, 2020 5:30-9:00pm
Universal Studios Hollywood 100 Universal City Plaza, Universal City
VICA provides a rare opportunity for Valley business leaders to connect with state lawmakers and discuss important public policy issues during its annual State Officeholders Dinner. The event provides a fast-paced platform for attendees to pose questions addressed to specific officeholders about California’s top legislative issues.
https://www.vica.com/events/details/state-officeholders-dinner-03-13-20-2680

Arc California 13th Annual Developmental Disabilities Conference
April 27-29, 2020
Save the Date: April 27-28-Public Policy Conference, April 29-Capitol Advocacy Day
Holiday Inn Sacramento Downtown-Arena, 300 J St. Sacramento CA
2020 Vision: Seeing Today and Envisioning the Possibilities of Tomorrow
This coming April the Arc and United Cerebral Palsy California Collaboration will bring together thought leaders from across the fields of developmental disabilities and public policy to explore the theme: “2020 Vision: Seeing Today and Envisioning the Possibilities of Tomorrow.” The new decade is an opportunity to evaluate where we are and imagine a limitless future. Please join us next April to learn how you can play a part in shaping the best possible future for Californians with developmental disabilities.
http://events.r20.constantcontact.com/register/event?oeidk=a07efzk0gmgefbeb422&llr=5nackzhab
HIGH PRIORITY LEGISLATION
The following bills have been identified as priority legislation as they impact a high percentage of the NLACRC community.

**AB 823 (Arambula)** Developmental services - This bill would require a regional center to contract for mobile crisis service providers to assist consumers in remaining in, or returning to, the community. This bill would also require the regional center to post the memorandum of understanding on the regional center's internet website.

**NLA Board Position:** No position  
**ARCA Position:** No position  
**1/30/2020 Status:** In Senate awaiting committee assignment

**AB 2024 (Holden).** Developmental disabilities: provider rates - In relation to existing law that sets forth the Department of Developmental Services and the regional center's authority to establish provider rates, this bill would require certain provider rates to be increased by 3.33% for each $1 increase in the state minimum wage, or by a prorated percentage for an increase that is not a whole number.

**NLA Board Position:** No position  
**ARCA Position:** No position  
**1/30/2020 Status:** May be heard in committee February 29th and likely to be assigned to Assembly Human Services.

**SB 920 (Beall)** Persons with disabilities: terminology - This bill would change the terms in selected statutes from "dependent person" and "dependent adult" to "person with a disability" and "adult with a disability" and "adult with a disability" and would state the intent of the Legislature that, as changes are made to the code in the future, that those terms be changed in the remaining code sections as well.

**NLA Board Position:** No Position  
**ARCA Position:** No Position  
**2/5/2020 Status:** Referred to the committee on Human Services
LOWER IMPACT LEGISLATION

Other bills that should be considered due to being authored by legislators in our catchment area or bill impacting a smaller number of NLACRC consumers.

**AB 598 (Bloom)** Hearing aids: minors - In California, health insurance plans and policies are not required to cover hearing aids for children. As a result, most families on privately funded plans do not have coverage and are forced to either forego hearing aids for their child or pay the steep costs out-of-pocket.

**NLA Board Position:** Support 5/8/2019

**ARCA Position:** Support if amended

**10/07/2019 Status:** Withdrewn from engrossing and enrolling and may move forward as a 2-year bill

**AB 1844 (Chu and Gonzalez)** Paid Sick Leave Behavioral Health Conditions - This bill would expand the prescribed purposes of paid sick leave provisions to employees to include diagnosis, care, or treatment of an existing behavioral health condition of, or preventive care for, an employee or an employee's family member. The bill would provide legislative findings in support of these provisions.

**NLA Board Position:** No Position

**ARCA Position:** No Position

**1/17/2020 Status:** Referred to Committee on Labor and Employment.

**AB 1856 (Frazier)** Pupils with Exceptional Needs: Individualized Education Programs: Emergency Safety Procedures - This bill would require the IEP for a pupil with exceptional needs to include a description of the procedures in place to ensure the pupil's safety in an emergency, including any necessary accommodations and require the local educational agency to create and maintain an IEP that would include the safety procedures for any pupil whose parent provides written consent in compliance with federal law.

**NLA Board Position:** No Position

**ARCA Position:** No Position

**1/17/2020 Status:** In the Assembly committee on Education and set for hearing on March 18, 2020 at 1:30 pm

**AB 1914 (O’Donnell)** Special Education: Inclusive Education - This bill would establish the Supporting Inclusive Practices project and include the goal of increasing opportunities for pupils with disabilities to meaningfully participate in general education. The bill would require a grant-receiving local educational agency to provide the department with a report to the superintendent of Public Instruction on or before June 30 of each year until all funds have been expended, and require the project to provide technical assistance to develop and share information and guidance on building state and local capacity to establish and sustain inclusive education practices. The department and the Commission on Teacher Credentialing would be required to develop and disperse information on joint guidance clarifying the ways inclusive
classrooms and placements are staffed under current law and require a report to the Legislature with recommended changes to eliminate barriers in staffing inclusive placements.

