Board of Trustees Meeting

Wednesday, September 13, 2017
7:00 p.m.

Desert Haven Enterprises
43437 Copeland Circle, Lancaster, CA  93535

Packet #1 – mailed
North Los Angeles County Regional Center

Board Packet # 1

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Board Calendars
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Agenda & Minutes
North Los Angeles County Regional Center
Board of Trustees Meeting
Desert Haven Enterprises, 43437 Copeland Circle, Lancaster, CA 93535
Wednesday, September 13, 2017
7:00 p.m.

~ AGENDA ~

1. Call to Order & Introductions

2. Public Input & Comments (3 minutes)

3. Consent Items (Packet #1, page 4)
   A. Approval of the Agenda
   B. Approval of the August 9th Board Meeting Minutes

4. Presentation of Draft 2018 Performance Contract (Sara Iwahashi) (Packet #2)

5. Group Photo for the Website

6. Committee Action Items (Packet #1, page 17)
   A. Administrative Affairs Committee (Dan Becerra)
      1. Adoption of Personnel Classification Report (Packet #2)
      2. Approval of Contracts
         a. Elwyn California
         b. Ability Pathways, Inc.
         c. Amigo Home Care, Inc.
         d. R&D Transportation
   B. Consumer Services Committee (Jessica Gould)
      1. Approval of Committee Priorities for FY 2017-18

7. Director’s Report (Packet #2)

8. Association of Regional Center Agencies
   A. Report on August 17th & 18th Meetings (Torrance)
   B. Next Meetings: October 19th & 20th (San Diego)

9. Administrative Affairs Committee (Packet #2)
   A. Minutes of the August 30th Meeting
   B. Financial Report
   C. 4th Quarter Financial Graphs

10. Consumer Advisory Committee
    A. Minutes of the August 1st Meeting (Packet #1, page 32)
    B. Minutes of the September 5th Meeting (Packet #2)

Debra Newman
President

George Stevens
Executive Director

Dan Becerra
Treasurer

Lesly Forbes
Chair
11. Consumer Services Committee (Packet #1, page 38)  
   A. Minutes of the August 16th Meeting  
   B. Presentation of Changes to the Service Standards (20 minutes)  
      1. Family Supports and Living Arrangements  
      2. Educational and Vocational Services  
      3. Legal Services  
   C. Self-Determination Program Update  
   Chair: Jessica Gould

12. Executive Committee (Packet #2)  
   A. Minutes of the August 30th Meeting  
   B. Executive Director's Performance Evaluation Process (Michele Marra)  
   C. Review Whistleblower Policy and Sign Acknowledgments  
   D. Action Taken to Approve US Bank Authorized Signature Form  
   E. NLACRC's 5-Year Strategic Plan (July 1, 2017 to June 30, 2022)  
   Chair: Debra Newman

13. Government & Community Relations (Packet #1, page 44)  
   A. Minutes of the August 16th Meeting  
   B. Legislative Bill File  
   Chair: Tamar Witmer

14. Nominating Committee (Packet #2)  
   A. Minutes of the August 2nd & August 9th Meetings  
   B. Nomination of new 1st Vice President  
   Chair: Jeremy Sunderland

15. Post-Retirement Medical Trust - No Report  
   Chair: Debra Newman

16. Strategic Planning Committee (Packet #2)  
   A. Minutes of the August 7th Meeting  
   B. Quarterly Program Closure Report  
   Chair: Jeremy Sunderland

17. Vendor Advisory Committee  
   A. Minutes of the August 3rd Meeting (Packet #1, page 79)  
   B. Minutes of the September 7th Meeting (Packet #2)  
   C. Report on Rally for AB 279 in Sacramento: Wednesday, August 30th  
   Chair: Michelle Heid

18. Old Business / New Business (Packet #1, page 89)  
   A. Attendance Sheets  
   B. Complete Meeting Evaluations  
   C. Visitation Reports  

19. Announcements / Information / Public Input  
   A. Next Meeting: Tuesday, October 10th, at 6:30 p.m. (Chatsworth)

20. Adjournment
Minutes of Regular Meeting
of
North Los Angeles County Regional Center
Board of Trustees

The Board of Trustees of North Los Angeles County Regional Center, Inc., a nonprofit corporation, held their regular board meeting at North Los Angeles County Regional Center, 9200 Oakdale Avenue, Chatsworth, California, on August 9, 2017.

Trustees Present
Manuel Alfaro
Elizabeth Badger
Daniel Becerra
Elena Burnett
Adelina Castellanos
Melissa Ferman
Lesly Forbes
Jessica Gould
Michelle Heid
Marcia Leija
Ismael Maldonado
Lillian Martinez
Caroline Mitchell
Bridget Moss
Debra Newman
Louis Paparozzi
Reinwick Pole, Intern
Jeremy Sunderland
Curtis Wang
Todd Withers

Trustees Absent
Pat Grayson-DeJong
Erika Hernandez
Meagan Miller
Tamar Witmer

Staff Present
Ruth Janka
Jennifer Kaiser
Michele Marra
Kim Rolfes
George Stevens

Guests Present
Victoria Berrey
Jann & Kent Carter
Julie Eby-McKenzie
Deborah S. Rocha
Tyler Ternus
Denise Thornquest

1. Call to Order & Introductions

Debra Newman, president, called the meeting to order at 6:37 p.m. and welcomed all of the new board members. Introductions followed.

2. Public Input & Comments (3 minutes)

A. Julie Eby-McKenzie reported that the local State Council office is partnering with Eastern Los Angeles Regional Center to provide trainings for consumers and family members to learn how to better advocate for service system improvements and policy changes. The trainings will be held at Eastern LA Regional Center in October.
B. Julie also announced that the State Council is hiring contracted bilingual interviewers for their quality assessment project. Qualified interviewers will be paid $70 per interview.

C. Victoria Berrey announced that the Family Focus Resource Center will be holding a training for people to learn the basics of Medi-Cal. The training will be held from 7:00 to 8:30 p.m. on Monday, August 21st. For more information or to register, please call (818) 374-9107.

3. Consent Items

A. Approval of Revised Agenda (Packet #2, page 112)

M/S/C (B. Moss/C. Wang) To approve the revised agenda as presented.

B. Approval of June 14th Board Meeting Minutes (Packet #1, page 8)

M/S/C (D. Becerra/J. Gould) To approve the minutes as presented.

4. Group Photo for the Website – Deferred until next month.

5. Committee Action Items (Packet #1, page 19)

A. Administrative Affairs Committee (Dan Becerra)

For the benefit of the new board members, Dan explained that the board is required to review and approve any contracts of $250,000 or more.

Approval of Contracts

a. Autism Learning Partners LLC, Vendor No. PL0933 – Deferred
b. Autism Learning Partners LLC, Vendor No. PL0934 – Deferred
c. Access Homecare Services
d. Build Rehabilitation Industries, Vendor No. HL0788
e. Dr. Sarla Karan
f. Nursecare Home Health, Inc.

M/S/C (J. Sunderland/C. Wang; Abstentions: D. Becerra & M. Heid) To approve the 4 contracts listed above, as presented.
g. Build Rehabilitation Industries, Vendor No. PL1629 – Deferred
h. J and L Goldman, Inc. dba ComForCare Senior Services - Deferred

Action: Kim will e-mail the contract “boilerplate” to Jeremy for his review.

B. Executive Committee (Debra Newman)

1. Approval of 637 Proposal for Crisis Services

M/S/C (C. Mitchell/D. Becerra) To approve the proposal, as presented, and to submit it to the Department of Developmental Services (DDS) for their review and approval.

C. Post-Retirement Medical Trust (Debra Newman)

1. Approval of Trust Investment Strategy

M/S/C (C. Mitchell/C. Wang) To approve the PRMT’s recommendation that the center continue using a balanced portfolio for the PRMT.

6. Additional Committee Action Item (Packet #2, page 115)

A. Strategic Planning Committee (Jeremy Sunderland)

1. Approval of FY 2017-18 Committee Priorities

Priority #5 was changed from POS Service Equality to POS Service Disparity.

M/S/C (I. Maldonado/C. Mitchell) To approve the Strategic Planning Committee’s 6 priorities for FY 2017-18 as modified.

7. Director’s Report (Packet #2, page 117)

George Stevens addressed the following areas in his report: allocation methodology; state budget, legislation; and regional center operations. Copies of the director’s report were included in the meeting packet along with the center’s monthly quality assurance, consumer statistics, and special incident reports. Also attached to George’s report were a legislative update, DDS’s letter approving center’s caseload correction plan, and a DDS memo about the repeal of respite service restrictions as of January 1, 2018.
8. Association of Regional Center Agencies (ARCA) *(Packet #2, page 166)*

A. **Report on June 15th & 16th Meetings** (Sacramento)

The minutes of the June 16th ARCA Board of Directors meeting were included in the meeting packet. Debra reported that in addition to those items, the group honored outgoing ARCA director Eileen Richey and welcomed the new director Amy Westling.

B. **Next Meetings:** August 17th & 18th (Torrance)

9. **Administrative Affairs Committee** *(Packet #2, page 176)*

A. **Minutes of the July 26th Meeting**

The minutes were included in the meeting packet; please see Dan with any questions.

B. **Financial Report for FY 2016-17**

The June 2017 financial report showed that the center’s operations budget was $49,308,671 with no projected surplus or deficit and the purchase of service (POS) budget was $379,751,075 with a projected surplus of $1,250,063. The first financial report for FY 2017-18 will be presented at next month’s board meeting.

C. **4th Quarter/Year End Human Resources Report**

During the 4th quarter of this fiscal year, the center had no positions on hold, 27 new hires, 6 promotions, and 14 separations for a quarterly turnover rate of 0.09%. For FY 2016-17, the center had a total of no positions on hold, 90 new hires, 12 promotions, and 57 separations, and an annual turnover rate of 0.09%.

10. **Consumer Advisory Committee** *(Packet #2, page 188)*

A. **Minutes of the June 6th Meeting**

B. **Minutes of the August 1st Meeting – Deferred**

The minutes from the June 6th meeting were included in the meeting packet; please see Lesly with any questions. The minutes of the August 1st CAC will be presented at next month’s board meeting.

11. **Consumer Services Committee** *(Packet #1, page 42)*
A. Minutes of the July 19th Meeting

The minutes were included in the meeting packet; please see Jessica Gould with any questions.

B. 4th Quarter Exceptions/Exemptions Report

The report was included in the packet. The exceptions report lists requests from consumers and families for services that are outside of the center's service standards and whether those services were approved or denied. During the 4th quarter of this fiscal year, the center approved 372 requests and denied only 6.

The exemptions report lists requests made for services that have been suspended or reduced as a result of the trailer bill language. The report showed that during the 4th quarter, 4 exemptions were approved and none were denied.

C. 4th Quarter Consumer Diagnosis Report

Copies of the report were included in the packet. Of the 24,196 consumers that the center serves, the diagnosis breakdown is as follows:

1. Intellectual Disability: 8,697 (3.84% increase since July 1, 2014)
2. Autism: 9,620 (30.18% increase)
3. Cerebral Palsy: 546 (3.02% increase)
4. Epilepsy: 236 (5.83% increase)
5. Other developmental disability: 1,137 (15.67% increase)
6. Status 0, 1, 2: 3,960 (29.2% increase)

D. 4th Quarter Appeals/Hearings Report

When the center makes decisions regarding a consumer’s services or someone’s eligibility for services, that individual has a right to appeal our decision. During the 4th quarter of this fiscal year:

1. Eligibility: 343 Notices of Action were sent and 5 were returned (appealed).
2. Service: 270 Notices of Action were sent and 13 were returned.
3. Hearings: 11 fair hearings were held (6 for eligibility and 5 for service denial); 1 was granted, 6 were denied, 2 were dismissed, and 2 decisions are pending.

F. Self-Determination Program Update
DDS has scheduled trainings for regional center staff on how this program will work and DDS is close to finalizing submission of the waiver for the program’s federal funding. The NLACRC/State Council Self-Determination Volunteer Advisory Committee continues to meet even though there has been very little movement with getting this new program off the ground. The next meeting is scheduled for 7:00 p.m. on Thursday, August 17th, at the center’s Santa Clarita Valley office.

12. Executive Committee *(Packet #2, page 192)*

A. **Minutes of the July 26th Meeting**

The minutes were included in the meeting packet; please see Debra with any questions.

