I. Call to Order

Debra Newman, president, called the meeting to order at 7:21 p.m.

II. Public Input - There was no public input.

III. Consent Items

A. Approval of Revised Agenda

Item. IV.G.4. was added to the agenda.

M/S/C (D. Becerra/L. Paparozzi) To approve the revised agenda as amended.

B. Approval of Minutes from April 25th Meeting

M/S/C (L. Paparozzi/D. Becerra) To approve the minutes as presented.

IV. Committee Business

A. Proposed Committee Assignments for next Fiscal Year

Jennifer presented the proposed committee assignments for next fiscal year. All board members who completed committee selection forms had their preferences accommodated. Also, Nominating Committee members serve a 2-year term so any board members who served just 1 year will serve again next fiscal year. All board officers have been assigned to the Administrative Affairs and Executive Committees.

M/S/C (D. Becerra/E. Burnett) To recommend to the Board of Trustees to approve the proposed FY 2018-19 committee assignments as presented.
B. Committee Discusses Board’s Primary Activities for the next Fiscal Year

The board’s primary activities for this fiscal year are:

1. Promote and protect the functions of the regional center.
2. Restore the sustainability of the entitlement to services within the regional center system.
3. Protect the immediate service rights of clients from budget reductions.
4. Implement the self-determination program in a transparent and fair manner that is consistent with statute.
5. Advocate for a viable rate system for our service providers.
6. Ensure all consumers have equal access to the services and supports to address their needs.

After review, the committee agreed that all of the primary committee activities remained valid for next fiscal year except for #3.

M/S/C (E. Burnett/D. Becerra) To recommend to the Board of Trustees to keep the same primary activities for next fiscal year with the elimination of the third activity.

C. FY 2017-18 Board Budget vs. Expenses

The board has spent just over $42,000 of its $89,750 budget (46.84%). Board meeting translation costs were just transferred to the board budget, so Kim would like approval to move $1,425 from category #1 into the new translation category #11.

M/S/C (L. Paparozzi/E. Burnett) To approve moving $1,425 from category #1 of the board’s budget to the new category #11 (board meeting translator costs) on behalf of the Board of Trustees.

D. Proposed Board Budget for next Fiscal Year

Jennifer presented the proposed board budget for next fiscal year. The total amount has increased from $89,750 to $92,000. The proposed increase is due to inflation and an addition of $3,000 to cover all of the board meeting translations.

E. Consumer Advisory Committee Changes

1. Proposed changes to CAC bylaws sections
2. Proposed changes to CAC policies & procedures
3. Approval of new CAC flier

The proposed changes were presented at the May 9th board meeting for the board’s review and input. No changes or modifications were suggested.

**M/S/C (D. Becerra/L. Paparozzi)** To recommend to the board of Trustees to approve the changes to the CAC bylaws sections, policies and procedures, and the informational flier, as presented.

**Action:** The Executive Committee will solicit consumer board members, at the June 13th board meeting, to serve as the CAC chair for next fiscal year.

F. **Self-Determination Advisory Committee**

1. **Appointment of Lillian Martinez to take Debra Newman’s place**

Debra is taking a position on ARCA’s Executive Committee next fiscal year; unfortunately the dates conflict with the Self-Determination Advisory Committee. Lillian Martinez volunteered to take Debra’s place on the Self-Determination Advisory Committee.

**M/S/C (E. Burnett/D. Becerra)** To recommend to the Board of Trustees to appoint Lillian Martinez to the Self-Determination Advisory Committee.

2. **Approval of Transportation funding for members**

The Self-Determination Advisory Committee is a joint committee by the State Council and NLACRC. NLACRC provides the monthly meeting space and dinners – and the committee was supposed to be cost-neutral. We provide them with dinner at each meeting and now the members are asking for mileage reimbursement. After discussion, the Executive Committee felt that the State Council may be able to provide the committee members with mileage reimbursement.

**Action:** Kim Rolfes will follow-up with the local State Council office and report back on whether or not they will provide mileage reimbursement for the Self-Determination Advisory Committee members.

G. **Approval of Contracts**

The Administrative Affairs Committee is recommending that the Executive
Committee approve the following contracts, as presented, on behalf of the Board of Trustees.

1. SMCI: Project Management for EDMS
2. SMCI: IT Operational Support
3. SMCI: Technical Writer & Trainer for EDMS
4. Pathpoint: PL1205-055 (8th amendment)

\[\text{M/S/C (D. Becerra/L. Paparozzi) To approve the 4 contracts listed above, as presented, on behalf of the Board of Trustees.}\]

H. Finalize Agenda for the June 13th Board Meeting

The Executive Committee finalized the agenda for next month’s board meeting.

V. Center Operations

A. State Budget

The Assembly and Senate have selected members of this year’s Conference Committee. The Conference Committee is responsible for addressing and resolving differences in the budgets approved by the Senate and Assembly. For example, the Assembly’s subcommittee approved Assembly Member Holden’s requested bridge funding for service providers, while the Senate took no action. That request’s different outcomes must be resolved by the Conference Committee, and is thus referred to as being “in conference.” It may be changed, or even removed, during this process. Other items are not in conference, including the rejection of the uniform furlough schedule and the restoration of social recreation and camp. But technically anything can be (re)considered during this time. However, the governor will still have the ability to “blue pencil” the funding or any project.

B. Candidates’ Forum

We had a very successful candidates’ forum last night with over 100 people participating, including all 4 candidates running for the 2 open Assembly and Senate positions.

C. Caseload Ratio Public Meeting
We had only 1 attendee at the public meeting. However, we feel that the information in the presentation on why we are unable to meet the required caseload ratios is very valuable and are planning to share it with our staff.

D. Visits from the Department of Developmental Services (DDS)

1. Annual Family Program Fee (AFPF)

   Julie Bray and Dean Shellenberger from DDS will be visiting NLACRC on June 14\textsuperscript{th} to talk with us about the AFPF program. They want to improve their processes and are visiting us to find out what is working and what isn’t. We were actually hoping that the AFPF would eventually be eliminated, but DDS believes it is here to stay.

2. Information & Technology (IT)

   We have invited Mike Sakamoto, the new head of DDS’s IT technical division, to NLACRC to meet with the executive management team and Malorie Lanthier, our IT director. As he is new we wanted to building a relationship with him and show him what we are doing in the IT area. He will be coming down on June 13\textsuperscript{th}.

E. Santa Clarita Valley Office

   Staff have submitted complaints about an unusual odor in the SCV office and expressed concern that it might be a health risk. The landlord conducted an air quality test, which had no significant findings. However, a cell tower is being installed on the roof of the building and the odor may be a result of that. Either way, we have hired our own air quality consultant and should get the test results tomorrow.

   \textbf{Action:} The Executive Committee requested that copies of the air quality tests be made available to the SCV office staff.

VI. Announcements / Information Items

A. \textbf{Next Meeting:} Wednesday, July 25\textsuperscript{th}, at 7:00 p.m.

VII. Executive Session

A. \textbf{Executive Director’s Evaluation}
M/S/C (E. Burnett/L. Paparozzi) To go into executive session at 8:13 p.m.

VIII. Adjournment

Debra adjourned the meeting at 8:30 p.m.

Submitted by,

Jennifer Kaiser
Jennifer Kaiser
Executive Assistant

[ecmin.may30.2018]