**NLA Board Position:** No Position  
**ARCA Position:** No Position  
**2/18/2020 Status:** In the Assembly Committee on Education and set for hearing on March 18, 2020 at 1:30 pm

**SB 217 (Portantino)** Special education: individuals with exceptional needs: early education programs. This bill would require, for the 2019–20 school year and each school year thereafter, a school district or charter school to admit a child to a transitional kindergarten program who will have their 5th birthday after December 2 but during that same school year if the child is an individual with exceptional needs, subject to specified conditions.  
**NLA Board Position:** Support 5/8/2019  
**ARCA Position:** Support  
**10/07/2019 Status:** Referred to Assembly Committee on Education – 2-year bill

**DEAD BILLS 2019**

**AB 236 (Garcia)** Family Empowerment Centers on Disability: funding for continued operations  
This bill would revise and recast provisions related to Family Empowerment Centers on Disability, requiring priority to the 32 regions in the state that do not have a center and increasing the base rate for each center awarded a grant from $150K to $237K and increase the base for the council from $150K to $237K. Additional requirements for the centers will be mandated on how to define and report data.  
The bill amends Section 56400 to offer both parents and families of children and young adults with disabilities access to accurate information, specialized training, and peer-to-peer support in their communities.  
**NLA Board Position:** Support 5/8/2019  
**ARCA Position:** Support  
**10/07/2019 Status:** In Senate Appropriations – held under submission as of 8/30/2019

**AB 261 (Mathia) - Restoration of suspended services - social recreation**  
This bill would repeal the suspension of the Regional Center’s authority to purchase camping services and associated travel expenses, or social recreation activities.  
**NLA Board Position:** Support 5/8/2019  
**ARCA Position:** Support  
**10/07/2019 Status:** Died in Assembly Appropriations, held under submission as of 5/16/2019

**AB 311 (Frazier)** This bill repeals provisions relating to half day billing for activity centers, adult development centers, behavior management programs, and other look-alike programs.

*Engaging and Empowering the Disability Community*
This bill would appeal provisions relating to daily rate billing currently required of activity centers, adult development centers, behavior management programs, and other look-alike day programs with a daily rate to bill regional centers for services provided to consumers in terms of half and full days of service.

**NLA Board Position:** Support 5/8/2019  
**ARCA Position:** Support  
**10/07/2019 Status:** Died in Assembly Appropriations, held under submission as of 5/16/2019

**AB 316 (Ramos)** Medi-Cal benefits: beneficiaries with special dental care needs  
This bill requires the State Department of Healthcare Services which manages Medi-Cal to implement a special needs treatment and management benefit that provides Medi-Cal beneficiaries with special dental care needs 4 visits to a Medi-Cal dental program in a 12-month period. This bill would also require the Medi-Cal dental program provider to document specified information, including the need for additional time to treat the beneficiary with special dental care needs for purposes of reimbursement.

**NLA Board Position:** Support 5/8/2019  
**ARCA Position:** Support  
**10/07/2019 Status:** Died in Assembly Appropriations, held under submission as of 5/16/2019

**SB 412 (Stone)** — Developmental Services Fees — Repeals the Family Cost Participation Program and Annual Family Program Fee. Existing law establishes the Family Cost Participation Program, which requires the department to develop a sliding scale for families with an annual gross income of not less than 400% of the federal poverty guideline, as specified, to be used by regional centers to assess the parents' cost participation for providing respite, daycare, and camping services to their children under 18 years of age who have developmental disabilities and who are not eligible for Medi-Cal, among other eligibility criteria. Existing law also requires a regional center to assess an annual family program fee, as specified, from parents whose adjusted gross family income is at or above 400% of the federal poverty level and who have a child meeting prescribed requirement, including receiving specified services from a regional center.  
This bill would repeal those provisions relating to regional center fees. The bill would make technical, conforming changes and other nonsubstantive changes.

**NLA Board Position:** Support  
**ARCA Position:** ARCA Sponsored Bill  
**10/07/2019 Status:** In Assembly Appropriations held under submission as of 8/30/2019

**AB 416 (Fong)** ABLE tax deductions CalABLE contributions  
This bill would allow for deduction in computing adjusted gross income in an amount equal to the amount contributed by a taxpayer during the taxable year to a CalABLE account, beginning on or after January 1, 2020, and before January 1, 2025. This bill would take effect immediately as a tax levy.

**NLA Board Position:** Support 5/8/2019
ARCA Position: Support
10/07/2019 Status: Died in Assembly Appropriations, held under submission as of 5/16/2019

**AB 438 (Frazier)** - Uniform Furlough Schedule - Repeals the statutory furlough days and allows providers to be compensated for providing services on 11 of those holidays. This bill would appeal existing prohibition of regional center compensating designated programs and transportation vendor services for providing any service to a consumer on 11 specified holidays, including July 4, Thanksgiving Day, and the 4 business days between December 25 and January 1.

NLA Board Position: Support 5/8/2019
ARCA Position: Support
Update 5/2019 – Funding included in the Governor’s Budget to suspend the furlough schedule for 2 years
10/07/2019 Status: Died in Assembly Appropriations, held under submission as of 5/16/2019

**AB 536 (Frazier)** This bill modifies the definition to mean a disability that originates before an individual attains 22 years of age, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for the individual. This is the same bill as SB 283 (Wilk) from 2017/2018 and Wilk is co-authoring this bill. ARCA stated concerns including funding the development of new services by ending median rates and the prohibition on start-up funding.

NLA Board Position: Support if amended 5/8/2019
ARCA Position: Support if amended
10/07/2019 Status: Died in Assembly Appropriations, held under submission as of 5/16/2019

**AB 850 (Lackey)** Social worker loan repayment program - This bill would establish the California Social Worker Student Loan Repayment Program in the OSHPD to provide loan repayment awards to individuals who have completed a bachelor’s or master’s degree in social work and have received student loans associated with that degree, and are in the 3rd year of employment as a child welfare social worker.

NLA Board Position: Support
ARCA Position: No Position
2/3/2020 Status: Died in Assembly Appropriations
Application for Participation in NLACRC’s Sacramento Advocacy Trips

Board of Trustees, Vendor Advisory Committee, and Consumer Advisory Committee Members,

As part of NLACRC’s ongoing commitment to legislative advocacy they will be facilitating participation in both the ARCA Grassroots Day and the Developmental Disabilities Public Policy Conference in Sacramento. These advocacy trips have been valuable learning experiences for those who have attended. To ensure participation of all those that would like to attend the following application is provided.