B. **DDS Board Composition Survey**

Each year, DDD asks the regional centers to provide them with a completed survey on their board’s composition. For the last several years, DDS has cited the regional center for not having enough Hispanic/Latino members. We have made special efforts to recruit applicants who are Hispanic or Latino. Although we have done better, we are still somewhat short in that category. Copies of the completed composition survey were included in the meeting packet.

C. **Board of Trustees’ Primary Activities for FY 2017-18**

The board has identified 6 primary activities for this fiscal year. A list of the activities was included in the meeting packet.

D. **Action Taken to Adjust FY 2016-17 Board Budget**

The Executive Committee took action, on behalf of the Board of Trustees, to move funds from 1 line item to another in the board budget to cover a couple of shortfalls. Copies of the budget with the changes noted were included in the meeting packet.

E. **Action Taken to Approve Contracts**

The Executive Committee took action, on behalf of the Board of Trustees, to approve the following 4 contracts. Summaries of these contracts were included in the meeting packet.

1. Canon
2. On-Site Lasermedic Corp.
3. The Devereux Foundation
4. People’s Care Los Angeles

13. Government & Community Relations *(Packet #1, page 62)*

A. Minutes of the July 19th Meeting

The minutes were included in the meeting packet; please see Tamar with any questions.

B. Board’s Legislative Priorities for FY 2017-18

The board’s 3 legislative priorities were approved at last month’s board meeting and the list was included in the meeting packet.

C. Legislative Educators’ Activities for FY 2017-18

The center’s legislative educators have submitted their activity plans for this fiscal year. The plan was included in the meeting packet.

D. Legislative Bill File

Copies of the committee’s updated bill file were included in the meeting packet; the committee is currently tracking 41 different bills. A legislative training session will be held for all board members next month on September 19th, at 6:00 p.m. in lieu of the Consumer Services & Government/Community Relations Committee meetings.

14. Nominating Committee

A. Minutes of the August 2nd & August 9th Meetings - Deferred

B. Resignation of Marcia Leija

Marcia resigned from her position on the board due to scheduling difficulties.

C. Nomination of new 1st Vice President

Marcia Leija was the board’s 1st vice president, so her resignation leaves this position open. This is an important position because the 1st vice president must fill in for the board president when she is not available.
Action: Anyone interested in serving as the board’s 1st vice president should contact Jeremy Sunderland, Nominating Committee chair.

D. **Activation of Ad Hoc Bylaws Committee**

We recently had a Vendor Advisory Committee member who was no longer working for one of our service providers; there is nothing in the board bylaws that addresses this situation. As such, we need to activate the Ad Hoc Bylaws Committee so the bylaws can be amended. The Ad Hoc Bylaws Committee is chaired by the board president who appoints 2 additional members.

**M/S/C (C. Mitchell/C. Wang)** To approve activating the Ad Hoc Bylaws Committee.

E. **Board Applicant Education Sessions (Sept. & Oct.)**

The new board recruitment plan included 2 applicant education sessions. However, there is only one opening to fill on the board this fiscal year (the position left vacant by Marcia Leija) and no one is terming off the board in June. As such, the Nominating Committee is recommending that the education sessions for this year be canceled and the board agreed.

F. **Proposed Modification of Consumer Advisory Committee**

Last year, the Consumer Advisory Committee lost 4 of its 9 members due to absences related to transportation issues and jobs. George recommended to the Nominating Committee that the structure of the Consumer Advisory Committee be changed in order to accommodate more members. The chair would still be a board member, but the committee would be open to all consumers. The board thought this was a good idea.

Action: The Nominating Committee will discuss the structure of the Consumer Advisory Committee at their next meeting on January 3, 2018.

15. **Post-Retirement Medical Trust** *(Packet #2, page 212)*

A. **Minutes of the July 26th Meeting**

The minutes were included in the meeting packet; please see Debra Newman with any questions.
B. Statement on Current Trust Value

The value of the trust assets as of July 25, 2017 was $22,820,913, an increase of $746,049 since the last quarterly report. The increase was due to a gain in investments. The rate of return for the quarter was 2.01% (net of fees). The annualized rate of return since the trust’s inception (November 1, 2004) was 5.99% (gross of fees).

16. Strategic Planning Committee  (Packet #2, page 218)
   A. Minutes of the August 7th Meeting – Deferred
   B. Quarterly Program Closure Report

Copies of the program closure report were included in the meeting packet. Last fiscal year, the center had 65 program closures which affected 203 consumers. Since FY 2008-09, the center has had 267 program closures which affected 2,288 consumers.

17. Vendor Advisory Committee  (Packet #2, page 229)
   A. Minutes of the August 3rd Meeting - Deferred
   B. Rally for AB 279 in Sacramento: Wednesday, August 30th

Michelle Heid reported that a rally will be held at the State Capitol in Sacramento on Wednesday, August 30th from 10:00 to 11:00 a.m. and meetings with legislators will follow. It is very important for us to have a large number of people there, so she has been encouraging service providers to make plans to be there. George would like 3 board members to go and asked for volunteers.

Action: Debra Newman, Jeremy Sunderland, and Ismael Maldonado volunteered to participate in the rally and meet with legislators afterwards. Jennifer will make the travel arrangements.

18. Old Business / New Business  (Packet #1, page 106)
   A. Attendance Sheets

Updated board and board committee meeting attendance sheets are always included in the meeting packet. Board members cannot miss 3 meetings in a row or 5 meetings in a 12-month period.
B. **Complete Meeting Evaluations**

Debra asked the board members to please complete evaluation forms after the meeting and submit them to her with any comments.

C. **Visitation Reports**

19. **Announcements / Information / Public Input**

A. **Next Meeting**: Wednesday, Sept. 13th, at 7:00 p.m. (Desert Haven, Lancaster)

20. **Adjournment**

Debra adjourned the meeting at 8:34 p.m.

Submitted by,

Jennifer Kaiser  
Executive Assistant

for:

Tamar Witmer  
Board Secretary

[admin.aug9.2017]
Committee Action Items
# Contract Summary and Board Resolution

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<td>Third Amendment to Service Development Agreement, Purchase of Services (&quot;POS&quot;)</td>
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<td>2.</td>
<td>The Name of Vendor or Service Provider</td>
<td><strong>Elwyn California</strong>&lt;br&gt;Vendor Number PL1170, Service Code 999&lt;br&gt;Service Development Agreement to provide start-up funding to develop two (2) Specialized Residential Facilities (&quot;SRF&quot;). Each SRF will serve four (4) consumers moving from a state developmental center or who are at risk for placement into a State Developmental Center. The purpose of the 1st amendment was to extend the Agreement to April 30, 2016, extend the deadline to submit the initial program design to no later than September 30, 2015, extend the deadline to submit a budget proposal for use of start-up funds and a budget proposal for the ongoing rate to no later than September 30, 2015, extend the deadline to submit a program design that is acceptable to Center no later than September 30, 2015, subject to revision, extend the deadline to serve consumers to no later than April 1, 2016, and extend the term of the Original Agreement from June 30, 2014 to April 30, 2016.</td>
</tr>
<tr>
<td>3.</td>
<td>The Purpose of the Contract</td>
<td>The purpose of the 2nd amendment was to change the source of the funding, extend the deadline to serve consumers to no later than June 30, 2017, extend the deadline to achieve performance milestones to June 30, 2017, and extend the term of the Original Agreement from April 30, 2016 to June 30, 2017. The purpose of the 3rd amendment is to extend the deadline to serve consumers to no later than December 31, 2018, extend the deadline to achieve performance milestones to December 31, 2018, and extend the term of the Original Agreement from June 30, 2017 to December 31, 2018.</td>
</tr>
<tr>
<td>4.</td>
<td>The Contract Term</td>
<td>FY13/14 &amp; FY16/17 CPP Start-Up Funds&lt;br&gt;Original Contract: June 1, 2014 through June 30, 2015&lt;br&gt;First Amendment extended term from June 30, 2015 to April 30, 2016&lt;br&gt;Second Amendment extended term from April 30, 2016 to June 30, 2017&lt;br&gt;Third Amendment extended term from June 30, 2017 to December 31, 2018</td>
</tr>
</tbody>
</table>
5. The Total Amount of the Contract


$200,000 per SRF or $400,000 total to develop two (2) SRFs.

FY2013 – 2014: $400,000 of which was paid to Contractor, and $280,000 was reverted to the State of California.

FY2016 – 2017: $120,000 of new funding was provided by DDS to complete the FY2013 – 2014 project.

6. The Total Proposed Number of Consumers Served

Projected to serve up to eight (8) consumers [four (4) consumers per SRF]

7. The Rate of Payment or Payment Amount

Payment will be reimbursed to Elwyn California based on performance milestones.

8. Method or Process Utilized to Award the Contract.

Request for Proposal (“RFP”) process that was published by NLACRC on November 7, 2013.

9. Method or Process Utilized to Establish the Rate or the Payment Amount

FY2013/2014 funds were requested by NLACRC from DDS to develop two (2) SRFs and DDS approved the CPP funding on September 24, 2013, and the CPP POS start-up funds were included in NLACRC’s FY2013-2014 E-2 Amendment dated December 30, 2013.

FY2016/2017 continuation funds were requested by the Integrated Project from DDS to complete the development and continue with consumer placement. DDS approved the CPP funding on July 1, 2016. The CPP funds were included in NLACRC’s FY216-2017 C-1 Amendment.

10. Exceptional Conditions or Terms: Yes/No

If Yes, provide explanation

None

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Second Amendment to Service Development Agreement (“Contract”) and is recommending an action of the Board of Trustees to Approve the Contract.

Daniel Becerra, Board Treasurer

August 30, 2017

Date

PL1170-999 (3rd amendment)
Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the Second Amendment to Service Development Agreement ("Contract") for Elwyn California and passed the following resolution:

RESOLVED THAT, in compliance with NLACRC's Board of Trustees' Contract Policy, the Contract between NLACRC and Elwyn California has been reviewed and is hereby approved by NLACRC's Board of Trustees on September 13, 2017.

NLACRC's Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Chief Financial Officer, Deputy Director, or Chief Organizational Development Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Tamar Witmer, Board Secretary

September 13, 2017
Date
# Contract Summary and Board Resolution

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Contract Summary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Contract Overview: (New / Amendment) (POS / OPS)</td>
<td>New - Nonresidential Negotiated Rate Agreement, Purchase of Services (POS)</td>
</tr>
<tr>
<td>3.</td>
<td>Purpose of the Contract</td>
<td>Contractor will provide Supplemental Residential Services Program Support services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide, or obtain, time limited supplemental staffing in excess of the amount required by regulation. Supplemental Residential Program Support is designed to implement an objective in the consumer’s IPP and allows the consumer to remain in their current residential environment. Supplemental Residential Program Support services include, but are not limited to: assistance and training in skills for activities of daily living and in socially appropriate skills to replace (and serve the same function/purpose as) a challenging behavior.</td>
</tr>
<tr>
<td>5.</td>
<td>Total Amount of the Contract</td>
<td>Projected annual value of the contract of $142,833.60 based on the provider’s cost statement and an estimation of 6 hours per day of supplemental program support per consumer. The projected total value of the contract over the 5 year term is $714,168.00.</td>
</tr>
</tbody>
</table>

Ability Pathways 109s: PL1532, PL1533, PL1534, PL1535, PL1536, PL1538, PL1540
<table>
<thead>
<tr>
<th>7. Rate of Payment or Payment Amount</th>
<th>Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate.</th>
</tr>
</thead>
<tbody>
<tr>
<td>8. Method or Process Utilized to Award the Contract</td>
<td>Based on vendorization requirements under statute and regulation for Supplemental Residential Services Program Support services.</td>
</tr>
<tr>
<td>9. Method or Process Utilized to Establish the Rate or the Payment Amount</td>
<td>Negotiated rate of $13.08 per hour is based on a cost statement. The rate negotiated complied with WIC, Section 4691.9 (b) which states that “no Regional Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The vendor’s stated cost of $13.08 per hour is the same as the NLACRC’s and the statewide 07/01/2016 median rates of $13.08 per hour.</td>
</tr>
<tr>
<td>10. Exceptional Conditions or Terms: If Yes, provide explanation</td>
<td>None</td>
</tr>
</tbody>
</table>

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above seven (7) Nonresidential Negotiated Rate Agreements (“Contracts”) and is recommending an action of the Board of Trustees to Approve the Contract.

