

North Los Angeles County Regional Center
Executive Committee Meeting Minutes
July 31, 2013

Present: Craig Girard, Jenean Glover, Eric Leh, and Meredith Rimmer – Committee Members
Diane Ambrose, John Doebler, Jennifer Kaiser, Michele Marra, and Kim Rolfes – Staff Members

Absent: Yolanda Bosch and Sharoll Jackson

I. Call to Order

Eric Leh, president, called the meeting to order at 8:32 p.m.

II. Public Input - There was no public input.

III. Consent Items

A. Approval of Agenda

Several items were added to the agenda.

M/S/C (J. Glover/C. Girard) To approve the agenda as modified.

B. Approval of Minutes from May 29th Meeting

M/S/C (J. Glover/C. Girard) To approve the minutes as presented.

IV. Committee Business

A. Annual Committee Orientation

1. Committee policies & procedures
2. Committee's Board Audit section
3. Committee's bylaws section
4. Officer policy statements (for each officer)

Copies of the committee-related documents above were sent with the meeting packets. Committee members should become familiar with these documents so they fully understand the committee's purpose and their role as committee members. Also, this committee can act on behalf of the board, when necessary, so it's important that members are clear on how and when to do that.

B. Board Expenses for FY 2012-13 /Projected Expenses for FY 2013-14

1. FY 2012-13: Copies of the board budget for last fiscal year were provided to the committee and reviewed. The total projected budget was \$53,950 and the actual expenses (to date) are \$45,530, so the board is under-budget by \$8,420.
2. FY 2013-14: Airfare has been under the “transportation” category, but will be moved to the “ARCA meeting” category. The projected board budget for FY 2013-14 is \$58,750.

M/S/C (C. Girard/J. Glover) To recommend that the proposed board budget for FY 2013-14 be presented to the Board of Trustees for approval.

C. Proposed Revisions to the Transparency and Public Information Policy

Copies of the policy and the proposed revisions were provided and reviewed. Two changes are being proposed to reflect current trailer bill language:

1. Documents that will be posted on the center’s website.
2. The addition of the center’s new Zero Tolerance Policy for Consumer Abuse or Neglect

M/S/C (J. Glover/C. Girard) To recommend that the proposed revisions to the Transparency and Public Information Policy be presented to the Board of Trustees for review and approval.

D. DDS’s Board Composition Survey

Each year, the Department of Developmental Services (DDS) conducts a board composition survey of each regional center. In the past, DDS has had an issue with our board being under-represented in the Hispanic category. Copies of this year’s completed survey were provided to the committee for their information. The completed survey is due to DDS on August 15th. Kim stated that current statute in the Lanterman Act stated that regional center boards shall “reflect the geographic and ethnic characteristics of the area to be served by the regional center.” The survey will be presented to the Board of Trustees on August 14th and submitted to DDS the next day.

E. Draft Letter to DDS Regarding the Center’s POS Disparity Meeting

Copies of the draft letter were presented to the committee for their review. The following changes were suggested:

1. Eric should sign the letter instead of George.
2. The letter should be copied to George and the Board of Trustees.

M/S/C (C. Girard/J. Glover) To present the draft letter to DDS regarding the center's POS disparity meeting, as modified, to the Board of Trustees for approval.

F. Finalize Agenda for the August 14th Board Meeting

The committee finalized the agenda.

V. Center Operations

A. Trailer Bill Language Implementation

DDS recently sent the regional centers copies of the June 2013 trailer bill language that will affect them and copies of it were shared with the committee. Diane reviewed the information and also provided the center's status on each point.

1. The closure of Lanterman Developmental Center.
2. Comprehensive assessments of developmental center residents.
3. The utilization of Institutes of Mental Deficiency (IMDs).
4. Writ of Habeas Corpus.
5. Copayments and Coinsurance associated with health care service plans and health insurance policies.
6. Disparities data – notification of public meetings.
7. Annual family program fee.
8. Technical changes clarifying court-ordered commitments.
9. Developmental centers master plan.
10. Additional statutory changes.

B. WRF (Vendor)

This vendor has 2 residential facilities and a day program, which serve consumers with behavioral issues and hearing impairments. Community Care Licensing received complaints about this vendor and is investigating them. One of the issues is that their drivers do not possess Class B licenses and all 7 of their vans

are in very poor condition. We had them cease transporting our consumers until they can come into compliance with these 2 issues. In the meantime, we have made arrangements with R&D Transportation to transport these consumers.

C. Diagnostic and Statistical Manual of Mental Disorders, 5th Edition (DSM-5)

The DSM has recently been updated and contains some significant updates and changes from the DSM-4 that was 20 years old. Specifically, the new edition changes the eligibility criteria to include autism spectrum disorders and changes the references to “mental retardation” to the current “intellectual disability.” A PowerPoint presentation was given to the center’s managers earlier this month. The DSM-5 is also on the agenda for discussion at next week’s Strategic Planning Committee meeting. The committee asked that the presentation be shown to the Board of Trustees at an upcoming board meeting.

Action: Jennifer will work with George to set up a presentation on the DSM-5 for a future board meeting.

D. 2015 Special Olympics

L.A. Mayor Eric Garcetti announced the President Obama and the First Lady will be serving as honorary chairs of the Special Olympics World Games that will be held in Los Angeles in 2015. Copies of a related article were provided to the committee.

VI. Association of Regional Center Agencies (ARCA) Report

A. Report on Meetings held June 20 & 21, 2013 (Sacramento)

Craig reported that the original slate of officers for the ARCA Board of Directors included Jeremy Sunderland as president and Fernando Gomez (from Westside Regional Center) as vice-president. However, an alternative slate was presented at the meeting that had Fernando as president and Jeremy as vice-president. A vote was taken and the alternative slate was approved. Also, Dan Walters, a reporter for the Sacramento Bee, was present at the meeting and gave a very interesting talk about the state budget. The annual awards were given and George won the raffle!

B. Next Meetings: August 15 & 16, 2013 (Southern California)

VII. Announcements / Information Items

A. Kern Regional Center

Recent reports in the media have been made about Kern Regional Center. Apparently, several top managers were let go a few months ago amid accusations hundreds of thousands of dollars were inappropriately pumped into their retirement accounts and that the money, paid into a sort of retirement fund over a near 20-year period, was never approved. However, former board members have stated that the managers were rewarded the money for the outstanding jobs they did.

B. SB 468 Vote

Eric stated that in hindsight he is uncomfortable with the way the vote on this bill happened at last month's board meeting.

Action: Proper procedures for board action items will be added to the next board meeting agenda for discussion.

C. Complete Meeting Evaluations

Eric asked the committee members to please complete evaluation forms after the meeting and submit them to him with any comments.

D. Next Meeting: Wednesday, August 28th, at 7:00 p.m.

VIII. Adjournment

Eric adjourned the meeting at 9:45 p.m.

Submitted by,

Jennifer Kaiser

Jennifer Kaiser
Executive Assistant

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