



North Los Angeles County Regional Center

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ATTACHMENT A

NLACRC PROPOSAL WRITING GUIDELINES

The applicant is required to submit a total of one (1) copy of the proposal via email to resourcedevelopment@nlacrc.org. An application may be disqualified from consideration for failure to follow instructions, complete documents, submit required documents or meet the submission deadline. All proposals submitted must adhere to the following requirements:

- Use Standard size (8 ½ x 11) paper.
- Proposal must be typed using a standard font (12), double-spaced pages.
- Every page must be numbered consecutively.
- The “Proposal Title Page” (see Attachment B) must be the first page of the proposal.
- The proposal must include a Table of Contents that corresponds to Content Requirements.
- All sections of the Content Requirements must be addressed in the proposal.