

North Los Angeles County Regional Center
Consumer Services Committee Meeting Minutes

July 17, 2019

Present: Marianne Davis (via teleconference), Adam Breall, Curtis Wang, and Caroline Mitchell – Committee Members
Maria Bosch, Megan Mitchell, Ruth Janka, Liliana Windover, Michele Marra, and Jesse Weller – Staff Members

Absent: Jeremy Sunderland, Anna Hamilton, Sharoll Jackson

I. Call to Order & Introductions

Ruth Janka called the meeting to order at 6:17 p.m. and introductions were made.

II. Public Input - There was no public input.

III. Consent Items

A. Approval of Agenda

M/S/C (C. Mitchell/C. Wang) To approve the agenda as presented.

B. Approval of Minutes from the May 15th Meeting

M/S/C (C. Mitchell/A. Breall) To approve the minutes as presented.

IV. Committee Business

A. Annual Committee Orientation

1. Policies & Procedures
2. Core Values for Policy Department
3. Board Audit Section
4. Approval Critical Calendar
5. Meeting Schedule

Ruth reviewed these documents with the committee so they could better understand the committee's purpose and their role as a committee member.

B. Volunteer to Serve as Committee Chair

Caroline Mitchell expressed interest in serving as the committee chair for this fiscal year.

M/S/C (C. Wang/A. Breall) To defer selection of chair to allow all committee members to vote.

C. 4th Quarter Exceptions/Exemptions Report

Copies of the report were provided to the committee and Jesse reviewed it with them.

The **exceptions** report lists requests from consumers and families for services that are outside of the center's service standards and whether those services were approved or denied. During the 4th quarter, the center approved 338 requests, 6 were alternate and 3 were denied. The highest number of exceptions fall into the following categories:

1. Van Conversion (10 granted)
2. 1:1 Day Program (39 granted)
3. 1:1 Residential (41 granted)
4. 1:1 In Lieu of Day Program (24 granted)
5. Individualized Day Program (53 granted)
6. Co-Pay Behavioral Health Treatment (17 granted)

The **exemptions** report lists requests made for services that have been suspended or reduced as a result of the trailer bill language. The report showed that during the past quarter, 1 exemption was approved and none were denied. This exemption was for camping services.

D. 4th Quarter Consumer Diagnosis Report

Copies of the report were provided to the committee for their review. The report showed diagnostic information about the center's consumers each quarter since July 1, 2016. Of the 26,860 consumers that the center serves, the diagnosis breakdown is as follows:

1. Intellectual Disability: 8,873 (1.85% increase since July 1, 2016)
2. Autism: 11,459 (**27.39% increase**)
3. Cerebral Palsy: 560 (3.90% increase)
4. Epilepsy: 250 (5.04% increase)

5. Other developmental disability: 1,229 (11.22% increase)
6. Status 0, 1, 2: 4,489 (21.92% increase)

Consumers who have more than 1 disability are put into the category of their primary diagnosis. Several committee members expressed interest in seeing the numbers divided into age groups.

A consumer diagnosis report previously requested by this committee was presented. This report is broken down into the following age categories: 3-9; 10-13; 14-17; 18-24; 25-40; 41-64; and 65 and older, for the categories of autism, I/D, Cerebral Palsy, Epilepsy and other developmental disability.

E. 4th Quarter Appeals/Hearing Report – Deferred

F. Monthly Community Placement Plan (CPP) Report

Copies of the CPP report were provided to the committee and Maria and Megan reviewed the highlights with them. They reported that the center's goal for this fiscal year is to place 1 consumer out of Fairview Development Center, thereby moving the center's remaining consumers and completing our portion of the closure process for this developmental center. The center is also projecting placing 1 consumer out of acute crisis at Southern Star (FDC), 1 consumer out of Porterville Developmental Center, and 4 consumers out of Canyon Springs.

G. Self-Determination Program (SDP) Update

Sheila Calove provided the following update on the SDP:

1. Orientation: 7 orientation meetings were provided across the center's 3 offices. Currently, the center is reaching out to 39 families that have not attended the orientations, but need to.
2. Staffing: A SDP resource development specialist position has been filled.
3. SDP Cases: Out of the 167 consumers enrolled to participate in the program, 20 have opted out due to living circumstances.
4. Local SDP Advisory Committee: They continue to meet on the 3rd Thursday evening of each month; times and locations are posted on the center's website.
5. Person-Centered Planning (PCP): We have 4 entities interested in becoming PCP service providers.
6. Financial Management Service (FMS): Premier Healthcare has been

approved as our service provider to provide FMS as well as Accredited Nursing.

7. Training Material: We are in the process of developing training materials for staff.

V. Board Meeting Agenda Items

The following items were identified for the committee's section of the August 14th board meeting:

- A. Minutes of the July 17th Meeting
- B. 4th Quarter Exceptions/Exemptions Report
- C. 4th Quarter Consumer Diagnosis Report
- D. 4th Quarter Appeals/Hearing Report – *Deferred*
- E. Self-Determination Program Update

VI. Announcements / Information Items / Public Input

- A. Next Meeting: Wednesday, August 21st, 6:00 p.m.

VII. Adjournment

Anna adjourned the meeting at 7:05 p.m.

Submitted by:

Liliana Windover

Liliana Windover
Executive Administrative Assistant

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