

**Minutes of Regular Meeting
of
North Los Angeles County Regional Center
Board of Trustees**

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 9200 Oakdale Avenue, Chatsworth, California, on May 8, 2019.

Trustees Present

Daniel Becerra
Adelina Castellanos
Marianne Davis
Melissa Ferman
Anna Hamilton
Sharoll Jackson
Angelina Martinez
Meagan Miller
Caroline Mitchell
Debra Newman
Louis Paparozzi
Jeremy Sunderland
Curtis Wang
Todd Withers

Trustees Absent

Manuel Alfaro
Elizabeth Badger
Elena Burnett
Pat Grayson-DeJong
Lillian Martinez

Guests

Jerry Biederman
Adam Breall
Christina Cannarella
Holly Correa
Michelle Heid
Jennifer Koster
Julie Eby-McKenzie
Cristina Osuna
Claudia Picerni

Staff Present

Edith Alvarez
Ameenah Francois
Ruth Janka
Jennifer Kaiser
Michele Marra
Kim Rolfes
George Stevens
Jesse Weller

1. Call to Order & Introductions

Debra Newman, president, called the meeting to order at 6:30 p.m. and introductions were made.

2. Public Input and Comments

- A. Mrs. Elizabeth Cooper, a parent, presented a plaque to George Stevens, on behalf of her son, for his great leadership of the regional center, and wished him well in his pending retirement from the center after 40 years of service.
- B. Julie Eby-McKenzie, from the State Council on Developmental Disabilities announced that the SCDD issues grants each year to community-based organizations to fund new and innovative program development projects. All projects must be intended to implement the California State Strategic Plan objectives and improve and enhance services for Californians with

developmental disabilities and their families. The SCDD also has \$450,000 in grant funds for a project that would have a statewide impact. Applications for both can be found on the council's website and are due June 3rd. Please read the instructions carefully.

- C. A new voting system is coming to Los Angeles County and the L.A. Registrar-Recorder's office will be holding lots of meetings in the community to talk with people about these changes. The next meeting will be held on Friday, May 17th, in Culver City.
- D. Christina Cannarella expressed concerns that some of the center's consumers who are non-ambulatory are sometimes put on waiting lists for programs while ambulatory consumers are given the spots at those programs; this seems an unfair practice. In addition, the nursing home care wage was increased by 50% effective January 1st, but they are not going to get the increases until July 1st. Ruth Janka will speak with her after the board meeting.
- E. Angelina Martinez spoke to the board about her experience going to Sacramento with the ARCA Grass Roots Day group, participating in a rally, and meeting with legislators. It was a great new experience for her and she learned a lot.
- F. Caroline Mitchell announced that she e-mailed Governor Gavin Newsom supporting the 8% increase for regional centers and service providers and also expressed that she would like to see all guns banned in California.

3. Consent Items

- A. Approval of Revised Agenda (Packet 2, page 62)

The director's report is not on page 93 of packet 2 as stated on the agenda; it is a handout.

M/S/C (A. Martinez/C. Mitchell) To approve the revised agenda as modified.

- B. Approval of April 10th Meeting Minutes (Packet 1, page 8)

M/S/C (C. Wang/D. Becerra) To approve the minutes as presented.

4. Executive Session (Lease Update)

M/S/C (C. Mitchell/C. Wang) To go into executive session at 6:50 p.m.

The executive session ended at 7:20 p.m. and the meeting resumed.

5. **Committee Action Items**

A. Executive Committee (Debra Newman)

1. Approval to Pay FY 2019-20 ARCA Dues

M/S/C (A. Martinez/A. Hamilton) To approve paying the ARCA dues for FY 2019-20 in the amount of \$106,406.

2. Approval to Co-Sponsor Supported Life Conference

M/S/C (A. Martinez/M. Miller) To approve co-sponsoring the Supported Life Institute's 33rd Annual supported life conference, with a donation of \$900, which will come out of the board budget.

It was noted that consumer participation in the conference would be driven by their Individualized Program Plan (IPP).

