I. Call to Order

Jeremy Sunderland, chair, called the meeting to order at 6:11 p.m.

II. Consent Items

A. Approval of Agenda

Item III.B. was removed and a new III.B. and III.C. were added to the agenda.

B. Approval of Minutes of January 3rd Meeting

III. Committee Business

A. Interview Applicants:

1. Kimberly Antillon

   Jennifer informed the committee that this board applicant was out of the country and unable to interview. Jennifer encouraged her to re-apply during the next recruitment phase later this year.

2. 6:30 p.m. – Marianne Davis (Board)
3. 7:00 p.m. – Regina Colchado (Board)
4. 7:30 p.m. – Suad Bisogno (VAC)

   The committee interviewed these 3 applicants but delayed making any decisions until the interviews scheduled on February 7th and March 7th were completed.

B. Board Composition Information

The committee was provided with the following documents:
1. A letter from the Department of Developmental Services (DDS) thanking us for completing our annual board composition survey but again noting that the Hispanic/Latino community is under-represented on our board for the 7th consecutive year. Although DDS does acknowledge the efforts that center had made to improve its Hispanic/Latino numbers, they have asked the center take additional actions to come into compliance. We have 30 days in which to respond to their letter.

2. The Association of Regional Center Agencies’ (ARCA’s) chart showing where the 13 reporting regional centers stood in regards to board composition; all of those centers were out of compliance in at least 1 of the 8 areas.

C. Shelly Briggs

This Vendor Advisory Committee member just submitted her letter of resignation from that committee due to increased job duties, so there will now be 4 open VAC positions to fill.

IV. Board Meeting Agenda Items

The following items were identified for the committee’s section of the February 14th board meeting agenda:

A. Minutes of February 6th & 7th Meetings
B. Status of Recruitment

V. Announcements / Information

A. Next Meeting: Wednesday, February 7th, at 6:00 p.m.

VI. Adjournment

Jeremy adjourned the meeting at 8:10 p.m.

Submitted by,

Jennifer Kaiser
Executive Assistant

[ncmin.feb6.2018]