Present: Melissa Ferman, Jessica Gould, Pat Grayson-DeJong, Michelle Heid, Lillian Martinez, and Meagan Miller – Committee Members
Sharoll Jackson – Vendor Advisory Committee Representative
Stephen Anderson, Erica Beall, Dennis Rutnam, Stephen Weiss, and Alona Yorkshire - Guests
Maria Bosch, Sheila Calove, Jamie DeWitt, Arsho Garlanian, Evan Ingber, Ruth Janka, Jennifer Kaiser, Michele Marra, Kim Rolfes, George Stevens, and Jesse Weller – Staff Members

Absent: Manuel Alfaro

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I. Call to Order & Introductions

Jessica Gould, chair, called the meeting to order at 6:04 p.m. and introductions were made.

II. Public Input – There was no public input.

III. Consent Items

   A. Approval of Agenda

      M/S/C (M. Heid/M. Miller) To approve the agenda as presented.

   B. Approval of Minutes of Meeting

      M/S/C (M. Heid/P. Grayson-DeJong) To approve the minutes as presented.

IV. Committee Business

   A. 637 Proposals (Jesse & Arsho)

      The term “637” refers to a bill number that was passed several years ago allow the Department of Developmental Services (DDS) to waive a regulation(s) in order for a regional center to provide a needed service. The center would like to develop two 637 proposals for the committee’s review and the board’s approval.

      1. Speech & Language Pathology Assistants (SLPAs)
The need exists for service providers to be able to provide speech therapy to consumers through the use of SLPAs. However, Title 17 only allows the use of licensed speech pathologists to provide speech therapy. Jesse prepared a PowerPoint presentation for the committee and afterwards answered their questions.

**M/S/C** (P. Grayson-DeJong/M. Miller) To recommend to the Board of Trustees to approve submitting the 637 proposal for DDS to enable the center to use SLPAs to provide speech therapy services, as presented.

2. **Community-Based Integrated Support Services**

The need exists for individualized services to support our consumers with complex medical and/or behavioral support needs in order to fully access integrated community settings and achieve competitive integrated employment. However, the highest staff/consumer ratio offered is a 1:1. We are proposing a new service called community-based integrated support services, which was developed in coordination with our vendor community, which would use 1:2, 3:1, and 2:3 staffing ratios. Arsho prepared a PowerPoint presentation for the committee and afterwards answered their questions.

**M/S/C** (M. Miller/M. Heid) To recommend to the Board of Trustees to approve submitting the 637 proposal for DDS to enable the center to use community-based integrated support services, as presented.

B. **Role of Committee in Shaping the Regional Center’s Future**

After conducting a survey on community needs, holding our town hall meeting and candidates forums, what should our next steps be to reach out and engage our community? The following suggestions were made:

1. Provide the community with comment cards.
2. Create a message board.
3. Create a customer support line.
4. Post more information on the center’s website.
5. Provide question and answer sheets.
6. Create a chat room.
7. The committee felt that the 3 services booklets being developed would be of great assistance.
8. The committee also felt that Ruth’s “community coffee” meetings will be very beneficial.

The committee also agreed that parents and consumers should be involved in the process of developing our outreach strategies.

C. Review and Approve Committee’s FY 2018-19 Critical Calendar

Copies of the draft calendar were provided and reviewed.

M/S/C (J. Gould/M. Miller) To approve the committee’s FY 2018-19 critical calendar as presented.

D. Monthly Community Placement Plan (CPP) Report (Jamie)

Copies of the report were provided and Jamie provided the following highlights. The center’s goal for this fiscal year was to place our last 6 remaining consumers out of Fairview Developmental Center, 2 consumers out of Porterville DC, and 2 consumers out of Canyon Springs. The center has placed 3 of the 6 Fairview DC consumers, 2 out of Porterville DC, and 2 out of Canyon Springs.

1. **Board Audit**: Ensure the CPPs are being met

   The committee is ensuring that the center’s CPP is being met.

E. Monthly Case Management Report (Ruth)

1. The center is piloting electronic charts in our Intake and Early Start departments.
2. We are preparing to pilot SANDIS 7.
3. Caseload equity is being monitored.
4. The full time officer of the day and floater positions are on hold as we did not get any applications for those positions.
5. We currently have 20 service coordinator positions open to lower our caseloads.

F. Monthly Self-Determination Program Update (Ruth)

It is anticipated that the Center for Medicare and Medicaid Services (CMS) will approve the federal waiver submitted to them by DDS by mid-June. The
Association of Regional Center Agencies (ARCA) has a self-determination work group, which we are a part of. Since January 1st, the number of people interested in participating in the self-determination program has increased to over 200 people. We will have 174 initial positions to fill.

1. **Board member needed to serve on NLACRC’s Advisory Committee**

Debra Newman has accepted a position on the ARCA Executive Committee, which meets on the 3rd Thursday of each month. This conflicts with her serving on our advisory committee, which meets on that same date. The advisory committee does not want to change their dates, so we need a new board member (from this committee) to represent the board on that committee.

**Action:** Any board members interested in serving on NLACRC’s self-determination advisory committee should contact Jennifer before the next board meeting. [After the meeting, Lillian Martinez volunteered to take Debra’s place on the committee.]

V. **Board Meeting Agenda Items**

The following items were identified for the committee’s section of the June 13th board meeting agenda:

A. Minutes of the May 16th Meeting  
B. Self-Determination Program Update  
C. Approval of 637 Proposal for Speech & Language Pathology Assistants  
D. Approval of 637 Proposal for Community-Based Integrated Support Services

VI. **Announcements / Information Items / Public Input**

A. **Complete Meeting Evaluations**

Jessica asked the committee members to please complete evaluation forms after the meeting and submit them to her with any comments.

B. **Next Meeting:** Wednesday, July 18th, at 6:00 p.m. (no June meeting)

VII. **Adjournment**

Jessica adjourned the meeting at 7:04 p.m.
Submitted by:

Jennifer Kaiser
Jennifer Kaiser
Executive Assistant

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