B. Government & Community Relations (Jeremy Sunderland)

1. Support Position: AB 236 (Garcia) Special education programs
2. Support Position: AB 261 (Mathis) Regional Center Service Suspensions
3. Support Position: AB 311 (Frazier) Regional Center Billing/Daily Rates
4. Support Position: AB 316 (Ramos) Dental Services
5. Support Position: AB 416 (Frazier) CalABLE Contributions
6. Support Position: AB 438 (Frazier) Regional Centers/Holidays
7. Support Position: AB 1351 (Lackey) Paratransit Eligibility Criteria

M/S/C (A. Hamilton/A. Martinez) To approve supporting the 7 bills above, which would have a direct impact on our consumers.

8. Support Position: AB 169 (Lackey) Guide, signal, and service dogs
9. Support Position: AB 598 (Bloom) Hearing Aids/Minors
10. Support Position: SB 217 (Portantino) Early Education Programs
11. Support Position: SB 389 (Hertzberg) Mental Health Services Act
12. Support Position: SJR 8 (Wilk) Special Education Funding

M/S/C (M. Miller/A. Hamilton) To approve supporting the 5 bills listed above, which have a less direct impact on our consumers, but were authored by our local legislators.

6. Additional Action Items (*Packet 2, page 66*)

A. Administrative Affairs Committee (Dan Becerra)

1. Master Board Resolution for Bridge Funding
2. Contract: Yes I Can Unity Through M&E (PL1769)
3. Contract: Yes I Can Unity Through M&E (PL1770)

M/S/C (A. Hamilton/A. Martinez) To approve the master board resolution and 2 contracts listed above, as presented.

7. Director's Report (*Handout*)

Ruth Janka, incoming executive director, gave her first director's report which included information on the allocation methodology, state budget, legislation, regional center operations, and community and systems activities. Attached to her report were the center's monthly quality assurance and special incident reports, and a legislative update prepared by staff.

8. Association of Regional Center Agencies

A. Next ARCA Board Meeting: Friday, June 21st (Sacramento)

9. Administrative Affairs Committee (*Packet 2, page 141*)

A. Minutes of the April 24th Meeting

The minutes were included in the board packet; please see Dan Becerra with any questions.

B. Financial Report

The March 2019 financial report showed that the center's operations budget for FY 2018-19 was \$51,763,350 the purchase of service (POS) budget was \$430,645,160, and the family resource center budget was \$207,187, for a total budget of \$482,615,697 at this point. The center is currently projecting a deficit in the POS budget between \$20.1 and \$25.4 million which will be resolved with

future funding allocations from the Department of Developmental Services (DDS).

10. Consumer Advisory Committee

A. Minutes of the May 1st Meeting – Deferred

Caroline announced that the committee will be talking about in-home support services at their next meeting in June.

11. Consumer Services Committee (Packet 1, page 34)

A. Minutes of the April 17th Meeting – Deferred

B. 3rd Quarter Exceptions/Exemptions Report

The **exceptions** report lists requests from consumers and families for services that are outside of the center's service standards and whether those services were approved or denied. During the past quarter, the center approved 269 requests, 3 were alternate and 4 were denied. The **exemptions** report lists requests made for services that have been suspended or reduced as a result of the trailer bill language. The report showed that during the past quarter, 1 exemptions was approved and none were denied. Both exemptions were for educational services.

C. 3rd Quarter Consumer Diagnosis Report

Of the 26,531 consumers that the center serves, the diagnosis breakdown is as follows:

1. Intellectual Disability: 8,836
2. Autism: 11,243
3. Cerebral Palsy: 563
4. Epilepsy: 250
5. Other developmental disability: 1,219
6. Status 0, 1, 2: 4,420

D. 3rd Quarter Appeals/Hearings Report

1. **Eligibility:** 651 Notices of Action were sent and 11 were returned (appealed).
2. **Service:** 224 Notices of Action were sent and 11 were returned.