Consideration will be based on responses, past participation in events, and availability. These are typically long days and Capitol visits include a lot of walking – please keep this in mind when planning. If selected to participate you will be invited to attend a planning meeting prior to the event to ensure that all teams are prepared to participate. Participants will be provided with preparation, facilitation the day of the trip, along with assistance with any follow up that is needed.

Developmental Disabilities Public Policy Conference April 27th-29th
This coming April the Arc and United Cerebral Palsy California Collaboration will bring together thought leaders from across the fields of developmental disabilities and public policy to explore the theme: "2020 Vision: Seeing Today and Envisioning the Possibilities of Tomorrow"

The new decade is an opportunity to evaluate where we are and imagine a limitless future. Please join in April to learn how you can play a part in shaping the best possible future for Californians with developmental disabilities.

Participants will travel to Sacramento on April 26th and will attend the Public Policy Conference on April 27th and 28th followed by visits in the Capitol with NLA legislators on April 29th. Participants will travel home on April 29th following the Capitol visits. The Conference will be held at the Holiday Inn Sacramento Downtown and will feature leaders in the developmental disability community.

ARCA Grassroots Day April 20th and 21st
Participants will travel to Sacramento midday April 20th for a dinner and training in Sacramento on the evening of the 20th. On April 21st teams will visit with NLA legislators and then fly home in the evening. This is a fast paced 1 ½ day trip to Sacramento that includes several legislative visits and a lot of walking.

NLACRC Community Trip May (dates to be determined)
As part of NLACRC’s commitment to legislative involvement a small group from the board, VAC, CAC, and NLA staff will be traveling to Sacramento for meetings with legislators, tour of the Capitol, and other activities. This trip will further prepare attendees to engage in legislative activities on behalf of NLACRC and the disability community. We will attempt to arrange this trip to attend a legislative or budget hearing in order to provide attendees an opportunity to attend a hearing and possibly provide public comment.

All travel arrangements will be coordinated by NLA including flights, travel to and from airport and Capitol, and travel to and from airport for those that need this assistance.

Please answer the following questions to the best of your ability. You may use additional space if needed. If you have questions, please contact Michelle Heid at mheid@abpathways.com or (661) 803-3586.

Please submit completed applications to Jennifer Kaiser at jkaiser@nlacrc.org.
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I would like to participate in:

- Developmental Disabilities Public Policy Conference April 27th-29th
- ARCA Grassroots Day April 20th and 21st
- NLACRC Community Trip May (dates to be determined)

Please number these in order of preference.

Why would you like to participate in legislative advocacy trips in Sacramento?

What would you like to share with legislators you will meet?

What will do you with the information you learn upon your return?

Thank you for your interest in participating in these important events.
THURSDAY, FEBRUARY 27, 2020
Regional Center
Legislative Town Hall
BRING YOUR FRIENDS AND FAMILY!

Hosted by North Los Angeles County Regional Center
- Hear from legislators
- Come meet and talk to Regional Center staff
- Learn how the Regional Center can better support you and your family

Who should attend?
- Self-Advocates
- People with developmental/intellectual disabilities
- Service providers
- Family members
- People that care about issues facing their community

RSVP NOW
📞 818-778-5011
🔗 http://tiny.cc/NLACRCTownHall

5:30 pm to 8:30 pm
Program starts at 6:30 p.m.
Light Refreshments Provided

Bella Vida
27180 Golden Valley Rd
Santa Clarita, CA 91350

This event brought to you by
North Los Angeles County Regional Center &
JUEVES 27 DE FEBRERO DE 2020
Centro Regional
Asamblea Pública Legislativa
¡TRAIGA A SUS AMIGOS Y FAMILIARES!

Organizado por el Centro Regional del Condado del Norte de Los Ángeles
- Escuche a los legisladores
- Venga a conocer y hablar con el personal del Centro Regional
- Aprenda cómo el Centro Regional puede apoyarlo mejor a usted y a su familia

¿Quién debe asistir?
- Autogestores
- Personas con discapacidades de desarrollo / intelectuales
- Proveedores de servicio
- Miembros de la familia
- Personas que se preocupan por los problemas que enfrenta su comunidad

RESERVACIONES

📞 818-778-5011

🌐 http://tiny.cc/asamblea-legislativa

5:30 pm a 8:30 pm
El programa comienza a las 6:30 p.m.
Refrescos ligeros proporcionados

Bella Vida
27180 Golden Valley Rd
Santa Clarita, CA 91350

Este evento traído a usted por Centro Regional del Norte del Condado de Los Ángeles y Centro de recursos de enfoque familiar.
Vendor Advisory Committee
Present: Orli Almog, Erica Beall, Catherine Carpenter, Deborah Cutter, Bob Erio, Mariela Feldman, Cynthia Fernandez, Sharoll Jackson, Dana Kalek, Ken Lane, Don Lucas, Jenni Moran, Sonia Ojeda, Kevin Shields, and Nick Vukotic - Committee Members

Absent: Suad Bisogno

I. Call to Order & Introductions

Sharoll Jackson, VAC chair, called the meeting to order at 9:35 a.m. and introductions were made.

II. Public Input

A. NLACRC’s Legislative Town Hall: Jesse Weller and Michelle Heid reminded everyone that the center’s town hall meeting will be held Thursday, February 27th, at the new Bella Vida senior center in Santa Clarita. An hour of networking will be held from 5:30 to 6:30 p.m., then the program will begin. We have received attendance confirmations from Senator Scott Wilk, Senator Christy Smith, and Assembly Member Tom Lackey. Fliers were provided. Kevin Shields encouraged everyone to help consumers get there by offering transportation.

