

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
Board of Trustees**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 9200 Oakdale Avenue, Chatsworth, California, on November 20, 2019.

Trustees Present

Manuel Alfaro
Adam Breall
Elena Burnett
Marianne Davis
Melissa Ferman
Anna Hamilton
Angelina Martinez
Lillian Martinez
Caroline Mitchell
Debra Newman
Jeremy Sunderland
Curtis Wang
Todd Withers

Trustees Absent

Elizabeth Badger
Sharoll Jackson

Staff Present

Sara Iwahashi
Ruth Janka
Jennifer Kaiser
Michele Marra
Kim Rolfes
Jesse Weller

Guests Present

Nicholas Abrahms
Raquel Armendariz
Dena Bogrow
Christina Cannarella
Leticia Garcia
Shelly Hash
Michelle Heid
Nelmonika Jones
Jennifer Koster
Kyle Kring
Uvence Martinez
Claudia Picerni
Kerri Polizzi

1. Call to Order & Introductions – Elena Burnett, Board President

Elena Burnett, president, called the meeting to order at 6:33 p.m. and introductions were made.

2. Public Input & Comments

- A. Debra Newman announced that the Tim Tebow Foundation helps sponsor annual “Night to Shine” prom events at local churches for teenagers with special needs. The proms are held worldwide on the same evening. Last year, 655 proms were held for approximately 100,000 guests through the support of 200,000 volunteers. Debra is volunteering to help the Night to Shine prom at the Lancaster First Assembly Church; next year’s Night to Shine proms will be held Friday, February 7, 2020.
- B. Angelina Martinez announced that the Nominating Committee interviewed many great board applicants on November 7th and 14th; 8 of those applicants are going to be presented for nomination tonight.

- C. Kim Rolfes announced that a groundbreaking ceremony will be held for our new Antelope Valley office on Tuesday, December 3rd, from 10:00 to 11:00 a.m. Guest speakers will include the Mayor of Lancaster and Elena Burnett, our board president. The parking is very limited, so please carpool if you can. The address is 43860 N. 10th Street West in Lancaster.
- D. Debra Newman attended the recent 2-day self-determination program conference and has lots of information to share; please see her if you are interested.
- E. Marianne Davis recently attended the LA County Metro Forum and it was very interesting. They were discussing the proposed bus route extension that would run through the northern San Fernando Valley. She did a lot of networking and took the Metro there and back!
- F. Anna Hamilton attended a meeting for the 2020 census. It is important for everyone to be counted – including children!
- G. Anna Hamilton also attended the 2019 business forecast conference held by the Valley Industry & Commerce Association. She has materials from that conference if you are interested in looking them over.

3. Consent Items

- A. Approval of Revised Agenda (*Packet 2, page 52*)

Item 4.B.1.c. should be corrected to read Denā Bogrow, also discussion about an employee matter was added to Section 10. Executive Session.

M/S/C (C. Mitchell/C. Wang) To approve the revised agenda as amended.

- B. Approval of October 23rd Board Meeting Minutes (*Packet 1, page 3*)

M/S/C (C. Mitchell/C. Wang) To approve the minutes as presented.

4. Committee Action Items

- A. Administrative Affairs Committee – Manu Alfaro

- 1. Approval of Contracts (*Packet #1, page 16*)

- a. Maxim Healthcare Services, Inc. (PL1025-062)

Action: Due to some clerical errors found in the contract, approval was deferred and the corrected contract will be presented to the Executive Committee for approval.

- b. ETHOS Therapeutics (PL1797-117)
- c. The Adult Skills Center (PL1824-952)

M/S/C (C. Mitchell/C. Wang) To approve the 2 contracts listed above as presented.

B. Nominating Committee – Curtis Wang

1. Nomination of New Board Members

- a. Nicholas Abrahms
- b. Ivette Arriaga
- c. Dena Bogrow
- d. Christina Cannarella
- e. Leticia Garcia
- f. Gabriela Herrera
- g. Claudia Picerni
- h. Ana Laura Quiles

Action: The board nominated the 8 board applicants above to serve on the Board of Trustees; their election will be held at the January 15th board meeting.

C. Strategic Planning Committee – Caroline Mitchell (*Packet #1, page 37*)

1. Approval of NLACRC's 2020 Performance Contract

M/S/C (C. Mitchell/C. Wang) To approve the center's 2020 performance contract as presented and to submit it to the Department of Developmental Services (DDS) for their review and approval.

5. Additional Committee Action Items

A. Administrative Affairs Committee – Manu Alfaro

1. Approval of Board Resolution (Loan Proposal) *(Packet 2, page 56)*

M/S/C (A. Hamilton/A. Breall) To approve the board resolution for the loan proposal as presented.

2. Approval of Contracts *(Packet 2, page 57)*

- a. STAR of California, LLC (PL1115)
- b. Sunshine Residential Home (PL1827-109)
- c. CPES California (PL1636-999)
- d. Modern Support Services (PL1379-999)
- e. People's Care (PL1466-999)
- f. RSCR California (TBD-113)
- g. RSCR California (PL1638-999)
- h. RSCR California (Operations)

M/S/C (A. Hamilton/A. Martinez) To approve the 8 contracts listed above as presented.

- B. Post-Retirement Medical Trust – Elena Burnett *(Packet 2, page 77)*

1. Approval of Board Resolution for CalPERS Pension Contribution Trust

M/S/C (A. Breall/D. Newman) To approve the board resolution for the CalPERS pension contribution trust as presented.

6. **Executive Session** (Approximately 30 minutes)

- A. Legal

M/S/C (A. Hamilton/A. Martinez) To go into executive session at 7:22 p.m.

The executive session ended at 8:00 p.m. and the board meeting continued.

7. **Update on NLACRC's 5-Year Strategic Plan** *(Packet 2, page 78)*

Ruth Janka, Kim Rolfes, Michele Marra, and Jesse Weller gave a 3-year update on the center's 5-year strategic plan; copies of the update were included in the meeting packet.

8. **Board Trainings**

A. The Lanterman Act (*Packet 2, page 114*)

Ruth Janka gave a PowerPoint presentation on the Lanterman Act.

B. NLACRC's Contract with DDS (*Packet 2, page 200*)

Kim Rolfes gave a PowerPoint presentation on the center's contract with DDS.

9. Announcements/Information/Public Input

A. Next Board Meeting: Wednesday, January 15th, at 6:30 p.m. (Chatsworth office)

10. Executive Session

A. Union Negotiations

B. Employee Salaries and Benefits

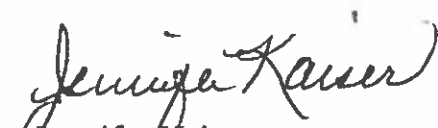
C. Employee Matter

M/S/C (A. Martinez/C. Wang) To go into executive session at 10:06 p.m.

11. Adjournment

Elena Burnett adjourned the meeting at 10:38 p.m.

Submitted by,


Jennifer Kaiser
Executive Assistant

for:


Lillian Martinez
Board Secretary