3. **Hearings:** 7 fair hearings were held: 3 eligibility hearings (dismissed) and 4 service hearings (1 denied, 2 dismissed and 1 pending)

E. Self-Determination Program (SDP) Update

The center is actively preparing to launch this program.

1. A staff training is currently being scheduled in all three offices during the 1st and 2nd week of May 2019.
2. We continue to recruit for three positions: SDP resource development specialist, SDP specialist, and SDP supervisor.
3. A survey monkey was sent to participants in order to get their feedback about their preferences in terms of days and times to schedule the orientations. We plan to offer orientations during the morning, evening, and on Saturdays. Two of our local advisory committee members will be participating in the orientations. Materials are being reviewed to make sure they are user-friendly.
4. The goal for each service coordinator is to carry no more than 2 SDP cases.
5. We continue to hold monthly informational meetings; the dates for these meetings are posted in our website.
6. The policy and procedure for the SDP is being drafted by our policy and procedures manager.
7. We are still waiting to receive the person-center planning service parameters from DDS.

12. **Government & Community Relations** (*Packet 2, page 151*)

A. Minutes of the April 17th Meeting

The minutes were included in the meeting packet; please see Jeremy Sunderland with any questions.

B. Legislative Educators' Report

Copies of the report were included in the meeting packet. Michelle Heid reported that she and Raquel Armendariz took a board member (Angelina Martinez) and 2 parents (Claudia Picerni and Christine Ruiz) who recently attended one of their legislative academies to a budget hearing in Sacramento on May 2nd to provide testimony. Michelle will also be going to tomorrow's budget hearing in Sacramento with Steve Miller to give testimony.

13. **Executive Committee** (*Packet 2, page 163*)

A. Minutes of the April 24th Meeting

The minutes were included in the meeting packet; please see Debra Newman with any questions.

B. Draft Board Master Calendar for FY 2019-20

Copies of the proposed meeting calendar were reviewed. No additional changes were recommended.

1. Board Holiday Party: Last year, the holiday party was held immediately following the November board meeting. We are thinking of doing something different this year, perhaps in December at an off-site location.

Action: The senior leadership members will identify any dates they would be unavailable in December 2019.

Action: Board members should provide any input on the board holiday party to Jennifer prior to the May 29th Executive Committee meeting.

C. Draft Board Critical Calendar for FY 2019-20

Copies of the proposed critical calendar were reviewed. No additional changes were recommended.

D. Action Taken to Approve Contract with Lanspeed

The Executive Committee took action, on behalf of the Board of Trustees, to approve a contract with Lanspeed. A copy of the contract summary was included in the meeting packet.

E. Action Taken to Approve Board Budget Transfers

The Executive Committee took action, on behalf of the Board of Trustees, to approve 2 transfers of funds within the board budget to address shortfalls in 2 areas. A copy of the amended budget was included in the board packet.

F. 3rd Quarter Report on the Center's Strategic Plan – Deferred

14. Nominating Committee (*Packet 1, page 49*)

A. Recommended Nominees and Re-Nominees for FY 2019-20

1. Vendor Advisory Committee
2. Board of Trustees
3. Slate of Officers

A list of the recommended nominees, re-nominees, and slate of officers for next fiscal year was included in the board packet. These nominees will be presented again at next month's board meeting for their election.

15. Post-Retirement Medical Trust (*Packet 2, page 190*)

A. Minutes of the April 24th Meeting

The minutes were included in the meeting packet; please see Debra Newman with any questions.

B. Statement on Current Trust Value

As of March 31, 2019, the value of the trust assets was \$22,752,227, an increase of \$1,931,855 since the last quarterly report. The increase was due to a gain in investments. The rate of return for the quarter was 8.37 (net of fees) and for the last 12 months was 3.46 (net of fees). The annualized rate of return since the trust's inception (November 1, 2004) was 5.91% (gross of fees).