Daniel Becerra, Board Treasurer

August 30, 2017

Date
Contract Summary and Board Resolution

The North Los Angeles County Regional Center's ("NLACRC") Board of Trustees reviewed and discussed the seven (7) Nonresidential Negotiated Rate Agreements ("Contracts") for Ability Pathways Incorporated and passed the following resolution:

RESOLVED THAT, in compliance with NLACRC's Board of Trustees' Contract Policy, the Contracts between NLACRC and Ability Pathways Incorporated have been reviewed and are hereby approved by NLACRC's Board of Trustees on September 13, 2017.

NLACRC's Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contracts on behalf of NLACRC, in such form as NLACRC's counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contracts shall be conclusively evidenced by the execution of the Contracts by such Officer. For purposes of this authorization, an "Officer" means NLACRC's Executive Director, Chief Financial Officer, Deputy Director, or Chief Organizational Development Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC's Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

Tamar Witmer, Board Secretary

September 13, 2017

Date
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<tr>
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</tr>
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<tbody>
<tr>
<td>1.</td>
<td>Contract Overview: (New / Amendment) (POS / OPS)</td>
<td>New - Nonresidential Negotiated Rate Agreement, Purchase of Services (POS)</td>
</tr>
<tr>
<td>2.</td>
<td>Name of Vendor or Service Provider</td>
<td>Amigo Home Care, Inc. PL1651, Service Code 109</td>
</tr>
<tr>
<td>3.</td>
<td>Purpose of the Contract</td>
<td>Contractor will provide Supplemental Residential Services Program Support services pursuant to Title 17, Section 54356 and the DDS published guidelines regarding Miscellaneous Services revised 05/10/2010. The service provider will provide, or obtain, time limited supplemental staffing in excess of the amount required by regulation. Supplemental Residential Program Support is designed to implement an objective in the consumer’s IPP and allows the consumer to remain in their current residential environment. Supplemental Residential Program Support services include, but are not limited to: assistance and training in skills for activities of daily living and in socially appropriate skills to replace (and serve the same function/purpose as) a challenging behavior.</td>
</tr>
<tr>
<td>5.</td>
<td>Total Amount of the Contract</td>
<td>Projected annual value of the contract of $85,700.16 based on the provider’s cost statement and an estimation of 6 hours per day of supplemental program support per consumer. [Note: Amigo Home Care, Inc. (HL0669-915, level 4-G) has a vended capacity of 4.] The projected total value of the contract over the 5 year term is $428,500.80.</td>
</tr>
<tr>
<td>6.</td>
<td>Total Number of Consumers Served</td>
<td>3 per year. Note: HL0669 has a vended capacity of 4. If 3 of the consumers have 1:1 supplemental support through the 109 vedorization, the facility staffing requirements will provide services for the 4th consumer.</td>
</tr>
<tr>
<td>7.</td>
<td>Rate of Payment or Payment Amount</td>
<td>Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate of $13.08/hour.</td>
</tr>
<tr>
<td>8.</td>
<td>Method or Process Utilized to Award the Contract</td>
<td>Based on vendorization requirements under statute and regulation for Supplemental Residential Services Program Support services.</td>
</tr>
</tbody>
</table>
| 9.  | Method or Process Utilized to Establish the Rate or the Payment Amount | Negotiated rate of $12.00 per hour based on a cost statement. The rate negotiated complied with WIC, Section 4691.9 (b) which states that “no Regional
Center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the Regional Center and the provider, that is higher than the Regional Center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” The vendor’s stated cost of $12.00 per hour is the same as the 2011 NLACRC and statewide median rates of $12.00 per hour.

However, WIC, Section 4691.10 states that commencing July 1, 2016, notwithstanding any other law or regulation, and to the extent funds are appropriated in the annual Budget Act for this purpose, DDS shall provide a rate increase for the purpose of enhancing wages and benefits for staff who spend a minimum of 75 percent of their time providing direct services to consumers. The statute allows for the Center to increase the Service Provider’s rate that is in effect as of June 30, 2016 by 8.63%, commencing on the Effective Date. Further, WIC, Section 4691.11 states that notwithstanding any other law or regulation, and to the extent funds are appropriated in the annual Budget Act for this purpose, DDS shall provide a rate increase for the purpose of administrative expenses, that shall apply only to providers for which rates are set by DDS or through negotiations between the regional centers and service providers. The statute allows for the Center to increase the Service Provider’s rate that is in effect as of June 30, 2016, by 0.34%, commencing on the Effective Date.

This combined 8.97% increase due to the passage of AB X2-1 increased the negotiated rate of $12.00 to $13.08 per hour.

The North Los Angeles County Regional Center’s (“NLACRC”) Administrative Affairs Committee reviewed and discussed the above Nonresidential Negotiated Rate Agreement (“Contract”) and is recommending an action of the Board of Trustees to Approve the Contract.

Daniel Becerra, Board Treasurer

August 30, 2017

Date
Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s ("NLACRC") Board of Trustees reviewed and discussed the Nonresidential Negotiated Rate Agreement ("Contract") for Amigo Home Care, Inc. and passed the following resolution:

RESOLVED THAT, in compliance with NLACRC’s Board of Trustees’ Contract Policy, the Contract between NLACRC and Amigo Home Care, Inc. has been reviewed and is hereby approved by NLACRC’s Board of Trustees on September 13, 2017.

NLACRC’s Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contracts by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Financial Officer, Deputy Director, or Chief Organizational Development Officer, and no one else.

Certification by Secretary: I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

______________________________  __________________________
Tamar Witmer, Board Secretary  Date

September 13, 2017
## Contract Summary and Board Resolution

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Contract Summary</th>
</tr>
</thead>
</table>
| 1.  | **Contract Overview:** (New or Amendment) (POS or OPS) | Transportation Broker Contract Purchase of Services  
Master Resolution: Addition of consumerspecific reimbursement rate(s) to the Contract that expires on June 30, 2020 only. |
| 2.  | **The Name of Vendor or Service Provider**       | R&D Transportation Services, Inc. ("Contractor")  
H18007-883, Transportation Broker  
Vendored since September 16, 1997 |
| 3.  | **The Purpose of the Contract**                  | Contractor provides transportation broker services and, oversees, schedules, routes, and coordinates contract transportation services. Periodically, a Consumer-Specific Payment Agreement is needed to establish a rate for a NLACRC consumer receiving out-of-area contract transportation and R&D provides the administrative support with invoicing. |
   - $45,866.51 per month for transportation broker services  
   - $3,989.76 per month for structured oversight services  
   - $44.50 per consumer for administrative fee for out-of-area consumers using NLACRC vendored contract transportation services  
   - $3,600.00 annual software maintenance for VersaTrans scheduling software (The amount has been the same since October 1, 2006)  
   - $31.81 per day for consumer, KC, out-of area contract transportation to day program.  
   Due to the statutory rate freeze, there are no scheduled rate increases during the five year term of the contract.  
Periodically, consumer-specific rates are needed to provide NLACRC consumers with out-of-area contract transportation and R&D provides administrative support with invoicing. All consumer specific rates are either (i) coterminal with the termination of the Contract; or (ii) terminate when the contract transportation |
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<tbody>
<tr>
<td>5.</td>
<td>The Total Amount of the Contract</td>
<td>Projected annual value of the contract is $549,038</td>
</tr>
<tr>
<td></td>
<td></td>
<td>The projected total value of the contract over the 5 year term is $2,745,190</td>
</tr>
<tr>
<td>6.</td>
<td>Projected Number of Consumers Served</td>
<td>Over 1,600 consumers per month</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(478 AV + 1,155 SFV/SCV)</td>
</tr>
<tr>
<td>7.</td>
<td>The Rate of Payment or Payment Amount</td>
<td>Payment will be reimbursed to service provider based on 1) the actual services authorized; 2) the actual services provided; and 3) the authorized rate.</td>
</tr>
<tr>
<td>8.</td>
<td>Method or Process Utilized to Award the Contract</td>
<td>Based on vendorization requirements under statute and regulation for Transportation Broker services.</td>
</tr>
<tr>
<td>9.</td>
<td>Method or Process Utilized to Establish the Rate or the Payment Amount</td>
<td>Negotiated Rate of $45,886.51 per month for transportation broker services was established by NLACRC effective October 1, 2006. The Rate includes the 5.73% ABX2-1 rate increase and 5.00% rate increase effective July 1, 2016.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Negotiated Rate of $3,989.76 per month for structured oversight services was established by NLACRC effective July 1, 2014. The Rate includes the 5.73% ABX2-1 rate increase and 5.00% rate increase effective July 1, 2016. NLACRC utilized a Request for Proposal (RFP) process that was published by NLACRC on November 7, 2013 and using vendorization and contract requirements under statute and regulation for transportation broker services. The rate negotiated complied with WIC, Section 4691.9 (b) which states that “no regional center may negotiate a rate with a new service provider, for services where rates are determined through a negotiation between the regional center and the provider, that is higher than the regional center’s median rate for the same service code and unit of service, or the statewide median rate for the same service code and unit of service, whichever is lower.” NLACRC’s median rate is $3,603.13 per month and the statewide median rate is $3.603.13 per month.</td>
</tr>
<tr>
<td>Exceptional Conditions or Terms:</td>
<td>None</td>
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<tr>
<td>Yes/No</td>
<td></td>
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<tr>
<td>If Yes, provide explanation</td>
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The North Los Angeles County Regional Center's ("NLACRC") Administrative Affairs Committee reviewed and discussed authorizing any Officer of NLACRC to execute all consumer-specific payment agreements for R&D Transportation services when the consumer-specific payment agreement is limited to the purpose of establishing a rate for a NLACRC consumer who is receiving contract transportation services provided by an out of area vendor. The Administrative Affairs Committee is recommending an action of the Board of Trustees to authorize any Officer of NLACRC to execute all consumer-specific payment agreements when the consumer-specific payment agreement is limited to the purpose of establishing a rate for a NLACRC consumer who is receiving contract transportation services provided by an out of area vendor.

Daniel Becerra, Board Treasurer

August 30, 2017

Date
Contract Summary and Board Resolution

The North Los Angeles County Regional Center’s (NLACRC) Board of Trustees reviewed and discussed authorizing any Officer of NLACRC to execute all consumer-specific payment agreement for R&D Transportation Services when the consumer-specific payment agreement is limited to the purpose of establishing a rate for a NLACRC consumer who is receiving contract transportation services provided by an out of area vendor. The NLACRC Board of Trustees passed the following resolution:

**RESOLVED THAT** in compliance with NLACRC’s Board of Trustees Contract Policy, the NLACRC Board of Trustees has reviewed and discussed authorizing any Officer of NLACRC to execute all consumer-specific payment agreements for R&D Transportation Services when the consumer-specific payment agreement is limited to the purpose of establishing a rate for a NLACRC consumer who is receiving contract transportation services provided by an out of area vendor.

On **September 13, 2017**, the NLACRC Board of Trustees hereby approves all such consumer-specific payment agreements when the contract is limited to authorizing any Officer of NLACRC to execute any consumer-specific payment agreement for R&D Transportation Services when the consumer-specific payment agreement is limited to the purpose of establishing a rate for a NLACRC consumer who is receiving contract transportation services provided by an out of area vendor.

The NLACRC Board of Trustees hereby authorizes and designates any officer of NLACRC to finalize, execute and deliver the Contract on behalf of NLACRC, in such form as NLACRC’s counsel may advise, and on such further terms and conditions as such Officer may approve. The final terms of the Contract shall be conclusively evidenced by the execution of the Contract by such Officer. For purposes of this authorization, an “Officer” means NLACRC’s Executive Director, Chief Financial Officer, Deputy Director, or Chief Organizational Development Officer, and no one else.

**Certification by Secretary:** I certify that: (1) I am the Secretary of the NLACRC; (2) the foregoing Resolution is a complete and accurate copy of the Resolution duly adopted by NLACRC’s Executive Committee on behalf of the Board of Trustees; (3) the Resolution is in full force and has not been revoked or changed in any way.

______________________________  ______________________________
Tamar Witmer, Board Secretary       Date

September 13, 2017
Page 4 of 4
North Los Angeles County Regional Center

Consumer Services Committee

Priorities for FY 2017-18

Draft

1. Develop accessible housing options throughout the center’s service area.

2. Oversee the implementation of the self-determination program consistent with statute, Medicaid waiver, and regulations.

