

North Los Angeles County Regional Center
Nominating Committee Meeting Minutes
March 6, 2019

Present: Manuel Alfaro, Adelina Castellanos, Pat Grayson-DeJong, Lillian Martinez, and Curtis Wang – Committee Members
Bob Erio – VAC Representative
Jennifer Kaiser and George Stevens – Staff Members

Absent: All present

I. Call to Order

Pat Grayson-DeJong, chair, called the meeting to order at 5:02 p.m.

II. Consent Items

A. Approval of Agenda

A new Item III.C. Board Composition Chart was added to the agenda.

M/S/C (M. Alfaro/C. Wang) To approve the agenda as modified.

B. Approval of Minutes of March 5th Meeting – Deferred

III. Committee Business

A. Prepare for Vendor Advisory Committee Interviews

The committee prepared themselves for the evening's interviews.

B. Conduct VAC Interviews:

1. 5:30 p.m. – Erica Beall
2. 5:50 p.m. – Rebecca Holik
3. 6:10 p.m. – Kevin Shields
4. 6:30 p.m. – Anna Swift (cancellation)
5. 6:30 p.m. – Jennifer St. Jude (Board Applicant)

It was noted that Anna Swift had to cancel her interview to attend an important appointment, so Jennifer St. Jude took her time slot. The remaining applicants were interviewed by the committee.

C. Board Composition Chart

George shared a new board composition chart with the committee. The board currently has 7 Hispanic/Latino members and needs to have 10 in order to meet the Department of Developmental Services' (DDS's) criteria. Discussion ensued and the following motion was made.

M/S/C (M. Alfaro/C. Wang) To ask the Board of Trustees for approval to continuing recruiting for Hispanic/Latino applicants to fill the remaining opening.

D. Finalize Recommended Board/Board Intern/VAC Nominees

1. Board of Trustees

M/S/C (L/ Martinez/A. Castellanos) To recommend the nomination of Adam Breall and Elizabeth Pineda to the Board of Trustees.

Action: Jennifer St. Jude's application will be kept on file in the event that DDS does not approve Adam Breall's conflict of interest resolution plan.

2. Vendor Advisory Committee

M/S/C (C. Wang/A. Castellanos) To recommend the nomination of Erica Beall, Catherine Carpenter, Loreena Garcia, Ken Lane, and Kevin Shields to the Vendor Advisory Committee.

E. Discussion re: Recommended Board Slate of Officers

The proposed slate is as follows:

1. Immediate Past President: Debra Newman
2. President: Elena Burnett
3. 1st Vice President: Meagan Miller
4. 2nd Vice President: Open
5. Treasurer: Dan Becerra
6. Secretary: Lillian Martinez
7. ARCA Delegate: Debra Newman
8. ARCA Alternate: Elizabeth Badger
9. ARCA CAC Delegate: Caroline Mitchell

10. ARCA CAC Alternate: Open

It was noted that Anna Hamilton and Caroline Mitchell both expressed interest in serving as 2nd vice president. Also, an ARCA CAC Alternate will need to be identified.

Action: The committee will finalize their proposed slate of officers at their April 3rd meeting.

IV. Board Meeting Agenda Items

- A. Minutes of March 5th & 6th Meetings
- B. Approval to Continue Recruiting for Hispanic/Latino Board Applicants

V. Announcements / Information

- A. Next Meeting: Wednesday, April 3rd, at 5:30 p.m.

VI. Adjournment

Pat adjourned the meeting at 7:18 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

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