



MEMORANDUM

DATE: February 1, 2018

TO: In-Home Respite Services Agency, Service Code 862

FROM: Arshalous Garlanian, Contract & Compliance Supervisor

RE: Vini Montague, Director of Finance; Kim Rolfes, CFO; Yolanda Bosch, Community Services Director; Eduardo Gonzales, Accounts Payable Supervisor; Evelyn McOmie, CMS Manager; Vendor File

RE: **IRS Mileage Rate Increased for In-Home Respite Services Agency Service Providers**

On February 1, 2018, the Department of Developmental Services (DDS) notified the North Los Angeles County Regional Center (NLACRC) that effective January 1, 2018, the Department of Human Resources (DHS) increased the vehicle mileage reimbursement rate for all State employees from \$0.535 per mile to \$0.545 per mile.

California Code of Regulations, Title 17, Section 58130, Supplemental Rate for Respite Worker Travel Costs, states that respite worker travel costs be authorized pursuant to minimum state of California travel reimbursement rates for State employees pursuant to WIC, Section 4690.2 (b)(5).

Therefore, in accordance with Title 17, Section 58130, the respite worker travel reimbursement rate will increase from \$0.535 per mile to \$0.545 per mile effective January 1, 2018 for all mileage reimbursement services under service code 862, In-Home Respite Services Agency.

For those in-home respite services agency service providers that receive reimbursement for transportation services as per Title 17, Section 58130, the rate increase will be reflected on your January 2018 invoices.

If you have any questions about your invoices or billing, please contact NLACRC's Accounting Department at 818-778-1900. If you have questions about your rate, please contact NLACRC's Community Services department at Contract&Compliance@nlacrc.org.