B. National Girls & Women in Sports Day! Sharoll Jackson made this announcement and appreciated how sports involvement has really opened up for girls and women.
III. Consent Items

A. Approval of Agenda
   M/S/C (O. Almog/J. Moran) To approve the agenda as presented.

B. Approval of Minutes from the January 9th VAC Meeting
   M/S/C (O. Almog/J. Moran) To approve the minutes as presented.

IV. Executive Director’s Report (Ruth Janka)

A. Allocation: The center received its A-3 allocation from the Department of Developmental Services (DDS). The A-3 includes funding for the oversight and expansion of family home agency (FHA) homes, the self-determination program (both operations funding and funding for participant supports) and for our community placement and resource development plans.

B. The Governor’s Proposed FY 2020-21 Budget: The governor released his proposed budget on January 10th. Budget highlights related to DDS include:

1. Population: The updated FY 2019-20 population estimate decreased by 114 from 350,161 to 350,047. The anticipated FY 2020-21 population estimate is 368,622 (an increase of 18,461).

2. Community Budget: The FY 2019-20 community budget decreased from $7.798 billion to $7.735 billion. The anticipated FY 1920-21 community budget estimate increased to $8.751 billion (13.1%).

3. Policy
   - The Department of Finance has issued a budget change proposal on behalf of DDS to begin the process of replacing the Uniform Fiscal System (UFS) as a state project.
   - Temporarily increase the capacity of the secure treatment area at Porterville Developmental Center.
   - 5 additional Enhanced Behavioral Supports Homes (EBSHs) with delayed egress with secured perimeters proposed.
   - Decreased caseload ratios for children under age 5 to 1:45, but the estimate only provides funding for children who are 3 to 4 years old.
   - The Systemic, Therapeutic, Assessment, Resources, and Treatment (START) training model for those who are dually diagnosed is being piloted at San Diego and San Andreas Regional Centers. The proposed budget includes expansion to 4 additional regional centers at a cost of $4.54 million.
• **Provider Rates:** supplemental provider rates approved for FY 2019-20 are proposed for expansion on January 1, 2021 to the following additional service codes at a cost of $18 million:
  - Early Start specialized therapeutic services
  - Independent living programs
  - Infant development programs
The supplemental provider rates are currently scheduled for potential suspension on January 1, 2022. The proposal would expand that date 18 months to July 1, 2023.

• The budget proposal notes, “The Uniform Holiday Schedule will sunset on June 30, 2023.”

• The Administration is proposing $78 million for the development of a Performance Incentive Program, which will “require regional centers to meet an advanced tier of performance measures and outcomes to receive incentive payments” with an eye towards the following goals:
  - Focusing on personal outcomes such as meaningful activities
  - Developing more person-centered service options
  - Promoting integrated community settings
  - Increasing competitive employment

C. **Rate Study:** On January 10th, DDS posted a summary of comments received, along with DDS’s responses to these comments and any necessary and appropriate changes to rate models contained in the rate study. Here is a summary of the changes:

1. Updated rate models resulted in a weighted average increase of 7.5% over the draft models; this breaks down by service category as follows:
   - Personal Supports: 2.1%
   - Residential Services: 5.1%
   - Day, Employment, and Transportation Services: 12.8%
   - Professional and Behavioral Support Services: 31.6%
   - All Services: 7.5%

The estimated cost to fully implement continues to be $1.8 billion primarily due to methodical changes. Rate models continue to assume a January 1, 2020 effective date; if implemented in a future year, rate models will have to be updated based on annually published data sources, changes to statewide minimum wage, and review of regional adjustment factors (e.g. regional wage differences). Some of the changes include an assumption that 30% of the workforce is part time (previously assumed 100% of the workforce was fulltime), added educational/vocational counselor to job mix, changed wage
assumptions for professionals (e.g. behavior technicians, ABA therapists), also change wage assumptions in community care facilities.

2. A Senate Budget Subcommittee 3 hearing was held on January 22nd regarding the rate study and developmental disabilities system reform.

- Stephen Pawlowski, Burns and Associates, detailed the 3 elements of changes made in response to public comment. First, cost data and program use estimates were updated. Second, external costs (e.g. mileage rates) were updated based on new data. And third, rate models themselves were changed in various cases.
- Study continues to recommend an infusion of $1.8 billion into the developmental disabilities services system, minus approximately $413 million included in the rate increases over the next fiscal year.
- Nancy Bargmann, director of DDS, stated the importance of ensuring that all elements of the community are appropriately represented. Additionally, long-term changes to the work of both providers and regional centers will continue to be explored through various avenues.
- Senator Richard Pan has a strong interest in the implementation of the study, and repeatedly pressed the issue with Director Bargmann, including asking for a timeline and goal set for implementation.
- Jay Kapoor and Brent Houser, representatives of the Department of Finance (DOF) stated that future funding estimates are based on caseload growth and minimum wage costs.
- Senator Pan, DDS, and DOF agreed that some implementation of the rate study and regional center performance incentives would require trailer bill language. It is currently expected to be made public on February 1st.
- Senator Pan asked for the plan by the time of the March budget hearing. However, he noted a recognition of the need to balance the overall budget and the possibility that DDS’s position could be that the state does not plan to implement the rate models moving forward.

D. **Legislative Activities**

1. **Public Charge**: The U.S. Supreme Court voted to allow the Trump Administration to enforce the public charge rule. This creates a test to be used on those trying to immigrate to the U.S. or get a green card. Important for people to know this only applies to those trying to change their immigration status. This does not apply to family members of those trying to change their immigration status who use regional center services.
1. **Legislative Hearings**

   - The Assembly Select Committee on Intellectual and Developmental Disabilities met on Tuesday, January 28th. Assembly Member Jim Frazier asked the CA Research Bureau to conduct a regional center client survey and then summarize and analyze the data: 682 responses; 235 full surveys complete; and 408 respondents shared additional information in their own words. Assembly Member Frazier presented the statewide survey results, which is noted as a convenience survey and thus cannot be generalized to all regional centers. That said, it still captures experiences of those who completed it. Areas of improvement included: accuracy and timeliness of information provided by regional centers; staff turnover and skills; payment and reimbursement challenges; oversight, compliance, and transparency; service availability; and equity of service access.

