

North Los Angeles County Regional Center  
**Consumer Services Committee Meeting Minutes**  
May 15, 2019

**Present:** Marianne Davis (via teleconference), Melissa Ferman, Anna Hamilton, Sharoll Jackson, Angelina Martinez, and Caroline Mitchell – Committee Members  
Sonia Ojeda – Vendor Advisory Committee Representative  
Arnulfo Jackson – Guest  
Maria Bosch, Ruth Janka, Jennifer Kaiser, Michele Marra, George Stevens, and Jesse Weller – Staff Members

**Absent:** Jeremy Sunderland

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**I. Call to Order & Introductions**

Anna Hamilton, chair, called the meeting to order at 6:04 p.m. and introductions were made.

**II. Public Input**

Caroline announced that May is mental health awareness month. To celebrate, the Safe Place for Youth (SPY), of which Caroline is a member, is holding a community health and awareness day this Saturday, from 10:00 a.m. to 1:00 p.m. at the SPY Community Garden, 681 North Venice Boulevard in Venice. Admission is free.

**III. Consent Items**

A. Approval of Agenda

**M/S/C** (C. Mitchell/S. Jackson) To approve the agenda as presented.

B. Approval of Minutes from the April 17<sup>th</sup> Meeting

**M/S/C** (M. Ferman/S. Jackson) To approve the minutes as presented.

**IV. Committee Business**

A. Review and Approve Committee's FY 2019-20 Critical Calendar

The draft critical calendar was presented. There have been no changes to the calendar; it is the same as this fiscal year.

**M/S/C** (S. Jackson/M. Ferman) To approve the committee’s critical calendar for FY 2019-20 as presented.

**B. Monthly Community Placement Plan (CPP) Report**

Maria reported that the center’s goal for this fiscal year is to place 1 consumer out of Fairview Development Center, 1 consumer out of acute crisis at Southern Star, 1 consumer out of Porterville Developmental Center, and 4 consumers out of Canyon Springs.

Name of Locked Facility	Consumers Remaining	Comments
Fairview DC	1	Placement pending.
Southern Star Acute Crisis	0	The final consumer was moved out on May 10 <sup>th</sup> .
Porterville DC (general treatment area)	0	4 consumers were moved out this fiscal year.
Porterville DC (secure treatment area)	11	These consumers cannot be moved because they have criminal charges against them.
Canyon Springs	3	1 consumer was moved out May 8 <sup>th</sup> . The 2 remaining consumers are pending placement.

Maria also reported that we re-issued our request for proposals for 2 enhanced behavioral support homes (EBSHs) because we received no response the first time around from any qualified providers. We will be asking our community for input on their resource development needs.

**C. Board Audit: Ensure that the CPP Goals are being met**

As reported in Section B. above, the CPP goals are being met.

**D. Self-Determination Program (SDP) Update**

Ruth provided copies of a 54-page report called, “Self-Determination Program: Phase in Processes and Procedures.” This information will be used for training purposes so staff understand how each part of the program works and can use the report for reference.

Anna and Ruth then gave the following update on the SDP:

1. SDP Procedures: Have been finalized and distributed to all applicable staff.
2. Staff Training: Training was conducted across all 3 offices between May 6<sup>th</sup> and 13<sup>th</sup>.
3. Staffing: SDP supervisor and specialist positions have been filled.
4. Orientations: The first orientation was held at the center's main office yesterday and had 42 participants; additional orientations are scheduled.
5. Case Assignments: To start, service coordinators will carry only 1 or 2 SDP cases.
6. Informational Meetings: Monthly informational meetings continue to be held.
7. Local SDP Advisory Committee: They continue to meet on the 3<sup>rd</sup> Thursday evening of each month; times and locations are posted on the center's website.
8. Person-Centered Planning (PCP): The Department of Developmental Services (DDS) has set the cost of PCP between \$25 and \$75 per hour, or a \$1,500 flat fee. Regional centers must contact DDS about any PCP funding request over \$2,500.
9. Financial Management Service (FMS): A request for proposals for FMS was sent out in February; Accredited Nursing is interested. Premier Healthcare is in the process of being vendored to provide FMS by Westside Regional Center.

## **V. Board Meeting Agenda Items**

The following items were identified for the committee's section of the June 12<sup>th</sup> board meeting:

- A. Minutes of the May 15<sup>th</sup> Meeting
- B. Self-Determination Program Update

## **VI. Announcements / Information Items / Public Input**

- A. Complete Meeting Evaluations

Anna asked the committee members to please complete evaluation forms after the meeting and submit them to her with any comments.

B. Next Meeting: Wednesday, July 17<sup>th</sup> (no meeting in June)

## VII. Adjournment

Anna adjourned the meeting at 6:24 p.m.

Submitted by:

*Jennifer Kaiser*

Jennifer Kaiser  
Executive Assistant

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