3. Monitor purchase of service disparity within the provision of services.

4. Ensure that the center provides services that are in compliance with Medicaid waiver, statute, and regulations.

5. Monitor the center’s caseload ratios.

[priorities.1718] Draft: August 16, 2017
Consumer Advisory Committee
Present:  Lesly Forbes, Jessica Gould, and Adam Stokes – Committee Members  
Michelle Heid, Liz Lyons, and Steve Miller – Guests  
Jennifer Kaiser and Jose Rodriguez – Staff Members

Absent: Pam Aiona and Ben Segel-Evans

1. Call to Order & Introductions

Lesly Forbes, CAC chair, called the meeting to order at 2:00 p.m. Introductions were made.

2. Public Input (3 minutes) – There was no public input.

3. Consent Items

A. Approval of Agenda

A new item 4.A. was added to the agenda.

M/S/C (A. Stokes/J. Gould) To approve the agenda as modified.

B. Approval of Minutes of June 6th Meeting

M/S/C (A. Stokes/J. Gould) To approve the minutes as presented.

4. Committee Business

A. Priorities for Advocacy Survey (Steve Miller)

Steve provided everyone with a community needs assessment survey. This survey is being developed to help identify what issues are most important to the center’s consumers and families. Steve is bringing the draft survey to this committee to get their input, as consumers. Steve reviewed the survey with the CAC and they definitely had input to give. Steve thanked them for their comments and recommendations.

B. Annual Committee Orientation (Jennifer Kaiser)
At the beginning of each new fiscal year, all of the board committees, including the CAC, review their policies. This helps refresh the memories of the current members and helps educate any new members.

1. **Review Policy and Procedures:** Copies of the CAC policies and procedures were provided. The purpose of the CAC is to provide the Board of Trustees with any recommendations they have on matters that are important to consumers.

2. **Review Visitation Policy:** CAC members are encouraged to visit regional center funded programs, by themselves or with other CAC members, to educate themselves about the services that are being provided to consumers and to also reach out to the consumers there to let them know about the CAC and what it does. Any CAC members interested in making a visit should contact Jennifer and she will make the arrangements.

3. **Review Meeting Protocol and Voting Procedures:** Copies of the meeting protocol were provided, which included the following 3 points:
   - Raise your hand if you want to say something.
   - Do not interrupt others while they are talking.
   - Do not carry on a conversation with the person next to you while someone else is speaking.

Copies of the voting process were provided to the committee and Jennifer explained how the voting process works. The reason the voting process is important is because it makes sure each person’s opinion is heard, and a motion will only pass if a majority of the members want it to pass.

C. **Department of Developmental Services’ (DDS’s) CAC** (Jessica Gould)

Jessica is a member of the statewide DDS CAC. As a member of this committee, Jessica represents all 25,000 plus consumers that NLACRC serves. The DDS CAC would like to have a conference on consumer safety. Does this CAC think that would be a good topic? The CAC members felt that this is a very important topic because people with disabilities can be vulnerable and it is important for them to know how to be safe and how to report harm that comes to them.

**Action:** Jose will work with Jessica to share information about consumer safety to a large group of consumers.
D. **CAC Action Log FY 2016-17**

All of the actions that the CAC took last fiscal year were listed in a log. Copies of the log were provided so that everyone can see the types of actions that the CAC took last fiscal year. The CAC took a total of 28 actions.

E. **Review CAC Goals from FY 2016-17 & Identify Goals for FY 2017-18 - Deferred**

Jennifer read aloud the CAC’s 5 priority activities from last fiscal year. Does the CAC want to keep these priorities or change them? The CAC wanted time to consider what their priorities should be for this fiscal year.

**Action:** Discussion about the CAC’s goals for FY 2017-18 will be postponed until next month’s CAC meeting.

F. **CAC Meeting Schedule for FY 2017-18**

The CAC meets on the first Tuesday of each month at 2:00 p.m. 10 times per year (they don’t meet in July or December). This year, the CAC will have their annual holiday luncheon in December.

F. **CAC Event Calendar**

Only 1 event was listed on the calendar: the San Fernando Policy Department will be holding “National Night Out 2017” on Tuesday, August 1st at 6:00 p.m. (tonight!). It will be held on the corner of First Street and Maclay Avenue and will have food, soft drinks, activities, photo opportunities, and country music entertainers. This is a free event.

G. **CAC Training/Presentation Calendar for FY 2017-18**

The CAC decided that next month they would like to invite back the center’s legislative educators (Steve Miller and Michelle Heid), and for the October CAC meeting, Jose will arrange for a report on the state and regional center budgets. Jose is still trying to schedule presentations by Social Security and the Department of Rehabilitation.

H. **Report on July 14th ARCA CAC Meeting (Jessica Gould)**

Jessica is a new member of the Association of Regional Center Agencies’
(ARCA's) CAC. At the July 14th meeting, they discussed activities of the Statewide Self-Advocacy Network and their priorities for this fiscal year, but their main topic of discussion was consumer employment. The Department of Developmental Services (DDS) is working with the Departments of Education and Rehabilitation to develop a "blueprint" to improve competitive integrated employment outcomes for people with disabilities in California. At the end of the meeting, they went around the room and each consumer present gave a report on their regional centers' activities. Jessica took a video of the meeting in case anyone would like to see part or all of it.

Action: Jessica will work with Jose to present information about the employment blueprint at next month's CAC meeting.

I. Reports on Employment, Transportation, Legislation and Housing (All)

One of the CAC's priority activities is to bring information on any of these topics to the CAC meetings to share. No reports were given.

J. Report on L.A. Care Meeting (Mary Jo)

Mary Jo Fernando was not present to give a report.

K. Review Agenda for August 9th Board of Trustees Meeting (Jennifer)

Jennifer provided highlights for next week's board meeting which included: approval of lots of contracts and many committee reports. A public meeting will be held just prior to the board meeting at 5:30 p.m. to talk about the center's desire to contract with a company called CBEM to provide crisis services to 120 of our consumers. Both the public meeting and board meeting are open to the public and CAC members are more than welcome to attend.

5. Identify Agenda Items for the Next Board Meeting

The following items were identified for the CAC's section of the August 9th board meeting agenda:

A. Minutes from the June 6th Meeting
B. Minutes from the August 1st Meeting
B. Approval of CAC Goals for FY 2017-18 – Deferred
6. Announcements / Information / Public Input

A. CAC Attendance Sheet

The CAC attendance sheet is updated each month and copies are included in the meeting packet. CAC members cannot miss 3 meetings in a row or 5 meetings in a 12-month period.

B. Group Photo for the Website – Deferred

This agenda item was deferred until next month when hopefully all members will be present.

C. Next Meeting: Tuesday, September 5th, at 2:00 p.m.

7. Adjournment

Lesly adjourned the meeting at 3:31 p.m.

Submitted by,

Jennifer Kaiser
Executive Assistant

[camin.aug1.2017]
Consumer Services Committee
North Los Angeles County Regional Center
Consumer Services Committee Meeting Minutes
August 16, 2017

Draft

Present: Manuel Alfaro, Elena Burnett, Melissa Ferman, Jessica Gould, Pat Grayson-DeJong, Michelle Heid, Ismael Maldonado, Lillian Martinez, and Meagan Miller – Committee Members
Sharoll Jackson – Vendor Advisory Committee Representative
Maria Bosch, Ruth Janka, Jennifer Kaiser, George Stevens, and Jesse Weller – Staff Members
Lesly Forbes and Tamar Witmer – Board Members
Sonia Ojeda and Steve Miller - Guests

Absent: Erika Hernandez and Reinwick Pole

I. Call to Order & Introductions

Jessica Gould called the meeting to order at 6:07 p.m. and introductions were made.

II. Public Input – There was no public input.

III. Consent Items

A. Approval of Agenda

Item IV.C. was moved to the end of that section.

M/S/C (J. Gould/M. Alfaro) To approve the agenda as modified.

B. Approval of Minutes of the July 19th Meeting

M/S/C (M. Miller/M. Alfaro) To approve the minutes as presented.

IV. Committee Business

A. Review Committee’s Action Log from FY 2016-17

Copies of the action log were provided. The action log lists all of the formal actions that were taken by the committee during the previous fiscal year. It is provided for all the members to see what actions were taken and to help new committee members understand the types of decisions that were made by the committee members before them.
B. **Review Priorities for FY 2016-17 & Identify Priorities for FY 2017-18**

The committee’s priorities for last year were:

1. Develop accessible housing options throughout the center’s service area.
2. Oversee the implementation of the self-determination program consistent with statute, Medicaid waiver, and regulations.
3. Monitor purchase of service disparity within the provision of services.
4. Ensure that the center provides services that are in compliance with Medicaid waiver, statute, and regulations.
5. Monitor the center’s caseload ratios.

After discussion, the committee agreed to eliminate the first priority because the subject of housing has been assumed by the Strategic Planning Committee and to keep the remaining priorities for this fiscal year.

**M/S/C (M. Miller/P. Grayson-DeJong)** To recommend to the Board of Trustees to approve the committee’s 4 priorities for this fiscal year.

C. **Revised Family FAQ Sheet Reflecting the Performance Standards (Ruth)**

Ruth shared a Family Service Guide with the committee that was developed by Frank D. Lanterman Regional Center. If the committee agrees, Ruth would like to pattern NLACRC’s FAQ sheet after this guide. The services could be organized by commonly used services for a certain age group, which would help families prepare for their Individualized Program Planning (IPP) meetings. The guide would need to include a caveat that the regional center must refer a family to generic services first, if they are available. Committee members made the following suggestions:

1. Include pictures to help explain the words.
2. Create a version in braille, if possible.
3. Create an electronic version that could include links.
4. Make a large print version.
5. Let people know that the center’s family resource center has software that can be used to read the information to them.

**Action:** Ruth will present various drafts of the Family Service Guide at the next Consumer Services Committee meeting on Wednesday, October 18th.

D. **DDS Approval of NLACRC’s Caseload Ratio Correction Plan**
The Department of Developmental Services (DDS) approved the center’s caseload ratio correction plan. Copies of the approval letter were provided to the committee. Essentially, we explained to DDS that we need additional funding in order to hire enough service coordinators to meet the required caseload ratios. NLACRC only receives 66% of the 100% funding needed for each service coordinator position.

E. DDS Fair Hearing Semi-Annual Reports

DDS compiles fair hearing data from all 21 regional centers on their fair hearings and the decisions on them that were rendered by the Office of Administrative Hearings and produces a report on a semi-annual basis. Copies of the report covering the time period of July 1, 2016 through December 31, 2016 were provided to the committee and reviewed. George added that it is a family’s right to appeal a decision that they deem is unfair – and we support that. With any decision the center makes, regarding a service or eligibility, the letter to the family is accompanied by a Fair Hearing Request form.

F. Self-Determination Program Update (Ruth)

DDS has scheduled trainings for regional center staff on how this program will work and they are close to finalizing submission of the waiver for the program’s federal funding. The NLACRC/State Council Self-Determination Volunteer Advisory Committee continues to meet even though there has been very little movement with getting this new program off the ground. The next meeting is scheduled for 7:00 p.m. on Thursday, August 17th, at the center’s Santa Clarita Valley office.

G. Monthly Community Placement Plan (CPP) Report (Maria)

1. FY 2016-17: Maria presented an updated CPP report for last fiscal year. The center is working hard to find community placements for our remaining 3 consumers living in Institutes of Mental Deficiency (IMDs).

2. FY 2017-18: Our goal for this fiscal year is to place our last 6 consumers out of Fairview Developmental Center and to place 2 consumers out of Porterville Developmental Center and 2 consumers out of Canyon Springs (a large residential facility). DDS has not yet approved the center’s CPP for this fiscal year.

H. Presentation of Changes to Service Standards (Ruth)
1. Family Supports and Living Arrangements  
2. Educational and Vocational Services  
3. Legal Services

Ruth presented proposed changes to 3 of the center’s 11 service standards to reflect:

- The Workforce Innovation Opportunity Act (WIOA).
- Competitive Integrated Employment (CIE).
- The new Health Insurance Portability and Accountability Act (HIPAA) laws.
- The elimination of the cap on respite services, effective January 1, 2018.

M/S/C (I. Maldonado/M. Alfaro) To present the proposed changes to the service standards to the Board of Trustees for their review and approval.

V. Board Meeting Agenda Items

The following items were identified for the committee’s section of the September 13th board meeting agenda:

A. Minutes of the August 16th Meeting
B. Presentation of Changes to the Service Standards (20 minutes)  
   1. Family Supports and Living Arrangements  
   2. Educational and Vocational Services  
   3. Legal Services
C. Self-Determination Program Update
D. Approval of Committee Priorities for FY 2017-18

VI. Announcements / Information Items / Public Input

A. Complete Meeting Evaluations

Jessica asked the committee members to please complete their evaluations after the meeting and submit them to her with any comments.

