

North Los Angeles County Regional Center  
**Nominating Committee Meeting Minutes**  
April 3, 2019

- Present:** Manuel Alfaro, Adelina Castellanos, Lillian Martinez, and Curtis Wang – Committee Members  
Bob Erio – VAC Representative  
Jennifer Kaiser and George Stevens – Staff Members
- Absent:** Pat Grayson-DeJong
- 

**I. Call to Order**

Lillian called the meeting to order, in Pat’s absence, at 5:38 p.m.

**II. Consent Items**

A. Approval of Agenda

**M/S/C** (C. Wang/A. Castellanos) To approve the agenda as presented.

B. Approval of Minutes of March 5<sup>th</sup> Meeting

**M/S/C** (C. Wang/A. Castellanos) To approve the minutes as presented.

C. Approval of Minutes of March 6<sup>th</sup> Meeting

In Section III.E.3. the name was changed from Meagan Mitchell to Meagan Miller.

**M/S/C** (A. Castellanos/C. Wang) To approve the minutes as corrected.

**III. Committee Business**

A. Resignation of Pat Grayson-DeJong on June 30<sup>th</sup>

Pat will be moving in July, so she will be leaving the board at the end of the fiscal year.

B. Finalize Recommended Board Slate of Officers

**M/S/C** (C. Wang/Adelina) To recommend the following slate of officers to the Board of Trustees for FY 2019-20:

Immediate Past President:	Debra Newman
President:	Elena Burnett
1st Vice President:	Meagan Miller
2nd Vice President:	Elizabeth Badger
Treasurer:	Dan Becerra
Secretary:	Lillian Martinez
ARCA Delegate:	Debra Newman
ARCA Alternate:	Elizabeth Badger
ARCA CAC Delegate:	Caroline Mitchell
ARCA CAC Alternate:	(no one interested at this point)

C. Brainstorm on Ways to Recruit Hispanic/Latino Board Members

A list of ideas that were generated at last month's committee meeting were provided. The following ideas were added to that list:

1. Board member's personal contacts.
2. Lillian will go to a meeting of the Antelope Valley Seed & Grow.
3. Chambers of commerce.
4. Locate businesses that provide incentives for volunteer work (e.g. Bank of America)
5. Manuel will reach out to the Latino Group of Wells Fargo.
6. City Council members in high Hispanic/Latino areas.
7. Bob will contact the Mayor's Committee on Disabilities.

**Action:** The amended list will be included in the board packet for the April 10<sup>th</sup> board meeting and Lillian will ask the board to contact Jennifer with any additional outreach ideas they would like added to the list.

D. Review and Approve Committee Critical Calendar for FY 2019-20

The only change made to the critical calendar was the removal of any reference of the Consumer Advisory Committee because members of that committee are no longer elected by the board.

**Action:** The critical calendar for FY 2019-20 was approved as presented.

**Action:** The committee amended their FY 2018-19 critical calendar to include continued recruitment for Hispanic/Latino board members.

E. Make any Recommendations to FY 2019-20 Nominating Committee

The recommendation was for the committee to continue to recruit for Hispanic/Latino board members.

**IV. Board Meeting Agenda Items** (for the April 10<sup>th</sup> meeting)

- A. Minutes of the April 3<sup>rd</sup> Meeting
- B. Resignation of Pat Grayson-DeJong on June 30<sup>th</sup>
- C. Update on Recruiting Ideas

**V. Board Meeting Agenda Items** (for the May 8<sup>th</sup> meeting)

- A. Recommended Nominees & Re-nominees for the Board of Trustees
- B. Recommended Slate of Officers for FY 2019-20
- C. Recommended Nominees & Re-nominees for the Vendor Advisory Committee

**VI. Announcements / Information**

- A. The next meeting will be scheduled once enough applicants have been received from Hispanic/Latino board applicants.

**VII. Adjournment**

Lillian adjourned the meeting at 6:07 p.m.

Submitted by,

*Jennifer Kaiser*

Jennifer Kaiser  
Executive Assistant

[ncmin.apr3.2019]

