Board of Trustees Meeting

Wednesday, August 14, 2019
6:30 p.m.

NLACRC’s San Fernando Valley Office
9200 Oakdale Avenue, Suite 100
Chatsworth, CA 91311

Packet #1 – mailed
North Los Angeles County Regional Center

Board Packet # 1

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6. **Blue**
   Attendance Sheets, Acronyms Listing & Meeting Evaluation (page 60)
Board Calendars
# NLACRC Board of Trustees Calendar

**Fiscal Year 2019-20**

### August 2019

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<td>Self-Determination Advisory Meeting (Santa Clarita)</td>
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**Approved: June 12, 2019**
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<td>2</td>
<td>Labor Day (NLACRC closed)</td>
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<td>11:00am-1:00 pm Consumer Advisory Committee Meeting</td>
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<td>9:30 am Vendor Advisory Committee Meeting (break-out groups)</td>
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<td>Grandparents Day</td>
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<td>17</td>
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<td>6:00 pm Annual Legislative Training</td>
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<td>7:00 pm Self-Determination Advisory Meeting (San Fernando Valley)</td>
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<td>6:00 pm Administrative Affairs Committee Meeting</td>
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<td>First day of Autumn</td>
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<td>6:00 pm Administrative Affairs Committee Meeting</td>
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<td>7:00 pm Executive Committee Meeting</td>
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<td>29</td>
<td>Rosh Hashanah begins at sundown</td>
<td>30</td>
<td>Rosh Hashanah (no work)</td>
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Agenda & Minutes
1. Call to Order & Introductions (Elena Burnett, President)
   Welcome to the Board of Trustees Adam Breall!

2. Public Input & Comments (3 minutes)

3. Consent Items (Packet 1, page 4)
   A. Approval of Agenda
   B. Approval of June 12th Meeting Minutes

4. Group Photograph of the FY 2019-20 Board of Trustees

5. Presentation of Draft 2020 Performance Contract (Sara Iwahashi)

6. Committee Action Items (Packet 1, page 19)
   A. Administrative Affairs (Manuel Alfaro)
      1. Approval of Contracts
         a. Mitel
         b. CalPERS 457 Plan Roth Adoption Form
         c. Master Board Resolution for Supplemental Rate Increase
         d. Windes Audit Engagement Letter
   B. Government & Community Relations Committee
      1. Approval of Changes to Visit Policy
      2. Approval of Changes to Visit Framework Policy
      3. Approval to Sponsor Thank You Event

7. Executive Director’s Report (Ruth Janka)

8. Association of Regional Center Agencies (Debra Newman)
   A. Report on 20th & 21st Meetings (Sacramento)
   B. Next Meetings: August 15th & 16th (Torrance)

9. Administrative Affairs Committee (Manuel Alfaro)
   A. Minutes of the July 31st Meeting
B. Unlawful Harassment & Retaliation Policy
C. Financial Report
D. 4th Quarter Human Resources Report

10. Consumer Advisory Committee (Caroline Mitchell)
A. Minutes of the August 7th Meeting

11. Consumer Services Committee (Packet 1, page 32)
A. Minutes of the July 17th Meeting
B. 4th Quarter Exceptions/Exemptions Report
C. 4th Quarter Appeals/Hearings Report
D. 4th Quarter Consumer Diagnosis Report
E. Self-Determination Program Update

12. Executive Committee (Elena Burnett)
A. Minutes of the July 31st Meeting
B. Approved Board Primary Activities for FY 2019-20
C. DDS Board Composition Request/Postcard Response
D. Board Oversight of DDS/NLACRC Contract Compliance
E. Review and Sign NLACRC Whistleblower Policy
F. Proposed Changes to Board’s Transparency Policy
G. Action Taken to Approve 9 Contracts
H. Action Taken to Adjust Board Budget
I. Board Member/Executive Director Contractual Screening Process
J. New Board Member Orientation DVD
K. Board Training Ideas
L. 4th Quarter Report on the Center’s Strategic Plan – Deferred

A. Minutes of the July 17th Meeting
B. Legislative Educators’ Report

14. Nominating Committee
A. Minutes of the August 7th Meeting
B. Board Resignations
   1. Adelina Castellanos
   2. Meagan Miller
   3. Elizabeth Pineda
   4. Status of Board Recruitment
   5. Board and VAC Member Solicitation Notices

15. Post-Retirement Medical Trust (Elena Burnett)
A. Minutes of the July 31st Meeting
B. Statement on Current Trust Value
16. Strategic Planning Committee
   A. Minutes of the August 5th Meeting
   B. 4th Quarter Report on CIE and PIP Activities
   C. 4th Quarter Report on Program Closures
   D. 4th Quarter Report on New Vendorizations

17. Vendor Advisory Committee (Sharoll Jackson)
   A. Minutes of the August 1st Meeting

18. Old Business/New Business (Packet 1, page 60)
   A. Board and Committee Meeting Attendance Sheets
   B. Visitation Reports
   C. Updated Acronyms Listing
   D. Complete Meeting Evaluations

19. Announcements/Information/Public Input
   A. Next Board Meeting: Wednesday, September 11th, at 7:00 p.m.
      (Desert Haven, Lancaster)

20. Adjournment
Minutes of Regular Meeting
of
North Los Angeles County Regional Center
Board of Trustees

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 9200 Oakdale Avenue, Chatsworth, California, on June 12, 2019.

**Trustees Present**
Manuel Alfaro
Elena Burnett
Marianne Davis
Melissa Ferman
Pat Grayson-DeJong
Sharoll Jackson
Angelina Martinez
Lillian Martinez
Caroline Mitchell
Debra Newman
Jeremy Sunderland
Curtis Wang
Todd Withers

**Trustees Absent**
Elizabeth Badger
Dan Becerra
Adelina Castellanos
Anna Hamilton
Meagan Miller
Lou Paparozzi

**Guests Present**
Raquel Armendariz
Jaclyn Balanay
Adam Breall
Julie Eby-McKenzie
Loreena Garcia
Michelle Heid
Veronica Maio
Ron McMullen
Claudia Picerni
Alexis Soto

**Staff Present (continued)**
Michelle Guillen
Ruth Janka
Jennifer Kaiser
Song Kim
Amy Latchinian
Esmeralda Lizarraga
Leah Lomax
Ani Markaryan
Michele Marra
Tameeka McIntyre
Georgia McLean
Vini Montague
Angela Morgan
Raphael Munoz
Thomas Osborne
Ivania S. Pineda
Lucy Ramirez
Maria Ramirez
Rosic Y. Rivas
Kim Rolfe
Christine Russell
Maria Simano
George Stevens
Laura Vo
Cecelia West

1. **Call to Order & Introductions**

   Debra Newman, president, called the meeting to order at 6:30 p.m. and introductions were made.

2. **Public Input & Comments**
Union negotiations are currently underway. Union staff came to tonight’s board meeting to express their desire for a living wage, affordable health care coverage, and a voice at work so they can advocate for the center’s consumers and families. Several staff members got up and spoke and handouts listing their concerns and proposals were provided to the board.

3. Consent Items

A. Approval of Revised Agenda (Packet 2, page 210)

A new item 11.D. was added to the agenda, items 13.A. and 13.B. should reflect the date of June 30th, not June 31st, and item 18C. was added to the agenda.

M/S/C (C. Mitchell/C. Wang) To approve the revised agenda as amended.

B. Approval of May 8th Meeting Minutes (Packet 1, page 8)

M/S/C (C. Wang/A. Martinez) To approve the minutes as presented.

4. Committee Action Items (Packet 1, page 19)

A. Administrative Affairs Committee

1. Authorize an Officer to Secure Insurance for FY 2019-20

M/S/C (J. Sunderland/P. Grayson-DeJong) To authorize the executive director of chief financial officer to execute insurance binders and purchase insurance for FY 2019-20 through its insurance broker Arthur J. Gallagher & Company.

2. Approval of Contracts

a. Software Management Consultants (FY 2019-20)
b. Windes CPA Firm
c. Master Board Resolution for HCBS Compliance Agreements
d. Student Transportation of American
e. Dr. Alan J. Golian, Child Psychologist (PL1780-785)
f. Accredited FMS (Self-Determination Program Co-Employer)
g. Accredited FMS (Self-Determination Program Fiscal Agent)
M/S/C (M. Alfaro/C. Mitchell) To approve the 7 contract listed above as presented.

B. Executive Committee

1. Approval of FY 2019-20 Board Committee List
2. Approval of FY 2019-20 Board Primary Activities
3. Approval of FY 2019-10 Board Master Calendar
4. Approval of FY 2019-20 Board Critical Calendar

M/S/C (M. Alfaro/J. Sunderland) To approve the 4 documents listed above as presented.

C. Government & Community Relations Committee

1. Approval of FY 2019-20 Legislative Educators’ Proposal (Handout)

M/S/C (J. Sunderland/A. Martinez) To approve the legislative educators’ proposal for FY 2019-20 as presented.

D. Nominating Committee

1. Election and Re-Election of Board Members

M/S/C (P. Grayson-DeJong/L. Paparozzi) To elect Adam Breall and Elizabeth Pineda and re-elect Manuel Alfaro, Elizabeth Badger, Adelina Castellanos, Lillian Martinez, Meagan Miller, and Todd Withers to the Board of Trustees.

2. Election of Board Officers

M/S/C (J. Sunderland/A. Martinez) To elect the following proposed slate of officers for FY 2019-20:

President: Elena Burnett
1st Vice President: Meagan Miller
2nd Vice President: Melissa Ferman
Secretary: Lillian Martinez
ARCA Delegate: Debra Newman
ARCA Alternate: Elizabeth Badger
Manuel Alfaro and Todd Withers both expressed interest in serving as board treasurer. Ballots were provided to the board and after a ballot count, Lillian Martinez announced that Manuel Alfaro would be the board’s new treasurer.