B. Legislative Training: Tuesday, September 19th, a 6:00 p.m.

An annual legislative training for our board members will be held next month in lieu of the Consumer Services and Government/Community Relations Committee meetings.
C. **Next Meeting:** Wednesday, October 18th, at 6:00 p.m.

VII. Adjournment

Jessica adjourned the meeting at 7:26 p.m.

Submitted by:

Jennifer Kaiser
Executive Assistant

[csmin.aug16.2017]
Government & Community Relations Committee
I. Call to Order & Introductions

Tamar Witmer, chair, called the meeting to order at 7:28 p.m. and introductions were made.

II. Public Input – There was no public input.

III. Consent Items

A. Approval of Agenda

Item IV.A.3. “Updates to General Brochure” was replaced by “Annual Report” and an item IV.H. was added to the agenda.

M/S/C (I. Maldonado/P. Grayson-DeJong) To approve the agenda as modified.

B. Approval of Minutes of the July 19th Meeting

M/S/C (E. Burnett/P. Grayson De-Jong) To approve the minutes as presented.

IV. Committee Business

A. Review Committee’s Action Log from FY 2016-17

Copies of the action log were provided. The action log lists all of the formal actions that were taken by the committee during the previous fiscal year. It is provided for all the members to see what actions were taken and to help new committee members understand the types of decisions that were made by the committee members before them.
B. **Publications Update** (Sara)

1. **New Common Services Brochure**: We are in the process of developing a new general brochure about the regional center and its services; it will be written in both English and Spanish - in the same document.

   **Action**: Sara will present a draft of the center’s new brochure at the next Government & Community Relations Committee meeting on October 18th.

2. **New Family Guide**: [This was already addressed by Ruth Janka at the Consumer Services Committee meeting.]

3. **NLACRC’s Annual Report**: The center’s FY 2014-15 annual report has been printed in small quantities in English and Spanish; PDF versions will be posted on the web site. We are working on the annual report for FY 2015-16.

C. **Update on Legislative Response Team** (Sara)

We have contact lists of people who have attended our legislative-related events in FY 2016-17, including the legislative advocacy trainings, candidate forums, and the Lanterman Act 50th anniversary event. We are asking these folks to provide us with additional information so that we can send out targeted e-mail blasts when needed.

D. **Report on Legislative Advocacy Project** (Steve)

Michelle Heid provided the committee with copies of the draft community needs assessment survey.

**Action**: Committee members should provide any feedback on the needs assessment survey to Michelle Heid by early next week.

E. **Legislative Bill File**

Copies of the committee’s updated bill file were provided; the committee is currently tracking 41 different bills. The legislature is currently on recess until August 22nd.

F. **Update on AB 279 (Holden)**

This bill would enable service providers to be funded for the local minimum wage increases, until the state minimum wages catch up with them. Steve Miller, one of the center’s legislative educators, provided a history on this bill and then reported
that it is currently in the Senate Appropriations Committee’s suspense file. We need everyone to write letters to the chair of that committee urging him to pull that bill out of suspense! Letters should be written and mailed to:

The Honorable Ricardo Lara  
Chair, Senate Appropriations Committee  
State Capitol, Room 5050  
Sacramento, CA  95814-4900

Also, a rally for AB 279 will be held rally will be held at the State Capitol in Sacramento on Wednesday, August 30th from 10:00 to 11:00 a.m. and meetings with legislators will follow. Many of our service providers have committed themselves to go and 4 of the center’s board members will be going as well.

Before this meeting, Michelle Heid sent this committee a link a newly established AB 279 Facebook page (please like it!). She also provided copies of sample letters and fliers for the rally.

G. Board Audit: Does the center have a training and information plan that meets the requirements of statute, contracts, and board policy?

Yes – and we are currently updating it to include the new HIPAA requirements.

H. Legislative Activity Plan (Tamar)

Tamar plans to hold legislative activities at each Government & Community Relations Committee meeting. This month, she provided everyone with paper, pens, and envelopes so everyone could write letters to support AB 279.

V. Board Meeting Agenda Items

The following items were identified for the committee’s section of the September 13th board meeting agenda:

A. Minutes of the August 16th Meeting  
B. Legislative Bill File

VI. Announcements / Information / Public Input

A. Complete Meeting Evaluations
Tamar asked the committee members to please complete evaluation forms after the meeting and submit them to her with any comments.

B. Legislative Training Session: Tuesday, September 19\textsuperscript{th}, at 6:00 p.m.

C. Next Meeting: Wednesday, October 18\textsuperscript{th}

VII. Adjournment

Tamar adjourned the meeting at 8:42 p.m.