2. **AB 2024 by Assembly Member Chris Holden**: This bill would fix the minimum wage quirk by providing a uniform rate increase of 3.33% for each dollar. Kim Rolfes provided her expertise and assisted in drafting the language of this bill.

E. **Legislative Plans**:

1. The Lanterman Coalition has finalized a proposal for a multi-year strategic plan that will do the following:

   - Phase-in the rate models over three years.
   - Make immediate corrective actions for services omitted from emergency funding increases last year and take immediate actions to comply with Federal and State caseload ratios.
   - Ensure all DDS funded services and supports receive adjustments for state minimum wage increases.
   - Secure a foundation for long-term planning by removing the suspension date of January 1, 2022.

2. ARCA’s legislative platform includes:

   - Repealing the Annual Family Program Fee and Family Cost Participation Program for children receiving Early Start Services.
- 8.2% rate increase for Independent Living Services and Infant Development Program providers for same duration as other providers.
- Full funding of regional center caseload ratios needs, inclusive of the staffing needs to support service coordinators required to meet statutory caseload requirements.

3. The L.A. Service Providers Coalition is finalizing a legislative advocacy plan as well and will be advocating for the minimum wage fix, the service coordinator ratio fix, and a further down payment on funding the rate models.

F. **Home & Community-Based Services (HCBS):** The HCBS settings assessment is coming and trainings scheduled for February 13th and 14th for Southern California.

G. **Monitoring Activities:** As part of the Office of Inspector General’s (OIG’s) audit of California’s Special Incident Reporting (SIR) and risk management processes and practices, OIG audited 5 California regional centers.

1. A list of Medi-Cal claims in which it appeared a SIR should have been submitted to the regional center and DDS; however there is no SIR in the electronic system. Per the OIG, no SIR was submitted for 61 of the 100 claims reviewed; 19 regional centers are involved. Neither North Bay RC nor RC of Orange County had claims and associated SIRs in the sample.

2. A list of 58 SIRs in which the OIG noted at least one requirement in Title 17 was not met and/or there were procedural issues.

Regional centers will be required to gather additional information for DDS to respond to the OIG. Ruth’s office is going to handle the follow-up for these reports and thus, if a claim is related to an individual that you serve, you may be contacted by Ruth’s office.

V. **Chief Financial Officer’s Report** (Kim Rolfes)

A. **Fun Fact:** Of our adult consumers 25 years and older, only 22% have autism and 66% have intellectual disability as their primary diagnosis. Of our consumers who are 18 years or younger, 74% of them have autism and only 19% have an intellectual disability as their primary diagnosis. The center is going to need to prepare for this “bubble” of consumers with autism as they get older.

B. **NLACRC’s Budget:** The center’s operations budget for FY 2019-20 is $55.7 million and the purchase of service (POS) budget is $499.1 million for a total
budget of $554.8 million. We are projecting a deficit in our POS budget of $3.5 million which will be covered by future allocations from DDS. Of the 21 regional centers, the amount of NLACRC's deficit is #10, with North Bay Regional Center having the highest projected POS deficit. The regional center system as a whole is projecting a statewide POS surplus.

C. DDS’s Audit of NLACRC: In the main, the center had another really good audit, but there were findings in regards to 3 different consumers:

1. **Consumer 1:** The center incorrectly paid the family's share of cost for the family cost participation program (FCPP) resulting in an overpayment of $4,209.60. The center will have to reimburse DDS this amount with funds from our operations budget.

2. **Consumer 2:** The FCPP assessment allowed for 216 hours and we only paid for 132. The center disagrees with the overpayment finding of $221.21.

3. **Consumer 3:** The vendor billed for hours allowable only on non-school days, resulting in a potential overpayment of $2,757.78. However, the center disagrees with the overpayments during the months of July and August 2017 ($1024.64 total) because the consumer was on summer vacation those months. The center is asking DDS to reduce the overpayment by this amount. We will be collecting the amount of the overpayment from the service provider.

D. **FY 2017-18 Contract Year:** Will be closing at the end of March; if you have any late bills from this contract year, please submit them to our accounting department by Friday so we can prepare them for payment.

E. **1099 Forms:** We mailed out the 1099 MISC forms to our 1,300+ vendors on January 27th. Although we transmitted the correct data to the IRS, we found out that the data reported on the 1099 MISCs was for 2018, rather than 2019. The error was caused inadvertently by the consultant who was assisting us in formatting the data on the new 1099 format. A communication went out to all of our vendors alerting them of this inadvertent error and our accounting department re-issued the forms with the correct data last week.

F. **Purchase of Service Expenditure Data Meetings:** Each year, the center is required to hold public meetings to share information about how their POS dollars were spent. This year's meetings will be held as follows:

1. Thursday, March 12th, at 11:00 a.m. and 6:30 p.m. (SFV office)
2. Monday, March 16th, at 11:00 a.m. and 6:30 p.m. (AV office)

G. **SIR Trainings:** Due to the OIG audit (see Section IV.G. above), the center will be
providing additional trainings on SIRs and will also be available to provide technical support. SIRs must be reported as soon as you find out about them.

VI. Chief of Program Services Report (Jesse Weller)

A. Staffing Updates: We are actively recruiting for the following positions: community placement plan (CPP) manager; CPP nurse; and self-determination supervisor. In the meantime, please contact Maria Bosch with any CPP issues and contact Sheila Calove with any self-determination program matters.