3. Election and Re-Election of VAC Members

M/S/C (P. Grayson-DeJong/D. Becerra) To elect Erica Beall, Catherine Carpenter, Loreena Garcia, Ken Lane, and Kevin Shields and to re-elect Orli Almog, Sharoll Jackson, Don Lucas, and Jenni Moran to the Vendor Advisory Committee.

5. Additional Action Items (Packet 2, page 215)

A. Administrative Affairs Committee

1. Approval of Credit Line Documents
   a. Change of Board Officers
   b. Loan Revision Agreement
   c. Disbursement Instructions
   d. Obtain Credit and Grant Security

   M/S/C (C. Mitchell/C. Wang) to approve the credit line documents as presented.

2. Approval of Post-Retirement Medical Trust Documents
   a. Change in Board Officers
   b. Authorized Signature Resolution
   c. Form of Direction: Authorized Signer (effective July 1st)
   d. Form of Direction: Authorized Signer (effective July 16th)

   M/S/C (C. Mitchell/P. Grayson-DeJong) To approve the PRMT documents as presented.

3. Approval of City National Bank Signature Cards
   a. Change in Board Officers
b. Supersede Agreement: Change in Board Officer

c. Supersede Agreement: Change in Executive Director

d. Facsimile Signature Addendum: Payroll Account

e. Facsimile Signature Addendum: Business Checking

f. Facsimile Signature Addendum: The Help Fund

M/S/C (A. Martinez/P. Grayson-DeJong) To approve the CNB signature cards as presented.

4. Approval of Contracts

a. Caring Supports (PL1782-062)

b. Life’s Golden Horizons (PL1782-110)

c. Nurscarea Home Health (HL0866-862)

d. Software Management Consultants, Inc.

M/S/C (T. Withers/E. Burnett; Abstention: L. Martinez) To approve the 4 contracts listed above as presented.

B. Government & Community Relations Committee

1. Approval of FY 2019-20 Board Legislative Priorities

M/S/C (P. Grayson-DeJong/A. Martinez) To approve the board’s FY 2019-20 legislative priorities as presented.

2. Approval of Support AB 850 (Lackey) as Amended

M/S/C (C. Mitchell/J. Sunderland) To approve supporting AB 850 (Lackey) as amended.

C. Vendor Advisory Committee

1. Approval of the VAC’s Priorities for FY 2019-20

M/S/C (C. Mitchell/A. Martinez) To approve the VAC’s priorities for FY 2019-20 as presented.

6. Executive Director's Report (Packet 2, page 258)
Ruth Janka, incoming executive director, gave the director's report which included information on the allocation methodology, state budget, legislation, regional center operations, and community and systems activities. Attached to her report were the center's monthly quality assurance and special incident reports, and a legislative update prepared by staff. Also attached to her report was the center's current purchase of service expenditure projection report for this fiscal year and a legislative update. Ruth also announced that Dr. Jesse Weller has been promoted to chief of program services effective July 16th!

7. Association of Regional Center Agencies
   A. Next ARCA Board of Directors Meeting: Friday, June 21st (Sacramento)

   Debra Newman will give a report on the June 21st meeting at the August 14th board meeting.

8. Administrative Affairs Committee
   A. Minutes of the May 29th Meeting (Packet 1, page 98)

   The minutes were included in the meeting packet; please see Dan Becerra with any questions.


   The center recently received its E-3 allocation from the Department of Developmental Service (DDS), so our proposed purchase of service (POS) deficit has decreased dramatically. The April 2019 financial report showed that the center's operations budget for FY 2018-19 was $51,831,574, the POS budget was $446,862,854, and the family resource center budget was $207,187, for a total budget of $498,901,615 at this point. The center is currently projecting a deficit in the POS budget between $4.4 and $6.9 million (down from between $20.1 and $25.4 million) which will be resolved with future funding allocations from DDS.

9. Consumer Advisory Committee
   A. Minutes of the May 1st Meeting (Packet 1, page 104)
   B. Minutes of the June 5th Meeting (Packet 2, page 305)

   The minutes were included in the meeting packets; please see Caroline Mitchell with any questions.
10. Consumer Services Committee  (Packet 1, page 107)
   A. Minutes of the April 17th Meeting
   B. Minutes of the May 15th Meeting

   The minutes were included in the meeting packets; please see Anna Hamilton with any questions.

   C. Self-Determination Program Update

   Ruth gave a full update during her executive director's report earlier in this meeting.

11. Executive Committee  (Packet 1, page 117)
   A. Minutes of the May 29th Meeting

   The minutes were included in the meeting packet; please see Debra Newman with any questions.

   B. 3rd Quarter Report on the Center's Strategic Plan

   Copies of the report were included in the meeting packet.

   Action: Board members should review the 3rd quarter report and bring any questions or comments to the next board meeting.

   C. Center for Nonprofit Management: Retreat Follow-up

   At the recent board retreat, the board identified their top 3 priorities for next fiscal year:

   1. Increase consumer involvement.
   2. Increase legislative advocacy.
   3. A smooth transition of the executive director position.

   The Executive Committee would like to add an activity, which is to invite new board members to the board packet review sessions that are held prior to each board meeting. The board agreed with the addition.

   D. New Contract Requirements
On April 16, 2019, DDS added new contract terms to regional center contracts, which requires board members and the executive director to be subject to a screening process consistent with 42 CFR § 455.106 to determine if they: 1) have ownership or control interest in the provider (NLACRC), or is an agent or managing employee of the provider (NLACRC); or 2) have been convicted of a criminal offense related to their involvement in any program under Medicare, Medicaid, or Title XX services program since the inception of those programs. NLACRC's contract with DDS requires the center to implement this screening process prior to June 30, 2019; and then annually thereafter starting July 1st. NLACRC will be utilizing the services of OIG Compliance Now to screen board members and the executive director. OIG will initially require that board members and the executive director to provide their full legal name (first name, middle name, and last name). If OIG identifies a potential match during the initial screening, additional information would be required and board members or the executive director would be asked to provide additional information, such as their address, date of birth, or Social Security number.

**Action:** Board members and the executive director will provide their full legal name to Michele Marra for screening.

**E. Action Taken to Approve Contracts**

The Executive Committee took action, on behalf of the Board of Trustees, to approve the following contracts:

1. Master Board Resolution for Clinical Psychologists
2. Software Management Consultants, Inc. (FY 2018-19)

Summaries of both contracts were included in the meeting packet.

**12. Government & Community Relations Committee**

A. Minutes of the May 15th Meeting (Packet 1, page 176)
B. Legislative Educators’ Monthly Report (Packet 1, page 181)

The minutes and report were included in the meeting packet; please see Jeremy Sunderland with any questions.

C. Proposed Changes to Visit Policy (Packet 2, page 309)
D. Proposed Changes to Visit Implementation Policy (Packet 2, page 310)
Changes are being proposed to the board's Service Provider and Elected Representative Visit Policy and its corresponding implementation policy to include networking with disability community organizations. Copies of the policies with the changes noted were included in the meeting packet. Please contact Jeremy Sunderland with any comments. The proposed changes will be presented for approval at the August 14th board meeting.

13. **Nominating Committee** (Packet 2, page 311)

   A. **Resignation of Lou Paparozzi, effective June 30th**
   B. **Resignation of Dan Becerra, effective June 30th**

   Lou and Dan have both tendered their resignations from the Board of Trustees. They will both be honored for their service at the June 22nd board dinner.

   C. **Presentation of Proposed Recruitment Postcards**

   At last month's board meeting a draft postcard that would be used to recruit Hispanic/Latino board members was provided for the board's input. Using that input, 4 new designs with the new wording were provided for the board's review.

   **Action:** The board selected the postcard that was on page 315 of the meeting packet to be printed in English and Spanish and widely disseminated.

14. **Post-Retirement Medical Trust Committee** – **No Report**

15. **Strategic Planning Committee** (Packet 1, page 188)

   A. **Minutes of the May 6th Meeting**

   The minutes were included in the meeting packet; please see Caroline Mitchell with any questions.

16. **Vendor Advisory Committee**

   A. **Minutes of the May 2nd Meeting** (Packet 1, page 192)
   B. **Minutes of the June 6th Meeting** (Packet 2, page 316)

   The minutes were included in the meeting packets; please see Sharoll Jackson with any questions.
17. **Old Business / New Business** (Packet 1, page 200)

A. **Attendance Sheets**

Updated board and committee meeting attendance sheets are always included in the first meeting packet. Board members cannot miss 3 meetings in a row or 5 meetings in a 12-month period.

B. **Visitation Reports**

Reports were made by board members who recently visited with their legislators.

C. **Acronyms Listing**

An updated acronyms listing is always included in the first packet for reference.

D. **Complete Meeting Evaluation**

Debra Newman asked the board members to please complete evaluations after the meeting and submit them to her with any comments.

18. **Announcements / Information / Public Input**

A. **Annual Board Dinner**: Saturday, June 22nd, at 6:00 p.m. (Valencia Hyatt)

B. **Next Board Meeting**: Wednesday, August 14th, at 6:30 p.m. (Chatsworth)

C. **George Stevens’ Retirement Brunch**: Sunday, June 30th, at 11:00 a.m.

George left the room so the board could be updated on his retirement brunch that will be held at the Odyssey restaurant.

19. **Executive Session**

A. Executive Director Compensation

B. Union Negotiations

C. Employee Issues

**M/S/C** (C. Mitchell/C. Wang) To go into executive session at 7:55 p.m.
20. Adjournment

Debra Newman adjourned the meeting at 9:06 p.m.

