

North Los Angeles County Regional Center  
**Consumer Services Committee Meeting Minutes**  
February 20, 2019

**Present:** Marianne Davis, Melissa Ferman, Sharoll Jackson, Caroline Mitchell, and Jeremy Sunderland – Committee Members  
Sonia Ojeda – Vendor Advisory Committee Representative  
Maria Bosch, Sheila Calove, Evan Ingber, Jennifer Kaiser, Michele Marra, Megan Mitchell, George Stevens, and Jesse Weller – Staff Members

**Absent:** Anna Hamilton and Angelina Martinez

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**I. Call to Order & Introductions**

Caroline Mitchell called the meeting to order at 6:03 p.m. in Anna Hamilton's absence. Introductions were made. George introduced Megan Mitchell, who was recently promoted as the center's new transition, community placement plan, and risk management manager. Megan has worked at the center for many years as our forensic judicial specialist. She is well known in her field and has an amazing reputation at court with the attorneys and judges. We feel very fortunate to have her on our staff and as part of our management team.

**II. Public Input** – There was no public input.

**III. Consent Items**

A. Approval of Agenda

**M/S/C** (S. Jackson/J. Sunderland) To approve the agenda as presented.

B. Approval of Minutes from the January 16<sup>th</sup> Meeting

**M/S/C** (S. Jackson/J. Sunderland) To approve the minutes as presented.

**IV. Committee Business**

A. Consumer Statistics: Autism & Intellectual Disability

Late last year, this committee asked to see a breakdown of not only consumers by diagnosis, but consumers by diagnosis, broken down by age groups. Copies of the report were provided and reviewed. The report included consumers with a

primary diagnosis of autism or intellectual disability; 19,941 of the center's 26,959 consumers have one of those two diagnoses.

**Action:** The committee would like the report to be modified to include the remaining 7,018 consumers and their primary diagnosis broken down by age group.

B. Exceptions/Exemptions Report: Environmental Modifications

Copies of the exceptions/exemptions report were provided. Jesse reported that sometimes families ask the center services for environmental modifications, such as remodeling a bathroom to make them accessible. Jesse reported that the current exceptions/exemptions report does not currently include these types of requests – would the committee like to see environmental modifications included in future quarterly reports?

**Action:** The committee would like to see environmental modifications included in future quarterly exceptions/exemptions reports.

C. Self-Determination Program (SDP) Update

Sheila reported that the preparations for the program's implementation are underway! We have received all of the directives needed from the Department of Developmental Services (DDS) except the one for the home and community-based services (HCBS) settings. DDS is holding train-the-trainer meetings for regional center staff throughout the state. Our staff will be attending the trainings on February 25<sup>th</sup> and March 8<sup>th</sup>. The center is also in the process of hiring specialists and a resource developer for the SDP, as well as making preparations to vendor financial management service providers. Also, the NLACRC/State Council Local Advisory Committee continues to meet on a monthly basis at 1 of the center's 3 offices; their next meeting will be held here tomorrow night at 7:00 p.m.

D. Monthly Community Placement Plan (CPP) Report

Maria reported that the center's goal for this fiscal year is to place 7 consumers out of large facilities and into the community as follows:

Consumer	Placement Status
One last remaining NLACRC consumer at Fairview Developmental Center	Placed.
One consumer out of Southern Star acute crisis	Pending.
One consumer out of Porterville Developmental Center (our last in the general treatment area)	Placed.
Four consumers out of Canyon Springs	One placement scheduled.

Maria also reported that all of the center’s community placement plan (CPP) projects prior to FY 2016-17 have been completed. The center’s current CPP includes the development of a 4-bed deflection home and two 4-bed homes for consumers with severe behavioral and mental health needs.

- E. Board Audit: Has the board properly referred service standard issues to this committee?

Jesse answered yes. Whenever there is a change in statute or regulations that would have a bearing on our service standards, staff propose language changes to the standards and present them to this committee first and then to the Board of Trustees for their review and approval.

**V. Board Meeting Agenda Items**

The following items were identified for the committee’s section of the March 13<sup>th</sup> board meeting agenda:

- A. Minutes of the February 20<sup>th</sup> Meeting
- B. Self-Determination Program Update

**VI. Announcements / Information Items / Public Input**

- A. Complete Meeting Evaluations

Caroline asked the committee members to please complete their evaluation forms after the meeting and submit them to her with any comments.

B. Next Meeting: *Tuesday*, March 19<sup>th</sup>

## VII. Adjournment

Caroline adjourned the meeting at 6:24 p.m.

Submitted by:

*Jennifer Kaiser*

Jennifer Kaiser  
Executive Assistant

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