Submitted by,

Jennifer Kaiser
Executive Assistant

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<thead>
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<tbody>
<tr>
<td><strong>AB 5</strong>&lt;br&gt;Asm. Lorena Gonzalez&lt;br&gt;Fletcher (D)</td>
<td>Employers: Opportunity to Work Act. Would create the Opportunity to Work Act. The bill would require an employer with 10 or more employees to offer additional hours of work to an existing nonexempt employee before hiring an additional employee or subcontractor, except as specified, would require an employer to post a notice of employee rights, as specified, and would require the employer to maintain certain documentation. The bill would authorize an employee to file a complaint for violation of these provisions with the division and to, in the alternative, bring a civil action for remedies under the act.</td>
<td>Location: 5/26/17 Assembly 2-year.</td>
<td>ARCA Concerns</td>
<td>ARCA is concerned about the impact it would have on the provider community, which could hamper efforts of getting consumers into competitive labor market.</td>
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<td>AB 15</td>
<td><strong>Denti-Cal program: reimbursement rates.</strong> This bill would require the State Department of Health Care Services, for the 2017-18 fiscal year, to double Denti-Cal provider reimbursement rates for the 15 most common prevention, treatment, and oral evaluation services based on the average rates per service established in the 2015-16 fiscal year. The bill would appropriate for 2017-18 fiscal year such an amount as may be necessary to double the reimbursement rates from the Healthcare Treatment Fund to the department, as specified.</td>
<td><strong>Location:</strong> 5/26/17 Assembly 2-year. <strong>Last amended:</strong> 3/23/17</td>
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<td>ARCA Support</td>
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<td><strong>Asm. Brian Maienschein (R)</strong>&lt;br&gt;Co-authors include&lt;br&gt;<strong>Asm. Tom Lackey (R) &amp; Sen. Scott Wilk (R)</strong></td>
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<td>AB 71</td>
<td><strong>Income taxes: credits: low-income housing: farmworker housing.</strong> Would under the law governing the taxation of insurers, the Personal Income Tax Law, and the Corporation Tax Law, for calendar years beginning in 2018, would increase the aggregate housing credit dollar amount that may be allocated among low-income housing projects to $300,000,000 as specified, and would allocate to farmworker housing projects $25,000,000 per year of that amount.</td>
<td><strong>Location:</strong> 5/30/17 Assembly Third Reading. <strong>Last amended:</strong> 5/18/17</td>
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<td>ARCA Support</td>
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<td>AB 74</td>
<td>Housing. Would require Department of Housing and Community Development to, on or before October 1, 2018, establish the Housing for a Healthy California Program and on or before April 1, 2019, and every year thereafter, subject to on appropriation by the Legislature, award grants on a competitive basis to eligible grant applicants based on guidelines that HCD would draft, as prescribed, and other requirements. The bill would provide that an applicant is eligible for a grant under the program if the applicant meets specified requirements. This bill contains other related provisions.</td>
<td>Location: 7/17/17 Senate Appropriations Suspense File.</td>
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<td>AB 279</td>
<td>Developmental disabilities: regional centers. Current law authorizes the State Department of Developmental Services to contract with regional centers to provide services and supports. Current law requires the department to adopt regulations that specify rates, calculated on the basis of a cost model, including, among other things, changes in the state or federal minimum wage, for community care facilities serving persons with developmental disabilities, as specified. This bill would require the cost model described above to also include changes in local minimum wage.</td>
<td>Location: 6/27/17 Senate appropriations. Calendar: 8/21/17, 10 a.m., John L. Burton Hearing Room (4203). Last amended: 3/1/17</td>
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<td>ARCA Support NLACRC Support</td>
<td>A rally will be held on August 30th in Sacramento from 10 to 11 a.m. There is now a Facebook page dedicated to AB 279 at <a href="https://www.facebook.com/Assembly-Bill-279-129930374280711/">https://www.facebook.com/Assembly-Bill-279-129930374280711/</a> NLACRC sent a support letter in February 2017.</td>
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<td>AB 316 Asm. Marie Waldron (R) &amp; Asm. Rudy Salas, Jr. (D)</td>
<td>Workforce development. Current law requires the Employment Training Panel within the Employment Development Department to submit an annual report to the Legislature that contains summaries of information related to projects operated by the panel. This bill would require the panel to solicit proposals and write performance-based contracts to fund projects that expedite and increase the number of middle-skill workers employed in an eligible industry. This bill would require projects funded by this program to comply with certain requirements.</td>
<td>Location: 5/10/17 Assembly Appropriations Suspense File. Last amended: 4/5/17</td>
<td>ARCA Support</td>
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<td>AB 384&lt;br&gt;Asm. Jacqui Irwin (D)</td>
<td>The Qualified ABLE Program: tax-advantaged savings accounts. Current law requires that an ABLE account only be established for a designated beneficiary who is a resident of this state, and that the California ABLE Act Board market the program to residents of this state to the extent funds are available. This bill would expand the residency requirement for a designated beneficiary to being a resident of the United States, and as a result, would expand the purposes of a continuously appropriated fund, thereby making an appropriation. The bill would require the board to market the program to residents of the U.S. to the extent funds are available.</td>
<td>Location: 7/12/17 Senate Appropriations.&lt;br&gt;Calendar: 8/21/17, 10 a.m., John L. Burton Hearing Room (4203).&lt;br&gt;Last amended: 7/3/17</td>
<td>ARCA Support&lt;br&gt;NLACRC Support</td>
<td>The NLA subject matter expert says that this bill aligns the State law involving ABLE accounts with the federal law involving ABLE Accounts. Currently, state law provides that an ABLE account can be established for a beneficiary who is a resident of California. This bill would provide that an ABLE account can be set up for a resident of the United States, which is consistent with federal law. The SME recommends a Support position.</td>
<td>NLACRC sent a support letter in May 2017.</td>
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<td>AB 437 Asm, Freddie Rodriguez</td>
<td>At-risk persons: first responders. Would require the Attorney General to establish and maintain within the Violent Crime Information Center a Voluntary Online At-Risk Community Network for purposes of providing information to first responders in order to prevent harmful interactions between first responders and seniors or persons with disabilities, as defined. The bill would prescribe the information that a senior, a person with a disability, a person with a limited conservatorship of a person with a developmental disability, or a parent of a minor child with a disability may voluntarily provide to the Attorney General for inclusion in the network, and prescribe how the network would be developed and communicated to the public, as specified.</td>
<td>Location: 5/26/17 Assembly 2-year. Last amended: 4/26/17</td>
<td>AFCA Support</td>
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<td>AB 611  *Asm. Matthew Dababneh (D)</td>
<td>Mandated reporters of suspected financial abuse of an elder or dependent adult: powers of attorney.&lt;br&gt;This bill would authorize a mandated reporter of suspected financial abuse of an elder or dependent adult to not honor a power of attorney as to an attorney-in-fact about whom he or she made a report to an adult protective services agency or a local law enforcement agency of any state that the natural person who executed the power of attorney may be an elder or dependent adult subject to financial abuse.</td>
<td>Location: 7/20/17 Senate Judiciary.&lt;br&gt;Read second time.&lt;br&gt;Ordered to consent calendar.&lt;br&gt;Last amended: 6/26/17</td>
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<td>ARCA Watch</td>
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<td>AB 727  *Asm. Adrin Nazarian (D)</td>
<td>Mental Health Services Act: housing assistance.&lt;br&gt;Current law specifies the manner in which counties are to use the funds distributed from the Mental Health Services Fund, including using the majority of the funds for services provided by county mental health programs. Existing law specifies a target population for these programs, including seriously emotionally disturbed children or adolescents and adults or older adults who have a serious mental disorder. This bill clarifies that counties may spend MHSA moneys on housing assistance, as defined, for people in the target population.</td>
<td>Location: 7/20/17 Senate Third Reading.&lt;br&gt;Last amended: 7/19/17</td>
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<td><strong>AB 754</strong></td>
<td><strong>Foster youth: enrichment activities.</strong>&lt;br&gt;This bill creates, until January 1, 2023, the California Foster Youth Enrichment Grant Program (Program) to provide grants to foster youth to participate in activities that enhance their skills, abilities, self-esteem, or overall well-being.</td>
<td>Location: 5/26/17 Assembly Appropriations. Held under submission.&lt;br&gt;Last amended: 4/18/17</td>
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<td>NLACRC Support</td>
<td>NLACRC sent a support letter in June 2017.</td>
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<td><em>Asm. Dante Acosta (R)</em></td>
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<td><strong>AB 806</strong></td>
<td><strong>Personal income taxes: credit: family caregiver.</strong>&lt;br&gt;The Personal Income Tax Law allows various credits against the taxes imposed by that law. This bill would allow a credit against those taxes for each taxable year beginning on or after January 1, 2018, in an amount equal to 50% of the amount paid or incurred by a family caregiver during the taxable year for eligible expenses, as defined, not to exceed $1,000.</td>
<td>Location: 5/24/17 Assembly Appropriations Suspense File.&lt;br&gt;Last amended: 5/15/17</td>
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<td><strong>AB 879</strong></td>
<td>Planning and zoning: housing element. The Planning and Zoning Law requires, after the legislative body of the city or county has adopted all or part of a general plan, the planning agency to investigate and make recommendations to the legislative body of the city or county regarding reasonable and practical means to implement the general plan or element and to provide by April 1 of each year an annual report to the legislative body, the Office of Planning and Research, and the Department of Housing and Community Development that includes specified information pertaining to the implementation of the general plan. Current law excludes a charter city from these requirements. This bill would require that this report additionally include the number of housing development applications received in the prior year, units included in all development applications in the prior year, units approved and disapproved in the prior year, and a listing of sites rezoned to accommodate that portion of the city's or county's share of the regional housing need for each income level that could not be accommodated on specified sites.</td>
<td>Location: 7/17/17 Senate Third Reading. Last amended: 7/13/17</td>
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<td>AB 959 Asm. Chris Holden (D)</td>
<td>Developmental services: regional centers. Would require the State Department of Social Services to establish and maintain a page on its Internet Web site that includes a list of services provided to consumers by regional centers and descriptions of those services. The bill would require a regional center to also include on its Internet Web site a link to that page on the department’s Internet Web site.</td>
<td>Location: 7/13/17 Senate Appropriations. Calendar: 8/21/17, 10 a.m., John L. Burton Hearing Room (4203). Last amended: 7/13/17</td>
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<td>ARCA Concerns</td>
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<td>AB 1026 *Asm. Matthew Dababneh (D)</td>
<td>California Health Facilities Financing Authority Act: California Health Facility Construction Loan Insurance Law. Would allow for profit Skilled Nursing Facilities to get loans from two different California Health Facilities loan programs, as long as they have at least 60% Medi-Cal residents.</td>
<td>Location: 4/25/17 Committee on Health. Set second hearing. Hearing canceled at request of author.</td>
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<td>ARCA Watch</td>
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<td>AB 1111</td>
<td>Removing Barriers to Employment Act: Breaking Barriers to Employment Initiative. Would enact the Removing Barriers to Employment Act, which would establish the Breaking Barriers to Employment Initiative administered by the California Workforce Development Board. The bill would specify that the purpose of the initiative is to create a grant program to provide individuals with barriers to employment the services they need to enter, participate in, and complete broader workforce preparation, training, and education programs aligned with regional labor market needs. The bill would specify that people completing these programs should have the skills and competencies to successfully enter the labor market, retain employment, and earn wages that lead to self-sufficiency and economic security.</td>
<td>Location: 7/12/17 Senate Appropriations. Calendar: 8/21/17, 10 a.m., John L. Burton Hearing Room (4203). Last amended: 7/5/17</td>
<td>ARCA Support</td>
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<td>AB 1188&lt;sup&gt;*&lt;/sup&gt; Asm. Adrin Nazarian (D)</td>
<td>Health professions development: loan repayment. Current law establishes the Mental Health Practitioner Education Fund and provides that moneys in that fund are available, upon appropriation, for purposes of the Licensed Mental Health Service Provider Education Program. This bill would add licensed professional clinical counselors and licensed professional clinical counselor interns to those licensed mental health service providers eligible for grants to reimburse educational loans.</td>
<td>Location: 7/12/17 Senate Appropriations. Last amended: 5/26/17</td>
<td>ARCA Watch</td>
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<td>AB 1193&lt;sup&gt; &lt;/sup&gt; Asm. Todd Gloria (D)</td>
<td>Property tax: welfare exemption: low-income housing. Would, in the case of an owner of property that is eligible for the specified described federal low-income housing tax credit, would provide that a unit would continue to be treated as occupied by a lower income household if the occupants were lower income households on the lien date in the fiscal year in which use of the unit commenced and the unit continues to be rent restricted, notwithstanding an increase in the income of the occupants of the unit to 140% of area median income, but that the unit would cease to be treated as a lower income unit if the income of the occupants of the unit increases above 140% of area median income. The bill would provide that its provisions would be operative only from the 2018–19 fiscal year through the 2027–28 fiscal year.</td>
<td>Location: 7/12/17 Senate Appropriations. Calendar: 8/21/17, 10 a.m., John L. Burton Hearing Room (4203). Last amended: 7/19/17</td>
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<td>AB 1316</td>
<td>Lead testing. The Childhood Lead Poisoning Prevention Act of 1991 required the State Department of Public Health (formerly the State Department of Health Services) between July 1, 1992, and July 1, 1993, to adopt regulations establishing a standard of care at least as stringent as the most recent United States Centers for Disease Control and Prevention screening guidelines, whereby all children are evaluated for risk of lead poisoning by health care providers during each child's periodic health assessment. This bill, among other things, would change the definition of &quot;lead poisoning&quot; to include concentrations of lead in arterial or cord blood.</td>
<td>Location: 7/5/17 Senate Appropriations. Calendar: 8/21/17, 10 a.m., John L. Burton Hearing Room (4203). Last amended: 7/3/17</td>
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<td>AB 1322</td>
<td>Property taxation: intercounty base year value transfers.</td>
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<td>ARCA Support</td>
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<td><em>Asm. Raul Bocanegra (D)</em></td>
<td>Would authorize any person over 55 years of age or any severely and permanently disabled person to transfer the base year value of an original property to a replacement dwelling located in a different county without the adoption of a county ordinance so providing. The bill would limit this provision to transfers of base year value that occur on or after January 1, 2019. This bill contains other related provisions and other existing laws.</td>
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<td>ARCA says this bill makes the property tax transfer more accessible to the developmental disability community which may help our consumers save money if they have to move due to reasons related to their disability.</td>
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<td>AB 1375</td>
<td>Foster care placements: database. Current law generally provides for the placement of foster youth, and provides for the licensure and regulation by the State Department of Social Services of specified facilities that provide care for foster youth, including foster family agencies and short-term residential therapeutic programs. This bill would require specified placement settings that provide care to dependent children and youth, nonminor dependents, and wards, and other appropriate placements identified by the department, to provide to the department a daily census of available beds and a comprehensive listing of the services provided by the placement setting, as specified.</td>
<td>Location: 7/13/17 Senate Appropriations. Last amended: 7/13/17</td>
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<td>AB 1380</td>
<td>Developmental services: regional center services. This bill requires regional center to develop a process by which all vendor contracts are reviewed at least once every two years, and requires the outcome of those reviews shall be documented in the regional center’s files. It additionally requires an employer to submit the fingerprints of a prospective in-home respite worker to the Department of Justice for a criminal background check prior to employment and prohibits employment as an in-home respite provider if an applicant has specified convictions. The bill also requires the Department of Developmental Services (DDS) to conduct an in-depth review of in-home respite provider rates, as specified, and report results to the Legislature.</td>
<td>Location: 7/11/17 Senate Appropriations. Calendar: 8/21/17, 10 a.m., John L. Burton Hearing Room (4203). Last amended: 6/29/17</td>
<td>ARCA Oppose</td>
<td>The bill requires service providers to pay for background checks which is an unfunded mandate, and these costs could be pushed on to the respite worker or family hiring them. Also, the biennial vendor contract review and enforcement requirement is duplicative of existing regulatory powers held by regional center.</td>
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<td>AB 1607</td>
<td>Developmental services: integrated competitive employment. Would authorize a consumer in a supported employment program or work activity program who has the stated goal of integrated competitive employment in his or her IPP to request to use tailored day services in conjunction with his or her existing program to achieve that goal, if specified criteria are met, including that the type, amount, and provider of tailored day service allowed under these provisions is determined through the IPP process. The bill would specify the maximum hours of tailored day services that may be authorized in conjunction with existing services under these provisions. This bill contains other related provisions and other existing laws.</td>
<td>Location: 7/11/17 Senate Appropriations. Calendar: 8/21/17, 10 a.m., John L. Burton Hearing Room (4203). Last amended: 4/17/17.</td>
<td>ARCA Support</td>
<td></td>
<td>Looks at how to help sheltered workshops transition into something more compliant with HCBS final rule. The recommendation for amendment is to make it more clear that your Work Activity Program and Tailored Day Service do not have to be from the same entity.</td>
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<td>AB 1610</td>
<td>Developmental services: regional centers. Would require regional centers to provide certain information to a consumer during the individual program plan process and to an infant’s or toddler’s parents, legal guardian, conservator, or authorized representative at the initial individualized family service plan meeting and annually thereafter. This bill contains other related provisions and other existing laws.</td>
<td>Location: 5/26/17 Assembly 2-year. Last amended: 4/18/17</td>
<td>ARCA Comments</td>
<td></td>
<td>This is a massive bill with many moving pieces which will be very expensive. ARCA plans to dissect this bill and go issue by issue to address each of the major provisions and try getting a sense of the fiscal impact it could have.</td>
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<td>AB 1629</td>
<td>Income taxes: credit: employees with disabilities. The Personal Income Tax Law and the Corporation Tax Law allow various credits against the taxes imposed by those laws. This bill, for taxable years beginning on and after January 1, 2018, and before January 1, 2023, would allow a credit under those laws to a qualified employer that pays or incurs to a qualified employee a wage equal to or exceeding the minimum wage during the taxable year, as provided.</td>
<td>Location: 5/26/17 Assembly Appropriations. Last amended: 4/18/17</td>
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| ACR 77 Asm. Tom Lackey (R) | **Developmental centers.**  
The measure would express the Legislature's intent that all moneys in the Department of Developmental Services Trust Fund should be allocated to the State Department of Developmental Services for the support of programs, services, and providers benefiting the community of persons with developmental disabilities and that moneys in the Department of Developmental Services Trust Fund should not revert to the General Fund. | Location: 7/20/17 Assembly Second Reading.  
| SB 2 Sen. Toni Atkins (D) | **Building Homes and Jobs Act.**  
Would enact the Building Homes and Jobs Act.  
The bill would make legislative findings and declarations relating to the need for establishing permanent, ongoing sources of funding dedicated to affordable housing development.  
The bill would impose a fee, except as provided, of $75 to be paid at the time of the recording of every real estate instrument, paper, or notice required or permitted by law to be recorded, per each single transaction per single parcel of real property, not to exceed $225. | Location: 7/12/17 Assembly Rules.  
Last amended: 5/26/17 | | ARCA Support | |
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<td>SB 3</td>
<td><strong>Affordable Housing Bond Act of 2018.</strong> This bill would enact the Affordable Housing Bond Act of 2018, which, if adopted, would authorize the issuance of bonds in the amount of $3,000,000,000 pursuant to the State General Obligation Bond Law. Proceeds from the sale of these bonds would be used to finance various existing housing programs, as well as infill infrastructure financing and affordable housing matching grant programs, as provided.</td>
<td>Location: 7/12/17 Assembly Rules. Last amended: 7/3/17</td>
<td></td>
<td>ARCA Support</td>
<td>The NLA subject matter expert says that this bill is not specific to people with developmental disabilities. While it may benefit them if they are a first time home buyer, for example, it is not a housing bill for set asides for our population which is what we really need. She recommends a Watch position.</td>
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<td>SB 8</td>
<td><strong>Diversion: mental disorders.</strong> Would authorize a court, with the consent of the defendant and a waiver of the defendant’s speedy trial right, to postpone prosecution of a misdemeanor or a felony punishable in a county jail, and place the defendant in a pretrial diversion program if the court is satisfied the defendant suffers from a mental disorder, that the defendant’s mental disorder played a significant role in the commission of the charged offense, and that the defendant would benefit from mental health treatment.</td>
<td>Location: 7/13/17 Assembly Appropriations. Last amended: 7/12/17</td>
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<td><strong>SB 147</strong></td>
<td>Mobilehome parks: residency. Would authorize any homeowner who lives alone to share his or her mobilehome and associated expenses with not more than one other person, as specified, and would prohibit the imposition of a fee by management for that person. This bill contains other related provisions and other existing laws.</td>
<td>Location: 7/17/17 Assembly Third Reading.</td>
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<td>ARCA Support</td>
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<td><strong>SB 191</strong></td>
<td>Pupil health: mental health and substance use disorder services. SB 191 uses financial incentives to create Multi-Tiered Systems of Support (MTSS) programs and promote partnerships between counties and schools. It also incorporates elements to expand prevention based services in the schools. And focuses on targeting resources to those with the greatest need by prioritizing partnerships with schools with demonstrated high levels of childhood adversity, such as high-poverty schools and schools with high rates of foster youth and homeless children and youth.</td>
<td>Location: 5/25/17 Senate Appropriations. Held in submission.</td>
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<td>Senator Beall asked if NLACRC would consider taking a support position on this bill.</td>
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<td>SB 202</td>
<td>Medi-Cal: beneficiary maintenance needs: personal needs allowance. In calculating the income of a medically needy individual who is in a medical institution or nursing facility, or a person receiving institutional or noninstitutional services from a Program of All-Inclusive Care for the Elderly organization, the required monthly maintenance amount includes an amount providing for the personal and incidental needs in an amount not less than $35 while a patient, and authorizes the Department of Health Care Services, by regulation, to increase this amount as necessitated by increasing costs of personal incidental needs. This bill would increase the personal needs allowance amount from $35 to $80 per month while a person is a patient as described above.</td>
<td>Location: 5/25/17 Senate 2-year.</td>
<td>ARCA Support</td>
<td>NLACRC GCRC recommends a Support position.</td>
<td>The NLA subject matter expert who reviewed this bill says that for those individuals who receive SSA funds and reside in long term care facility funded by Medi-Cal, i.e. ICF facility, SB 202 increases the P&amp;I allowance from $35 per month to $80 per month. If SB 202 is passed, it would benefit approximately 300 NLACRC consumers who reside in long term care facilities and receive SSA benefits. The SME recommends a Support position.</td>
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<td>SB 218</td>
<td>The Qualified ABLE Program: tax-advantaged savings accounts.</td>
<td>Location: 7/17/17 Assembly Appropriations.</td>
<td></td>
<td>ARCA Support</td>
<td>The NLA subject matter expert says this bill would authorize the transfer of all amounts in the designated beneficiary’s ABLE account to another individual by their designated beneficiary or the estate of the designated beneficiary upon the death of the designated beneficiary. This may not have an impact on our consumers.</td>
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<td>Sen. Bill Dodd (D)</td>
<td>Would authorize the transfer of all amounts in the designated beneficiary’s ABLE account to an ABLE account for another eligible individual specified by either the designated beneficiary or the estate of the designated beneficiary upon the death of the designated beneficiary. The bill would require the California ABLE Act Board to notify all designated beneficiaries or the estates of the designated beneficiaries of the potential tax consequences of transferring funds from one ABLE account to another pursuant to these provisions.</td>
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<td>SB 237</td>
<td>Criminal procedure: arrest.</td>
<td>Location: 7/3/17 Assembly Appropriations.</td>
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<td>*Sen. Robert Hertzberg (D)</td>
<td>This bill would authorize an arresting officer to release an arrested person from custody without taking him or her before a magistrate if the person is delivered, subsequent to being arrested, to a specified facility for the purpose of mental health evaluation and treatment and no further criminal proceedings are desirable.</td>
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<td>SB 283&lt;br&gt; *Sen. Scott Wilk (R)</td>
<td>Developmental services: traumatic brain injuries. Current law defines a “developmental disability” as a disability that originates before an individual attains 18 years of age, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for the individual. This bill would modify that definition to mean a disability that originates before an individual attains 22 years of age, continues, or can be expected to continue, indefinitely, and constitutes a substantial disability for the individual.</td>
<td>Location: 5/26/17 Senate 2-year. Last amended: 4/6/17</td>
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<td>ARCA Support if amended&lt;br&gt;NLACRC Support</td>
<td>Bill has been amended. Will be brought to ARCA’s Executive Committee for further discussion. NLACRC sent a support letter in May 2017.</td>
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<td>SB 354&lt;br&gt; *Sen. Anthony Portantino (D)</td>
<td>Special education: individualized education programs: translation services. Would revise the definition of “parent” to specify that it also includes the educational rights holder and the conservator of a child. The bill would require a local educational agency to communicate in the native language of the parent, or in another mode of communication used by the parent, during the planning process for the individualized education program, as provided, and to provide alternative communication services, including by providing translation services for a pupil’s parent, as specified.</td>
<td>Location: 7/14/17 Assembly 2-year. Last amended: 6/14/17</td>
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<td>SB 398</td>
<td>Acquired brain trauma. Current law authorizes the Department of Rehabilitation to make grants from the funds in the Traumatic Brain Injury Fund to service providers for the purpose of carrying out the program and requires the department to pursue all sources of federal financial participation. Current law makes these provisions inoperative on July 1, 2019. This bill would instead make that program operative indefinitely. The bill would also make various changes to the program.</td>
<td>Location: 7/14/17 Assembly 2-year. Last amended: 4/6/17</td>
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<td>SB 399</td>
<td>Health care coverage: pervasive developmental disorder or autism.</td>
<td>Location: 4/28/17 Senate 2-Year. Last amended: 4/17/17</td>
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<td>ARCA Concerns</td>
<td>ARCA's concerns are primarily related to parent participation and supervision levels. This bill doesn't clarify the extent to which qualified autism service professionals can supervise paraprofessionals. Supervision limits need to be clarified. How many people should be supervised by a qualified autism service professional? This will help ensure quality of care and quality of oversight. It also changes parent participation requirements for behavioral health treatments. It's important to reinforce and working with behaviors constantly and that's were parent participation is key.</td>
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<td>Sen. Anthony Portantino (D)</td>
<td>Would expand the definition of “qualified autism service professional” to include behavioral service providers who meet specified educational, professional, and work experience qualifications. The bill, with regard to the definition of “qualified autism service paraprofessional,” would also authorize the substitution of specified education, work experience, and training qualifications, or the substitution of specified credentialing or certification, for the requirement to meet the criteria set forth in regulations adopted by the State Department of Social Services, as specified. The bill would also require providers to pass a background check, as specified, in order to meet the definition of a qualified autism service professional or a qualified autism service paraprofessional.</td>
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<td>SB 433, Sen. Tony Mendoza (D)</td>
<td><strong>Developmental services: data exchange.</strong> Would authorize the Employment Development Department to disclose specified information to the State Department of Developmental Services, upon request, through information-sharing agreements or data interfaces to assist the State Department of Developmental Services in the implementation of the Employment First Policy and to support consumers in the achievement of competitive integrated employment. The bill would subject the disclosure of this information to various privacy laws. By expanding a crime under these provisions, this bill would impose a state-mandated local program. This bill contains other related provisions and other existing laws.</td>
<td>Location: 7/11/17 Assembly Appropriations. Last amended: 7/3/17</td>
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<td>SB 499 Sen. Jeff Stone (R)</td>
<td>Developmental services: regional centers. Would require the State Department of Developmental Services to increase the funding provided to a regional center to enable the regional center and the regional center's purchase-of-service vendors to fund certain costs related to minimum wage requirements.</td>
<td>Location: 5/26/17 Senate 2-year.</td>
<td>ARCA Support</td>
<td>ARCA encourages support of this bill that will allow increases to service provider rates to fund the costs associated with meeting wages adjustments. Despite changes to local minimum wages, funds are only provided to enable service providers to pay their staff members new statewide minimum wages. No consideration is made for the costs to pay all salaried employees at least twice the statewide min. wage.</td>
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<td>SB 565&lt;br&gt;*Sen. Anthony Portantino (D)</td>
<td>Mental health: involuntary commitments. Under current law, upon the completion of a 14-day period of intensive treatment, a person may be certified for an additional period of not more than 30 days of intensive treatment if the professional staff of the agency or facility treating the person has found that the person remains gravely disabled as a result of a mental disorder or impairment by chronic alcoholism, and he or she remains unwilling or unable to accept treatment voluntarily. Current law requires a person certified for an additional 30 days of treatment pursuant to these provisions to be provided a certification review hearing, as specified, unless a judicial review is requested. This bill would require the mental health facility to make reasonable attempts to notify family members or any other person designated by the patient at least 36 hours prior to the certification review hearing for the additional 30 days of treatment.</td>
<td>Location: 7/20/17&lt;br&gt;Assembly Consent Calendar. Last amended: 3/23/17</td>
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Vendor Advisory Committee
North Los Angeles County Regional Center
Vendor Advisory Committee Meeting Minutes
August 3, 2017