Submitted by,

Jennifer Kaiser
Executive Assistant

for:

Lillian Martinez
Board Secretary

[bdminjun12.2019]
Committee Action Items
# Contract Summary and Board Resolution

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<th>Description</th>
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<td>Contract Overview: (New or Amendment) (POS or OPS)</td>
<td>New Agreement for Cloud Telephone Services Operations</td>
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<td>2</td>
<td>The Name of Vendor or Service Provider</td>
<td>Mitel Cloud Services Inc.</td>
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<td>The Purpose of the Contract</td>
<td>Lease Agreement for business telephones and Circuit/Ethernet connection to cloud.</td>
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Rationale: In September 2017, Mitel acquired Shoretel. After the acquisition, Mitel announced that it was backing Shoretel’s cloud based strategy and is no longer making equipment. NLACRC is at the end of the contract for the three companies who have provided support for our Shoretel phone systems. Further, our current telephones are at end of life and will need to be replaced. Currently, the industry is transitioning to cloud-based phone systems and away from on-premises telephone systems. Essential benefits of this service are as follows:

- The phones will be leased with payments remitted monthly; there will be no expensive upfront costs for purchases of phones/hardware, maintenance or support, nor additional costs for trunk lines.
- NLACRC’s phone and voice mail system will be in the Google cloud. This also allow employees to be mobile.
- The Google Cloud provides redundancy, has had consistent reliability, and is HIPAA compliant.
- Each of our offices will have a direct connection to the cloud.
- Mitel will supply the network connection for phones instead of TPX (our current telephone service provider)
- No longer will NLACRC need to purchase hardware, software, maintenance, support, upgrades or licensing.
- Improves scalability because we only need to add a phone as we increase our workforce.

| 4   | The Contract Term | August 15, 2019 – August 15, 2022 (3 year term) |
| 5   | The Total Amount of the Contract | Total Contract Amount: $480,319.20 |
| 6   | The Rate of Payment or Payment Amount | $13,342.20 per month:  
  - SFV - $9,394.40  
  - SCV - $1,459.40  
  - AV - $2,488.40 |
The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Agreement (“Agreement”) and is recommending an action of the Board of Trustees to Approve the Agreement.

Manual Alfaro, Board Treasurer

August 14, 2019

Contract Summary and Board Resolution

The NLACRC Board of Trustees reviewed and discussed the Agreement for Cloud Telephone Services (“Agreement”) for Mitel Cloud Services and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, on August 14, 2019, the Agreement for Cloud Telephone Services (“Agreement”) between NLACRC and Mitel Cloud Services Inc. was reviewed and discussed by NLACRC’s Board of Trustees. The Board of Trustees hereby approves the Agreement and authorizes any Officer to execute and deliver the Agreement on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Agreement shall be conclusively evidenced by the execution of the execution of the Agreement by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director-Chief Financial Officer, Chief of Program Services, or Chief Organizational Developmental Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

August 14, 2019
CalPERS 457 Plan Board Resolution

NLACRC has previously adopted the CalPERS Supplemental Income 457(b) Plan ("457 Plan") and our employees are eligible to participate in the 457 Plan. The CalPERS 457 Roth Plan is an option that NLACRC may add to its 457 Plan. The CalPERS 457 Plan Roth ("457 Roth Plan") is a voluntary after-tax contribution option offered through NLACRC’s CalPERS 457 Plan. Under the 457 Roth Plan, employees will be able to make voluntary designated Roth contributions of money from their paychecks that has already been taxed. NLACRC recommends that we add the 457 Roth Plan to the 457 Plan as an option for our employees.

The North Los Angeles County Regional Center’s ("NLACRC") Administrative Affairs Committee reviewed and discussed the CalPERS 457 Plan Roth Adoption Form ("Agreement") and is recommending an action of the Board of Trustees to Approve the Agreement.

Manuel Alfaro, Board Treasurer

July 31, 2019

The NLACRC Board of Trustees reviewed and discussed the CalPERS 457 Plan Roth Adoption Form ("Agreement") and passed the following resolution:

RESOLVED THAT in compliance with NLACRC’s Board of Trustees Contract Policy, on August 14, 2019, the CalPERS 457 Plan Roth Adoption Form ("Agreement") between NLACRC and CalPERS was reviewed and discussed by NLACRC’s Board of Trustees. The Board of Trustees hereby approves the Agreement and authorizes any Officer to execute and deliver the Agreement on behalf of NLACRC, in such form as NLACRC’s legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Agreement shall be conclusively evidenced by the execution of the Agreement by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Deputy Director-Chief Financial Officer, Chief of Program Services, or Chief Organizational Developmental Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

August 14, 2019
# Contract Summary and Board Resolution

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Contract Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>Contract Overview:</strong> (New or Amendment) (POS or OPS)</td>
<td>MASTER BOARD RESOLUTION to execute service provider agreements related to the Supplemental Rate Increase effective January 1, 2020 through December 31, 2021 Amendment or New Contract Purchase of Services</td>
</tr>
<tr>
<td>2</td>
<td><strong>The Name of Vendor or Service Provider</strong></td>
<td>Please see attached of service types eligible for the statutory rate increase</td>
</tr>
</tbody>
</table>
| 3   | **The Purpose of the Contract**                  | The State's Legislature passed Senate Bill 81 ("SB 81"), which amended Welfare and Institutions Code ("WIC") sections 4691.12(a) and (b) to provide a rate increase effective January 1, 2020 through December 31, 2021, for the following services provided by service providers:  
  - Specified services for which rates are set by the Department or through negotiations between Regional Centers and service providers  
  - Rates paid for supported employment services  
  - Voucher community-based services |
| 4   | **The Contract Term**                            | Effective January 1, 2020 through December 31, 2021                                                                                                                                                   |
| 5   | **The Total Amount of the Contract**             | Fiscal Impact of the supplemental rate increase will vary by service provider.                                                                                                                        |
| 6   | **The Rate of Payment or Payment Amount**        | Payment will be paid to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate.                                                        |
| 7   | **Method or Process Utilized to Award the Contract.** | The rate established for each service provider was based on vendorization requirements under statute and regulation and the authorized supplemental rate increase authorized under statute effective January 1, 2020 through December 31, 2021 |

23
<table>
<thead>
<tr>
<th>8.</th>
<th>Method or Process Utilized to Establish the Rate or the Payment Amount</th>
<th>1. DDS Set Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2. Negotiated rate that was established as follows:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Negotiated rate in effect prior to the statutory rate freeze on July 1, 2008; or</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Negotiated rate equal to or less than the median rate pursuant to WIC 4689.8 (SLS); 4691.9 (negotiated rate vendors)</td>
<td></td>
</tr>
<tr>
<td>9.</td>
<td>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</td>
<td>NLACRC is seeking authorization from the Board of Trustees to approve and authorize any Officer of NLACRC to execute all service provider agreements, when the agreement is for the purpose of complying with statute to implement the supplemental rate increase during the period January 1, 2020 through December 31, 2021. A monthly report of the service provider agreements executed by NLACRC related to the supplemental rate increase will be provided to Administrative Affairs Committee for review.</td>
</tr>
</tbody>
</table>

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the Master Board resolution for the supplemental rate increase effective January 1, 2020 through December 31, 2020 for eligible service providers. The Administrative Affairs Committee is recommending an action of the Board of Trustees to **Approve** the Master Board Resolution for the supplemental rate increase.

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Manuel Alfaro, Board Treasurer

July 31, 2019
The North Los Angeles County Regional Center’s ("NLACRC") Board of Trustees reviewed and discussed the Master Board Resolution which approves and authorizes any Officer of the NLACRC to execute service provider agreements when the service provider agreement is for the purpose of increasing eligible service provider rates for the period January 1, 2020 through December 31, 2021, pursuant to WIC 4691.12(a) and (b). The NLACRC Board of Trustees passed the following resolution:

RESOLVED THAT, in compliance with NLACRC’s Board of Trustees’ Contract Policy, the NLACRC Board of Trustees has reviewed and discussed the Master Board Resolution which approves and authorizes any Officer of the NLACRC to execute all service provider agreements when the agreement is for the purpose of increasing eligible service provider rates for the period January 1, 2020 through December 31, 2021, pursuant to WIC 4691.12(a) and (b).

On August 14, 2019 the Board of Trustees hereby approves and authorizes any Officer to execute and deliver service provider agreement(s) to increase service provider rates, pursuant to WIC 4691.12(a) and (b), on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the service provider agreement(s) shall be conclusively evidenced by the execution of the service provider agreement(s) by such Officer. For purposes of this authorization, an "Officer" means NLACRC’s Executive Director, Deputy Director-Chief Financial Officer, Chief of Program Services, or Chief Organizational Developmental Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

____________________________________________

Lillian Martinez, Board Secretary

August 14, 2019
Department of Developmental Services  
Supplemental Rate Increases  
Effective January 1, 2020 - December 31, 2021*  
(Each rate increase is applied to service provider rate amount as of December 31, 2019)

