

North Los Angeles County Regional Center
Executive Committee Meeting Minutes
August 28, 2013

Present: Yolanda Bosch, Craig Girard, Jenean Glover, Sharoll Jackson, Eric Leh, and Meredith Rimmer – Committee Members
Diane Ambrose, Jennifer Kaiser, Michele Marra, Kim Rolfes, and George Stevens – Staff Members

Absent: All present

I. Call to Order

Eric Leh, president, called the meeting to order at 7:21 p.m.

II. Public Input -- There was no public input.

III. Consent Items

A. Approval of Agenda

Items IV.E. through IV.I. were added to the agenda. The agenda was approved as amended.

B. Approval of Minutes from July 31st Meeting

The minutes were approved as presented.

IV. Committee Business

A. Final Review of Proposed Revisions to the Transparency and Public Information Policy

The proposed revisions to this policy were presented at last month's Executive Committee meeting and to the Board of Trustees. No further changes to the policy were proposed.

Action: The policy will be presented at the next board meeting for approval.

B. Increase Amount of Board Budget

When the board approved holding the candidates forum, no increase was made to

the board budget. As it turns out, the forum cost close to \$4,000. Also, an overnight board retreat will be more costly than a 1-day training at the center, so the board retreat budget will also need to be increased.

Action: To recommend to the Board of Trustees that the board's FY 2013-14 budget be increased by a total of \$16,000 as follows: 1) \$4,000 to cover the cost of the recent candidates forum; 2) \$4,000 for a second candidate forum scheduled for 10/1/2013; and 3) \$8,000 for the board retreat.

C. Committee's FY 2012-13 Action Log

All of the actions taken by the board and its committees are entered into a log. After the new fiscal year starts, each board committee is given a copy of their action log so they can see what actions the previous committee took during the year. Copies of the committee's action log were provided and reviewed.

D. Finalize Agenda for the September 11th Board Meeting

The committee finalized the agenda for next month's board meeting. Sara Iwahashi will be giving the board a presentation on the center's 2014 draft performance contract.

E. Annual Board Retreat

Yolanda stated that Sharoll, Eric, Jeremy, along with herself, will be terming off the board in June 2014. As Nominating Committee chair, Yolanda told the committee that she felt they needed to put some effort into developing an officer succession plan. The Nominating Committee is bringing the following recommendations to this committee for their consideration:

1. Yolanda will bring up succession planning at the next board meeting to get members thinking about which officer positions they would like to hold.
2. The proposed slate of officers will be presented to the board at the January board meeting and all potential board officers will be asked to begin attending the Executive Committee meetings.
3. The committee recommends that The Center for Nonprofit Management give a training on "The Basic Responsibilities of Nonprofit Boards" at the board retreat in May.

The Executive Committee had further ideas about next year's board retreat, including:

1. It should focus on leadership.
2. The new DDS director could be asked to come down and speak to us.
3. It should be an overnight event.
4. Show the cash flow presentation that Vini presented at the last board meeting.
5. Cover the basic backbones of how the regional center conducts business.
6. Provide training that will provide our new board members with a solid foundation on which to build.
7. Show the DVD entitled, "We're Here to Speak for Justice" on the founding of the regional center system.
8. We must get a commitment from our board members to participate in the retreat.
9. The retreat should be bold, cohesive, something that helps the board become a better team.

Action: Eric will organize a subcommittee to focus on trainings for the 2014 board retreat.

F. DDS Letter re: NLACRC's Caseload Ratio Correction Plan

The center sent DDS a letter essentially telling them that once they provided us with adequate funding for our operations budget, that we would be able to hire the needed service coordinators to meet the required caseload ratios. DDS sent us a letter letting us know that they approved our plan.

G. Candidates Forum

George suggested that the board approve holding a second candidates forum for the 2 candidates who win the September 17th special election. At the second forum, we could really focus on some specific issues.

M/S/C (Y/Bosch/S. Jackson) To approve holding a second candidates forum, on behalf of the Board of Trustees, and to increase the board's budget by \$4,000 to cover the costs.

The second forum will be held in the evening of either October 1st or 2nd.

Action: Michele will ask Sara Iwahashi to reserve a room at Sam's Café for one of these evenings.

Action: Information about the success of the community candidates forums should be advertised and posted on the center's website.

H. ARCA's Report: Underfunding of the Regional Centers' Operations Budget

This report was originally published in November 2008 but was updated this month. ARCA is asking for input on the revised report by Friday, September 6th. George stated that he felt the document was well written and adequately covers all of the issues.

Action: Board members should provide George with any input on ARCA's report on the underfunding of regional centers' operations budget and he will forward it to John Popadack at ARCA prior to the September 6th deadline.

George added that once this document is approved, we will be able to take it with us on our visits to legislators' offices to help explain why we're not meeting the required caseload ratios.

I. PathPoint Request

PathPoint is hosting a family resource event on September 25th. They have asked if NLACRC would help to promote the event and if so, if they could include NLACRC's logo on their flyer. Information about PathPoint's event was provided to the committee and briefly discussed. George stated that the center would advertise the event and encourage staff and families to participate; NLACRC would also host a booth at the event.

M/S/C (Y. Bosch/M. Rimmer) To support PathPoint's September 25th family resource event, on behalf of the Board of Trustees.

Action: Michele will ask Sara Iwahashi, public information and training supervisor, to get back to PathPoint with the Executive Committee's answer.

V. Center Operations

A. Copayments/Deductibles for Behavioral Services

Regional centers are prohibited by law to cover families' insurance deductibles. Unfortunately, there are many instances where families cannot afford to pay them and the consumers go without needed services. This issue was discussed at length at yesterday's Expanded Leadership Group meeting. In some cases, families have canceled their child's health insurance so they would be eligible to receive services through the regional center. This legislation is discriminatory, if consumers with a disability other than autism needed behavioral services, they wouldn't have to go through this. We do not want to see our consumers and families separated from the services they need. We will be encouraging families to appeal these decisions and let the judges from the Office of Administrative Hearings decide what is right.

Also, Senator Steinberg (whose bill created this process) understands that the new process is problematic for all involved, and is thinking about proposing changes to it. To this end, he sent questionnaires to various agencies asking for their input. We received such a questionnaire and will be providing the senator with our responses to his questions.

B. SB 468 Self-Determination Program

At this point, it looks as though this bill is going to be passed. We will need to begin drafting a plan on how to implement it. George believes it will start by hiring 5 people (manager, resource developer, and 3 service coordinators) to begin implementing it at an estimated cost of \$500,000. We will pattern our plan after East Los Angeles Regional Center's pilot program which worked very well.

VI. Announcements / Information Items

A. Complete Meeting Evaluations

Eric asked the committee members to please complete evaluations after the meeting and submit them to him with any comments.

B. Next Meeting: *Tuesday*, September 24th, at 7:00 p.m.

VII. Adjournment

Eric adjourned the meeting at 8:20 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

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