B. Trailer Bill Language (TBL): The center has finalized its IPP agreement form (as required in TBL) and began implementing it on January 28th. This form is like a receipt for IPP meetings; it identifies the agreed upon services and supports, frequency/duration, projected start date, and provider if known. We have also added additional signature lines to accommodate more participant names.

C. Early Start

1. ARCA has an Early Start Discipline Group that will hold its next meeting on February 25th at Alta California Regional Center in Sacramento; Jesse and Cristina Preuss will attend.

2. The State Systemic Improvement Plan (SSIP) held a conference call on January 27th. They discussed implementation/sustainability surveys, progress towards the state-identified measurement result and measuring fidelity of evidence-based practices. Elisa Hill will provide a report on the discussion at the Early Start break-out group meeting that will follow this VAC meeting.

3. The L.A. County Office of Education now has a mobile training unit on the Head Start program.

D. PQS Disparity

1. Parent Mentors: We have now hired both parent mentors who will be helping consumers and families connect with services and navigate the regional center system. One parent is at our AV office Tuesday through Friday, and the other parent is at our SFV office Monday through Thursday.

2. Cafecitos: The 2020 meeting schedule has been established. Cafecitos will be held once a month and will switch between the AV office and the SFV office.
3. **Aprendiendo Entre Nos (Learning Amongst Us):** This group was an offshoot of the Cafecitos and is a forum for discussing and learning about various topics, issues, and training needs for our Spanish-speaking families.

4. **Grupo de Hombres (Men’s Group):** This is another offshoot of our Cafecitos and will provide a forum for our Spanish-speaking Dads. It will be held twice a month, once at the AV office (in the morning) and once at the SFV office (in the afternoon).

5. **Family Empowerment Team in Action (FETA):** Our FETA program has come to an end after 3 years. Jesse expressed his appreciation to the Family Focus Resource Center and to the folks at CSUN. We will be submitting FETA’s final outcomes to DDS soon.

E. **CalFresh:** An inter-agency agreement has been established and workshops are coming soon.

F. **Self-Determination Program (SDP) Update:** We have 192 consumers enrolled, 13 have completed their person-centered plans, 3 have completed their budgets, and 4 have certified budgets. The next orientation will be held in the morning of March 2\(^{nd}\) (AV office) and the next informational meeting will be held in the afternoon of March 2\(^{nd}\) (AV office). The next monthly SDP advisory group meeting will be held February 20\(^{th}\) at 7:00 p.m. (AV office); Michelle Heid is the chair of that group.

G. **National Core Indicators (NCI) Survey:** The State Council on Developmental Disabilities will be interviewing adult consumers 18 years and older as part of the NCI program. They want to find out about consumers’ services and supports. The surveys will be conducted through the end of June.

VII. **Community Services Director’s Report** (Evelyn McOmie)

A. **SB 81 Rate Increase Letters:** If you don’t receive your letter by March 1\(^{st}\), go to contract&compliance@nlacrc.org. There is a link on the HCBS portal on how to complete the survey. In addition, webinars will be held on February 13\(^{th}\) and 14\(^{th}\); informational fliers are on the information table. There are no increases for service providers with SMA rates.

B. **Minimum Wage Increases:** Effective January 1, 2020, the minimum wage has increased to $12/hour for companies with 25 employees or less and $13/hour for companies with 26 employees or more. Service providers may be eligible for a rate increase to compensate for these increases depending upon how their rate was
originally set. Please contact the community services department with any questions.

C. **DS 1891 Forms:** Service providers need to update the information on their forms every 2 years -- even if there are no changes to the information.

D. **Annual Evaluations:** Are due for 862 service codes (in-home respite) by March 31st. Please submit them to contract&compliance@nlacrc.org.

E. **Licensed Homes and Programs:** Please sign up for the Provider Information Notice (PIN) from Community Care Licensing to receive updated notices. A hyperlink has been included in our recent newsletter.

F. **RSO Classes:** Will now be held within a 30-day period, 2 classes per week. The classes will begin on March 2nd. These classes are for anyone opening a group home or becoming an administrator. There are still 30 spots available. For more information, see our newsletter.

G. **HCBS Surveys:** If you haven’t received a survey from OIG, please check your spam. Please contact Sonja Chapman with any questions.

H. **Upcoming Trainings:**
   1. Personal & Incidental Funds: February 25th (AV) and February 26th (SFV).
   2. SIRs and Risk Mitigation: March 19th (AV) and March 31st (SFV). Please sign up on our website.

VIII. **Legislative Advocacy Report** (Michelle Heid/Raquel Armendariz)

Michelle and Raquel, the center’s legislative outreach and education team, provided copies of their written report; highlights included:

A. The primary election on March 3rd and a list of candidates who will be on the ballot.
B. LA County’s new voting system.
C. NLACRC Grass Roots visits with local legislators.
D. The legislative calendar.
E. Summaries of recent legislative hearings.
F. An update on current bills.
G. Upcoming events.
IX. Committee Business

A. **Update on Employment Committee** (Erica Beall): The next meetings will be held at 2:00 p.m. on February 25th at The Adult Skills Center. Unfortunately the DS Task Force’s community resources workgroup is meeting at that same time.

X. Agenda Items for the Next Board Meeting

The following item was identified for the VAC’s section of the February 12th board meeting agenda:

A. Minutes of the February 6th VAC Meeting

XI. Announcements/Public Input

A. Dana Kalek announced that Early Start trainings will be held here at 9:30 a.m. on February 20th. Please contact her with any questions.

B. **Next Meeting**: Thursday, March 5th (full meeting)

XII. Committee Work (The committee breaks into their workgroups)

A. Early Start Services (Dana Kalek)
B. School Age Services (Mariela Feldman)
C. Adult Services (Jenni Moran)
D. Implementation of Legislative Changes (Sharoll Jackson)

XIII. Adjournment

Sharoll adjourned the meeting at 10:58 a.m.