<table>
<thead>
<tr>
<th>Service Code</th>
<th>Service Description</th>
<th>Rate Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>017</td>
<td>Crisis Team - Evaluation &amp; Behavior Modification</td>
<td>8.20%</td>
</tr>
<tr>
<td>025</td>
<td>Tutor Services - Group</td>
<td>8.20%</td>
</tr>
<tr>
<td>028</td>
<td>Socialization Training Program</td>
<td>8.20%</td>
</tr>
<tr>
<td>048</td>
<td>Client/Parent Support Behavior Intervention Training</td>
<td>8.20%</td>
</tr>
<tr>
<td>055</td>
<td>Community Integration Training Program</td>
<td>8.20%</td>
</tr>
<tr>
<td>062</td>
<td>Personal Assistance</td>
<td>8.20%</td>
</tr>
<tr>
<td>063</td>
<td>Community Activities Support Services</td>
<td>8.20%</td>
</tr>
<tr>
<td>073</td>
<td>Parent Coordinator Supported Living Prog</td>
<td>8.20%</td>
</tr>
<tr>
<td>091</td>
<td>In-Home/Mobile Day Program</td>
<td>8.20%</td>
</tr>
<tr>
<td>093</td>
<td>Parent-Coordinated Personal Assist Service</td>
<td>8.20%</td>
</tr>
<tr>
<td>094</td>
<td>Creative Arts Program</td>
<td>8.20%</td>
</tr>
<tr>
<td>108</td>
<td>Parenting Support Services</td>
<td>8.20%</td>
</tr>
<tr>
<td>109</td>
<td>Program Support Group-Residential</td>
<td>8.20%</td>
</tr>
<tr>
<td>110</td>
<td>Program Support Group-Day Service</td>
<td>8.20%</td>
</tr>
<tr>
<td>111</td>
<td>Program Support Group-Other Services</td>
<td>8.20%</td>
</tr>
<tr>
<td>113</td>
<td>DSS Licensed-Specialized Residential Facility</td>
<td>8.20%</td>
</tr>
<tr>
<td>420</td>
<td>Voucher Respite</td>
<td>8.20%</td>
</tr>
<tr>
<td>465</td>
<td>Participant-Directed Respite Services</td>
<td>8.20%</td>
</tr>
<tr>
<td>475</td>
<td>Participant Directed Community-Based Training Services/Adults</td>
<td>8.20%</td>
</tr>
<tr>
<td>510</td>
<td>Adult Development Center</td>
<td>8.20%</td>
</tr>
<tr>
<td>515</td>
<td>Behavior Management Program</td>
<td>8.20%</td>
</tr>
<tr>
<td>605</td>
<td>Adaptive Skills Trainer</td>
<td>3.90%</td>
</tr>
<tr>
<td>612</td>
<td>Behavior Analyst</td>
<td>8.20%</td>
</tr>
<tr>
<td>613</td>
<td>Associate Behavior Analyst</td>
<td>8.20%</td>
</tr>
<tr>
<td>615</td>
<td>Behavior Management Assistant</td>
<td>8.20%</td>
</tr>
<tr>
<td>616</td>
<td>Behavior Technician - Paraprofessional</td>
<td>8.20%</td>
</tr>
<tr>
<td>635</td>
<td>Independent Living Specialist</td>
<td>2.40%</td>
</tr>
<tr>
<td>645</td>
<td>Mobility Training Services Agency</td>
<td>8.20%</td>
</tr>
<tr>
<td>650</td>
<td>Mobility Training Service Specialist</td>
<td>8.20%</td>
</tr>
<tr>
<td>860</td>
<td>Homemaker Services</td>
<td>8.20%</td>
</tr>
<tr>
<td>862</td>
<td>In-Home Respite Services Agency</td>
<td>8.20%</td>
</tr>
<tr>
<td>864</td>
<td>In-Home Respite Worker</td>
<td>8.20%</td>
</tr>
<tr>
<td>875</td>
<td>Transportation Company</td>
<td>8.20%</td>
</tr>
<tr>
<td>880</td>
<td>Transportation-Additional Component</td>
<td>8.20%</td>
</tr>
<tr>
<td>882</td>
<td>Transportation-Assistant</td>
<td>8.20%</td>
</tr>
<tr>
<td>896</td>
<td>Supported Living Services</td>
<td>8.20%</td>
</tr>
<tr>
<td>904</td>
<td>Family Home Agency</td>
<td>8.20%</td>
</tr>
<tr>
<td>905</td>
<td>Residential Facility Serving Adults-Owner Operated</td>
<td>8.20%</td>
</tr>
<tr>
<td>910</td>
<td>Residential Facility Serving Children - Owner Operated</td>
<td>8.20%</td>
</tr>
<tr>
<td>915</td>
<td>Residential Facility Serving Adults - Staff Operated</td>
<td>8.20%</td>
</tr>
<tr>
<td>920</td>
<td>Residential Facility Serving Children-Staff Operated</td>
<td>8.20%</td>
</tr>
<tr>
<td>950</td>
<td>Supported Employment-Group</td>
<td>8.20%</td>
</tr>
<tr>
<td>952</td>
<td>Supported Employment-Individual</td>
<td>7.60%</td>
</tr>
</tbody>
</table>

*Time-limited funding to provide supplemental rate increases for specified services effective January 1, 2020 through December 31, 2021, contingent upon federal approval of matching federal funds. The rate increases shall be suspended at the end of this period unless certain conditions, specified in SB 81, apply.
# Contract Summary and Board Resolution

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Contract Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Contract Overview: (New or Amendment) (POS or OPS)</td>
<td>Second Amendment Professional Services Agreement Operations</td>
</tr>
<tr>
<td>2</td>
<td>The Name of Vendor or Service Provider</td>
<td>Windes, a California corporation</td>
</tr>
<tr>
<td>3</td>
<td>The Purpose of the Contract</td>
<td>Contractor performs NLACRC's annual audit and assurances, tax preparation services, and management consulting services.</td>
</tr>
<tr>
<td>4</td>
<td>The Contract Term</td>
<td>May 15, 2017 to May 14, 2022 5-year Term</td>
</tr>
<tr>
<td>5</td>
<td>The Total Amount of the Contract</td>
<td>Original Contract: $289,530 First Amendment: Increased contract by $4,500 from $289,530 to $293,850 due to the additional work to modify the FY2016-2017 independent audit report and the Year 2016 tax returns to include the unfunded CalPERS retirement liability. Second Amendment: Increased contract by $5,575 from $293,850 to $299,425 due to the additional work to complete Exempt Organization Business Income Tax Return Federal Form 990-T and CA State Form 109.</td>
</tr>
<tr>
<td>6</td>
<td>The Rate of Payment or Payment Amount</td>
<td>Fiscal Year</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FY2016-2017</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FY2017-2018</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FY2018-2019</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FY2019-2020</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FY2020-2021</td>
</tr>
<tr>
<td>7</td>
<td>Method or Process Utilized to Award the Contract.</td>
<td>Request for Proposal, dated November 14, 2016, for a CPA firm to perform annual audit and assurances; perform annual tax preparation services; and provide management consulting services for a five (5) year period.</td>
</tr>
<tr>
<td>8</td>
<td>Method or Process Utilized to Establish the Rate or the Payment Amount</td>
<td>Request for Proposal, dated November 14, 2016, for a CPA firm to perform annual audit and assurances; perform annual tax preparation services; and provide management consulting services for a five (5) year period.</td>
</tr>
<tr>
<td>9</td>
<td>Exceptional Conditions or Terms: Yes/No If Yes, provide explanation</td>
<td>None</td>
</tr>
</tbody>
</table>
The North Los Angeles County Regional Center's ("NLACRC") Administrative Affairs Committee reviewed and discussed the Second Amendment to the Professional Agreement ("Agreement") between NLACRC and Windes, Inc. The Administrative Affairs Committee is recommending an action of the Board of Trustees to authorize an Officer of NLACRC to execute the Agreement.

Daniel Becerra, Board Treasurer

May 29, 2019

Date

Contract Summary and Board Resolution

The North Los Angeles County Regional Center ("NLACRC") Board of Trustees reviewed and discussed the Second Amendment to the Professional Services Agreement (the "Agreement") between NLACRC and Windes, Inc. and passed the following resolution:

RESOLVED THAT in compliance with NLACRC's Board of Trustees Contract Policy, the Second Amendment to the Professional Services Agreement ("Agreement") between NLACRC and Windes, Inc. was reviewed and approved by NLACRC's Board of Trustees on June 12, 2019. The NLACRC Board of Trustees hereby authorizes and designates any Officer of NLACRC to execute and deliver the Agreement on behalf of NLACRC, in such form as NLACRC's legal counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Agreement shall be conclusively evidenced by the execution of the Agreement by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Chief Financial Officer, Deputy Director, or Chief Organizational Developmental Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Lillian Martinez, Board Secretary

June 12, 2019
Disability Community Organization,
Service Provider and Elected Representative Visit Policy

Purpose

To build and promote greater knowledge, better understanding, and community partnerships between and among the center’s Board of Trustees, disability community organization, service providers, and elected representatives within the center’s service area.

Intent

During a trustee’s term on the board, he or she the trustee should become knowledgeable and familiar with the center’s service provider community plus develop relationships with disability community organizations, elected representatives whose districts include the center. Typical disability community organizations include the Office of Clients Rights Advocacy, Disability Rights California, and the State Council on Developmental Disabilities. Elected representatives include federal, state, county, and local officials. To these ends, each trustee is encouraged to visit disability community organizations, service providers, and/or elected representatives during the course of each fiscal year. Ideally, trustees should become knowledgeable and build relationships with service providers and elected representatives in the valley in which the trustee lives, given that a trustee’s place of residence is one criterion for board membership. Visits also afford trustees the opportunity to share with disability community organizations, service providers, and elected representatives the activities and concerns of the board as they relate to the oversight of the regional center and the regional center system as a whole. Finally, as trustees conduct visits and report back to the board, the collective knowledge of the board will increase and solidify a stronger foundation for decision making.

In situations where the board wishes additional or more specific information on a disability community organization, service provider, or types of service, the agency or service provider will be invited to make a presentation at a meeting of the Board of Trustees. The center’s executive director will arrange the presentation. After such presentation, the board may choose to send a delegation to conduct a visit.

Implementation

The Government & Community Relations Committee will develop a strategy that encompasses the purpose and intent of this policy, using their Framework for Strategy Implementation. Development of the strategy will take place in the current fiscal year for implementation in the upcoming fiscal year. Examples of types of events that will encompass this strategy are visits to service providers/elected representatives, participation in grass roots visits, attending a related non-profit agency’s, organization’s, or service provider's board meeting, etc.
NLACRC board members must have maintain an active role in building and sustaining relationships within our disability community organizations, elected representative, and service provider communities. As such, all board members are responsible for participating should participate in a minimum of at least one disability community organization, legislative, and service provider event, although participation in more than one visit/event is highly encouraged.

