

North Los Angeles County Regional Center
Executive Committee Meeting Minutes
April 24, 2019

Present: Dan Becerra (via Zoom), Elena Burnett (via Zoom), Lillian Martinez, Debra Newman, and Lou Pappozzi – Committee Members
Ruth Janka, Jennifer Kaiser, Michele Marra, Kim Rolfes, George Stevens, and Jesse Weller – Staff Members

Absent: Meagan Miller

I. Call to Order

Debra Newman, president, called the meeting to order at 7:49 p.m.

II. Public Input - There was no public input.

III. Consent Items

A. Approval of Agenda

Two items were added to the agenda under committee business and an executive session was added at the end of the agenda.

M/S/C (L. Martinez/E. Burnett) To approve the agenda as modified.

B. Approval of Minutes from the March 27th Meeting

M/S/C (L. Pappozzi/E. Burnett) To approve the minutes as presented.

IV. Committee Business

A. ARCA Dues for FY 2019-20

The dues for next fiscal year are \$106,406 – the same as this fiscal year. ARCA created a flat fee structure for 3 years. The ARCA dues for FY 2019-20 is the last year of the 3-year period. ARCA dues are based on a 5-tier structure based on the core staffing allocation. NLACRC is in the top tier because we are considered a “super” or “mega” center (we are the third largest regional center).

M/S/C (L. Martinez/E. Burnett) To recommend to the Board of Trustees to pay the ARCA dues for FY 2019-20 in the amount of \$106,406.

B. FY 2018-19 Board Budget vs. Expenses / Approval of Transfers

The board's budget for this fiscal year is \$94,000. As of April 19th, \$55,870 (or 59.44%) of the budget has been spent. Two large expenses come later in the year with the annual board retreat in May and the annual board dinner in June. There is currently a shortfall of \$273.25 in line item 3 and a shortfall of \$891.80 in line item 4. Kim is recommending that \$4,000 be taken from line item 8 and transfer \$2,000 to each of the shortfall areas.

M/S/C (E. Burnett/L. Martinez) To transfer money within the board budget to cover the 2 shortfall areas, on behalf of the Board of Trustees.

C. Draft Master & Critical Calendars for FY 2019-20

Copies of the draft calendars were provided to the committee and reviewed. Discussion was held on when the board's holiday party should be held.

Action: The calendars will be presented to the board for their review and discussion at the next board meeting.

Action: Debra will bring the topic of the board's holiday party up at the next board meeting for discussion.

D. 3rd Quarter Report on the Center's Strategic Plan – Deferred

E. Supported Life Conference

We received a request from the Supported Life Institute to help co-sponsor their 33rd annual supported life conference on October 10th & 11th in Sacramento. The Supported Life Institute is a statewide educational nonprofit organization promoting people with developmental disabilities having necessary support systems, at all ages, to become fully participating citizens. The board has helped co-sponsor this conference many times in the past. Last year, the board approved a \$900 contribution which comes with 1 complimentary conference registration and the center's name advertised on their banner. The board has money in its budget to cover the contribution.

M/S/C (E. Burnett/L. Paporozzi) To recommend to the Board of Trustees to support the 33rd annual supported life conference with a contribution of \$900.

F. Approval of Contract with Lanspeed

This contract was reviewed by the Administrative Affairs Committee and they have recommended that the Executive Committee approve the contract on behalf of the Board of Trustees.

M/S/C (L. Paparozzi/E. Burnett) To approve the contract with Lanspeed on behalf of the Board of Trustees.

G. Finalize Agenda for the May 8th Board Meeting

The committee finalized the agenda for next month's board meeting.

V. Center Operations

A. Executive Director's Retirement Function

George temporarily left the room while Kim talked with the committee about his retirement function.

VI. Announcements / Information Items

A. Next Meeting: Wednesday, May 29th

VII. Executive Session

A. Union Negotiations

M/S/C (L. Martinez/L. Paparozzi) To go into executive session at 8:27 p.m.

VII. Adjournment

Debra adjourned the meeting at 8:46 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