Draft


Ruth Janka, Jennifer Kaiser, Arsho Garlanian, Yolanda Bosch, Arpi Arabian, Jesse Weller, Erin Broughton-Rodriguez, Anna Polin, Jenny Dao, and Erica Beall - Staff

Dolly Wauls, Christie Brooks, Sonia Ojeda, Ralph Stokes, Adam Stokes, Natally Corleto, Ken Lane, Betty Walkes, Stephanie Saint, Mary Cady, Haley Rhyne, Tailynd Walker, Lori Sivazlian, Debra Dinielli, Linda Cobuzzi, Leticia Leon, Mindy Hughes, Pat Knight, Dana Kalek, Cathy Carpenter, Chris Bratzel, Kathleen Sturkey, Lizeth Corral, Saeda Farah, Nikisia Simmons, Rafael Carbajal, Joe Smollett, Jr., Christian Depaz, Idris Danesi, Cyndi McAuley, and Erik Elliott - Guests

Absent: Cynthia Fernandez, Jenni Moran, and Jason Trevino

I. Call to Order & Introductions

Michelle Heid, VAC chair, called the meeting to order at 9:34 p.m. Introductions were made. Michele welcomed new members Bob Erko, Don Lucas, Tyler Ternus, and Nick Vukotic to the VAC.

II. Public Input - There was no public input.

III. Consent Items

A. Approval of Agenda

Item V.A. was moved until Section VII.

M/S/C (S. Jackson/K. Laurino) To approve the agenda as modified.

B. Approval of Minutes from the May 4th VAC Meeting

M/S/C (S. Jackson/S. Briggs) To approve the minutes as presented.
IV. Executive Director’s Report (Ruth Janka for George Stevens)

A. **AB 279 (Holden):** This bill would enable service providers to be funded for the local minimum wage increases, until the state minimum wages catch up with them. The bill is currently in the Senate Appropriations Committee’s suspense file. We need everyone to write letters to the chair of that committee urging him to pull that bill out of suspense! Letters should be written and mailed to:

   The Honorable Ricardo Lara  
   Chair, Senate Appropriations Committee  
   State Capitol, Room 5050  
   Sacramento, CA 95814-4900

[More information on AB 279 is below in Section VIII.G.]

B. **State Budget Trailer Bill Language:** Currently, families can only received up to 90 hours of respite services per quarter. Trailer bill language will change that and the cap on respite services will be lifted effective January 1, 2018. We are in the process of updating our processes and service standards to reflect this change. Unfortunately, restrictions are still in effect for camping and social recreational activities.

C. **Affordable Care Act & Medicaid Funding:** Any restrictions to Medicaid funding will directly affect our consumers. About 40% of our purchase of service funding comes from Medicaid.

D. **Development of “Safety Net” Homes:** The Southern CA regional center directors are looking into developing safety net homes for our consumers. More information to come.

VI. Chief Financial Officer’s Report (Ruth Janka for Kim Rolfes)

A. **The 5.82% Rate Increase:** We received information from the Department of Developmental Disabilities (DDS) stating that although the federal regulations authorized the 5.82% rate increase to be effective January 1, 2015, a court ruling will make the rate increase retroactive to October 13, 2015, so regional centers will have to go back, calculate the retroactive reimbursement amounts for each provider, and reimburse them for the rate increase for that time period. Retroactive payments should be done by the end of August.
B. **HIPAA Training:** As discussed at previous VAC meetings, changes were made to DDS’s contract with the regional centers to include the new, stricter HIPAA regulations. A presentation was given at the last VAC meeting to show how providers will be affected by these changes, which include mandatory training of their staff, tighter deadlines for reporting privacy breaches, and the destruction or return of consumer records. For anyone wanting to see that presentation, it has been posted on the center’s website.