The purpose of attending these types of events is typically to convey a message, deliver a regional center information package, discuss the center’s position on an issue, show support, share information, education, and/or discuss legislative issues as they pertain to the regional center system. Upon completion of any visit, a board member needs to should provide feedback on what happened during their visit at the next board meeting following the visit.

1. Visits to disability community organizations, service providers, and/or elected representatives:
   - Visits to disability community organizations and service providers are typically scheduled through Jennifer Kaiser.
   - Visits to elected representatives (outside of Grass Roots activities) are typically scheduled by the board members. Prior to any visit, board members can contact Sara Iwahashi for a formal NLACRC information packet.

2. Participation in disability community organization, service provider, and elected representative events (examples):
   - Non-profit service provider or disability community organizations board meetings.
   - Service provider events (annual dinners, celebrations, etc.)
   - Elected representative events (outreach events, candidate forums, etc.)
   - Grass Roots elected representative visits.
   - Any other type of visit/event that encompasses the purpose and intent of the board’s Disability Community Organization, Service Provider, and Elected Representative Visits Policy.

Many events can be found on the NLACRC website calendar of events or you can contact Jennifer Kaiser or Sara Iwahashi for more information.
An Invitation for NLACRC VAC Members

What: An event to thank Assemblymember Adrin Nazarian and Senator Henry Stern

When: August 23 from 12:00 pm to 1:00 pm

Where: New Horizons 15725 Parthenia St. North Hills, Ca 91343

Who: Sponsored by the L A Coalition of Service Providers and NLACRC

Why:

Support in the Legislature for people served by Regional Centers is very wide and bipartisan. But that support is rarely strong enough and deep enough to breakthrough to achieve real results for our community. This past year our local community was fortunate enough to be represented by three State legislators who went above and beyond the typical level of support.

Senator Henry Stern and Assemblymembers Adrin Nazarian and Chris Holden made the needs of our community a high priority for their own action throughout this past Legislative session. They carried our request for urgently needed resources to fellow legislators, to Budget Committees and into the Governor’s office. Ultimately our community’s success in achieving the increases we received this year is due, in no small measure to the efforts of these local champions.

It is fitting and proper for our community to thank our local champions. An event for Assemblymember Chris Holden will take place at his District office on August 7. A larger scale event honoring Senator Stern and Assemblymember Nazarian will take place on August 23rd as described above.

Members of the NLACRC vendor community are invited to attend.

Room capacity is limited. Please RSVP by August 13 to ensure attendance

RSVP: Sara Iwahashi  SIwahashi@nlacrc.org

For more information, please contact Steve Miller  steve.sj.miller@gmail.com
Consumer Services Committee
Present: Marianne Davis (via teleconference), Adam Breall, Curtis Wang, and Caroline Mitchell – Committee Members
Maria Bosch, Megan Mitchell, Ruth Janka, Liliana Windover, Michele Marra, and Jesse Weller – Staff Members

Absent: Jeremy Sunderland, Anna Hamilton, Sharoll Jackson

I. Call to Order & Introductions

Ruth Janka called the meeting to order at 6:17 p.m. and introductions were made.

II. Public Input - There was no public input.

III. Consent Items

A. Approval of Agenda

M/S/C (C. Mitchell/C. Wang) To approve the agenda as presented.

B. Approval of Minutes from the May 15th Meeting

M/S/C (C. Mitchell/A. Breall) To approve the minutes as presented.

IV. Committee Business

A. Annual Committee Orientation

1. Policies & Procedures
2. Core Values for Policy Department
3. Board Audit Section
4. Approval Critical Calendar
5. Meeting Schedule

Ruth reviewed these documents with the committee so they could better understand the committee’s purpose and their role as a committee member.

B. Volunteer to Serve as Committee Chair
Caroline Mitchell expressed interest in serving as the committee chair for this fiscal year.

M/S/C (C. Wang/A. Breall) To defer selection of chair to allow all committee members to vote.

C. 4th Quarter Exceptions/Exemptions Report

Copies of the report were provided to the committee and Jesse reviewed it with them.

The exceptions report lists requests from consumers and families for services that are outside of the center’s service standards and whether those services were approved or denied. During the 4th quarter, the center approved 338 requests, 6 were alternate and 3 were denied. The highest number of exceptions fall into the following categories:

1. Van Conversion (10 granted)
2. 1:1 Day Program (39 granted)
3. 1:1 Residential (41 granted)
4. 1:1 In Lieu of Day Program 24 granted)
5. Individualized Day Program (53 granted)
6. Co-Pay Behavioral Health Treatment (17 granted)

The exemptions report lists requests made for services that have been suspended or reduced as a result of the trailer bill language. The report showed that during the past quarter, 1 exemption was approved and none were denied. This exemption was for camping services.

D. 4th Quarter Consumer Diagnosis Report

Copies of the report were provided to the committee for their review. The report showed diagnostic information about the center’s consumers each quarter since July 1, 2016. Of the 26,860 consumers that the center serves, the diagnosis breakdown is as follows:

1. Intellectual Disability: 8,873 (1.85% increase since July 1, 2016)
2. Autism: 11,459 (27.39% increase)
3. Cerebral Palsy: 560 (3.90% increase)
4. Epilepsy: 250 (5.04% increase)
5. Other developmental disability: 1,229 (11.22% increase)
6. Status 0, 1, 2: 4,489 (21.92% increase)

Consumers who have more than 1 disability are put into the category of their primary diagnosis. Several committee members expressed interest in seeing the numbers divided into age groups.

A consumer diagnosis report previously requested by this committee was presented. This report is broken down into the following age categories: 3-9; 10-13; 14-17; 18-24; 25-40; 41-64; and 65 and older, for the categories of autism, I/D, Cerebral Palsy, Epilepsy and other developmental disability.

E. 4th Quarter Appeals/Hearing Report – Deferred

F. Monthly Community Placement Plan (CPP) Report

Copies of the CPP report were provided to the committee and Maria and Megan reviewed the highlights with them. They reported that the center’s goal for this fiscal year is to place 1 consumer out of Fairview Development Center, thereby moving the center’s remaining consumers and completing our portion of the closure process for this developmental center. The center is also projecting placing 1 consumer out of acute crisis at Southern Star (FDC), 1 consumer out of Porterville Developmental Center, and 4 consumers out of Canyon Springs.

G. Self-Determination Program (SDP) Update

Sheila Calove provided the following update on the SDP:

1. **Orientation**: 7 orientation meetings were provided across the center’s 3 offices. Currently, the center is reaching out to 39 families that have not attended the orientations, but need to.
2. **Staffing**: A SDP resource development specialist position has been filled.
3. **SDP Cases**: Out of the 167 consumers enrolled to participate in the program, 20 have opted out due to living circumstances.
4. **Local SDP Advisory Committee**: They continue to meet on the 3rd Thursday evening of each month; times and locations are posted on the center’s website.
5. **Person-Centered Planning (PCP)**: We have 4 entities interested in becoming PCP service providers.
6. **Financial Management Service (FMS)**: Premier Healthcare has been
approved as our service provider to provide FMS as well as Accredited Nursing.
7. **Training Material:** We are in the process of developing training materials for staff.

V. **Board Meeting Agenda Items**

The following items were identified for the committee’s section of the August 14th board meeting:

A. Minutes of the July 17th Meeting
B. 4th Quarter Exceptions/Exemptions Report
C. 4th Quarter Consumer Diagnosis Report
D. 4th Quarter Appeals/Hearing Report – *Deferred*
E. Self-Determination Program Update

VI. **Announcements / Information Items / Public Input**

A. **Next Meeting:** Wednesday, August 21st, 6:00 p.m.

VII. **Adjournment**

Anna adjourned the meeting at 7:05 p.m.

Submitted by:

Liliana Windover
Executive Administrative Assistant

[csmin.jul17.2019]
# NORTH LOS ANGELES COUNTY REGIONAL CENTER
## EXCEPTIONS & EXEMPTIONS STAFFING REPORT

**April 1, 2010 through June 30, 2019**

### EXCEPTIONS

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<th>SERVICE</th>
<th>NEW</th>
<th>ALTERNATE</th>
<th>DENIED</th>
<th>RENEWED</th>
<th>ALTERNATE</th>
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### EXEMPTIONS

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### Notes
- **NEW**: Approved
- **ALTERNATE**: Approved
- **DENIED**: Approved
- **RENEWED**: Approved
- Legend: ABL: Activities of Daily Living, BX: Behavioral, LVN: Licensed Vocational Nurse, EL: One staff to one consumer ratio, INT: Two staff to one consumer ratio
- PC: Primary Care
- FP: Family Support

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**Revision Date:** 03/13/19

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**Legend:** ABL: Activities of Daily Living, BX: Behavioral, LVN: Licensed Vocational Nurse, EL: One staff to one consumer ratio, INT: Two staff to one staff to one consumer ratio

PC: Primary Care, FP: Family Support, EE: Extraordinary Event, MED: Medical
North Los Angeles County Regional Center
EXCEPTIONS REPORT - FISCAL YEAR 2018-19

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North Los Angeles County Regional Center
EXEMPTIONS REPORT - FISCAL YEAR 2018-19

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<td>Total FY 2018-19</td>
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North Los Angeles County Regional Center
Quarterly Appeals Report
January 1, 2019 - March 31, 2019

Total Notice of Actions Sent = 875
Total Appeals Filed = 24

Total # of Ineligibility Appeals Returned from Prior Quarters: 10
Total # of Ineligibility Appeals Filed: 13
Total # of Ineligibility NOAs Issued: 651

Total # of Service NOAs Issued: 224
Total # of Service Appeals Filed: 11
Total # of Services Appeals from Prior Quarters: 6
North Los Angeles County Regional Center
Total Quarterly Appeals Percentage Report
January 1, 2019 - March 31, 2019

Total Quarterly Notice of Actions Sent = 875

NOAs NOT APPEALED
851
97.26%

APPEALS FILED
24
2.74%

(*) In addition, 16 additional appeals were received from prior quarters
North Los Angeles County Regional Center

Fair Hearings Held (7)

January 1, 2019 - March 31, 2019

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Vendored Financial Management Services Providers Available

As participants are planning and moving forward in the Self-Determination Program (SDP), a critical support is the Financial Management Services (FMS) provider. The FMS is the only required service in SDP. The FMS is required to be vended through a regional center. As of this date, there are FMS providers who are vended and available to provide services. More are working toward venderization soon. During this initial implementation, regional centers are working with providers to become vended so participants can have an array of choices.