Submitted by,

Jennifer Kaiser
Executive Assistant

[vacmin.feb6.2020]
Attendance Sheets, Acronyms Listing, & Meeting Evaluation
### North Los Angeles County Regional Center
#### Board of Trustees

**Board Meeting Attendance**
**FY 2019-20**

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T = Transportation issue  
Conf. = Attending a regional center sponsored conference

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<td><strong>CRDP</strong></td>
<td>Community Resource Development Plan</td>
</tr>
<tr>
<td><strong>CSC</strong></td>
<td>Consumer Service Coordinator</td>
</tr>
</tbody>
</table>
CSLA - Community Supported Living Arrangement
CVRC - Central Valley Regional Center

DAC - Day Activity Center
DCFS - Department of Children and Family Services (County)
DD - Developmental Disabilities
DD Council - State Council on Developmental Disabilities
DDS - Department of Developmental Services (State)
DHCS - Department of Health Care Services
DHS - Department of Health Services (State)
DOE - Department of Education (State and Federal)
DOF - Department of Finance
DOH - Department of Health
DOR/DR - Department of Rehabilitation
DPSS - Department of Public Social Services (County)
DRC - Disability Rights California (formerly Protection & Advocacy, Inc.)
DSM - Diagnostic and Statistical Manual of Mental Disorders
DSP - Direct Support Professional
DSS - Department of Social Services (State)
DOR - Department of Rehabilitation (State)
DRC - Disability Rights California (formerly Protection & Advocacy)
DTT - Discrete Trial Training

EBSH - Enhanced Behavioral Support Home
ECF - Exceptional Children’s Foundation
EDD - Employment Development Department (State)
EDMS - Electronic Document Management System
ELARC - Eastern Los Angeles Regional Center
EPSDT - Early and Periodic Screening, Diagnosis, and Treatment

