



NLACRC RSO Prerequisites

- Certificate verifying completion of the Community Care Licensing (CCL) Orientation or RCFE Orientation within the last six months. You may obtain additional information from the following website: <http://www.cdss.ca.gov/inforesources/Community-Care-Licensing>.
- Certificate verifying completion of the Department of Social Services (DSS) Administrators Certification Program. You may obtain additional information from the following website: <http://www.cdss.ca.gov/inforesources/Community-Care-Licensing>.
- Certificate verifying completion of *Direct Support Professional (DSP) Year 1 and Year 2. You may obtain additional information from the following website: <https://www.dsptrain.org/>.
- A professional resume demonstrating experience providing paid, direct supervision and special services to persons with developmental disabilities, in a licensed residential setting, for a minimum of 6 months. This experience will be verified by NLACRC.
- Provide proof of Full Time Direct Care Staff experience pursuant to Title 17, Section 56002 (a) (12). Volunteer work is not accepted. Experience must be current within the last two (2) years. NLACRC will verify this experience.

Service Level	Minimum Experience	Full Time (40hrs/week; 172hrs/month)	Title 17
Level 2	6 months	1,032 hours	Section 56037 (d) (1)
Level 3	9 months	1,548 hours	Section 56037 (e) (1)
Level 4	12 months	2,064 hours	Section 56037 (f) (1)

- 2-3 professional referral letters. Please note these letters must be signed by the individual making the referral and include a way for NLACRC to contact the reference. One letter must be from a professional providing residential services to regional center consumers.

***Who is required to take the Direct Support Professional Training (DSP)?**

Anyone working in a community care facility (CCF) licensed by the Community Care Licensing Division, Department of Social Services, and providing direct care to people with developmental disabilities, who are regional center consumers, will be required to take the 70 hours of competency based training or pass the applicable competency tests. All direct care staff in Service Level 2, 3, and 4 facilities are required to complete the 70-hour training or pass the competency test. The term direct care staff includes all personnel, including administrators, of service level 2, 3, or 4 residential facilities providing direct service supervision and special services to consumers.