

Community Services

Vendor Maintenance Newsletter



May – 2017, Vol. 2

Mission Statement: North Los Angeles County Regional Center, with integrity and transparency, provides lifelong partnerships and planning to persons with developmental disabilities by promoting their civil and personal rights, providing comprehensive information, advocating in cooperation with consumers, promoting and providing quality services, and supporting full participation of consumers and families in all aspects of community life.



Competitive Integrated Employment Incentive Funding

Effective July 1, 2016, CA Welfare and Institutions Code was amended to add Section 4870. Section 4870 (d-g) authorizes incentive payments for any service provider for placement and retention of regional center consumer's in Competitive Integrated Employment (CIE), consistent with a consumer's IPP.

CIE incentives are available to all providers.

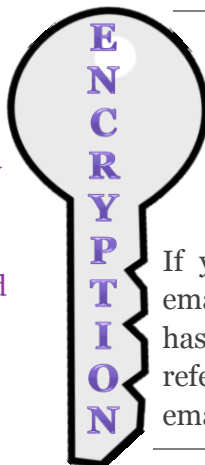
The first step is to submit an addendum to your Program Design. Please find more details, including where to submit your proposed addendum, on our website at <http://www.nlacrc.com/index.aspx?page=233>.

REMINDER!

Before any and all address changes, tax identification number changes, or business entity changes, a scan of written request on signed letterhead must be sent to VUpdate@nlacrc.org.

Upon receipt of your request, you will be contacted to submit additional documents, as needed.

NOTE: This is a 3 month process. Continue billing under current conditions until your request is approved.



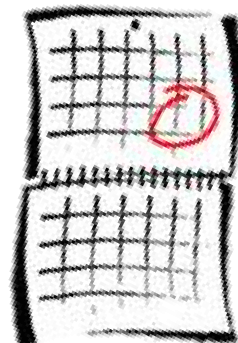
NLACRC uses encryption for all confidential information (e.g., date of birth, social security number, consumer contact information, consumer diagnosis, medical condition, or health information).

If you have difficulty accessing an encrypted email sent from NLACRC, our IT department has drafted a step-by-step guide for your reference, which is available upon request by emailing our new team email below.

Stay Connected!

The Vendor Advisory Committee meets the 1st Thursday of every month at 9:30 am at our Chatsworth office. (No meetings in July/December.) The next meetings are May 4th and June 1st.

The Antelope Valley Vendor Forum meets the last Monday of every other month at 10 am at our Lancaster office. The next meeting is May 22nd.



CONTRACT & COMPLIANCE TEAM: (818) 756-6127 • FAX: (818) 756-6130 • Contract&Compliance@nlacrc.org

Main 818-778-1900 | 9200 Oakdale Avenue #100, Chatsworth, CA 91311 | www.nlacrc.org

DS 1891 COMPLIANCE

Thank you for submitting your DS 1891 form through our online portal! We hope this transition makes future compliance easier.

Your password for the portal at www.sanctionscreeningnow.com does not expire.

Therefore, please keep your password stored for future access in a secure location.

Annual Program Evaluations

Per California Code of Regulations, Title 17, Section 56732, each community-based day program service provider (service codes **505**, **510**, **520**, and **805**) and, per Section 56800, each in-home respite agency service provider (service code **862**) is required to conduct a review of their program effectiveness and submit a written Program Evaluation Report to NLACRC annually.

This summer NLACRC will send out a reminder letter to all programs with these service codes with more details.

Please plan accordingly to submit this report by **November 30, 2017**.

Moving?

Email
VUpdate
[@nlacrc.org](mailto:nlacrc.org)
with **60 days**
notice.

Send us a
scan of signed
letterhead
specifying the
old and new
address, and
which vendor
numbers are
changing.

CCLD Licensing Updates

California Department of Social Services, Community Care Licensing Division (CCLD) uses Provider Information Notices (PIN) to communicate important updates. Please regularly check their website at <http://cclcd.ca.gov/PG5098.htm> for updates.

PDFs of our
newsletters are
always available
on our website at
[http://www.nlacrc.com/
index.aspx?page=233](http://www.nlacrc.com/index.aspx?page=233)

Independent Audit Update

Pursuant to AB X2-1, WIC, Section 4652.5 was amended June 9, 2016 specifying the following requirements which define the specific vendors required to contract with an independent accounting firm for review of their financial statements:

- Service providers whose fiscal year ends prior to 06/09/2016 and who receive:
 - **\$250,000 - \$500,000** from regional centers, or work activity program service providers receiving less than **\$250,000**, during the entity's fiscal year must obtain and submit an **independent audit or review**.
 - **\$500,000** or more from regional centers during the entity's fiscal year must obtain and submit an **independent audit**.
 - Service providers whose fiscal year ends prior to 06/09/2016 are **not** eligible for an exemption.
- Providers whose fiscal year ends after 06/09/2016 and who receive:
 - **\$500,000 - \$2,000,000** from regional centers, or work activity program service providers receiving less than **\$500,000**, during the entity's fiscal year must obtain and submit an **independent audit or review**.
 - **\$2,000,000** or more from regional centers during the entity's fiscal year must obtain and submit an **independent audit**.
 - Service providers whose fiscal year ends prior to 06/09/2016 and are required to submit an independent audit or review report must do so. In the future, if certain conditions are met, service providers may apply for a two-year exemption from the independent audit/review requirement.
- Per WIC, 4652.5(b) copies of independent reports should be submitted to NLACRC within nine (9) months of the end of the service provider's fiscal year.

Please send audits to:

Attn: Accounting Dept.
c/o Audit & Revenue Supervisor
Kevin Koch, KKoch@nlacrc.org