

North Los Angeles County Regional Center  
**Self Determination Local Volunteer Advisory Committee**  
**Meeting Minutes**  
December 13, 2018

**Present:** Jordan Feinstock, Lillian Martinez, Bebo Saab, Cheryl Hendrickson, Jon Francis,  
Lori Walker – Committee Members  
Julie Eby-McKenzie – State Council on Developmental Disabilities  
Sheila Calove, Mandy Flower, Lizeth Chavez – NLACRC Staff  
Jasmine Haro, Chelsea Agagon, Marlene Lueck, Ken Curry, Diane Bernstein - Guests

**Absent:** Sandra Baker, Victoria Berry, Richard Dier, Michelle Heid, Ellen Jannol – Committee Members

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**1. Call to Order**

The meeting was called to order by Jordan Feinstock at 7:06 p.m. in the Lancaster Branch office. A quorum was present. A Spanish interpreter was present. Introductions from the Committee were made.

**2. Consent Items (5 minutes)**

**Jordan Feinstock, Chair**

A. Approval of Agenda

**M/S/C** (B. Saab/Martinez) All in favor to approve the Agenda.

<b>Feinstock</b>	Yes	<b>Hendrickson</b>	Yes
<b>Baker</b>	Absent	<b>Jannol</b>	Absent
<b>Berrey</b>	Absent	<b>Martinez</b>	Yes
<b>Dier</b>	Absent	<b>Saab</b>	Yes
<b>Heid</b>	Absent		

B. Approval of Meeting Minutes from November 15, 2018 Meeting:

**M/S/C** (B.Saab/L.Martinez) All in favor to approve the minutes.

<b>Feinstock</b>	Yes	<b>Hendrickson</b>	Yes
<b>Baker</b>	Absent	<b>Jannol</b>	Absent
<b>Berrey</b>	Absent	<b>Martinez</b>	Yes
<b>Dier</b>	Absent	<b>Saab</b>	Yes
<b>Heid</b>	Absent	<b>Walker</b>	Yes
<b>Francis</b>	Yes		

**3. Committee Reports (10 mins)**  
**Chairs Report**

**Jordan Feinstock, Chair**  
**Ellen Jannol, Vice Chair**  
**Lillian Martinez, Board Rep.**

**Board Actions**

There were no actions or reports to present.

**4. Open Discussion about Self Determination with Committee, Staff and Guests (60 min)**

This may include an update on the NLACRC implementation, upcoming dates of meetings, training, and events, questions and input from participants.

Sheila Calove presented and introduced Lori Walker and Jon Francis, newly selected Committee Members. Introductions by Lori and Jon were made.

Bebo inquired about two motions made at last month's meeting regarding NLA contacting each selected participant telephonically and informing them of their acceptance into the SD program and if a member of the Advisory Committee could be part of the implementation team.

Sheila confirmed that the first motion to contact participants telephonically was completed as information was disseminated to all service coordinators to contact participants on their caseloads and confirm they have received congratulatory letters. Both Lillian and Lori confirmed that they were contacted by their service coordinator. This motion was presented by Bebo as he advised his concern was service coordinators were not aware of the selected participants prior to the consumer being notified of their selection into the program and wanted to assure that consumers were notified, welcomed, and encouraged to continue with their participation in the SD program. Sheila advised that during these phone calls there were several consumers who were informing their service coordinator that they wanted to be disenrolled and not interested in continuing in the program. Per Liz, a majority of the reason consumers were no longer interested was due to not having a full understanding of the mechanics of the program and being satisfied with the traditional services currently being provided by NLA. Sheila, Mandy, and Liz confirmed these participants are being encouraged to continue with participation and attend an orientation meeting before opting out of the program. Also, NLA is informing consumers that they are not immediately being removed from the list if they change their minds and would continue tracking updates to provide this information to DDS when requested. Bebo and Julie stated they were available to speak with consumers who were opting out of the program and would like NLA staff to provide their contact information to these consumers as another form of encouragement to continue in the program.

For the second motion, Sheila advised that she submitted the request to the Executive Leadership Team for two or more members to be included in NLA's SD Implementation Workgroup in which the request was denied due to the operationalization of the SD program being a NLA function. However, NLA is committed to collaborating with this committee and working in partnership in the development and implementation of this program and getting it rolled out in the right way. Julie recommended that the committee be included every step of the way for input and not presented with only finalized plans. Per Sheila, NLA will continue to take the Committee's recommendation and suggestions into advisement and be transparent in the communication from DDS. Sheila confirmed that NLA is near the finalization of the implementation plan and hopes that additional information be received by the Department to incorporate into the processes and procedures. Once the draft has been finalized it will be presented to the committee for suggestions and input.

Marlene Lueck inquired about the 024 service code provided for funding to begin Person Centered plans. Sheila stated that there are no pre-orientation guidelines to funding that can be done by the RC at this time. Any pre-orientation activities or trainings have not been decided by the Department although there is discussion of possibly allocating saving funds from the SD pilot program for such activities and trainings.

Lori asked if Liz Harroll ELARC could be invited to present for the Committee again on the mechanics

and function of the program. Julie recommended Sheila extend the invitation and was confirmed by Sheila that she has and was told that time was an issue and she would not be able to present at this time.

**5. NLACRC/DDS Implementation News (30 mins)**

**Sheila Calove, Mandy Flower**

- A. DDS Implementation Update – There is an anticipated date of late January or early February for training material to be provided to RC's. No further updates from DDS at this time.
- B. NLACRC Implementation Update – NLA has decided to decentralize the Self Determination program due to staffing issues. It will distribute the cases evenly across all coordinators and provide more in depth trainings on the principles and the mechanics of the program as well as Person Center Planning. Julie recommended that a staff member be designated and trained more in depth on all areas so each unit may have immediate access to an expert as this has worked best for other Regional Centers who decentralized the program. NLA is still recruiting for a SD program Supervisor to oversee the 184 consumers. NLA is in the process of developing a resource development position to assist in locating and developing services not currently vendored by the RC and may be needed to meet IPP goals.
- C. SD Orientation and Informational Meetings - There are no Orientations scheduled as training materials have not been completed and provided by DDS. Informational meetings have been scheduled in all three locations for consumers interested in being placed on the list and selected for the pilot program. Location times and dates are posted on NLA's website.

**6. Announcements**

Julie announced that SCDD in joint with the Family Focus Center will have a one day Independent Facilitator Training in January. An English training will be held on January 11<sup>th</sup> and Spanish training on January 12<sup>th</sup>. These trainings are free and interpretation and meals will not be provided.

**7. Public Input and Comments (5 mins)**

Marlene Lueck asked if RC will notify families once they are informed of the approval for the PCP funding prior to the next local advisory meeting as information may be released prior to the next meeting. Sheila stated that information will be made available upon confirmation and updated immediately on the website.

**8. Adjournment**

Meeting was adjourned by committee member, Bebo Saab at 8:59 p.m.

Submitted by

Lizeth Chavez  
NLACRC Staff