Present: Pam Aiona, Lesly Forbes, Jessica Gould, and Adam Stokes – Committee Members

Rosa, Katrina, and Nina – Guests

Jennifer Kaiser and Jose Rodriguez – Staff Members

Absent: All present

1. Call to Order & Introductions

Adam Stokes, vice chair, called the meeting to order at 2:05 p.m. Introductions were made.

2. Public Input - There was no public input.

3. Consent Items

A. Approval of Agenda

Item 4.A. was removed and replaced with a new topic: “New CAC Flier.”

M/S/C (J. Gould/P. Aiona) To approve the agenda as modified.

B. Approval of Minutes of March 6th Meeting

M/S/C (J. Gould/P. Aiona) To approve the minutes as presented.

4. Committee Business

A. New CAC Flier

As discussed at previous CAC meetings, the format of the CAC meetings will change next fiscal year in an effort to get more consumers to participate. These changes include:
1. The meeting will be held earlier in the day (11:00 a.m. to 1:00 p.m.)
2. As the meeting room is not available earlier in the day on a Tuesday, the meetings will be moved to the first Wednesday.
3. CAC members will no longer be elected; all adult consumers will be welcome to participate in the meeting discussions.
4. Lunch will be provided.
5. A discussion topic will be identified ahead of time so consumers will be able to come to the meeting prepared to talk about a specific subject.

The new flier announces these changes and lists the meeting dates and discussion topic for each meeting. After reviewing the draft flier, the CAC suggested the following changes: the word “matters” was changed to “issues;” and consumers who want to attend should RSVP so staff know how many to buy lunch for. The new meeting format will go into effect on August 1st, the first meeting of the new fiscal year.

**Action:** Jose Rodriguez will ask George Stevens to clarify whether they will have speakers or discussion facilitators at the meetings or if the topics will be discussed just by the consumers who attending the meeting.

**B. Reports on Employment, Transportation, Legislation and Housing (All)**

1. Jessica and Lesly both shared issues they are having with getting things fixed in their apartment buildings.

   **Action:** A suggestion was made that a discussion topic for a future CAC meeting could be who to call when you are having a problem where you live, including lots of different problems like plumbing, neighbors, gangs and other safety issues. Who should you call? What should you do?

2. Jessica and Lesly both thought that buses should be modified to include 4 spaces for people with wheelchairs or scooters rather than just 2. Sometimes when waiting for a bus, if the 2 spaces are filled, you have to wait until the next bus comes. Also, many times the driver faces riders with wheelchairs towards the back of the bus so you have to ride backwards!
C. Training/Presentation Calendar for FY 2017-18

No trainings have been scheduled as yet for the May and June CAC meetings.

**Action:** Adam will talk with his friends at the police department to see if they will loan them their DVD on “personal safety” so he can show it at the May 1st CAC meeting.

**Action:** Jose will schedule a follow-up presentation on consumer employment for the June 5th CAC meeting.

D. Updated Event Calendar

Four events were listed on the calendar:

1. Free tax return service for consumers at New Horizons (taxes must be sent to the IRS by April 17th!)
2. Town Hall meeting: April 5th
3. Abilities Night at the Aquarium of the Pacific: April 22nd
4. North Valley Job Fair: April 27th

E. Review Agenda for Board of Trustees Meeting (Jennifer)

Copies of the agenda for next week’s board meeting were provided to the CAC and Jennifer reviewed it with them.

F. Legislative Activity: Write Letters!

The CAC members were provided with the names and addresses of their local Assembly and Senate representatives:

1. **Pam Aiona:** Assembly: (currently vacant)
   Senate: Senator Robert Hertzberg
   6150 Van Nuys Boulevard, #400
   Van Nuys, CA 91401

2. **Lesly Forbes:**
   Assembly: (currently vacant)
   Senate: Senator Henry Stern
   5016 North Parkway Calabasas, #222
   Calabasas, CA 91302

3. **Jessica Gould:**
   Assembly: Adrin Nazarian
   (She knew both of hers!)
   6150 Van Nuys Blvd., #300
   Van Nuys, CA 91411
   Senate: Senator Robert Hertzberg

4. **Adam Stokes:**
   Assembly: (currently vacant)
   Senate: Senator Henry Stern

**Action:** The committee activity to write letters supporting the restoration of camp and social/recreational services for consumers was deferred until next month.

G. **Town Hall Meeting:** Thursday, April 5th, 6-8 p.m. at New Horizons

Jessica Gould and Lesly Forbes both plan to attend the town hall meeting.

**Action:** CAC members who attend the town hall meeting will give reports on it at next month’s CAC meeting.

5. **Identify Agenda Items for the Next Board Meeting**

The following item was identified for the CAC’s section of the April 11th board meeting agenda:

A. Minutes from the April 3rd Meeting

6. **Announcements / Information / Public Input**

A. **CAC Attendance Sheet**

The updated CAC attendance sheet is always included in the meeting packet. CAC members cannot miss 3 meetings in a row or 5 meetings in a 12-month period.
B. **Next Meeting**: May 1\textsuperscript{st} at 2:00 p.m.

C. **ARCA CAC Meeting**: Jessica will be attending the statewide CAC meeting on Friday, April 13\textsuperscript{th}, and will give a report on it at next month's CAC meeting.

7. **Adjournment**

Lesly adjourned the meeting at 3:03 p.m.

Submitted by,

*Jennifer Kaiser*

Jennifer Kaiser  
Executive Assistant

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