C. PRMT and CalPERS Valuation Reports

The unfunded accrued liability (UAL) for the PRMT (as of June 30, 2018) was \$22,378,856. In a CalPERS report (which was issued in July 2018) as of June 30, 2017, the center had a UAL of \$10.6 million. A copy of the valuation report was included in the meeting packet.

16. Strategic Planning Committee (*Packet 2, page 217*)

A. Minutes of the May 6th Meeting – Deferred

B. Performance Contract Year-End Report

A copy of the center’s performance contract year-end report for 2018 was included in the meeting packet. At NLACRC, we want to improve each year, do better than the state average, and meet or exceed DDS’s standards. The report showed that the center did well with meeting goals and meeting DDS standards, but we did fall short in 1 area (fewer adults living in larger facilities).

C. 3rd Quarter Report on CIE and PIP Activities

A copy of the report was included in the meeting packet. During the 3rd quarter:

1. Competitive Integrated Employment (CIE)

- a. 41 consumers approved for the program
- b. 11 service providers approved for the program
- c. 20 incentive payments made

CIE incentive funds are paid to service providers after 30 days, 6 months, and 12 months of continuous employment of a consumer.

2. Paid Internship Program (PIP)

- a. 30 consumers approved for the program
- b. 12 service providers approved for the program
- c. 3 incentive payments made

PIP incentive payments reimburse service providers or employers up to \$10,400 per year of wages and benefits for each consumer placed in an internship.

D. 3rd Quarter Report on Program Closures

A copy of the report was included in the meeting packet.

Fiscal Year	Program Closures	Consumers Impacted
2018-19	32	56
2017-18	31	176
2016-17	32	184
Total:	95	416

E. 3rd Quarter Report on New Vendorizations

A copy of the report was included in the meeting packet. The center had a total of 26 new vendorizations during the 3rd quarter of this fiscal year.

17. **Vendor Advisory Committee**

A. Minutes of the April 4th Meeting (Packet 2, page 233)

The minutes were included in the meeting packet; please see Sharoll Jackson with any questions.

B. Minutes of the May 2nd Meeting – Deferred

C. FY 2019-20 VAC Committee Chair

The VAC re-elected Sharoll to serve a 2nd term as VAC chair in FY 2019-20.

18. **Old Business/New Business (Packet 1, page 52)**

A. Attendance Sheets

Updated board and board committee attendance sheets are always included in the board meeting packet. Board members cannot miss 5 meetings in a 12-month period or 3 meetings in a row.

B. Visitation Reports

Board members are encouraged to visit regional center vendored programs in order to further their knowledge and to share that knowledge with the board. Please contact Jennifer Kaiser and she will be happy to arrange visits for individual board members or for groups of board members. No visitations were reported.

C. Acronyms Listing

An updated list of frequently used acronyms is always included in the meeting packet for board members' reference.

D. Complete Meeting Evaluations

Debra asked the board members to please complete evaluation forms after the meeting and submit them to her with any comments.

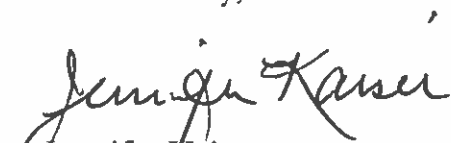
19. Announcements/Information/Public Input

- A. Copies of the center's draft Social Media Implementation Plan were provided to the board for their review; please provide any input to Sara Iwahashi at: SIwahashi@nlacrc.org.
- B. Next Meeting: June 12th at 6:30 p.m. (Chatsworth)

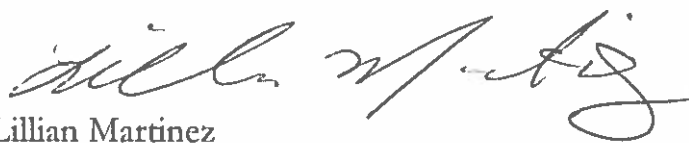
20. Adjournment

Debra adjourned the meeting at 9:04 p.m.

Submitted by,


Jennifer Kaiser
Executive Assistant

for:


Lillian Martinez
Board Secretary

[badmin.may8.2019]