C. **Community Integrated Employment (CIE) & Paid Internship Program (PIP):** Service providers were reminded that both of these programs must begin with the IPP process. Please contact a consumer’s service coordinator to get the process rolling. In addition, any providers interested in utilizing these programs must have a sub-code added to their vendorization.

D. **Zero Tolerance on Consumer Abuse or Neglect:** The center’s zero tolerance policy is sent out to all of our providers on an annual basis. Providers should share this policy with their staff annually and upon hire. The policy will be sent out next month.

E. **Audits:** DDS audits the center every other year and they will be here next month for their audit of FY 2015-16 and FY 2016-17. The center will have its annual accounting audit conducted in October by Windes, Inc.

F. **NLACRC’s Budget:** The center ended FY 2016-17 with a purchase of service (POS) surplus. We will not know what our projection will be for our FY 2017-18 POS budget until we complete our first Sufficiency of Allocation Report (SOAR) in the next month or so.

VII. **Community Services Director’s Report (Yolanda Bosch)**

A. **Presentation: 637 Proposal - Crisis Service Team (Erica Beall):** The center put out a Request for Proposals (RFP) and selected a company called CBEM that we would like to use to provide the center with crisis services, which would include prevention, intervention, and support. CBEM would provide 120 of NLACRC’s pre-designated consumers with crisis response by phone or in person to keep a situation from escalating or to keep law enforcement from intervening; they would be available 24 hours a day/7 days a week. CBEM’s services would also include home and community visits and trainings. If approved, the center will use what is called a “637 proposal” to request this service; this references Assembly Bill 637, passed in 2001, which allows regional centers to waive certain restrictions with DDS’s approval.
this case, the way the payments would be made to CBEM would need a waiver of regulations. The 637 proposal process requires that the regional center hold a public hearing to present their idea and to get input on it. Our hearing will be held on Wednesday, August 9th, from 5:30 to 6:30 p.m. at the center’s main office in Chatsworth. The VAC members felt it would be important for a representative of CBEM to be present at the public hearing.

Action: Erica Beall will invite a CBEM representative to be present at the public hearing.

B. ABX2-1 — Attachments

1. **Online Survey** (deadline: September 15, 2017): Providers must complete the survey on how they spent their ABX2-1 funding by September 15th. This is easy to do using the center’s new portal. Training webinars have been made available and the last one will be held on Friday. Please contact Stephanie Margaret, contract and compliance specialist, with any questions. She can be reached at smargaret@nlacrc.org or at (818) 756-6416.

2. **ABX2-1 Rate Increase Survey Portal:** Failure to complete the ABX2-1 rate survey will result in your program(s) forfeiting the ABX2-1 rate increase.

C. **Employment Specialist:** We have hired Danny Castanon as our new employment specialist. He will be in charge of the community integrated employment, paid internship, and Workforce Innovation Opportunity Act (WIOA) programs. His e-mail address is: dcastanon@nlacrc.org.

D. **Community Placement Plan (CPP) Specialist:** We have hired Cristina Perez as our new CPP specialist. She will be in charge of overseeing the placement of consumers coming out of the developmental centers and other large facilities and into community settings. Her e-mail address is: cperez@nlacrc.org.

E. **Inclement (Hot) Weather:** With high summer temperatures, it is very important that your staff and consumers follow your inclement weather policies. We have had several incidents reported about consumers who have head issues due to excessive heat.

F. **Program Designs:** Please make sure your staff understand your program design. We have had several incidents reported related to this.
VIII. Committee Business

A. **Annual VAC Orientation:** Review Policies & Procedures – *Attachment*

Due to time constraints, Michelle Heid told the new members she would review the VAC policies and procedures with them after this meeting.

B. **FY 2016-17 VAC Action Log – Attachment**

The action log shows all of the actions that were taken by the VAC last fiscal year. Action logs are produced for each of the board’s subcommittees at the beginning of each fiscal year so members can see what actions were taken by their committee the previous fiscal year.

G. **FY 2017-18 VAC Meeting Schedule – Attachment**

Copies of the committee’s meeting schedule were provided. The committee generally meets on the 1st Thursday of each month at 9:30 a.m. 10 times per year (they do not meet in July or December). It was noted that the October 4th VAC meeting was moved to a Wednesday because it conflicted with a Jewish holiday.

H. **FY 2017-18 VAC Roster & Terms – Attachment**

Copies of this report were provided and reviewed. Each VAC member is assigned 1-year, 2-year, or 3-year terms until their 6 year term limit is reached. In looking at the report, it was noted that Michelle Heid will be the only VAC member terming out on June 30, 2018.

I. **VAC Priorities for FY 2017-18:** Continue the FY 2016-17 VAC Priority Issue Teams? – *Attachment*

The VAC’s priority issues for last fiscal year were:

1. Adult services, including the implementation of the Center for Medicaid and Medicare Services’ (CMS’) Final Rule & the Workforce Innovation & Opportunity Act (WIOA).
2. Implementation of the Behavioral Services Transition.
3. Implementation of the Self-Determination Program.
4. Early Start services.
After much discussion, the VAC decided to keep their 1st and 4th priority issues. They agreed on adding a priority to address school age issues. They also wanted to add a priority to become educated on cyber insurance coverage and how to come in to compliance with the new HIPAA requirements.

**Action:** Michelle Heid serves on the NLACRC/State Council Self-Advocacy Advisory Committee and will bring any updates on self-determination to VAC meetings.

A mental health group continues to meet every other month with representatives from the Department of Mental Health to discuss specific cases and brainstorm on problem resolutions. Please see Michelle Heid for more information about when and where those meetings are held.

**Action:** The VAC deferred the finalization of their priority issues for this fiscal year until next month’s VAC meeting.

**J. Volunteers to Represent the VAC on Board Committees – Attachment**

The following VAC members volunteered to represent the VAC on board committees this fiscal year:

1. Orli Almog: Administrative Affairs
2. Sharoll Jackson: Consumer Services & Government/Community Relations
3. Deborah Cutter: Nominating
4. Bob Erio: Strategic Planning

**G. Legislative Update (Michelle Heid)**

1. **Tracking a Bill:** Michele gave a presentation on how to follow a bill on the internet, using AB 279 as an example. AB 279 was passed by the Assembly in a vote 77-0 in favor, so the bill moved on to the Senate. Any bill that needs even a small amount of money to implement it is sent to the suspense file, where it will stay until a committee pulls it out. Michele also showed how to see a bill’s amendments, authors, co-authors, a bill’s analysis (easier to read than the bill itself), and a list of the bill’s supporters and non-supporters. AB 279 has many supporters
including many individuals and agencies. Only 1 agency does not support the bill: DDS.

2. **AB 279 - Actions to Take**

- As stated earlier in this meeting, AB 279 is in suspense and we need the committee to bring it out. Please write letters to the chair of the Senate Appropriations Committee (see Section IV.A above). Michele provided copies of a sample letter. Please send letters and ask your friends, co-workers, staff, consumers, and families to write letters as well.

- A rally will be held at the State Capitol in Sacramento on Wednesday, August 30th from 10:00 to 11:00 a.m. and meetings with legislators will follow. It is very important for us to have a large number of people there! Please plan to go – and bring other advocates with you!

**IX. Reports from the VAC Priority Issue Work Groups**

A. **Early Start Services (Fredlyn):** The group discussed why and how to improve the low level of satisfaction from parents during the statewide survey in the area of “social-emotional” development, new ideas that will help the parent have a reference and be able to improve parent learning and understanding of their child’s progress, be able to articulate and respond positively about their early intervention experience. There is a new volunteer committee formed that is working on a proposal for updating some areas of the Lanterman Act, starting with submitting the current legal language for the use of certified therapy assistants for occupation, physical, and speech in the NLACRC for in-home visits and in clinics. The research has been completed and the legal language is now in the document; the next step is to go for approval within NLACRC. This action may help more consumers receive needed and often unavailable therapy services.

Also Fredlyn and Patricia Garcia, Early Start supervisor, visited Assembly Member Raul Bocanegra to talk with him about supporting the various legislative actions that support the Lanterman Act and funding needs to keep it viable. He was very receptive to being made aware of regional center services and is a key supporter on one of the bills already.
B. Implementation of the Behavioral Services Transition (Mariela): Most of the NLACRC's consumers with an autism spectrum diagnosis and who receive behavioral services have been transitioned to MCPs. We continue to work on the 10% of consumers in the transition process. We are waiting to get direction from DDS and the Department of Health Care Services on consumers who need behavioral services who are not on the autism spectrum. We will provide more information as information regarding the Behavioral Intervention Services Transition becomes available.

C. Implementation of the Self-Determination Program (Michelle): The program has pretty much stalled. As reported earlier, Michelle is a member of the NLACRC/State Council Volunteer Advisory Committee and brings any updates on the program to this committee.

D. Services for Adult Consumers/Implementation of CMS & WIOA (Eleshia): It is very important for the center's adult unit supervisors to participate in these group meetings. The group has been discussing the implementation of community integrated employment program and need the supervisors present to answer their questions.

Action: Yolanda will ask the center's new employment specialist and CPP specialist to begin attending the adult group meetings.

Action: Eleshia offered to continue to chair these group meetings, but due to the group's size, she would appreciate a VAC member volunteering to serve as co-chair.

X. Report on Board Committee Meetings

A. Administrative Affairs (Orli)
B. Board of Trustees (Michelle)
C. Consumer Services (Sharoll)
D. Government & Community Relations (Sharoll)
E. Nominating (Deborah)
F. Strategic Planning

The VAC members who regularly attend these meetings gave reports on their most recent activities. Minutes from these meetings are always posted on the center's website under the "Governance/Board of Trustees/Approved Meeting Minutes" tab.
XI. Open Issues for Discussion – No further issues were identified for discussion.

XII. Agenda Items for the Next Board Meeting

The following items were identified for the VAC’s section of the August 9th board meeting agenda:

A. Minutes from the August 3rd Meeting
B. Rally for AB 279 at the State Capitol: Wednesday, August 30th
C. Approval of VAC Priority Issues – Deferred

XIII. Announcements/Information/Public Input

A. Next VAC Meeting: Thursday, September 7th (break out groups meet)

XIV. Adjournment

Michelle adjourned the meeting at 11:28 a.m.

Submitted by,

Jennifer Kaiser
Executive Assistant

[vacmin.aug3.2017]
Attendance Sheets
&
Meeting Evaluation
# North Los Angeles County Regional Center
## Board of Trustees

### Board Meeting Attendance
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## North Los Angeles County Regional Center
### Board of Trustees

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**FY 2016-17**

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X = No meeting held  P = Present  Ab = Absent

Attendance Policy: In the event a Trustee shall be absent from three (3) consecutive regularly-scheduled Board meetings or from three (3) consecutive meetings of any one or more committees on which he or she may be serving, or shall be absent from five (5) regularly-scheduled Board meetings or from five (5) meetings of any one or more Committees on which he or she may be serving during any twelve (12) month period, then the Trustee shall, without any notice or further action required of the Board, be automatically deemed to have resigned from the Board effective immediately. The secretary of the Board shall mail notice of each Trustee's absences during the preceding twelve (12) month period to each Board member following each regularly-scheduled Board meeting.  (policy adopted 2-10-99)

[attend.board1718] Updated August 10, 2017
North Los Angeles County Regional Center
Board of Trustees

Meeting Evaluation

Name: ____________________________________________

Comments: _______________________________________

1. Did the meeting follow the agenda? Yes ___ No ___
2. Did the meeting begin as scheduled? Yes ___ No ___
3. Did the meeting end as scheduled? Yes ___ No ___
4. Did you receive written or verbal information about the issues on the agenda? Yes ___ No ___
5. Did the information received enable you to make informed decisions? Yes ___ No ___
6. Did the issues concern:
   a. Consumers? Yes ___ No ___
   b. Board operations? Yes ___ No ___
   c. Committee business? Yes ___ No ___
   d. Center operations? Yes ___ No ___
   e. None of the above? (please specify below)

7. Did you feel prepared to participate in the meeting? Yes ___ No ___
8. What would you like more information about?

________________________________________________

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