The Department has posted Financial Management Services (FMS) provider contact information for each regional center, which can be found at the following link: [https://www.dds.ca.gov/SDP/](https://www.dds.ca.gov/SDP/)

Question of the Day

Q. Can I live in a group home and be a participant in SDP?
A. Individuals who live in Community Care Facilities (CCF) or Adult Residential Facilities (ARF) are eligible for participation in SDP. The CCF or ARF will require an assessment to ensure the site is in compliance with the Home and Community Based Services (HCBS) Final Rule regarding choice and inclusion in the community. Read more about the Final Rule at [https://www.dds.ca.gov/HCBS/docs/HCBSPageOverview.pdf](https://www.dds.ca.gov/HCBS/docs/HCBSPageOverview.pdf).

Individuals who live in a licensed long-term health care facility (i.e., a Skilled Nursing Facility or Intermediate Care Facility) or express interest in SDP through the person-centered planning process, can request that the regional center begin making arrangements for their transition to SDP provided that he or she is reasonably expected to transition to the community within 90 days. Read more on the DDS website SDP FAQ page at [https://www.dds.ca.gov/SDP/faq.htm](https://www.dds.ca.gov/SDP/faq.htm).

WANT MORE INFORMATION ABOUT SELF-DETERMINATION?

- Visit the Self-Determination Page of the DDS website at [https://www.dds.ca.gov/SDP/](https://www.dds.ca.gov/SDP/)
- Attend a Self-Determination Local Advisory Committee Meeting, contact your Regional Center or Local State Council on Developmental Disabilities (SCDD) Regional Office.

Harbor Regional Center SDP Resource Fair

Harbor Regional Center recently hosted a workshop on Person-Centered Planning followed by a Resource Fair for SDP participants. There were approximately fifty SDP participants in attendance. The resource fair included representatives from FMS agencies and other community resources. Self-Determination Local Advisory Committee (SDAC) Chair Linda Chan Rapp shared that HRC was very responsive to SDAC members’ ideas when planning the day’s events, “the idea to invite (the speaker) came from the committee,” she stated, “the nuts and bolts of vision, organization, child care, set up, legwork and planning was all Harbor Regional Center!”

Read more about SDP at HRC on their website at [http://www.harborrc.org/services/sdp](http://www.harborrc.org/services/sdp)

Learn more about the activities of your Regional Center Local Advisory Committee by contacting your Regional Center.
Government & Community Relations Committee
Present: Marianne Davis (via teleconference), Adam Breall, Jeremy Sunderland, Caroline Mitchell, and Curtis Wang – Committee Members  
Raquel Armendariz and Michelle Heid – Legislative Educators  
Sara Iwahashi, Jesse Weller, Ruth Janka, Liliana Windover and Michele Marra – Staff Members

Absent: Adelina Castellanos, Anna Hamilton, and Sharoll Jackson

I. Call to Order & Introductions

Michele Marra called the meeting to order at 7:12 p.m. and introductions were made.

II. Public Input - There was no public input.

III. Consent Items

A. Approval of Agenda

Two items were added to the agenda:

G. Thank you Event with Assembly Member Arin Nazarian
H. Update on our Concept for Internal Legislation Review Process

M/S/C (C. Wang/A. Breall) To approve the agenda as modified.

B. Approval of Minutes from the May 15th Meeting

M/S/C (C. Mitchell/C. Wang) To approve the minutes as presented.

IV. Committee Business

A. Annual Committee Orientation

1. Policies & Procedures
2. Legislative Platform Guiding Principles
3. Board Audit Section
4. Critical Calendar
Michele reviewed these documents with the committee so they could better understand the committee’s purpose and their role as a committee member.

Michele stated that all new board members start on the Consumer Services Committee and Government & Community Relations Committee. They are really great committees to start off on because they are such a big part of what we do. Michele and Sara are the liaisons to support the committee members and Michele Heid and Raquel Armendariz provide support on the legislative educator side of the house.

B. Volunteer to Serve as Committee Chair

Caroline Mitchell and Jeremy Sunderland both expressed interest in serving as committee chair for this fiscal year. They both stepped out of the room and an election was held.

M/S/C (M. Davis/A. Breall) To elect Jeremy Sunderland as the committee chair.

C. Approved Legislative Priorities for FY 2019-20

Copies of the committee’s Legislative Priorities for FY 2019-20 were provided. This list was developed last fiscal year and it was approved by the Board. Questions were asked regarding the census and under which priority this topic falls under, and how we communicate this information to our community. Michele indicated that Sara Iwahashi is very active and she makes sure this information is provided to our community. In addition, Sara informed this committee that during a VICA meeting a representative from the census was present and he stated that he would like to see more people from the disability community participate on the census. This committee agreed to revise bullet No. 1 to incorporate language pertaining to current and relevant issues. In addition bullet No. 5 will be revised based on discussions during this meeting.

Action: Michele will revise the Legislative Priorities list to make sure it captures discussions during this meeting and send it to this committee for their review and feedback and then to the Board.

Action: Sara will contact the representative from the census and inquire if there are questions relevant to the disability community included in the census.
D. **Legislative Educators Report**

Copies of the report were provided to the committee. Michelle Heid reported that June was a very busy month. She presented the following report:

1. **State Budget Update**: Governor Newsom signed the State budget which includes rate increases for specified providers. Rate increases will go into effect on January 1, 2020. Provider categories were tied to the Rate Study. In addition, the Governor suspended the uniform holiday schedule until January 2022, but camp and social recreation did not get restored due to funding.

2. **Rate Study and Associated Rate Models**: There are still discussions regarding the implementation of the rate study and associate rate models. There will be a Developmental Services Task Force meeting on Wednesday, July 31st. Michelle Heid is planning to participate and will provide a report at next month’s meeting.

3. **Legislature Calendar & Bills**: Michelle provided a list regarding the Legislature calendar. Summer recess has begun.

4. **Local Grass Roots Visits**: Michelle, Jeremy, Orli and Raquel attended a community coffee as a follow-up meeting with Assembly Member Gabriel and were able to share concerns from the community. Ruth and Jesse were also able to attend a VIA event with Supervisor Barger. Ruth stated that it was a good opportunity to introduce ourselves as regional center representatives.

5. **Collaboration with VAC and Provider Community**: Steve Miller and the LA Coalition are working together to arrange a couple of events for 3 local legislators who were really involved advocating for NLACRC and our community. The first event will take place on August 7th with Assembly Member Chris Holden and the second event will take place on August 23rd with Assembly Members Nazarian and Stern.

E. **VICA & VIA Events**

Sara stated that we are members of both VICA and VIA Committees. The center participates on 6 of the 13 VICA policy committees, Education, Government Affairs, Healthcare, Labor and Employment, Nonprofit and Transportation.
Ruth spoke at a VICA Government Affairs Committee meeting in regards to service provider rates and VICA took this issue to Sacramento to advocate on behalf of the service provider community.

Sara shared information regarding 2 upcoming VICA events on August 8th regarding a local Officer Holders luncheon and a Congressional Luncheon on August 23rd. Michelle and Raquel attended a VICA event on July 16th with Assembly Member Christy Smith and Sara and Jesse attended the Government Affairs Committee scheduled today, July 17th. In addition, Sara stated that there is a lot of information and resources provided on their website such as voter guide, advocacy trips, legislative tracking, legislative advocacy, etc.

F. Facebook Analytics (English & Spanish)

Copies of the monthly analytics reports were provided to the committee for their information. This reports show how the center is doing pertaining audience engagement. Our engager’s audience is quite high compared with other regional centers. Comments are monitored and removed if necessary.

G. Thank You Event

Michele reported that the LA Coalition is putting together a thank you event to honor Assembly Member Nazarian and Senator Stern for their support and for being big advocates to our community. The luncheon will take place on August 23rd at New Horizons. The LA Coalition has asked NLACRC to cosponsor this event and provide $250 to support this event.

M/S/C (J. Sunderland/A. Breall) This committee will recommend that the Board of Trustees approve sponsoring the thank you event with a $250 donation.

H. Update on our Concept for Internal Legislation Review Process

Michele and Sara met with Michelle Heid and Raquel Armendariz to revamp our internal legislation review process.

Action: Michele will send via email a revised concept to this committee for their review and feedback.

V. Board Meeting Agenda Items
The following items were identified for the committee’s section of the August 14th board meeting agenda:

A. Minutes of the July 17th Meeting
B. Legislative Educators’ Report
C. Approval of Changes to Visit Policy
D. Approval of Changes to Visit Framework Policy

VI. Announcements / Information / Public Input

A. Next Meeting: Wednesday, August 21st

VII. Adjournment

Jeremy adjourned the meeting at 8:35 p.m.

Submitted by:

Liliana Windover
Executive Administrative Assistant

[germin.jul17.2019]
Update 6/2019

The first half of June was focused on passage of a budget that included increases in funding for our community. Following passage of the budget the community focused on sharing information on rate increases with vendors and thanking legislators that have been vocal supporters for our community.