FACT - Foundation for Advocacy, Conservatorship, and Trust of CA
FCPP - Family Cost Participation Program
FDC - Fairview Developmental Center
FEMA - Federal Emergency Management Assistance
FETA - Family Empowerment Team in Action
FHA - Family Home Agency
FMS - Financial Management Service
FNRC - Far Northern Regional Center
FSA - Flexible Spending Account
<table>
<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>GGRC</td>
<td>Golden Gate Regional Center</td>
</tr>
<tr>
<td>HCBS</td>
<td>Home and Community Based Services (Waiver)</td>
</tr>
<tr>
<td>HCFA</td>
<td>Health Care Financing Administration (now called CMMS)</td>
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<tr>
<td>HIPAA</td>
<td>Health Insurance Portability and Accountability Act</td>
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<tr>
<td>HOPE</td>
<td>Home Ownership for Personal Empowerment</td>
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<td>HRC</td>
<td>Harbor Regional Center</td>
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<tr>
<td>HUD</td>
<td>Housing and Urban Development (Federal)</td>
</tr>
<tr>
<td>ICB Model</td>
<td>Individualized Choice Budget Model</td>
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<tr>
<td>ICC</td>
<td>Inter-agency Coordinating Council</td>
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<tr>
<td>ICC</td>
<td>Integrated Community Collaborative/Intregadoras</td>
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<tr>
<td>ICF</td>
<td>Intermediate Care Facility</td>
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<tr>
<td>ICF/DD</td>
<td>Intermediate Care Facility/Developmentally Disabled</td>
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<tr>
<td>ICF/DD-H</td>
<td>Intermediate Care Facility/Developmentally Disabled-Habilitative</td>
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<tr>
<td>ICF/DD-N</td>
<td>Intermediate Care Facility/Developmentally Disabled-Nursing</td>
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<tr>
<td>ICF/SPA</td>
<td>Intermediate Care Facility/State Plan Amendment</td>
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<tr>
<td>IDEA</td>
<td>Individuals with Disabilities Education Act</td>
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<td>IDEIA</td>
<td>Individuals with Disabilities Education Improvement Act</td>
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<td>IDP</td>
<td>Individual Development Plan</td>
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<td>IDT</td>
<td>Inter-disciplinary Team</td>
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<td>IEP</td>
<td>Individual Educational Plan</td>
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<td>IFSP</td>
<td>Individual Family Service Plan</td>
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<tr>
<td>IHP</td>
<td>Individual Habilitation Plan</td>
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<td>IHSS</td>
<td>In-Home Supportive Services</td>
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<td>ILC</td>
<td>Independent Living Center</td>
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<td>ILS</td>
<td>Independent Living Services</td>
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<tr>
<td>IMD</td>
<td>Institutes of Mental Disease</td>
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<tr>
<td>IPP</td>
<td>Individual Program Plan</td>
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<tr>
<td>IRC</td>
<td>Inland Regional Center</td>
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<tr>
<td>ISP</td>
<td>Individual Service Plan</td>
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<tr>
<td>KRC</td>
<td>Kern Regional Center</td>
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<tr>
<td>LACHD</td>
<td>Los Angeles County Health Department</td>
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<tr>
<td>LACDMH</td>
<td>Los Angeles County Department of Mental Health</td>
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<tr>
<td>LACTC</td>
<td>Los Angeles County Transportation Commission</td>
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<tr>
<td>LADOT</td>
<td>Los Angeles Department of Transportation (City)</td>
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<tr>
<td>LAUSD</td>
<td>Los Angeles Unified School District</td>
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<tr>
<td>LCSW</td>
<td>Licensed Clinical Social Worker</td>
</tr>
<tr>
<td>Abbreviation</td>
<td>Description</td>
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<tr>
<td>LDC</td>
<td>Lanterman Developmental Center</td>
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<tr>
<td>LEA</td>
<td>Local Education Agency</td>
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<td>LICA</td>
<td>Local Interagency Coordination Area</td>
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<td>LRC</td>
<td>Lanterman Regional Center</td>
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<tr>
<td>MCH</td>
<td>Maternal and Child Health</td>
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<tr>
<td>MFCC</td>
<td>Marriage, Family and Child Counselor</td>
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<tr>
<td>MHRC</td>
<td>Mental Health Rehabilitation Center</td>
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<tr>
<td>MMIS</td>
<td>Medicaid Management Information System</td>
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<tr>
<td>MSW</td>
<td>Masters in Social Work</td>
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<tr>
<td>NADD</td>
<td>National Association for the Dually Diagnosed</td>
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<td>NASDDDS</td>
<td>National Association of State Directors of Developmental Disabilities Services</td>
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<td>NBRC</td>
<td>North Bay Regional Center</td>
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<tr>
<td>NLACRC</td>
<td>North Los Angeles County Regional Center</td>
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<tr>
<td>OAH</td>
<td>Office of Administrative Hearings</td>
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<tr>
<td>OCRA</td>
<td>Office of Client Rights Advocacy</td>
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<tr>
<td>OPS</td>
<td>Operations funds (for Regional Centers)</td>
</tr>
<tr>
<td>OSEP</td>
<td>Office of Special Education Programs</td>
</tr>
<tr>
<td>OSERS</td>
<td>Office of Special Education and Rehabilitative Services</td>
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<tr>
<td>OSHA</td>
<td>Occupational Safety and Health Administration</td>
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<tr>
<td>OT</td>
<td>Occupational Therapy</td>
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<tr>
<td>PAI</td>
<td>Protection and Advocacy, Inc. (now called Disability Rights CA)</td>
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<td>PDD</td>
<td>Pervasive Developmental Disorder</td>
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<td>PDC</td>
<td>Porterville Developmental Center</td>
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<td>PDF</td>
<td>Program Development Fund</td>
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<td>PEP</td>
<td>Purchase of Service Expenditure Projection (formerly SOAR)</td>
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<td>PEPRA</td>
<td>Public Employees' Pension Reform Act</td>
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<td>PERS</td>
<td>Public Employees' Retirement System</td>
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<td>PET</td>
<td>Psychiatric Emergency Team</td>
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<td>PIP</td>
<td>Paid Internship Program</td>
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<tr>
<td>PL 94-142</td>
<td>Public Law 94-142 (Right to Education Bill)</td>
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<tr>
<td>PMRT</td>
<td>Psychiatric Mobile Response Team</td>
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<tr>
<td>POLST</td>
<td>Physician Orders for Life-Sustaining Treatment</td>
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<tr>
<td>POS</td>
<td>Purchase of Services funds (for Regional Centers)</td>
</tr>
<tr>
<td>PRMT</td>
<td>Post-Retirement Medical Trust</td>
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<tr>
<td>PRRS</td>
<td>Prevention Resources and Referral Services</td>
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</tbody>
</table>
PRUCOL - Permanently Residing in the U.S. Under Color of the Law
PT - Physical Therapy
QMRP - Qualified Mental Retardation Professional
RC - Regional Center
RCEB - Regional Center of the East Bay
RCFE - Residential Care Facility for the Elderly
RCOC - Regional Center of Orange County
RCRC - Redwood Coast Regional Center
RDP - Resource Development Plan
RFP - Request for Proposals
RRDP - Regional Resource Development Project
RSST - Residential Service Specialist Training
SARC - San Andreas Regional Center
SB - Senate Bill (State)
SCDD - State Council on Developmental Disabilities
SCIIHP - Southern CA Integrated Health and Living Project
SCLARC - South Central Los Angeles Regional Center
SDRC - San Diego Regional Center
SDC - Sonoma Developmental Center
SDS - Self-Directed Services
SEIU - Service Employees’ International Union
SELPAS - Special Education Local Plan Area
SG/PRC - San Gabriel/Pomona Regional Center
SLS - Supported Living Services
SMA - Schedule of Maximum Allowances (Medi-Cal)
SNF - Skilled Nursing Facility
SOAR - Sufficiency of Allocation Report (see PEP)
SOCCO - Society of Community Care Home Operators
SPA - State Plan Amendment
SRF - Specialized Residential Facility
SSA - Social Security Administration
SSDI - Social Security Disability Insurance
SSI - Supplemental Security Income
SSP - State Supplementary Program
TASH - The Association for the Severely Handicapped
TCRC - Tri-Counties Regional Center
UAP - University Affiliated Program
UCI - Unique Client Identifier
UCP - United Cerebral Palsy
UFS - Uniform Fiscal System

VAC - Vendor Advisory Committee
VIA - Valley Industry Association (Santa Clarita Valley)
VICA - Valley Industry & Commerce Association (San Fernando Valley)
VMRC - Valley Mountain Regional Center

WAP - Work Activity Program
WIOA - Workforce Innovation and Opportunity Act
North Los Angeles County Regional Center
Board of Trustees

Meeting Evaluation

Name:________________________________________

Comments: __________________________________

________________________________________________________________________

1. Did the meeting follow the agenda? Yes ___ No ___
2. Did the meeting begin as scheduled? Yes ___ No ___
3. Did the meeting end as scheduled? Yes ___ No ___
4. Did you receive written or verbal information about the issues on the agenda? Yes ___ No ___
5. Did the information received enable you to make informed decisions? Yes ___ No ___
6. Did the issues concern:
   a. Consumers? Yes ___ No ___
   b. Board operations? Yes ___ No ___
   c. Committee business? Yes ___ No ___
   d. Center operations? Yes ___ No ___
   e. None of the above? (please specify below)

    ________________________________________________________________

7. Did you feel prepared to participate in the meeting? Yes ___ No ___
8. What would you like more information about?

    ________________________________________________________________