State Budget Update
Governor Newsom signed the State budget on June 27, 2019 that included rate increases for specified providers that go into effect on January 1, 2020. Service provider rates received an initial investment of $125 million in 2020 that increases to $250 million in 2021, but these increases will expire at the end of 2021 unless the legislature takes action prior to this date. See the DDS Supplemental Rate Increases document.

The 2019/2020 budget also suspended the uniform holiday schedule until January 2022, but social recreation did not get restored and half-day billing is still in effect.

Rate Study and Associated Rate Models
There has been discussion of implementation of the rate study during budget discussions and budget increases included in 2019/2020 budget were loosely tied to the rate study. Concerns identified in the rate study including unrealistic wage assumptions and elimination of service codes have been shared, but it is unclear if DDS will release a revised rate study.

Legislature Calendar & Bills
NLA Board of Trustees took action to support many of the bills identified as priority legislation. See Priority Legislation dated 7/2019 for updates.

June 15th – Constitutional deadline for Legislature to pass Budget Bill
July 12th – Summer Recess begins
August 12th – Legislature reconvenes from summer recess
September 13th – Last day for any bill to be passed
October 13th – Last day for Governor to sign or veto bills passed by the legislature

Local Grass Roots Visits
As a follow up to a meeting with Assemblymember Gabriel a member of the board and VAC attended a Community Coffee and were able to share concerns from the community. Members of NLACRC Leadership were also able to attend a VIA event with Supervisor Barger.

Collaboration with VAC and Provider Community
Steve has been working with the VAC and other provider organizations to arrange for “Thank you activities” for our three local legislators who were the most active and visible advocates for NLACRC and our community’s principal legislative priorities. These events are scheduled for August 7 (Assemblymember Chris Holden’s Pasadena office) and August 23rd (Assemblymember Adrin Nazarian and Senator Henry Stern at New Horizon’s) The August 23rd event will be cosponsored by NLACRC and the Los Angeles Coalition. Nazarian is confirmed Stern is invited and pending scheduling.)
HIGH PRIORITY LEGISLATION

The following bills have been identified as priority legislation as they impact a high percentage of the NLACRC community.

**AB 236 (Garcia)** Family Empowerment Centers on Disability: funding for continued operations
This bill would revise and recast provisions related to Family Empowerment Centers on Disability, requiring priority to the 32 regions in the state that do not have a center and increasing the base rate for each center awarded a grant from $150K to $237K and increase the base for the council from $150K to $237K. Additional requirements for the centers will be mandated on how to define and report data. The bill amends Section 56400 to offer both parents and families of children and young adults with disabilities access to accurate information, specialized training, and peer-to-peer support in their communities.

**NLA Board Position:** Support 5/8/2019
**ARCA Position:** Support
**7/16/2019 Status:** In Senate Appropriations on suspense

**AB 1351 (Lackey)** Paratransit eligibility criteria – Reforms the eligibility and interagency transfer process.
This bill will (1) determine the eligibility of an applicant for those services within 7 days following the submission of a complete application, as specified, (2) provide service to an eligible person at any requested time on a particular day in response to a request for service made the previous day, and (3) allow a person who has been determined eligible by another transit operator to submit any proof of that eligibility electronically and, upon receipt of that information, to provide service to that person.
This bill came about following conversations with Assemblymember Tom Lackey and former board member Jessica Gould in discussing difficulties with transportation.

**NLA Board Position:** Support 5/8/2019
**ARCA Position:** Support
**7/16/2019 Status:** Referred to Senate Appropriations

**SJR 8 (Wilk)** - Fully fund IDEA
This bill would petition the Congress and President to enact the IDEA Full Funding Act during the current congressional session to fully fund the Individuals with Disabilities Act. Notably, the federal government has never paid its promised 40% share of the IDEA mandate, and for years Congress has paid less than 8% of the excess cost of educating children with disabilities, the remaining costs of which have fallen on the states and local agencies.

**NLA Board Position:** Support 5/8/2019
**ARCA Position:** Support
**7/16/2019 Status:** Passed Assembly Committee on Education and sent to Assembly floor vote
SR 28 (Wilks) - Praeder-Willi Syndrome Awareness Month
The Senate supports raising awareness and educating the public about Praeder-Willi syndrome and applauds the efforts of advocates and organizations that encourage awareness, promote research, and provide education, support, and hope to those impacted by Praeder-Willi syndrome; and be it further
NLA Board Position: No position
7/16/2019 Status: Enrolled on 5/14/2019

LOWER IMPACT LEGISLATION
Other bills that should be considered due to being authored by legislators in our catchment area or bill impacting a smaller number of NLACRC consumers.

SB 389 (Hertzberg) Mental Health Services Act (MHSA) and criminal justice - Removes an existing prohibition on using MHSA funds for people in pre and post-sentencing diversions, or other types of non-carcerative programs.
NLA Board Position: Support 5/8/2019
ARCA Position: Support
7/16/2019 Status: Passed Assembly Appropriations sent for Assembly floor vote

AB 169 (Lackey) Guide, signal and service dogs: injury or death: deletes the requirement that the guide, signal, or service dog be in discharge of their duties when injury or death occurs and includes dogs that are enrolled in training school - consider because it is authored by Lackey.
NLA Board Position: Support 5/8/2019
ARCA Position: Support
7/16/2019 Status: Referred to Senate Committee on Appropriations on suspense

AB 598 (Bloom) Hearing aids: minors - In California, health insurance plans and policies are not required to cover hearing aids for children. As a result, most families on privately funded plans do not have coverage and are forced to either forego hearing aids for their child or pay the steep costs out-of-pocket.
NLA Board Position: Support 5/8/2019
ARCA Position: Support if amended
7/16/2019 Status: Referred to Senate Committee on Appropriations

SB 217 (Portantino) Special education: individuals with exceptional needs: early education programs. This bill would require, for the 2019–20 school year and each school year thereafter, a school district or charter school to admit a child to a transitional kindergarten program who will have their 5th birthday after December 2 but during that same school year if the child is an individual with exceptional needs, subject to specified conditions.
NLA Board Position: Support 5/8/2019
ARCA Position: Support
7/16/2019 Status: Referred to Assembly Committee on Education

AB 1560 (Friedman) Major Transit Stop: Bus Rapid Transit. This bill aims to bring more homes along Metro's Orange Line by amending the definition of Major Transit Stop. This bill is sponsored by the Valley
Industry & Commerce Association (VICA) and is co-authored by Assemblymember Jesse Gabriel. VICA
Supported bill
NLA: Decided not to take a position
7/16/2019 Status: Referred to Senate Committee on Appropriations

SB 412 (Stone) – Developmental Services Fees – Repeals the Family Cost Participation Program and
Annual Family Program Fee. Existing law establishes the Family Cost Participation Program, which requires
the department to develop a sliding scale for families with an annual gross income of not less than 400% of
the federal poverty guideline, as specified, to be used by regional centers to assess the parents’ cost
participation for providing respite, daycare, and camping services to their children under 18 years of age
who have developmental disabilities and who are not eligible for Medi-Cal, among other eligibility criteria.
Existing law also requires a regional center to assess an annual family program fee, as specified, from parents
whose adjusted gross family income is at or above 400% of the federal poverty level and who have a child
meeting prescribed requirements, including receiving specified services from a regional center.
This bill would repeal those provisions relating to regional center fees. The bill would make technical,
conforming changes and other nonsubstantive changes.
NLA Board Position: Support
ARCA Position: ARCA Sponsored Bill
7/16/2019 Status: Referred to Assembly Committee on Appropriations – placed on suspense

DEAD BILLS 2019

AB 261 (Mathis) - Restoration of suspended services - social recreation
This bill would repeal the suspension of the Regional Center’s authority to purchase camping services and
associated travel expenses, or social recreation activities.
NLA Board Position: Support 5/8/2019
ARCA Position: Support
7/16/2019 Status: Died in Assembly Appropriations

AB 311 (Frazier) This bill repeals provisions relating to half day billing for activity centers, adult
development centers, behavior management programs, and other look-alike programs.
This bill would appeal provisions relating to daily rate billing currently required of activity centers, adult
development centers, behavior management programs, and other look-alike day programs with a daily rate
to bill regional centers for services provided to consumers in terms of half and full days of service.
NLA Board Position: Support 5/8/2019
ARCA Position: Support
7/8/2019 Status: Died in Assembly Appropriations

AB 316 (Ramos) Medi-Cal benefits: beneficiaries with special dental care needs
This bill requires the State Department of Healthcare Services which manages Medi-Cal to implement a
special needs treatment and management benefit that provides Medi-Cal beneficiaries with special dental
care needs 4 visits to a Medi-Cal dental program in a 12-month period. This bill would also require the
Medi-Cal dental program provider to document specified information, including the need for additional
time to treat the beneficiary with special dental care needs for purposes of reimbursement. These adopted regulations by the department would be required by July 1, 2022.

NLA Board Position: Support 5/8/2019
ARCA Position: Support
7/16/2019 Status: Died in Assembly Appropriations

**AB 416 (Fong) ABLE tax deductions CalABLE contributions**

This bill would allow for deduction in computing adjusted gross income in an amount equal to the amount contributed by a taxpayer during the taxable year to a CalABLE account, beginning on or after January 1, 2020, and before January 1, 2025. This bill would take effect immediately as a tax levy.

NLA Board Position: Support 5/8/2019
ARCA Position: Support
7/16/2019 Status: Died in Assembly Appropriations

**AB 438 (Frazier) - Uniform Furlough Schedule - Repeals the statutory furlough days and allows providers to be compensated for providing services on 11 of those holidays.**

This bill would repeal existing prohibition of regional center compensating designated programs and transportation vendor services for providing any service to a consumer on 11 specified holidays, including July 4, Thanksgiving Day, and the 4 business days between December 25 and January 1. This will allow the regional center to compensate those programs for services provided on those dates.

NLA Board Position: Support 5/8/2019
ARCA Position: Support
Update 5/2019 – Funding included in the Governor’s May revise to suspend the furlough schedule for 2 years
7/16/2019 Status: Died in Assembly Appropriations

**AB 536 (Frazier) This bill modifies the definition to mean a disability that originates before an individual attains 22 years of age, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for the individual. This is the same bill as SB 283 (Wilk) from 2017/2018 and Wilk is co-authoring this bill. ARCA stated concerns including funding the development of new services by ending median rates and the prohibition on start-up funding.**

NLA Board Position: Support if amended 5/8/2019
ARCA Position: Support if amended
7/16/2019 Status: Died in Assembly Appropriations

**AB 850 (Lackey) – Social worker loan repayment program – This bill would establish the California Social Worker Student Loan Repayment Program in the OSHPD to provide loan repayment awards to individuals who have completed a bachelor’s or master’s degree in social work, as specified, have received student loans in order to meet the costs associated with obtaining that degree, are in the 3rd year of employment as a child welfare social worker and will continue to have repayment obligations on the student loans at the end of that year.**

NLA Board Position: Support
7/16/2019 Status: Assembly Committee hearing canceled at the request of the author – Died
VICA and VIA

Valley Industry and Commerce Association (VICA) – www.vica.com
The mission of the Valley Industry & Commerce Association is to enhance the economic vitality of the greater San Fernando Valley region by advocating for a better business climate and quality of life.

VICA Committees
NLACRC staff attend the following committee meetings: Education (quarterly), Government Affairs (monthly), Healthcare (quarterly), Labor and Employment (quarterly), Nonprofit (quarterly), Transportation (every other month).

VICA Events
Congressional Luncheon, Hall of Fame, Local Luncheon, Business Forecast Conference, Annual Meeting, State Dinner, VICA After Dark, Newsmaker Connections.

Legislative Advocacy
Trips to Sacramento, voter guide, local and state voting records, legislative tracking, and voting resources posted on their website at vica.com.

Recent and upcoming VICA events:
July 16 – VICA After Dark with Assemblymember Christy Smith
July 17 – Government Affairs Committee
August 1 – Education Committee
August 8 – Local Officeholders Luncheon
August 23 – Congressional Luncheon

Valley Industry Association (VIA) – www.via.org
VIA provides a blend of industrial, commercial, and service companies, the opportunity to collaborate on a broad range of business issues. In addition to being a legislative advocate, VIA serves as a one-stop shop for relevant business information, supports local educational initiatives, and provides networking opportunities.

VIA Committees
VIA has 12 different committees. Committees we might want to consider attending include Advocacy and Education.

VIA Events
Monthly luncheons, BASH, Connecting to Success, CEO Forum, Cocktails and Conversation, B2B.

Recent and upcoming events:
July 23 – State of the State Luncheon with Senator Scott Wilk and Assemblymember Christy Smith
Attendance Sheets, Acronyms Listing, & Meeting Evaluation
North Los Angeles County Regional Center  
Board of Trustees  

Board Meeting Attendance  
FY 2019-20

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X = No board meeting held  
P = Present  
Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting. (policy adopted 2-10-99)

[attend.board1920]
### Committee Meeting Attendance
**FY 2019-20**

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**Legend:**
- **X** = No meeting held
- **P** = Present
- **Ab** = Absent
- **T** = Transportation issue
- * = Not a regularly scheduled meeting
- **Conf.** = Attending a regional center sponsored conference

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North Los Angeles County Regional Center

ALPHABET SOUP

AAIDD - American Association on Intellectual and Developmental Disabilities
AAP - Adoption Assistance Program
AB - Assembly Bill (State)
ABLE Act - The “Achieving a Better Life Experience” (ABLE) Act of 2014
ACRC - Alta California Regional Center
ADA - Americans with Disabilities Act
ADC - Adult Development Center
AFPF - Annual Family Program Fee
AIS - ARCA Information Systems
ARCA - Association of Regional Center Agencies
ARFPSHN - Adult Residential Facility for Persons with Specialized Healthcare Needs

BCBA - Board-Certified Behavior Analyst
CAC - Consumer Advisory Committee
CAL-ARF - California Association of Rehabilitation Facilities
CAL-TASH - The Association for Persons with Severe Handicaps
CARF - Commission on Accreditation of Rehabilitation Facilities
CASA - Community Advocacy Services Association
CASHPCR - California Association of State Hospitals-Parent Councils for the Retarded

CCF - Community Care Facility
CCL - Community Care Licensing
CCR - California Code of Regulations
CCS - California Children’s Services (State and County)
CDCAN - California Disability Community Action Network
CDE - Comprehensive Diagnostic Evaluation
CDER - Client Development Evaluation Report
CIE - Competitive Integrated Employment
CMS - Centers for Medicare and Medicaid Services (formerly HCFA)
CMIS - Client Management Information System
COEC - Community Outreach and Education Committee (ARCA)
COLA - Cost of Living Adjustment
CP - Cerebral Palsy
CPES - Community Provider of Enrichment Services
CPP - Community Placement Plan
CRDP - Community Resource Development Plan
CSC - Consumer Service Coordinator
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<thead>
<tr>
<th>Acronym</th>
<th>Description</th>
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<tr>
<td>CSLA</td>
<td>Community Supported Living Arrangement</td>
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<td>CVRC</td>
<td>Central Valley Regional Center</td>
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<td>DAC</td>
<td>Day Activity Center</td>
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<td>Department of Children and Family Services (County)</td>
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<td>DD</td>
<td>Developmental Disabilities</td>
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<td>DD Council</td>
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<td>DDS</td>
<td>Department of Developmental Services (State)</td>
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<td>DHCS</td>
<td>Department of Health Care Services</td>
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<td>DOE</td>
<td>Department of Education (State and Federal)</td>
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<td>DOF</td>
<td>Department of Finance</td>
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<td>DOH</td>
<td>Department of Health</td>
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<td>DOR/DR</td>
<td>Department of Rehabilitation</td>
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<td>DPSS</td>
<td>Department of Public Social Services (County)</td>
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<td>Disability Rights California (formerly Protection &amp; Advocacy, Inc.)</td>
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<td>DSM</td>
<td>Diagnostic and Statistical Manual of Mental Disorders</td>
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<td>DSP</td>
<td>Direct Support Professional</td>
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<td>DTT</td>
<td>Discrete Trial Training</td>
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<td>EBSH</td>
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<td>Eastern Los Angeles Regional Center</td>
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<td>EPSDT</td>
<td>Early and Periodic Screening, Diagnosis, and Treatment</td>
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<td>Foundation for Advocacy, Conservatorship, and Trust of CA</td>
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<td>Family Cost Participation Program</td>
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<td>FDC</td>
<td>Fairview Developmental Center</td>
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<td>Family Empowerment Team in Action</td>
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<td>Far Northern Regional Center</td>
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GGRC - Golden Gate Regional Center
HCBS - Home and Community Based Services (Waiver)
HCFA - Health Care Financing Administration (now called CMMS)
HIPAA - Health Insurance Portability and Accountability Act
HOPE - Home Ownership for Personal Empowerment
HRC - Harbor Regional Center
HUD - Housing and Urban Development (Federal)

ICB Model - Individualized Choice Budget Model
ICC - Inter-agency Coordinating Council
ICC - Integrated Community Collaborative/Intregadoras
ICF - Intermediate Care Facility
ICF/DD - Intermediate Care Facility/Developmentally Disabled
ICF/DD-H - Intermediate Care Facility/Developmentally Disabled-Habilitative
ICF/DD-N - Intermediate Care Facility/Developmentally Disabled-Nursing
ICF/SPA - Intermediate Care Facility/State Plan Amendment
IDEA - Individuals with Disabilities Education Act
IDEIA - Individuals with Disabilities Education Improvement Act
IDP - Individual Development Plan
IDT - Inter-disciplinary Team
IEP - Individual Educational Plan
IFSP - Individual Family Service Plan
IHP - Individual Habilitation Plan
IHSS - In-Home Supportive Services
ILC - Independent Living Center
ILS - Independent Living Services
IMD - Institutes of Mental Disease
IPP - Individual Program Plan
IRC - Inland Regional Center
ISP - Individual Service Plan

KRC - Kern Regional Center
LACHD - Los Angeles County Health Department
LACDMH - Los Angeles County Department of Mental Health
LACTC - Los Angeles County Transportation Commission
LADOT - Los Angeles Department of Transportation (City)
LAUSD - Los Angeles Unified School District
LCSW - Licensed Clinical Social Worker
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<tr>
<th>Abbreviation</th>
<th>Full Form</th>
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<tr>
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<td>Public Employees' Pension Reform Act</td>
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<td>Post-Retirement Medical Trust</td>
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<td>Residential Care Facility for the Elderly</td>
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<td>Society of Community Care Home Operators</td>
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<td>State Plan Amendment</td>
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<td>UAP</td>
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<td>Uniform Fiscal System</td>
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<td>WIOA</td>
<td>Workforce Innovation and Opportunity Act</td>
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Meeting Evaluation

Name: ______________________________________________________________________________

Comments: __________________________________________________________________________

1. Did the meeting follow the agenda? Yes ___ No ___
2. Did the meeting begin as scheduled? Yes ___ No ___
3. Did the meeting end as scheduled? Yes ___ No ___
4. Did you receive written or verbal information about the issues on the agenda? Yes ___ No ___
5. Did the information received enable you to make informed decisions? Yes ___ No ___
6. Did the issues concern:
   a. Consumers? Yes ___ No ___
   b. Board operations? Yes ___ No ___
   c. Committee business? Yes ___ No ___
   d. Center operations? Yes ___ No ___
   e. None of the above? (please specify below)

7. Did you feel prepared to participate in the meeting? Yes ___ No ___
8. What would you like more information about? ____________________________________________________________________________